

# NOTICE OF MEETING

## COUNCIL AGENDA & REPORTS

for the meeting

commencing at 07:00 PM on Monday, 25 March 2024

Council Chambers  
72 Woodville Rd, Woodville SA 5011

A handwritten signature in black ink, appearing to read 'Paul Sutton'.

**PAUL SUTTON**  
**CHIEF EXECUTIVE OFFICER**

**Dated 21 March 2024**

Please advise Kerrie Jackson if you are unable to attend this meeting or will be late. Phone 8408 1115.



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## 1. COUNCIL OPENING

### 1.1 OPENING PRAYER

Almighty Father from Whom all goodness flows, grant unto us qualities of wisdom justice and tolerance, that we the civic leaders of this community may govern in harmony and concord.

This we ask in Thy name.

We also remember and give thanks for those, our sons and daughters, who gave their lives for Australia.

Lest we forget.

Niina Marni is Kurna for ' Welcome'. The City of Charles Sturt acknowledges and pays respect to the traditional custodians of the land, the Kurna people of the Adelaide plains. We pay our respect to Elders past, present and emerging. We respect their spiritual beliefs and connections to land which are of continuing importance to the Kurna people of today. We acknowledge the contributions and important role that Aboriginal people continue to play within our local community in Charles Sturt. We also respect the culture of Aboriginal people visiting from other areas of South Australia and Australia.

### 1.2 APOLOGIES AND LEAVE OF ABSENCE

## 2. CONFIRMATION OF MINUTES

### 2.1 COUNCIL

#### Brief

Confirmation of the minutes of the previous meeting held on Tuesday, 12 March 2024.

#### Recommendation

**That the minutes of the previous meeting held on Tuesday, 12 March 2024 be taken as read and confirmed.**

## 2.2 REPORTS OF COMMITTEES - PART I

### 2.2.1 ASSET MANAGEMENT COMMITTEE

#### **Brief**

The Asset Management Committee was held on Monday, 18 March 2024.

#### **Recommendation**

**That having considered the recommendations of the Committee which has read and considered the reports in the agenda related to items:**

**4.13 FRANK MITCHELL PARK - NAMING RIGHTS**

**4.14 GREEN ADELAIDE WATER SUSTAINABILITY GRANT**

**4.15 ASSET MANAGEMENT SERVICES CAPITAL WORKS & OPERATING PROGRAM VARIATIONS**

**4.16 COOLING INITIATIVES AT BOUCATT RESERVE, BROMPTON**

**4.17 HENLEY NGUTUNGKA PROJECT UPDATE**

**4.18 COAST PARK - PROJECT UPDATE**

**Council adopts the recommendations of the Committee as printed in the Minutes of this Committee.**

## 2.2.2 CITY SERVICES COMMITTEE

### Brief

The City Services Committee was held on Monday, 18 March 2024.

### Recommendation

**That having considered the recommendations of the Committee which has read and considered the reports in the agenda related to items:**

**4.06 PRESENTATION - ANCILLARY ACCOMMODATION AND STUDENT ACCOMMODATION DEFINITIONS REVIEW CODE AMENDMENT - FOR CONSULATION BY THE CHIEF EXECUTIVE OF THE DEPARTMENT FOR TRADE AND INVESTMENT**

**4.07 HERITAGE CONSERVATION GRANT APPLICATIONS**

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**4.10 COMMONWEALTH HOME SUPPORT PROGRAM (CHSP) FUNDING EXTENSION 2024/2025**

**4.11 PRESENTATION - COUNCIL ASSESSMENT PANEL - DECEMBER 2023 QUARTERLY REPORT**

**Council adopts the recommendations of the Committee as printed in the Minutes of this Committee.**

**3. REPORTS**

Nil

**4. DEPUTATIONS****5. PETITIONS**

Nil

**6. BUSINESS****6.21 TREE CITIES OF THE WORLD RECOGNITION AWARDED TO CITY OF CHARLES STURT**

**TO** Council

**FROM:** Strategic Planner - Open Space Environmental Mgmt - Mark Hannan

**DATE:** 25 March 2024

**Brief**

The Arbor Day Foundation and the Food and Agriculture Organisation of the United Nations have awarded the City of Charles Sturt 'Tree City of the World' status to recognise the dedication and commitment of Council to achieve Tree Canopy of 25% by 2045.

**Recommendation**

- 1. That the report be received and noted.**
- 2. That staff across the organisation be commended for their contribution to implementing and advancing the Tree Canopy Improvement Strategy to reach the canopy target of 25% by 2045.**

**Status**

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

**Our Community - A strong and connected community**

In our City no one gets left behind; everyone has access to quality resources, services, programs, information and social infrastructure to fully participate in their community. Charles Sturt is made up of strong and vibrant communities; we celebrate our identity; heritage and cultural diversity. People feel a sense of belonging, inclusion and social connectedness.

**Our Liveability - A liveable City of great places**

A well-designed urban environment that is adaptive to a diverse and growing City. City assets and infrastructure are developed and enhanced on a strategic and equitable basis in collaboration with local communities and other relevant parties, including industry and government.

Drive an integrated, responsive transport system and well-maintained network of roads and paths that facilitate safe, efficient and sustainable connections.

Enhance the diversity of open spaces to create innovative, accessible and flexible community spaces.

**Our Environment - An environmentally responsible & sustainable City**

Our city is greener to reduce heat island effects and enhance our biodiversity.

Charles Sturt is recognised as a leading partner and educator pursuing a sustainable future with our community.

**Our Leadership - A leading & progressive Local Government organisation**

Our values, leadership and collaborative approach are bold and courageous and enables us to deliver value for our Community and create a leading liveable City.

We provide excellence in customer experience by ensuring our customers are at the heart of everything we do.

The management of our city is progressive, responsive and sustainable to ensure a united and unique place for future generations.

Open and accountable governance.

**Relevant Council policies are:**

- Tree and Vegetation Policy
- Environmental Sustainability Policy

**Relevant statutory provisions are:**

- Planning, Development and Infrastructure Act 2016
- Local Government Act 1999

**Background**

The City of Charles Sturt Tree Canopy Improvement Strategy provides the framework and direction to achieve a canopy target of 25% by 2045. This strategy and Council's commitment to achieving this goal with tangible progress have contributed to being recognised as a Tree City of the World.



## Report

The [Food and Agriculture Organization of the United Nations](#) and the Arbor Day Foundation have developed the Tree Cities of the World Programme to celebrate greener cities and towns worldwide. Arbor Day Foundation and Food and Agriculture Organization of the United Nations Recognise the City of Charles Sturt as a Tree City of the World and City of Charles Sturt joins an international network of cities dedicated to fostering the best urban forestry practices.

The tree canopy throughout the City of Charles Sturt is an important issue for our community, and through the current engagement process for the new Community Plan it is becoming evident that this level of importance is increasing. There is a consistent theme that improved tree canopy, open space, greening, and biodiversity are key areas of interest and concern within our community.

Urban forests help define a sense of place and well-being where people live, work, play, and learn. The Tree Cities of the World programme is an international effort to recognize cities and towns committed to ensuring that their urban forests and trees are properly maintained, sustainably managed, and duly celebrated.

At the [2018 World Forum on Urban Forests](#) in Mantova, Italy, world leaders issued the Mantova Green Cities Challenge and a call-for-action that included joining the Tree Cities of the World programme, which will connect cities around the world in a new network dedicated to sharing and adopting the most successful approaches to managing community trees and forests.

To be recognized as a Tree City, the City of Charles Sturt met [five core standards](#) that illustrate a commitment to caring for its trees and forest.

### STANDARD 1

#### ESTABLISH RESPONSIBILITY

The city has a written statement by city leaders delegating responsibility for the care of trees within the municipal boundary to a staff member, a city department, or a group of citizens—called a Tree Board.

### STANDARD 2

#### SET THE RULES

The city has in place a law or an official policy that governs the management of forests and trees. These rules describe how work must be performed—often citing best practices or industry standards for tree care and worker safety—where and when they apply, and penalties for noncompliance.

### STANDARD 3

#### KNOW WHAT YOU HAVE

The city has an updated inventory or assessment of the local tree resource so that an effective long-term plan for planting, care, and removal of city trees can be established.

### STANDARD 4

#### ALLOCATE THE RESOURCES

The city has a dedicated annual budget for the routine implementation of the tree management plan.

## STANDARD 5

### CELEBRATE ACHIEVEMENTS

The city holds an annual celebration of trees to raise awareness among residents and to acknowledge citizens and staff members who carry out the city tree programme.

The Arbor Day Foundation is the world's largest nonprofit membership organisation dedicated to planting trees. The Food and Agriculture Organization (FAO) is a specialized agency of the United Nations that leads international efforts to defeat hunger. Both organisations came together in 2019 to found Tree Cities of the World.

The programme is a global effort to recognise cities and towns committed to ensuring that their urban forests and trees are properly maintained, sustainably managed, and duly celebrated.

“Trees are important to people, no matter what country they are from or what language they speak, said Dan Lambe, chief executive of the Arbor Day Foundation. “We all want to live in a city that is healthy, resilient, and beautiful – trees serve as a common language to make that possible. Being recognised in the Tree Cities of the World programme means that your city is committing to go above and beyond to define trees as critical green infrastructure for your citizens.”

Planting trees in a metropolitan area comes with a myriad of benefits beyond the recognition of this programme. Increasing the number of trees in a community can help reduce costs for energy, stormwater management, and erosion control. In addition, the programme provides a network of like-minded city leaders in urban forestry to celebrate and share best practices to cultivate greenery in the community. Tree Cities of the World aims to create more green spaces in urban areas by recognising the cities that do it well.

Founded in 1972, the Arbor Day Foundation is the world’s largest membership nonprofit organization dedicated to planting trees. With a focus in communities and forests of greatest need, the Foundation — alongside its more than 1 million members, supporters and valued partners — has helped to plant nearly 500 million trees in more than 50 countries. Guided by its mission to inspire people to plant, nurture and celebrate trees, the Arbor Day Foundation is committed to unlocking the power of trees to help solve critical issues facing people and the planet. Learn more about the impact of the Arbor Day Foundation at [arborday.org](http://arborday.org).

### **Financial and Resource Implications**

There is no cost to apply or be recognised as a Tree City.

### **Customer Service and Community Implications**

The Charles Sturt community be they ratepayers, residents, businesses, visitors, workers or students are the ultimate receiver of services provided by Council. Implementation of the Tree Canopy Improvement Strategy is necessary and expected by our community as evidenced by community feedback.

Endorsement of the strategy demonstrates bold leadership and reflects the aspiration of our community to respond to this very real challenge of diminishing canopy through significant tangible action. It will position our community as being more resilient in the face of a changing climate, enable participation in this collective action and recognition that this is a shared responsibility. Recognition as a Tree City of the World further underscores this commitment.

### **Environmental Implications**

Our City is getting hotter from the impacts of climate change and the urban heat island effect. Trees provide cooling benefits, mitigating the impacts of heat, which reduces heat-related illness and death. Trees and vegetation reflect heat and actively cool and clean the air by evapotranspiration.

The City of Charles Sturt declared Climate Change Emergency in December 2019 to undertake action to prepare and mitigate the impacts within our community.

People need trees for their health and mental wellbeing. They provide a sense of place and liveability.

Planting trees is an investment in the future of our City. The mature trees we enjoy and benefit from today, were planted by those generations before us, many decades ago.

By selecting the right tree for the right place and making sure the trees we plant now will establish well, and grow to maturity for future generations, ensures our investment is realised as planned and not vulnerable to failure. The species that we currently plant and maintain, may be vulnerable to a changing climate. New and different options for species should be considered which are better adapted for greater resilience.

To achieve our vision and increase canopy cover to 25% by 2045 we will undertake an extended and intensive tree planting programme over many decades and enable our community to work with Council to achieve this target. We will educate our community and enhance liveability whilst reducing the urban heat island effect and mitigating the impacts of climate change across the City.

Recognition as a tree city of the world further highlights to our community the ongoing need for urban greening.

**Community Engagement/Consultation (including with community, Council members and staff)**

Significant community engagement has been undertaken in the development of the Tree Canopy Improvement Strategy. Community engagement commenced on 21 July 2021 and concluded at the end of September 2021. The approach to community engagement was documented and endorsed by Council (refer AM 21/06/21, Item 4.38) and was undertaken in the manner described in that document. Community interest in the Tree Canopy Improvement Strategy was very high, with a total of 330 people having responded, and two organisations.

Consultation for the tree canopy improvement strategy identified a high need and desire for private property tree planting incentives and education of the community about trees. Tree Canopy Cover on private lands is continuing to decline, and this scheme will create a canopy cover increase on these lands, which comprise approximately 2/3 of our City and where the greatest potential for net benefit to Canopy cover can be achieved.

Highlighting recognition as a Tree City of the World performs another method of engaging with the community.

**Risk Management/Legislative Implications**

There are no risk management or legislative implications.

**Conclusion**

By the City of Charles Sturt joining the international programme, Tree Cities of the World, it further highlights our dedication to growing and maintaining its City's urban forestry efforts and increasing canopy.

**6.22 COMMUNITY PLAN REVIEW - DRAFT DOCUMENT FOR PUBLIC CONSULTATION**

**TO:** Council

**FROM:** Manager Engineering Strategy and Assets - Sam Adams

**DATE:** 25 March 2024

**Brief**

In August 2023 a process commenced to review the Community Plan 2020-2027 and community engagement was undertaken between August and December 2023. At the meeting of Council on 11 December 2023 the outcomes of community engagement and a draft document structure and content were endorsed so that a draft Charles Sturt Community Vision 2040 could be prepared ready for release for public consultation in early 2024. This report presents the draft document and seeks endorsement to commence public consultation.

**Recommendation**

- 1. That Council endorse the draft Charles Sturt Community Vision 2040 (as presented in Appendix 1) for release for public consultation.**
- 2. That a further report be presented to Council summarising the outcomes of public consultation for consideration and document adoption.**

**Community Plan Alignment**

This report relates to or impacts upon all of our current Community Plan pillars which focus our strategic priorities:

- Our Community - A strong and connected community
- Our Liveability - A liveable City of great places
- Our Environment - An environmentally responsible & sustainable City
- Our Economy - An economically thriving City
- Our Leadership - A leading & progressive Local Government organisation

**Relevant Council policies are:**

- Public Consultation Policy

**Relevant statutory provisions are:**

- Local Government Act 1999 (Section 122)

**Background**

At the meeting of Council on 14 August 2023 Council endorsed a report which commenced a process to review the Community Plan 2020-2027 (refer CL 14/08/23, Item 6.82).

At the meeting of Council on 11 December 2023 Council endorsed a report which provided an update on outcomes of community engagement and presented a draft document structure and content so that a draft Charles Sturt Community Vision 2040 could be prepared and released for public consultation (refer CL 11/12/23, Item 6.126).

A draft Charles Sturt Community Vision 2040 document has now been prepared and this report presents the draft document for Council's consideration and endorsement so that further public consultation can occur.

## Report

### Document Structure and Content

Following Council's endorsement of a draft document structure and content in December 2023, staff have developed a draft Charles Sturt Community Vision 2040 which builds on and refines the content that was previously presented.

The structure of the document generally remains consistent with what was previously presented and is as follows:

- Mayor's Message
- Acknowledgement of Country
- Introducing Our Community Vision 2040
- Strategic Context and Planning Framework
- Our City
- Our Vision
- Underpinning Themes
- Themes and Outcomes
- Flagship Initiatives
- Monitoring and Reporting Our Progress

The Themes and Outcomes section of the document is where we present what our community would like to focus on over the next 10-20 years to make progress towards our vision and what outcomes our community would like to see occur. The Outcomes presented in the draft document have been amended slightly following a further review and analysis of feedback received through earlier phases of engagement. The changes aim to simplify the outcomes and avoid repetition to ensure that the key community sentiment is being reflected for each theme.

For each theme, the draft document also introduces a series of 'actions' to demonstrate how we will achieve our vision and what each of our roles will be. These 'actions' have been developed based on what we heard through the earlier phases of engagement and by delivering on these actions and considering them as we review our Organisational Plan we will ensure that we are making progress towards our collective vision for the City.

### Document Artwork and Presentation

The draft document contained in **Appendix 1** includes photos and graphics to ensure that the document has a look and feel that generates interest within the community and promotes quality engagement and feedback. It should be noted however that the presentation of the final version of the document is likely to change and will be finalised once community feedback has been received and any required changes to the document are known.

### **Financial and Resource Implications**

The review of the Community Plan is being undertaken utilising internal resources with external support only being sourced where required and where internal skills do not exist. Community engagement and production of the document is being funded within existing budgets.

As described in the report to Council on 11 December 2023 (refer CL 11/12/23, Item 6.126) we are investigating improved ways to monitor, measure and report our progress against the new plan and also an online platform to support the new document. Cost implications associated with any change in approach or new platform will be reported to a future meeting of Council for consideration.

### **Customer Service and Community Implications**

A number of members of the Charles Sturt community have participated in the engagement process to date and shared their vision, priorities and aspirations for our City. Endorsing this report will enable us to release the Draft Charles Sturt Community Vision 2040 to the broader community for consultation to ensure that it accurately represents the interests of the whole community.

### **Environmental Implications**

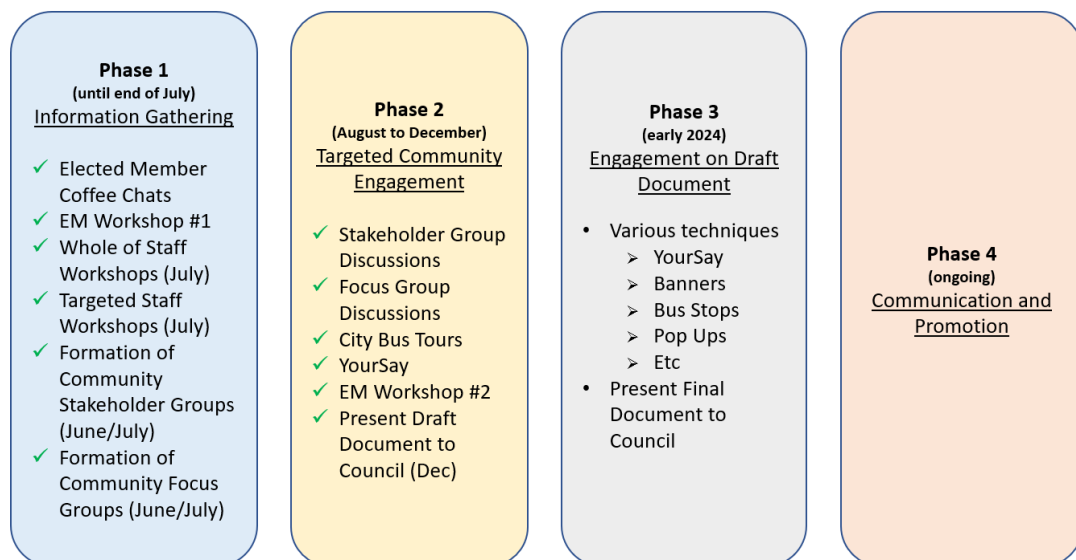
Throughout engagement the community has expressed interest in environmental matters and this is reflected in the Draft Charles Sturt Community Vision 2040. There are however no environmental implications as a direct result of this report.



## Community Engagement/Consultation (including with community, Council members and staff)

The endorsed engagement approach for the review of the Community Plan consists of four phases as shown in the figure below. The Information Gathering and Targeted Community Engagement phases are now complete with Phase 3 to commence in late March/early April subject to Council endorsement of this report.

### COMMUNITY PLAN REVIEW 2023/24 - ENGAGEMENT APPROACH



### Phase 3: Engagement on Draft Document

The following activities are required to occur by legislation and will form part of Phase 3 engagement:

- Public Notice in a newspaper circulating in the council area
- Copies of the Draft Strategic Plan (Draft Charles Sturt Council Vision 2040) being made available at the City of Charles Sturt Civic Centre and on the website
- A facility for asking and answering questions
- Invitation for submissions, via post and Council's Your Say Charles Sturt website
- Preparation of a community engagement report.

Phase three engagement will conclude with a consultation report which will summarise key findings throughout all engagement phases, and this will be presented to Council with the final report.

During Phase 3 engagement the Draft Charles Sturt Community Vision 2040 will be released to the broader community for consultation utilising various techniques to ensure that as many members of the community as possible are able to participate and provide feedback. We will also seek feedback from key stakeholders and partners, including relevant external agencies, relevant members of state and federal parliament and neighbouring councils.

### **Risk Management/Legislative Implications**

Endorsing this report will ensure that Council is on track to fulfil its obligations under Section 122(4) of the Local Government Act 1999 which requires Council to undertake a comprehensive review of its strategic management plans within two years after each general election of the Council.

### **Conclusion**

The process to develop our Charles Sturt Community Vision 2040 is well progressed with the information gathering and targeted community engagement phases now complete. Following Council's endorsement of a draft document structure and content in December 2023 a Draft Charles Sturt Community Vision 2040 has been prepared. This report seeks endorsement to release the draft document for further public consultation with the outcomes of further consultation and a Final document to be presented back to Council in the coming months.

### **Appendices**

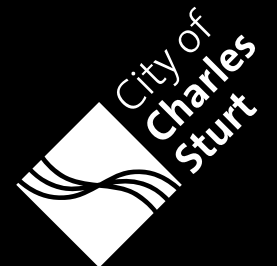
#	Attachment
1	Appendix 1 - Draft Charles Sturt Community Vision 2040

# APPENDIX 1



# OUR COMMUNITY PLAN

THE CITY OF CHARLES STURT – A PLACE TO CALL HOME, A PLACE WHERE WE BELONG.



# MAYOR'S MESSAGE

There is something for everyone in our City. Our City is home to almost 130,000 people from over 105 diverse cultures and backgrounds. We all bring something special to our community – festivals, food, fun, language, art, events, knowledge and skills. Through every interaction, and through preparing for our shared future, we want to connect with you, and want you to be involved in the decisions that help shape our future.



In our first major review of our Community Plan since 2016, we spoke with our community about their ideas and aspirations for our shared future.

Reflecting those conversations with over 500 people from all over our City, we have a renewed focus to create a connected and shared future for the City of Charles Sturt in partnership and collaboration with our community. Thank you for being a part of our process. This is just the beginning, and we look forward to continuing to connect with you as we deliver and fulfill this plan.

Our Community Vision, shaped by our conversations with you, includes

the greening of our City and investing in our Tree Canopy Strategy. It also includes the strengthening of our local neighbourhoods and centres, making our city vibrant and interesting. Our Community Vision will help us anticipate and respond to change that is occurring across our City.

Our Community Vision reflects our shared understanding and response to the local, national and global events that have changed the way that we live. We recognise the need to transform and adapt to the world around us.

Our City sits on Kaurua Land between the CBD and the beach. We respect and value the deep cultural knowledge and connection to the land of our First Nations people, and we will endeavour to understand and embed indigenous principles, history, culture and values as we move forward together into a shared future.

It is important to us that people from all backgrounds feel welcome and are able to genuinely participate in our community. We are strong advocates

for community inclusion, and are proud to support the LGBTIQ+ community, as well as the diverse faith-based groups and cultures of our community and all people from birth to their most mature years. This unity in diversity underlines the need to share our stories and promote the amazing things that are happening within our community, to share knowledge, build relationships, and leave a sustainable footprint for future generations.

We acknowledge that over 24,000 residents in our City live with a disability. We will continue to seek ways to practically improve accessibility and inclusion, as well as provide support to those living with mental and physical disabilities, ensuring they and their carers can fully participate in all aspects of life in our City.

Throughout our Community Plan review, we heard stories of great success, achievement, creativity and resilience. We also heard from people experiencing disadvantage, inequality and challenge. These stories included homelessness, domestic violence,

substance abuse and unemployment. We are committed to understanding our community needs and working together to ensure positive and equitable outcomes for those who live, visit and work here.

From beautiful beaches, natural scenery and the network of community gardens to state of the art sporting facilities, festivals and business hubs, there is something for everyone in our City. As we navigate challenges such as climate concerns, population growth, and changing living pressures, we approach the future with courage and a shared vision with our community.

This is a living, breathing plan that we are committed to delivering together with you.

Thank you for being an integral part of our vibrant City.

**Angela Evans, Mayor**

*Angela*





# ACKNOWLEDGEMENT OF COUNTRY

Nḡadlu Mikawamangka yuwanthi, Kurna  
yartangka. Kumartarna, Yaitya-Miyurna purrutyi  
nḡadlurlu tampinhi

We are standing on Mikawama, on Kurna land.

We acknowledge all aboriginal people.

Artist: Brooke Kirra Rigney

# INTRODUCING OUR COMMUNITY VISION 2040

Our Community Vision creates a clear and collective understanding for the future of our city. The plan is a public commitment to work together to make our collective vision a reality.

Input into our Community Vision was captured using a range of methods and some great ideas and amazing stories were shared.

Our Charles Sturt Community Vision 2040 has:

**ONE VISION WHICH CONNECTS THE ASPIRATIONS OF OUR WHOLE COMMUNITY**

**FIVE THEMES SET THE PRIORITIES FOR THE NEXT DECADE AND BEYOND REFLECTING FEEDBACK, IDEAS AND INSIGHTS FROM OUR COMMUNITY**

**TWENTY-FOUR OUTCOMES TO FOCUS OUR PRIORITIES**

**THREE UNDERPINNING FOUNDATIONS THAT WILL INFLUENCE ALL THAT WE DO**

**FOUR MAJOR INITIATIVES TO BE DELIVERED OVER THE NEXT 4 YEARS**

We each have a role to play to deliver this future, from individuals to community groups, business, our not-for-profit sector and different agencies that make up our three tiers of government.

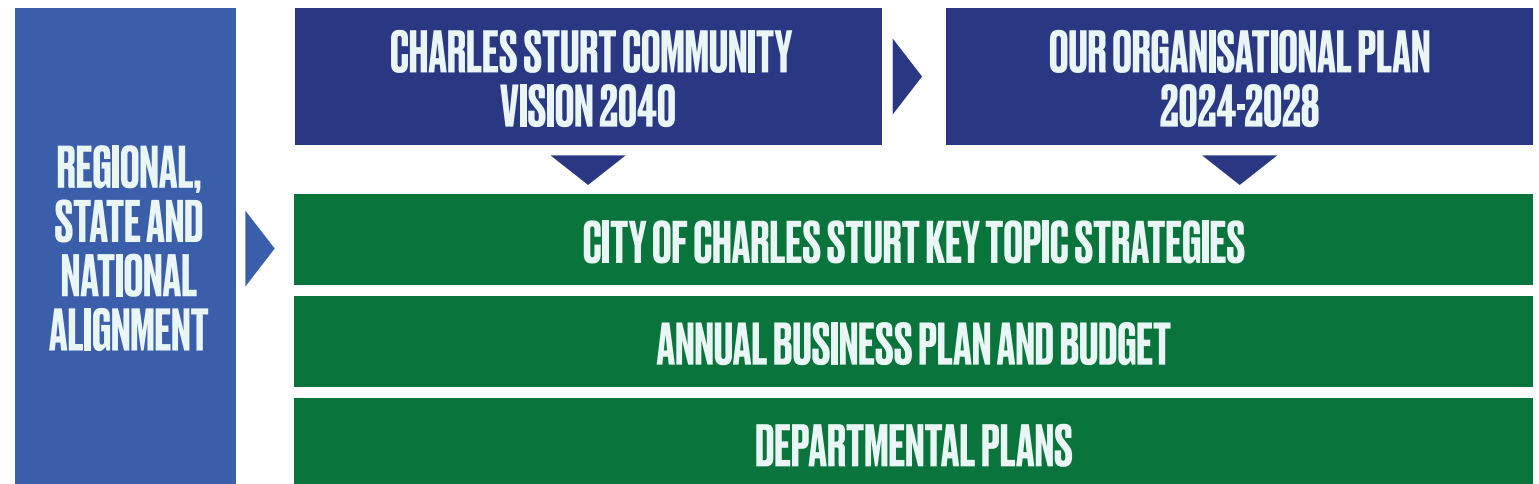


# STRATEGIC CONTEXT AND PLANNING FRAMEWORK

The Charles Sturt Community Vision 2040 is our aspirational strategic plan that sets the vision for our community and organisation.

Our Organisational Plan sets out how we will get there and articulates how we will deliver our shared vision to our community, while also responding to our other organisational obligations including legislative and accountability requirements.

The diagram below shows the relationship between the Charles Sturt Community Vision, our Organisational Plan and other corporate, regional, state and national strategies.



# OUR CITY

We are a large metropolitan council in the western suburbs of Adelaide on the traditional lands of the Kurna people. We are bordered by the cities of Port Adelaide Enfield, West Torrens, Prospect and Adelaide.

Charles Sturt is a beautiful City, bounded by the Adelaide parklands, the River Torrens and 12kms of sandy white beaches, there is ample opportunity for exercise and relaxation. To further encourage a healthy and active lifestyle, we provide and maintain a generous amount of open space as sporting grounds, walking trails, bike paths, dog parks, and large and small playgrounds. Key sporting hubs include Hindmarsh Stadium, Adelaide

36ers Arena, the Entertainment Centre, St Clair Recreation Centre and West Beach Parks and we are also home to a number of highly regarded golf courses. Together these facilities regularly host local, national and international sporting events.

In our City, you'll find people from all corners of the globe around every corner. It is this richness which makes Charles Sturt such a vibrant place to live, work and play. We have bustling places where we join together, including Bowden, Henley Square and Hindmarsh. We also have some fantastic and unique precincts that support our local neighbourhoods, such as the Elizabeth Street Precinct in Croydon and the Jetty Street Precinct in Grange. The way we live and work has evolved in recent years and with more people working from home and spending time within their neighbourhoods our local places and precincts are as important as ever.

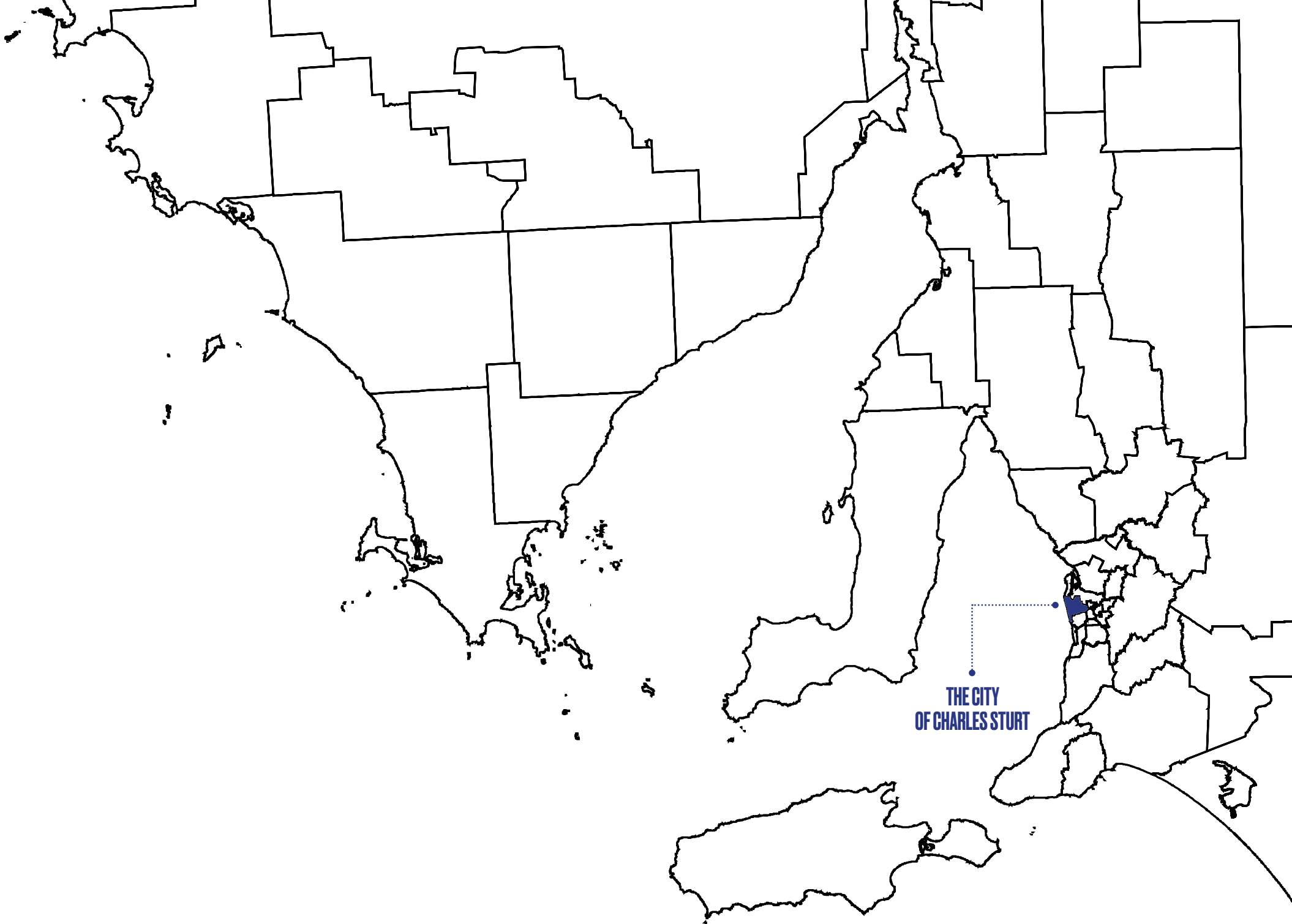
In addition to our local precincts, major centres at Arndale, West Lakes, Fulham Gardens and Findon support the needs

of an urban population. Our community thrives with access to resources, lifelong learning, and connections across our network of five libraries and seven community centres. Notably, Ngutungka West Lakes leads as the Council's state-of-the-art integrated library and community centre. Building on its success, Ngutungka Henley (set to open in late 2024) will further enhance access to innovative programs, essential services and collaborative spaces.

Our City supports a broad mix of land uses including industrial land, residential areas and commercial precincts. Major industry and employment land is located in Beverley, Hindmarsh, Hendon/Royal Park and Woodville North/Athol Park, which supports a broad range of investment and employment opportunities. As the South Australian economy grows and becomes more complex, we expect employment mix to change and we will need to anticipate and be ready to respond to this change to ensure that employment opportunities are protected.

We are expecting further population growth, and we welcome new arrivals, both local and from afar establishing their homes and lives here. We acknowledge that we have a role in supporting the provision of affordable housing. We use our policy capability and decisions to balance development with environmental and sustainability outcomes. While this is a balance, we are working to grow strategically; keeping heritage, history and culture in key areas and ensuring our infrastructure supports affordable, well-designed housing with quality amenity and community facilities.

As we look to the future, we anticipate change and progress. We acknowledge the substantial challenge that climate change presents for the world and our City. We embrace creative ways to adapt and are prepared for bold decisions to respond.



**THE CITY  
OF CHARLES STURT**

## LOCAL NEIGHBOURHOODS



We have **over 59,000** properties across the city



We have **45 local shopping precincts** to support our neighbourhoods



We host **15 Street Meets** per year for neighbours to connect



We maintain **119 Playgrounds**

**44 Tennis Courts**

**8 Dog Parks**

**42 Basketball and Netball Courts**

**18 Outdoor Fitness Equipment**

**74 BBQs**

## VALUING NATURE



We have **457 parks and reserves** contributing over **498 hectares** of open space



**85% of residential homes** are within 300m of quality open space



We are planting **6,000 trees** per year on Council land and a further **4,000 trees per year** on non-Council land to cool our city and improve biodiversity



Each year our city wide waste collection service diverts **35,000 tonnes** of waste from landfill



We have **11.5 kilometres** of coast and **19 hectares** of wetlands

## VIBRANT PLACES



We have **124,906 people** living in the city – **14% are 70+**



The Hindmarsh sporting and entertainment precinct attracts **over 500,000 people** to events each year



Over **400 pieces of public art** have been installed across our city adding colour and interest to our streets and spaces



We have **over 400 restaurants and cafes**

## CONNECTING & BELONGING



We have **97,000 members** of our sporting clubs, community centres and libraries



In 2023 we welcomed **580 new Australian Citizens** from 64 nationalities. On average that's **11 citizens per week**

Majority from – India (112), Vietnam (56), United Kingdom (55) and Philippines (44)



**70+ sporting clubs** and **10 community groups**  
**44 sporting facilities**



Each week we welcome **34 new residents** to our city

## OUR TRANSFORMING CITY



**Gross Regional Product** is around **6.5bn**



We have **10,258 local businesses** and **47,543 local jobs**



**15 new dwellings** need to be built each week



We have achieved **Net Zero Corporate Emissions** to help combat Climate change

# OUR VISION

## THE CITY OF CHARLES STURT – A PLACE TO CALL HOME, A PLACE WHERE WE BELONG.

People bring something special to our community, as residents, visitors and through businesses. The City of Charles Sturt means the world, and highlights what makes our City unique, and is the pride of everyone who calls it home.

“A great city to me is a place where everyone gets a chance and letting people be who they want to be”

Primary school student

“Focus on building local neighbourhoods / villages where everyone is valued”

Focus Group participant

“To me Social Justice and Equality is important. We can only have a safe and liveable community if everyone is respected, valued, given opportunity”

West Croydon resident via submission

“In 20 years’ time I would like the area to be very clean and healthy. I would like fun places to go with possible kids and family”

High school student





# UNDERPINNING THEMES

We will acknowledge and embrace our Kaurna and First Nations history and communities working towards Reconciliation.

We will tell our stories to share knowledge, increase awareness, create opportunity, build partnerships and promote our achievements.

We will manage our city in a sustainable way with sound governance.

# THEMES AND OUTCOMES

Our Community Plan is supported by three foundations:

- acknowledging and embracing First Nations
- encouraging sustainability, and
- enabling storytelling.

Based on this we have built 5 connecting themes:

- Local Neighbourhoods
- Valuing Nature
- Vibrant Places
- Connecting and Belonging
- Our Transforming City

Each are connected, with overlapping priorities, helping us to collaborate and strengthen outcomes. The themes emerged from our community and reflect feedback, ideas and insights from over 500 voices, guiding our priorities into the future.

For each theme a series of actions have been identified to demonstrate how we will make progress towards our vision. We all have a role in helping to deliver these actions and we will need to work together as a Council and a community to succeed. The various roles we can play are summarised below.



**Advocate** - Promoting the interests of the community to other decision makers and influencers



**Facilitate** - Assisting others to be involved in activities by bringing groups and interested parties together



**Partner** - Forming partnerships and strategic alliances with other parties in the interests of the community



**Lead** - Delivering and/or funding services



# LOCAL NEIGHBOURHOODS



Our community shared how important places are across our City. Local neighbourhoods are valuable to our everyday lives. They provide opportunities for connection where small businesses and corner stores offer people a chance to access their daily needs and meet with family and friends for a coffee and chat. Our local parks and green spaces provide areas to exercise, play, enjoy the environment, relax and gather for a local event.

We all value the ability to walk and ride to local services and facilities, and therefore value well maintained footpaths, bike paths and walking trails that are easy and enjoyable to access and use.

Our neighbourhoods support wellbeing as we connect with our neighbours, support each other and build community. Small events are important in building a sense of place and local pride. From joining a local greening group, to holding a street party, these everyday connections instil local pride and build connection.

Every neighbourhood is different in its own unique way, and we cherish and support the individual nature of these areas in a way that is equitable and reflects the unique nature of the area.

## OUTCOMES

- Family, friends and neighbours create memories together
- Local businesses know your name
- Neighbourhoods where we can walk or ride to get what we need
- Places that appreciate and reflect their local history and culture
- Local connection within and between neighbourhoods

“Would like to see more local precincts similar to Queen Street where there are good cafes and small businesses, and there is a strong sense of community”

Small business owner and Allenby Gardens resident

“I joined the Neighbourhood Watch Group to get to know my neighbours and learn the history and stories of the local area from long term residents so that they can be captured and shared”














Resident of Albert Park

“Encourage the re-establishment of “the Corner Shop”, where instead of doing a big weekly shop, that necessitates a car going to a big shopping Centre, people especially the elderly, can buy necessities nearby. Such facilities become defacto community and welfare centres, and strengthen residents’ connectedness.”

West Croydon resident



# HOW WILL WE ACHIEVE OUR VISION AND WHAT ROLE IS MY ROLE?

HOW WILL WE ACHIEVE OUR VISION? WE WILL...	WHAT IS MY ROLE?			
	Community	Council	State/Federal Govt	Non Govt Sector
revitalise our local centres 				
make it easy for people to connect to build relationships, trust and communities				
grow local businesses through capacity building and grants				
foster and celebrate interesting community activities				
connect people to their local destinations with improved infrastructure and streetscapes				
celebrate our unique history and neighbourhoods				



**Advocate** - Promoting the interests of the community to other decision makers and influencers



**Facilitate** - Assisting others to be involved in activities by bringing groups and interested parties together



**Partner** - Forming partnerships and strategic alliances with other parties in the interests of the community



**Lead** - Delivering and/or funding services



**Flagship Initiatives**



# VALUING NATURE

Our community has shared with us a desire to protect our environment. From our young school children through to our older residents, we share a passion to protect our environment and are committed to returning greenery and nature to our streets and spaces.

Trees and green spaces help cool our City and can help manage energy costs in a time where cost of living is a challenge for many. Nature provides colour, interest and diversity, encouraging us to explore our streets, parks, beaches and waterways. Our relationships with nature and healthy lifestyles are inextricably linked.

We will be progressive and provide services and deliver projects in an environmentally sustainable way to prioritise nature.

## OUTCOMES

- Our City is cool, green and filled with life
- Our beaches, open spaces and waterways invite reflection and wellbeing
- Council and community work together to protect our environment
- We live in harmony with our environment

“Aim higher with tree canopy targets and educate the community about the benefits of trees, particularly when they are young.”

City of Charles Sturt residents

“Trees are good for air quality, they are pretty and add colour, we need to protect our trees and plant more”

City of Charles Sturt high school student



























“A great city is the trees and plant that is in the city I love going to the city at night because of the beautiful lights and views and I love to set on a beach and think”

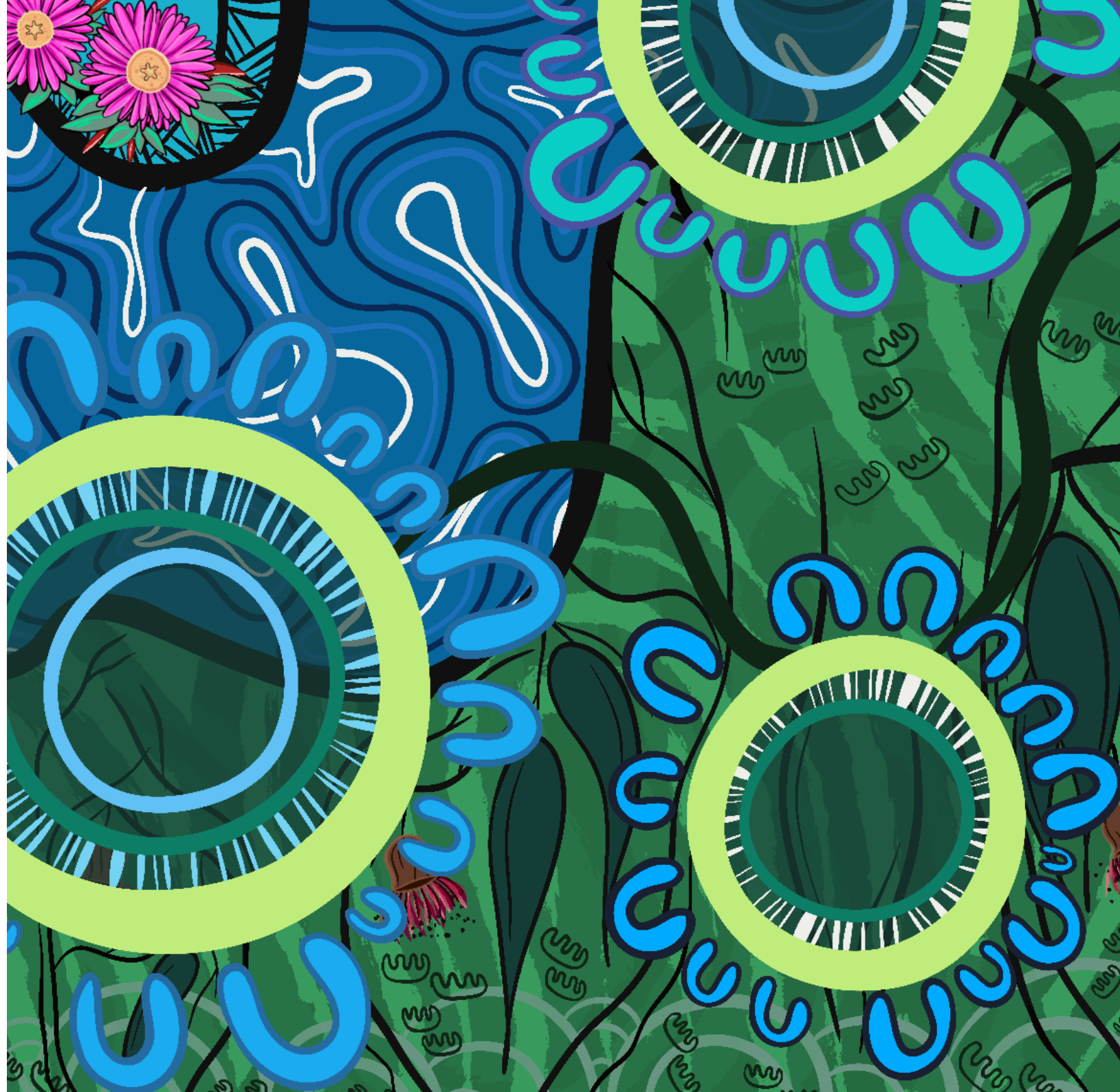
Primary school student





# HOW WILL WE ACHIEVE OUR VISION AND WHAT ROLE IS MY ROLE?

HOW WILL WE ACHIEVE OUR VISION? WE WILL...	WHAT IS MY ROLE?			
	Community	Council	State/Federal Govt	Non Govt Sector
retain and expand the tree canopy on both private and public land 				
deliver a community renewable energy program 				
be a leader in nature-based design when building and upgrading assets and infrastructure				
empower our community and support them to transform under-used areas to green natural spaces				
maximise the opportunities for creation of wild and green spaces				
advocate and work with State Government to keep our beaches and waterways healthy				
work together to reduce waste to landfill and promote a circular economy				
advocate to the State Government for stronger environmental focus in planning policy				





# VIBRANT PLACES

Our community can be a place to offer opportunity and to provide for everyone. Sharing inspiration from across the world, people shared with us a desire for diversity of housing, natural environment. We will work together to create unique neighbourhoods and communities that have their own sense of identity.

Public art and local businesses within our neighbourhoods can reflect the communities that surround them, creating a place to call home for locals and a sense of adventure for visitors.

Our City is home to major and iconic sporting and entertainment destinations which brings entertainment to our doorstep. Our local spaces play an equally important role in bringing people together and generating vibrancy within neighbourhoods. We will work with our community to make best use of these spaces.

## OUTCOMES

- Spaces are unique, creative, interesting and engaging
- A city that is recognised as a centre for sport, events and for bringing people together\*
- Businesses contribute to the vibe of the destination

“Can we do more cultural events and/or food trucks? It would be amazing to use sites that don’t have a lot happening on them on weekends or evenings. Especially to promote different cultures”

Community Sporting Club member


















“We need more free events in our local parks. You should arrange free movie nights so that we can hang out with our friends”

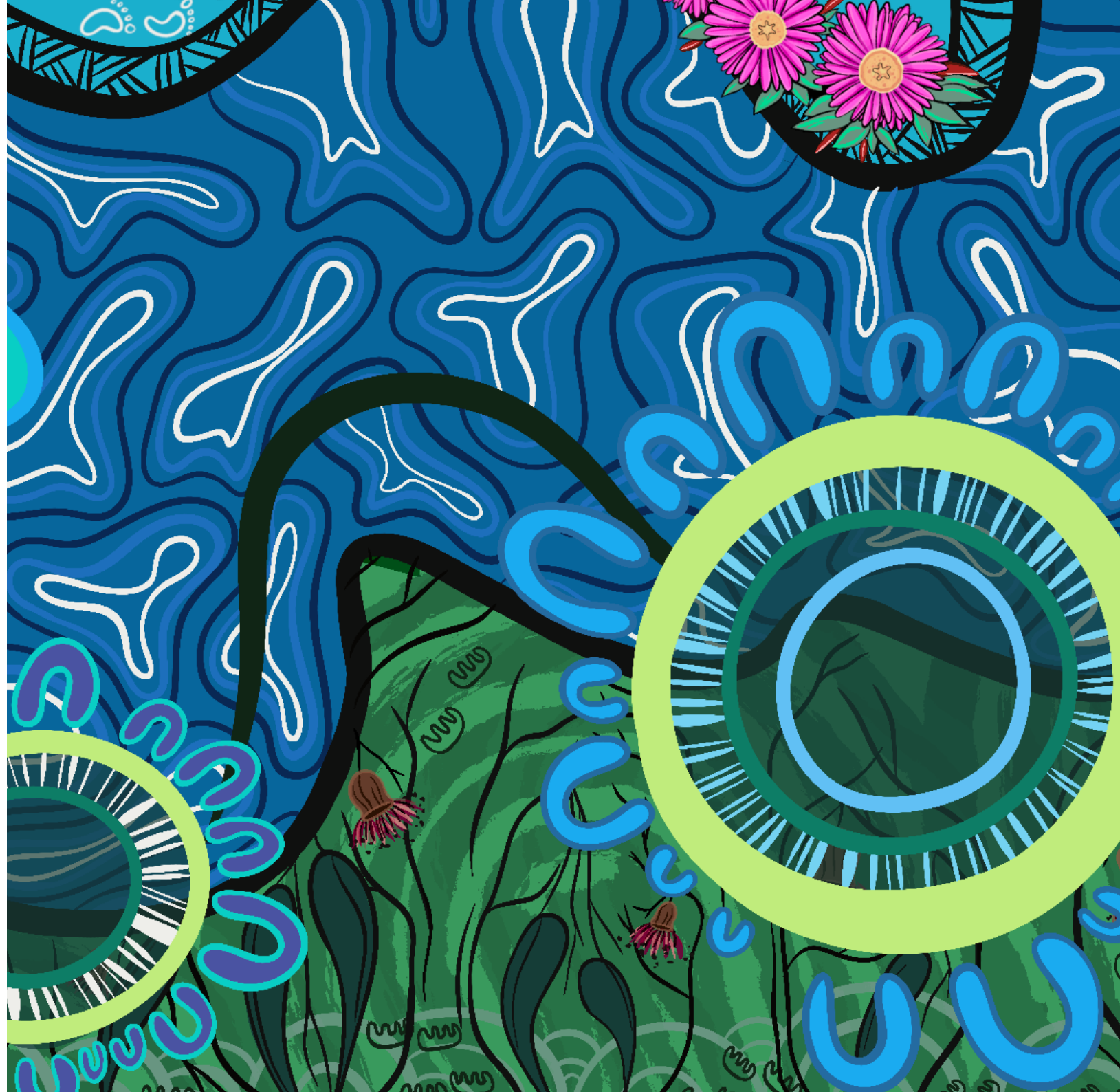
City of Charles Sturt high school student





# HOW WILL WE ACHIEVE OUR VISION AND WHAT ROLE IS MY ROLE?

HOW WILL WE ACHIEVE OUR VISION? WE WILL...	WHAT IS MY ROLE?			
	Community	Council	State/Federal Govt	Non Govt Sector
embrace community-led design				
activate and enhance public spaces in partnership with local traders and the creative sector		 		
attract and partner with major event organisers to ensure their success		 		
we support our arts and cultural groups to help shape our city				
encourage and support shop owners and traders to enhance the customer and visitor experience				



# CONNECTING AND BELONGING



Through our shared conversations, we have learned our community wants to strengthen the ways we can connect with each other and build our sense of belonging.

In the face of challenge and adversity, we will continue to offer effective services and explore new and innovative ways of managing assets and delivering programs to ensure our community is supported.

Equity is important to our community. Delivering equitable outcomes and supporting our community to have a voice and participate will ensure that no one is left behind.

Our City continues to become more diverse, with new people from all over the world arriving each week. We want everyone to feel valued and engaged, ensuring we can tailor and provide targeted services.

Safety continues to be a fundamental focus and is integral to a sense of connection and belonging. Many of our core services contribute to the safety

and wellbeing of our community; including public lighting, health inspections and animal management. We will continue to deliver these services and look for ways to improve the wellbeing of our residents and visitors.

## OUTCOMES

- **People have a voice and feel respected and valued**
- **Everyone has access to spaces, services and support when needed**
- **Opportunities are available for communities to collaborate, engage and connect**
- **Our City is a place where everyone is healthy and safe**
- **Diversity is supported and valued**

“Look at how Council can support the most vulnerable in the community and improve equity across the council area. The area of Athol Park is high need.”

Community Sporting Club member

“Increase Council visibility in the community. You need to meet with community members, build relationships and be present with the Aboriginal community.”

























Aboriginal Young Person

“There are not enough outreach for those who are struggling mentally in the area. Not without spending money that some people cannot afford. Additionally there are not enough services for homeless people to sleep, especially during winter”

High school student



# HOW WILL WE ACHIEVE OUR VISION AND WHAT ROLE IS MY ROLE?

HOW WILL WE ACHIEVE OUR VISION? WE WILL....	WHAT IS MY ROLE?			
	Community	Council	State/Federal Govt	Non Govt Sector
involve, engage and listen to community				
be equitable with our decision making and resource allocation				
bring people together and accommodate their needs through universal design				
connect and support community groups and sporting clubs to actively support their communities				
promote opportunity and build capacity for volunteering				
advocate for and deliver services and infrastructure that keeps our community healthy and safe				
support not for profits in delivering assistance to those most in need				
support not for profits to deliver assistance to those most in need				
ensure our older population is provided with care, support and assistance (Aged care CHSP and provisions)				





# OUR TRANSFORMING CITY

How we anticipate and respond to change will be crucial to ensure we increase and maintain a quality standard of living.

Over the coming decades we will be transitioning to a low carbon future and navigating the ever changing technological and industrial advances. Population growth will continue and we will require a well thought out plan to manage our assets, provide employment and deliver services to accommodate new arrivals as they make their home in our City.

As part of moving forward and embracing change, we are committed to preserving our history and heritage. We will not lose sight of where we have come from and will continue to value the unique history of our area and communities.

## OUTCOMES

- When looking forward, we respect our heritage
- Housing and infrastructure supports evolving and diverse communities
- Our City is resilient to the impacts of climate change
- Our City is prosperous with diverse employment opportunities

“Affordable housing – first home buyers will find it harder to get into the property market. It is hard to save enough money”

Secondary school student (Nazareth)























“Quality development that is sympathetic to and integrates with surrounds”

Focus Group participant



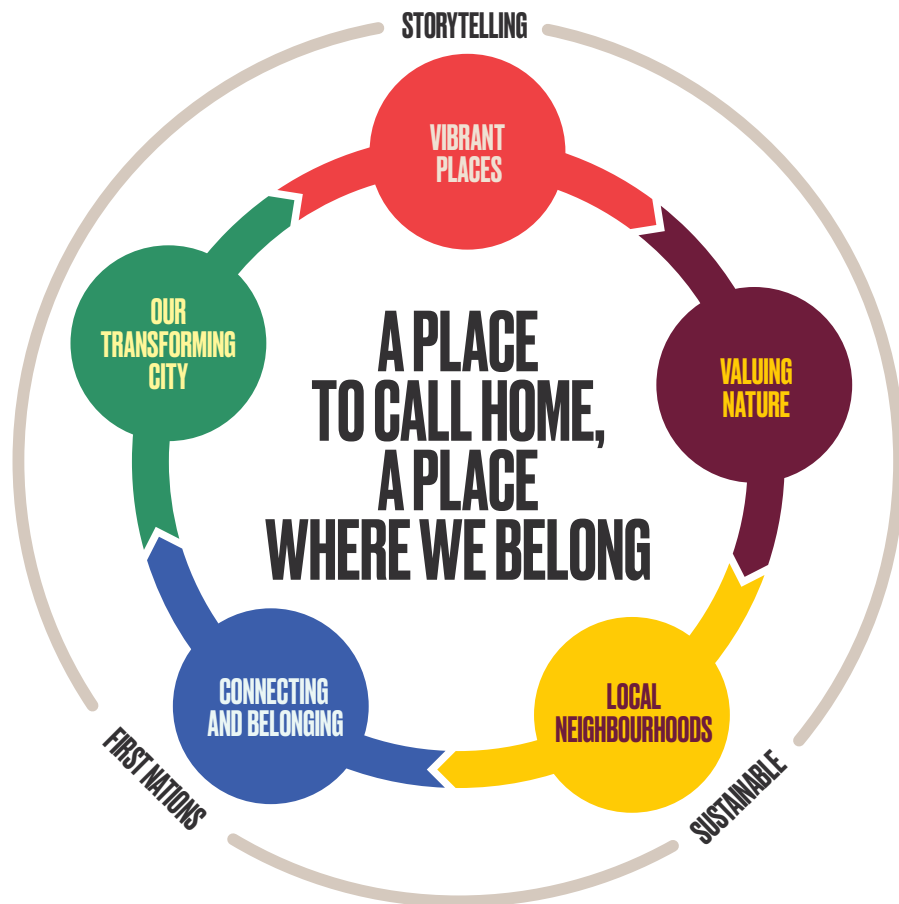


# HOW WILL WE ACHIEVE OUR VISION AND WHAT ROLE IS MY ROLE?

HOW WILL WE ACHIEVE OUR VISION? WE WILL...	WHAT IS MY ROLE?			
	Community	Council	State/Federal Govt	Non Govt Sector
develop a well thought out plan that manages growth within the central precinct of our city 				
advocate for a mixture of density and housing types to achieve housing affordability and liveability				
advocate for improved and expanded public transport services				
protect, maintain and repurpose our heritage buildings and structures				
ensure our Asset Management Plans will anticipate and respond to growth and climate change				
work with State Government and Developers to deliver high quality and sustainable development				
protect and create new job opportunities				
advocate for future delivery of a diverse and adequate mix of education and training opportunities				



# THE CITY OF CHARLES STURT VISION 2040



We will acknowledge and embrace our Kurna and First Nations history and communities.

We will tell our stories to share knowledge, increase awareness, create opportunity, build partnerships and promote our achievements.

We will be manage our City in a sustainable way with sound governance.

# FLAGSHIP INITIATIVES

To demonstrate our commitment to work together with our community, we have identified four flagship initiatives to be prioritised for delivery over the next 4 years.

A flagship initiative:

- Is transformational to one of the community vision themes, or
- Has a significant positive impact across multiple themes
- Is generally a longer term initiative
- Triggers structured and regular reporting to Council so that we can monitor our progress



# FLAGSHIP 1: TREE CANOPY STRATEGY

The tree canopy throughout our City is an important focus for our community. Improving our tree canopy, open spaces, greening, and biodiversity are key priorities, as is addressing climate change and urban heat effects.

The Tree Canopy Strategy will address these growing areas of concern and details how we will drive improvement by delivering our target of 25% canopy across the City by the year 2045. Partnering with our community will ensure that we are well positioned to transform our City into a green and healthy area that is full of life.



# FLAGSHIP 2: COMMUNITY RENEWABLE ENERGY PROGRAM

We are committed to reducing our carbon emissions and are on track to achieving Net Zero corporate emissions by 2025. In 2019, we declared a Climate Emergency and since that time we have been prioritising a range of projects and initiatives aimed at reducing our carbon emissions.

In addition to these positive actions we have also identified a way to assist our community to access renewable energy, further reducing our emissions while continuing to maintain their lifestyles in a time where energy and living costs are increasing.

The Community Renewables Program will allow our community to access affordable solar and battery solutions and be part of a long term vision to establish a local renewable energy network that powers our community sustainably into the future.





# FLAGSHIP 3: CENTRAL PRECINCT YOUR NEIGHBOURHOOD PLAN

Following the success of the Albert Park and Hendon Your Neighbourhood Plan (YNP) pilot project, the Central Precinct YNP will ensure that we have a well thought out plan to manage growth within the 'central precinct' of our City and ensure Council, State and private sector supplied services are capable of serving an increased population through more liveable neighbourhoods. We will work with our community to identify gaps in services and propose community endorsed projects to address these gaps.



# FLAGSHIP 4: LOCAL CENTRE REVITALISATION

We know our local centres are highly valued and we share a collective passion to see them thrive and evolve. Emerging communities also want to support and influence the creation of new centres that align with their needs and interests. The Local Centre Revitalisation program will plan for public realm upgrades and facade renovation to improve the amenity and functionality of our local centres. The program will also support centre owners and operators to better connect with their local communities and understand their needs, ensuring they are sustainable and add value to the people they serve.



# MONITORING AND REPORTING OUR PROGRESS

We will work towards Our Community Vision through the development of four yearly Organisational Plans, which describe what we will do to make progress towards the vision and priorities within the corresponding four-year term. Implementation of the Organisational Plan will be achieved through Annual Business Plans and subsequent Annual Budgets.

A set of indicators will be used to measure our progress in each of the strategic theme areas and our progress towards the Community Vision.

We will keep our community connected and updated on our progress. We will also ask our community for feedback, collecting data about life in Charles Sturt and our services. This data will help to track our progress and performance and support the development of annual business programs and continuous improvement of services. A summary of data will be available every year.

In addition, every four years following Council elections we will review Our Community Vision and Organisational Plan. Our community will have their say on what we should focus on over the following four years to continue implementing the vision. We will remain connected with our community to gauge how we are tracking with Our Community Vision, and to ensure it is still representative of community needs, aspirations values and priorities.





[charlessturt.sa.gov.au](http://charlessturt.sa.gov.au)  
[yoursaycharlessturt.com.au](http://yoursaycharlessturt.com.au)



**6.23 LAND MANAGMENT AGREEMENT FOR LAND COMPRISING 4 RUSSELL STREET, ROSEWATER, 17 PENNINGTON TERRACE, LOT 5 PENNINGTON TERRACE AND LOT 3 HODGEMAN ROAD, PENNINGTON AND LAND COMPRISING 18 AND 18A NEWCASTLE STREET ROSEWATER - DEVELOPMENT APPLICATION 22037672**

**TO:** Council

**FROM:** Development Officer (Senior Planner) - Megan Hendy

**DATE:** 25 March 2024

**Brief**

To seek Council's approval for use of the sign and seal for the execution of a Land Management Agreement between the City of Charles Sturt and Catholic Church Endowment Society Incorporated ABN 29 608 297 012 of 39 Wakefield Street, Adelaide, for the purposes of utilising 8 carparking spaces for staff at 18 and 18A Newcastle Street, Rosewater to support the approved alterations and additions and increase to staff and student numbers at 4 Russell Street, Rosewater, 17 Pennington Terrace, Lot 3 Hodgeman Road and 5 Pennington Terrace, Pennington.

**Recommendation**

- 1. That the report be received and noted.**
- 2. That Council resolves to enter into the Land Management Agreement with Catholic Church Endowment Society Incorporated in relation to the land situated at 4 Russell Street, Rosewater, 17 Pennington Terrace, Lot 5 Pennington Terrace, Lot 3 Hodgeman Road, Pennington and 18, 18A Newcastle Street Rosewater being the land comprised in Certificates of Title Register Book Volume 5809 Folio 31, Volume 5809 Folio 934, Volume 5492 Folio 741, Volume 5842 Folio 945, Volume 5842 Folio 946, Volume 5358 Folio 142, Volume 5358 Folio 124, Volume 5909 Folio 679 and Volume 5306 Folio 816 contained in Appendix 1.**
- 3. That Council resolves to apply to the Registrar-General pursuant to Section 193(13) of the Planning, Development and Infrastructure Act 2016 to note the Land Management Agreement against Certificates of Title Register Book Volume 5809 Folio 31, Volume 5809 Folio 934, Volume 5492 Folio 741, Volume 5842 Folio 945, Volume 5842 Folio 946, Volume 5358 Folio 142, Volume 5358 Folio 124, Volume 5909 Folio 679 and Volume 5306 Folio 816.**
- 4. That Council authorises the execution of the Land Management Agreement contained in Appendix 1 by the Mayor and Chief Executive Officer under the common seal of the City of Charles Sturt.**

**Status**

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

**Our Community - A strong and connected community**

In our City no one gets left behind; everyone has access to quality resources, services, programs, information and social infrastructure to fully participate in their community.

**Our Liveability - A liveable City of great places**

A well-designed urban environment that is adaptive to a diverse and growing City.

**Our Leadership - A leading & transformational Local Government organisation**

Our values, leadership and collaborative approach are bold and courageous and enables us to deliver value for our Community and create a leading liveable City.

Open and accountable governance.

**Relevant Council policies are:**

- Nil

**Relevant statutory provisions are:**

- Planning, Development and Infrastructure Act 2016
- Planning, Development and Infrastructure (General) Regulations 2017
- Local Government Act 1999

**Background**

The applicant (Catholic Education South Australia) proposes to undertake alterations and additions to the existing Mount Carmel Primary School in the form of a two-storey addition that will provide additional learning rooms, new canteen and additional bathroom facilities, resulting in an increase to staff and student numbers. While existing on-site carparking will be retained, no additional on-site carparking has been provided to accommodate for the increase in staff numbers. Therefore, as part of development application 22037672 it was agreed that 8 spaces would be made available within the approved carpark at 18 and 18A Newcastle Street, which is also used for school activities, for the benefit of the development.

The Council Assessment Panel at its meeting held on 18 October 2023 (refer CAP 18/10/23, Item 4.24) supported the redevelopment of alterations and additions to the existing School on the basis that a Land Management Agreement (LMA) was to be agreed and entered into between the Applicant and the City of Charles Sturt for the linking of the approved car parking at 18 and 18A Newcastle Street, Rosewater, the subject of this report. The LMA is provided in **Appendix 1**.

**Report**

Development Application 22037672 which sought to construct alterations and additions to the existing Mount Carmel Primary School and link the approved carparking at 18 and 18A Newcastle Street, Rosewater for the provisions of eight car parking spaces was considered by the Council Assessment Panel (CAP) at its meeting held on 18 October 2023 (refer CAP 18/10/23, Item 4.24).

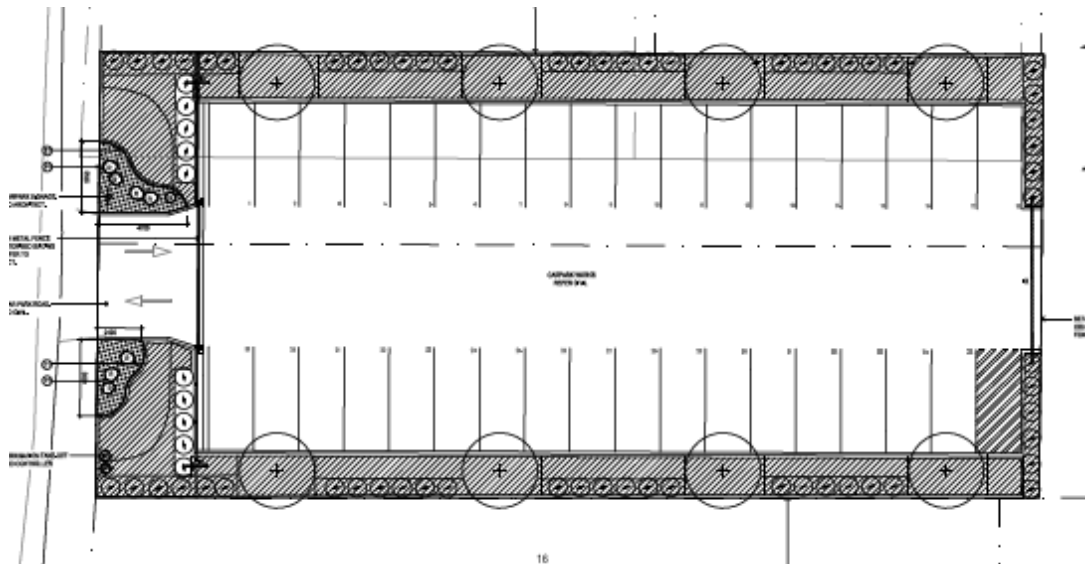
The carpark located at 18 and 18A Newcastle street provides parking for 35 vehicles associated with the school and will facilitate the use of 8 of these spaces for the junior school. The remaining spaces will support the middle and senior school facilities in the City of Port Adelaide Enfield.

The image below shows the location of the work associated with the junior school to the south and the carpark location in Newcastle Street.



The following image shows the approved carpark for the Newcastle street land.





The applicant agreed to enter into an LMA as part of the application to establish shared use of the at-grade carpark at 18 and 18A Newcastle Street for the use proposed at 4 Russell Street, Rosewater, 17 Pennington Terrace, Lot 3 Hodgeman Road and 5 Pennington Terrace, Pennington. The CAP supported this proposal and granted Development Plan Consent. A copy of the planning consent is provided in **Appendix 2**.

The LMA has now been prepared and requires Council consent to use the sign and seal to finalise the document and have it registered on the land.

#### **Financial and Resource Implications**

All costs associated with the executing of the agreement are to be borne by the applicant with no financial implications to Council.

#### **Customer Service and Community Implications**

The inclusion of parking on neighbouring land to service the school expansion supports and responds to community needs.

#### **Environmental Implications**

There are no environmental implications.

#### **Community Engagement/Consultation (including with community, Council members and staff)**

There is no requirement for community engagement or consultation.

#### **Risk Management/Legislative Implications**

The proposed LMA has been reviewed by Council's Lawyers at Norman Waterhouse and they have indicated that the agreement as drafted is suitable for delivering the required link for use of carparking. As a result there is minimal risk in agreeing to this LMA.

**Conclusion**

The execution of the Land Management Agreement will support purposeful development and ensure that adequate car parking is provided to support the proposed school additions and increase to staff numbers.

**Appendices**

#	Attachment
1	Appendix 1 - Primary School LMA - 12 March 2024
2	Appendix 2 - DNF 22037672 - Mount Carmel School Additions

# APPENDIX 1

## **LAND MANAGEMENT AGREEMENT**

**CATHOLIC CHURCH ENDOWMENT SOCIETY INCORPORATED  
(ABN 29 608 297 012)**

And

**CITY OF CHARLES STURT**

DRAFT

**THIS AGREEMENT** is made the                      day of                      2024

**BETWEEN: CATHOLIC CHURCH ENDOWMENT SOCIETY INCORPORATED (ABN 29 608 297 012)** of 39 Wakefield Street, ADELAIDE SA 5000  
(Owner)

**AND: CITY OF CHARLES STURT** of 72 Woodville Road WOODVILLE 5011  
(Council)

together the **parties**

## **BACKGROUND**

- A. The Owner is the registered proprietor in fee simple of the land in:
- i. Certificates of Title Register Book Volume 5809 Folio 31 and Volume 5837 Folio 934 comprising the land known as 4 Russell Street, Rosewater; Certificate of Title Register Book Volume 5492 Folio 741, comprising the land known as 17 Pennington Terrace, Pennington; Certificates of Title Register Book Volume 5842 Folio 945 and Volume 5842 Folio 946, comprising the land known as Lot 5 Pennington Terrace, Pennington; Certificates of Title Register Book Volume 5358 Folio 142 and Volume 5358 Folio 124, comprising the land known as Lot 3 Hodgeman Road, Pennington (collectively the **Primary School Land**); and
  - ii. Certificates of Title Register Book Volume 5909 Folio 679 and Volume 5306 Folio 816, together comprising the land known as 18 Newcastle Street, Rosewater and 18A Newcastle Street, Rosewater (**Car Park Land**).
- B. A portion of the primary school campus of an existing school known as the 'Mount Carmel College' is located on the Primary School Land (**Primary School**).
- C. On 18 October 2023, planning consent under the Act was granted by the City of Charles Sturt Assessment Panel to Development Application Number 22037672 (**Planning Consent**), being for a two-storey educational building on the Primary School Land to be used in association with the Primary School (**Proposed Development**).
- D. The Owner has the benefit of the Planning Consent.
- E. The Proposed Development will enable an increase in the number of students and staff at the Primary School.
- F. The Owner has the benefit of a Development Approval for “[c]ar parking area with landscaping ancillary to existing educational establishment” on the Car Park Land.
- G. The Proposed Development will utilise car parking on the Car Park Land.
- H. Pursuant to section 102(3) of the Act, the City of Charles Sturt Assessment Panel, in relation to the Planning Consent, reserved its decision on the following specified matter:

*“A Land Management Agreement (LMA) is to be agreed and entered into between the Applicant and the City of Charles Sturt for the linking of*

*approved car parking at 18 and 18a Newcastle Street, Rosewater to the proposed development for the provision of eight (8) car parking spaces for staff" (Reserved Matter).*

- I. In satisfaction of the Reserved Matter, the parties have agreed to enter into this Agreement.
- J. The Council wishes to ensure that a certain number of off-street car parks are available for use by staff of the Primary School to accommodate an increase in the number of Primary School staff enabled by the Proposed Development.
- K. In considering whether to enter this Agreement, the Council has had regard to the relevant mandatory considerations under section 192(4) of the Act.
- L. Pursuant to section 192(1) of the Act, the parties have agreed to enter into this agreement relating to the development, management, preservation or conservation of Primary School Land and the Car Park Land on the terms and conditions which follow.
- M. The Council is a designated authority with the power to enter Land Management Agreements pursuant to section 192(19) of the Act.

## **INTERPRETATION**

- 1. The parties acknowledge that the Background recited above is true and accurate and agree that it shall form part of the terms of this Agreement.
- 2. In the interpretation of this Agreement unless the context otherwise requires or admits:
  - 2.1 a reference to any party includes a person, corporate body, partnership, association, government body, or any other entity, and shall include any executors, administrators, successors and permitted assigns;
  - 2.2 any term which is defined in the statement of the names and descriptions of the parties or in the Background has the meaning there defined;
  - 2.3 words importing the singular number or plural number are deemed to include the plural number and the singular number respectively;
  - 2.4 words importing any gender include both genders;
  - 2.5 where two or more persons (including where two or more persons are included in the same defined term) are bound hereunder to observe or perform any obligation or agreement; or make any representation, warranty or indemnity; whether express or implied then they shall be bound jointly and each of them severally;
  - 2.6 references to any statute or subordinate legislation include all statutes and subordinate legislation amending, consolidating or replacing the statute or subordinate legislation referred to;

- 2.7 words and phrases used in this Agreement which are defined in the Act or in regulations made under the Act, will have the meaning ascribed to them by the Act or regulations as the case may be;
- 2.8 the meaning of general words is not limited by specific examples introduced by 'including', 'for example' or similar expressions.
3. Clause headings are provided for reference purposes only and shall not be used in the interpretation of this Agreement.
4. The requirements of this Agreement are at all times to be construed as additional to any requirements of the Act and any other legislation affecting Primary School Land and the Car Park Land.

## DEFINITIONS

5. In the interpretation of this Agreement unless the contrary intention appears or unless the context otherwise requires, the following expressions have the following meanings:

**Act** means the *Planning, Development and Infrastructure Act 2016 (SA)*.

**Business Day** means a day that is not a Saturday, Sunday or public holiday in South Australia.

**Council** includes any agent or employee of the Council who is authorised by the Council.

**Owner** includes each person registered or entitled to be registered as a proprietor of an estate in fee simple of:

- the Primary School Land or part thereof, and includes a successor in title to an estate in fee simple to the Primary School Land; or
- the Car Park Land or part thereof, and includes a successor in title to an estate in fee simple to the Car Park Land.

## OWNER'S OBLIGATIONS

6. The Owner is liable to the Council for any act or omission on the part of an officer, employee, contractor, agent, invitee, lessee or licensee of the Owner which, if done or not done by the Owner would constitute a breach of this Agreement.
7. The Owner warrants and represents that all persons with a legal interest in the Primary School Land consent to the Owner entering into this Agreement.
8. The Owner agrees to not occupy or use, or cause, suffer or permit the occupation or use of the Proposed Development unless and until:
- 8.1 at least 8 car parking spaces are made available on the Car Park Land for use by the staff of the Primary School; or
- 8.2 such other land is made available for car parking for use of the staff of the Primary School by the Primary School to the reasonable satisfaction of the Council.

9. The Owner agrees to:
  - 9.1 make and keep at least 8 car parking spaces available on the Car Park Land for use by the staff of the Primary School; and
  - 9.2 mark each of the carparking spaces contemplated by clause 9.1 'Primary Campus Staff Parking Only' or as agreed with Council in its reasonable discretion,

prior to the occupation or use of the Proposed Development, unless other land is made available for car parking for use of the staff of the Primary School by the Primary School to the reasonable satisfaction of the Council.

#### **RESTRICTION ON LEASING AND OTHER DEALINGS**

10. Excluding the acquisition by a statutory authority of any statutory easement or other interest in the Land, the Owner must not grant any lease licence easement or other right, other than a residential tenancy agreement under the *Residential Tenancies Act 1995*, which may give any person the right to possession or control of the Land which right would enable such person to breach any of the obligations imposed on the Owner by this agreement unless such grant:
  - 10.1 is expressed in writing;
  - 10.2 contains as an essential term a covenant by the grantee not to do or omit to do (or suffer or permit any other person to do or omit to do) any act matter or thing which would constitute a breach by the Owner of the Owner's obligations under this agreement.

#### **OPERATION AND APPLICATION OF THE AGREEMENT**

11. Upon execution, this Agreement is effective as an Agreement.
12. The parties intend that this Agreement will be effective as a Land Management Agreement pursuant to section 192 of the Act upon being registered under the *Real Property Act 1886* as a note against the instrument of title to the Car Park Land and the Primary School Land.
13. Except for the obligations in clause 24 and 38, the obligations on the Owner in this Agreement shall not operate unless and until development approval under the Act is granted to the Proposed Development.
14. Where a person ceases to be an Owner, such person ceases to be a party to this Agreement, but without prejudice to rights or obligations already accrued.
15. This Agreement is the whole agreement between the parties in relation to the matters contained within it. This Agreement may only be varied by a supplementary agreement in writing and executed by the Council and the Owner.
16. In consideration of the Owner's obligations under this Agreement, the Council must pay to the Owner the sum of 10 cents if demanded.



## **ABOUT THE COUNCIL**

17. The Council may delegate any of its powers under this Agreement pursuant to law.
18. The Council enters into this Agreement as a "designated authority" acting under section 192(1) of the Act and not in any other capacity. This Agreement does not preclude or pre-empt the exercise by the Council of any other regulatory function of power.

## **COUNCIL'S POWERS OF ENTRY**

19. Subject to clause 20 of this Agreement, the Council, including any employee or agent of the Council authorised by the Council, may at any reasonable time enter the Primary School Land or the Car Park Land for the purpose of:
  - 19.1 inspecting the Primary School Land or the Car Park Land and any building or structure on the Primary School Land or the Car Park Land; or
  - 19.2 exercising any other powers of the Council under this Agreement or pursuant to law.
20. Should the Council exercise its power of entry pursuant to clause 19 of this Agreement, a staff member of the Primary School shall be present with any Council employee at all times when a student(s) is on the Primary School Land or within any building erected on that land.
21. If the Owner is in breach of any provision of this Agreement, the Council may, by notice served on the Owner, specify the nature of the breach and require the Owner to remedy the breach within such reasonable time as may be nominated by the Council in the notice. If the Owner fails to remedy the breach, the Council or its servants or agents may carry out the requirements of the notice and in doing so may enter and perform any necessary works upon the Primary School Land or the Car Park Land and recover all reasonable costs thereby incurred from the Owner.
22. If in a notice referred to in clause 21 the Council requires the removal of a building or structure from the Primary School Land or the Car Park Land, the Council and its servants or agents are authorised and empowered by the Owner to enter and remove the building or structure from the Primary School Land or the Car Park Land and to dispose of it in any manner determined by the Council provided that if the building or structure has any monetary value then the Council must use its best endeavours to realise that monetary value and must after the disposal account to the Owner and pay to the Owner the realised value less all reasonable and reasonably associated expenses incurred.
23. In the event of a breach or threatened breach of the Agreement by the Owner, the Council may (without limiting any other remedy available to the Council, including under Part 18 of the Act), obtain an injunction restraining the Owner from committing a breach of the Agreement without proving any actual damage has or will be sustained by the Council. The parties agree that a breach of this Agreement by the Owner may cause injury for which damages may not be an adequate remedy to the Council.

## **NOTING OF THIS AGREEMENT**

24. Each party shall do and execute all such acts, documents and things necessary so that the Agreement is noted against the Certificates of Title for the Primary School Land and the Certificates of Title of the Car Park Land pursuant to the provisions of Section 192 of the Act in priority to any other registered instrument.

## **RECISSION**

25. In the event that:
- 25.1 any development authorisation obtained for the Proposed Development lapses, expires or is cancelled by virtue of the provisions of the Act without being implemented; or
  - 25.2 the Proposed Development ceases operation and loses the benefit of any development authorisation previously granted (whether by abandonment or cancellation); or
  - 25.3 an alternative development authorisation for the Proposed Development which does not rely on car parking being provided on the Car Park Land is obtained and implemented to the reasonable satisfaction of Council;

the Council agrees to rescind this Agreement at the request of the Owner and the reasonable costs of and incidental to the preparation, stamping and registration of the Deed of Rescission shall be borne by the Owner.

## **VARIATION AND WAIVER**

26. This Agreement may only be varied by a supplementary deed or agreement signed by the Council and the Owner.
27. The Council may, conditionally or unconditionally, waive compliance by the Owner with the whole or any part of the Owner's obligations under this Agreement.
28. To be effective, the waiver must be in writing and signed by the Council.
29. The failure, delay, relaxation or indulgence by a party in exercising a power or right under this Agreement is not a waiver of that power or right.
30. An exercise of a power or right under this Agreement does not preclude a further exercise of it or the exercise of another right or power.

## **SEVERANCE**

31. Where a clause or part of a clause in this Agreement would, but for this clause, be unenforceable:
- 31.1 the clause or part of the clause shall be read down to the extent necessary to avoid that result; or

- 31.2 where the clause or part of the clause cannot be read down, it may be severed from this Agreement and the remainder of the clause or of the Agreement shall continue in force, unless this would result in a material change to the intended effect of the Agreement.

## **GOVERNING LAW**

32. This Agreement is governed by the law in South Australia.

## **NOTICES**

33. A notice, demand, consent, approval or communication under this Agreement (**Notice**) must be:

33.1 in writing, in English and signed by a person authorised by the sender; and

33.2 hand delivered or sent by prepaid post or electronic mail.

34. The postal and electronic mail addresses for Notices will be those as expressed on the Certificates of Title for that part of the Primary School Land or the Car Park Land for which the recipient is the registered proprietor or as otherwise provided to the Council for that recipient as part of the ordinary business purposes of the Council. A Notice is deemed to be received:

34.1 if hand delivered, on delivery;

34.2 if sent by pre-paid priority post two Business Days after posting (or seven Business Days after posting if posting to or from a place outside Australia);

34.3 if sent by pre-paid standard post:

34.3.1 four Business Days after posting

34.3.2 seven Business Days after posting if posting from a city outside the city of the recipient;

34.3.3 12 Business Days after posting if posting to or from a place outside Australia;

34.4 if sent by electronic mail, at the time and on the day shown in the sender's electronic mail delivery report, if it shows that the Notice was sent to the recipient's electronic mail address last Notified by the recipient to the sender.

35. However, if the Notice is deemed to be received on a day that is not a Business Day or after 5:00pm, the Notice is deemed to be received at 9:00am on the next Business Day.

36. If two or more persons comprise a party, Notice to one is effective Notice to all.

37. Each party authorises its solicitor to sign Notices on its behalf.

**COSTS**

38. The Owner must pay to the Council on demand the Council's reasonable costs and expenses (including legal expenses) of negotiating, stamping and noting this Agreement.

**COUNTERPARTS**

39. This Agreement may be executed in any number of counterparts which together will constitute one instrument. A party may execute this Agreement by signing any counterpart.

**EXECUTED AS AN AGREEMENT**

**EXECUTED UNDER DELEGATED  
AUTHORITY by CATHOLIC CHURCH  
ENDOWMENT SOCIETY INCORPORATED  
(ABN 29 608 297 012):**

.....  
Signature of Authorised Delegate

.....  
Name (print) of Authorised Delegate

.....  
Position of Authorised Delegate

.....  
Signature of Witness

.....  
Name (print) of Witness

.....  
Date

**EXECUTED UNDER DELEGATED AUTHORITY  
by the CITY OF CHARLES STURT:**

.....  
Signature of Authorised Delegate

.....  
Name (print) of Authorised Delegate

.....  
Position of Authorised Delegate

.....  
Signature of Witness

.....  
Name (print) of Witness

.....  
Date

DRAFT

DATED

2023

AGREEMENT

BETWEEN

CATHOLIC CHURCH ENDOWMENT SOCIETY INCORPORATED (ABN 29 608 297 012)

(Owner)

And

CITY OF CHARLES STURT

(Council)

---

LAND MANAGEMENT AGREEMENT

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Botten Levinson  
Level 1 Darling Building  
28 Franklin Street  
ADELAIDE SA 5000  
Telephone: 08 8212 9777  
Facsimile: 08 8212 8099

# APPENDIX 2

## DECISION NOTIFICATION FORM

*Section 126(1) of the Planning, Development and Infrastructure Act 2016*

**TO THE APPLICANT(S):**

Name: Catholic Education South Australia c/o Edge Architects
Postal address: 33 Newcastle Street Rosewater SA 5013
Email: john.konopka@mcc.catholic.edu.au

**IN REGARD TO:**

Development application no.: 22037672	Lodged on: 15 Nov 2022
Nature of proposed development: Two storey addition to existing Mount Carmel College Primary School (maximum height of 10 metres), increase to staff and student numbers and replacement of western boundary fencing	

**LOCATION OF PROPOSED DEVELOPMENT:**

<b>Location reference:</b> 4 RUSSELL ST ROSEWATER SA 5013		
<b>Title ref.:</b> CT 5837/934	<b>Plan Parcel:</b> D1520 AL32	<b>Council:</b> CITY OF PORT ADELAIDE ENFIELD

<b>Location reference:</b> 4 RUSSELL ST ROSEWATER SA 5013		
<b>Title ref.:</b> CT 5837/934	<b>Plan Parcel:</b> D1520 AL33	<b>Council:</b> CITY OF PORT ADELAIDE ENFIELD

<b>Location reference:</b> 4 RUSSELL ST ROSEWATER SA 5013		
<b>Title ref.:</b> CT 5809/31	<b>Plan Parcel:</b> D1520 AL42	<b>Council:</b> CITY OF PORT ADELAIDE ENFIELD

<b>Location reference:</b> LOT 3 HODGEMAN RD PENNINGTON SA 5013		
<b>Title ref.:</b> CT 5358/124	<b>Plan Parcel:</b> F10971 AL3	<b>Council:</b> CITY OF CHARLES STURT

<b>Location reference:</b> LOT 3 HODGEMAN RD PENNINGTON SA 5013		
<b>Title ref.:</b> CT 5358/142	<b>Plan Parcel:</b> F10971 AL4	<b>Council:</b> CITY OF CHARLES STURT

<b>Location reference:</b> LOT 5 PENNINGTON TCE PENNINGTON SA 5013		
<b>Title ref.:</b> CT 5842/945	<b>Plan Parcel:</b> F10971 AL5	<b>Council:</b> CITY OF CHARLES STURT

<b>Location reference:</b> LOT 5 PENNINGTON TCE PENNINGTON SA 5013		
<b>Title ref.:</b> CT 5842/946	<b>Plan Parcel:</b> F10971 AL6	<b>Council:</b> CITY OF CHARLES STURT



<b>Location reference:</b> 17 PENNINGTON TCE PENNINGTON SA 5013		
<b>Title ref.:</b> CT 5492/741	<b>Plan Parcel:</b> F10971 AL1	<b>Council:</b> CITY OF CHARLES STURT

**DECISION:**

Decision type	Decision (granted/refused)	Decision date	No. of conditions	No. of reserved matters	Entity responsible for decision (relevant authority)
Planning Consent	Granted	18 Oct 2023	7	1	Assessment Panel at City of Charles Sturt
Building Consent	Still Required				To be Determined
Development Approval - Planning Consent; Building Consent	Still Required				City of Charles Sturt

<b>FROM THE RELEVANT AUTHORITY:</b> Assessment Panel - Section 93 at City of Charles Sturt
Date: 30 Oct 2023

**RESERVED MATTERS**

**Planning Consent**

Pursuant to section 102 (3) of the Planning, Development and Infrastructure Act of 2016, the following matter(s) shall be reserved for further assessment prior to the granting of Development Approval:

The following information shall be submitted for further assessment and approval by the Assessment Manager as reserved matters under Section 102(3) of the Planning, Development and Infrastructure Act 2016:

A Land Management Agreement (LMA) is to be agreed and entered into between the Applicant and the City of Charles Sturt for the linking of approved car parking at 18 and 18a Newcastle Street, Rosewater to the proposed development for the provision of eight (8) car parking spaces for staff.

Pursuant to Section 127(1) of the Planning, Development and Infrastructure Act 2016, the Authority reserves its decision on the form and substance of any further conditions of Planning Consent that it considers appropriate to impose in respect of the reserve matters outlined above and delegates this to the Assessment Manager.

**CONDITIONS**

**Planning Consent**

**Condition 1**

The development shall be undertaken in accordance with the stamped details and approved plans except where varied by the conditions herein, shall be completed prior to occupation of the proposed development and at all times thereafter shall be maintained to the satisfaction of the relevant Authority.

**Condition 2**

The proposed landscaping must be established on the site in accordance with the approved Landscape Plan prior to occupation of the development and must always be maintained in good condition to the reasonable satisfaction of Council. Any dead or diseased plants of trees shall be replaced forthwith to the reasonable satisfaction of the Assessment Manager.

### Condition 3

The development approved herein shall incorporate the acoustic measures outlined in the Environmental Noise Assessment (3 November 2022 and 19 December 2022) prepared by BESTEC to the satisfaction of the Assessment Manager prior to occupation/operation of the development.

### Condition 4

Stormwater must be disposed of in such a manner that it does not flow or discharge onto land of adjoining owners, lie against any building or create insanitary conditions.

### Condition 5

Earthworks associated with the development approved herein shall be restricted to only that shown on the approved plans and managed in such a way as to prevent adverse impacts on the health and aesthetic condition of existing trees on and off the site to the reasonable satisfaction of the Assessment Manager.

A temporary tree protection fence shall be installed between the works and the identified trees approximately 1.2-1.5 metres from the proposed building line to prevent access, storage of materials or accidental damage to the root systems of these trees in accordance with the Arborman Tree Solutions 'Development Impact Report' dated 17 June 2023, page 2.

### Condition 6

External lighting shall be restricted to that necessary for security purposes only and be designed, directed and shielded in accordance with AS 4282-1997 *Control of the obtrusive effects of outdoor lighting* so as to cause no adverse light overspill nuisance to nearby properties.

### Condition 7

The Full Time Equivalent staffing numbers shall not exceed 40.1 employees, and student enrolment shall not exceed 500 students.

## ADVISORY NOTES

### Planning Consent

#### Advisory Note 1

#### Environmental Health

Premises intended to be used as a food business must comply with the *Food Safety Standards, Food Regulations 2017* and notification is required under the *Food Act 2001* ([www.charlessturt.sa.gov.au/foodbusinessnotification](http://www.charlessturt.sa.gov.au/foodbusinessnotification)). Premises involving beauty therapy, skin penetration, swimming pools, and high risk manufactured water systems (HRMWS) must meet requirements under the *Public Health Act 2011* and associated regulations. Please contact the Environmental Health team on 8408 1111 for more information.

#### Advisory Note 2

For information regarding NBN connection for new developments, please refer to the following link – <http://www.nbnco.com.au/develop-or-plan-with-the-nbn/new-developments.html>.

#### Advisory Note 3

The applicant has a right of appeal against the conditions which have been imposed on this Planning Consent. Such an appeal must be lodged at the Environment, Resources and Development Court within two months from the day of receiving this notice or such longer time as the Court may allow. The applicant is asked to contact

the Court if wishing to appeal. The Court is located in the Sir Samuel Way Building, Victoria Square, Adelaide, (telephone number 8204 0289).

**Advisory Note 4**

You are advised that construction or alteration of any footpath, kerb, gutter or crossover on Council land will require a permit, under the Local Government Act 1999 from Council's Engineering Strategy and Asset Department. It is illegal to undertake work on Council land without permission

If the existing entranceway (driveway cross-over) is to be removed it must be re-instated with kerb and gutter, including appropriate restoration of the footpath and verge, to Council's standard specification. Please contact Council's Engineering Strategy and Asset Department to confirm the required standards.

Driveway cross-overs which affect a pedestrian footpath should maintain the level of the footpath or be consistent with the proposed footpath levels in instances where the footpath has not been constructed. When final Development Approval is applied for this should be shown on the plans. Please note that construction is to be in accordance with the Disability Discrimination Act and relevant Australian Standards.

**CONTACT DETAILS OF CONSENT AUTHORITIES**

Name: City of Charles Sturt	Type of consent: Planning
Telephone: 0884081111	Email: dadm@charlessturt.sa.gov.au
Postal address: PO Box 1, Woodville SA 5011	

## 6.24 CITY OF CHARLES STURT BUSINESS RECOGNITION AWARDS EVENT SPONSORSHIP POLICY

**TO:** Council

**FROM:** Coordinator Economic Development - Selma Barlow

**DATE:** 25 March 2024

### Brief

Following a resolution of Council on 12 March 2024 (refer CL 12/03/24, Item 2.2.1 - 4.09) the following report is presented to Council for consideration and includes the amendments to the proposed City of Charles Sturt Business Recognition Awards Policy based upon the issues raised.

This proposed revised Policy seeks to enable support to be provided by local businesses and service providers by way of promotion and external sponsorship (monetary or in-kind) received by Council.

### Recommendation

1. That the report be received and noted.
2. That Council endorse the proposed revised City of Charles Sturt Business Awards Event Sponsorship Policy, contained within Appendix 1.

### Status

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

#### **Our Community - A strong and connected community**

Charles Sturt is made up of strong and vibrant communities; we celebrate our identity; heritage and cultural diversity. People feel a sense of belonging, inclusion and social connectedness.

#### **Our Liveability - A liveable City of great places**

Support diverse events and experiences that bring people together and contribute to the history, culture and vitality of our neighbourhoods.

#### **Our Economy - An economically thriving City**

Local businesses and entrepreneurial activities flourish through the support, engagement and relationships that are developed and maintained.

#### **Our Leadership - A leading & progressive Local Government organisation**

Our values, leadership and collaborative approach are bold and courageous and enables us to deliver value for our Community and create a leading liveable City.

**Relevant Council policies are:**

- Sports Awards Event Sponsorship Policy

**Relevant statutory provisions are:**

- Local Government Act 1999

**Executive Summary**

Recognising the value of our business community a commitment was made through the Economic Development Strategy 2022-26, to formally recognise and celebrate their achievements through the City of Charles Sturt Business Awards.

To support this event, a City of Charles Sturt Business Recognition Awards Event Sponsorship Policy was developed, in order to provide a robust framework to assess the respective merits of external organisations seeking to sponsor the City of Charles Sturt Business Awards event.

Following a resolution of Council on 12 March 2024 (refer CL 12/03/24, Item 2.2.1 - 4.09), the proposed City of Charles Sturt Business Recognition Awards Event Sponsorship Policy has been further reviewed to address concerns by Council in seeking sponsorship from parties engaged in current or previous legal proceedings involving Council.

This report brings back a revised City of Charles Sturt Business Recognition Awards Event Sponsorship Policy.

## Background

The City of Charles Sturt has over 12,000 businesses that contribute to both our economy, employment and the support and development of our diverse community.

Recognising the value of our business community is a commitment that was made through the Economic Development Strategy 2022-26, to formally recognise and celebrate their achievements through the City of Charles Sturt Business Recognition Awards.

The inaugural City of Charles Sturt Business Awards are to be hosted at the Woodville Town Hall on 9 May 2024. This event will provide further opportunities for business-to-business connection, strengthen our relationship with local businesses and open pathways for future engagement.

To support this event, a City of Charles Sturt Business Recognition Awards Event Sponsorship Policy was developed, to assess sponsorship proposals from external organisations seeking to sponsor the City of Charles Sturt Business Awards event.

The aim of this Policy was to guide and ensure that the administration of sponsorship activities for Council's Business Awards event is transparent and follows best practice principles of corporate governance.

Following a resolution of Council on 12 March 2024 (refer CL 12/03/24, Item 2.2.1 - 4.09), the proposed City of Charles Sturt Business Recognition Awards Event Sponsorship Policy has been further reviewed to address concerns by Council in seeking sponsorship from parties engaged in current or previous legal proceedings involving Council.

This report brings back the revised City of Charles Sturt Business Recognition Awards Event Sponsorship Policy.

## Report

The City of Charles Sturt Business Recognition Awards Event Sponsorship Policy has been developed, to assess sponsorship proposals from external organisations seeking to sponsor the City of Charles Sturt Business Recognition Awards event.

The aim of this Policy is to guide and ensure that the administration of sponsorship activities for Council's Business Recognition Awards event is transparent and follows best practice principles of corporate governance.

Sponsorship can facilitate the necessary marketing reach and engagement that may be difficult to achieve through normal Council channels. Furthermore, it can maximise opportunities for collaboration, networking and relationship building between the businesses in the City. Council could support the delivery of the City of Charles Sturt Business Recognition Awards through existing and recurrent budgets on a stand-alone basis, but this would likely result in a smaller scale event with less impact.

Following a resolution of Council on 12 March 2024 (refer CL 12/03/24, Item 2.2.1 - 4.09), the proposed City of Charles Sturt Business Recognition Awards Event Sponsorship Policy was reviewed to address concerns raised by Elected Members regarding Council seeking sponsorship from parties engaged in current or previous legal proceedings involving the Council.

An additional Policy Condition has therefore been included in Section 4f to exclude Council from seeking sponsorship from, or providing sponsorship to, any parties that have engaged in legal proceedings involving the Council in the previous six years.

A time frame is considered appropriate in a situation when, despite a previous legal dispute, the two parties can once more work collaboratively and constructively towards growing the economic prosperity of our region. Given the relationship between local government and its community is a long standing if not permanent arrangement, getting back to a more harmonious relationship following a legal dispute, should be the objective.

In considering what might be a suitable period of time since the legal proceedings concluded, Council can consider the following:

1. the terms of office for state and local government of 4 years, ie Council might wish to link the period of time to the current term of the Council or;
2. when bankruptcy is declared and a 5 year period of time should elapse before being able to access finance. This recognises the potential restructuring and changes in leadership of companies over a five year period.
3. the statute of limitations governing the maximum time period within which legal proceedings can be brought (6 years).
4. Council's obligation to maintain records for up to seven years. As perhaps beyond that time frame the history is not as relevant.

The Policy amendment, (4f), includes a 6 year period to have elapsed since legal proceedings have concluded, however this is considered the maximum period, given it is important that relationships are restored following the legal issue being resolved.

Full transparency of processes and documentation of all assessments of proposals from companies and private sector organisations is considered best practice and is the most

effective fraud and corruption risk control. The sponsorship agreement will be established through an open, transparent, and equitable process. The agreement will be documented, such that there is no ambiguity and that both parties have the clarity and guidance to meet their terms and obligations.

Staff negotiating sponsorship packages will make recommendations to be assessed by the Executive, who will make the final decision.

**Financial and Resource Implications**

Should the sponsorship Policy not be supported or sponsorship not secured there would be a greater reliance on the 2023/24 recurrent budget to deliver the event.

**Customer Service and Community Implications**

There are no customer service or community implications.

**Environmental Implications**

There are no environmental implications.

**Community Engagement/Consultation (including with community, Council members and staff)**

There is no requirement for community engagement or consultation.

**Risk Management/Legislative Implications**

The Policy has been drafted to mitigate any possible risks associated with seeking sponsorship ensuring transparency and accountability.

**Conclusion**

The City of Charles Sturt Business Recognition Awards will ensure the City of Charles Sturt acknowledges and celebrates the achievements of its businesses and the contribution they have made to the economy and wider community.

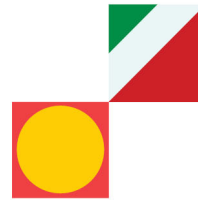
Seeking sponsorship in alignment with the proposed Policy will add considerable value and provide additional opportunities, marketing and promotion and support to the event. Furthermore, it will enable approved local businesses/peak industry bodies to partner, collaborate and positively associate with Council and our broader business community.

**Appendices**

#	Attachment
1	Appendix 1 - City of Charles Sturt Business Recognition Awards Event Sponsorship Policy



# APPENDIX 1



# City of Charles Sturt Business Recognition Awards Event Sponsorship Policy

<b>Reference Number:</b>	
<b>Type:</b>	Council Policy
<b>Category:</b>	Urban Projects
<b>Relevant Community Plan Outcome:</b>	<ul style="list-style-type: none"><li>• The Western Region economy is promoted through leadership and collaboration across all stakeholders and our community.</li><li>• Local businesses and entrepreneurial activities flourish through the support, engagement and relationships that are developed and maintained.</li></ul>
<b>Responsible Officer(s):</b>	Economic Development Coordinator
<b>First Issued/Approved:</b>	March 2024
<b>Minutes Reference:</b>	
<b>Last Reviewed:</b>	
<b>Next Review Due:</b>	March 2026
<b>Applicable Legislation:</b>	Local Government Act 1999
<b>Related Policies:</b>	Sports Awards Event Sponsorship Policy
<b>Related Procedures:</b>	

## 1. Purpose

The City of Charles Sturt recognises and values the role of organisations in contributing to the support and development of its diverse community, including the recognition of our local business community. The aim of this policy is to guide and ensure the administration of sponsorship activities for Council's Business Awards is transparent and follows best practice principles of corporate governance, as detailed in this document's Policy Statement. The policy will enable external sponsorship of the City of Charles Sturt Business Recognition Awards by approved sponsors.

## 2. Scope

The policy is intended for use by the Urban Projects Business Unit to guide the selection and administration of event sponsorships (monetary or in-kind) received by Council in support of the Business Awards recognition program. All sponsors will be associated with relevant industry peak bodies and/or prioritised (where possible) from organisations local to the City of Charles Sturt.

### 3. Policy Statement

All sponsorship acquired by the City of Charles Sturt for the Business Recognition Awards Event will be considered through the established policy conditions outlined below. Sponsors must align to the City's Community Plan and add value to the community and the event. Council recognises the unique relationship it has with business through its economic development endeavours and as such will ensure that the following Policy Conditions are strictly adhered to in a transparent way.

### 4. Policy Conditions - Business Awards Sponsorship

- a) Council must use the sponsorship funds for the sole purpose intended in the sponsorship agreement.
- b) The value of the benefits package detailed in a sponsorship agreement should be commensurate with the level of financial and/or in-kind support.
- c) Council must ensure that sufficient resources are available and allocated to the delivery of all benefits as detailed in signed sponsorship agreements with the City of Charles Sturt.
- d) There should be no real or apparent conflict between the values, objectives and ethical standard of the Council and those of the sponsor. Council staff seeking sponsorship are responsible for undertaking adequate research and due diligence to minimise the risks to Council in relation to a sponsorship agreement with a company that may result in an inappropriate association being established and reputational damage to the Council.
- e) Council will not seek sponsorship from or provide sponsorship to any party engaged in current or pending legal proceedings involving the Council.
- f) Council will not accept sponsorship from or provide sponsorship to any party that have engaged in legal proceedings involving the Council in the previous six years.
- g) Council will not accept sponsorship from companies where there is a conflict of interest, or a perceived conflict of interest, including companies associated with land development and companies where their operations or affiliations are not aligned with Council's strategic plans, policies or legislative responsibilities.
- h) Council must not seek nor accept sponsorship from a company that has a current grant agreement or contract with Council or is engaged in a procurement process with Council.
- i) Council, at their discretion will not enter into sponsorship with external bodies who:
  - Undertakes any illegal or unethical activity that negatively impacts the community and/or natural environment;
  - Do not share Council's views on promoting a diverse, tolerant and inclusive community;
  - Are political parties;
  - Are considered to be an unsuitable partner by Council for reasons it sees fit to apply in the context of this policy;
  - Contravene State and Commonwealth legislation or local laws
- j) Sponsorship, and sponsorship agreements, with the City of Charles Sturt should not impose or imply conditions that would limit, or appear to limit, Council's ability to carry out its functions fully or impartially, or impose any liability on Council in respect of the conduct of the activity or project being sponsored.
- k) There must be no suggestion that either explicitly or implicitly that any individual, organisation or company will be given any favourable or special treatment as a result of providing sponsorship support to Council. Council will enforce all and any processes as set out in its policies and regulations.
- l) No official, elected representative, employee or agent of Council is to receive, or solicit, a personal benefit from a sponsorship agreement with Council.
- m) The sponsor of the Business Recognition Awards may not claim through implied or explicit means that Council endorses their 'product' or company. Council must not seek nor accept sponsorship from

organisations or individuals who are, or may be, subject to inspection or regulation by Council during the period of the sponsorship agreement.

- n) Council, at their discretion, has the absolute right to refuse sponsorship if it believes the company and/or the company's objectives might conflict with Council's social responsibilities.
- o) Council will undertake an individual risk assessment before seeking or accepting sponsorship from a company.
- p) Council has the right to terminate a sponsorship agreement without prior notice or reason.

## 5. The Sponsorship Agreement

All sponsorships with the City of Charles Sturt must be formalised with a signed written agreement.

Full transparency of processes and documentation of all decisions and their reasons is considered best practice and is the most effective fraud and corruption risk control. The sponsorship agreement will be established through an open, transparent, and equitable process. The agreement will be documented such that there is no ambiguity and that both parties have the clarity and guidance to meet their terms and obligations.

Staff negotiating sponsorship packages will make recommendations to senior council administration who will make the final decision.

## 6. Definitions

Key Term – Acronym	Definition
N/A	N/A

**6.25 LOCAL GOVERNMENT ASSOCIATION ORDINARY GENERAL MEETING AND CONFERENCE - 23-24 MAY 2024 - VOTING DELEGATE**

**TO:** Council

**FROM:** Governance Officer - Aaron Galanti

**DATE:** 25 March 2024

**Brief**

The Ordinary General Meeting and Conference of the Local Government Association (LGA) is being held on Friday 24 May 2024 at the Adelaide Town Hall, preceded by the welcome reception on Thursday 23 May 2024 at Electra House. This report requests Council to determine Council's voting delegate for the event.

**Recommendation**

**Council appoints Mayor Evans to attend the 2024 LGA Welcome Reception, and Conference and Ordinary General Meeting as Council's voting delegate at a cost of \$275.**

**Status**

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

**Our Leadership - A leading & transformational Local Government organisation**

Our values, leadership and collaborative approach are bold and courageous and enables us to deliver value for our Community and create a leading liveable City.

We care about our people ensuring we support, develop and motivate our workforce to meet Community needs with capability and confidence.

The management of our city is progressive, responsive and sustainable to ensure a united and unique place for future generations.

Open and accountable governance.

**Relevant Council policies are:**

- Nil

**Relevant statutory provisions are:**

- The South Australian Local Government Association Constitution
- Local Government Act 1999

## Background

The Ordinary General Meeting is an ultimate decision-making and policy-setting event held by the Local Government Association (LGA) each year in April or May. At these meetings, member council's have votes with a value that reflects the population of that council.

The Ordinary General Meeting considers items of strategic importance to local government and the LGA, as recommended by South Australian Regional Organisation of Councils (SAROC), Greater Adelaide Regional Organisation of Councils (GAROC) or the Board of Directors. Member councils may, at any time throughout the year, propose an item of business for a General Meeting. No items of business have been submitted by the City of Charles Sturt for the 2024 LGA Ordinary General Meeting.

## Report

The LGA Conference and Ordinary General Meeting will be held on Friday 24 May 2024 at the Adelaide Town Hall, preceded by the welcome reception on Thursday 23 May 2024 at Electra House. The welcome reception being held at Electra House on Thursday 23 May 2024 enables connecting with local government elected members and staff prior to the conference the following day.

This year's theme is Vision 2025: The Future of Local Government and asks the questions 'How have our towns and cities changed since the pandemic? And where do we expect them to go?'. As more people choose to work from home, we are seeing a shift in our urban landscape. This can mean growth of new businesses and technologies, changes in how we work, and shifts in what people like to buy. But with changes to workplace environments, there are possible transformations in the way our cities and towns look. How will this impact councils and what steps need to be taken to adapt.

Council is able to appoint a delegate to attend and vote in relation to the items of business raised on the Ordinary General Meeting agenda. Council's standing voting delegate is Mayor Evans and it is proposed that the Mayor attends this event. At the time of writing this report the agenda was not available.

## Financial and Resource Implications

Full registration for the LGA Conference and OGM equates to a cost of \$275.

## Customer Service and Community Implications

There are no customer service or community implications.

## Environmental Implications

There are no environmental implications.

## Community Engagement/Consultation (including with community, Council members and staff)

There is no requirement for community engagement or consultation.

**Risk Management/Legislative Implications**

There are no risk management or legislative implications.

**Conclusion**

That Council consider the appointment of Mayor Evans to attend the 2024 LGA Ordinary General Meeting as Council's voting delegate.

**6.26 REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR KINSELLA**

**TO:** Council

**FROM:** Governance Officer - Aaron Galanti

**DATE:** 25 March 2024

**Item Brief**

A request has been received from Councillor Kinsella formally seeking leave of absence from attending the Council and Committee meetings for a period commencing Monday 6 May 2024, and concluding on Sunday 9 June 2024.

**Recommendation**

**That leave of absence is granted to Councillor Kinsella from Monday 6 May 2024 to Sunday 9 June 2024, with the flexibility to amend the leave of absence to attend Council and Committee meetings if her circumstances change.**

**Status**

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

**Our Leadership - A leading & transformational Local Government organisation**

Open and accountable governance.

**Relevant Council policies are:**

- Code of Practice for Meeting Procedures

**Relevant statutory provisions are:**

- Local Government Act 1999



## Background

This request is made in accordance with Clause 3.3 of the Code of Practice for Meeting Procedures which states:

### 3.3 Attendees, Apologies and Absences

If a Member expects to be late or be absent from a meeting the Presiding Member or relevant Council Officer is to be advised. Contact details for the officer will be included on the front of the Council and Committee agendas.

At the discretion of the Council Member, they may seek a leave of absence if they are unable to undertake Council business for a period of one week or more. However, members must seek leave of absence if they intend being absent for three or more consecutive ordinary meetings of the Council.

## Reports

A request has been received from Councillor Kinsella formally seeking leave of absence from attending the Council and Committee meetings for a period commencing Monday 6 May 2024, and concluding on Sunday 9 June 2024.

## Financial and Resource Implications

There are no financial or resource implications

## Customer Service and Community Implications

There are no customer service or community implications

## Environmental Implications

There are no environmental implications.

## Community Engagement/Consultation (including with community, Council members and staff)

There is no requirement for Community Engagement or consultation.

## Risk Management/Legislative Implications

There are no risk management or legislative implications.

## Conclusion

It is recommended that Councillor Kinsella is granted her leave of absence during the period Monday 6 May 2024 to Sunday 9 June 2024, with the flexibility to resume Council and Committee meetings if her circumstances change.

**6.27 DISCRETIONARY WARD ALLOWANCE – CONSIDERATION OF APPLICATIONS**

**TO** Council

**FROM:** Governance Support Officer - Karen Carmody

**DATE:** 25 March 2024

**Brief**

Discretionary Ward Allowance funding is available to eligible, not for profit individuals, groups and organisations which are seeking funding support for programs, projects and activities that benefit the local community. This report is for Council to consider new applications that have been received and assessed.

**Recommendation**

- 1. That the Discretionary Ward Allowance application for Ngutu College for \$3,000.00 (ex GST) be approved or not approved from Woodville Ward.**
- 2. That the Discretionary Ward Allowance application for Henley Beach Probus Club for \$2,846.00 (no GST) be approved or not approved from Henley Ward.**

**Status**

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

**Our Community - A strong and connected community**

In our City no one gets left behind; everyone has access to quality resources, services, programs, information and social infrastructure to fully participate in their community. Charles Sturt is made up of strong and vibrant communities; we celebrate our identity; heritage and cultural diversity. People feel a sense of belonging, inclusion and social connectedness.

People embrace healthy living, physical activity and ageing well.

**Our Leadership - A leading & progressive Local Government organisation**

Our values, leadership and collaborative approach are bold and courageous and enables us to deliver value for our Community and create a leading liveable City. Open and accountable governance.

**Relevant Council policies are:**

- Discretionary Ward Allowance Guideline

**Relevant statutory provisions are:**

- Nil

## Background

Council provide discretionary funds to assist eligible, not-for-profit individuals, groups and organisations within the community who are seeking support for programs, projects and activities that address identified community priorities and which build local capacity, strengthen social diversity and enhance the health and wellbeing of residents in the City of Charles Sturt. The establishment and operation of the Discretionary Ward Allowance (DWA) is derived from Council's powers under Section 137 of the Local Government Act 1999.

## Report

Two applications were finalised following assessment during the period 5 March 2024 to 18 March 2024. The applications have been assessed for consistency and eligibility by the Program Administrator against the DWA Guideline and program criteria.

A summary of the Application assessment notes in addition to any specific notes regarding identified eligibility concerns are contained in **Appendix 1** of this report.

Copies of finalised applications and their supporting documentation are available for perusal by Elected Members at the time the Council report is prepared by visiting the Elected Members Extranet "DWA Applications" folder. Alternatively, Elected Members may contact the DWA Administrator(s) to request a copy.

All applications approved, not approved, outstanding and yet to be considered for the 2023/24 financial year are detailed in **Appendix 2**.

All applications that were approved for the 2022/23 financial year, including those still being processed and/or yet to be acquitted are detailed in **Appendix 3**.

## Financial and Resource Implications

The approved budget for the DWA program is \$176,000 for this financial year, for which each ward is allocated \$22,000. The approved applications will be funded from this allocation and **Appendix 2** provides a summary of the funds currently available for each ward and the impact of the new applications.

## Customer Service and Community Implications

There are no customer service or community implications.

## Environmental Implications

There are no environmental implications.

**Community Engagement/Consultation (including with community, Council members and staff)**

Public advertisement of the DWA scheme to community groups and residents will occur at the commencement of the financial year and at other times throughout the year should the Council members determine this is necessary, in the interests of good probity practices.

**Risk Management/Legislative Implications**

The establishment and operation of the DWA is derived from Council's powers under Section 137 of the Local Government Act 1999.

**Conclusion**

Council is to review the DWA applications finalised for consideration during the period 5 March 2024 to 18 March 2024 and determine what funds, if any, shall be allocated to the applicants.

**Appendices**

#	Attachment
1	Appendix 1 - DWA Application Assessments - 25 March 2024
2	Appendix 2 - Discretionary Ward Allowance Applications - 2023-2024
3	Appendix 3 - Discretionary Ward Allowance Applications - 2022-2023

# APPENDIX 1

**2023/24 DISCRETIONARY WARD ALLOWANCE  
APPLICATION ASSESSMENTS - FOR DECISION**

<b>Ward</b>	<b>Project</b>	<b>Allowance Available</b>	<b>Application Amount Ex GST</b>	<b>Eligible Contribution Ex GST</b>	<b>Allowance Remaining</b>
Woodville Ward	Ngutu College - Purchase of kitchen equipment and utensils for food and culture program	\$4,677.88	\$3,000.00	\$3,000.00	\$1,677.88

**Assessment**

- Application received 22 February 2024.
- Applicant is located at 32 Audley Street, Woodville North.
- **Applicant is an Independent, Not-for-Profit organisation and is registered with the Australian Charities and Not-for-Profits Commission and committed to 50% Indigenous enrolment. Application is for the purchase of items for a startup café.**
- Applicant is incorporated. Evidence of Incorporation obtained.
- Applicant ABN provided and checked.
- Applicant confirmed that they don't have a budget to cover any shortfall between costs and funding and would need to look at other funding opportunities if not fully funded.
- Funding expense budget was provided as per the Guideline.
- DWA funding received in the last 4 years:
  - **Nil.**
- Other council funding, subsidies or support received in the last 4 years:
  - **2022/23:** \$994.00 - Plant donation (tube stock) from Council.

Ward	Project	Allowance Available	Application Amount Ex GST	Eligible Contribution Ex GST	Allowance Remaining
Henley Ward	Henley Beach Probus Club - Purchase of audio-visual equipment	\$6,748.60	\$2,846.00	\$2,846.00	\$3,902.60

#### Assessment

- Application received 7 March 2024.
- **Applicant organisation is located on the corner of Durham Street and Military Road, Henley Beach.**
- **Henley Beach Probus Club commenced operation in April 2021.**
- **Applicant purchased a PA System in December 2023 for \$2,000 and now seeks to purchase the remainder of AV equipment.**
- Applicant is incorporated. Evidence of Incorporation obtained.
- Applicant ABN provided and checked.
- Applicant has provided 1 quote for all items being requested for purchase with the funds.
- Funding expense budget was provided as per the Guideline.
- Applicant confirmed that any shortfall between costs and funding could not be covered by the club and provided a copy of their balance sheet to show limited funds available (around \$1,800.00).
- DWA funding received in the last 4 years:
  - **Nil.**
- Other council funding, subsidies or support received in the last 4 years:
  - **Nil known.**

# APPENDIX 2



Discretionary Ward Allowance applications and status - 2023/2024

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
<b>SEMAPHORE PARK</b>															
23/171398	29/07/23	Acquitted	CL 14/08/23, Item 6.84	23/08/23	<b>Applicant</b> Henley & Grange Baseball Club Inc (West Lakes Sports Club)	<b>Projects</b> Subsidised pre-season training venue hire	\$22,000	\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$19,000.00		15/08 Applicant notified approved and payment voucher raised. 24/08 Payment made via EFT. 29/08 funding letter sent. 1/12 SOA finalised.
23/181458	9/08/23	INELIGIBLE			Torrens Rowing Club	Subsidised purchase of 6 pairs of rowing shoes and 150 rowing seat wheels		\$2,794.00	\$0.00	\$0.00	YES		\$19,000.00		Applicant ineligible - has received grant funds for same project 3 times in past 4 years.
23/187777	16/08/23	Acquitted	CL 11/09/23, Item 6.89	21/09/23	Frederick Miller Community Garden	Subsidised purchase of irrigation and wicking beds		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$16,000.00	24/11666	12/09 Applicant notified approved and payment voucher raised. 21/09 Paymnet made via EFT. 25/9 Funding letter sent. 16/01 SOA finalised.
23/208925	10/09/23	Acquitted	CL 25/09/2023 Item 6.93	11/10/23	Rotary Club of Henley Beach	Purchase of audio PA system for club meeting presentations		\$480.00	\$480.00	\$480.00	NO	\$480.00	\$15,520.00	24/29097	26/09 Applicant notified approved and payment voucher raised. 11/10 Paymet made via EFT and funding letter sent. 5/02 SOA finalised.
23/275190	17/11/23	Approved	CL 11/12/23, Item 6.133	24/01/24	Lakes Sports & Community Club Inc (Club West Lakes)	Subsidised replacement of bar refrigeration		\$3,000.00	\$3,000.00	\$1,163.00	YES	\$1,279.30	\$14,357.00		Approved \$1,163 from Semaphore Park and \$1,000 from Grange Wards = \$2,163 ex GST. 13/12 Applicant notified approved and tax invoice requested. 15/01 Tax invoice requested again. 17/01 Invoice received and processed for payment. 24/01 Payment made via EFT and funding letter sent.
24/36320	11/02/24	WITHDRAWN			Rotary Club of West Lakes and Frederick Miller Community Garden	Subsidised purchase of items for combined Open Day		\$1,000.00					\$14,357.00		27/02 Application withdrawn by applicant.
24/36009	11/02/24	Approved	CL 12/03/24, Item 6.20		Woodville Concert Band	Purchase of music stands and stand trolley		\$427.00	\$427.00	\$427.00	NO	\$427.00	\$13,930.00		Application is for \$2,985.00 to all wards with available funds. Only 7 wards have available funds. 13/03 Applicant notified approved and payment voucher raised.
24/66202	13/03/24	Under assessment			SMOSH West Lakes Junior Football Club	Purchase 4 new sets of transportable goal posts to be used by 200 children aged 5-10 participating in Auskick or SANFL Juniors		\$1,500.00	\$1,500.00		YES	\$1,650.00	\$12,430.00		
26/67027	14/03/24	Under assessment			West Lakes Sports Club Inc	Deep clean of kitchen		\$2,315.00	\$2,315.00		YES	\$2,546.00	\$10,115.00		
<b>Total Spend to Date</b>										<b>\$8,070.00</b>		<b>\$13,930.00</b>	<b>BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)</b>		

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
<b>GRANGE</b>															
23/227967	1/10/23	Acquitted	CL 23/10/23, Item 6.107	31/10/23	<b>Applicant</b> Grange Surf Life Saving Club Inc	<b>Projects</b> Preplace IRB Motor	\$22,000	\$3,000.00	\$3,000.00	\$3,000.00	YES	\$3,300.00	\$19,000.00	23/263225	24/10 Applicant notified approved and tax invoice requested. 24/10 Invoice received and processed for payment. 31/10 Payment made via EFT and funding letter sent. 7/11 SOA finalised.
23/234353	9/10/23	Acquitted	CL 13/11/23, Item 6.116	23/11/23	Pontian Brotherhood of SA Inc	Purchase of a Kota Souvla (rotisserie)		\$1,000.00	\$1,000.00	\$1,000.00	NO	\$1,000.00	\$18,000.00	24/68880	\$3,000.00 (no GST) approved with Woodville Ward contributing \$1,000.00, Grange Ward contributing \$1,000.00 and Beverley Ward contributing \$1,000.00. 15/11 - Applicant advised. Payment Voucher raised. 23/11 Payment made via EFT and funding letter sent. 15/03 SOA finalised.
23/229785	3/10/23	Acquitted	CL 27/11/23, Item 6.124	6/12/23	Grange Community Gardens	Purchase of wicking garden beds		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$15,000.00		30/11 Applicant notified approved and payment voucher raised. 6/12 Payment made via EFT and funding letter sent. 27/02 SOA finalised.
23/275190	17/11/23	Approved	CL 11/12/23, Item 6.133	24/01/24	Lakes Sports & Community Club Inc (Club West Lakes)	Subsidised replacement of bar refrigeration		\$3,000.00	\$3,000.00	\$1,000.00	YES	\$1,100.00	\$14,000.00		Approved \$1,163 from Semaphore Park and \$1,000 from Grange Wards = \$2,163 ex GST. 13/12 Applicant notified approved and tax invoice requested. 15/01 Tax invoice requested again. 17/01 Invoice received and processed for payment. 24/01 Payment made via EFT and funding letter sent.
24/10792	10/01/24	Approved	CL 12/02/24, Item 6.09	21/02/24	Henley and Grange Historical Society	Subsidised purchase of audio and video equipment and training		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$11,000.00		\$3,000 - \$1,500 equal share to both Henley and Grange Wards. 12/02 approved for full amount of \$3,000 from Grange Ward. 13/02 Applicant notified approved and payment voucher raised. 21/02 Payment made via EFT. 26/02 Funding letter sent.
24/36009	11/02/24	Approved	CL 12/03/24, Item 6.20		Woodville Concert Band	Purchase of music stands and stand trolley		\$426.00	\$426.00	\$426.00	NO	\$426.00	\$10,574.00		Application is for \$2,985.00 to all wards with available funds. Only 7 wards have available funds. 13/03 Applicant notified approved and payment voucher raised.
<b>Total Spend to Date</b>										<b>\$11,426.00</b>		<b>\$10,574.00</b>	<b>BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)</b>		

Discretionary Ward Allowance applications and status - 2023/2024

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
<b>HENLEY</b>															
<b>Applicant</b>							<b>\$22,000</b>								
23/147169	4/07/23	Acquitted	CL 24/07/23, Item 6.80	11/08/23	Henley and Grange Arts Society Inc	Subsidised replacement of air conditioner, gravel driveway with concrete, and gutter.		\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$17,000.00	23/283157	25/07 Applicant notified approved and payment voucher raised. 16/08 Payment made via EFT and funding letter sent. 27/11 SOA finalised.
23/173186	31/07/23	Acquitted	CL 14/08/23, Item 6.84	23/08/23	Henley South Tennis Club Inc	Subsidised irrigation to the club grounds		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$14,000.00	23/248719	15/08 Applicant notified approved and payment voucher raised. 24/08 Payment made via EFT. 29/08 funding letter sent. 24/10 SOA finalised.
23/171914	31/07/23	Acquitted	CL 14/08/23, Item 6.84	23/08/23	West Torrens District Cricket Club / Henley Football Club	Subsidised purchase of an industrial dishwasher		\$3,000.00	\$3,000.00	\$3,000.00	YES	\$3,300.00	\$11,000.00	23/12278	15/08 Applicant notified approved and tax invoice requested. 17/08 Tax Invoice received and processed for payment. 23/08 Payment made via EFT and funding letter sent. 18/09 SOA finalised.
23/177376	4/08/23	Acquitted	CL 28/08/23, Item 6.86	6/09/23	Henley Surf Life Saving Club Inc	Subsidised purchase of freestanding benches for female change rooms		\$3,000.00	\$3,000.00	\$3,000.00	YES	\$3,300.00	\$8,000.00	23/265139	29/08 Applicant notified approved and tax invoice requested. 1/09
23/184050	12/08/23	Not approved	CL 11/09/23, Item 6.89		Our Lady of the Sacred Heart Church Henley Beach (Catholic Church Endowment Society Inc)	Subsidised replacement of damaged gutters and roofing on Church buildings		\$3,000.00	\$3,000.00	\$0.00	YES	\$0.00	\$8,000.00		12/09 Applicant notified not approved.
23/285156	28/11/23	Approved	CL 11/12/23, Item 6.133	20/12/23	The Rotary Club of Kidman Park	Subsidised purchase of a community defibrillator (to be located at West Beach Surf Lifesaving Club) and public awareness campaign project		\$1,650.00	\$1,650.00	\$825.00	NO	\$825.00	\$7,175.00		Approved \$825 from both Henley and Findon wards. 12/12 Applicant notified approved. 12/12 Payment voucher raised. 20/12 Payment made via EFT and funding letter sent.
24/36009	11/02/24	Approved	CL 12/03/24, Item 6.20		Woodville Concert Band	Purchase of music stands and stand trolley		\$426.40	\$426.40	\$426.40	NO	\$426.40	\$6,748.60		Application is for \$2,985.00 to all wards with available funds. Only 7 wards have available funds. 13/03 Applicant notified approved and payment voucher raised.
24/32468	7/03/2024	Decision	Up to Council 25/03/24		Henley Beach Probus Club	Purchase of audio-visual equipment		\$2,846.00	\$2,846.00		NO	\$2,846.00	\$3,902.60		
<b>Total Spend to Date</b>										<b>\$15,251.40</b>	<b>\$0.00</b>		<b>\$6,748.60</b>	<b>BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)</b>	

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
<b>WOODVILLE</b>															
<b>Applicant</b>							<b>\$22,000</b>								
23/126020	9/06/23	Acquitted	CL 10/07/23, Item 6.75	20/07/23	Italian Benevolent Foundation (Bene Aged Care)	Purchase of fittings, fixtures and equipment for onsite hair salon		\$4,992.85	\$4,992.85	\$2,395.72	YES	\$2,746.07	\$19,604.28	24/55294	Approved by both Woodville ward and Beverley ward for 50/50 = \$2,496.43 and \$2,496.42. 12/07 Applicant notified approved and tax invoice requested. 17/07 Tax invoice received and processed for payment. 20/07 Payment made via EFT. 24/07 Funding letter sent. 1/02 Invoice sent for unspent funds of \$201.43 ex GST (\$100.71 both wards). 1/03 Payment received and SOA finalised.
23/100602	10/05/23	Acquitted	CL 14/08/23, Item, 6.84	23/08/23	Club of Donauschwaben in SA	Exterior painting of front of clubrooms		\$5,000.00	\$5,000.00	\$3,000.00	NO	\$3,000.00	\$16,604.28	24/11610	12/07 Applicant notified deferred and 3rd quote requested. 21/07 Quote received and added to report. 16/08 Applicant notified partially approved and payment voucher raised. 23/08 Payment made via EFT. 29/08 Funding letter sent. 16/01 SOA finalised.
23/158973	14/07/23	Acquitted	CL 14/08/23, Item 6.84	23/08/23	West Croydon Football Club	Purchase of Indigenous guernseys and specially designed footballs		\$4,714.75	\$4,714.75	\$3,000.00	NO	\$3,000.00	\$13,604.28	23/249790	16/08 Applicant notified partially approved and payment voucher raised. 23/08 Payment made via EFT. 29/08 Funding letter sent. 25/10 SOA finalised.
23/165052	22/07/23	Acquitted	CL 14/08/23, Item 6.84	30/08/23	Athol Park Community Garden Inc	Purchase of 10 wicking garden beds		\$5,000.00	\$5,000.00	\$3,000.00	NO	\$3,000.00	\$10,604.28	23/248715	16/08 Applicant notified partially approved and New Creditor raised. 22/08 Payment voucher raised. 1/09 Payment made via EFT and funding letter sent. 24/10 SOA finalised.
23/228446	3/10/23	Acquitted	CL 23/10/23, Item 6.107	31/10/23	St Clair Community Gardens	Purchase of 6 wicking garden beds		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$7,604.28	24/50474	11/10 request for new creator 24/10 Applicant notified approved and payment voucher raised. 31/10 Payment made via EFT and funding letter sent. 26/02 SOA finalised.
23/230318	4/10/23	Approved	CL 23/10/23, Item 6.107	31/10/23	Western Adelaide Coastal Residents' Association Inc.	Subsidised material expenses for My Tree Project		\$1,500.00	\$1,500.00	\$1,500.00	NO	\$1,500.00	\$6,104.28		Application put to both Woodville and West Woodville Wards for \$1,500 each. 24/10 Applicant notified approved and payment voucher raised. 31/10 Payment made via EFT and funding letter sent.
23/234353	9/10/23	Acquitted	CL 13/11/23, Item 6.116	23/11/23	Pontian Brotherhood of SA Inc	Purchase of a Kota Souvla (rotisserie)		\$1,000.00	\$1,000.00	\$1,000.00	NO	\$1,000.00	\$5,104.28	24/68880	\$3,000.00 (no GST) approved with Woodville Ward contributing \$1,000.00, Grange Ward contributing \$1,000.00 and Beverley Ward contributing \$1,000.00. 15/11 - Applicant advised. Payment Voucher raised. 23/11 Payment made via EFT and funding letter sent. 15/03 SOA finalised.
24/36009	11/02/24	Approved	CL 12/03/24, Item 6.20		Woodville Concert Band	Purchase of music stands and stand trolley		\$426.40	\$426.40	\$426.40	NO	\$426.40	\$4,677.88		Application is for \$2,985.00 to all wards with available funds. Only 7 wards have available funds. 13/03 Applicant notified approved and payment voucher raised.
24/47639	22/02/24	Decision	Up to Council 25/03/24		Ngutu College	Purchase of kitchen equipment and utensils for food and culture program		\$3,000.00	\$3,000.00		YES	\$3,300.00	\$1,677.88		
<b>Total Spend to Date</b>										<b>\$16,895.72</b>	<b>\$0.00</b>		<b>\$5,104.28</b>	<b>BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)</b>	

Discretionary Ward Allowance applications and status - 2023/2024

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes	
<b>WEST WOODVILLE</b>																
					<b>Applicant</b>	<b>Projects</b>	<b>\$22,000</b>									
23/80023	15/04/23	Acquitted	CL 10/07/23, Item 6.75 and	20/7/23	Madonna Dei Martiri Molfetta Club Inc	Subsidised purchase of new stove for clubroom		\$5,000.00	\$5,000.00	\$2,500.00	NO	\$2,500.00	\$19,500.00	23/302567	12/07 Applicant notified partially approved and payment voucher raised. 20/07 Payment made via EFT. 24/07 Funding letter sent.	
		Acquitted	CL 24/07/23, Item 7.06							\$2,500.00	NO	\$2,500.00	\$17,000.00	23/302567	26/07 Applicant notified amended and approved and payment voucher raised. 3/08 Payment made via EFT and funding letter sent.	
23/90001	28/04/23	Approved - partial	CL 10/07/23, Item 6.75 and	14/08/23	Italian Home Delivered Meals and Services Inc (Nonna's Cucina)	Subsidised purchase of Planetary Mixer for kitchen		\$5,000.00	\$5,000.00	\$2,500.00	YES	\$2,750.00	\$14,500.00	23/209269	13/07 Applicant notified partially approved and tax invoice requested.	
		Acquitted	CL 24/07/23, Item 7.06	14/08/23						\$2,500.00	YES	\$2,750.00	\$12,000.00		26/07 Applicant notified amended and approved and tax invoice requested. 2/08 Tax invoice received and processed for payment.	
23/171543	30/07/23	Acquitted	CL 28/08/23, Item 6.86	6/9/23	Woodville District Cricket Club	Subsidised replacement of aging tables and chairs within the clubrooms		\$3,000.00	\$3,000.00	\$3,000.00	YES	\$3,300.00	\$9,000.00	23/295083	10/08 Payment made EFT and funding letter sent.	
23/230318	4/10/23	Approved	CL 23/10/23, Item 6.107	31/10/23	Western Adelaide Coastal Residents' Association Inc.	Subsidised material expenses for My Tree Project		\$1,500.00	\$1,500.00	\$1,500.00	NO	\$1,500.00	\$7,500.00		29/08 Applicant notified approved and tax invoice requested. 1/09 Invoice received and processed for payment. 6/09 Payment made via EFT and funding letter sent. 7/12 SOA finalised.	
24/31469	6/02/24	Approved	CL 26/02/24, Item 6.16	7/03/24	Kats'n'Jammers	Purchase of 6 mobile folding tables, tea trolley and large urn		\$2,706.65	\$2,706.65	\$2,706.65	NO	\$2,706.65	\$4,793.35		\$3,000.00 (no GST) be approved from Woodville Ward. That Woodville Ward contribute \$1,000.00, Grange Ward contribute \$1,000.00 and Beverley Ward contribute \$1,000.00. 15/11 - Applicant advised. Payment Voucher raised	
24/33668	7/02/24	WITHDRAWN			Rotary Club of Kidman Park Inc	Subsidised purchase of solar panels for Bookmart building		\$3,000.00	\$0.00	\$0.00		\$0.00	\$4,793.35		27/02 Applicant notified approved. 28/02 Payment voucher raised. 8/03 Payment made via EFT and funding letter sent.	
24/36009	11/02/24	Approved	CL 12/03/24, Item 6.20		Woodville Concert Band	Purchase of music stands and stand trolley		\$400.00	\$400.00	\$400.00	NO	\$400.00	\$4,393.35		Applicant withdrew application and will submit in new financial year.	
							<b>Total Spend to Date</b>			\$17,606.65			\$4,393.35	<b>BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)</b>		

Discretionary Ward Allowance applications and status - 2023/2024

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
<b>FINDON</b>															
					<b>Applicant</b>	<b>Projects</b>	<b>\$22,000</b>								
23/112961	24/05/23	Acquitted	CL 10/07/23, Item 6.75	20/07/23	Volleyball SA	Subsidised purchase of office furniture for 'Pathway' team to assist with community programs		\$2,999.00	\$2,999.00	\$2,999.00	YES	\$3,289.90	\$19,001.00	23/203823	12/07 Applicant notified approved and tax invoice requested. 14/07 Tax invoice received and processed for payment. 20/07 Payment made via EFT. 24/07 funding letter sent. 5/09 SOA finalised.
23/80240	16/04/23	Acquitted	CL 14/08/23, Item 6.84	17/08/23	Findon Skid Kids	Subsidised purchase and installation of 3 grandstands		\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$14,001.00	23/298844	15/08 Applicant notified approved and payment voucher raised. 17/08 Payment made via EFT and funding letter sent. 12/12 SOA finalised.
23/177691	5/08/23	Acquitted	CL 28/08/23, Item 6.86	8/09/23	Fulham United Football Club	Purchase of portable goals for training		\$1,120.00	\$1,120.00	\$1,120.00	YES	\$1,232.00	\$12,881.00	23/216107	30/08 Invoice received and processed for payment. 6/09 Payment made via EFT and funding letter sent. 18/09 SOA finalised.
23/190495	19/08/23	Approved	CL 11/09/23, Item 6.89	27/09/23	Loretta Figuera for Cooke Street Green	Purchase of 2 gabion bench seats and sand for pathways for Cooke Street Green		\$2,986.10	\$2,986.10	\$2,986.10	NO	\$2,986.10	\$9,894.90		12/09 Applicant notified approved and new creditor raised. 18/09 Payment voucher raised. 27/09 Payment via EFT. 28/9 Funding letter sent
23/258815	2/11/23	Acquitted	CL 2/11/23, Item 6.124	6/12/23	The Bulgarians' Educational and Friendly Society Inc	Subsidised replacement and upgrade to Members' Room lighting		\$3,000.00	\$3,000.00	\$3,000.00	YES	\$3,300.00	\$6,894.90		28/11 Applicant notified approved and tax invoice requested. 30/11 Invoice received and processed for payment. 6/12 Payment made via EFT and funding letter sent. 18/01 SOA finalised.
23/285156	28/11/23	Approved	CL 11/12/23, Item 6.133	20/12/23	The Rotary Club of Kidman Park	Subsidised purchase of a community defibrillator (to be located at West Beach Surf Lifesaving Club) and public awareness campaign project		\$1,650.00	\$1,650.00	\$825.00	NO	\$825.00	\$6,069.90		Approved \$825 from both Henley and Findon wards. 12/12 Applicant notified approved and payment voucher raised. 21/812 Payment Made via EFT and funding letter sent.
24/36009	11/02/24	Approved	CL 12/03/24, Item 6.20		Woodville Concert Band	Purchase of music stands and stand trolley		\$426.20	\$426.20	\$426.20	NO	\$426.20	\$5,643.70		Application is for \$2,985.00 to all wards with available funds. Only 7 wards have available funds. 13/03 Applicant notified approved and payment voucher raised.
<b>Total Spend to Date</b>										<b>\$15,105.10</b>		<b>\$6,894.90</b>	<b>BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)</b>		

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
<b>HINDMARSH</b>															
					<b>Applicant</b>	<b>Projects</b>	<b>\$22,000</b>								
23/97905	8/05/23	Acquitted	CL 10/07/23, Item 6.75	27/07/23	SA Circus Centre (Cirkidz Inc)	Subsidised purchase of a new Teeterboard		\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$17,000.00	23/247163	12/07 Applicant notified approved and tax invoice requested. 15/07 Invoice received and processed for payment. 27/07 Payment made via EFT and funding letter sent.
23/101587	11/05/23	Acquitted	CL 10/07/23, Item 6.75	20/07/23	West Croydon and Kilkenny RSL	Subsidised replacement air conditioner units		\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$12,000.00	23/283477	13/07 Applicant notified approved and payment voucher raised. 20/07 Payment made via EFT and funding letter sent. 27/11 SOA finalised.
23/138883	23/06/23	Acquitted	CL 10/07/23, Item 6.75	20/07/23	Sustainable Communities SA Inc (Bowden Brompton Repair Café)	Purchases for the set-up of Bowden Brompton Repair Café at 19 On Green		\$3,237.86	\$3,237.86	\$3,237.86	NO	\$3,237.86	\$8,762.14	23/306455	13/07 Applicant notified approved and payment voucher raised. 20/07 Payment made via EFT. 24/07 funding letter sent. 20/12 SOA finalised.
23/130578	14/06/23	Acquitted	CL 24/07/23, Item 6.80	3/08/23	Multicultural Community Centre SA Incorporated	Purchase of a sound system for community activities		\$4,990.00	\$4,990.00	\$4,990.00	NO	\$4,990.00	\$3,772.14	23/225493	25/07 Applicant notified approved. 31/07 new creditor done and payment voucher raised. 4/08 Payment made via EFT and funding letter sent. 27/09 SOA finalised.
23/193637	23/08/23	Acquitted	CL 11/09/23, Item 6.89	20/09/23	Brompton Community Garden	Purchase of a greenhouse		\$2,924.00	\$2,924.00	\$2,924.00	NO	\$2,924.00	\$848.14	24/11604	12/09 Applicant notified approved and payment voucher raised. 20/09 Payment made via EFT and funding letter sent. 16/01 SOA finalised.
23/226509	27/09/23	Approved	CL 23/10/23, Item 6.107	31/10/2023	Hindmarsh Residents Association Community Archive Group Inc	Subsidised funding for Recollections Collections Book		\$848.14	\$848.14	\$848.14	NO	\$848.14	\$0.00		28/9 Insufficient funds in Hindmarsh Ward, Beverley Councillors contacted to support remainder of funds - \$3000 (NO GST) for \$848.14 from the Hindmarsh Ward, \$2150.86 from the Beverley Ward. 24/10 Applicant notified approved and payment voucher raised. 31/10 Payment made via EFT and funding letter sent. 23/01 SOA finalised
<b>Total Spend to Date</b>										<b>\$22,000.00</b>		<b>\$0.00</b>	<b>BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)</b>		

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
<b>BEVERLEY</b>															
					<b>Applicant</b>	<b>Projects</b>	<b>\$22,000</b>								
23/126020	9/06/23	Acquitted	CL 10/07/23, Item 6.75	20/07/23	Italian Benevolent Foundation (Bene Aged Care)	Purchase of fittings, fixtures and equipment for onsite hair salon		\$4,992.85	\$4,992.85	\$2,395.72	YES	\$2,746.07	\$19,604.28	24/55294	Approved by both Woodville ward and Beverley ward for 50/50 = \$2,496.43 and \$2,496.42. 1/02 Invoice sent for unspent funds of \$201.43 ex GST (\$100.71 both wards). 1/03 Payment received and SOA finalised.
23/159805	17/07/23	Acquitted	CL 14/08/23, Item 6.84	30/08/23	Lesvos Mytilinian Brotherhood of SA	Subsidised purchase of roller blinds and door and window graphics		\$2,695.00	\$2,695.00	\$2,695.00	YES	\$2,964.50	\$16,909.28	23/308431	15/08 Applicant notified approved and tax invoice requested. 22/08 Tax invoice received and processed for payment. 1/09 Payment made via EFT and funding letter sent. 21/12 SOA finalised
23/226509	27/09/23	Acquitted	CL 23/10/23, Item 6.107	31/10/23	Hindmarsh Residents Association Community Archive Group Inc	Subsidised funding for Recollections Collections Book		\$2,150.86	\$2,150.86	\$2,150.86	NO	\$2,150.86	\$14,758.42		28/9 Insufficient funds in Hindmarsh Ward, Beverley Councillors contacted to support remainder of funds - \$3000 (NO GST) for \$848.14 from the Hindmarsh Ward, \$2150.86 from the Beverley Ward. 24/10 Applicant notified approved and payment voucher raised. 31/10 Payment made via EFT and funding letter sent. 23/01 SOA finalised.
23/233617	9/10/23	Approved	CL 13/11/23, Item 6.116	23/11/23	Rebecca Bath	Purchase of supplies for Plant-About Garden Maintenance		\$2,566.00	\$2,566.00	\$2,566.00	NO	\$2,566.00	\$12,192.42		15/11 - Applicant advised. Payment Voucher raised. 23/11 Payment made via EFT and funding letter sent.
23/236006	11/10/23	Acquitted	CL 13/11/23, Item 6.116	23/11/23	Therry Theatre	Purchase of an automated external defibrillator		\$2,499.00	\$2,499.00	\$2,499.00	NO	\$2,499.00	\$9,693.42	24/66419	Defib is GST free. 15/11 - Applicant advised. Payment Voucher raised. 23/11 Payment made via EFT and funding letter sent. 13/03 SOA finalised.
23/234353	9/10/23	Acquitted	CL 13/11/23, Item 6.116	23/11/23	Pontian Brotherhood of SA Inc	Purchase of a Kota Souvla (rotisserie)		\$1,000.00	\$1,000.00	\$1,000.00	NO	\$1,000.00	\$8,693.42	24/68880	\$3,000.00 (no GST) approved with Woodville Ward contributing \$1,000.00, Grange Ward contributing \$1,000.00 and Beverley Ward contributing \$1,000.00. 15/11 - Applicant advised. Payment Voucher raised. 23/11 Payment made via EFT and funding letter sent. 15/03 SOA finalised.
24/36009	11/02/24	Approved			Woodville Concert Band	Purchase of music stands and stand trolley		\$426.00	\$426.00	\$426.00	NO	\$426.00	\$8,267.42		Application is for \$2,985.00 to all wards with available funds. Only 7 wards have available funds. 13/03 Applicant notified approved and payment voucher raised.
<b>Total Spend to Date</b>										<b>\$13,732.58</b>		<b>\$8,267.42</b>	<b>BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)</b>		

# APPENDIX 3

Discretionary Ward Allowance applications and status - 2022/2023

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
<b>SEMAPHORE PARK</b>															
<b>Applicant</b>															
<b>Projects</b>															
							<b>\$17,250</b>								
22/263466	20/11/22	INELIGIBLE			Semaphore Park Community Garden Inc	Installation of off grid power supply and sleepers for garden beds		\$4,768.43	\$0.00	\$0.00		\$0.00	\$17,250.00		Applicant ineligible - has received grant funds for same project 3 times in past 4 years.
22/267711	24/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/22	Torrens Rowing Club Inc	Purchase of rowing shoes, rowing seats, oars, and seat slides		\$3,768.00	\$3,768.00	\$3,768.00	YES	\$4,144.80	\$13,482.00	23/44542	13/12 applicant notified approved and tax invoice requested. 15/12 Tax invoice received and processed for payment. 21/12 Payment made by EFT and funding letter sent. 2/03 SOA finalised.
23/8401	12/01/23	Acquitted	CL 13/02/23, Item 6.24	28/02/23	West Lakes Sports Club Inc	Purchase of a Smart TV		\$1,395.00	\$1,395.00	\$1,395.00	YES	\$1,534.50	\$12,087.00	23/88893	14/02 Applicant notified approved and tax invoice requested. 15/02 Tax invoice received and processed for payment. 28/02 Payment made via EFT and funding letter sent. 27/04 SOA finalised.
23/11265	17/01/23	Acquitted	CL 13/02/23, Item 6.24	24/02/23	The Henley & Grange Baseball Club Inc (West Lakes Sports Club)	Subsidised purchase of lawnmower for volunteer grounds crew		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$9,087.00	23/122223	14/02 Applicant notified approved and payment voucher raised. 24/02 Payment made via EFT and funding letter sent. 6/06 SOA finalised.
23/18436	29/01/23	WITHDRAWN	Development approval required		West Lakes Bowling Club Inc (Club West Lakes)	Subsidised installation of footing, wiring and erection of light pole		\$4,100.00	\$4,100.00		NO				13/02 Application has been put on hold due to development approval being required.
23/21753	1/02/23	Acquitted	CL 14/03/23, Item 6.34	23/03/23	Lakes Sports & Community Club (Club West Lakes)	Purchase of a pie warmer and a kitchen trolley		\$1,087.00	\$1,087.00	\$1,087.00	YES	\$1,195.70	\$8,000.00	23/152784	16/03 Applicant notified approved and tax invoice requested. 23/03 Payment made via EFT and funding letter sent. 10/7 SOA finalised.
23/49426	8/03/23	Acquitted	CL 27/03/23, Item 6.38	5/04/23	(Canoe SA trading as) Paddle SA	Purchase of office furniture		\$2,102.25	\$2,102.25	\$2,102.25	YES	\$2,312.47	\$5,897.75	23/169413	28/03 Applicant notified approved and tax invoice requested. 30/03 Tax invoice received and processed for payment. 5/04 Payment made via Eft and funding letter sent. 18/07 Invoice sent for unspent grant funds. 20/07 Payment received for \$210.22 unspent funds (\$191.11 ex GST).
23/50251	8/03/23	Acquitted	CL 27/03/23, Item 6.38	5/04/23	North West Junior Soccer Association	Purchase of 2 line marking machines		\$4,730.00	\$4,730.00	\$4,730.00	NO	\$4,730.00	\$1,167.75	23/157964	28/03 Applicant notified approved and payment voucher raised. 5/04 Payment made via EFT and funding letter sent. 14/07 SOA finalised.
<b>Total Spend to Date</b>										<b>\$16,082.25</b>		<b>\$1,167.75</b>	<b>BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION)</b>		

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
<b>GRANGE</b>															
<b>Applicant</b>															
<b>Projects</b>															
							<b>\$17,250</b>								
22/266576	23/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program		\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$16,750.00	23/104743	Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent. 15/05 SOA finalised.
23/61011	22/03/23	Acquitted	CL 11/04/23, Item 6.43	25/04/23	The Charles Sturt Memorial Museum Trust Inc	Subsidised electrical upgrade at the State Heritage Listed "The Grange" to make the building electrically compliant		\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$11,750.00	23/136299	17/04 Applicant notified approved and tax invoice requested. 19/04 Tax invoice received and processed for payment. 25/04 Payment made via EFT and funding letter sent. 21/06 SOA finalised.
23/75303	9/04/23	INELIGIBLE			Grange Surf Life Saving Club Inc	Subsidised purchase of an All-Terrain Vehicle		\$5,000.00	\$0.00						Application is for the reimbursement for items already purchased. Retrospective funding is ineligible under the Guidelines.
23/87015	25/04/23	INELIGIBLE			Seaton Ramblers Football & Sports Club	Recovery of expenses to replace 3 light globes and 2 glass covers on oval light towers		\$4,185.78	\$0.00						Application is for the reimbursement for items already purchased. Retrospective funding is ineligible under the Guidelines.
23/94857	3/05/23	Acquitted	CL 22/05/23, Item 6.60	8/06/23	Grange Surf Life Saving Club Inc	Purchase of 2 new rescue boards		\$4,790.00	\$4,790.00	\$4,790.00	YES	\$5,269.00	\$6,960.00	23/215848	24/05 Applicant notified approved and tax invoice requested. 29/05 Tax invoice received and processed for payment. 8/06 Payment made via EFT and funding letter sent. 18/09 SOA finalised.
<b>Total Spend to Date</b>										<b>\$10,290.00</b>		<b>\$6,960.00</b>	<b>BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)</b>		

Discretionary Ward Allowance applications and status - 2022/2023

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
<b>HENLEY</b>															
23/31782	14/02/23	Acquitted	CL 14/03/23, Item 6.34	23/03/23	<b>Applicant</b> The Rotary Club of Charles Sturt Grange Inc - The Toy Boys	<b>Projects</b> Subsidised purchase of replacement radial arm saw	\$17,250	\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$12,250.00	23/146565	16/03 Applicant notified approved and payment voucher raised. 23/03 payment made via EFT and funding letter sent. 3/07 SOA finalised.
23/70461	3/04/23	Acquitted	CL 24/04/23, Item 6.50	25/05/23	West Beach Surf Lifesaving Club	Subsidised purchase of rescue training boards		\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$7,250.00	23/197369	26/04 Applicant notified approved and tax invoice requested. 8/05 Tax invoice received and processed for payment. 25/05 Payment made via EFT and funding letter sent. 28/08 SOA finalised.
23/81572	18/04/23	Acquitted	CL 22/05/23, Item 6.60	8/06/23	Marine Discovery Centre	Purchase of digital signage for the Marine Discovery Centre		\$2,595.00	\$2,595.00	\$2,595.00	YES	\$2,854.50	\$4,655.00	23/272980	24/05 Applicant notified approved and tax invoice requested. 30/05 Tax invoice received and processed for payment. 08/06 Payment made via EFT and Funding letter sent. 16/11 SOA finalised.

**Total Spend to Date**      **\$12,595.00**      **\$0.00**      **\$4,655.00**      **BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)**

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
<b>WOODVILLE</b>															
22/263838	21/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/23	<b>Applicant</b> Vietnamese Community in Australia, SA Chapter Inc	<b>Projects</b> Greening project - Water tanks, shade sails, wicking beds, trees and plantings	\$17,250	\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$12,250.00	23/88408	13/12 Applicant notified approved and tax invoice requested. Finance to update bank details. 14/12 Invoice received and processed for payment. 21/12 Payment made by EFT and funding letter sent. 27/04 SOA finalised.
22/266576	23/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program		\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$11,750.00	23/104743	Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent. 15/05 SOA finalised.
22/274026	2/12/22	Acquitted	CL 23/01/23, Item 6.15	22/2/23	Meals on Wheels SA partnership with St Margaret's Kindergarten	Intergenerational Playgroup Program		\$3,589.20	\$3,589.20	\$3,589.20	YES	\$3,948.12	\$8,160.80	23/188472	24/01 Applicant notified approved and tax invoice requested. 13/02 Tax invoice received and processed for payment. 24/02 Payment made via EFT and funding letter sent. 17/08 SOA finalised.
23/7011	11/01/23	Acquitted	CL 23/01/23, Item 6.15	31/01/23	Elizabeth Williamson Cheltenham Stobie Pole Group	Stobie Pole Art Works in Cheltenham		\$2,901.83	\$2,901.83	\$2,901.83	NO	\$2,901.83	\$5,258.97	23/135875	24/01 Applicant notified approved and new creditor requested. 31/01 Payment made via EFT and funding letter sent. 20/06 SOA finalised.
23/34965	17/02/23	Acquitted	CL 14/03/23, Item 6.34	23/03/23	Woodville District and German Table Tennis Clubs	Subsidised purchase of court dividers to be located at the Woodville Table Tennis Centre		\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$258.97	23/128728	16/03 Applicant notified approved and payment voucher raised. 27/03 Payment made via EFT and funding letter sent. 13/06 SOA finalised.

**Total Spend to Date**      **\$16,991.03**      **\$0.00**      **\$258.97**      **BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)**

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
<b>WEST WOODVILLE</b>															
22/115781	29/05/22	Acquitted	CL 12/12/22, Item 6.128	21/12/22	<b>Applicant</b> Woodville City Soccer Club (Western Strikers )	<b>Projects</b> Purchase of 10 round foldable tables and a trolley	\$17,250	\$4,021.88	\$4,021.88	\$4,021.88	YES	\$4,424.07	\$13,228.12	23/136367	13/12 applicant notified approved and tax invoice requested. Tax invoice received and processed for payment. 21/12 Payment made by EFT and funding letter sent. 21/06 SOA finalised.
22/266576	23/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/22	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program		\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$12,728.12	23/104743	Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent. 15/05 SOA finalised.
22/111263	23/05/22	Acquitted	CL 23/01/23, Item 6.15	8/02/23	Woodville Orion Tennis Club Inc	Provision and installation of Public Address system at the club		\$5,723.30	\$5,723.30	\$5,723.30	NO	\$5,723.30	\$7,004.82	23/104715	24/01 Applicant notified approved and payment voucher raised. 10/02 Payment made via EFT and funding letter sent. 15/05 SOA finalised.
23/11595	18/01/23	Acquitted	CL 13/02/23, Item 6.24	22/2/23	Kats 'n Jammers Ukulele Group	Purchase of 8 mobile folding flip top tables		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$4,004.82	23/67622	14/02 Applicant notified approved and New Creditor requested. 15/02 Payment voucher raised. 22/2 Payment made via EFT and funding letter sent. 29/03 SOA finalised.
23/80023	15/04/23	Moved to July spreadsheet	Did not provide further information requested		Madonna Dei Martiri Molfetta Club Inc	Subsidised purchase of new stove for clubroom							\$4,004.82		
23/89123	27/04/23	Acquitted	CL 22/05/23, Item 6.60	8/06/23	Woodville Bowling Club	Purchase of 3 tables and 24 chairs to furnish new verandah space at the club		\$5,000.00	\$5,000.00	\$4,004.82	YES	\$4,405.30	-\$995.18	23/219064	\$4,004.82 approved for West Woodville Ward and \$991.18 approved by Findon Ward. 25/05 Applicant notified approved and tax invoice requested. 30/05 Tax invoice received and processed for payment. 8/06 Payment made via EFT and funding letter sent. 20/09 SOA finalised.

**Total Spend to Date**      **\$17,250.00**      **\$17,250.00**      **\$0.00**      **BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)**

Discretionary Ward Allowance applications and status - 2022/2023

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
					<b>FINDON</b>										
					<b>Applicant</b>										
22/266576	23/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program	\$17,250	\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$16,750.00	23/104743	Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent. 15/05 SOA finalised.
23/21862	1/02/23	Acquitted	CL 27/02/23, Item 6.32	8/03/23	Fulham Cricket Club Inc	Purchase of marquees, scoreboards and catching bats		\$4,813.00	\$4,813.00	\$4,813.00	NO	\$4,813.00	\$11,937.00	23/87747	2/03 applicant notified approved and payment voucher raised. 8/03 Payment made via EFT and funding letter sent. 26/04 SOA finalised.
23/55878	15/03/23	Acquitted	CL 11/04/23, Item 6.43	19/04/23	Orange Tree Quilters	Purchase of cotton fabrics, electrical equipment and ironing mats		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$8,937.00	23/140660	17/04 Applicant notified approved and payment voucher raised. 19/04 Payment made via EFT and funding letter sent. 26/06 SOA finalised.
23/80240	16/04/23	Moved to July spreadsheet	Development approvals required.		Findon Skid Kids	Subsidised purchase and installation of 3 grandstands		\$5,000.00	\$5,000.00		NO				21/04 Application has been put on hold due to development approvals being required.
23/93295	2/05/23	Acquitted	CL 22/05/23, Item 6.60	15/06/23	The Scout Association of Australia SA Branch - Kidman Park Scout Group	Purchase of one air conditioner, service two others and acknowledgment plaque within the Scout Hall		\$4,167.41	\$4,167.41	\$4,167.41	YES	\$4,584.15	\$4,769.59	23/263151	25/05 Applicant notified approved and tax invoice requested. 7/06 Tax invoice received and processed for payment. 16/06 Payment made via EFT and funding letter sent. 7/11 SOA finalised.
23/89123	27/04/23	Acquitted	CL 22/05/23, Item 6.60	8/06/23	Woodville Bowling Club	Purchase of 3 tables and 24 chairs to furnish new verandah space at the club		\$5,000.00	\$995.18	\$995.18	YES	\$1,096.69	\$3,774.41	23/219064	\$4,004.82 approved from West Woodville Ward and \$991.18 approved from Findon Ward. 25/05 Applicant notified approved and tax invoice requested. 8/06 Payment made via EFT and funding letter sent. 20/09 SOA finalised.
<b>Total Spend to Date</b>										<b>\$13,475.59</b>		<b>\$3,774.41</b>	<b>BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)</b>		

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
					<b>HINDMARSH</b>										
					<b>Applicant</b>										
22/266576	23/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program	\$17,250	\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$16,750.00	23/104743	Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent. 15/05 SOA finalised.
23/41765	27/02/23	Acquitted	CL 27/03/23, Item 6.38	5/04/23	St Barnabas Anglican Church Croydon	Purchase and installation of new gas heaters		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$13,750.00	23/151668	28/03 Applicant notified approved and payment voucher raised. 5/04 Payment made via EFT and funding letter sent. 7/07 SOA finalised.
23/53010	12/03/23	WITHDRAWN			Hindmarsh Residents Association Community Archive Group	Once off engagement of professional services to assist in historical recordings		\$2,997.50							Application updated with clarity around event. 27/03 Applicantion withdrawn by applicant due to volunteer offering services.
23/87018	25/04/23	Acquitted	CL 22/05/23, Item 6.60	8/06/23	Fitzroy Community Club Inc	Subsidised removal and replacement of concrete pavers under club verandah		\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$8,750.00	23/162786	24/05 Applicant notified approved and tax invoice requested. 29/05 Tax invoice received and processed for payment. 8/06 Payment made via EFT and funding letter sent. 19/07 SOA finalised.
23/94408	3/05/23	Acquitted	CL 22/05/23, Item 6.60	15/06/23	Adelaide Bike Kitchen	Upgrade of tools and accessories for public bike mechanics workshop and printing advertising material costs		\$2,559.00	\$2,559.00	\$2,559.00	NO	\$2,559.00	\$6,191.00	23/263170	24/05 Applicant notified approved and payment voucher raised. 16/06 Payment made via EFT and funding letter sent. 7/11 \$35.50 unspent funds recovered and SOA finalised.
23/92711	6/05/23	Acquitted	CL 22/05/23, Item 6.60	8/06/23	The Croatian Club Adelaide Inc	Purchase of a photocopier		\$4,995.00	\$4,995.00	\$4,995.00	YES	\$5,494.50	\$1,196.00	23/248768	24/05 Applicant notified approved and tax invoice requested. 29/05 Tax invoice received and processed for payment. 8/06 payment made via EFT and funding letter sent. 24/10 SOA finalised.
<b>Total Spend to Date</b>										<b>\$16,054.00</b>		<b>\$1,196.00</b>	<b>BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)</b>		

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
					<b>BEVERLEY</b>										
					<b>Applicant</b>										
22/266576	23/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program	\$17,250	\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$16,750.00	23/104743	Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent. 15/05 SOA finalised.
23/13670	20/01/23	Acquitted	CL 27/02/23, Item 6.32	16/03/23	Ankit Chaudhary	Purchase and installation of mat at cricket practice nets at Langman Reserve		\$2,941.00	\$2,941.00	\$2,941.00	NO	\$2,201.00	\$13,809.00	23/146109	28/02 Applicant notified approved and new creditor requested. 7/03 payment voucher raised. 16/03 payment made via EFT and funding letter sent. 26/06 Invoice raised for \$740 unspent funds. 3/07 SOA finalised.
<b>Total Spend to Date</b>										<b>\$3,441.00</b>		<b>\$13,809.00</b>	<b>BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)</b>		



**7. MOTIONS ON NOTICE**

Nil

**8. QUESTIONS ON NOTICE****8.01 QUESTION ON NOTICE - COUNCILLOR KINSELLA - COUNCIL'S RECONCILIATION INITIATIVES**

**TO** Council

**FROM:** Governance Officer - Aaron Galanti

**DATE:** 25 March 2024

**Brief**

A question has been received from Councillor Kinsella in relation to Council's reconciliation initiatives.

**Questions**

- 1. As a Motion unanimously supported by Council on 13 February 2023, when will the Council be presented with a report regarding an update on the City of Charles Sturt's current or planned reconciliation initiatives, including the engagement with Aboriginal communities and the broader community?**

## Questions and Answers

**As a Motion unanimously supported by Council on 13 February 2023, when will the Council be presented with a report regarding an update on the City of Charles Sturt's current or planned reconciliation initiatives, including the engagement with Aboriginal communities and the broader community?**

Following the resolution of Council on 13 February 2023, the intention was to provide a formal report to Council that both provided an update on the range of initiatives already being undertaken and also on the establishment of a formal City of Charles Sturt Aboriginal Cultural Reference Group.

Unfortunately, the arrangements required to create a Cultural Reference Group have taken longer than envisaged, hence the delay in providing a formal report to Council.

However, it can now be confirmed that following a number of constructive discussions with the Kurna Yerta Aboriginal Corporation (KYAC), that approval has now been provided for the creation of a dedicated City of Charles Sturt Cultural Reference Group.

While the specific terms of reference are yet to be agreed, it is intended that the Reference Group will comprise of up to three Kurna elders, with additional representation from younger members of the Aboriginal community living in the City of Charles Sturt. While the additional members have yet to be appointed, it is envisaged that the elders will provide mentoring and coaching opportunities to the younger members.

Collectively, it is intended that once established under the Mayor as Chair of the Reference Group, the Aboriginal members will work both formally and informally with appropriate members of the administration, (including an Aboriginal Engagement Officer), to promote projects and opportunities that are of cultural significance across the City, helping to promote a greater understanding of the Aboriginal people's cultural heritage and spiritual beliefs.

These projects include, but are not limited to:

- identification and management of Aboriginal heritage sites,
- signage at sites of cultural significance,
- artworks;
- providing input and advice into the development of plans for any sites of cultural significance within the City of Charles Sturt,
- special events such as Proclamation Day and NAIDOC week,
- cultural and historical displays; and
- other projects and opportunities which may arise which promote local Kurna and Aboriginal people's connection to the land, including consideration of development of a Reconciliation Action Plan (RAP).

Once the formal terms of reference have been adopted, it is intended that a formal report will then be presented to Council, along with informal introductions to the members of the Reference Group itself.

In addition, as a council we continue to work on Reconciliation through embedding Aboriginal culture across our programs and projects as identified in the summary below:

**Community Plan:**

- Consultation regarding the Community Plan was held with two groups of Aboriginal young people and with an Aboriginal elder
- An artist has been contracted to embed Aboriginal art across the Community Plan itself
- Embedded Aboriginal culture in works in Ridleyton

**Infrastructure Projects:**

- Embedding Aboriginal culture in works along Audley St, Woodville North in partnership with Community Development team who will work with Ngutu College students as part of the project
- Intention to embed Aboriginal culture and artwork in Grange Lakes Corridor
- Art project at Ovingham underpass in partnership with young Aboriginal artist and students from Ngutu College
- Aboriginal artwork and landscaping included in the recently completed Woodville Rd upgrade.

**Community Projects and Initiatives**

- Walk of Awareness in partnership with Port Adelaide Enfield Council
- Aboriginal Bush Tucker garden workshop
- Henley Ngutungka art project in partnership with Placemaking and Southern Cultural Immersion Weavers
- Henley Ngutungka – Uncle Moogy Kurna Cultural Cleansing Ceremony
- Continue to partner with South Australian Aboriginal Sports Training Academy based at Brocas on a range of projects
- Partner with CSIRO Aboriginal Stem Young Women’s project on a range of projects including offering work experience placements
- Meeting held at Tauondi College, Port Adelaide, regarding Connection to Country Project
- Meeting held with KWY regarding potential programs at CCS Community Centres
- Increased programming and partnerships with Aboriginal organisations at Seaton North Neighbourhood Centre

While there are many other examples of reconciliation initiatives, it is intended that the forthcoming report will provide a more comprehensive overview.

**8.02 QUESTIONS ON NOTICE - COUNCILLOR GHENT - FOOTBALL PARK, WEST LAKES -  
CONSULTATION OUTCOMES - PROPOSED CLMP AND SANFL LICENCE AGREEMENT**

**TO** Council

**FROM:** Governance Officer - Aaron Galanti

**DATE:** 25 March 2024

**Brief**

Questions have been received from Councillor Ghent in relation to the proposed Football Park Community Land Management Plan (CLMP) and SANFL licence agreement.

## Questions

1. Of the current 19% open space, what percentage of open space is usable for active recreational activities such as kicking a football, throw a ball with the dog, have a picnic, fly a kite, exercise, play with kids etc; and excludes verges planted out and amalgamated under a title to prevent future development of driveways, areas that are concrete with bollards and planted boxes, areas that are part of the strategic Grange Greenway bike path that runs along the RAGC)? What percentage of usable inactive open space will be available at all times for the Live WEST community? Removing the Football Park Oval open space, what percentage of land is actually usable active open space in the WEST Development?
2. Will there be another Council workshop inviting the West Lakes community on what they would like to see on their public open space?
3. What are the real benefits to the current and future Live WEST Development residents of having SANFL at the Footy Park Oval?
4. When is the updated C&G concept plan be available to the public, including the additional four apartment blocks and additional housing blocks to understand the future implications on functionality and use of usable open space in the Live WEST development?
5. Where else has SANFL looked for alternative sites? (e.g. Parklands, Port Adelaide, West Beach, Wayville)?
6. I note that AFL teams are professional players and SANFL are amateur players, so timing differences around their use of these existing Thebarton ovals can be managed. Why can't SANFL stay at Thebarton using these two existing ovals?
7. What studies have been completed around traffic, noise (whistles, megaphones), the proposed six lighting towers and parking issues on the impact on the Live WEST community when the Live WEST Development is fully developed?
8. Why can't SANFL use their existing oval at Thebarton for their own purposes (as they own it) and provide C&G the 15% Open Space elsewhere in the WEST Development?
9. What plans for infrastructure (coaches' boxes, scoreboards, fencing, retaining walls, multi-purpose access, including ramps and disabled access) is planned for the Oval and what sections of the Oval's public open space will have to be alienated to allow this infrastructure?
10. If the land marked out for the playground on the north eastern corner of the Oval is not to be vested to Council including the oval, why is this playground included in the plans?
11. If the land on the southern shoulders of the Oval is not to be vested with Council, and cannot be purchased by Council for additional public open space, what other usable public open space will be provided to the residents of the Live WEST Development to allow for concurrent use when or if the Oval will be used by SANFL?
12. Does the Council have a conflict of interest in that they have a pecuniary interest in not having to pay for the maintenance of the Oval if SANFL maintain it? How is this conflict going to be dealt with?
13. Who is responsible for ensuring that SANFL only use the Oval for the hours they would/could be licenced for? Would the SANFL and/or Council approve retrospectively times over this licenced limit?
14. What public facilities (e.g. toilets and shade shelters) are going to be provided for spectators and the community and where are these to be located?

**15. How is the already over-extended on-street parking issue going to be resolved with additional parking pressure created by spectators?**

## Questions and Answers

- 1. Of the current 19% open space, what percentage of open space is usable for active recreational activities such as kicking a football, throw a ball with the dog, have a picnic, fly a kite, exercise, play with kids etc; and excludes verges planted out and amalgamated under a title to prevent future development of driveways, areas that are concrete with bollards and planted boxes, areas that are part of the strategic Grange Greenway bike path that runs along the RAGC)? What percentage of usable inactive open space will be available at all times for the Live WEST community? Removing the Football Park Oval open space, what percentage of land is actually usable active open space in the WEST Development?**

The total open space within the precinct will be 44,583sqm when fully vested to Council. Approximately 36,502sqm (Oval: 22,837sqm & associated reserves : 13,665sqm), will be available for active recreation activities within the development, equating to approximately 82%. The remaining 18% open space comprises landscape buffers and linear transport network eg Grange Greenway bike path.

Presently, the open space contribution (excluding the oval), within the West development is 21,746 sqm (10.96% of total area). Of that, there is approximately 13,665sqm of open space that will be able to be used for passive recreation at all times (62.83%). These spaces include Marsen Reserve (899sqm), Pinery Reserve (1,966sqm), Troubridge Reserve (850sqm), Norman Road Reserve (2,350sqm), McCoy Place Reserve (1,218sqm) and Central Reserve (6,382sqm).

- 2. Will there be another Council workshop inviting the West Lakes community on what they would like to see on their public open space?**

Generally, open space that vests in council is developed by the developer. Council agrees or rejects what is proposed based on our ability to maintain it. Community infrastructure is often constructed by Council at a later date, once the land vests and generally by a process of consultation. At this stage no additional consultation is planned.

- 3. What are the real benefits to the current and future Live WEST Development residents of having SANFL at the Footy Park Oval?**

With the oval being flood lit and used during evenings, it will provide passive surveillance of the open space, increasing community safety in the area. It will bring some additional activity and visitation which could help support local shops that are being established in Charles Street, ensuring they remain viable for the local community. Opportunity to utilise the proposed sportsground lights for community use in the morning for residents during the winter months for exercise would also be welcomed by the SANFL. The SANFL will also be maintaining the playing field to a higher service level, with this being able to be enjoyed by the community for recreational, sporting and personal fitness uses, at all other times.

**4. When is the updated C&G concept plan be available to the public, including the additional four apartment blocks and additional housing blocks to understand the future implications on functionality and use of usable open space in the Live WEST development?**

There is no regulatory ability for Council to request that C&G provide the proposed apartment blocks on an updated master plan. Given changes in supply and demand for particular building classifications, (eg retail, commercial, residential), and meeting market expectations with respect to medium to high density housing design (town houses, row dwellings, or apartments), this can be problematic for any developer. However, C&G will need to satisfy the State's Planning and Design Code Regulations for critical design components such as car parking and traffic impacts, as part of any future Development Applications. This Development Application is unlikely (as determined by State Planning criteria), to undergo public consultation. Eventually, most likely as part of their sales process, the proposal for housing in this location would be promoted on C&G's own web site.

**5. Where else has SANFL looked for alternative sites? (e.g. Parklands, Port Adelaide, West Beach, Wayville)?**

A response has been requested from the SANFL and was not received prior to finalisation of this agenda and the minutes will be updated when the response has been provided.

**6. I note that AFL teams are professional players and SANFL are amateur players, so timing differences around their use of these existing Thebarton ovals can be managed. Why can't SANFL stay at Thebarton using these two existing ovals?**

A response has been requested from the SANFL and was not received prior to finalisation of this agenda and the minutes will be updated when the response has been provided.

**7. What studies have been completed around traffic, noise (whistles, megaphones), the proposed six lighting towers and parking issues on the impact on the Live WEST community when the Live WEST Development is fully developed?**

A preliminary traffic report has occurred that focuses both on the likely oval usage by the SANFL and the impacts of their training facility to be built on Phillips Street. There has also been some light spill assessment of the proposed lighting towers, but this is yet to be finalised as the project is not Council's, but rather the Adelaide Football Club's (AFC), who are keen to install lighting towers to support their usage, particularly for their AFL women's squad. Lighting has now become necessary for the AFC with the women's competition moving to a winter time slot, where training would need to be in the evenings, as many of the female team members have day jobs. Both the traffic impacts and the lighting impacts will form part of the Development Assessment process, as both of these developments will require development approval before any works can commence.

**8. Why can't SANFL use their existing oval at Thebarton for their own purposes (as they own it) and provide C&G the 15% Open Space elsewhere in the WEST Development?**

With the Adelaide Football Club (AFC), formally announcing their intentions to relocate to Thebarton, with financial assistance being provided by the State



Government, the SANFL have no option but to seek to move their training facilities and development squads to the only other suitable oval in the metropolitan area, that being Football Park. This requirement has been further reinforced by the City of West Torrens advising that the SANFL's current licence to occupy Thebarton oval, which currently expires in 2031, will not be renewed.

**9. What plans for infrastructure (coaches' boxes, scoreboards, fencing, retaining walls, multi-purpose access, including ramps and disabled access) is planned for the Oval and what sections of the Oval's public open space will have to be alienated to allow this infrastructure?**

A draft Open Space Agreement has been negotiated between Council, the SANFL and C&G regarding the allocation of respective responsibilities for infrastructure provision around the oval. At this stage, coaches boxes, scoreboards and picket fencing will be the responsibility of SANFL and retaining walls being the responsibility of C&G. The oval's open space, playground and access ramps are to be Council's responsibility.

**10. If the land marked out for the playground on the north eastern corner of the Oval is not to be vested to Council including the oval, why is this playground included in the plans?**

A portion of the land to the North will not be under license to the SANFL, but it will vest in Council as community land and Council will need to consider, subject to budget constraints, constructing a playground in this location. This location is identified on the current Masterplan.

**11. If the land on the southern shoulders of the Oval is not to be vested with Council, and cannot be purchased by Council for additional public open space, what other usable public open space will be provided to the residents of the Live WEST Development to allow for concurrent use when or if the Oval will be used by SANFL?**

Public open space is used in a multitude of different ways, including walking, for social gatherings, landscaping, biodiversity, passive recreation and organised sport activities. Further, as identified within question 1, there is an additional six (6) reserves within the West development that will be available to residents for use when the oval is in use. It is also worth noting that Council's 'Coastal Precinct', which includes West Lakes, has the most open space per 1,000 people of all of the six (6) precincts within Charles Sturt, as identified in our 2015-2025 Open Space Strategy.

**12. Does the Council have a conflict of interest in that they have a pecuniary interest in not having to pay for the maintenance of the Oval if SANFL maintain it? How is this conflict going to be dealt with?**

No, Council doesn't have a conflict of interest. Council has a policy for licensed areas that articulates responsibilities and contributions. Where Council maintains the asset, it recoups those costs from the licensee. This is standard practice across many of our facilities where in effect we act as a landlord. Where considered

advantageous to Council and our community, these terms can be varied by negotiation.

**13. Who is responsible for ensuring that SANFL only use the Oval for the hours they would/could be licenced for? Would the SANFL and/or Council approve retrospectively times over this licenced limit?**

The proposed license dictates the agreed terms. Where the licensee breaches the agreed terms, a dispute resolution process can follow. Ultimately the license can be terminated by Council in situations where a breach of the terms of the license is determined. At any time a licensee can request a variation to an agreement, but that will need to be considered by Council, including the impacts on other users of the space.

**14. What public facilities (e.g. toilets and shade shelters) are going to be provided for spectators and the community and where are these to be located?**

As no SANFL games will be played here, there are no lockable fences enabling the charging of viewing patron, there is little requirement for spectator facilities. The SANFL facility will be open during training and other organised SANFL activities, and they have accessible toilets which can be used by members of the community. For the public outside of these times, Ngtungka West Lakes (library) will be open and has publicly accessible toilets.

**15. How is the already over-extended on-street parking issue going to be resolved with additional parking pressure created by spectators?**

As no SANFL games will be played here, spectators will be limited to mainly parents. Additional parking will need to be included in the SANFL's proposed training facility (proposed to be located to the western side of Phillips St, adjacent the Mosaic hotel), with approximately an additional 78 parking spaces to be provided. The delivery of future stages of the West development ie the 'main street precinct' north of Charles Street and also the remaining land parcels adjoining the oval itself, will require parking provision in accordance with the Planning and Design Code.

**9. MOTIONS WITHOUT NOTICE**

[As previously identified and agreed by the Presiding Member]

**10. QUESTIONS WITHOUT NOTICE**

**11. BUSINESS - PART 11 - CONFIDENTIAL ITEMS**

Nil

**12. REPORTS OF COMMITTEES - PART 11 - CONFIDENTIAL ITEMS**

Nil

**13. MEETING CLOSURE**