

NOTICE OF MEETING

COUNCIL AGENDA & REPORTS

for the meeting

commencing at 07:00 PM on Monday, 24 July 2023

Council Chambers
72 Woodville Rd, Woodville SA 5011

A handwritten signature in blue ink, appearing to read 'Bruce Williams', is centered on the page.

BRUCE WILLIAMS
ACTING CHIEF EXECUTIVE OFFICER

Dated 20 July 2023

Please advise Kerrie Jackson if you are unable to attend this meeting or will be late. Phone 8408 1115.



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7.07 MOTION ON NOTICE - AMENDMENT OF DISCRETIONARY WARD ALLOWANCE GUIDELINES Brief A Motion on Notice has been received from Councillor Nicole Mazeika for Council to amend the maximum amount per Discretionary Ward Allowance (DWA) application to \$2,500.00, and to require only one quote, for the 23/24 financial year. APPENDIX 1	191 193
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1. COUNCIL OPENING

1.1 OPENING PRAYER

Almighty Father from Whom all goodness flows, grant unto us qualities of wisdom justice and tolerance, that we the civic leaders of this community may govern in harmony and concord.

This we ask in Thy name.

We also remember and give thanks for those, our sons and daughters, who gave their lives for Australia.

Lest we forget.

Niina Marni is Kurna for ' Welcome'. The City of Charles Sturt acknowledges and pays respect to the traditional custodians of the land, the Kurna people of the Adelaide plains. We pay our respect to Elders past, present and emerging. We respect their spiritual beliefs and connections to land which are of continuing importance to the Kurna people of today. We acknowledge the contributions and important role that Aboriginal people continue to play within our local community in Charles Sturt. We also respect the culture of Aboriginal people visiting from other areas of South Australia and Australia.

1.2 APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF MINUTES

2.1 COUNCIL

Brief

Confirmation of the minutes of the previous meeting held on Monday, 10 July 2023.

Recommendation

That the minutes of the previous meeting held on Monday, 10 July 2023 be taken as read and confirmed.

2.2 REPORTS OF COMMITTEES - PART I

2.2.1 ASSET MANAGEMENT COMMITTEE

Brief

The Asset Management Committee was held on Monday, 17 July 2023.

Recommendation

That having considered the recommendations of the Committee which has read and considered the reports in the agenda related to items:

4.48 PROJECT UPDATE - FOOTPATH RENEWAL - ELEVENTH STREET, BOWDEN

4.49 UPDATE - BUS SHELTER ADVERTISING PROGRAM

4.50 WEST BEACH SURF LIFE SAVING CLUB REDEVELOPMENT - CONSTRUCTION UPDATE

4.51 RENOWN PARK LIVING STREETS PROJECT - GRANT ACCEPTANCE

Council adopts the recommendations of the Committee as printed in the Minutes of this Committee.

2.2.2 CITY SERVICES COMMITTEE

Brief

The City Services Committee was held on Monday, 17 July 2023.

Recommendation

That having considered the recommendations of the Committee which has read and considered the reports in the agenda related to items:

4.18 COUNCIL ASSESSMENT PANEL - MARCH 2023 QUARTERLY REPORT

4.19 HERITAGE CONSERVATION GRANT APPLICATION - FOR CONSIDERATION

Council adopts the recommendations of the Committee as printed in the Minutes of this Committee.

3. REPORTS

Nil

4. DEPUTATIONS

5. PETITIONS

5.05 PETITION - BEVERLEY GREENSPACES

TO: Council

FROM: Governance Officer - Aaron Galanti

DATE: 24 July 2023

Brief

A petition has been received from Andrija Sala requesting that Council and the Department of Infrastructure and Transport (DIT) prioritise the wellbeing of Beverley residents in all projects developed in Beverley, and asking that Council and DIT prioritise and provide adequate green spaces, parks and recreational spaces for their residents and their community in the suburb of Beverley at Toogood Reserve and Williams Street Reserve. The full outline of the petition requests are included in **Appendix 1**.

Recommendation

- 1. That the petition be received and referred to the Asset Management Committee on Monday 21 August 2023.**
- 2. That Council notify the head petitioner of Council's decision.**

Petition

The petition was submitted by Andrija Sala and contains 133 names/signatories. Of the 133, eight (8) did not meet the petition requirements of Regulation 10(1) of the Local Government (Procedures at Meetings) Regulations 2013 and Section 3.9 of the Code of Practice for Meeting Procedures as they did not include their full address (e.g. only included suburb, did not include house number, etc.) or did not include a signature (on hard copy submissions). A copy of the petition is available to Council Members in accordance with Council's Code of Conduct for Meeting Procedures.

Local Government (Procedures at Meetings) Regulations 2013

10 - Petitions

(1) A petition to the council must -

- (a) be legibly written or typed or printed; and
- (b) clearly set out the request or submission of the petitioners; and
- (c) **include the name and address of each person who signed or endorsed the petition; and**
- (d) be addressed to the council and delivered to the principal office of the council.

City of Charles Sturt Code of Practice

3.9 Petitions

In addition to the legislative requirements, hard copy petitions must:

- set out the request or submission of the petitioners on each page;
- include the name and address of the person submitting the petition (the Head Petitioner); and
- **include the name and address and signature of the supporters to the petition.**

In addition to the legislative requirements, electronic on-line petitions must:

- Include a cover page that details the request or submission;
- Include the name and address of the person submitting the petition (the head petitioner); and
- **Include the name and address of the supporters of the petition.**

Attachment

#	Attachment
1	Appendix 1 - Petition - Beverley Greenspaces

APPENDIX 1

Petition To The City of Charles Sturt			
Head Petitioner: Andrija Sala [REDACTED]			

What Do We Want?

We want Council and the Department of Highways to prioritise the wellbeing of Beverley residents in all projects developed in Beverley. We are asking for Council and the Department of Highways/Transport to prioritise and provide adequate green spaces, parks and recreational spaces for our residents and our community in the suburb of Beverley at Toogood Reserve and Williams Street Reserve.

We believe that council needs to acknowledge and address the presence of industrial areas (including waste facilities) in our suburb and simultaneously balance and prioritise the establishment and preservation of green spaces, recreational areas, and parks, so that we can create a healthier, more resilient, and sustainable community.

Parks and recreational spaces not only serve for the beautification of the suburb (and increased property values) but provide residents with shared spaces to be active and the opportunity for our community to connect, interact and grow. As council approves more and more suburban subdivisions, suburb density increases, and private land space lessens, adequate compensation in the way of usable green spaces for residents, families and communities must be a priority. We see this as a place-making opportunity to build on our community's assets, encourage participation, inspire connection and create spaces that promote people's health, happiness and wellbeing.

The Department of Highways

The William Street Reserve is owned/managed by the Department of Transport/Highways. The Reserve at 92- 114 Williams at Beverley needs to be properly cared for and landscaped. After speaking to Department of Transport/Highways, the space is supposed to be managed as a reserve under council supervision, yet it is currently not being suitably looked after. It sits as a wasteland that encourages illegal dumping and other activities that have resulted in a space that is dangerous and unusable

Toogood Reserve

We would like facilities that benefit the residents included in the upcoming development of Toogood Reserve in particular:

- parks
- trees
- playgrounds
- barbecue facilities
- public toilet facilities
- specialty pet friendly areas.

William Street Reserve

We want the reserve currently managed by the City of Charles Sturt to be properly cared for and landscaped with the inclusion of:

- trees and native landscaping
- community gardens
- recreational areas
- playgrounds
- barbecue facilities
- specialty pet friendly areas

6. BUSINESS**6.76 COMMUNITY CONSULTATION RESULTS AND INDUSTRY BENCHMARKING -
LIVESTREAMING OF COUNCIL MEETINGS**

TO Council

FROM: Manager Governance and Operational Support - Kerrie Jackson

DATE: 24 July 2023

Brief

At the Council meeting of 22 May 2023, Council endorsed community engagement be undertaken to gauge the communities appetite for livestreaming of its Council meetings. Complimentary to this, Council also endorsed a Motion at its meeting of 13 June 2023, to benchmark all Councils with the aim of gaining insight to the pros and cons of livestreaming. Legal advice was also requested as part of this resolution.

This report is in response to both Elected Member Motions on Notice, and presents the outcomes of the community engagement, industry benchmarking and legal advice.

Recommendation

1a. That Council introduce audio and/or visual livestreaming of Council meetings by the end of September 2023 to allow for the purchase, installation and testing of all Chamber equipment.

OR

1b. That Council introduce audio and/or visual livestreaming of Council meetings by the end of September 2023 to allow for the purchase, installation and testing of all Chamber equipment, and a recording of the meeting to remain on Councils selected platform until the Minutes of the meeting are ratified by Council.

OR

1c. That Council introduce audio and/or visual recordings of Council meetings by the end of September 2023 to allow for the purchase, installation and testing of all Chamber equipment, and that the recording of the meeting to remain on Councils selected platform until the Minutes of the meeting are ratified by Council.

AND

2. That Council's Code of Practice for Meeting Procedures be updated to reflect the above practice.

AND

3. That \$4,000 be sourced from the relevant budget in this financial year to purchase the minor equipment required to enhance the livestream/recording experience.

AND

4. That a further report be brought to Council outlining any recommended changes to Council's Code of Practice for Public Access to Council and Committee Meetings and Associated Documents and be accompanied by a Community Engagement Approach in line with Part 2 of Councils Public Consultation Policy.

OR

1. That Council does not introduce audio and/or visual livestreaming and/or recording of Council Meetings.

[Note: Requires 2/3rds of the members entitled to vote to validate the decision]

Status

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

Our Leadership - A leading & progressive Local Government organisation

Our values, leadership and collaborative approach are bold and courageous and enables us to deliver value for our Community and create a leading liveable City.

Open and accountable governance.

Relevant Council policies are:

- Code of Practice for Meeting Procedures
- Code of Practice for Public Access to Council and Committee Meetings and Associated Documents

Relevant statutory provisions are:

- Local Government Act 1999
- Local Government (Procedures at Meetings) Regulations 2013

Background

Livestreaming of Council meetings has been carefully considered and debated as part of previous meetings of Council and the Corporate Services Committee. Preceding reports have provided Council detailed information, data and options for their consideration to guide their decision making:

- Livestreaming of Council Meetings (with or without a recording retained for a period of time as determined by Council) and the technical requirements to enable these options
- Local Government Act requirements and current Code of Practice for Meeting Procedures restrictions
- Local Government research and best practice in relation to livestreaming (part 1)
- Defamation, Privilege and Protection of Members relating to civil liabilities
- Consideration of legal obligations for livestreaming and retaining recordings of Council meetings (alignment to State Records and Surveillance Device Act requirements)
- Public attendees making recordings of Council Meetings
- Accessibility and inclusion of our current and future capabilities
- Current options for community involvement
- Copyright and disclaimer options
- State Government initiated reform

In line with the Local Government (Procedures at Meetings) Regulations 2013, amendments made to Council's Code of Practice for Meeting Procedures requires two thirds of the Members entitled to vote at the meeting for any amendments to take effect. Deliberations of the above, to date, have not satisfied the two thirds majority requirement, which has resulted in Council's current practice of not livestreaming and/or recording remaining in effect.

As an opportunity to further explore livestreaming, Council were presented with a Motion on Notice (ref CL 22/05/23, Item 7.03) to consider undertaking community consultation for a period of 21 days, to gauge the community's appetite for livestreaming of Council meetings. This opportunity was unanimously supported by Council.

At the meeting of Council on 13 June 2023, a further Motion on Notice (ref CL 13/06/23, Item 7.04) was received, requesting Council to consider the timely opportunity to gain further insight across the industry, of the positive and negative experiences of livestreaming. In addition, this motion requested that legal advice be sought outlining any potential implications, and this was also supported by Council.

Community consultation was undertaken between Tuesday 13 June 2023 and Friday 7 July 2023 to determine the community's desire for livestreaming. In line with the Motion on Notice, Council's Yoursay webpage and social media platforms were used to promote the consultation opportunity.

To ensure sufficient industry insight was received, the Governance and Policy Network and the Chief Executive Officer's Network were utilised to benchmark the industry.

Report

Council have been deliberating the risks associated with livestreaming while balancing the positive benefits of providing a more accessible option of viewing Council meetings will bring to the community.

Precluding reports have provided Council with data to aid with decision making, however, to provide a complete and holistic understanding of the overall impacts of livestreaming, feedback has been sought from the community and the local government industry.

Summary of Community Engagement

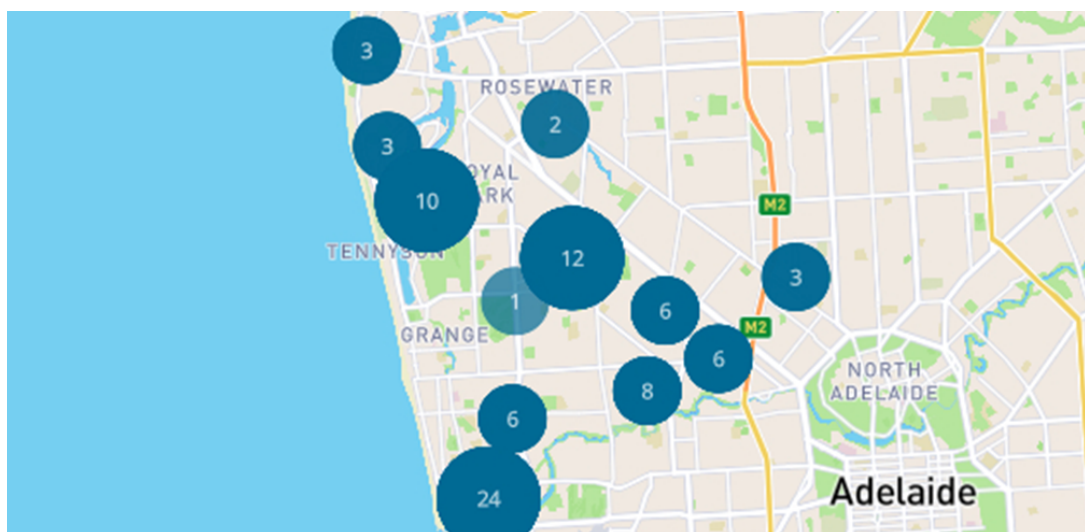
The Motion on Notice received at the Council meeting of 22 May 2023, requested:

- 1. That Council undertake public consultation for a period of 21 calendar days on the appetite of livestreaming Council meetings.**
- 2. That Council's social media pages and the 'Your Say' page be used to seek community feedback on livestreaming Council meetings.**
- 3. That a report is brought back to council outlining the results of the feedback received during the consultation period.**

Community engagement was undertaken between Tuesday 13 June 2023 and Friday 7 July 2023, in accordance with Part 3 of Council's Public Consultation Policy.

In total 90 submissions were received, 89 from individuals and one submission from a community group. 87 submissions were lodged via the online platform provided through Council's Yoursay webpage.

Geographically, submissions were received relatively evenly from across the City as demonstrated by the figure below, with a higher concentration of submissions received from the suburbs of Henley Beach South, Woodville West and West Lakes.



Of the 90 submissions that were received during the consultation period, 84 submitters (93.3%) support the livestreaming of Council meetings and five (5.6%) do not.

Submitters shared their reasons for their views and the main reasons are outlined below.



Appendix 1 provides a Community Feedback Report which provides a comprehensive overview of the data captured as part of this consultation.

A redacted copy of all submissions have been attached as **Appendix 2**.

Summary of Industry Benchmarking

The Motion on Notice received at the Council meeting of 13 June 2023, specifically asked the following questions:

- 1. That Council seek feedback from all councils that have not adopted livestreaming as to why they have not adopted it. What issues have they envisaged?**
- 2. That Council seek feedback from all councils that have adopted livestreaming and find out if they have had any issues with it. Was training provided to those elected members?**
- 3. Has there been any council that have stopped livestreaming, and if so why?**
- 4. That Council seek legal advice as to what implications could arise from livestreaming. E.g. Lack of privilege.**

To ensure that the above questions were efficiently responded to, a desktop audit was initially performed of the 67 Council's websites within South Australia, and then categorised based on whether they did or did not livestream.

Local Government industry networks, the Governance and Policy Network and the Chief Executive Officer's Network were utilised, and an email requesting a response to the above mentioned questions was sent out through these network groups.

Of the 67 Councils, 39 of these Council's do not currently livestream and 28 do. 32 Councils responded to the benchmarking questions.

15 of these responses received, were from the 28 Councils that currently livestream. 6 of these Councils are metropolitan Council's and 9 are regional/rural.

A brief summary of the positive and negative experiences are as follows:

- Technical issues experienced with livestreaming
- Streaming struggles to pick up audio if a microphone is not turned on
- Streaming picks up all conversation if a microphone is not turned off
- Conscious that a recording can be used to interrogate debate
- Reliance on technology to livestream means less flexibility to hold meetings elsewhere
- General observation that some Members are more reserved in their debate
- Managing the on-line viewing of video presentations is the most complex issue
- Greater concerns arise around public question time and deputations
- Issue managing livestreaming when moving in to confidence
- Another means of accessing Council meetings and provides a greater level of accountability
- Positive and useful tool
- No issues identified or experienced
- It is not viewed any differently to having attendees in the public gallery

Councils that livestream also responded to the question on whether specific training was provided to Council Members. Of the 15 Councils only 1 Council provided specific training at the beginning of each term. All other Councils did not provide specific training and felt that this was incorporated as part of the mandatory training requirements.

A table outlining the responses in full is included as **Appendix 3**.

17 responses (of the 32 responses received) were from 39 Councils that do not currently livestream. 6 of these Councils are metropolitan Council's and 14 are regional/rural.

Of the 39 Councils that do not currently livestream, 9 of these provide an alternative and upload an audio recording after the meeting, and 2 provide a full audio visual recording after the meeting.

A brief summary of the reasons for not livestreaming are:

- Council does not have the IT capability to facilitate livestreaming
- Livestreamed during COVID-19 but ceased due to the cost, technical burden, legal implications
- Currently no appetite from Members and or the community
- Not a priority
- Members uncomfortable with visual recording/livestream were more comfortable with an audio recording/livestream to achieve transparency
- Minimal uptake from the community
- Ongoing issues with technology reliability while audio and visual recording
- Key risk identified as potential for third parties to influence live debate via text
- A couple of occasions where potential defamatory material had to be redacted from recording
- Concerns about quality of livestream
- It may hinder robust debate in the Chamber

A table outlining the responses in full can be found in **Appendix 4**.

Legal advice was sought from Kelledy Jones Lawyers in response to the above mentioned question. The full legal advice can be found in **Appendix 5**. This advice confirms Council's current powers and legal requirements, and outlines the risks and benefits that Council will need to consider if taking further steps toward livestreaming and/or recording its Council meetings.

Next Steps

Council now has the opportunity to consider whether to make changes to the current Code of Practice for Meeting Procedures to enable alternate options to view Council meetings. To aid with Council's consideration, the following options have been re-summarised below:

Option 1 - Livestream Only

Audio and/or visual stream of the meeting to Council's preferred platform, Youtube. The stream will be available at the commencement of the meeting and conclude at the end of the meeting. Staff will manage the stream to ensure compliance with confidentiality provisions.

Option 2 - Livestream and Recording

Audio and/or visual stream of the meeting to Council's preferred platform, Youtube. The stream will be available at the commencement of the meeting and conclude at the end of the meeting. A recording will remain on Youtube for a period of time as resolved by Council. (Note: Consideration should be given to previous State Records disposal advice, which is attached as **Appendix 6**). Staff will manage the stream/recording to ensure compliance with confidentiality provisions.

Option 3 - Recording Only

Audio and/or visual recording will be made available on Council's preferred platform Youtube, and will be simultaneously published with the Minutes of the meeting, for a period of time as resolved by Council. (Note: Consideration should be given to the previous State Records disposal advice, which is attached as **Appendix 6**).

Any change to Council's Code of Practice for Meeting Procedures will require two thirds of the Council Members entitled to vote, to vote in favour of the motion.

It would also be recommended that if one of the above options are endorsed by Council that Council's Code of Practice for Public Access to Council and Committee Meetings and Associated Documents be amended to reflect any changes.

This document must be reviewed within 12 months after the conclusion of each periodic election, however, before Council adopts, alters or substitutes a code of practice, it must undertake public consultation on any proposed changes. Note: There is nothing currently in this Code that would prohibit the introduction of any of the above options and amendments to reflect the above will only aid in providing further clarity relating to public access.

Financial and Resource Implications

The legal advice sought as part of the Motion on Notice from Council's meeting of 12 June 2023 (ref CL 12/06/23, Item 7.04) has been funded from reoccurring budget at a cost of \$729 + GST.

If the Council makes the decision to livestream and/or record Council meetings an additional camera would need to be installed at an approximate cost of \$4,000.00 to enhance the viewer experience.

If the Council makes the decision to record and retain Council meetings digitally then additional expenses will be incurred for digital storage and data/information management, which could over time be a considerable cost to Council.

Customer Service and Community Implications

Council should consider the benefits to the Community on any amendments to the Code of Practice for Meeting Procedures and how they apply to the principles of the Local Government Act 1999.

Environmental Implications

There are no environmental implications.

Community Engagement/Consultation (including with community, Council members and staff)

Community consultation feedback has been sought, with the full findings attached as **Appendix 1**.

Risk Management/Legislative Implications

Council Members are required under the Local Government Act 1999 to actively participate in the deliberations and activities of Council, however, if the Council makes the decision to livestream, as Members become more comfortable with the process it is anticipated that any associated risks would diminish.

Under the Local Government (Procedures at Meetings) Regulations 2013 the Council is able to determine some of its own discretionary procedures. Any amendments recommended by Council will require two thirds of the Council Members entitled to vote, at the Council meeting where these recommendations are being considered, to vote in favour of the amendments to take effect.

A previous Risk Assessment was conducted and provided to Council (via Corporate Services Committee) at its meeting of 1 May 2023 (ref CoS 01/05/23, Item 4.22).

Conclusion

That Council consider the feedback gathered through community consultation and industry benchmarking to support their decision making relating to the introduction of livestreaming and/or recording of Council meetings.

Appendices

#	Attachment
1	Appendix 1 - Community Feedback Report - Livestreaming of Council Meetings - July 2023
2	Appendix 2 - Livestreaming All Submissions
3	Appendix 3 - Councils That Livestream
4	Appendix 4 - Councils That Do Not Livestream
5	Appendix 5 - Letter of Advice - Livestreaming Implications - Kelledy Jones Lawyers
6	Appendix 6 - Livestreaming State Records Advice

APPENDIX 1



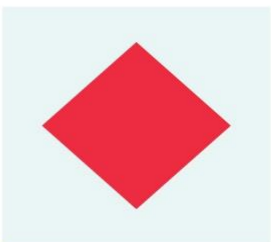
Livestreaming of Council Meetings Community Feedback Report

13 July 2023

CM 23/156720

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Governance & Business Support
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Livestreaming of Council Meetings – Community Feedback Report

1. Background

Council have recently been considering whether to introduce the livestreaming of Council meetings, providing an alternative way of observing Council’s decision-making process in real time.

At the Council meeting on Monday 22 May 2023, the Council unanimously agreed that public consultation for a period of 21 days be carried out to gauge the appetite of our community for the livestreaming of Council meetings.

Information about livestreaming, including several frequently asked questions, were provided on the project page of Your Say Charles Sturt, Council’s online community engagement hub, to explain the livestream concept.

Livestreaming Information provided on Your Say Charles Sturt

What is Livestreaming?

Livestreaming is defined as “a live transmission of an event over the internet”. It is expected that a livestream would be broadcast to Council’s Youtube channel at the commencement of a Council meeting and would end at the conclusion of the meeting.

How meetings operate now

Council welcomes community attendance at Council meetings. Community may attend and observe. We encourage participation at Council meetings however, this must be through correct channels, such as deputation or petition. The Chamber is fitted with a Wi-Fi hearing loop system which can be accessed by downloading an app and scanning the QR Code on entry to the Chamber. Council meetings are not currently livestreamed.

How livestreaming would work

Livestreaming is defined as “a live transmission of an event over the internet”. If there is public support for livestreaming of Council meetings, the required technology is already in place in the Council Chamber. We only need to install one additional camera. It is expected that a livestream would be broadcast to Council’s Youtube channel, commencing at the beginning of a meeting, and concluding at the end of a meeting. The live feed would be available to view for the duration of the meeting.

How much will this cost ratepayers?

There may be a small cost of approximately \$4,000 to install one additional camera to provide a full 360-degree view of the Chamber. Other than that, all required technology is in place in the Council Chamber.

Can I access a recording of the meeting once the meeting has concluded?

No, a recording of a Council meeting will not be available after the meeting. The live feed will only be available to view for the duration of the meeting.

What about Committees of Council?

If Council introduce livestreaming it will be limited to Council meetings only.

Didn’t you livestream during COVID-19 times?

Yes, we did! The COVID-19 Emergency Management Directions and Declaration allowed for Council Members to attend Council Meetings remotely, which also opened up the opportunity for the community as well. During this time, community members were provided a link to our Zoom platform to join the meeting. Each meeting was remotely attended by approximately 5-10 community members.

2. Consultation Approach and Timeframe

The consultation process provided opportunities for online and hard copy feedback, The consultation period commenced on Tuesday 13 June 2023 and concluded on Friday 7 July 2023 at 5.00pm.

Initially consultation was planned to close on Tuesday 4 July 2023 at 5.00pm however we became aware of an internal technical issue related to the tightening of security around our emails which had the potential to briefly impact the receipt of online submissions. We checked with the Your Say Charles Sturt software provider, and they confirmed that there were no incomplete submissions in the back end, however, for complete fairness, we extended the consultation period for three additional days.

The following communication and engagement techniques and promotions were provided during the consultation period.

- Your Say Charles Sturt website including online submission form and printable submission form.
- City of Charles Sturt website.
- City of Charles Sturt social media platforms..

Community could provide feedback in several ways.

- Complete the online Submission Form.
- Print the Submission Form from the Your Say Charles Sturt Document Library, and email or post to Council.
- Contact Council, and request a hardcopy Submission Form be posted out.
- Prepare their own submission.

3. Community Awareness and Involvement

Below is a summary of community awareness and interaction during the community consultation period for the Livestreaming of Council meetings. In summary, there were more than 592 visits to the project page on Your Say Charles Sturt by 470 people, and 89 submissions were received.

Engagement via Your Say Charles Sturt

- 592 total visits to the Annual Business Plan project page.
- 470 unique visitors to the project page.
- 66 visitors are following the project page on Your Say Charles Sturt.
- 41% of visits lasted at least 1 active minute.
- Total engagement time on the project page was 18 hours and 26 minutes.
- Your Say Charles Sturt Email campaign – 1,327 recipients, click-through rate 10%.

Engagement via CCS Website Latest News

- 78 page views.
- 60 unique page views.
- Average time spent on the page was 3 minutes and 29 seconds (higher than average).
- 28 entrances direct to our CCS website via this page.

Participation via CCS social media

- 4 posts, across Facebook, Instagram (Stories) and Twitter
- 1,550 impressions
- 15 engagements

4. Community Feedback

This section looks at the community submissions received during the community engagement period. In total 90 submissions were received, 89 from individuals and one submission from the Western Adelaide Coastal Residents' Association (WACRA). This section features a demographic overview of submitters, and an analysis of the feedback received from members of the Charles Sturt community.

4.1 Demographic Overview

Your Say Charles Sturt collects demographic information from community members who lodged submissions online. For this consultation a very high percentage of submitters chose to lodge their submission online, 87 out of the 90 submissions (97%).

Figure 1 below shows an even gender breakdown between male and female submitters. In terms of age distribution, the majority of submitters were aged 46 years and older, with smaller numbers making up the 18- to 45-year-old cohorts.

Figure 1: Demographics of submitters who lodged an online submission

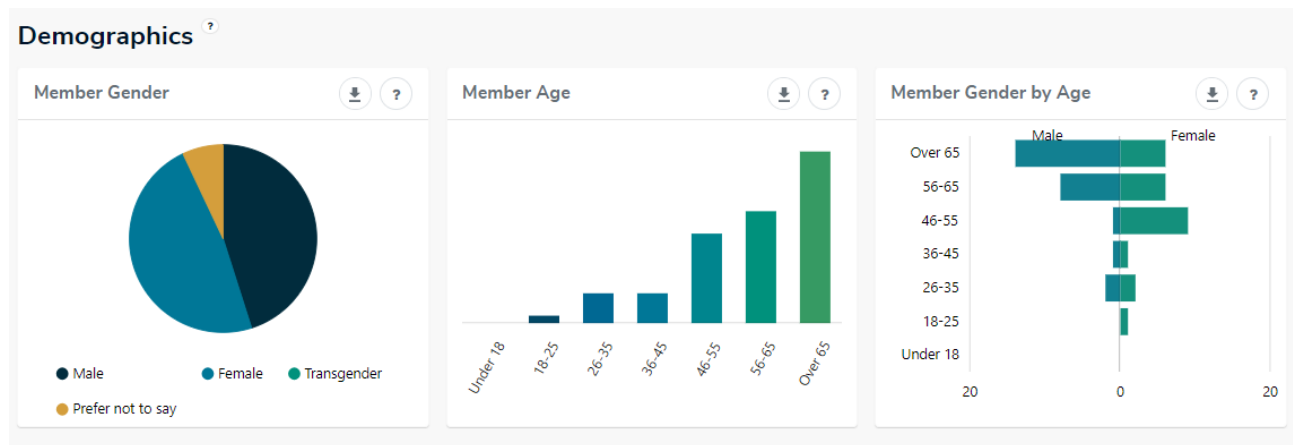


Figure 2 below demonstrates a relatively even spread of submitters from across the Council area, with high concentrations received from the suburbs of Henley Beach South, Woodville West, and West Lakes.

Figure 2: Geographic spread of submitters who lodged an online submission

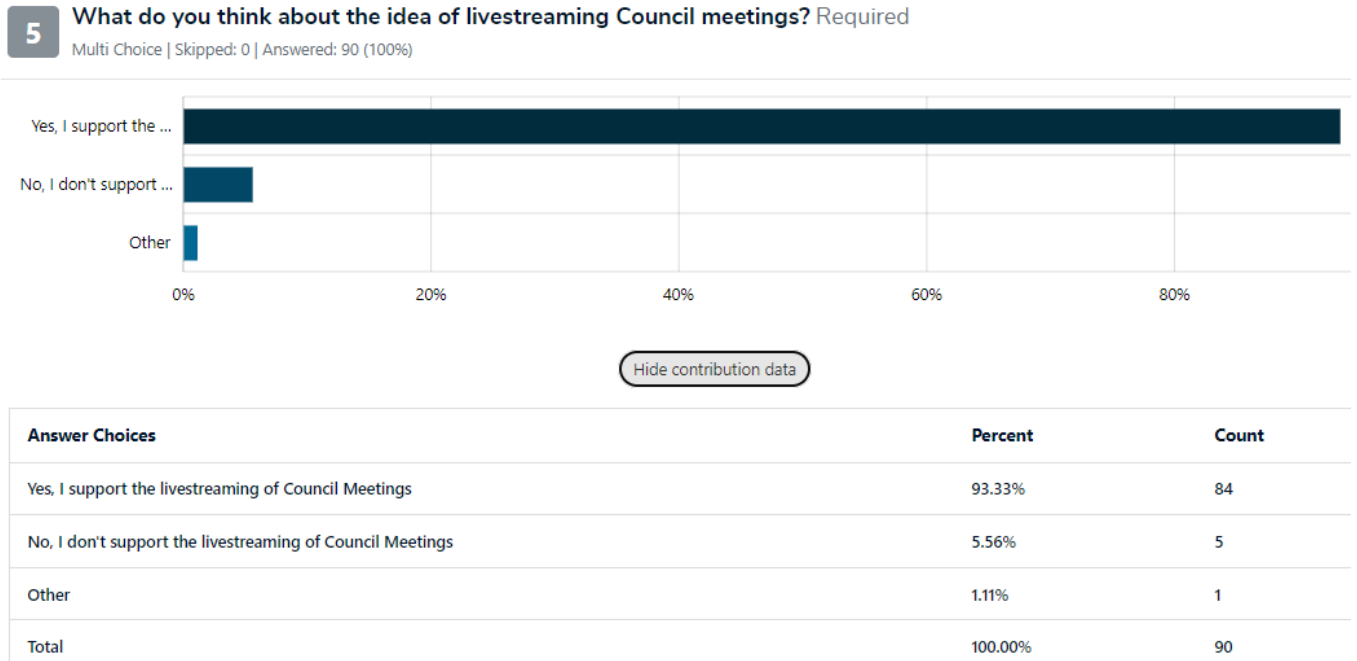


4.2 Community Feedback about Livestreaming of Council Meetings

A total of 90 submissions were received during the consultation period, including 87 online submissions via Your Say Charles Sturt, and three (3) hardcopy submissions received via email or post.

Of the 90 submissions received, 84 submitters (93.3%) support the livestreaming of Council Meetings, five (5.6%) do not support the livestreaming of Council Meetings, and one other submitter (1.1%) who would only support livestreaming if it was interactive. Refer Figure 3 below.

Figure 3: Level of support for the Livestreaming of Council Meetings



We invited submitters to share their reasons for their views about the livestreaming of Council Meetings, and the main reasons for and against are listed in Figure 4 below.

Figure 4: Main reasons provided in community submissions



Figure 5 below expands on the reasons for and against livestreaming.

Figure 5: Reasons for and against Livestreaming of Council Meetings

Support for Livestreaming		Submissions
Accessibility and inclusivity	<p>Livestreaming would provide access for everyone who cannot attend meetings in person, including:</p> <ul style="list-style-type: none"> • those physically unable to attend meetings; • the elderly; • people with disability; • people unable to attend due to work or family commitments. • people with no or limited access to transport; and • people with health issues (e.g. COVID) that may restrict physical attendance at meetings. <p>Livestreaming would provide convenient access to meetings for a wider audience.</p>	49
Greater transparency	Livestreaming would promote greater transparency, and display openness and recognise that community engagement is fundamental for effective governance.	38
Enhanced accountability	Livestreaming would hold representatives accountable for their decisions.	31
Informed community	Livestreaming would provide residents with information, and promote community involvement.	17
Follow representatives	Livestreaming would enable residents to follow what their ward councillors/councillors are talking about at meetings, and hear what they said, and see their representatives in action.	12
Civic engagement	Livestreaming would enable more residents to be engaged in the democratic process, follow Council's decision-making process, become more aware of Council business and politics, and it would be educational.	11
Common practice	Other Councils in Adelaide livestream their meetings, its common practice now, its best practice. Local examples include West Torrens, Copper Coast, Burnside, Campbelltown, Victor Harbor and Light Regional.	8
Real time access	Livestreaming would enable immediate access to ratepayers of the matters being discussed, and decisions being made by the Council.	7
Trust and community connection	Livestreaming would foster trust and greater connection between residents and council, and enhance communication between the people of Charles Sturt and representatives.	7
Digital age	We are in the digital age.	5
Improved meetings	Livestreaming would improve meeting efficiency and discourage inappropriate behaviour.	4
Not an issue	If there is nothing to hide or cover up, or fear, then livestreaming should not be an issue.	4
Reduced misinformation	Livestreaming would protect councillors by reducing misinformation and gossip	3

Lower emissions	There would be lower emissions in avoiding travel to the meetings.	1
Opposed to Livestreaming		Submissions
May restrict discussion	Live streaming could restrict the expression of opinions in a meeting which might in fact be useful. Some discussions are just that discussions, council members should feel under no pressure to be recorded. It opens up for people to mock and ridicule the workers on a public platform.	2
May embarrass council members	I think if you live stream council meetings someone that watches it could copy and paste bits of it and then post mean things on their Facebook or other social media pages about it as someone is doing that now who goes out of his way to bully people and embarrass council members.	1
Not needed	Livestreaming is not needed.	1
Expensive	\$4,000 to install 1 additional camera seems expensive especially if only 5-10 people are going to watch live meetings. If only 5-10 watched live during COVID-19 then I'd doubt numbers would increase.	1
Other		Submissions
Only if it can be interactive	Livestreaming is fine if it can be interactive and open to attendance for those who are unable to livestream Also can public comment while livestreaming?	1

Feature Quotes – Support for Livestreaming

Live streaming enables residents to observe council proceedings in real-time, fostering transparency and accountability. It allows the public to see how decisions are made, discussions among councillors, and the reasoning behind various actions.

Live streaming extends the reach of council meetings, making them accessible to a wider audience. This benefits those who are unable to physically attend meetings due to distance, mobility limitations, work commitments, or other reasons.

It promotes inclusivity and ensures that more residents can engage in the democratic process.

By providing live access to council meetings, live streaming encourages residents to become more engaged in local politics. It offers an opportunity for people to stay informed about local issues, policies, and decisions.

Increased engagement can lead to a more informed community and greater public participation.

Live streaming makes it easier for residents to stay up to date with council activities. Viewers can tune in from their homes, workplaces, or other locations.

Live streaming will provide residents with information about what is happening in the City of Charles Sturt and may lead to residents become more actively engaged.

Live streaming allows access to information that may impact rate payers, especially those who are unable to attend meetings.

Livestreaming provides more flexible & convenient access to a wider audience, by allowing the public to watch meetings 'in real time' via the internet without the need to attend in person. This provides the community greater access to viewing Council debate & decisions, eliminates geographic & time barriers which may prevent the public from attending meetings in person; thereby resulting in greater awareness and confidence in the integrity and accountability of the decision-making processes.

If you want more people to be involved in their community, in the decisions that affect them, then every effort should be made to provide transparent access to those decisions. There are many reasons why

people cannot attend on a Monday night, including taking care of relatives or having Covid. These should not exclude them from participating in our democratic process.

Mobility is my problem & would like to watch especially if it was an issue of interest especially to me.

Improves transparency and accountability. Especially valuable for those who find it difficult to get to Council Meetings including those with disabilities or caring responsibilities. A great idea!

Quotes opposed to livestreaming are included in Table 5 above.

4.3 Community Feedback beyond Livestreaming

A number of submissions provided views on matters beyond the livestreaming of Council Meetings, such things as:

- Recordings of livestreamed meetings should be available online for a minimum of 7 days after each meeting to enable time-constrained ratepayers to view recordings.
- Recordings of council meetings should be retained permanently as a historical record of local governance.
- Recordings of Council Meetings should include transcripts and captioning, this would be useful to have available after the live stream, to watch/listen back at varying speeds.
- When Councillors stand to speak the quality of audio needs to be addressed, especially if live streaming or recording meetings.

Feature Quotes – Feedback beyond Livestreaming

Live streamed council meetings serve as a historical record of local governance. They provide an archive of past meetings that can be referenced for research and a better understanding of past decisions. This helps maintain a transparent and accountable governance system.

That all meetings livestreamed be available online for a minimum of 7 days after each meeting to enable time-constrained ratepayers (work and family commitments, etc.) to view video recordings posted on the Council's website, You Tube channel, etc. at a time convenient to them.

Livestreams should be available for a week or so to ensure they can be viewed even when Council meetings conflict with other concurring commitments I may have.

Onkaparinga and Mount Remarkable are just two examples of councils that give residents access to recordings of past meetings.

Retaining the record of meetings and making them available to constituents to sign in and view for an interim period between meetings, could also be an additional option to be considered for those constituents who are unable to view proceedings in real-time but who may wish to follow up on particular agenda items relevant to them at a later time.

Recordings should be made permanently available just as minutes are.

I see no reason why a recording of the meeting cannot be accessed once the meeting has concluded. Just as some people now are not able for one reason or another to attend the meetings, there will always be some people for one reason or another who cannot watch a live-streamed meeting in real time. The decision to not allow this facility appears to be contrary to the proposal to live-stream meetings.

All submissions are contained in **Appendix 2**.

5. Next Steps

Following Council's consideration on this matter, the decision regarding the livestreaming of Council meetings will be communicated with our community via Your Say Charles Sturt, the City of Charles Sturt website, and emails to submitters.

Appendix 2

Livestreaming of Council Meetings – Submissions

All written submissions (redacted) are contained in Appendix 2.

A full set of the written submissions has also been made available for Council Member viewing on the Council Member Extranet (CMX).

APPENDIX 2

Your Say Charles Sturt

Submission Form - Livestreaming Council Meetings

Jun 13, 2023 - Jul 07, 2023

Project: Livestreaming of Council Meetings

Tool Type: Form

Activity ID: 754

Exported: Jul 11, 2023, 02:26 PM

Exported By: Your Say CCS

Response No:
1

Contribution ID: 14644
Member ID: 126
Date Submitted: Jul 07, 2023, 04:22 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

████

Q3 Suburb

Short Text

████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

The majority of councils in Adelaide live stream their meetings. Neighbouring Port Adelaide Enfield has been live streaming for more than three years.

I would like to follow what my Grange ward councillors are doing at each Council meeting. They have no social media or digital presence, they do not keep me up to date with e/Newsletters, nor do they conduct street corner meetings.

We're in the digital age and the City of Charles Sturt and its councillors should reflect this zeitgeist.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
2

Contribution ID: 14643
Member ID: 6238
Date Submitted: Jul 07, 2023, 03:36 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

I am filmed in the council chambers, so why are council meetings not live streamed. Should be streamed for transparency and accessibility.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
3

Contribution ID: 14642
Member ID: 6237
Date Submitted: Jul 07, 2023, 03:33 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

██

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Considering that the Charles Sturt council make decisions that further benefit the people and community of Charles Sturt area, it only makes sense to involve the individuals who's concerns are being discussed and supposedly resolved. The best way to protect and maintain a healthy and functioning community is through transparency, which will be achieved by and live-streaming meetings. It is imperative to maintain communication between the people of Charles Sturt and the representatives.

Q7 Any other comments

Long Text

Having live-streamed meetings can also hold the representatives accountable for the decisions made on their behalf.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
4

Contribution ID: 14641
Member ID: 3882
Date Submitted: Jul 07, 2023, 12:46 PM

Q1 First Name

Short Text

[REDACTED]

Q2 Last Name

Short Text

[REDACTED]

Q3 Suburb

Short Text

[REDACTED]

Q4 Email

Email

[REDACTED]

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Livestreaming would just clean up what is said, more people would be informed and able to make decisions from there. Livestreaming would keep the council to account and also protect councillors, misinformation would be harder to spread from people not at meetings.

Q7 Any other comments

Long Text

If there is nothing to hide or cover up than livestreaming should not be an issue.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
5

Contribution ID: 14640
Member ID: 6236
Date Submitted: Jul 07, 2023, 12:37 PM

Q1 First Name

Short Text

█

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Transparency of council meetings.
Council meetings should be live streamed also for the elderly and disabled who can't attend meetings.

Q7 Any other comments

Long Text

I don't see why council meetings shouldn't be live streamed, so everyone can have access. Charles Sturt is our council and decisions made affect us and our community.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
6

Contribution ID: 14639
Member ID: 6235
Date Submitted: Jul 07, 2023, 10:09 AM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Live streaming council meetings ensure transparency in customer service and consultation, benefiting those who live and work as decisions affect our overall well-being. Promoting inclusivity, accountability& public engagement by granting ratepayers the opportunity to witness discussions and decisions. This fosters trust, bridges the council-community gap, and holds elected representatives accountable. Real-time access to proceedings reduces misinformation and encourages informed participation.

Q7 Any other comments

Long Text

I have lived in Adelaide my entire life and working career and I love Grange. I believe that all systems of government and council must keep all discussions on our behalf clear easy to understand and transparent which in turn fosters trust and engagement, from those like me who care, actively look after my surroundings and attempt to positively contribute to my community. Embracing live streaming, councils demonstrate their commitment to effective customer service and meaningful consultation. If there is nothing to hide then why not livestream? :)

The funds collected from ratepayers within a council's boundaries are used to finance services and facilities (source: <https://www.lga.sa.gov.au/sa-councils/about-local-government/local-government-in-sa#funding>).

Given that ratepayers contribute significantly to these funds, it is essential to have access to real-time information about the decisions made by the council.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
7

Contribution ID: 14635

Member ID: 6232

Date Submitted: Jul 05, 2023, 08:05 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

transparency and ease

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
8

Contribution ID: 14633
Member ID: 6231
Date Submitted: Jul 05, 2023, 06:12 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

████

Q3 Suburb

Short Text

████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

The councils work for the people so the people should be able to hear what happens again their meeting.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
9

Contribution ID: 14632

Member ID: 6004

Date Submitted: Jul 05, 2023, 05:21 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

██████████

Q3 Suburb

Short Text

████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Promotes transparency.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
10

Contribution ID: 14631

Member ID: 6230

Date Submitted: Jul 05, 2023, 03:49 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

We, the people, want immediate access to the events/projects/ideas being discussed 'as they happen'. It's important that we know where our money is being distributed and that we have the ability to agree or object within a suitable time frame. Live streaming allows for 'actual' discussion to be heard, not a printed document that can be read days or weeks later.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
11

Contribution ID: 14630
Member ID: 6229
Date Submitted: Jul 05, 2023, 11:44 AM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

So I can voice my concerns

Q7 Any other comments

Long Text

The council needs to be accountable

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
12

Contribution ID: 14629

Member ID: 6228

Date Submitted: Jul 05, 2023, 11:13 AM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

So that rate payers can actually hear what their paid councillors are planning and saying. It is time people listened to the community. Thank you

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
13

Contribution ID: 14628
Member ID: 6227
Date Submitted: Jul 05, 2023, 10:39 AM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Accessibility for those that can not or are physically unable to attend chambers. Council is elected by the people for the people. There is a need for complete transparency as a committee that is meant to represent it's community. And held to account.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
14

Contribution ID: 14627
Member ID: 6226
Date Submitted: Jul 05, 2023, 09:57 AM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

████

Q3 Suburb

Short Text

████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Live streaming would make council meetings more transparent. Allowing the constituents to see what is being discussed and voted on.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
15

Contribution ID: 14626
Member ID: 6224
Date Submitted: Jul 05, 2023, 09:51 AM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Transparency accountability and being informed with matters that effect my community

Q7 Any other comments

Long Text

I believe it's fair to have live streaming and not unlike having cameras in nursing homes for elderly
If it can be applied in this setting no reason it cannot be applied to council elected members

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
16

Contribution ID: 14625

Member ID: 6225

Date Submitted: Jul 05, 2023, 09:48 AM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

████████

Q3 Suburb

Short Text

██████

Q4 Email

Email

██

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Far greater attendance and gives a voice to all in council area

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
17

Contribution ID: 14624
Member ID: 5521
Date Submitted: Jul 05, 2023, 09:28 AM

Q1 First Name

Short Text

█

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

The general public need transparency, not everyone can make it in person to the meetings and the Minutes often do not contain everything that happens at meetings. Too many confidential items discussed at meetings. I pay 2 sets of Council Rates and deserve to know all items of discussion

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
18

Contribution ID: 14623

Member ID: 4447

Date Submitted: Jul 04, 2023, 05:56 PM

Q1 First Name

Short Text

[REDACTED]

Q2 Last Name

Short Text

[REDACTED]

Q3 Suburb

Short Text

[REDACTED]

Q4 Email

Email

[REDACTED]

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

It would make it easy for everyone to have transparency of how decisions are made and to be updated on important issues. Only one camera is needed, the benefits outweigh any cost. Many people cannot get to meetings due to family and work commitments.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
19

Contribution ID: 14622

Member ID: 6223

Date Submitted: Jul 04, 2023, 04:37 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Live-streaming will provide residents with information about what is happening in the City of Charles Sturt and May lead to residents become more actively engaged.

Live streaming allows access to information that may impact rate payers, especially those who are unable to attend meetings.

Often there are programmes that aren't accessed by rate payers as they don't have information about them.

Q7 Any other comments

Long Text

Live streaming provides transparency, & accountability and is more likely to lead to higher engagement.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
20

Contribution ID: 14621
Member ID: 3989
Date Submitted: Jul 04, 2023, 03:32 PM

Q1 First Name

Short Text

[REDACTED]

Q2 Last Name

Short Text

[REDACTED]

Q3 Suburb

Short Text

[REDACTED] greater access to Council matters

Q4 Email

Email

[REDACTED]

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

I have a hearing I difficulty and hear little when at Council. This wouldn't happen if I could listen online
Livestreaming overcomes issues of transport, health, etc
I can stay informed about other local matters and residents' needs.
Community networking is promoted
I can see my Council representatives in action and this can facilitate further communication
Many Councils nationwide are providing livestreaming - our Council should too and be as accountable and responsive to constituents.

Q7 Any other comments

Long Text

-

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
21

Contribution ID: 14617

Member ID: 5175

Date Submitted: Jun 30, 2023, 12:26 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Residents are interested in what's happening in their communities but due to personal commitments cannot physical make meetings. Streaming would allow them to participate from their workplace, lounge room, car etc. C

Q7 Any other comments

Long Text

This will bring more transparency to the meetings as greater onus would be on the councillors to communicate clearly their position, responses, follow up actions etc thus empowering the resident with information if they need to seek further clarification or dispute a matter with their elected councillor

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
22

Contribution ID: 14616
Member ID: 5276
Date Submitted: Jun 28, 2023, 11:56 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

So that Councillors are open and transparent and held to be accountable for their statements and proposed actions .

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
23

Contribution ID: 14615

Member ID: 6219

Date Submitted: Jun 28, 2023, 09:48 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

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Q3 Suburb

Short Text

██████████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Councillors are elected officials and the meetings should be publicly viewable to hold those elected accountable, since they are elected to represent the people

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
24

Contribution ID: 14611
Member ID: 3712
Date Submitted: Jun 27, 2023, 11:45 AM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

████████

Q3 Suburb

Short Text

████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

With family commitments you can't always attend meetings. To be able to listen to the livestream while cooking dinner etc would be excellent. You cant always get baby sitters, again watching from home enables that. Also, in these covid times there is some reluctance to mingle with others especially for the immuno compromised.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
25

Contribution ID: 14610

Member ID: 6183

Date Submitted: Jun 26, 2023, 07:56 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████

Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

I would like to become more aware of council business and policies in practice and see our reps in action. I am unlikely to attend meetings in person, and could focus on items and areas of interest. Livestreams should be available for a week or so to ensure they can be viewed even when Council meetings conflict with other concurring commitments I may have.

Q7 Any other comments

Long Text

There would be public health advantages in eliminating COVID transmission risks of personnel attendance. There would be lower emissions in avoiding travel to the meetings.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
26

Contribution ID: 14609

Member ID: 2025

Date Submitted: Jun 26, 2023, 04:48 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

It most certainly will help older people and people with disabilities who find going out at night challenging to stay involved in Council matters. The transparency of live streaming will attract more active participation by residents in their own governance and act as a form of accountability to members and staff. I fully support you moving in this direction and feel you have nothing to fear in adopting this forward-looking practice. Be a leader in our community by going digital!

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
27

Contribution ID: 14608

Member ID: 2023

Date Submitted: Jun 25, 2023, 03:53 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Live-streaming council meetings offers transparency, accessibility, and public engagement. It allows residents to conveniently observe decision-making processes and stay informed about community matters. Live-streaming enhances accountability, promotes community involvement, and ensures open access to council proceedings for a more inclusive and democratic society. Many councils live-stream meetings. There is nothing to be afraid of - it works

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
28

Contribution ID: 14607

Member ID: 5259

Date Submitted: Jun 25, 2023, 12:19 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

No, I don't support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Live streaming could restrict the expression of opinions in a meeting which might in fact be useful

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
29

Contribution ID: 14606

Member ID: 4605

Date Submitted: Jun 25, 2023, 11:32 AM

Q1 First Name

Short Text

█

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Provides access to rate payers who cannot attend meeting in normal circumstances.
It will ensure that constituents can act quickly if Council pushes a Woke agenda against the will or permission of the majority of rate payers e.g. Drag story time for 1-6 year old children, etc.
Constituents will be able to see and identify the culture within the Council and that they are spending rate payers taxes in the best interest of the rate payers.

Q7 Any other comments

Long Text

No

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
30

Contribution ID: 14605

Member ID: 6215

Date Submitted: Jun 24, 2023, 07:15 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

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Q3 Suburb

Short Text

████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

To provide greater transparency and accountability.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
31

Contribution ID: 14604

Member ID: 5328

Date Submitted: Jun 24, 2023, 02:30 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

I support the livestreaming of council meetings, because we ratepayers need to know what our councillors are saying and how they are voting. Charles Sturt Council seems to ignore what their ratepayers are saying. A current example is the redevelopment of the Port Adelaide Treatment Works.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
32

Contribution ID: 14603

Member ID: 2921

Date Submitted: Jun 24, 2023, 01:38 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

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Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Keeps all accountable.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
33

Contribution ID: 14602

Member ID: 4771

Date Submitted: Jun 24, 2023, 10:27 AM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Travel constantly - gives me direct access to the Meetings and who and what councillors are saying.

Q7 Any other comments

Long Text

Mayor Evans and the team are doing an excellent job.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
34

Contribution ID: 14601
Member ID: 4828
Date Submitted: Jun 24, 2023, 09:52 AM

Q1 First Name

Short Text

████████

Q2 Last Name

Short Text

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Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

In the interests of true and real-time transparency the streaming could only enhance the validity of decisions made and accountability of members performances and contributions. Such an initiative may also have an indirect but positive influence on the way in which members of council participate in meetings and provide additional validation to decisions made. This should only be done however if costs are minimised and does not result in rate rises.

Q7 Any other comments

Long Text

Retaining the record of meetings and making them available to constituents to sign in and view for an interim period between meetings, could also be an additional option to be considered for those constituents who are unable to view proceedings in real-time but who may wish to follow up on particular agenda items relevant to them at a letter time.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
35

Contribution ID: 14600
Member ID: 3003
Date Submitted: Jun 24, 2023, 04:04 AM

Q1 First Name

Short Text

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Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

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Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

If there was one item on a meeting agenda that I was interested in, but wasn't presenting on, then it would be good to see the discussion without having to go out into the night.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
36

Contribution ID: 14599
Member ID: 6211
Date Submitted: Jun 23, 2023, 08:54 PM

Q1 First Name

Short Text

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Q2 Last Name

Short Text

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Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Would like there to be more transparency and accessibility to what is happening in our local council and the plans for this district.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
37

Contribution ID: 14598

Member ID: 4393

Date Submitted: Jun 23, 2023, 08:53 PM

Q1 First Name

Short Text

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Q2 Last Name

Short Text

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Q3 Suburb

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Q4 Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

It definitely brings transparency in all areas. It could perhaps encourage the community to become more involved with community projects.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
38

Contribution ID: 14597

Member ID: 4665

Date Submitted: Jun 23, 2023, 08:47 PM

Q1 First Name

Short Text

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Q2 Last Name

Short Text

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Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

It is a very vital option for those who are interested in live council meetings when they are unable to attend in person and gives them the opportunity to follow and observe without relying on published summaries which may not necessarily reflect exactly how the event was unfolding. Therefore one is able to make a better judgement about the content as it unfolds in the most direct way. Yes make council meeting available online live without restrictions !

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
39

Contribution ID: 14596
Member ID: 6210
Date Submitted: Jun 23, 2023, 08:27 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

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Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Not getting younger. Don't like going out at night. And I will be able to choose when I want to watch and have a cuppa at same time.

Q7 Any other comments

Long Text

The agenda posted maybe a week or so before.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
40

Contribution ID: 14595

Member ID: 3493

Date Submitted: Jun 23, 2023, 07:19 PM

Q1 First Name

Short Text

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Q2 Last Name

Short Text

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Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Council minutes never document conversations that occur between Councillors on all matters so they can't be held accountable for their comments. This would force Councillors to consider very carefully what they say, before they say it, because the community will be able to hold them accountable for their decisions. Councillors may also decide to read all items on the Agenda for the meeting. It's obvious from the questions asked in some meetings that this is not always done.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
41

Contribution ID: 14594

Member ID: 5206

Date Submitted: Jun 23, 2023, 06:47 PM

Q1 First Name

Short Text

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Q2 Last Name

Short Text

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Q3 Suburb

Short Text

██████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Why wouldn't you!? It's a LOT more likely that people would listen in if there was the option to livestream. Right now, only people with too much time on their hands and/or those who are very biased about particular issues will make the effort to attend. That's not great for democracy and accountability.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
42

Contribution ID: 14593

Member ID: 5746

Date Submitted: Jun 23, 2023, 06:04 PM

Q1 First Name

Short Text

[REDACTED]

Q2 Last Name

Short Text

[REDACTED]

Q3 Suburb

Short Text

[REDACTED]

Q4 Email

Email

[REDACTED]

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

It will be a great opportunity to follow council's decision making process and learn how many councillors are voting for or against the issues in question.
It allows participating in this democratic process at the convenience of familiar surroundings without commuting.

Q7 Any other comments

Long Text

The timing of meetings has to be advised of in a timely manner and the availability of taking part in this form should be widely advertised and promoted, once a decision is made in its favor.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
43

Contribution ID: 14592

Member ID: 3588

Date Submitted: Jun 23, 2023, 05:16 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

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Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Other: Only if it can be interactive

Q6 In a few words can you tell us the reasons for your view?

Long Text

Livestreaming is fine if it can be interactive and open to attendance for those who are unable to livestream
Also can public comment while livestreaming?

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
44

Contribution ID: 14589

Member ID: 6209

Date Submitted: Jun 22, 2023, 10:51 PM

Q1 First Name

Short Text

[REDACTED]

Q2 Last Name

Short Text

[REDACTED]

Q3 Suburb

Short Text

[REDACTED]

Q4 Email

Email

[REDACTED]

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

council need to be more accessible, and more accountable, for the decisions they make "on our behalf"

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
45

Contribution ID: 14588
Member ID: 3146
Date Submitted: Jun 22, 2023, 08:23 PM

Q1 First Name

Short Text

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Q2 Last Name

Short Text

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Q3 Suburb

Short Text

█

Q4 Email

Email

█

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Anything that improves the transparency of government is a good thing.

Q7 Any other comments

Long Text

I see no reason why a recording of the meeting cannot be accessed once the meeting has concluded. Just as some people now are not able for one reason or another to attend the meetings, there will always be some people for one reason or another who cannot watch a live-streamed meeting in real time. The decision to not allow this facility appears to be contrary to the proposal to live-stream meetings.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
46

Contribution ID: 14584
Member ID: 6207
Date Submitted: Jun 21, 2023, 08:53 PM

Q1 First Name

Short Text

██████████

Q2 Last Name

Short Text

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Q3 Suburb

Short Text

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Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Please reduce the council rate since the housing price has dropped, based on the value of the house we should have a reasonable council rate.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
47

Contribution ID: 14583

Member ID: 6206

Date Submitted: Jun 21, 2023, 07:21 PM

Q1 First Name

Short Text

[REDACTED]

Q2 Last Name

Short Text

[REDACTED]

Q3 Suburb

Short Text

[REDACTED]

Q4 Email

Email

[REDACTED]

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

We are residents in this area and we don't even know the council rate has been increased. We deserve to know why the council rate increase and have a day on how much the council rate should be increased. Information should be transparent to the residents

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
48

Contribution ID: 14580

Member ID: 2624

Date Submitted: Jun 21, 2023, 01:08 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

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Q4 Email

Email

██████████████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

So residents can follow all the arguments and fully understand the Council's views and decisions as they happen.

Q7 Any other comments

Long Text

Good democracy

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
49

Contribution ID: 14578
Member ID: 6159
Date Submitted: Jun 21, 2023, 12:37 PM

Q1 First Name

Short Text

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Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Transparency as per by the principles of the Local Government Act. CCS is behind the times in this regard, with the technical argument addressed by the fact this was done without issue during Covid. I cannot believe there is serious resistance to this and feel it does not reflect positively on any elected member who would seek to avoid openness, transparency, and accountability to the people they represent (particularly those who has expressed ambitions of higher public office).

Q7 Any other comments

Long Text

Recordings should be made permanently available just as minutes are.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
50

Contribution ID: 14576

Member ID: 5196

Date Submitted: Jun 21, 2023, 11:53 AM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

██████████

Q3 Suburb

Short Text

██████

Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Live-streaming of Council meetings is common practice now. It will improve information access for residents and potentially improve meeting efficiency and elected member inputs. Give it a go.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
51

Contribution ID: 14575

Member ID: 6203

Date Submitted: Jun 21, 2023, 06:46 AM

Q1 First Name

Short Text

[REDACTED]

Q2 Last Name

Short Text

[REDACTED]

Q3 Suburb

Short Text

[REDACTED]

Q4 Email

Email

[REDACTED]

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

I would like to see the decision making process

Q7 Any other comments

Long Text

none

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
52

Contribution ID: 14572

Member ID: 330

Date Submitted: Jun 20, 2023, 10:09 PM

Q1 First Name

Short Text

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Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████

Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

ensure rate payers are aware what is happening in our community

Q7 Any other comments

Long Text

no

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
53

Contribution ID: 14570
Member ID: 5092
Date Submitted: Jun 20, 2023, 08:26 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

For those that are unable to attend meetings or are only interested in some agenda items they can easily watch the meeting. This may ultimately encourage more people to vote at local council elections.

Q7 Any other comments

Long Text

Live streaming is an excellent initiative. It makes all Elected Members in chambers accountable. This will also encourage community participations.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
54

Contribution ID: 14569

Member ID: 5195

Date Submitted: Jun 20, 2023, 07:35 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

████████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Transparency

Q7 Any other comments

Long Text

Very little cost for so much potential gain. Beggars belief why council wouldn't....?

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
55

Contribution ID: 14568

Member ID: 4435

Date Submitted: Jun 20, 2023, 07:26 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

████████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

No, I don't support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Some discussions are just that discussions, council members should feel under no pressure to be recorded. It opens up for people to mock and ridicule the workers on a public platform

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
56

Contribution ID: 14561

Member ID: 6201

Date Submitted: Jun 20, 2023, 04:25 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

████████

Q3 Suburb

Short Text

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

I can not always make it in person and, as such, would love the option to be able to watch what is happening with my elected members from home. I can do this for the neighbouring council of PAE, which makes me feel included and safe for my local area.

Q7 Any other comments

Long Text

All councils should have this option. Council is elected by the people for the people hence should be open and transparent!

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
57

Contribution ID: 14560
Member ID: 5192
Date Submitted: Jun 20, 2023, 02:33 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

No, I don't support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Not need it.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
58

Contribution ID: 14559
Member ID: 6071
Date Submitted: Jun 20, 2023, 12:16 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Livestreaming provides more flexible & convenient access to a wider audience, by allowing the public to watch meetings 'in real time' via the internet without the need to attend in person. This provides the community greater access to viewing Council debate & decisions, eliminates geographic & time barriers which may prevent the public from attending meetings in person; thereby resulting in greater awareness and confidence in the integrity and accountability of the decision-making processes.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
59

Contribution ID: 14558

Member ID: 539

Date Submitted: Jun 18, 2023, 10:47 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

It would make it easier for residents 'tune in' to items that are relevant rather than sitting through a whole meeting. Also in the past it can sometimes be difficult to hear speakers clearly.

Q7 Any other comments

Long Text

During the Covid years and with colds and flu many people are avoiding crowds especially if they have ongoing health concerns. By opening up meetings it would enable more people to have access to the meetings and give them a better understanding of issues concerning them.

Council did have live-streaming during the early Covid days and I found it easier to concentrate as there weren't any distractions plus I could hear and see each person as they spoke.

I would fully support the initiative to Livestream all future meetings.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
60

Contribution ID: 14557

Member ID: 4550

Date Submitted: Jun 18, 2023, 02:52 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Accessibility and transparency

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
61

Contribution ID: 14556
Member ID: 2331
Date Submitted: Jun 18, 2023, 09:06 AM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Livestreaming would improve transparency of the council's decision making processes and would allow interested people to listen to meetings who would otherwise be unable to do so.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
62

Contribution ID: 14555

Member ID: 362

Date Submitted: Jun 18, 2023, 08:31 AM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Many people can't make council meetings. We need more community to have access and get engaged with our democratic process.
Councilors need to be held to account on their voting and should have nothing to hide.
Many councils are already doing this, so it is only following best practice

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
63

Contribution ID: 14554
Member ID: 6198
Date Submitted: Jun 17, 2023, 07:28 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

██████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Improve transparency

Q7 Any other comments

Long Text

I can't understand why councillors would be against a decision which helps to inform the people they represent

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
64

Contribution ID: 14553

Member ID: 2189

Date Submitted: Jun 17, 2023, 12:35 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

If you want more people to be involved in their community, in the decisions that affect them, then every effort should be made to provide transparent access to those decisions. There are many reasons why people cannot attend on a Monday night, including taking care of relatives or having Covid. These should not exclude them from participating in our democratic process.

Q7 Any other comments

Long Text

CCS purports to be a leader in technology, in inclusiveness, in consultation, yet the arguments I have witnessed from the chamber against live-streaming are based on patronage and social ideals seen in the 17th century. Council should be held accountable for all their decisions, and although this is spouted, it is not upheld. Transparent and accountable government is the basis for our democracy. The technology allows it, it should be visible to anyone. Any attempt to undermine or block transparent and accountable government wrecks of cronyism and tyranny.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
65

Contribution ID: 14551
Member ID: 3532
Date Submitted: Jun 14, 2023, 10:21 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

More accountability from the elected members.

Easier option for those that cannot make it into the chamber.

Brings the CCS into the 21st century!

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
66

Contribution ID: 14550
Member ID: 6191
Date Submitted: Jun 14, 2023, 07:39 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

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Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

I would like to watch to have an insight in what is discussed in the meetings especially the coastal management especially in my suburb of Henley.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
67

Contribution ID: 14549

Member ID: 4054

Date Submitted: Jun 14, 2023, 07:15 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

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Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

I believe that live streaming is the way forward, to achieve accountability, and to allow a true account of what is occurring which is important to prevent inuendo and gossip of what did occur and the reasons behind the decisions of Council.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
68

Contribution ID: 14548

Member ID: 5705

Date Submitted: Jun 14, 2023, 03:27 PM

Q1 First Name

Short Text

[REDACTED]

Q2 Last Name

Short Text

[REDACTED]

Q3 Suburb

Short Text

[REDACTED]

Q4 Email

Email

[REDACTED]

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Council meeting discussions should be available (in real time) to anyone interested.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
69

Contribution ID: 14547

Member ID: 1392

Date Submitted: Jun 14, 2023, 12:07 PM

Q1 First Name

Short Text

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Q2 Last Name

Short Text

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Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Easy access to meetings.
Less work for council setting up meetings.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
70

Contribution ID: 14546

Member ID: 3170

Date Submitted: Jun 14, 2023, 11:35 AM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

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Q3 Suburb

Short Text

██████████

Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

id like it live stream as i sometimes attend meetings and cannot attend at least i will be able to view them

Q7 Any other comments

Long Text

i can refer back to these live streams and find out what is happening

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
71

Contribution ID: 14544
Member ID: 1506
Date Submitted: Jun 13, 2023, 07:55 PM

Q1 First Name

Short Text

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Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

I believe live streaming will greatly enhance transparency

Q7 Any other comments

Long Text

No

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
72

Contribution ID: 14543
Member ID: 3797
Date Submitted: Jun 13, 2023, 07:53 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

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Q3 Suburb

Short Text

██████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Need information & give feedback. PS More shades are needed for people who cannot be in the sun. Not exercise equipment, bike lanes (they have a choice) we don't

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
73

Contribution ID: 14542
Member ID: 6001
Date Submitted: Jun 13, 2023, 06:24 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

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Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

It will cause engagement with more residents as Council meetings will be more accessible to those who cannot attend in person.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
74

Contribution ID: 14541
Member ID: 5199
Date Submitted: Jun 13, 2023, 06:10 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

████

Q3 Suburb

Short Text

████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Live streaming creates a virtual public gallery & as such it is more convenient to observe the council meetings without the need to set aside the time to travel to & from the chamber. It improves accessibility for those who for whatever reasons cannot attend in person. Also, when an Agenda item of interest is to be discussed people are more likely to access the live feed. It will also makes EM's more accountable in fulfilling their office to to the best of their ability.

Q7 Any other comments

Long Text

- How much will it cost?
-When would live streaming commence assuming there is sufficient support?

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
75

Contribution ID: 14540
Member ID: 5510
Date Submitted: Jun 13, 2023, 06:00 PM

Q1 First Name

Short Text

[REDACTED]

Q2 Last Name

Short Text

[REDACTED]

Q3 Suburb

Short Text

[REDACTED]

Q4 Email

Email

[REDACTED]

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

All residents have a right to see their council in action, which includes those who are unable to attend due to disability, illness or work schedules.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
76

Contribution ID: 14539

Member ID: 100

Date Submitted: Jun 13, 2023, 04:48 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

For transparency and for the community to follow along with what is happening at council I believe that live streaming would greatly help with having more input from rate payers in council business. We are all used to using zoom these days for work or study. Please connect with your community more and make live-streaming of council meetings a reality.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
77

Contribution ID: 14538

Member ID: 5119

Date Submitted: Jun 13, 2023, 04:35 PM

Q1 First Name

Short Text

█

Q2 Last Name

Short Text

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Q3 Suburb

Short Text

██████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

It increases transparency and accountability about decision making processes.
It allows the public to watch in a COVID safe environment.
It would be educational about how Local Government works.
It would expose the ludicrousness of the anachronistic ritual of starting the meeting with a Christian prayer.
It is good for people with mobility / disability issues to be able keep abreast of the performance of their Local Government representatives.

Q7 Any other comments

Long Text

No

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
78

Contribution ID: 14537

Member ID: 5116

Date Submitted: Jun 13, 2023, 04:22 PM

Q1 First Name

Short Text

█

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

I care about the discussion that takes place at council meetings, but rarely attend as an observer due to work and family commitments.

Q7 Any other comments

Long Text

Please consider including captioning in live streams. Making recordings with transcripts available after the live stream, to watch/listen back at varying speeds, will also be of great assistance to many.

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
79

Contribution ID: 14536

Member ID: 4561

Date Submitted: Jun 13, 2023, 03:39 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

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Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Mobility is my problem & would like to watch especially if it was an issue of interest especially to me

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
80

Contribution ID: 14535

Member ID: 3161

Date Submitted: Jun 13, 2023, 03:13 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

████

Q3 Suburb

Short Text

██████

Q4 Email

Email

██████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Transparency and promotes greater public input

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
81

Contribution ID: 14534
Member ID: 3590
Date Submitted: Jun 13, 2023, 02:43 PM

Q1 First Name

Short Text

[REDACTED]

Q2 Last Name

Short Text

[REDACTED]

Q3 Suburb

Short Text

[REDACTED]

Q4 Email

Email

[REDACTED]

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Improves transparency and accessibility.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
82

Contribution ID: 14533
Member ID: 195
Date Submitted: Jun 13, 2023, 02:28 PM

Q1 First Name

Short Text

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Q2 Last Name

Short Text

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Q3 Suburb

Short Text

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Q4 Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Improves transparency and accountability. Especially valuable for those who find it difficult to get to Council Meetings including those with disabilities or caring responsibilities. A great idea!

Q7 Any other comments

Long Text

When Councillors stand to speak they are away from their microphones and the quality of audio for those in the public gallery is not good. This would be even more of a problem with live streaming. It is good that they stand so we can easily identify who is speaking, but how about lapel microphones please?

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
83

Contribution ID: 14532

Member ID: 6189

Date Submitted: Jun 13, 2023, 02:19 PM

Q1 First Name

Short Text

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Q2 Last Name

Short Text

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Q3 Suburb

Short Text

█

Q4 Email

Email

█

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

No, I don't support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

I think if you live stream council meetings someone that watches it could copy and paste bits of it and then post mean things on there facebook or other social media pages about it as someone is doing that now who goes out of his way to bully people and embarrass council members.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
84

Contribution ID: 14531

Member ID: 4480

Date Submitted: Jun 13, 2023, 01:39 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

██████████

Q3 Suburb

Short Text

██████

Q4 Email

Email

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Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Keep abreast of council projects

Q7 Any other comments

Long Text

Ensure transparency

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
85

Contribution ID: 14530

Member ID: 3187

Date Submitted: Jun 13, 2023, 01:36 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

So everyone can see what happens at council meetings

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
86

Contribution ID: 14529

Member ID: 2236

Date Submitted: Jun 13, 2023, 01:35 PM

Q1 First Name

Short Text

██████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

No, I don't support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

\$4,000 to install 1 additional camera seems expensive especially if only 5-10 people are going to watch live meetings. If only 5-10 watched live during COVID-19 then I'd doubt numbers would increase.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

Response No:
87

Contribution ID: 14528
Member ID: 3781
Date Submitted: Jun 13, 2023, 01:26 PM

Q1 First Name

Short Text

████

Q2 Last Name

Short Text

██████

Q3 Suburb

Short Text

██████████

Q4 Email

Email

████████████████████

Q5 What do you think about the idea of livestreaming Council meetings?

Multi Choice

Yes, I support the livestreaming of Council Meetings

Q6 In a few words can you tell us the reasons for your view?

Long Text

Many people cannot attend meetings, so livestreaming would be helpful and a link available after the event for people who cannot attend the livestream on the night.

Q7 Any other comments

Long Text

Q8 If you would like to attach a document to your online submission you can do that here.

File Upload

From: [REDACTED]
To: [Georgina House](#)
Subject: Re: Live streaming Council meetings - [REDACTED] submission
Date: Wednesday, 28 June 2023 8:48:47 AM

Thank you Georgina.

I would like to stress that access to past recordings is an important part of our submission. We believe they should be available so that people who have other commitments at the time of the meetings can still have the same access as those who are able to participate at the scheduled time. Good examples are parents with young families, carers and shift workers.

Onkaparinga and Mount Remarkable are just two examples of councils that give residents access to recordings of past meetings.

The council meeting of 26 June, where a number of complex and contentious issues were dealt with by council, showed that councillors took community issues seriously and debated them thoroughly. It is important that the community have easy access to those proceedings in order to fully understand the rationale behind the outcomes.

I would appreciate if these comments were added to the feedback

Thanks

[REDACTED]

[REDACTED]

On 27 Jun 2023, at 12:57, Georgina House wrote:

Dear [REDACTED]

Many thanks for [REDACTED] submission regarding the livestreaming of Council Meetings. We will include this submission in our reporting back to Council along with other submissions.

I note that in paragraph eight of [REDACTED] submission there is reference to *"Livestreamed council meetings serve as a historical record of local governance"* and *"They provide an archive of past meetings that can be referenced for research*".

I thought it would be helpful to clarify that the concept for the livestreaming of council meetings does not include the recording and/or archiving of past meetings, it is about providing the opportunity to observe Council's decision-making process in real time.

The live feed would only be available to view for the duration of the meeting, and a recording of a Council meeting would not be available after the meeting.

When we report to Council on the community feedback received on this matter, we will include all feedback received and highlight other comments such as support for the recording of council meeting.

Thanks again for your time.
Regards Georgina

Georgina House

Community Engagement Coordinator
Urban Projects

City of Charles Sturt
72 Woodville Rd, Woodville 5011



ghouse@charlessturt.sa.gov.au

www.charlessturt.sa.gov.au

*Please note my working days are Monday - Wednesday
For urgent matters outside of these times please contact Customer Contact on 8408 1111.*

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From: [Redacted]
Sent: Sunday, June 25, 2023 5:48 PM
To: Georgina House
Subject: Live streaming Council meetings - [Redacted] submission

Thanks for the opportunity to submit Georgina. We wholeheartedly support live streaming of all council meetings and our position on this issue is attached.

Yours



The City of Charles Sturt acknowledges and pays respect to the traditional custodians of the land, the Kaurna people of the Adelaide plains.

Go Green - Think before you print

This initiative forms part of our environmental plan

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<Live streaming council meetings - [REDACTED].pdf>



Live streaming City of Charles Sturt council meetings

Live streaming local government meetings offers several benefits, including:

- Transparency
- Accessible participation
- Civic engagement
- Historical documentation
- Trust between residents and council
- Enhanced accountability

Live streaming enables residents to observe council proceedings in real-time, fostering transparency and accountability. It allows the public to see how decisions are made, discussions among councillors, and the reasoning behind various actions.

Live streaming extends the reach of council meetings, making them accessible to a wider audience. This benefits those who are unable to physically attend meetings due to distance, mobility limitations, work commitments, or other reasons.

It promotes inclusivity and ensures that more residents can engage in the democratic process.

By providing live access to council meetings, live streaming encourages residents to become more engaged in local politics. It offers an opportunity for people to stay informed about local issues, policies, and decisions.

Increased engagement can lead to a more informed community and greater public participation.

Live streaming makes it easier for residents to stay up to date with council activities. Viewers can tune in from their homes, workplaces, or other locations.

Live streamed council meetings serve as a historical record of local governance. They provide an archive of past meetings that can be referenced for research and a better understanding of past decisions. This helps maintain a transparent and accountable governance system.

By making council proceedings accessible and transparent, live streaming fosters trust between residents and council. When people can observe meetings and decisions first-hand, it reduces speculation and enhances the perception of fairness. This, in turn, can strengthen the relationship between the council and residents.

Live streaming acts as a check and balance mechanism by holding elected members and council staff accountable for their actions. It discourages inappropriate behaviour, ensures adherence to legal procedures, and deters potential misuse of power. Knowing that their actions are being observed by the

public can influence people involved with council meetings to act responsibly and ethically.

Around Australia, more and more local governments are providing access to live streamed council meetings as part of their commitment to access and transparency. Local examples include West Torrens, Copper Coast, Burnside, Campbelltown, Victor Harbor and Light Regional. There is nothing to be afraid of - it works.

Overall, live streaming council meetings promotes transparency, civic engagement, accountability, and accessibility, resulting in a more informed and participatory democracy.



From: [REDACTED]
To: [Georgina House](#)
Cc: [Mary Del Giglio](#)
Subject: Livestreaming of Council meetings submission
Date: Monday, 3 July 2023 10:44:34 PM
Attachments: [Council livestreaming of Council meetings.docx](#)

Good evening Georgina

Please find attached a Word file fully supporting the livestreaming of Council meetings.

I was not aware of any limitations re: word count placed on providing submissions, so hope that the attached meets the criteria required.

Could you please respond to ensure this email had been received and will be collated for consideration in the livestreaming consultation processes.

Thank you for your kind assistance.

Best wishes and regards,

[REDACTED]

1. We fully support the livestreaming of the Council meetings.

Some 63% of Councils across the State are already offering this service to their stakeholders, yet the largest metropolitan Council remains steadfast in denying their ratepayers the opportunity to participate in open and transparent decision-making processes!

Never has there been a more pressing need to ensure Council meetings are live streamed – the required technology is already in situ and it now requires Councillors to realise that the “old ways & days” of secrecy are truly over. No doubt there will be a vigorous debate over the next few weeks by ratepayers strongly advocating for change that will require our elected representatives to display openness and recognise that community engagement is fundamental for effective governance.

Councillors are elected and paid by the ratepayers of the City of Charles Sturt to listen to their local community’s needs, represent and act in the best interests of all ratepayers. If they are unable to act as the “face” of their respective Wards, this begs the question as to why they nominated themselves in the first place!

2. That all meetings livestreamed be **available online for a minimum of 7 days after each meeting** to enable time-constrained ratepayers (work and family commitments, etc.) to view video recordings posted on the Council’s website, You Tube channel, etc. at a time convenient to them.

[REDACTED]

[REDACTED]

[REDACTED]

SUBMISSION FORM

Livestreaming of Council Meetings



Submissions are due by 5.00pm, Tuesday 4 July 2023

Your Details

Please provide your name and email address (or postal address if you don't have an email address) should we need to contact you regarding your feedback (*By completing this form, you consent to the City of Charles Sturt collecting, retaining and using the personal information provided by you in line with Council's Privacy Policy*).

First Name:

Last Name:

Email (or postal address if no email address):

Suburb:

Your Feedback

1. What do you think about the idea of livestreaming Council meetings?

- Yes, I support the livestreaming Council meetings
 No, I don't support the livestreaming of Council meetings
 Other (please specify)

2. In a few words can you tell us the reasons for your view?

As Rate payers we want our Local Council
to be more transparent and accountable
(why we need for confidential meetings)

3. Any other comments

(Attach additional pages if insufficient room below)

~~WE ALSO VOTE NO TO ANY ILISES IN~~
COUNCILIZATES!
see my Depositional Speech (attached)

Please lodge your submission to Council by 5.00pm, Tuesday 4 July 2023 using one of these methods:

- Make a submission online – visit yoursaycharlessturt.com.au to locate the online form
- Email Ms Georgina House at ghouse@charlessturt.sa.gov.au
- Post or Hand Deliver to the CEO, City of Charles Sturt, PO Box 1, Woodville SA 5011, Attention Ms Georgina House.

Note: If you choose to post your submission to Council we ask that you allow sufficient time for the postal delivery service so that your submission arrives at our Offices by 5pm on Tuesday 4 July 2023.

Thank you for taking the time to complete this submission.
Please refer to our community engagement hub *Your Say Charles Sturt*
to be kept up to date with the progress of this and other projects.

www.yoursaycharlessturt.com.au

SOPHIA KOSTOFF-KOSMAS – RATEPAYER DEPUTATION SPEECH
CHARLES STURT COUNCIL MEETING 13TH FEBRUARY 2023 AT 7.00PM

Duration – 5 minutes

My name is **SOPHIA KOSTOFF-KOSMAS**, and Good Evening to the CEO, MAYOR and WARD COUNCILORS, thank you for allowing me to speak on behalf of ALL RATEPAYERS.

We, the RATEPAYERS, would like to MOVE A MOTION to our Council to - Amend the City of Charles Sturt Code of Practice for Meeting Procedures, Part 5.1 – Recording of all Ordinary and Special Meetings, that they both be LIVESTREAMED and RECORDED ELECTRONICALLY on the Council Website to reach a wider audience in the interests of FLEXIBILITY, TRANSPARENCY and ACCOUNTABILITY in both LOCAL GOVERNMENT and us, the RATEPAYERS to PROMOTE TRUST and COMMUNITY CONNECTIONS.

The Practice of “LIVESTREAMING AND RECORDING COUNCIL MEETINGS” is currently OCCURRING in MANY LOCAL COUNCILS within South Australia and I am AMAZED that the CITY OF CHARLES STURT COUNCIL is NOT UNDERTAKING THIS PRACTICE, particularly during the height of the COVID-19 Pandemic!

We, the RATEPAYERS, have SUPPORT of our MOTION for “LIVESTREAMING AND RECORDING OF COUNCIL MEETINGS” from within OUR COUNCIL from the TEAM LEADER, GOVERNANCE TEAM for recordkeeping purposes.

Some BENEFITS of “LIVESTREAMING AND RECORDING OF COUNCIL MEETINGS ONLINE WITH A PROFESSIONAL SERVICE” are as follows: -

- 1) High Quality Streams
- 2) Greater Audience Potential

- 3) *Ease and Convenience to access council meetings via SMARTPHONE or LAPTOP.*
- 4) *IMPROVED CUSTOMER SERVICE and SUPPORT to us RATEPAYERS.*
- 5) *RATEPAYERS can VIEW PROCEEDINGS and even TYPE COMMENTS if FACEBOOK is used as a livestreaming tool where QUERIES, COMMENTS from Ratepayer's can be accurately RECORDED and MONITORED by our COUNCIL GOVERNANCE TEAM and any issues raised by RATEPAYERS are FLAGGED FOR FOLLOWUP ACTION by our MAYOR and WARD COUNCILORS within their respective boundaries.*

LIVESTREAMING AND RECORDING OF COUNCIL MEETINGS, is CONVENIENT particularly for RATEPAYERS who have YOUNG FAMILIES, the AGED and for people with DISABILITIES and the HOMELESS, who CANNOT ATTEND MEETINGS.

An INTERPRETER for the HEARING IMPAIRED could be VISIBLE during a Local Council LIVESTREAM MEETING to IMPROVE COMMUNICATIONS to RATEPAYERS with SPECIAL NEEDS.

DEPUTISATION Time limits for ALL RATEPAYERS could be increased from (5) minutes to (10) minutes to particularly allow people with DISABILITIES to speak in the Council Chamber IN PERSON during a Council Meeting.

There are many types of "LIVESTREAMS SOCIAL MEDIA METHODS"- ZOOM, UTUBE, MICROSOFT TEAMS, FACEBOOK and INSTIGRAM.

Our Council needs to DISCUSS what TYPE of LIVESTREAM SOCIAL MEDIA which suits their CORE BUSINESS NEEDS and would reach a WIDER AUDIENCE that will not INCUR A RISE IN OUR COUNCIL RATES.

WARD COUNCILORS can also utilise SOCIAL MEDIA on Facebook to PROMOTE THEIR PUBLIC PLATFORMS within their respective wards, to REPORT and UPDATE our LOCAL COMMUNITY on their STREET CORNER MEETINGS, DUTIES or any COMMUNITY EVENTS they attend or COMMITTEES they are involved in, and RATEPAYERS can provide COMMENTS and FEEDBACK on their activities within RESPECTFUL BOUNDARIES.

We, the RATEPAYERS, invite your comments and feedback.

Thankyou.

APPENDIX 3

Councils that Livestream

Organisation	That Council seek feedback from all councils that have adopted livestreaming and find out if they have had any issues with it.	Was training provided to those elected members?
City of Adelaide	Minor tech issues with streaming not working but can be resolved quite quickly during the meeting. The streaming/audio recording struggles to pick up conversation where a microphone is not turned on and has the opposite effect when a microphone is not turned off.	No
Adelaide Hills Council	No response received.	
Adelaide Plains Council	Historically held grave concerns about this practice, however to date it has only been a positive and useful tool.	
Barunga West Council	Currently have much debate among Councillors regarding if or how long the recording should remain online following each meeting. The reason for their debate is: Being open and transparent VS The added / unnecessary provision of opportunity for defamation claims for any incorrect wording used throughout discussion at a meeting.	
City of Burnside	CEO Insight - No issues to report but need to be conscious that people can go back to the recording and replay the meeting to interrogate wording. Only positive outcomes and provides another means of accessing Council meetings and provides a greater level of accountability.	No
District Council of Ceduna	No response received.	
Clare & Gilbert Valleys Council	No response received.	
District Council of Coober Pedy	No response received.	
Coorong District Council	On the whole, it has been quite a useful tool and they have seen a steady number of watchers on the YouTube livestream. The IT is generally good, with occasional issues with screens, audio, or internet connection which can be quite stressful. They have made a commitment to livestream all meetings which means they no longer have the flexibility to hold meetings in different locations.	No
Copper Coast Council	No response received.	
Town of Gawler	The technical aspect is a complicated process and encompasses a lot of steps. A general observation that some Members are more reserved in their debate knowing the meeting is being livestreamed/recorded. Members can use the recording as a means of having their debate "on record".	No Members were provided a brief reminder of microphone etiquette (being aware of how loud sound comes across on the other end ie. Clearing of throat, coughing etc)
Light Regional Council	Currently using Teams App to livestream and record public sessions with staff managing the livestream and recording to ensure compliance with confidentiality. Managing the on-line viewing of video presentations is the most complex issue but this has been fine-tuned. The Members do not have any issues or behave differently to pre-livestreaming. It is not viewed as any different to having attendees in the public gallery for a meeting.	No
Mid Murray Council	No response received.	

Councils that Livestream

Mount Barker District Council	Have been livestreaming for a while and just recently have commenced providing a recording of the livestream on their website too.	No
District Council of Mount Remarkable	No response received.	
The Rural City of Murray Bridge	Instigated as part of COVID changes and Council has endorsed it continuing as part of open and transparent approach. The livestream, via YouTube, is deleted following the meeting and not recorded or kept by Council in any form. No issues have been identified or experienced.	No
Naracoorte Lucindale Council	Started investigating livestreaming early this year and adopted livestreaming and recording in June with first livestream meeting in July. No tech issues identified or experienced. A Policy was also adopted to outline benefits, associated risks and mitigating actions are identified. They have committed to reviewing this practice in 6 months time with a view of expanding to committee meetings.	No Prior to the first livestreamed meeting, EMs were provided instructions via email and in-person prior to the meeting.
City of Playford	No response received.	
City of Port Adelaide Enfield	CEO Insight - No problems so far, dropped out a couple of times. When they review their Code of Practice they will consider storing a copy of the public to view outside of the Council meeting time.	No Training is provided as part of induction post Council elections. There is no stand alone training.
Port Augusta City Council	No response received.	
City of Prospect	Do have glitches with the streaming as they use the internet rather than data (which means that the streaming can drop out). This usually occurs when they have a full gallery on a contentious matter. When they have to use this back up, it is shown as "Recovered" in the title so that the public is aware. CEO Insight - Prospect were an early adopter of livestreaming. Greater concerns arise around public question time and deputations. They have rules in place for this that require a warning to members of the public before they speak, and require the Chair to intervene and stop the speaker if they cross the line when speaking. The biggest issues are technical and occasionally have issues with the AV connecting to YouTube, audio etc. This is primarily due to not having a permanent Chamber and relying on portable tech.	Yes The Code of Practice incorporates training at the commencement of each term around responsibilities and liabilities.
Southern Mallee District Council	No response received.	

Councils that Livestream

City of Tea Tree Gully	Their livestreaming is essentially the audio and the live minutes screen in the Chamber only with no identification of individuals within the view. They experienced issues at the beginning with audio was not coming through on the website. There were a few occasions where live-streaming either remained on or wasn't stopped before moving in to confidence, however, processes have now been put in place for both issues. Livestreaming was a continuation from COVID-19 with most concerns of Members being addressed at this time.	No Training is provided as part of induction post Council elections, however, they were provided with some points around clearly speaking and placement of microphones.
City of Unley	One meeting which the streaming did not work, but other than that no issues they can think of.	
City of Victor Harbor	No response received.	
Corporation of the Town of	No response received.	
City of Whyalla	No response received.	
District Council of Yankalilla	Livestreaming occurs via Zoom with a link being provided within the agenda. They have experienced no issues.	No

APPENDIX 4

Councils That Do Not Livestream

Organisation	That Council seek feedback from all councils that have not adopted livestreaming as to why they have not adopted it. What issues have they envisaged?	Has there been any council that have stopped livestreaming, and if so why?
Alexandrina Council	Council does not have the IT capabilities within the Chamber to facilitate livestreaming. Audio recording only.	N/A
The Barossa Council	Took up livestreaming in response to COVID-19, however, ceased due to the cost of having specialised staff present out of hours. A recording is taken and uploaded to Youtube a few days after the meeting.	Yes
Berri Barmera Council	No response received.	
Campbelltown City Council	Livestreaming was introduced as part of COVID-19 Emergency Declaration. This ceased at the end of the restrictions, with an audio copy of the meeting being placed on the website following a meeting only, due to the technical burden it was placing on staff. This provides a balance so there is still a record for perpetuity without the burden on staff.	Yes
District Council of Cleve	No response received.	
District Council of Elliston	No response received.	
The Flinders Ranges Council	No response received.	
District Council of Franklin Harbour	No response received.	
Regional Council of Goyder	Livestreaming was introduced as part of COVID-19 Emergency Declaration. At the cessation of the Declaration a presentation was made by Council's Lawyers regarding the implications of livestreaming and/or recording and based on this information Council decided not to continue with this practice. Their concerns were based mainly on legal implications from comments that may be made in the Chamber.	Yes
District Council of Grant	No response received.	
City of Holdfast Bay	No response received.	
Kangaroo Island Council	There is currently no appetite from Members to investigate this as an option. As a small Council they currently do not have the in-house tech to support this.	N/A
District Council of Karoonda East Murray	No response received.	
District Council of Kimba	No response received.	
Kingston District Council	There is currently no push from their community to enable this option and therefore, there has been no investment toward the technology to enable livestreaming.	N/A
District Council of Lower Eyre Peninsula	Council have not considered it or felt that streaming Council meetings is a priority and there is limited appetite from the community.	N/A
District Council of Loxton Waikerie	No response received.	

Councils That Do Not Livestream

City of Marion	Council were provided with a multi-options report in 2013 to consider livestreaming, audio recording etc. and opted to trial audio recording for a period of six months. A further multi-option report was provided in mid 2014 analysing community participation via download of the recording and weighing advantages and disadvantages of all options. Council opted to not continue with any of the options, however, this was rescinded in late 2014 with audio recording remaining in place to date.	N/A
City of Mitcham	Currently audio record and then place on website. In 2020 a Motion on Notice was received with the intention of introducing livestreaming/recording and this was lost. Members that were uncomfortable with video recording either live or uploaded post meeting were much more comfortable with an audio recording to still achieve transparency.	N/A
City of Mount Gambier	Council considered livestreaming previously and was divided on the issue. Livestreaming was introduced as a response to COVID-19 but only resulted in single digit views. There is an appetite to start investigating this again in the near future.	Yes
Northern Areas Council	No response received.	
City of Norwood Payneham & St Peters	No response received.	
City of Onkaparinga	Currently audio and visual record and then place on website. They have a current resolution from March 2023 to explore livestreaming. They have reported ongoing issues with technology reliability and have had to redact recordings on a couple of occasions to remove potentially defamatory material. Risk assessments were conducted on both recording and livestreaming with one key risk identified as potential for third parties to influence debate via text message during live debate.	N/A
District Council of Orroroo Carrieton	No response received.	
District Council of Peterborough	No response received. Desktop Review Comment: Audio Recording Only	
City of Port Lincoln	Livestreamed during COVID but discontinued the practice of livestreaming as do not have the appropriate equipment to provide a reliable good quality livestream that can be heard and seen by all. It may be considered in future but there is no budget provision to update the technical capabilities of the chamber.	N/A
Port Pirie Regional Council	Livestreamed during COVID but discontinued after the restrictions ceased. There is no particular reason for not taking up livestreaming. General discussions around members not feeling comfortable within a live environment. There were also quite a few technical issues experienced while livestreaming during COVID.	Yes
Renmark Paringa Council	No response received.	
District Council of Robe	Currently audio record only but have purchased livestreaming equipment and anticipate commencing livestreaming in July. Only one Councillor is apprehensive and this is based on concern about the quality.	N/A
Municipal Council of Roxby Downs	No response received.	

Councils That Do Not Livestream

City of Salisbury	Can not formally respond to this question on behalf of Council (as the Elected Body) as this consideration has not been the subject of a Council resolution as such. Listing any reasons would only be based on assumptions and could not be validated without Council resolution. Reasons may relate to cost/value and community demand but this would be conjecture. Currently, audio recordings are being published on the Council website and remain available for 30 days.	N/A
District Council of Streaky Bay	No response received.	
Tatiara District Council	No response received.	
District Council of Tumby Bay	No response received. Desktop Review Comment: Cease livestream from 14/11/22 - record for council records only	
Wakefield Regional Council	No response received. Desktop Review Comment: Audio Recording Only	
Wattle Range Council	Council does not presently have the necessary equipment/technology to enable livestreaming. Consideration is being given to future tech capability as part of their new Council Chamber construction.	No
City of West Torrens	New AV system installed as response to COVID-19 to allow for Members to attend via electronic means. This practice has continued with livestream of audio only. There has been a mixed reaction to the continued use of livestreaming as some members may feel that it can hinder robust debate in the Chamber, however, the transparency and accessibility of meetings meets the expectations of the community.	No Specific livestreaming training has formed part of the mandatory training sessions, mostly as part of the meeting procedures and behavioural modules.
Wudinna District Council	No response received.	
Yorke Peninsula Council	No response received.	

APPENDIX 5

17 July 2023

Kelley Jones

Mary Del Giglio
Team Leader
Governance and Business Support

T. 08 8113 7100
Level 6/19 Gilles Street
Adelaide SA 5000
GPO Box 2024 SA 5001
ABN 66 159 460 723
kelleyjones.com.au

VIA EMAIL: mdelgiglio@charlessturt.sa.gov.au

Dear Mary

LIVESTREAMING COUNCIL MEETINGS

In giving effect to the Council's resolution made at its meeting of 13 June 2023 at Agenda item 7.04, you have requested advice for the Council's consideration with respect to the implications and considerations on any proposed decision to livestream Council meetings, including the risks associated with the same.

We set out below the 'risks and benefits' of these practices for the Council's consideration, to ensure any decision the Council may make in this respect is fully informed.

Council's Power to audio/visually record and 'live stream' its meetings

The starting point is that there is no legal impediment to the Council recording (whether audio or audio and visual) or, subsequently, uploading the recording of its meetings.

Local Government legislation is silent with respect to the recording of meetings by any means other than the taking and confirmation of minutes. The recording of a Council meeting (in whatever form) is, therefore, a matter relevant to and at the discretion of, the Council's meeting procedures (that is, it is a procedural matter), regulated by the Council.

The *Surveillance Devices Act 2016* does not restrict audio (or visual) recording in public in these circumstances.

As the Council meetings are, largely, held in public, it is permissible for the Council to record the public component of its meetings and to upload those recordings to its website (or another webpage) if it so desires, or to livestream the same.

However, the Council **should not** record (and, in particular, upload content) where it resolves to exclude the public pursuant to section 90 of the *Local Government Act 1999* (the **Act**), otherwise the confidential status of the discussions may be lost in the event of an audio recording (i.e. through FOI processes) and would be lost in the event of 'up loading' (as the content has been 'published').

We also recommend that if the Council determines to move forward with such a practice, that it post by the door to the Chamber notification that the public component of the meeting is being recorded and if the Council intends to consider 'live streaming', that the recording will be uploaded to its website (or other website such as YouTube etc). This gives the public 'fair warning' that contributions will be recorded and will (or may be) uploaded and hence 'published' to the world at large.

An associated policy position is, in our view, also critical to the success of the proposal, not least in terms of the management of the legal, reputational and other risk issues identified below.

Risks and Benefits

- Accuracy of Minutes - this is often the primary purpose for which council meetings are recorded. The question arises, however, as to whether the 'risks' identified outweigh the 'benefits' related to the recording of meetings to obtain accurate minutes. This is a matter for the Council which is an exercise in risk management. There is also a continuing administrative cost to Council in the form of committing resources to establishing and maintaining and reviewing recordings of meetings, albeit that this should be minimal.
- Record keeping obligations - a recording of a Council meeting by the Council constitutes an 'official record' for the purposes of the *State Records Act 1997*. This means the recordings are subject to the Council's record keeping obligations under this legislation.
- Recording device as an inhibitor - the use of any recording device during a Council meeting may not be conducive to robust and honest debate and, in turn, may detract from informed decision-making. This is because it may negatively influence a Member's contribution to debate during a meeting because he/she may perceive there is a risk that their words may be accessed and misconstrued with a consequential adverse impact upon them.
- Recordings constitute evidence - where recordings of Council meetings exist (in whatever format), persons aggrieved by contributions made by Members may rely upon the recording to support a complaint under the *Behavioural Standards for Council Members* or, in a worst-case scenario, evidence of defamation. The 'publication' of such by uploading to a website (or other form of 'livestreaming') invariably heightens the sense of grievance by the concerned person(s) and presents a risk that the Council becomes engaged in the 'chain of publication'. Separately, recordings (whether audio alone, or audio and visual) may also be used as evidence against the Council of its decision-making processes (and in particular, the reasons for Council decisions and/or lack thereof) including in judicial review proceedings or in the SA Civil and Administrative Tribunal or in a referral to the Ombudsman, to challenge the Council. The 'upside' is that recordings may equally serve to vindicate Members and/or provide evidence to the contrary of allegations made or information that has been misrepresented or inaccurately reported in the public domain.
- Public access - recordings of the public component of a Council meeting have status as a public record. Where it is also uploaded to the website (or available via livestreaming) it is freely accessible with minimal effort, to members of the public, including journalists and persons aggrieved by Council decisions and/or the conduct of Council Members at the meeting to which the recording pertains. This presents an increased risk of adverse media scrutiny which, in turn, may give rise to Council decisions being challenged more frequently, whether by way of section 270 review, a complaint to the Ombudsman or the OPI or other litigation and/or complaints about members under the Behavioral Standards or the Council generally.
- Confidentiality - as to the confidential component of a Council meeting that may be recorded but not uploaded, any person may seek access to it by way of an FOI application. The fact a matter has been considered in confidence at a Council meeting does not, of itself, mean that the related recording is exempt from disclosure under the FOI Act. Rather, an FOI application must be properly assessed against only the provisions of that legislation.

We also note that we have now been advised over the past two (2) months alone, there have been, at least two (2) councils who inadvertently failed to stop the recording / livestreaming of the meeting when then council received and considered items in confidential, the associated outcome, of course, being that the confidentiality of those items was lost. Administrative errors such as this could place the Council at risk of civil litigation.

- Transparency and accountability - recordings, particularly where uploaded to a website, or otherwise livestreamed, ensure ready accessibility to 'local democracy' which, invariably, further promotes accountability and transparency in Council meeting processes and decision-making. It is a consideration that is directly relevant to the Council's obligation under section 8(a) of the Act to provide open, responsive and accountable government. It is also to be noted that the Act contains a number of accountability mechanisms to ensure transparent decision-making (including the requirements for meetings to be held in public, notice of meetings and the public availability of the agenda, the release of minutes and a statutory code of practice).

The recording and uploading/livestreaming of recordings of meetings is a discretionary 'additional layer' of transparency and accountability. It is to be observed that Parliament has not imposed any recording or uploading (or, indeed, live streaming) obligations on councils pertaining to meetings. Of interest in this respect is that whilst measures were implemented during the public health emergency occasioned by COVID and the Minister's Notices to ensure 'access' to meetings could still be facilitated during this period, when those Notices were repealed on the declaration being revoked, the Government did not seek to implement any 'lasting' requirement or obligation for councils to continue to provide such 'remote' access to meeting for members of the public.

- Promoting higher conduct standards - an awareness that meetings are recorded and the uploading of those recordings, may discourage discourteous behaviours and promote higher standards of conduct, not least because of the ready scrutiny that may occur. On this basis, recording and uploading of Council meetings may be considered to contribute to holding elected members to greater levels of accountability and to promoting higher standards of behavior – leading to less resource consumption in complaints processes. In making this observation it is, however, to be observed that the theory does not always support the reality and Members will need to be appropriately reminded that the meetings are being recorded/livestreamed. In practice, we note that many council's at the commencement of the meeting also verbally advise members of the public in the gallery that the meeting is to be recorded and/or live streamed. We consider this is a sound practice for those council that do implement such processes.

Practical Considerations

The proposal to record / upload / livestream Council meetings is not new, but any proposal to take the positive step of 'publishing' those recordings by uploading them to the Council website (or another website via livestreaming for example), is relatively new. Consideration of such practices has certainly increased since measures were taken to address the issues pf 'access' for both Members, as well as members of the public during the public health emergency occasioned by COVID.

This commitment requires even greater attention to the correct operation and maintenance of the audio system and the reliability of the Council website. Whilst the *Commonwealth Privacy Act 1988* does not apply to the Council, if members of the public can be identified in the recording, it is

appropriate that a policy position be developed to address personal information and privacy considerations. We also note above the risk in the inadvertent release of confidential Council information if the recording and uploading / livestream are not vigilantly monitored.

Indeed, in our opinion there must be an associated policy position that also recognises and documents exemptions that ensure that not every word recorded is 'published' on the uploading.

For example, if a member of the public attends as a deputation and provides their name and address to the meeting but that person otherwise has the benefit of their personal details being suppressed from other public Council records, or there are utterances that are clearly defamatory of another person, then the policy position must, sensibly and properly, permit of those matters being redacted before the recording is uploaded. This is more difficult to manage in a live streaming situation.

We also note with livestreaming that, at least, one council we are aware of has had to adopted a position where the livestream is 'delayed' for 15 minutes as there were associated issues with members of the public 'messaging' Members live in the Chamber during discussion and debate (via text and email for example) which correspondence was then being inappropriately retrieved and viewed by Members during the meeting on their mobile telephones or iPad/laptops.

Again these are matters than can be dealt with by way of a policy position, or under the Councils' *Code of Practice for Meeting Procedures* (restricting the use of mobile telephones in the Chamber for example).

Conclusion

It is within the Council's power to determine whether it wishes to audio (and visually) record its meetings, and to take the next step in the future of uploading its meetings in audio form and, possibly, later in video form or even by live-streaming. The transparency and accountability considerations become part of a risk and financial assessment for the Council. In our opinion, an associated policy position is critical to the success of the proposal, not least in terms of the management of the legal, reputational and other risk issues identified above.

Please let us know if we can be of further assistance, or if your preference us for our advice, as above, to be included in letter form for the consideration of the Council.

Yours sincerely

KELLEDY JONES LAWYERS



TRACY RIDDLE

Direct Line: 08 8113 7106

Mobile: [REDACTED]

Email: triddle@kelledyjones.com.au

APPENDIX 6

From: AGD:State Records <StateRecords@sa.gov.au>
Sent: Thursday, 11 May 2023 9:50 AM
To: Dannielle Siciliano
Subject: RE: Request advice on livestreaming of Council Meetings

OFFICIAL

Hi Dannielle

Thanks for your email. Hope you are well.

The recordings of council meetings streamed online are covered under *GDS 40 3.6 Governance Meetings – Recordings* and the certified/signed Council and Committee minutes are permanent records under *GDS 40 3.1 Governance Meetings – Council and council committee meetings*. It may be useful that agencies have a policy on what ‘when reference ceases’ means for any record defined by that retention period in a disposal schedule, however in relation to live streaming it could be when the minutes of that meeting have been signed/certified as true and correct or another period of time see example related to meeting recordings/live streaming [Council meeting recordings & live streams | Barunga West Council](#)
You may like to reach out to other councils as to their experiences.

You would only need to retain the livestream recording (or any record) post its legal retention period if at the time it is due for destruction it is the subject of a freeze of some description eg current FOI application, discovery process, GDS disposal freeze, legal case, inquest, Government Inquiry or Commission; or for further business purposes etc and then it would be retained for that period of time.

Maintaining any temporary value records for periods of time over and above any disposal schedule, business/legal need etc (subject to the freezes mentioned above) poses issues/risks (e.g. storage costs, ongoing management, migration, accessibility). Agencies may wish to undertake a risk assessment of retaining records longer than specified under their disposal schedule/s to ensure all associated risks are considered and documented.

Regards

Kelly

Kelly Daniel | Support and Engagement
Information Governance
State Records of South Australia | Attorney-General's Department
E staterrecords@sa.gov.au | www.archives.sa.gov.au

6.77 MEMBERSHIP NOMINATION - AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (SA)

TO: Council

FROM: Governance Officer - Aaron Galanti

DATE: 24 July 2023

Brief

The Australian Local Government Women's Association (SA Branch) has written to Council requesting consideration to re-join the Association for the 2023/24 year and to provide a representative for the City of Charles Sturt.

Recommendation

- 1. That City of Charles Sturt become an organisation member of the Australian Local Government Women's Association (SA Branch) for 2023/24.**
- 2. That Council nominates (Elected Member or Council Officer Name) as the City of Charles Sturt representative to the Australian Local Government Women's Association (SA Branch).**

OR

- 1. That City of Charles Sturt does not become an organisation member of the Australian Local Government Women's Association (SA Branch).**
- 2. Council chooses not to appoint a representative to the Australian Local Government Women's Association (SA Branch).**

AND

- 3. Council contacts the Australian Local Government Women's Association (SA Branch) to advise of the decision.**

Status

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

Our Leadership - A leading & transformational Local Government organisation

Our values, leadership and collaborative approach are bold and courageous and enables us to deliver value for our Community and create a leading liveable City.

We care about our people ensuring we support, develop and motivate our workforce to meet Community needs with capability and confidence.

Open and accountable governance.

Relevant Council policies are:

- Code of Practice for Meeting Procedures
- Council Member Allowance and Support Policy

Relevant statutory provisions are:

- Local Government Act 1999

Background

The Australian Local Government Women's Association (ALGWA) was created in October 1951 at a meeting for women's organisations throughout Australia, several of whom were involved in local government. At the meeting it was agreed that a non-political party association of local government women would be formed to support women's participation in local government, both as Councillors and Officers.

The ALGWA SA Branch was formed in 1964. At the time, there were only nine women elected to councils throughout South Australia. The Branch lapsed and was re-formed as an incorporated association in October 2005 with a Commonwealth Government's Women's Leadership and Development grant through national ALGWA.

The national Framework for Women in Local Government was produced following extensive consultation with women in Local Government in November 2001 to ascertain the issues effecting women's participation in Local Government in Australia.

This framework was again reviewed by the ALGWA National Executive in 2006, which resulted in The National Framework for Women in Local Government - The Way Forward being launched in 2007.

The Association now has all Australian States and Territories as member branches federated through a common National Constitution. The National Board is a collaborative body comprised of membership from each of the state branches.

The aim of the ALGWA is to:

- Assist in furthering women's knowledge and understanding of the functions of Local Government
- Encourage and support women to become actively involved in the key decision-making processes of Local Government
- support women candidates for Local Government elections
- provide opportunities for networking, learning together and mentoring

The South Australian Branch (ALGWASA) is lead by our State President, Councillor Julie Woodman, who also acts as the state delegate to the National Association.

The South Australian Branch Committee is elected on a two year term basis at its Annual General Meeting. The next AGM is scheduled for 10am-11:30am, Saturday 23 September 2023 at the Prospect Town Hall.

The City of Charles Sturt have had organisational membership infrequently in the past years. Mayor Evans has previously represented the City of Charles Sturt and was nominated to the Committee for the period 2009-2011. Council's last representative was former Cr Hibeljic, appointed in February 2021.

Report

Membership of the ALGWA is open to anyone interested in supporting women's participation in Local Government. Membership includes Elected Members, Local Government Employees, former Mayors and Elected Members, individual Councils and Shires and intending candidates for Local Government elections.

City of Charles Sturt can re-join as an organisational member for 2023/24 and seek nominations from an Elected Member or alternatively a Council Officer to represent City of Charles Sturt as its voting delegate and also as a first point of contact for the organisation.

Financial and Resource Implications

The cost for annual organisational membership is \$105.00. This amount is budgeted for within the Governance and Business Support subscriptions line.

Membership fees contribute to the work of the ALGWA National Board representing the interests of Women in Local Government across Australia, and enable the Association to offer networking, mentor support, publications, events, training opportunities, resources and guest speakers free or at a discounted rate.

The City of Charles Sturt representative may have the opportunity to be elected to the to the SA Branch Committee at the end of the current term in 2023, as nominated by other financial members. Committee Members are volunteers and there is no remuneration for the position.

Customer Service and Community Implications

There are no customer service or community implications.

Environmental Implications

There are no environmental implications.

Community Engagement/Consultation (including with community, Council members and staff)

There is no requirement for community engagement or consultation.

Risk Management/Legislative Implications

There are no risk management or legislative implications.

Conclusion

That Council consider re-joining the ALGWA SA Branch as an organisation member and the nomination of an Elected Member or alternatively a Council Officer as its representative to the ALGWA SA Branch.

Appendices

#	Attachment
1	Appendix 1 - ALGWA SA Membership Frequently Asked Questions

APPENDIX 1

Frequently Asked Questions & Membership Benefits of ALGWA SA Branch Inc Organisation Membership

Q. *When does membership start and end?*

A. Annual membership is on a financial year basis. The organisation is not registered for GST. Our association operates with volunteers and relies on its members' subscriptions and fundraising.

Q. *If half of the year has passed, do we to get a reduced rate for the rest of this financial year?*

A. No. Our constitution only has annual membership for both individual and organisation membership regardless of time of joining.

Q. *How many employees does organisational membership cover?*

A. Our Organisation membership is not based on any numbers of employees or elected members. However, it does require the organisation to appoint a representative (staff or, in case of a Council, it could be a staff or an elected member) who is entitled to one vote at any ALGWA SA Branch Inc Annual General Meeting or special meeting.

It is preferred that the representative should champion and reflect support for ALGWA SA Inc aims and communicate in a timely manner as required between ALGWA SA Branch Inc and the representative's Council staff and elected members.

Q. *If an Organisation joins, do individuals from the organisation still need individual membership e.g. councillors?*

A. Yes. Individual membership, currently \$45 (\$25 concession) annually, provides for individuals to join and belong in their own right, entitled to one vote at any ALGWA SA Branch Inc general, including the Annual General Meeting or special meetings and to have individual invitations to events and other benefits.

Only one nominated Organisation Member Representative from each Organisation is entitled to a vote, however, organisations **receive** invitations for staff to events for free or reduced rates.

Q. *Does it entitle the employees and Councillors covered to attend events run by the Women's Association free or at a reduced rate?*

A. Yes. Many of our events are free or discounted for ALGWA SA Branch Individual Members and the Organisation member. We provide member benefits, such as a free state-wide Mentor Network and discount for some state-wide and national events.

Q. *Does the Organisation receive acknowledgement?*

A. Yes- Organisation members are acknowledged on our website on: algwasa.org.au
Membership may assist with Council application for the national Susan Grace Benny Award

Q. *How can I find out more about ALGWA SA Branch Inc?*

A. Our website: algwasa.org.au

Contact:

The President, Cr Julie Woodman: president@algwasa.org.au Phone: 0431 188 788

or The Secretary, Cr Kristina Barnett: secretary@algwasa.org.au Phone: 0408 822 923

➤ You may wish to book one of our speakers for an information session:

The **Objects of the Association** are:

- 1.1 To assist in promoting knowledge of the role and function of Local Government;
- 1.2 To promote, support and encourage women to participate and be represented in Local Government;
- 1.3 To promote, support and encourage women to make Local Government a career of choice; and
- 1.4 To promote and advocate for the common interests of women who are engaged in, or interested in, Local Government.

ALGWA SA Branch Inc is a non-profit non-political organization supporting and encouraging women's participation in local government. Re-formed in October 2005, the Branch has an active Committee with members from metropolitan and rural councils and other agencies associated with local government. Members include women & men elected members, women working in local government and former women elected members. Although the Association is primarily for women in local government, it encourages support from men colleagues in local government.

6.78 NET ZERO QUARTERLY UPDATE

TO: Council

FROM: Environmental Management Officer (Climate Emergency Response) - Zoe Smith

DATE: 24 July 2023

Brief

The City of Charles Sturt recognises its role in and risks of climate change and declared a Climate Emergency in December 2019. *Net Zero: Our map to net zero corporate emissions 2020-2025* (Net Zero) was endorsed in late 2020 and is being implemented to reduce corporate greenhouse gas emissions and mitigate climate change. An update on the progress of Net Zero through the six established strategic working groups, is contained within this report.

Recommendation

That Council note the April to June 2023 update report associated with the implementation of Net Zero to reduce greenhouse gas emissions from Council operations.

Status

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

Our Community - A strong and connected community

In our City no one gets left behind; everyone has access to quality resources, services, programs, information and social infrastructure to fully participate in their community.

Our Environment - An environmentally responsible & sustainable City

Greenhouse gas emissions significantly reduce, and we adapt to our changing climate. Charles Sturt is recognised as a leading partner and educator pursuing a sustainable future with our community.

Reduced waste production across our city, combined with the growth of our circular economy..

Our Economy - An economically thriving City

The Western Region economy is promoted through leadership and collaboration across all stakeholders and our community.

Our Leadership - A leading & progressive Local Government organisation

The management of our city is progressive, responsive and sustainable to ensure a united and unique place for future generations.

Relevant Council policies are:

- Environmental Sustainability Policy

Relevant statutory provisions are:

- Nil

Background

The City of Charles Sturt is actively taking Climate Emergency action through the implementation of *Net Zero: Our map to net zero corporate emissions 2020-2025* (Net Zero) to reduce corporate emissions. Net Zero is the cornerstone of our climate emergency response across council, it combines with our regional 'AdaptWest' program to reduce the negative impacts of climate change on the western Adelaide community.

Since the commencement of the strategy, a number of targets have been met and many others are nearing completion. Beyond 2025 Council will continue to manage the Climate Emergency and will continue to respond and lead our community to reduce emissions.

Report

During the past quarter there has been a number of actions undertaken to meet our targets. Some have extended beyond business as usual practices, including:

Renewable Electricity

LGA Procurement have completed the process for a new renewable electricity contract, with the new agreement commencing in July 2023. The City of Charles Sturt has entered into a two (2) year contract, once again opting into 100% renewable electricity as per the previous contract, with a 10% saving on current pricing realised through this competitive tender process.

Staff led initiatives Group - Lunch time learning series

The success of the lunchtime series continues to increase awareness across the organisation and has focused on net zero initiatives. To date, the following sessions have been held with presentations from internal staff and external partners:

- Climate Change- overview and discussion
- The power of Conversation
- Council's FOGO trial
- Energy Efficiency- Electronic devices
- Energy Efficiency- Heating and Cooling
- Council's transition to EVs

Net Zero Working Group Actions

Below is an overview of key achievements over the past quarter. **Appendix 1** provides details of our quarterly update against each Net Zero action.

Building, lighting and open space

- Solar PV has been installed at Arch Patterson Hall, Brocas & Hindmarsh Library
- Improvements to the Building Management System for heating and cooling at the Civic Centre and library has been undertaken

Transport

- As of 30/06/23 there are 29 hybrid vehicles in the fleet, and we have now exceeded our target of 27 vehicles.

Not Waste

- The weekly FOGO trial commenced in May for 1200 households in both Seaton and Tennyson. Mid trial audits are planned for September 2023.
- This financial year 1455 Caddies have been delivered along with 215 rolls of compostable bags. This is in addition to the caddies and bags collected from Council locations.

Renewable energy procurement

- New 100% renewable electricity contract in place for the next two (2) years.

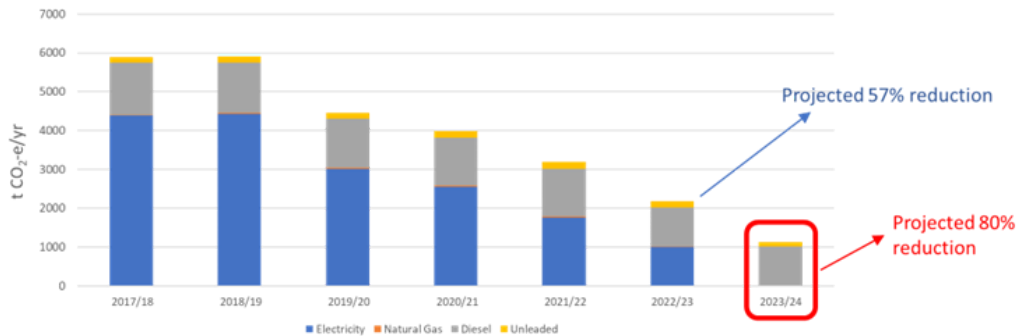
Carbon Offsets

- Council staff continue to work with other Local Government organisations to determine the legalities, risks and future opportunities associated with carbon offsets. Al Carbon & Bentley's have delivered their initial report which is currently being considered.

Staff Led Initiatives

- Lunch time learning continue throughout 2023.

These ongoing initiatives are having a significant impact on the emissions profile of Council, which is reducing year on year, as shown in the graph below:



Financial and Resource Implications

A range of actions under each of the six (6) Strategic Working Groups will require project funding. Funds required to support each of these actions will be addressed in budget bids and reports to Council.

Customer Service and Community Implications

Actions outlined within Net Zero will not only reduce our corporate carbon emissions, but support our community to reduce emissions in a variety of ways from waste to transport and through our leadership and advocacy.

Environmental Implications

Council has taken a strong step forward in its role on Climate Emergency through Net Zero which aims to reduce corporate carbon emissions and contribute to the Local, National and International climate emergency response. Keeping climate change under 1.5 degrees of warming remains critically important, but also increasingly difficult. This global effort continues to require urgent and effective action by all levels of government and the broader community. Think globally, act locally.

The work of Net Zero also directly links with many other programs and activities that respond to the challenges posed by climate change. These include Council's efforts to:

- address flooding risks in key catchments (in particular the West Lakes catchment which is expected to be impacted by sea level rise);
- maintain and increase tree canopy cover (Growing Green);
- capture, recycle and use treated stormwater for irrigation (Waterproofing the West);
- provide community development and support programs for elderly and infirm residents (including advice on coping strategies during periods of extreme heat), and
- implement urban design responses that reduce the impacts of urban heat and increase shading in public areas.

Community Engagement/Consultation (including with community, Council members and staff)

There will be significant community engagement over the life of Net Zero. Work is under way to promote, through various Council media, our Net Zero actions and progress of these actions to the community, demonstrating our commitment to our Climate Emergency Declaration. General and targeted community engagement will ensure we bring the community along with us on our journey and learn from and support them to tackle the Climate Emergency.

Risk Management/Legislative Implications

There are significant risks associated with climate change, which are addressed by Council through a number of corporate documents and through the regional AdaptWest program. Risks associated with not reducing emissions include increased exposure to rising electricity costs, increased need to undertake remedial work in future years, loss of financial benefit associated with energy efficiency (delayed benefit, leading to increase in costs to Council during the intervening years). There are no direct legislative implications.

Conclusion

A significant number of the Net Zero actions and targets are now complete, including 100% renewable electricity and 45% of passenger fleet are hybrid vehicles, and as a result we are on target to exceed our Net Zero strategy emissions reduction target of a 50% reduction of our 2017/18 emissions by 2025. This collective action across various business units continues to build momentum with staff considering the need to include climate change mitigation action in projects, day to day activities and strategy. With the development of a Climate Change Response Plan this financial year it is vital we continue to further reduce our corporate emissions, support community to reduce their emissions and progress our current work on climate change risk and adaptation.

Appendices

#	Attachment
1	Appendix 1 - Quarter 4 - 22-23 FY - Strategic Working Groups Progress

APPENDIX 1

	Net Zero Statement	Timeframe	Revised Timeframe	22/23 Q4 Status	22/23 Q4 Reporting
Building Lighting & Open Space					
Target 1	Net zero carbon buildings for new buildings by 2025	By 2025		Ongoing and on track	Progress continues on the building actions which will contribute to this goal.
Target 2	Continuously improve energy efficiency solar PV uptake for existing buildings based on 2017/18 levels	Ongoing		Ongoing and on track	Solar PV has been installed at Arch Patterson Hall, Brocas and Hindmarsh Library. Work to improve the Building Management System, heating and cooling also undertaken.
Action B1	Implement the CCS Environmental Sustainability Objectives for building and open space projects and integrate into project planning	Ongoing		Ongoing and on track	The ESD Requirements are being used & referenced in both major projects and maintenance activities. CCS in partnership with PAE & Marion Councils has also commenced a professional development program to build knowledge & capacity of relevant staff across a broad range of sustainability topics.
Action B2	Disconnect from natural gas where possible and do not connect to gas for new buildings where feasible	Ongoing		Progressing on track	Gas has been disconnected completely at Beverley Depot, Brocas, Bower Cottages and Aquatic reserve and opportunities to disconnect further sites will continue to be explored.
Action B3	Complete the LED energy efficient street light rollout	2020/21		Completed	80% of streetlights now have been updated to LED with the remaining lights mainly on DIT Roads and being replaced on failure
Action B4	Integrate mitigation requirements into project planning, budget bid process and procurement to assess for lowest climate change impact where appropriate	Within 12 months		Ongoing and on track	ESD Requirements now part of budget bid assessment, project brief and planning for major projects and are being integrated into procurement processes with work continuing to focus on weighting of sustainability in tender return schedules and education of suppliers. Anna and Zoe to engage further with Procurement.
Action B5	Integrate request for information about mitigation and net zero emission policies of suppliers into procurement process	Within 12 months		Ongoing and on track	Tender specifications & return schedules now include increased commitment & weighting to net zero principles and practices
Action B6	Determine operational building energy management roles and responsibilities (to monitor solar generation and building management systems to optimise performance)	Within 12 months		Progressing but behind	Discussions continue with relevant staff on building energy management roles and responsibilities with opportunity to reinforce the role of Property Services with new Coordinator commencing.
Action B7	Complete the installation of solar PV on 13 Council buildings project	2020/21		Completed	Completed

	Net Zero Statement	Timeframe	Revised Timeframe	22/23 Q4 Status	22/23 Q4 Reporting
Action B8	Investigate and implement additional onsite solar PV installations and battery storage [beginning with feasibility of battery potential at Beverley to link in with new car charging station]	2020-2024		Progressing but behind	Additional work at Beverley Depot on hold due to likely redevelopment however solar installations are completed at 3 other locations.
Action B9	Participate in consultation to strengthen the energy efficiency provisions of the National Construction Code (consultation estimated to be in late 2020 or early 2021)	2020/21		Completed	Completed
Action B10	Investigate and implement budget and guideline requirements for energy efficiency to be embedded in building contingency repairs and maintenance works	2021/22		Ongoing and on track	The ESD Requirements are being used and referenced in both major projects and maintenance activities. CCS in partnership with PAE and Marion Councils has also commenced a professional development program to build knowledge and capacity of relevant staff across a broad range of sustainability topics.
Action B11	Review and amend Council's Environmental Sustainability Policy to provide stronger direction for Asset Management Plans climate change requirements	Within 18 months		Ongoing and on track	Review of the OSR, Transport & Building Asset Management Plans is underway with the OSR AMP review team refining the use of an asset vulnerability to climate change assessment tool.
Action B12	Identify and implement energy efficiency retrofits (integrating climate change adaptation measures) for high energy using sites (buildings, reserves, lighting, water management)	2021-2023		Ongoing and on track	Solar PV has been installed at Arch Patterson Hall, Brocas and Hindmarsh Library. Work to improve the Building Management System, heating and cooling also undertaken.
Action B13	Ensure procurement, maintenance and disposal of air-conditioning systems reduce the greenhouse gas impact of refrigerants by embedding this in the project/program process	By 2022		Ongoing and on track	Work continuing with Airconditioning Contractors to identify opportunities to implement A/C improvements
Action B14	Explore and establish incentives for environmental sustainability for Council's community leased buildings	By 2023		Ongoing and on track	Council policy has been reviewed to remove barriers to sustainability initiatives in Community Leased building renewals, upgrades or refurbishments.

	Net Zero Statement	Timeframe	Revised Timeframe	22/23 Q4 Status	22/23 Q4 Reporting
Action B15	Work jointly with other councils to develop environmentally sustainable development policy + design requirements for council buildings with mandated climate change mitigation and adaptation performance standards	By 2025		Ongoing and on track	Extensive training and development program on sustainability for buildings is underway for Property & other relevant staff at all three Council's and will be completed in July 2023.
Action B16	Pilot an embodied energy project to build capacity and knowledge to feed into future direction	By 2025		Ongoing and on track	Several options still being considered to pilot an embodied energy project
Transport					
Target 1	15% of passenger vehicles to be EVs by 2025 No. passenger vehicles in fleet (May 2020) = 61 No. vehicles to meet target = 9	By 2025		Progressing on track	<p>Meetings held with internal departments to understand vehicle ownership and use.</p> <p>Identified that a review of the internal motor vehicle policy is required before EVs can be offered for personal use. Review of policy has been completed ready for endorsement.</p> <p>Focus at this time is the conversion of personal use salary sacrifice vehicles to EV due to recent changes to Fringe Benefits Tax (FBT) which will enable EV vehicles to be offered at an attractive price point. In addition there will be a continued focus on the conversion of the light passenger vehicles that are parked overnight at a CCS facility until such time that more appropriate larger passenger vehicle options, i.e. Utes and vans, become available.</p> <p>First two EVs have been received and new EV charging infrastructure to be installed at the old Meals on Wheels site and at the Beverley Centre in the coming months to support the new EVs. Further EVs have been ordered with delivery of these vehicles anticipated during the second quarter of the financial year.</p> <p>As of 30/06/23 there are 9 publicly available EV charging stations within CCS (Port Road median and Main Street Henley Beach) to support future EV conversion. Further charging stations are expected to be installed on Woodville Road in late</p>

	Net Zero Statement	Timeframe	Revised Timeframe	22/23 Q4 Status	22/23 Q4 Reporting
					2023 or early 2024. The use of these chargers has been growing at a steady and rapid rate which is a positive sign and indication that there is an increase in EV travel within the City of Charles Sturt. Promotion of these EV charging stations on CCS social media continues.
Target 2	45% of passenger fleet to be hybrid vehicles by 2023 No. hybrids to meet target = 27 No. hybrids in fleet (May 2020) = 8 No. hybrids expected by Dec 2020 = 17 (28%)	By 2023		Complete	Strong uptake of Hybrid vehicles continues. New hybrid vehicle options continue to be added to the fleet list which will further support uptake. Further hybrid vehicles on order but delay in taking ownership as a result of high demand and supply issues. Internal motor vehicle policy has been amended to further support the transition to hybrid vehicles. As of 31/03/23 there are 29 hybrid vehicles in the fleet, and we have now exceeded our target of 27 vehicles.
Action T1	Consider the feasibility of incentivising hybrid vehicles for staff fleet vehicle choices	Within 6 months		Complete	No incentives currently considered necessary as hybrid uptake has been very strong, however internal motor vehicle policy has been amended to further support the transition to hybrid vehicles.
Action T2	Ensure that fleet only vehicles earmarked for replacement are replaced with hybrid vehicles	Within 6 months		Complete	The recommendations of this action are already being delivered, however as discussed above the motor vehicle policy has been amended to reinforce this requirement.
Action T3	Provide electric vehicle test drive opportunities for staff	Within 6 months		Complete	Some staff have taken up the opportunity to trial EV's at various industry seminars. Fleet Services will arrange test drives of EV's on request closer to the time of purchase due to the rapid advancements in technology and vehicle options. Staff with personal EV's have also been offering test drives to other staff to increase awareness. The recently acquired EVs will soon be available for booking by staff and therefore this action is considered complete.

	Net Zero Statement	Timeframe	Revised Timeframe	22/23 Q4 Status	22/23 Q4 Reporting
Action T4	Review learnings from COVID-19 flexible working arrangements and integrate virtual communication and other relevant learnings into day to day practice to reduce carbon emissions	2020/21	21/22	Progressing on track	<p>Over 200 staff completed the Staff Transport Survey to understand how flexible working conditions have altered travel patterns and carbon emissions. Results have been reviewed and planning has commenced on future actions and initiatives to improve travel and communication methods to reduce carbon emissions.</p> <p>Carpooling identified as an opportunity to focus on over the next reporting period. Staff led initiative group and Transport group to collaborate on this action going forward.</p>
Action T5	Advocate to the federal government to introduce mandatory greenhouse gas vehicle efficiency standards + incentives and policy direction for electric vehicles	Within 12 months	Ongoing	Progressing on track	<p>Determined that the best approach for advocacy is a joint approach via the LGA. Staff are currently participating in a range of EV discussions through the LGA.</p> <p>CCS recently issued a letter of support to the State Government outlining our commitment to and reasons for transitioning the CCS fleet to electric vehicles where they are cost effective and fit for purpose as a demonstration of our commitment to the EV Fleet Pledge.</p> <p>The Federal Government recently passed a Bill to change the Fringe Benefits Tax (FBT) requirements relating to EV's. This is expected to have a positive impact on the uptake of EV's by Council staff.</p> <p>A report was presented to Council in March 2023 where it was endorsed that CCS join the Cities Power Partnership advocacy to the Federal Government for the introduction of fuel efficiency standards. The submission was presented to the Federal Government, and we are currently awaiting a formal reply.</p> <p>Over the past quarter the working group has been discussing the need to advocate to State and Federal Government for changes to planning and building code standards to better support the transition to Electric Vehicles. The most appropriate way to advocate is still being explored.</p>

	Net Zero Statement	Timeframe	Revised Timeframe	22/23 Q4 Status	22/23 Q4 Reporting
Action T6	Conduct an overarching analysis of our current corporate transport practices (fleet and work journey behaviour) and identify best practice and sustainability improvements including technology options, accelerate the uptake of electric vehicles and to identify next stages of the Smart Mover Program	2021/22	23/24	Progressing on track	<p>This action is being delivered in conjunction with Transport Action No. 4. Results from the recent staff survey have been reviewed and planning has commenced on future actions and initiatives to improve travel and communication methods to reduce carbon emissions.</p> <p>All EVs will also have telematics installed to track power and environmental benefits. Field Services are exploring route optimisation software to help deliver services in the most efficient and sustainable manner.</p>
Action T7	Introduce first electric vehicles into Council's fleet in 2021/22 and install charging infrastructure and investigate how renewables can be power it	In 12-18 months	22/23	Complete	First two Electric Vehicles have been purchased and acquired. Charging infrastructure procurement in progress for Civic and Beverley and now powering from 100% renewables.
Action T8	Analyse and assess the options for electric trucks and street sweepers before any new purchase is made	In 12 months		Progressing on track	<p>Meetings held with PAE to understand learnings from their recent purchase of an electric truck. Recent procurement process for new street sweepers considered an electric option but the technology was not yet fit for purpose and was cost prohibitive</p> <p>Current estimates are that it could be at least 3yrs before technology will be fit for purpose.</p> <p>Continuing to explore options and trial opportunities. Monitoring outcomes of Cleanaway EV trial.</p> <p>State Pledge is now talking 2035 target for truck/commercial vehicle transition. Hydrogen also seems to be a real focus for heavy vehicles so some uncertainty at this time.</p> <p>Sweeper tech being used in Europe but not Australia yet so still monitoring only at this stage.</p> <p>Seeking trial of Mitsubishi EV truck. Canberra EV Expo Truck, Bus and Lawnmower showcased.</p> <p>Hybrid trucks likely to be a stop gap approach until EV option becomes available. Seeking to take ownership of a hybrid truck within 12 months.</p>

	Net Zero Statement	Timeframe	Revised Timeframe	22/23 Q4 Status	22/23 Q4 Reporting
Action T9	Continue to work with and advocate to the state government to expand and improve public transport services for the city	Ongoing		Progressing on track	<p>Also an action of the CCS Transport Plan and this action continues as opportunities present.</p> <p>Council has recently received approval from the State Government to continue its E-scooter trial along the CCS coastline for a further 12 months. Other opportunities to increase the uptake of rideshare and bike/scooter share modes is also being explored.</p> <p>The State Government recently consulted on proposed changes to legislation to permit the use of personal e-mobility devices on public roads and paths. A submission to this consultation was presented to Council and submitted to the State Government in favour of the change subject to certain considerations.</p> <p>Council has recently endorsed a position that will allow a third-party bus shelter provider to install and maintain some 160 new advertising bus shelters at strategic bus stops across the City. The shelters will provide improved comfort and facilities for existing bus users and assist in attracting new users. The first shelter installation has occurred at Stop 25 Grange Road.</p> <p>DIT has recently completed a public transport study for the NW region of metro Adelaide. A meeting was held with DIT in early 2023 to discuss outcomes of this study and provide preliminary feedback. Further engagement and opportunity to provide formal feedback on this study expected to occur over the coming months.</p> <p>A submission was made to the government through Adaptwest in relation to Active Transport and Public Transport opportunities.</p> <p>It was also noted that the State Government are currently investigating options to convert the current Diesel rolling stock on the Outer Harbor and Grange railway lines to more sustainable modes such as battery electric or hydrogen.</p>

Not Waste

	Net Zero Statement	Timeframe	Revised Timeframe	22/23 Q4 Status	22/23 Q4 Reporting
Target 1	Increase recovery rate of food organics from kerbside collections to 60% by 2025 and 70% by 2030 from 18% in 2019	2025		Progressing on track	Council is now delivering replacement rolls of compostable bags upon request. The weekly FOGO trial commenced in May for 1200 households in both Seaton and Tennyson. Mid trial audits are planned for September 2023.
Target 2	Increase purchase of recycled goods each year until Council is buying back recycled material equivalent to 50% by weight of the contents of kerbside recycling bins by 2025 and 100% by 2030	2025		Progressing on track	The trial of 100% recycled content bins is on track. Recycled content matrix has been incorporated into the assessment management plan for open space. Engineering team continue to prioritise the Reconophalt product for road replacement/maintenance.
Action NW1(a)	Continue to improve organics diversion from landfill from kerbside bins by offering a city-wide food organics recycling system: a) through a targeted community engagement campaign	Over the next 5 years		Progressing on track	This financial year 1455 Caddies have been delivered along with 215 rolls of compostable bags. This is in addition to the caddies and bags collected from Council locations. Promotions for the weekly FOGO trial have also targets those households in the trial areas.
Action NW1(b)	Continue to improve organics diversion from landfill from kerbside bins by offering a city-wide food organics recycling system: b) through provision of free kitchen caddies and compostable bags to residents on request	Over the next 5 years		Progressing on track	This financial year 1455 Caddies have been delivered along with 215 rolls of compostable bags. This is in addition to the caddies and bags collected from Council locations
Action NW1(c)	Continue to improve organics diversion from landfill from kerbside bins by offering a city-wide food organics recycling system: c) encouraging and supporting supermarkets and other retailers to trial and offer compostable bags at no charge	Over the next 5 years		Completed	Woolworths supermarkets now provide 100% compostable fruit and vegie bags
Action NW1(d)	Continue to improve organics diversion from landfill from kerbside bins by offering a city-wide food organics recycling system: d) providing incentives for large quantities of garden organics to be deposited at the Beverley Recycling and Waste Centre	Over the next 5 years		Not started and behind	Internal business case to be developed. Will review this action as part of the weekly FOGO trial to see if it is still relevant.

	Net Zero Statement	Timeframe	Revised Timeframe	22/23 Q4 Status	22/23 Q4 Reporting
Action NW1(e)	Continue to improve organics diversion from landfill from kerbside bins by offering a city-wide food organics recycling system: e) Increase awareness of residential green organics collection (from 16% in 2020 to 50% in 2025)	Over the next 5 years		Progressing on track	This financial year 1455 Caddies have been delivered along with 215 rolls of compostable bags. This is in addition to the caddies and bags collected from Council locations. Promotions for the weekly FOGO trial have also targets those households in the trial areas.
Action NW2	Enable increased organics diversion from landfill by engaging with the State Government about alternative collection frequencies	Within 12 months		Progressing on track	Discussions are ongoing with both GISA and EPA as part of the weekly FOGO trial.
Action NW3	Roll-out the Civic office recycling improvement program and then implement at Beverley, libraries and community centres	Within 12 months		Completed	All libraries and community centres are now on the bulk bin service and have access to waste, recycling and organics bins.
Action NW4	Engage with event planning staff to support vegetarian food options for catering	Over the next 12 months		Progressing on track	Increased vegetarian options have been included for a number of recent events
Action NW5	Identify how recycling and green organics collection service can be provided to community centres and clubs in council buildings in the future street litter bin review	In 12 months time		Completed	Bulk bin service is now available to all sporting clubs as well as council buildings. Sporting clubs were also offered grant funding to help improve their waste and recycling practices through the Waste Sorted Community Grant program.
Action NW6	Continue to participate in the LGA Circular Procurement Pilot	Over the next 21 months		Ongoing but behind	Council is continuing to capture data on the amount of recycled content it is purchasing back. Gaps in the data continue to be an issue and a review of current data capture methods is required.
Action NW7	Include a requirement for capital and operating projects to require reuse, recycle, take back or apply other options to reduce waste and maximise value of resources, where applicable	Within 24 months		Ongoing and on track	A recycled content matrix has been incorporated into asset management plans to help managers evaluate the recycled content benefits and claims.
Renewable Energy Procurement					
Target 1	Achieve 100% renewable electricity for Council operations by end of 2023 financial year	2023		Completed	100% renewable electricity contract in place since 1 January 2023

	Net Zero Statement	Timeframe	Revised Timeframe	22/23 Q4 Status	22/23 Q4 Reporting
Action R1	Engage with Marion and Port Adelaide Enfield to identify common renewable energy requirements for electricity procurement	Over the next 6 months		Completed	The shared utilities team and other key staff across the 3 Councils were engaged with the LGA Procurement process to seek 100% renewable electricity for the contract cycle in July 2023.
Action R2	Increase understanding about our electricity usage profile, potential energy savings and demand management options to ensure accurate data and to inform preparation for new electricity contact to begin in January 2023	Over next 18 months		Completed	The Trellis and Green Industries SA benchmarking report has been received.
Action R3	Engage with councils and the LGA to assess sector requirements and options for renewable energy procurement in the lead up to the new electricity contract	2020/21		Completed	LGA Procurement completed the process for a new renewable electricity contract, with the new agreement commencing in July 2023. The City of Charles Sturt entered into a two (2) year contract, once again opting into 100% renewables as per the previous contract, with a 10% saving on current pricing realised through this competitive tender process.
Action R4	Advocate to the Federal Government to develop an energy policy to encourage the transformation to a renewables grid and to guide an exit from fossil fuel generation	2020/21		Ongoing and on track	Continue to work with LGA and ALGA to progress Advocacy
Carbon Offsets					
Target 1	Achieve carbon neutral/net zero emissions by 2023/24	2023/2024			
Action O1	Determine procedures and responsibilities for administration of carbon neutral claim	By December 2020		Progressing but behind	The development of a Climate Change Response Plan in 2023/24 will allow Council to consider changes to government policy, industry best practice, and how we manage emissions to ensure the ongoing reduction in scope 1, 2 and 3 emissions
Action O2	Determine if achieving net zero emissions will be certified	By December 2021		Progressing but behind	The development of a Climate Change Response Plan in 2023/24 will allow Council to consider achieving certification
Action O3	Explore offset project options and standards and establish policy or directions statement to guide selection of offsets	2021/22		Progressing on track	The outcomes of the joint local government project will allow Council to consider all options for managing and reducing our emissions. This will inform future actions within our Climate Change Response Plan.

	Net Zero Statement	Timeframe	Revised Timeframe	22/23 Q4 Status	22/23 Q4 Reporting
Action O4	Investigate the feasibility of a price on carbon for high energy using business units within Council's carbon profile	2021/22		Progressing on track	The development of a Climate Change Response Plan in 2023/24 will allow Council to consider changes to government policy, industry best practice, and how we manage emissions to ensure the ongoing reduction in scope 1, 2 and 3 emissions
Action O5	Prepare for net zero emissions claim	2022/23		Not started on track	Not due to commence
Staff Led Initiatives					
Action SLI1	Run a series of Climate Emergency mitigation and adaptation education and initiative workshops with staff from across Council	2021/22		Completed	Lunch and Learn sessions begun are continually being run during 2023 ensuring staff continue to focus on net zero objectives.
Action SLI2	Form an ongoing working group with additional staff to drive initiatives developed and to be actioned by staff.	2021/22		Progressing on track	The working group is considering a new format and staff led initiatives to ensure we continue to progress in the climate change space and offer opportunities to other staff members to increase involvement.

6.79 REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR KINSELLA

TO: Council

FROM: Governance Officer - Aaron Galanti

DATE: 24 July 2023

Item Brief

A request has been received from Councillor Kinsella formally seeking leave of absence from attending the Council and Committee meetings for a period commencing Monday 24 July 2023, and concluding on Thursday 31 August 2023.

Recommendation

That leave of absence is granted to Councillor Kinsella from Monday 24 July 2023 to Thursday 31 August 2023, with the flexibility to amend the leave of absence to attend Council and Committee meetings if her circumstances change.

Status

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

Our Leadership - A leading & transformational Local Government organisation

Open and accountable governance.

Relevant Council policies are:

- Code of Practice for Meeting Procedures

Relevant statutory provisions are:

- Local Government Act 1999

Background

This request is made in accordance with Clause 3.3 of the Code of Practice for Meeting Procedures which states:

3.3 Attendees, Apologies and Absences

If a Member expects to be late or be absent from a meeting the Presiding Member or relevant Council Officer is to be advised. Contact details for the officer will be included on the front of the Council and Committee agendas.

At the discretion of the Council Member, they may seek a leave of absence if they are unable to undertake Council business for a period of one week or more. However, members must seek leave of absence if they intend being absent for three or more consecutive ordinary meetings of the Council.

Reports

A request has been received from Councillor Kinsella formally seeking leave of absence from attending the Council and Committee meetings for a period commencing Monday 24 July 2023, and concluding on Thursday 31 August 2023.

Financial and Resource Implications

There are no financial or resource implications

Customer Service and Community Implications

There are no customer service or community implications

Environmental Implications

There are no environmental implications.

Community Engagement/Consultation (including with community, Council members and staff)

There is no requirement for Community Engagement or consultation.

Risk Management/Legislative Implications

There are no risk management or legislative implications.

Conclusion

It is recommended that Councillor Kinsella is granted her leave of absence during the period Monday 24 July 2023 to Thursday 31 August 2023, with the flexibility to resume Council and Committee meetings if her circumstances change.

6.80 DISCRETIONARY WARD ALLOWANCE – CONSIDERATION OF APPLICATIONS

TO Council

FROM: Governance Support Officer - Karen Carmody

DATE: 24 July 2023

Brief

Discretionary Ward Allowance grants are available to eligible, not for profit individuals, groups and organisations which are seeking funding support for programs, projects and activities that benefit the local community. This report is for Council to consider new applications that have been received and assessed.

Recommendation

- 1. That the Discretionary Ward Allowance application for Multicultural Community Centre SA for \$4,990.00 (no GST) be approved or not approved from Hindmarsh Ward.**
- 2. That the Discretionary Ward Allowance application for Henley and Grange Arts Society Inc for \$5,000.00 (no GST) be approved or not approved from Henley Ward.**

Status

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

Our Community - A strong and connected community

In our City no one gets left behind; everyone has access to quality resources, services, programs, information and social infrastructure to fully participate in their community. Charles Sturt is made up of strong and vibrant communities; we celebrate our identity; heritage and cultural diversity. People feel a sense of belonging, inclusion and social connectedness.

People embrace healthy living, physical activity and ageing well.

Our Leadership - A leading & progressive Local Government organisation

Our values, leadership and collaborative approach are bold and courageous and enables us to deliver value for our Community and create a leading liveable City. Open and accountable governance.

Relevant Council policies are:

- Discretionary Ward Allowance Guideline

Relevant statutory provisions are:

- Nil

Background

Council provide discretionary funds to assist eligible, not-for-profit individuals, groups and organisations within the community who are seeking support for programs, projects and activities that address identified community priorities and which build local capacity, strengthen social diversity and enhance the health and wellbeing of residents in the City of Charles Sturt. The establishment and operation of the Discretionary Ward Allowance (DWA) is derived from Council's powers under Section 137 of the Local Government Act 1999.

Report

Two applications were finalised following assessment during the period 4 July 2023 to 17 July 2023. The applications have been assessed for consistency and eligibility by the Grant Administrator against the DWA Guideline and program criteria.

A summary of the application assessment notes in addition to any specific notes regarding identified eligibility concerns are contained in **Appendix 1** of this report.

Copies of finalised applications and their supporting documentation are available for perusal by Elected Members at the time the Council report is prepared by visiting the Elected Members Extranet "DWA Applications" folder. Alternatively, Elected Members may contact the DWA Administrator(s) to request a copy.

All applications approved, not approved, outstanding and yet to be considered for the 2023/24 financial year are detailed in **Appendix 2**.

All applications that were approved for the 2022/23 financial year, including those still being processed and/or yet to be acquitted are detailed in **Appendix 3**.

Financial and Resource Implications

The approved budget for the DWA program is \$176,000 for this financial year, for which each ward is allocated \$22,000. The approved applications will be funded from this allocation and **Appendix 2** provides a summary of the funds currently available for each ward and the impact of the new applications.

Customer Service and Community Implications

There are no customer service or community implications.

Environmental Implications

There are no environmental implications.

Community Engagement/Consultation (including with community, Council members and staff)

Public advertisement of the DWA scheme to community groups and residents will occur at the commencement of the financial year and at other times throughout the year should the Council members determine this is necessary, in the interests of good probity practices.

Risk Management/Legislative Implications

The establishment and operation of the DWA is derived from Council's powers under Section 137 of the Local Government Act 1999.

Conclusion

Council is to review the DWA applications finalised for consideration during the period 4 July 2023 to 17 July 2023 and determine what funds, if any, shall be allocated to the applicants.

Appendices

#	Attachment
1	Appendix 1 - DWA Application Assessments - 24 July 2023
2	Appendix 2 - Discretionary Ward Allowance Applications - 2023-2024
3	Appendix 3 - Discretionary Ward Allowance Applications - 2022-2023

APPENDIX 1

**2023/24 DISCRETIONARY WARD ALLOWANCE
APPLICATION ASSESSMENTS - FOR DECISION**

Ward	Project	Allowance Available	Application Amount Ex GST	Eligible Contribution Ex GST	Allowance Remaining
Hindmarsh Ward	Multicultural Community Centre SA - Purchase of a sound system for community activities	\$8,762.14	\$4,990.00	\$4,990.00	\$3,772.14

Assessment

- Application received 14 June 2023.
- The Multicultural Community Centre SA Inc is a newly formed group (soon to have their 1 year anniversary) and is located at the rear hall of the Greek Free Evangelical Church at 59 Tait Street Renown Park.
- Activities undertaken by the group include the rescue of edible food to cook a free lunch each Saturday at the hall for 60-70 people. Refugees, homeless, elderly, international students and others benefit from this activity. Other activities include live music, sports and games, and the group proposes to provide free music lessons.
- Cr Alice Campbell has visited the group and is to report back on her visit.
- Applicant is incorporated. Evidence of Incorporation obtained. Incorporation has only recently occurred on 3 April 2023.
- Applicant ABN provided and checked. ABN active from 13 June 2023.
- The group does not produce any financial statements as they rely on contributions from the group for donations of goods. No cash is received by the group. A copy of the group's recently opened bank account was provided.
- **Applicant has acknowledged that they would need to return grant money if the purchase could not go ahead, if they were not able to cover any shortfall between costs and grant funding.**
- Applicant has only recently been incorporated on 3 April 2023 and has not held any Annual General Meetings. Following obtaining an ABN and Incorporation status, the group now has a new bank account to use for the group.
- Applicant has provided 2 quotes for the items being requested for purchase by the grant funds, which is a requirement of the Guideline given the individual expense is over \$3,000.00 ex GST.
- Grant expense budget was not required to be provided.
- DWA funding received in the last 4 years:
 - **Nil.**
- Other council funding, subsidies or support received in the last 4 years:
 - **Nil known.**

Ward	Project	Allowance Available	Application Amount Ex GST	Eligible Contribution Ex GST	Allowance Remaining
Henley Ward	Henley and Grange Arts Society Inc - Subsidised purchase of an air conditioner, driveway upgrade, and stormwater damage repairs and replacements	\$22,000.00	\$5,000.00	\$5,000.00	\$17,000.00

Assessment

- Application received 4 July 2023.
- Applicant is located at Henley and Grange Memorial Oval.
- Applicant is incorporated. Evidence of Incorporation obtained.
- Applicant ABN provided and checked.
- Unaudited financial statements for the financial year ended 31 December 2022 were provided, including Income & Expenses, Balance Sheet, and Asset & Liabilities.
- Minutes of Annual General Meeting held on 20 February 2023 were provided, including President's Report.
- Applicant has provided 2 quotes for the air conditioner, given the expense is over \$3,000 ex GST and 1 quote for the driveway work, given the expense is over \$1,000 ex GST.
- Grant expense budget was provided as per the Guidelines.
- DWA funding received in the last four years:
 - **2021/22:** \$5,000.00 - Subsidised purchase of art display screens and hangers.
 - **2020/21:** \$5,000.00 - Subsidised purchase of a new kiln.
 - **2019/20:** \$5,000.00 - Subsidised purchase and erection of a storage shed and veranda adjacent to existing Council building.
- Other council funding, subsidies or support received in the last four years:
 - Applicant built the building on Council land in 1986 and are responsible for all their costs in maintaining the building. No lease fees apply.

APPENDIX 2

Discretionary Ward Allowance applications and status - 2023/2024

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
					Applicant	SEMAPHORE PARK									
						Projects	\$22,000						\$22,000.00		

Total Spend to Date \$0.00 \$22,000.00 BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION)

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
					Applicant	GRANGE									
						Projects	\$22,000								

Total Spend to Date \$0.00 \$22,000.00 BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)

Discretionary Ward Allowance applications and status - 2023/2024

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes	
					HENLEY											
23/147169	4/07/23	Decision	Up to Council 24/07/23		Applicant Henley and Grange Arts Society Inc	Projects Subsidised replacement of air conditioner, gravel driveway with concrete, and gutter.	\$22,000	\$5,000.00	\$5,000.00		NO	\$5,000.00	\$17,000.00			
											Total Spend to Date	\$0.00	\$0.00	\$22,000.00	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)	

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes	
					WOODVILLE											
23/100602	10/05/23	Deferred	Pending 3rd quote		Applicant Club of Donauschwaben of SA	Projects Exterior painting of front of clubrooms	\$22,000	\$5,000.00	\$5,000.00		NO	\$5,000.00	\$17,000.00		12/07 Applicant notified deferred and 3rd quote requested.	
23/126020	9/06/23	Approved	CL 10/07/23, Item 6.75		Italian Benevolent Foundation (Bene Aged Care)	Purchase of fittings, fixtures and equipment for onsite hair salon		\$4,992.85	\$4,992.85	\$2,496.43	YES	\$5,492.14	\$12,007.15		Approved by both Woodville ward and Beverley ward for 50/50 = \$2,496.43 and \$2,496.42. 12/07 Applicant notified approved and tax invoice requested.	
23/158973	14/07/23	Under assessment			West Croydon Football Club	Purchase of Indigenous guernseys and specially designed footballs		\$4,717.75	\$4,717.75		NO	\$4,717.75	\$7,289.40			
											Total Spend to Date	\$2,496.43	\$0.00	\$19,503.57	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)	

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes	
					WEST WOODVILLE											
23/80023	15/04/23	Approved - partial	CL 10/07/23, Item 6.75		Applicant Madonna Dei Martiri Molfetta Club Inc	Projects Subsidised purchase of new stove for clubroom	\$22,000	\$5,000.00	\$5,000.00	\$2,500.00	NO	\$2,500.00	\$19,500.00		12/07 Applicant notified partially approved and payment voucher raised.	
23/90001	28/04/23	Approved - partial	CL 10/07/23, Item 6.75		Italian Home Delivered Meals and Services Inc (Nonna's Cucina)	Subsidised purchase of Planetary Mixer for kitchen		\$5,000.00	\$5,000.00	\$2,500.00	YES	\$2,750.00	\$17,000.00		13/07 Applicant notified partially approved and tax invoice requested.	
											Total Spend to Date	\$2,500.00	\$2,500.00	\$19,500.00	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)	

Discretionary Ward Allowance applications and status - 2023/2024

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
					FINDON										
					Applicant	Projects	\$22,000								
23/80240	16/04/23	Under assessment	Waiting on development approval		Findon Skid Kids	Subsidised purchase and installation of 3 grandstands		\$5,000.00	\$5,000.00		NO				3/05 Brought forward from 22/23 spreadsheet.
23/112961	24/05/23	Approved	CL 10/07/23, Item 6.75		Volleyball SA	Subsidised purchase of office furniture for 'Pathway' team to assist with community programs		\$2,999.00	\$2,999.00		YES	\$3,298.90	\$19,001.00		12/07 Applicant notified approved and tax invoice requested. 14/07 Tax invoice received and processed for payment.

Total Spend to Date \$0.00 **\$22,000.00** BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
					HINDMARSH										
					Applicant	Projects	\$22,000								
23/97905	8/05/23	Approved	CL 10/07/23, Item 6.75		SA Circus Centre (Cirkidz Inc)	Subsidised purchase of a new Teeterboard		\$5,000.00	\$5,000.00		YES	\$5,500.00	\$17,000.00		12/07 Applicant notified approved and tax invoice requested.
23/101587	11/05/23	Approved	CL 10/07/23, Item 6.75		West Croydon and Kilkenny RSL	Subsidised replacement air conditioner units		\$5,000.00	\$5,000.00		NO	\$5,000.00	\$12,000.00		13/07 Applicant notified approved and payment voucher raised.
23/138883	23/06/23	Approved	CL 10/07/23, Item 6.75		Sustainable Communities SA Inc (Bowden Brompton Repair Café)	Purchases for the set-up of Bowden Brompton Repair Café at 19 On Green		\$3,237.86	\$3,237.86		NO	\$3,237.86	\$8,762.14		13/07 Applicant notified approved and payment voucher raised.
23/130578	14/06/23	Decision	Up to Council 24/07/23		Multicultural Community Centre SA Incorporated	Purchase of a sound system for community activities		\$4,990.00	\$4,990.00		NO	\$4,990.00	\$3,772.14		

Total Spend to Date \$0.00 **\$22,000.00** BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
					BEVERLEY										
					Applicant	Projects	\$22,000								
23/126020	9/06/23	Approved	CL 10/07/23, Item 6.75		Italian Benevolent Foundation (Bene Aged Care)	Purchase of fittings, fixtures and equipment for onsite hair salon		\$4,992.85	\$4,992.85	\$2,496.42	YES		\$19,503.58		Approved by both Woodville ward and Beverley ward for 50/50 = \$2,496.43 and \$2,496.42.

Total Spend to Date \$2,496.42 **\$19,503.58** BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)

APPENDIX 3

Discretionary Ward Allowance applications and status - 2022/2023

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
SEMAPHORE PARK															
Applicant						Projects									
							\$17,250								
22/263466	20/11/22	INELIGIBLE			Semaphore Park Community Garden Inc	Installation of off grid power supply and sleepers for garden beds		\$4,768.43	\$0.00	\$0.00		\$0.00	\$17,250.00		Applicant ineligible - has received grant funds for same project 3 times in past 4 years.
22/267711	24/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/22	Torrens Rowing Club Inc	Purchase of rowing shoes, rowing seats, oars, and seat slides		\$3,768.00	\$3,768.00	\$3,768.00	YES	\$4,144.80	\$13,482.00	23/44542	13/12 applicant notified approved and tax invoice requested. 15/12 Tax invoice received and processed for payment. 21/12 Payment made by EFT and funding letter sent. 2/03 SOA finalised.
23/8401	12/01/23	Acquitted	CL 13/02/23, Item 6.24	28/02/23	West Lakes Sports Club Inc	Purchase of a Smart TV		\$1,395.00	\$1,395.00	\$1,395.00	YES	\$1,534.50	\$12,087.00	23/88893	14/02 Applicant notified approved and tax invoice requested. 15/02 Tax invoice received and processed for payment. 28/02 Payment made via EFT and funding letter sent. 27/04 SoA finalised.
23/11265	17/01/23	Acquitted	CL 13/02/23, Item 6.24	24/02/23	The Henley & Grange Baseball Club Inc (West Lakes Sports Club)	Subsidised purchase of lawnmower for volunteer grounds crew		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$9,087.00	23/122223	14/02 Applicant notified approved and payment voucher raised. 24/02 Payment made via EFT and funding letter sent. 6/06 SOA finalised.
23/18436	29/01/23	WITHDRAWN	Development approval required		West Lakes Bowling Club Inc (Club West Lakes)	Subsidised installation of footing, wiring and erection of light pole		\$4,100.00	\$4,100.00		NO				13/02 Application has been put on hold due to development approval being required.
23/21753	1/02/23	Acquitted	CL 14/03/23, Item 6.34	23/03/23	Lakes Sports & Community Club (Club West Lakes)	Purchase of a pie warmer and a kitchen trolley		\$1,087.00	\$1,087.00	\$1,087.00	YES	\$1,195.70	\$8,000.00	23/152784	16/03 Applicant notified approved and tax invoice requested. 23/03 Payment made via EFT and funding letter sent.
23/49426	8/03/23	Approved	CL 27/03/23, Item 6.38	5/04/23	(Canoe SA trading as) Paddle SA	Purchase of office furniture		\$2,102.25	\$2,102.25	\$2,102.25	YES	\$2,312.47	\$5,897.75		28/03 Applicant notified approved and tax invoice requested. 30/03 Tax invoice received and processed for payment. 5/04 Payment made via Eft and funding letter sent.
23/50251	8/03/23	Acquitted	CL 27/03/23, Item 6.38	5/04/23	North West Junior Soccer Association	Purchase of 2 line marking machines		\$4,730.00	\$4,730.00	\$4,730.00	NO	\$4,730.00	\$1,167.75	23/157964	28/03 Applicant notified approved and payment voucher raised. 5/04 Payment made via EFT and funding letter sent. 14/07 SOA finalised.
Total Spend to Date										\$16,082.25		\$1,167.75	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION)		

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
GRANGE															
Applicant						Projects									
							\$17,250								
22/266576	23/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program		\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$16,750.00	23/104743	Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent. 15/05 SOA finalised.
23/61011	22/03/23	Acquitted	CL 11/04/23, Item 6.43	25/04/23	The Charles Sturt Memorial Museum Trust Inc	Subsidised electrical upgrade at the State Heritage Listed "The Grange" to make the building electrically compliant		\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$11,750.00	23/136299	17/04 Applicant notified approved and tax invoice requested. 19/04 Tax invoice received and processed for payment. 25/04 Payment made via EFT and funding letter sent. 21/06 SOA finalised.
23/75303	9/04/23	INELIGIBLE			Grange Surf Life Saving Club Inc	Subsidised purchase of an All-Terrain Vehicle		\$5,000.00	\$0.00						Application is for the reimbursement for items already purchased. Retrospective funding is ineligible under the Guidelines.
23/87015	25/04/23	INELIGIBLE			Seaton Ramblers Football & Sports Club	Recovery of expenses to replace 3 light globes and 2 glass covers on oval light towers		\$4,185.78	\$0.00						Application is for the reimbursement for items already purchased. Retrospective funding is ineligible under the Guidelines.
23/94857	3/05/23	Approved	CL 22/05/23, Item 6.60	8/06/23	Grange Surf Life Saving Club Inc	Purchase of 2 new rescue boards		\$4,790.00	\$4,790.00	\$4,790.00	YES	\$5,269.00	\$6,960.00		24/05 Applicant notified approved and tax invoice requested. 29/05 Tax invoice received and processed for payment. 8/06 Payment made via EFT and funding letter sent.
Total Spend to Date										\$10,290.00		\$6,960.00	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)		

Discretionary Ward Allowance applications and status - 2022/2023

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes	
HENLEY																
23/31782	14/02/23	Acquitted	CL 14/03/23, Item 6.34	23/03/23	Applicant The Rotary Club of Charles Sturt Grange Inc - The Toy Boys	Projects Subsidised purchase of replacement radial arm saw	\$17,250	\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$12,250.00	23/146565	16/03 Applicant notified approved and payment voucher raised. 23/03 payment made via EFT and funding letter sent. 3/07 SOA finalised.	
23/70461	3/04/23	Approved	CL 24/04/23, Item 6.50	25/05/23	West Beach Surf Lifesaving Club	Subsidised purchase of rescue training boards		\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$7,250.00		26/04 Applicant notified approved and tax invoice requested. 8/05 Tax invoice received and processed for payment.	
23/81572	18/04/23	Approved	CL 22/05/23, Item 6.60	8/06/23	Marine Discovery Centre	Purchase of digital signage for the Marine Discovery Centre		\$2,595.00	\$2,595.00	\$2,595.00	YES	\$2,854.50	\$4,655.00		24/05 Applicant notified approved and tax invoice requested. 30/05 Tax invoice received and processed for payment. 08/06 Payment made via EFT and Funding letter sent	
Total Spend to Date											\$12,595.00	\$0.00	\$4,655.00	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)		

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes	
WOODVILLE																
22/263838	21/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/23	Applicant Vietnamese Community in Australia, SA Chapter Inc	Projects Greening project - Water tanks, shade sails, wicking beds, trees and plantings	\$17,250	\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$12,250.00	23/88408	13/12 Applicant notified approved and tax invoice requested. Finance to update bank details. 14/12 Invoice received and processed for payment. 21/12 Payment made by EFT and funding letter sent.	
22/266576	23/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program		\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$11,750.00	23/104743	Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent. 15/05 SOA finalised.	
22/274026	2/12/22	Approved	CL 23/01/23, Item 6.15	22/2/23	Meals on Wheels SA partnership with St Margaret's Kindergarten	Intergenerational Playgroup Program		\$3,589.20	\$3,589.20	\$3,589.20	YES	\$3,948.12	\$8,160.80		24/01 Applicant notified approved and tax invoice requested. 13/02 Tax invoice received and processed for payment. 24/02 Payment made via EFT and funding letter sent.	
23/7011	11/01/23	Acquitted	CL 23/01/23, Item 6.15	31/01/23	Elizabeth Williamson Cheltenham Stobie Pole Group	Stobie Pole Art Works in Cheltenham		\$2,901.83	\$2,901.83	\$2,901.83	NO	\$2,901.83	\$5,258.97	23/135875	24/01 Applicant notified approved and new creditor requested. 31/01 Payment made via EFT and funding letter sent. 20/06 SOA finalised and complete.	
23/34965	17/02/23	Acquitted	CL 14/03/23, Item 6.34	23/03/23	Woodville District and German Table Tennis Clubs	Subsidised purchase of court dividers to be located at the Woodville Table Tennis Centre		\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$258.97	23/128728	16/03 Applicant notified approved and payment voucher raised. 27/03 Payment made via EFT and funding letter sent.	
Total Spend to Date											\$16,991.03	\$0.00	\$258.97	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)		

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
WEST WOODVILLE															
22/115781	29/05/22	Acquitted	CL 12/12/22, Item 6.128	21/12/22	Applicant Woodville City Soccer Club (Western Strikers)	Projects Purchase of 10 round foldable tables and a trolley	\$17,250	\$4,021.88	\$4,021.88	\$4,021.88	YES	\$4,424.07	\$13,228.12	23/136367	13/12 applicant notified approved and tax invoice requested. Tax invoice received and processed for payment. 21/12 Payment made by EFT and funding letter sent.
22/266576	23/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/22	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program		\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$12,728.12	23/104743	Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent. 15/05 SOA finalised.
22/111263	23/05/22	Acquitted	CL 23/01/23, Item 6.15	8/02/23	Woodville Orion Tennis Club Inc	Provision and installation of Public Address system at the club		\$5,723.30	\$5,723.30	\$5,723.30	NO	\$5,723.30	\$7,004.82	23/104715	24/01 Applicant notified approved and payment voucher raised. 10/02 Payment made via EFT and funding letter sent. 15/05 SOA finalised.
23/11595	18/01/23	Acquitted	CL 13/02/23, Item 6.24	22/2/23	Kats 'n Jammers Ukulele Group	Purchase of 8 mobile folding flip top tables		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$4,004.82	23/67622	14/02 Applicant notified approved and New Creditor requested. 15/02 Payment voucher raised. 22/2 Payment made via EFT and funding letter sent. 29/03 SOA finalised.
23/80023	15/04/23	Under assessment - Moved to July spreadsheet	Did not provide further information requested		Madonna Dei Martiri Molfetta Club Inc	Subsidised purchase of new stove for clubroom							\$4,004.82		
23/89123	27/04/23	Approved	CL 22/05/23, Item 6.60	8/06/23	Woodville Bowling Club	Purchase of 3 tables and 24 chairs to furnish new verandah space at the club		\$5,000.00	\$5,000.00	\$4,004.82	YES	\$4,405.30	-\$995.18		\$4,004.82 approved for West Woodville Ward and \$991.18 approved by Findon Ward. 25/05 Applicant notified approved and tax invoice requested. 30/05 Tax invoice received and processed for payment. 8/06 Payment made via EFT and funding letter sent.
Total Spend to Date									\$17,250.00	\$17,250.00	\$0.00	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)			

Discretionary Ward Allowance applications and status - 2022/2023

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
					FINDON										
					Applicant										
22/266576	23/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program	\$17,250	\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$16,750.00	23/104743	Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent. 15/05 SOA finalised.
23/21862	1/02/23	Acquitted	CL 27/02/23, Item 6.32	8/03/23	Fulham Cricket Club Inc	Purchase of marquees, scoreboards and catching bats		\$4,813.00	\$4,813.00	\$4,813.00	NO	\$4,813.00	\$11,937.00	23/87747	2/03 applicant notified approved and payment voucher raised. 8/03 Payment made via EFT and funding letter sent. 26/04 SoA finalised.
23/55878	15/03/23	Acquitted	CL 11/04/23, Item 6.43	19/04/23	Orange Tree Quilters	Purchase of cotton fabrics, electrical equipment and ironing mats		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$8,937.00	23/140660	17/04 Applicant notified approved and payment voucher raised. 19/04 Payment made via EFT and funding letter sent. 26/06 SOA finalised.
23/80240	16/04/23	ON HOLD - MOVED TO July spreadsheet	Development approvals required.		Findon Skid Kids	Subsidised purchase and installation of 3 grandstands		\$5,000.00	\$5,000.00		NO				21/04 Application has been put on hold due to development approvals being required.
23/93295	2/05/23	Approved	CL 22/05/23, Item 6.60	15/06/23	The Scout Association of Australia SA Branch - Kidman Park Scout Group	Purchase of one air conditioner, service two others and acknowledgment plaque within the Scout Hall		\$4,167.41	\$4,167.41	\$4,167.41	YES	\$4,584.15	\$4,769.59		25/05 Applicant notified approved and tax invoice requested. 7/06 Tax invoice received and processed for payment. 16/06 Payment made via EFT and funding letter sent.
23/89123	27/04/23	Approved	CL 22/05/23, Item 6.60	8/06/23	Woodville Bowling Club	Purchase of 3 tables and 24 chairs to furnish new verandah space at the club		\$5,000.00	\$995.18	\$995.18	YES	\$1,096.69	\$3,774.41		\$4,004.82 approved from West Woodville Ward and \$991.18 approved from Findon Ward. 25/05 Applicant notified approved and tax invoice requested. 8/06 Payment made via EFT and funding letter sent.
Total Spend to Date										\$13,475.59		\$3,774.41	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)		

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					HINDMARSH										
					Applicant										
22/266576	23/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program	\$17,250	\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$16,750.00	23/104743	Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent. 15/05 SOA finalised.
23/41765	27/02/23	Acquitted	CL 27/03/23, Item 6.38	5/04/23	St Barnabas Anglican Church Croydon	Purchase and installation of new gas heaters		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$13,750.00	23/151668	28/03 Applicant notified approved and payment voucher raised. 5/04 Payment made via EFT and funding letter sent.
23/53010	12/03/23	WITHDRAWN			Hindmarsh Residents Association Community Archive Group	Once off engagement of professional services to assist in historical recordings		\$2,997.50							Application updated with clarity around event. 27/03 Application withdrawn by applicant due to volunteer offering services.
23/87018	25/04/23	Approved	CL 22/05/23, Item 6.60	8/06/23	Fitzroy Community Club Inc	Subsidised removal and replacement of concrete pavers under club verandah		\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$8,750.00		24/05 Applicant notified approved and tax invoice requested. 29/05 Tax invoice received and processed for payment. 8/06 Payment made via EFT and funding letter sent.
23/94408	3/05/23	Approved	CL 22/05/23, Item 6.60	15/06/23	Adelaide Bike Kitchen	Upgrade of tools and accessories for public bike mechanics workshop and printing advertising material costs		\$2,559.00	\$2,559.00	\$2,559.00	NO	\$2,559.00	\$6,191.00		24/05 Applicant notified approved and payment voucher raised. 16/06 Payment made via EFT and funding letter sent.
23/92711	6/05/23	Approved	CL 22/05/23, Item 6.60	8/06/23	The Croatian Club Adelaide Inc	Purchase of a photocopier		\$4,995.00	\$4,995.00	\$4,995.00	YES	\$5,494.50	\$1,196.00		24/05 Applicant notified approved and tax invoice requested. 29/05 Tax invoice received and processed for payment. 8/06 payment made via EFT and funding letter sent.
Total Spend to Date										\$16,054.00		\$1,196.00	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)		

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
					BEVERLEY										
					Applicant										
22/266576	23/11/22	Acquitted	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program	\$17,250	\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$16,750.00	23/104743	Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent. 15/05 SOA finalised.
23/13670	20/01/23	Acquitted	CL 27/02/23, Item 6.32	16/03/23	Ankit Chaudhary	Purchase and installation of mat at cricket practice nets at Langman Reserve		\$2,941.00	\$2,941.00	\$2,941.00	NO	\$2,201.00	\$13,809.00	23/146109	28/02 Applicant notified approved and new creditor requested. 7/03 payment voucher raised. 16/03 payment made via EFT and funding letter sent. 26/06 Invoice raised for \$740 unspent funds. 3/07 SOA finalised.
Total Spend to Date										\$3,441.00		\$13,809.00	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)		

7. MOTIONS ON NOTICE

7.05 MOTION ON NOTICE - 30 YEARS GOVERNOR OF HINDMARSH

TO: Council

FROM: Governance Officer - Aaron Galanti

DATE: 24 July 2023

Brief

A Motion on Notice has been received from Councillor Kelly Thomas for Council to congratulate the Tonkin family for the Governor Hindmarsh Hotel's 30th birthday.

Recommendation

- 1. Councillor Thomas would like the Council to join with her in extending a warm congratulations to the Tonkin Family from the Governor Hindmarsh Hotel for their 30th birthday.**
- 2. That the Mayor write to the Governor Hindmarsh Hotel congratulating them on their 30th birthday.**
- 3. That Councillor Thomas' notes be included in the minutes.**

Preamble

The Governor Hindmarsh Hotel, also known as "The Gov", are a very much loved and respected business in our community who take every opportunity to embrace and be a part of our community. They have recently made it through the Covid pandemic, and it would be lovely to be able to recognise them and wish them a Happy 30th birthday.

Being a proprietor of a small but well know business in the Council area, they are a very successful community minded family business.

CEO COMMENTS: (Manager Governance & Operational Support).

There is no policy, risk or financial implications if Council endorses this motion.

7.06 MOTION ON NOTICE - AMENDMENT OF COUNCIL RESOLUTIONS - GRANTING OF DISCRETIONARY WARD ALLOWANCE FUNDS

TO Council

FROM: Governance Officer - Aaron Galanti

DATE: 24 July 2023

Brief

A Motion on Notice has been received from Councillor Nicole Mazeika for Council to amend two decisions made by Council at the Council meeting 10 July 2023.

The decisions proposed to be amended relate to the granting of Discretionary Ward Allowance funds to Madonna Dei Martiri - Molfetta Club, and Italian Home Delivered Meals Services -Nonna's Cucina.

Recommendation

- 1. That Council amend the original motion endorsed at the Council meeting of 10 July 2023 to grant the additional \$2,500.00 requested by the Molfetta Club.**
- 2. That Council amend the original motion endorsed at the Council meeting of 10 July 2023 to grant the additional \$2,500.00 requested by the Italian Home Delivered Meals Services - Nonna's Cucina.**

Preamble

The following preamble has been provided by Councillor Nicole Mazeika:

Madonna Dei Martiri - Molfetta Club

The club contacted me to advise that they would not have waited for the new financial year (and an increase in the DWA by \$500) if there was not an opportunity to receive all funding as all criteria was met.

This assessment should be done so against the current guidelines for procedural and good governance reasons.

It is important to note that their oven is unusable. It does not hold temperature, so it does not heat up. They cannot cook the food for community events that are upwards of 150 people and is a food safety risk.

Italian Home Delivered Meals Services - Nonna's Cucina

Based on the discussions in the Chamber on the night with queries that funding was provided within the four (4) year period, could have influenced peoples voting decisions in the Chamber. It was later confirmed it was not in the four (4) year period, as per the appendix in the agenda.

This not-for-profit is located in the West Woodville Ward, but services residents within the whole of City of Charles Sturt.

All funding criteria was met. This assessment should be done so against the current guidelines for procedural and good governance reasons.

Previous Resolutions of Council on 10 July 2023:

Motion

4. That the Discretionary Ward Allowance application for Madonna Dei Martiri Molfetta Club Inc for \$2,500.00 (no GST) be approved from West Woodville Ward.

Carried

(Refer CL 10/07/23, Item 6.75 - part 4)

Motion

5. That the Discretionary Ward Allowance application for Italian Home Delivered Meals and Service Inc for \$2,500.00 (ex GST) be approved from West Woodville Ward.

Carried

(Refer CL 10/07/23, Item 6.75 - part 5)

CEO COMMENTS: (Manager Governance & Operational Support)

The Local Government (Procedures at Meetings) Regulations 2013 - Regulation 12(3) affords members the ability to put forward a written notice of motion to revoke or amend a resolution of Council passed since the last general election.

The motions endorsed by Council at the meeting of 10 July 2023 have already been enacted therefore cannot be revoked. Council can make a decision to amend the motion to provide the additional funding to the two applicants taking into consideration preamble provided by Councillor Mazeika.

The DWA Guidelines provide the eligibility criteria and one of these is that applicants can request up to a maximum of \$5,000 for capital purchases.

Staff assess the DWA's against the eligibility criteria and present recommendations to Council and the guidelines outline the considerations that Council may consider and these are:

Applications for programs, activities or expenses being incurred should only be considered by the Council in the financial year in which they will occur. Exceptions may be granted where the application is for an activity occurring early in the new financial year.

When considering an application, Council may consider and review:

- *To what extent the objectives of the applicant and their request for funding is aligned to the identified priorities in Council's Community Plan;*
- *The proportion of the local community the grant will benefit, and whether the application observes and promotes principles of social diversity, access, inclusion and disadvantage;*
- *Whether the activity creates long-term social, cultural or economic value for the community;*
- *If the applicant has considered and demonstrated how the activity can become sustainable and independent of future Council support;*
- *The extent of funding and other support the applicant has received from Council over the last four years, including fee waivers, rate rebates, support and assistance, and funding received from other Council grant programs;*
- *If the applicant has accessed DWA funding previously or in the current year, and if this was for the same activity as being applied for in the current application;*
- *If the application duplicates an existing service or program that operates in the City, or if it will contravene an existing City of Charles Sturt Policy or Operating Guideline; and*
- *Availability of ward funds.*

It is ultimately Council's decision on whether to accept, not accept and/or amend the amount requested and whilst not common there have been instances where Council has made a determination to not accept an application or amend the funding amount.

Of the allocated \$22,000 for the West Woodville Ward there is a remaining balance of \$17,000.00.

7.07 MOTION ON NOTICE - AMENDMENT OF DISCRETIONARY WARD ALLOWANCE GUIDELINES

TO Council

FROM: Governance Officer - Aaron Galanti

DATE: 24 July 2023

Brief

A Motion on Notice has been received from Councillor Nicole Mazeika for Council to amend the maximum amount per Discretionary Ward Allowance (DWA) application to \$2,500.00, and to require only one quote, for the 23/24 financial year.

Recommendation

- 1. That the DWA Guidelines are amended to reduce the maximum amount per application to \$2,500.00 and require only 1 quote.**
- 2. That this is only applicable for the 23/24 Financial Year.**
- 3. That the allocated funding for the DWA program is reconsidered as part of the 24/25 budget process.**
- 4. That applications which are currently being assessed should be done so against the current guidelines for procedural and good governance reasons.**

Preamble

As part of the recent endorsed Annual Business Plan and Budget the annual funding available for Discretionary Ward Allowance (DWA) was reduced from \$276,000 to \$176,000. Previously this equated to \$34,500 per Ward and with the reduced funding this now equates to \$22,000 per Ward.

With the reduced funding it is proposed that the Guidelines (refer **Appendix 1**) are amended to reduce the maximum for all applications to \$2,500 and that they require only one quote.

CEO COMMENTS: (Manager Governance & Operational Support)

The current Guidelines have specific requirements for maximum vales (ex gst) which are:

- \$3,000 for individuals and unincorporated groups and this only requires one quote if the request is between \$1,000 and \$3,000.
- \$5,000 for new building project or capital/works and for anything over \$3,000 requires two quotes.

All approved grants, if over \$250, must complete a Statement of Acquittal Form, showing evidence of payment and if \$3,000 or over must provide a written summary of the grant funding outcomes.

By reducing the maximum amount per application it will provide the opportunity to spread the funding more broadly across the financial year.

If all applications are only able to request a maximum of \$2,500 from the DWA funding no matter if they are individuals, unincorporated or incorporated and are required only to provide 1 quote it will simplify the administrative process.

As detailed above any approved funding \$3,000 or over must provide a written summary of the grant funding outcomes. This additional step could be viewed as a double up as applicants are required to provide the intended outcomes when submitting their DWA. This does create delays in finalising the acquittal process and the outcomes are not provided back to Council for consideration. If the funding is reduced to a maximum of \$2,500 per application there will no longer be a requirement for successful applicants to provide a written summary and will reduce the administrative effort for both the applicant and Council staff.

Attachment

#	Attachment
1	Appendix 1 - Discretionary Ward Allowance Guidelines 2023

APPENDIX 1



DISCRETIONARY WARD ALLOWANCE

Guidelines



DISCRETIONARY WARD ALLOWANCE

Guidelines



What is the Discretionary Ward Allowance Grant?

The Discretionary Ward Allowance (DWA) provides each of the eight council wards with grant funds of up to \$22,000 excluding GST, per ward, per financial year. The funds are intended to assist eligible applicants with funding for programs, activities and minor equipment purchases which support Council's identified community priorities in its [Community Plan](#).

The DWA grant program is intended to create sustainable initiatives rather than building financial dependency and, as such, is not intended to be a recurring funding source. The DWA grant program shall support the initial delivery of new activities or provide one-off financial assistance for an expense that aims to benefit the community, and which the applicant is not able to self-fund. The same project/expense type can only be funded for a maximum of three times in any four-year period. Funding in one year does not guarantee funding in following years.

The establishment and operation of the DWA is derived from Council's powers under Section 137 of the Local Government Act 1999.

Who is eligible to apply?

APPLICANT ELIGIBILITY	YES	NO
Not for profit group, community group or voluntary organisation, legally constituted as an incorporated association in accordance with the Associations Incorporations Act 1987.	✓	
Individual or unincorporated group, not carrying on a for profit business related to the application, up to a maximum application amount of \$3,000.	✓	
Community based groups within a school setting, provided they can demonstrate that the initiative: <ul style="list-style-type: none"> - Is not part of DECD curriculum; - Is not a capital purchase or capital works expense; and - Is not a core DECD funding responsibility. 	✓	
For profit organisations including commercial entities, businesses and sole traders.		✗
Registered political parties as identified on the Australian Electoral Commission webpage.		✗
Government agencies.		✗
Applicants who have an outstanding Council grant acquittal or who have not yet complied with the requirements of a previous Council grant application.		✗
Applicants who have a debt owing to Council where no repayment arrangement has been agreed to or which is not being complied with.		✗

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What application requests will be eligible for funding?*

GRANT REQUEST	YES	NO
Delivery of a community program or initiative.	✓	
Minor plant and equipment purchases up to a maximum purchase price of \$5,000 excluding GST, per application.	✓	
Once-off support for a professional or contractual service required for the delivery of community services or programs.	✓	
Minor operational expenses excluding salaries and wages (including items such as stationery, printing, utilities, insurance, communications etc), up to a maximum amount of \$300 excluding GST, per applicant, per annum.	✓	
New building projects or capital purchases/works, limited to a maximum application amount of \$5,000 excluding GST, per application.	✓	
Applications that demonstrate that the program or initiative will be delivered within the City or deliver outcomes specific to Charles Sturt residents and its Community.	✓	
Delivery of an event. <i>Please refer to the Events & Festivals Sponsorship program and guidelines to determine if your event is eligible to apply for funding.</i>		✗
Purchase of gifts or prizes.		✗
Payment of outstanding debts or loans.		✗
Payment of salaries, wages, stipends, honorariums, or any other payment for personal service which is the responsibility of the applicant organisation. This includes payments to club members and/or volunteers.		✗
Travel expenses, including transport and accommodation.		✗
Liquor licensing costs.		✗
Where the project has already commenced, or items, expenses or services have already been paid for (e.g. seeking reimbursement), therefore making the application or expense retrospective.		✗
Applications for any activity or expense which has received a DWA grant or other Council grant or funding three times in the last four years.		✗

**This is not intended to be an exhaustive list but demonstrates the types of activities that will and will not be considered for funding.*

DISCRETIONARY WARD ALLOWANCE

Guidelines



Program principles

The following principles guide decision making across the DWA Grant Program.

Inclusion and Accessibility

Projects and activities that respond to the aim of an inclusive Charles Sturt community by encouraging and enabling active participation from all members across our socially diverse community.

Responsiveness

Projects and activities that will identify and respond to needs of the participants.

Capacity building

Projects and activities that will strengthen local assets and create sustainable and environmentally friendly communities.

Community wellbeing

Projects and activities that will create and encourage healthy living.

Assessment Considerations

Applications for programs, activities or expenses being incurred should only be considered by the Council in the financial year in which they will occur. Exceptions may be granted where the application is for an activity occurring early in the new financial year.

When considering an application, Council may consider and review:

- To what extent the objectives of the applicant and their request for funding is aligned to the identified priorities in Council's [Community Plan](#);
- The proportion of the local community the grant will benefit, and whether the application observes and promotes principles of social diversity, access, inclusion and disadvantage;
- Whether the activity creates long-term social, cultural or economic value for the community;
- If the applicant has considered and demonstrated how the activity can become sustainable and independent of future Council support;
- The extent of funding and other support the applicant has received from Council over the last four years, including fee waivers, rate rebates, support and assistance, and funding received from other Council grant programs;
- If the applicant has accessed DWA funding previously or in the current year, and if this was for the same activity as being applied for in the current application;
- If the application duplicates an existing service or program that operates in the City, or if it will contravene an existing City of Charles Sturt Policy or Operating Guideline; and
- Availability of ward funds.

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When to apply

DWA grants are open for submission all year round, subject to available ward funds, however no applications will be presented to Council during June. Applications to be considered within the current financial year must be submitted no later than within the first week of May. Applications received after that time will not be considered by Council until their first meeting of July.

The grant fund is replenished each financial year and only applications commencing in the current financial year will be considered for funding in that same year.

Please be aware that during the year of a General Election, applications cannot be considered from 1 July until following the General Election's declaration (usually around mid-December). During such a year, ensure your application is submitted by the end of April to ensure it can be considered by Council in May.

Given that retrospective funding is not eligible, be certain of your application's outcome before making any purchases and ensure you submit your application with enough time for it to be assessed and considered. It's best to submit your application a minimum of 4 weeks before you require the funding as this allows enough time to conduct the assessment and for it to be reported to and considered by Council.

How to apply

To make an application, applicants should visit the City of Charles Sturt's [Discretionary Ward Allowance](#) webpage and read the application information before completing the online application form. When completing the application form, applicants will be asked to upload the required supporting documentation, as below.

Incorporated groups:

- A copy of the applicant's most recent, audited, end of year Financial Statements or end of year Financial Statements approved by the authorised Accountant or Treasurer.
- The organisation's most recent Annual Report. If the organisation is not required to or does not produce an Annual Report they must provide a copy of their last held Annual General Meeting minutes and copies of the presented reports (President's report, Treasurer's report etc.).

All applicants:

- Where the grant request is for the purchase of multiple items/expenses, a budget must be submitted that details the components of the proposed project & grant expenditure.
- If any component of the application is for the purchase of a single item or service which exceeds \$1,000 but is less than \$3,000 excluding GST, the applicant must upload one quote for that specific item or service.
- If any component of the application is for the purchase of a single item or service which exceeds \$3,000 excluding GST, the applicant must upload two, comparative quotes for that

DISCRETIONARY WARD ALLOWANCE

Guidelines



specific item or service.

As retrospective funding is not eligible, care should be taken to not incur expenses for which funds are being sought until after the Council has passed a formal decision to approve the grant funds. The applicant will receive written acknowledgement from the Grant Administrator following consideration of the application at Council, notifying them of the Council's decision and instruction to arrange payment of approved funds.

Applicants are able to attend the Council Meeting when their application is being considered in order to know the outcome of their grant immediately. Applicants may also request a [Deputation](#) to speak to their application at the meeting in which Council will consider their application.

Acquittal and outcome reporting requirements

For approved DWA applications of up to \$250, acquittal of the grant will only require a statement signed by the organisation's authorised officer stating that the funds received have been or shall be expended for the purpose approved by Council.

All other approved DWA applications must be expended and acquitted within three months from receipt of the funds from Council. Where other arrangements have been agreed to with the Grant Administrator, for example an acquittal extension request, the applicant may be granted to no later than the end of the financial year in which the funds were granted to complete and submit the acquittal.

To acquit the grant, applicants must submit a signed Statement of Acquittal Form, accompanied by copies of tax receipts or paid tax invoices evidencing the complete expenditure of the approved grant funds. Approved grants of \$3,000 or greater must also provide a written summary (half-page or more) describing the outcomes of the project, including feedback from the community/users, how the City of Charles Sturt funding has been recognised, and photographs, if appropriate.

Any unspent funds on the approved application which are identified in the Statement of Acquittal must be returned to Council. The Grant Administrator will issue a tax invoice to the applicant in the amount of the unspent funds for reimbursement.

Any changes to the approved grant activity that would result in funding being expended in a way other than what was detailed in the approved application and grant budget may not be undertaken without prior written approval. Please contact the Grant Administrator as soon as this issue is identified.

Should a successful applicant not comply with the grant or acquittal and reporting requirements, or a Council audit on the expenditure of the funds reveal that they were not appropriately expended, Council reserves the right to seek reimbursement of those monies from the applicant or organisation.

The City of Charles Sturt or the DWA Grant Administrator may investigate or seek additional information associated with any application or acquittal, at their discretion.

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Funding Acknowledgement

The City of Charles Sturt is to be given written or printed acknowledgement of the funding in all correspondence, media releases, invitations and any advertising or promotional material related to the activity, program or expense being funded. Acknowledgement may also be attributed via newsletters, public noticeboards, banners and signage, and on social media and organisational webpages. A copy of the City of Charles Sturt logo will be provided to all successful applicants, along with guidelines on the use of the logo. The City of Charles Sturt also welcomes verbal acknowledgement of its support at any of the organisation's events or social functions.

Acknowledgements of funding should recognise the City of Charles Sturt. Agreement with a councillor or discussion to attribute funding to a specific councillor (or councillors) may give rise to breaches of the Local Government Act or Code of Conduct.

Disclaimer

Projects must comply with any relevant Federal, State and local government legislation or regulations and guidelines, including child protection requirements. For further information on this issue visit the SA Department for Education and Child Development website regarding Child related employment screening: <https://screening.dhs.sa.gov.au/>.

8. QUESTIONS ON NOTICE

Nil

9. MOTIONS WITHOUT NOTICE

[As previously identified and agreed by the Presiding Member]

10. QUESTIONS WITHOUT NOTICE

11. BUSINESS - PART 11 - CONFIDENTIAL ITEMS

Nil

12. REPORTS OF COMMITTEES - PART 11 - CONFIDENTIAL ITEMS

Nil

13. MEETING CLOSURE