ASSET MANAGEMENT COMMITTEE
MINUTES

for the meeting held

on Monday, 18 May 2020

in the Virtual Meeting Room/Meeting Rooms CC2 & CC3
72 Woodville Rd, Woodville SA 5011
PRESENT:
Elected Members
Councillor - Kelly Thomas, Councillor - Paul Sykes, Councillor - Alice Campbell, Councillor - George Turelli, Councillor - Matt Mitchell, Councillor - Thomas Scheffler - Councillor - Oanh Nguyen

[Note: All Members attended the meeting via audio-visual link, with the exception of Councillor Thomas who attended in person]

DATE:
Monday, 18 May, 2020    |    Time 6:00 PM

VENUE:
Virtual Meeting Room/Meeting Rooms CC2 & CC3

In Attendance

<table>
<thead>
<tr>
<th>General Manager Asset Management Services - Jan Cornish</th>
<th>General Manager Corporate Services - Donna Dunbar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manager Field Services - Peter Kinnersly</td>
<td>Manager Engineering Strategy and Assets - Sam Adams</td>
</tr>
<tr>
<td>Executive Assistant to the GM AMS - Brooke Bezzina</td>
<td>Manager Open Space Recreation and Property - Sam Higgins</td>
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</tbody>
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1. COMMITTEE OPENING

1.1 ACKNOWLEDGEMENT
We acknowledge that the land we meet on today is the traditional land of the Kaurna people. We respect their spiritual relationship with this land. We also acknowledge the Kaurna people as the traditional custodians of the Kaurna land. We will endeavour, as Council, to act in a way that respects Kaurna heritage and the cultural beliefs of the Kaurna people.

1.2 APOLOGIES AND LEAVE OF ABSENCE

Apology

Councillor Gerard Ferrao

2. CONFIRMATION OF MINUTES

Note: The Committee does not have the power to make final decisions, it considers reports and makes recommendations (which are included as the minutes of this meeting) to full Council. The power to make the final decision rests with Council. Council may alter a recommendation made by the committee as part of this process. These minutes will be considered by the Council at its meeting on 25 May 2020.

2.1 CONFIRMATION OF MINUTES

Brief

Confirmation of the minutes of the previous meeting held on Monday, 20 April 2020.

Moved Councillor - Paul Sykes
Seconded Councillor - George Turelli

Motion

That the minutes of the previous meeting held on Monday, 20 April 2020 be taken as read and confirmed.

Carried Unanimously

3. DEPUTATIONS

Nil
4. BUSINESS

4.40 FLEET SERVICES ASSET MANAGEMENT PLAN - OUTCOME OF COMMUNITY CONSULTATION

Brief
To present the results of community consultation on the draft Fleet Services Asset Management Plan (AMP) 2020 and to seek final endorsement of the AMP.

Moved Councillor - George Turelli  
Seconded Councillor - Matt Mitchell

Motion

1. That Committee note the outcome of the community engagement as detailed in Appendix B.
2. That Committee adopts the Fleet Services Asset Management Plan as detailed in Appendix A.
3. That the Light Fleet of the Asset Group be independently externally reviewed to ensure best practice of fleet management services are provided to include optimum replacement thus achieving most cost efficient fleet operations.

Councillor - Thomas Scheffler entered the meeting at 06:08PM

Carried Unanimously

Perceived Declaration of Interest

Councillor Scheffler declared a perceived conflict of interest pursuant to section 75A of the Local Government Act for Item 4.41. The nature of Councillor Scheffler’s perceived conflict is that he has socialised with the owners Bob and Connie and has a mutual friend and has socialised with an employee that works on the West Lakes Princess. Councillor Scheffler dealt with the conflict of interest in the following transparent and accountable way and left the meeting.

Councillor - Thomas Scheffler left the meeting at 06:11 PM

4.41 WEST LAKES PRINCESS CRUISE LICENCE AGREEMENT - CONSULTATION RESULTS AND ASSIGNMENT

Brief
Following endorsement of a Community Engagement Approach at the Asset Management Committee of 16 March 2020, a 21 day consultation commenced on 1 April 2020 and closed 22 April 2020. The consultation concerned the offer of an additional 10 year term to the existing licence agreement with West Lakes Princess Cruises over the West Lakes waterway, which is subject to community land legislation. The purpose for seeking extension is to enable a new operator to position themselves appropriately for business changeover and business continuity planning.
This report presents a summary and response to the two submissions received. One response was an objection submitted on behalf of a group of property owners, which raised a number of concerns pertaining to conditions granted under the current licence. The other was a co-tenant of the waterway, Rowing SA, who supported the extension of term. The subject of consultation was the extension of term and this will be recommended in the affirmative, though the concerns raised will be addressed and actions arising will be assigned to the Commercial Property Management Officer.

Moved Councillor - Oanh Nguyen  
Seconded Councillor - Paul Sykes

Motion

1. That Council agree to an extension of term for a period of 10 years for the current West Lakes Princess Cruises Licence Agreement, composed of two consecutive five year terms.
2. That Council delegate authority to the Manager for Open Space, Recreation and Property to negotiate and execute all documentation attributed to the extension of term and subsequent assignment to the new owners.

Carried Unanimously

Councillor - Thomas Scheffler entered the meeting at 06:14 PM

4.42 PORT ROAD DRAINAGE PROJECT - HABITAT ENHANCEMENT

Brief

Delivery of the Port Road Drainage Project necessitated the removal of a number of established trees, and while 500 new trees have been planted, they will take time to grow and provide future habitat resources for wildlife. To counter this reduction in habitat, it is proposed that enhancements are made to habitat resources through the provision of fauna boxes in the Project area. The fauna boxes will provide a significant boost to the nesting and roosting capacity of the tree resources in the project area, and add to the environmental co-benefits of the Port Road Drainage Project.

Moved Councillor - George Turelli  
Seconded Councillor - Oanh Nguyen

Motion

1. That the report be received and noted.
2. That Council endorses a habitat enhancement package for the installation of 100 nesting boxes, inclusive of five years of survey, maintenance and monitoring of the boxes in the Port Road Drainage Project, to mitigate the loss of tree habitat, using existing funds from the project landscape budget to be spent in financial year 2020/21.
3. That recurrent funds be provided from financial year 2025/26 for the subsequent ongoing survey, maintenance and monitoring of the boxes.

Carried Unanimously
4.43 REVOCATION OF COMMUNITY LAND CLASSIFICATION - 111A WOODVILLE ROAD ST CLAIR

Brief

To finalise the revocation of Community Land classification of a portion of Lot 900 in Deposited Plan 95667 (CT Vol 5552 Fol 389) known as 111A Woodville Road St Clair following approval being granted by the Minister's delegated authority, Department of Planning, Transport and Infrastructure.

To endorse commencement of Disposal of Asset processes to prepare, market and sell the identified portion of Lot 900 in Deposited Plan 95667.

Moved Councillor - Oanh Nguyen
Seconded Councillor - Alice Campbell

Motion

1. That Council note the letter received by Department of Planning, Transport and Infrastructure granting approval for the revocation of community land classification from a portion of Lot 900 in Deposited Plan 95667 (CT Vol 5552 Fol 389) as shown in Appendix A.

2. That Council revokes the classification of community land from the portion of land within Lot 900 in Deposited Plan 95667 (CT Vol 5552 Fol 389), as shown in Appendix B pursuant to section 194(3)(b) of the Local Government Act 1999.

3. That Council resolve the portion of Lot 900 in Deposited Plan 95667 is surplus to Council requirements and commence the process to dispose of the land and building shown in Appendix A in accordance with Disposal of Asset Policy.

4. That a further report be brought to Council outlining a defined disposal process for the portion of Lot 900 in Deposited Plan 5667.

Carried Unanimously
**Perceived Declaration of Interest**

Councillor Mitchell declared a perceived conflict of interest pursuant to section 75A of the Local Government Act for Item 4.44. The nature of Councillor Mitchell’s perceived conflict is that his employer RAA has an interest in Australian Motoring Services which has an interest in an electric vehicle charging company that did not participate in this expression of interest. While I do not consider there to be a direct or indirect interest arising from this decision, the nature of the electric vehicle charging industry is formative, providing advantage to first movers. Out of an abundance of caution, I declare this interest. Councillor Mitchell dealt with the conflict of interest in the following transparent and accountable way and left the meeting.

Councillor - Matt Mitchell left the meeting at 06:20 PM

| 4.44 ELECTRIC VEHICLE CHARGING STATIONS |

**Brief**

This report discusses the introduction of electric vehicle charging stations within the City of Charles Sturt. The report also identifies the results of a joint open tender process between the Cities of Charles Sturt, Marion and Port Adelaide & Enfield for providing and maintaining electric vehicle charging stations at strategic locations throughout the City of Charles Sturt.

**Moved Councillor - George Turelli**

**Seconded Councillor - Oanh Nguyen**

**Motion**

1. That the report be received and noted.
2. That Council note that the expression of interest for Electric Vehicle Charging Stations is now complete.
3. That Jolt Charge Pty Ltd are the successful proponent in the delivery of Electric Vehicle charging stations in the City of Charles Sturt.
4. That a permit be issued for a 5+5+5 year arrangement under the relevant section of the Local Government Act.
5. That the Cities of Port Adelaide and Enfield and Marion be advised of recommendation 2 and 3 above.

Carried Unanimously

Councillor - Matt Mitchell entered the meeting at 06:25 PM
**Perceived Declaration of Interest**

Councillor Sykes declared a perceived conflict of interest pursuant to section 75A of the Local Government Act for Item 4.45. The nature of Councillor Sykes perceived conflict is that he is Chair of the West Lake Sports Club. Councillor Sykes dealt with the conflict of interest in the following transparent and accountable way and left the meeting.

Councillor - Paul Sykes left the meeting at 06:26 PM

**4.45 ASSET MANAGEMENT SERVICES CAPITAL WORKS & OPERATING PROGRAM VARIATIONS**

**Brief**

This report identifies changes to the Total Budget Expenditure for Capital Works and/or Annual Operating Projects that arise when budgeted savings are proposed to be used to offset costs over runs on a project that result from consultation outcomes, changed scope of works or tendering and procurement processes. These changes have nil effect on the total program for Capital and/or Annual Operating Budgets. Where there is an effect on the budgeted financial statements (shift between renewal and new/upgrade projects) adjustments will be updated in the budget and annual financial statements 2019/20.

**Motion**

1. That the following variations to the Capital Works Program or Annual Operating Program be approved and adjusted in the Financial Statements at the next quarterly review as they involve transfers between renewal and new/upgrade works and or new projects to be funded by unbudgeted income:-

   Nil

2. That the following variations to the Capital Works Program be approved and budgets or scope adjusted accordingly:

   a. Budgeted expenditure for Public Lighting - New 19/20 Project 3096 remain unchanged and the scope be adjusted to defer the installation of new lights on the Grange Greenway between Port Road and May Street Woodville West due to ongoing contractual negotiations with DPTI and the inclusion of additional projects associated with strategic paths being constructed in 2019/20.

   b. Budgeted expenditure for Sporting Club and Council Building Renewal 19/20 project 3105 be adjusted by $160,000 to fund the scope change and scope increase in the Sporting Club Change room renewal to Unisex 2019/2020, Renewal project 3108 (Flinders Park Football Club Change room).

   c. Budgeted expenditure for SAPN Street Lights LED Upgrade project 2942 be adjusted by $130,000 to fund the scope change and scope increase for Upgrade to Council Owned Street Lights to LED project 3148.

   Carried Unanimously
5. MOTIONS ON NOTICE
Nil

6. QUESTIONS ON NOTICE
Nil

7. MOTIONS WITHOUT NOTICE
[As previously identified and agreed by the Presiding Member]
Nil

8. QUESTIONS WITHOUT NOTICE
Nil

9. BUSINESS - PART II - CONFIDENTIAL ITEMS
Nil

10. MEETING CLOSURE
The meeting concluded at 6.28 PM.