

NOTICE OF MEETING

ASSET MANAGEMENT SERVICES COMMITTEE

AGENDA & REPORTS

for the meeting

commencing at 06:00 PM on Monday, **17 August 2020**

Meeting Room CC1

To All Members of Asset Management Committee

Councillor Thomas - Presiding Member
Councillor Ferrao - Deputy Presiding Member
Her Worship the Mayor, Angela Evans (ex officio)
Councillor Campbell
Councillor Nguyen
Councillor Mitchell
Councillor Scheffler
Councillor Sykes
Councillor Turelli

A handwritten signature in blue ink, appearing to read "AR", with a stylized flourish at the end.

ADRIAN RALPH
GENERAL MANAGER ASSET MANAGEMENT SERVICES

Dated 12 August 2020

TABLE OF CONTENTS

1. COMMITTEE OPENING	4
1.1 ACKNOWLEDGEMENT	4
1.2 APOLOGIES AND LEAVE OF ABSENCE	4
2. CONFIRMATION OF MINUTES	4
3. DEPUTATIONS	4
4. BUSINESS	4
4.63 TREE LOCATED IN FRONT OF 23 MERLIN ROAD FULHAM GARDENS	4
Brief	
<p>A request has been received to remove a non-regulated Liquidambar (<i>Liquidambar styraciflua</i>) located in front of 23 Merlin Road, Fulham Gardens, by the adjoining resident. This report presents the requestors reasons for removal and the outcome of the assessment of the tree removal request in accordance with the Council's Tree and Streetscape Policy.</p>	
APPENDIX 1	10
APPENDIX 2	11
APPENDIX 3	12
APPENDIX 4	16
APPENDIX 5	19
APPENDIX 6	20
4.64 WHOLE STREET PLANTING 2021	21
Brief	
<p>To outline the 2020/21 annual Whole Street Planting Program and seek approval to commence the community consultation process.</p>	
APPENDIX 1	36
APPENDIX 2	41
APPENDIX 3	51
APPENDIX 4	55
4.65 AMEND COMMUNITY LAND MANAGEMENT PLAN - POINT MALCOLM	57
RESERVE AND SEMAPHORE SURF LIFESAVING CLUB	
Brief	
<p>Council staff have been working to amend Community Land Management Plans for all Council owned or managed lands. This report provides proposed amended Community Land Management Plans for Point Malcolm Reserve and Semaphore Surf Lifesaving Club for consideration and further seeks the endorsement of Council to commence community consultation on these draft management plans.</p>	
APPENDIX 1	61
APPENDIX 2	70
APPENDIX 3	80

4.66 WOODVILLE ORION TENNIS CLUB - COMMUNITY ENGAGEMENT	84
CONSULTATION OUTCOME - NEW LICENCES	
Brief	
To consider the Community Consultation outcome for the new building and ground Licences for Woodville Orion Tennis Club for the continued use of premises at Woodville Oval and Smith Reserve for a period of five (5) years plus five (5) years commencing 1 September 2020.	
APPENDIX 1	87
APPENDIX 2	100
APPENDIX 3	101
4.67 BILJART CLUB - 50 COOMBE ROAD, ALLENBY GARDENS - NEW LICENCE	103
Brief	
To enter into a new Licence Agreement with the Biljart Club for the continued use of premises located at 50 Coombe Road Allenby Gardens for a period of two (2) years plus three (3) years.	
APPENDIX 1	106
APPENDIX 2	107
4.68 ROAD NAME CHANGE - SECTION OF POPE STREET BEVERLEY -	114
CONSULTATION RESULTS	
Brief	
To advise on the outcome of the public consultation for the proposed road name change of a section of Pope Street Beverley to Pope Lane Beverley.	
APPENDIX 1	117
APPENDIX 2	118
APPENDIX 3	119
4.69 ST CLAIR RECREATION PRECINCT - UPDATE REPORT	122
Brief	
This report provides an update on the status of the St Clair Recreation Centre and wider Precinct works.	
APPENDIX 1	126
5. MOTIONS ON NOTICE	127
6. QUESTIONS ON NOTICE	127
7. MOTIONS WITHOUT NOTICE	127
8. QUESTIONS WITHOUT NOTICE	127
9. BUSINESS - PART II - CONFIDENTIAL ITEMS	127
10. MEETING CLOSURE	127

1. COMMITTEE OPENING

1.1 ACKNOWLEDGEMENT

We acknowledge that the land we meet on today is the traditional land of the Kurna people. We respect their spiritual relationship with this land. We also acknowledge the Kurna people as the traditional custodians of the Kurna land. We will endeavour, as Council, to act in a way that respects Kurna heritage and the cultural beliefs of the Kurna people.

1.2 APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF MINUTES

Note: The Committee does not have the power to make final decisions, it considers reports and makes recommendations (which are included as the minutes of this meeting) to full Council. The power to make the final decision rests with Council. Council may alter a recommendation made by the committee as part of this process. These minutes will be considered by the Council at its meeting on 24 August 2020.

2.1 CONFIRMATION OF MINUTES

Brief

Confirmation of the minutes of the previous meeting held on Monday, 20 July 2020.

Recommendation

That the minutes of the previous meeting held on Monday, 20 July 2020 be taken as read and confirmed.

3. DEPUTATIONS

4. BUSINESS

4.63 TREE LOCATED IN FRONT OF 23 MERLIN ROAD FULHAM GARDENS

TO: Asset Management Committee

FROM: Technical Officer Arboriculture - Chris Taras

DATE: 17 August 2020

Brief

A request has been received to remove a non-regulated Liquidambar (*Liquidambar styraciflua*) located in front of 23 Merlin Road, Fulham Gardens, by the adjoining resident. This report presents the requestors reasons for removal and the outcome of the assessment of the tree removal request in accordance with the Council's Tree and Streetscape Policy.

Recommendation

1. That the report be received and noted.
2. That the non-regulated Liquidambar (*Liquidambar styraciflua*) located in front of 23 Merlin Road, Fulham Gardens assessed against Council's Tree and Streetscape Policy be retained.

Status

This report relates to or impacts upon the following Community Plan Objectives 2016-2027.

Our Liveability - A liveable City of great places

An urban environment that is adaptive to a changing and growing City
Create valued urban places that bring people together and reflect local character and identity
Enhance the quality and diversity of open and public spaces

Our Environment - An environmentally responsible & sustainable City

Continue to implement climate change mitigation and adaptation solutions
Enhance the state of the City's environment and biodiversity
Lead and educate to reduce the City's impact on the environment and build resilience

Relevant Council policies are:

- Tree and Streetscape Policy

Relevant statutory provisions are:

- Local Government Act 1999

Executive Summary

The subject tree, Liquidambar (*Liquidambar styraciflua*) is located in front of 23 Merlin Road, Fulham Gardens (refer to **Appendix A & B**). Recent correspondence was received from the resident of the adjoining property, located at 23 Merlin Road, Fulham Gardens in June 2020 via the Findon Ward Councillor, requesting the removal of the tree due to the associated mess the tree creates, primarily the woody, spiked, ball-like fruits coupled with the resident suffering from various medical issues, including their mobility (refer to **Appendix C**).

The Liquidambar (*Liquidambar styraciflua*) has a circumference of 1.36 metres, measured at one metre above ground level and is therefore not classified as being regulated under the Development Act 1993 as its circumference measurement is less than two metres.

The tree has been assessed against Council's Tree & Streetscape Policy. The mature specimen tree was assessed as being in good health with a good structural status. The tree is free of notable defects, it does not have an ongoing history of branch failure and was assessed as not being an unacceptable risk to personal safety and to property. It is therefore recommended the tree be retained.

Background

The street tree in front of 23 Merlin Road Fulham Gardens is growing on a Council verge which is grassed (forming somewhat of an extension of the residential lawn). There is no designated footpath on the northern side of the street and the adjoining property has no boundary fencing at the front and side of the dwelling (refer **Appendix A & B**).

Initial correspondence in relation to this matter was received in August 2011 from the adjoining resident, requesting the tree be removed for the associated mess the tree creates, leaves and spike, ball-like fruit coupled with the resident suffering various medical ailments.

A tree assessment was undertaken by Council's Arboricultural Officer in August 2011 in accordance with Council's Tree and Streetscape Policy. The assessment concluded that the retention of the tree was warranted as it was in good health and fair structural condition and posed a low risk to personal safety and to private property. Remedial action was undertaken and included general maintenance pruning. This pruning subsequently resulted in a letter of appreciation.

Additional correspondence was received from the resident of the adjoining property in June 2017 via the Findon Ward Councillor, requesting the removal of the tree due to the associated mess the tree creates, primarily the woody, spiked, ball-like fruits coupled with the resident suffering from various medical issues, including their mobility.

A tree assessment was again undertaken by Council's Arboricultural Officer in July 2017 in accordance with Council's Tree and Streetscape Policy. The recommendation was for the tree to be retained as the tree was in good health and fair structural condition. The request for removal, specifically the associated mess, did not comply with Council's Tree and Streetscape Policy for removal. Consequently general maintenance pruning was recommended and further actioned.

Report

The Liquidambar (*Liquidambar styraciflua*) located in front of 23 Merlin Road, Fulham Gardens is a mature specimen approximately 30 years of age, in good health and good structural condition. The tree is 10 metres in height with a crown spread of 7 metres. Taking into account the age of the tree, there is no data available to determine the history of actual planting. It is not a known tree species to have previously been planted on Council road reserves.

On 27 May 2020, correspondence was received from the adjoining resident advising Council of the ongoing concerns associated with the mess the subject tree creates and also that the adjoining tree, a Bottlebrush may impact the underground sewerage system. The resident also highlighted concerns relating to mobility and illness and the inability to manage the removal of the spiked ball-like fruit that are deposited by the subject tree (refer to **Appendix D**).

A tree assessment was subsequently undertaken, it was again concluded that the tree was worthy of retention and in accordance with Council's Tree and Streetscape Policy, specifically; the associated mess created by the tree is not considered a valid reason for removal. Whilst mobility concerns were raised, at this time there was no letter of support from a medical practitioner.

SA Water was also contacted to determine history of any blockages adjacent 23 Merlin Road and consequently only one report was recorded for blockages, recorded in September 2015. The blockage was caused by tree root activity in the street connection and was subsequently rectified.

On 1 July 2020 (refer **Appendix C**) information was received from the adjoining resident including their medical diagnosis from a medical practitioner of their current health problems via the Findon Ward Councillor, seeking the removal of the tree for the following reasons;

'The tree deposits massive droppings of small prickly balls' and 'warrants the removal of tree on the verge on medical and safety grounds'

Response: The spiked ball-like fruit (as depicted in the photo below) that form on this tree species, (*Liquidambar styraciflua*), contain tiny seeds which generally drop in the cooler months of each year. The subject tree is growing in a grassed area where there is no designated footpath on the northern side of the street and the adjoining property has no boundary fencing at the front and side of the dwelling.

There are two basic types of risks associated with trees; conflicts and structural failures. Risks associated with conflicts (leaves, fruit and other debris etc) are generally not considered as being unacceptable risks to personal safety or to property. Complaints about leaf litter, twigs or other debris is not a valid reason for removal in accordance with Council's Tree and Streetscape Policy.

The supporting health-based evidence and documentation provided from the medical practitioner does not confirm health complications directly attributed to this tree species. However it does recommend general cleaning support services.

When assessed against Council's Tree and Streetscape Policy, this letter from the medical practitioner does not provide the relevant support to justify a variation from Council Policy and for the tree to be removed. Instead the supporting documentation recommends additional at home support (which could include general gardening assistance).

Additional resident support options include home assistance through the Australian Government My Aged Care program (this is subject to eligibility). Council also offers assistance through its Home Gardening Program – 4 hours each year for gardening services can be made available. Further, where volunteers are available Council also offers assistance through our Volunteering Gardening Program. Whilst all services are subject to availability and assessment, there are services available which can assist our residents with leaf litter and the like, to ensure we retain as many trees as possible whilst keeping our community safe.

The resident had been contacted by Council's Home Maintenance Coordinator to determine eligibility for assistance however declined the initial assistance in view of pursuing the tree removal request.



Financial and Resource Implications

The Parks & Arboriculture recurrent budget funds all horticultural and arboricultural tree maintenance activities. The Tree and Streetscape Policy requires that reports relating to tree removal include the cost of removal of the subject tree/s and Council may choose to apportion some or all the costs to the applicant.

In the case of the Liquidambar (*Liquidambar styraciflua*) located in front of 23 Melrin Road, Fulham Gardens, the cost of the removal is estimated to be \$735.00.

Customer Service and Community Implications

There are no customer service or community implications.

Environmental Implications

Trees are critical to providing cooler, safer and more liveable open spaces across the City of Charles Sturt. As Western Adelaide's climate continues to warm over time, the role of trees in cooling local environments will become increasingly important. Trees within the urban environment ensure that amenity, habitat and biodiversity needs of the city are maintained.

In 2019, Seed Consulting (now trading as Edge Environment) quantified the cooling benefits of trees in a number of streets in the City of Charles Sturt. In this study, Kestrel heat stress weather stations and an industrial drone carrying a FLIR duoPro R thermal imager, at a height of 50 metres above the road surface, were used to measure the impacts of shade trees in public areas. That study showed that, on hot days and under the shade of a tree, an average 15 degrees of surface temperature cooling, 9.9 degrees of thermal comfort cooling, and 1.3 degrees in air temperature cooling were recorded.

These results represent very significant cooling benefits of trees in public spaces. This directly benefits street users, and in particular pedestrians.

The cooling effect of trees improves public safety during periods of extreme heat. In January 2019, a report from the Australia Institute ("Heat Watch: Extreme Heat in Adelaide") identified that the average number of days in Adelaide over 35 degrees could increase by 180% without strong climate policies – from 17-19 days per year to 50-51 days per year by 2090.

Trees improve the local climate, reducing the air temperature and increase humidity. Collectively, they reduce the urban heat island effect and provide shade for buildings and hard surfaces (refer **Appendix E**).

In addition to the above benefits, trees also provide a significant carbon sink, helping to buffer the impacts of the community's greenhouse gas emissions, and improve air quality. The volume of greenhouse gases captured by the tree identified within this report is calculated below.

Using a basic carbon calculator tool, we can also measure the approximate carbon absorbed in a tree to date. A Liquidambar with a circumference of 1.36m can store up to 671kg of carbon (<https://www.northsydney.nsw.gov.au/carbon/carbon.htm>). This is the equivalent of the greenhouse gas emissions emitted by 0.531 of one car being driven continuously for one year (<https://www.epa.gov/energy/greenhouse-gas-equivalencies-calculator>).

Community Engagement/Consultation (including with community, Council members and staff)

The Tree & Streetscape Policy states that where a request has been made to Council to consider removal of a tree which is deemed to be structurally sound, healthy and worthy of retention, but where Committee/Council believe there may be good reason for removal other than the health of the tree (and where the tree is a significant, regulated or non-regulated large tree in a streetscape or reserve), community feedback and comment will be invited in accordance with the Public Consultation Policy and the Public Consultation Implementation Procedure.

If the Committee should consider there is a reason for removal outside the Tree and Streetscape Policy tree removal criteria, then an alternative motion will be required as follows;

1. That community feedback and comment is to be sought in line with Council's Public Consultation Policy in respect to removal of the tree located in front of 23 Merlin Road, Fulham Gardens on the basis that (*insert reasons for removal*).

2. That a further report is presented to the relevant Committee presenting the findings from the adjoining residents, owners and occupiers.

Risk Management/Legislative Implications

An extensive assessment and risk assessment, in relation to the subject tree's health and structure has been undertaken. A tree hazard assessment adapted by Matheny and Clark (1994) identifies three key components.

- Failure Potential
- Size of Part (an environment that may contribute to that failure)
- Target Rating (a person or object that would be injured or damaged)

An assessment has been undertaken in accordance with this method. Any tree with a rating of 10 or over requires immediate attention. In this instance the tree has a Hazard Rating of 4.

It is therefore considered that the tree does not pose an unacceptable risk to personal safety and to private property (refer **Appendix F**).

The tree has a circumference measurement less than two metres when measured one metre above natural ground level and subsequently it is not classified as being regulated under the Development Act 1993.

Conclusion

The tree was assessed against Council's Tree & Streetscape Policy and based on all relevant policy criteria, and considering letters from residents and medical practitioners, it is recommended that the tree be retained. The concerns of the residents are certainly recognised, however do not satisfy the policy criteria for removal in this instance.

The Liquidambar (*Liquidambar styraciflua*) located in front of 23 Merlin Road, Fulham Gardens was assessed as being in good health and in good structural condition and not to pose an unacceptable risk to personal safety or property.

Appendices

#	Attachment	Type
1	Appendix A - Tree located in front of 23 Merlin Road Fulham Gardens	PDF File
2	Appendix B - Tree located in front of 23 Merlin Road Fulham Gardens	PDF File
3	Appendix C - Tree located in front of 23 Merlin Road Fulham Gardens	PDF File
4	Appendix D - Tree located in front of 23 Merlin Road Fulham Gardens	PDF File
5	Appendix E - Tree located in front of 23 Merlin Road Fulham Gardens	PDF File
6	Appendix F - Tree located in front of 23 Merlin Road Fulham Gardens	PDF File

APPENDIX A

TREE LOCATED IN FRONT OF 23 MERLIN ROAD FULHAM GARDENS

APPENDIX A



SCALE: 1:258

DATE: 31/07/2020

AUTHOR: Chris Taras



Comments:

Warning:
The data displayed is intended as a guide only, and must not be relied upon.
The City of Charles Sturt ABN 42 124 960 161 offers no assurance the data displayed is complete, accurate or up-to-date. For information on any additional services underground, you are encouraged to contact Dial Before You Dig by telephone 1100 (free call) or via its website at www.1100.com.au. If a visitor finds an error in the displayed data, please contact the Council's Asset Information Team on (08) 8408 1111 or at council@charlessturt.sa.gov.au. Data displayed may be subject to copyright, and its copying or use regulated by the Copyright Act 1968 (Cwth).



APPENDIX B

TREE LOCATED IN FRONT OF 23 MERLIN ROAD FULHAM GARDENS

APPENDIX B



APPENDIX C

TREE LOCATED IN FRONT OF 23 MERLIN ROAD FULHAM GARDENS

APPENDIX C

Subject: FW: Request to Remove a Tree in Front of 23 Merlin Road, Fulham Gardens
Attachments: Marion Parsons Application for a Tree Removal on Health and Safety Grounds.pdf;
P1010021.JPG; P1010022.JPG

From: George Turelli <gturelli@adam.com.au>
Sent: Wednesday, 1 July 2020 3:11 PM
To: Jan Cornish <jcornish@charlessturt.sa.gov.au>
Subject: Request to Remove a Tree in Front of 23 Merlin Road, Fulham Gardens

Dear Jan

Further to our chat last Monday, I attach correspondence from Mrs Marion Parson including medical information that I believe warrants the removal of tree on the verge on medical and safety grounds.

A previous tree removal request from the resident was assessed by David Wheeler and refused in correspondence dated 4 June 2020 [Ref: 535].

I have looked at this tree, see 2 photos attached and you can see the massive droppings of small prickly balls. Should Mrs Parsons incur a fall due to these seed balls on the ground I fear for her health very much as she is 82 years old. The medical practitioner has highlighted her medical issues and worsening mobility. I would not wish one of our senior residents incurring a fall and medical issue arising as a result of the tree.

I respectfully request that you initiate a process for the removal of this dangerous tree to the resident. Mrs parson is most willing to have another tree planted in due course, but a bit further apart than at present. She has also advised that quite a few neighbors would also be happy for its removal so community support should not be an issue.

I look forward to your support in this matter.

Kind regards

Cr George Turelli
FINDON WARD

15TH JUNE, 2020

COUNCILLOR G. TURELLI,
19 GLENWOOD CRESCENT,
KIDMAN PARK. 5025.

DEAR COUNCILLOR,
I DID NOT PUT IN MY ORIGINAL LETTER TO
THE ARBORIST, CHARLES STURT COUNCIL THE
INFORMATION ABOUT MY HEALTH PROBLEMS.
I AM ENCLOSED A COPY OF LETTER FROM MY
DOCTOR WHICH TELLS OF MY MEDICAL PROBLEMS.
THE TREE CONCERNS ME BECAUSE IT IS THE
LITTLE PRICKLY BALLS WHICH FALL OFF IT. IF I
TREAD ON ANY OF THESE I CAN HAVE A FALL
AND BREAK SOMETHING. I HAVE HAD A WRIST
AND FACE FRACTURE IN THE PAST. THE ARBORIST
STATED THAT THEY WILL ONLY REMOVE A TREE
IF IT IS DANGEROUS. THANK YOU FOR YOUR HELP
SO FAR. I DON'T NEED THE DOCTOR'S LETTER
TO BE RETURNED AS I HAVE OTHER COPIES.

YOURS FAITHFULLY,

M. PARSONS.

Harbour Medical Services

Dr Fan Xu MBBS, FRACGP 217042581
19 Robe Street
PORT ADELAIDE 5015
Phone: 08 8447 4422 Fax: 08 8241 0325
Email: yxu@harbourmedical.com.au

Medical Support Letter

26 May 2020

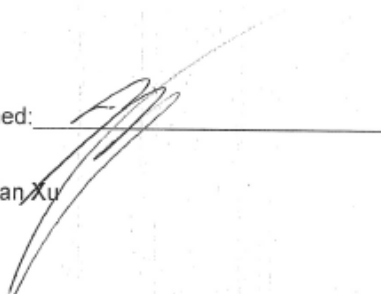
To whom it may concern,

RE: Mrs Marion Parsons

Mrs Marion Parsons is a patient of mine. She is suffering multiple medical issues and her mobility is getting worse. In particular, her [REDACTED] has been preventing her from many household duties. She will need her general cleaning support services permanently.

Signed: _____

Dr Fan Xu



APPENDIX D

TREE LOCATED IN FRONT OF 23 MERLIN ROAD FULHAM GARDENS

APPENDIX D

RECEIVED

- 1 JUN 2020

CITY OF CHARLES STURT

26.5.2020

THE ARBORIST,
CHARLES STURT COUNCIL.

DEAR SIR,

FURTHER TO MY LETTER REGARDING
THE HUGE TREE ON MY PROPERTY,

I WISH TO SAY THAT THE BALLS WHICH
DROP OFF ON TO MY LAWN ARE DANGEROUS.

I AM 81 YEARS OLD AND SUFFER WITH
ARTHRITIS AND OSTEOPOROSIS. IT IS HAZARDOUS
FOR ME TO WALK ON TO THE LAWN. I COULD
EASILY FALL AND BREAK MY HIP OR OTHER
LIMBS.

YOURS FAITHFULLY,

M. PARSONS

(MRS.)

RECEIVED

27 MAY 2020

PARKS AND GARDENS
CITY OF CHARLES STURT,
P.O. Box 1, Woodville. 5011

20/5/2020

RE REMOVAL OF TREES - MERLIN ROAD,

Dear Sir

I have noticed that trees in Gail Road have been removed recently and smaller trees have replaced them. I have complained about the huge tree on the front of my house in 2019. It drops ugly balls on the lawn and street which are hard to clean up. Also the bottle brush tree has roots which affect my sewerage. I am a pensioner and am also disabled and unable to rid the lawn of the balls etc. My neighbour has also complained to the Council because he usually sweeps the mess up and has a bad back. If that plumber comes he usually charges between \$80 + \$100. for the call out fee.

2.

I have also phoned Councillor Turelli in regard to this matter. He spoke to your department last year and was told you would do nothing about it. He told me to write a letter and I after I get the reply he will look into it this year.

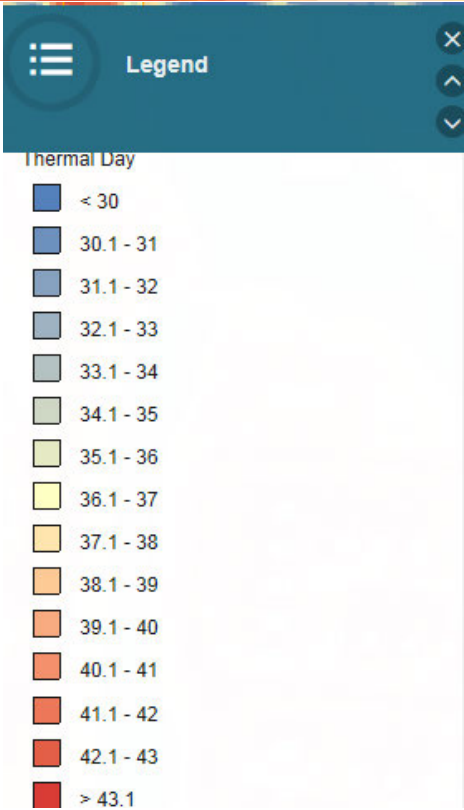
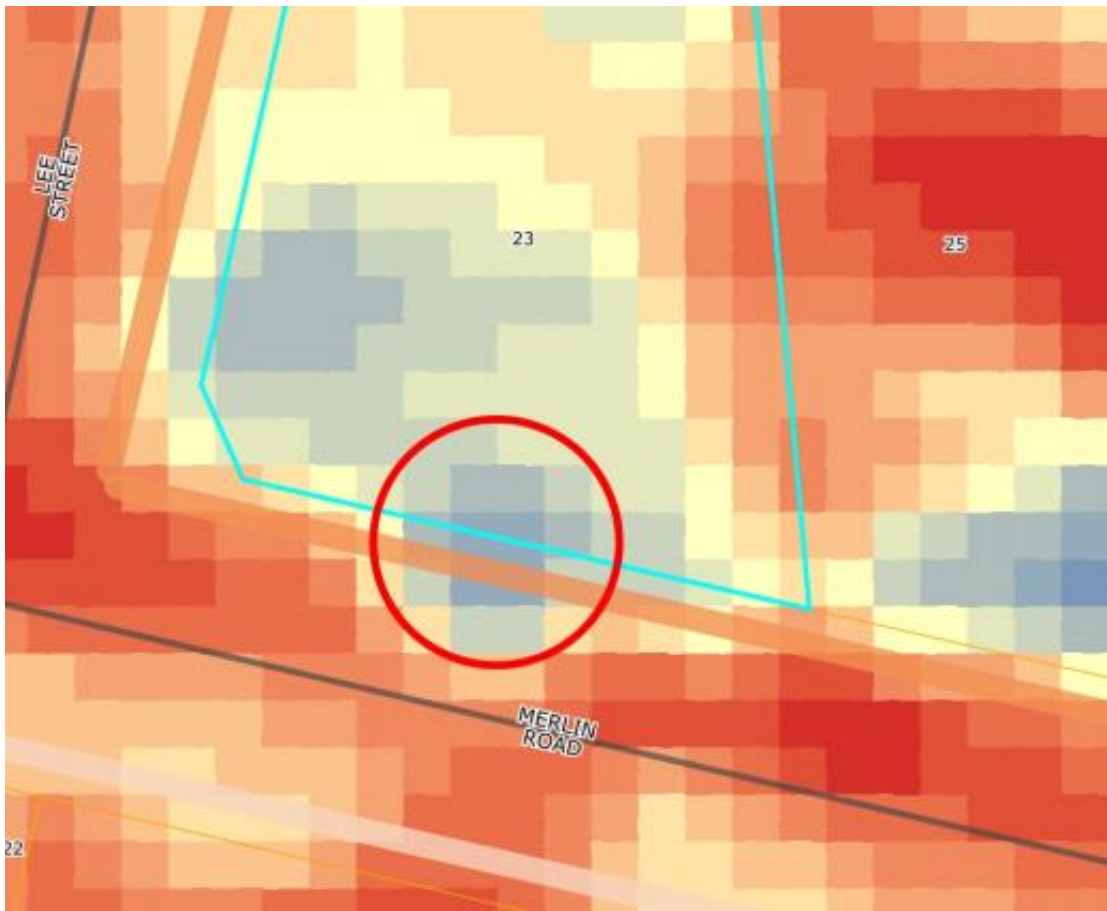
Yours faithfully,

M. E. Parsons.
(Mrs.).

APPENDIX E

TREE LOCATED IN FRONT OF 23 MERLIN ROAD FULHAM GARDENS

APPENDIX E



APPENDIX F

TREE LOCATED IN FRONT OF 23 MERLIN ROAD FULHAM GARDENS

APPENDIX F

Risk Management

Risk is the combination of the likelihood of an event occurring and the severity of the potential consequences. There are two basic types of risks associated with trees, conflicts and structural failures. Risks associated with conflicts (leaves, fruit etc) are generally not the primary focus of methodologies utilised within arboricultural assessments. However, in this case the fundamental steps have been applied.

An extensive assessment and risk assessment, in relation to the subject tree's health and structure has been undertaken.

A tree hazard assessment adapted by Matheny and Clark (1994) identifies three key components.

Failure Potential:

- The tree is free of notable defects.
- The tree does not have a history of previous branch failure.

Size of Part (an environment that may contribute to that failure):

- The tree is free of notable defects.
- The tree does not have an ongoing history of branch failure.

Target Rating (a person or object that would be injured or damaged):

- The tree is located on a grassed nature strip.
- There is no designated footpath on the northern side of the street.

The following table is a guide for risk assessment:

Failure Potential	1 = Low	2 = Medium	3 = High	4 = Severe
Size of Part (branches)	1 = 150mm	2 = 150-450 mm	3 = 450-750mm	4 = >750mm
Target Rating	1 = Occasional Use	2 = Intermediate Use	3 = Frequent Use	4 = Constant Use

Any tree with a rating of 10 or over requires immediate attention.

Risk Appraisal for Liquidambar (*Liquidambar styraciflua*)

Failure potential **1** + Size of part **1** + Target **2** = **4** Hazard Rating.

4.64 WHOLE STREET PLANTING 2021

TO: Asset Management Committee

FROM: Technical Officer Arboriculture - Chris Taras

DATE: 14 July 2020

Brief

To outline the 2020/21 annual Whole Street Planting Program and seek approval to commence the community consultation process.

Recommendation

1. That the report be received and noted.
2. That the proposed 2020/21 Whole Street Planting Program as detailed in Appendix A to the report be endorsed for the purpose of Community Engagement Approach in line with Council's Whole Street Planting process.
3. That the Community Engagement Approach in Appendix B, be endorsed.
4. That a further report be presented to the Asset Management Committee upon completion of the public consultation recommending the Whole Street Planting Program for 2021.

Status

This report relates to or impacts upon the following Community Plan Objectives 2016-2027.

Our Liveability - A liveable City of great places

An urban environment that is adaptive to a changing and growing City
Create valued urban places that bring people together and reflect local character and identity
Enhance the quality and diversity of open and public spaces

Our Environment - An environmentally responsible & sustainable City

Continue to implement climate change mitigation and adaptation solutions
Enhance the state of the City's environment and biodiversity

Our Economy - An economically thriving City

Lead regional collaboration to promote the Western Adelaide economy

Relevant Council policies are:

- City of Charles Sturt Tree and Streetscape Policy
- City of Charles Sturt Public Consultation Policy

Relevant statutory provisions are:

- Local Government Act 1999

Executive Summary

The selection of streets for the Whole Street Planting Program has been primarily based on the absence of trees in the street, the overall condition of the existing trees in the street, whether the existing species are appropriate for the locality, and alignment with Council's strategic documents (Open Space Strategy, iTree Canopy Assessment, Urban Heat Island and Climate Change Plans). A total of 30 streets have been selected to be included in the Whole Street Planting Program 2020/21.

It is proposed consultation be undertaken with each resident within the identified streets, providing them with the opportunity through a written or online survey, to select the replacement species and is generally based on three species suitable to the locality. Suitability criteria is based on verge width, infrastructure condition, biodiversity and climate.

A number of trees associated with the program require removal. The tree assessment process is based on industry best practice and includes potential risk to personal safety and property, knowledge of the species, age and estimated life expectancy in the street environment, health and structural condition (faults and defects) and vigour.

The following table summarises the number of trees being removed and replanted:

Total existing trees	Trees to be retained	Trees to be removed/ replanted	Trees to be removed and not replanted	New Trees to be planted	Total trees on completion
418	155	247	16	556	958

Funding for the Whole Street Planting program is through an Annual Operating Project for 2020/2021.

Background

As part of the 2021 Whole Street Planting Program, 30 residential streets will be planted with semi-advanced trees (refer **Appendix A**). The program is due to commence in April 2021 to take advantage of the winter rains and low temperatures.

The consultation process will be conducted in August/September 2020 to ensure time to source high quality tree stocks (which diminishes towards the end of each financial year).

Early consultation will also improve efficiencies in the allocation of resources to complete this program.

Report

The selection of the 30 nominated streets has been based on factors such as:

- The number of tree planting requests received from residents in the street
- The absence of trees in the street
- The overall condition of the existing trees in the street
- Whether the existing species are appropriate for the locality
- An integrated approach with Engineering Projects (i.e. road reconstruction and footpath programs)

- Alignment with strategic documents (Open Space Strategy, iTree Canopy Assessment, Urban Heat Island and Climate Change Plans).

The following streets were requested by residents to be included in the Whole Street Planting Program. Subsequently the streets were assessed and the criteria met, with there being either an overall absence of trees in the street or the condition of existing trees in the street are in overall decline;

- Golding Street, Beverley
- Browning Avenue, Kidman Park/Fulham Gardens
- Charles Sturt Avenue, Grange
- Colston Street, Cheltenham
- Jeanette Street, Woodville Park

A whole street approach provides a number of benefits to the residents of the street, Council and the community at large, including a consistent uniform planting, which in time creates an “avenue effect” of trees of a similar size, shape and look.

By completing tree planting in one operation, the need to revisit streets for future reactive planting is reduced. This approach also improves the efficiency of ongoing maintenance; in particular, activities such as formative pruning and watering of newly planted trees which occur regularly in the first three to five years after planting.

Each year a number of trees are assessed as requiring removal in association with the Whole Street Planting Program (refer **Appendix A**). The tree assessment process is based on industry best practice and includes potential risk to personal safety and property, knowledge of the species, age and estimated life expectancy in the street environment, health and structural condition (faults and defects) and vigour.

Trees assessed as requiring removal meet one or more of the following criteria:

- the tree is dead or dying or deformed or has a limited life expectancy (relating to tree health and/or structure);
- the tree constitutes a safety hazard which cannot be alleviated by remedial measures (pruning);
- the tree is causing damage or potentially could damage property which cannot be alleviated by remedial measures;
- the tree presents a traffic visibility problem which cannot be alleviated by pruning; and
- the tree is planted in an unsuitable position or is an inappropriate species for its locality.

Healthy trees which do not meet one or more of the above criteria are retained and replaced over time thereby softening the impact of tree removals while the newly planted trees mature.

The following table summarises the number of trees being removed and replanted;

Total existing trees	Trees to be retained	Trees to be removed/ replanted	Trees to be removed and not replanted	New Trees to be planted	Total trees on completion
418	155	247	16	556	958

Examples below show tree species that have a limited life expectancy (health and structural decline) and/or constitute a safety hazard which cannot be alleviated by remedial measures (pruning).

Honey Bracelet Myrtle (*Melaleuca armillaris*) below in front of 2 Manly Circuit, West Lakes Shore has developed a structural flaw (bifurcation) which is prone to failure on mature specimens.

Tree species	Height	Spread	Age	Circumference	Health	Structure
Honey Bracelet Myrtle (<i>Melaleuca armillaris</i>)	6 m	8 m	Mature	1.1m + 1.3m	Fair	Poor





Two Queensland Box (*Lophostemon confertus*) in front of 23 & 18 Mayfair Drive, West Beach are in declining health.

Tree species	Height	Spread	Age	Circumference	Health	Structure
Queensland Box (<i>Lophostemon confertus</i>)	(1) 6 m (2) 3 m	(1) 3 m (2) 2 m	Senescent	(1) 0.5 m (2) 0.25m	Poor	Fair





Two Native Frangipani (*Hymenosporum flavum*) in front of 5 & 5a Rosemont Street, Kidman Park are in declining health.

Tree species	Height	Spread	Age	Circumference	Health	Structure
Native Frangipani (<i>Hymenosporum flavum</i>)	(1) 8 m	(1) 5 m	Senescent	(1) 1.1 m	Poor	Fair/poor
	(2) 8 m	(2) 5 m		(2) 1.08 m		





Further information

It should be noted that trialling new species in the street environment is imperative to establishing a greater diversity of species and addressing climate change adaption.

In regards to Munro Avenue, Seaton - Pitman Avenue (May Street to Alma Terrace), Woodville West and Wynette Street (Addison Road to 19 Wynette Street), Pennington, the dominant tree species in each street, *Fraxinus griffithii* (Evergreen Ash) as depicted in the photos below, were initially planted approximately 15 years ago. However the trees which are primarily two metres in height or less and are generally in fair to good health have not effectively established as a street tree and there is limited potential for increasing canopy cover and providing biodiversity benefits for the City. In this case with the streets being capable of establishing a larger tree species than the existing, it has been included in the program for replacement planting.





Despite these challenges with the tree species at these locations, the development of arboricultural practices over recent years including, more appropriate species selection for specific locations, improved planting techniques and the follow on small tree maintenance has contributed to more effective tree establishment.

In relation to Charles Sturt Avenue (Fort Street to Terminus Street), Grange, the tree species Norfolk Island Pine has previously been introduced and subsequently will be continued in this locality.

Lancaster Avenue, Fulham Gardens was originally part of the 2010 planting program. However it has been included in the 2021 program for replanting. This is as a result of the species selected, *Corymbia ficifolia* (Red Flowering Gum) in Lancaster Avenue generally showing no positive signs in establishing as a street tree. It is evident that the tree species and environmental conditions have not been conducive to healthy tree growth within this locality. The trees have been monitored, with some being replaced and have not responded to ongoing programs to promote both root and foliar growth.

The table below identifies some tree species which are inappropriate or unsuitable for street tree planting or may develop structural flaws which are prone to failure on maturing specimens;

Species	Common name	Reason for non-selection
<i>Agonis flexuosa</i>	Willow Myrtle	Co-dominant stems are prone to failure on maturity of species
<i>Casuarina species</i>	Sheoaks	Co-dominant stems are prone to failure when mature – some species prone to suckering
<i>Eucalyptus spathulata</i>	Swamp Mallet	Develops significant structural flaws and is prone to failure
<i>Ficus spp</i>	Figs	Aggressive root system
<i>Lagunaria patersonia</i>	Norfolk Island Hibiscus	Irritation from fine hairs
<i>Melaleuca armillaris</i>	Bracelet Honey Myrtle	Develops significant structural flaws and is prone to failure
<i>Melaleuca styphelioides</i>	Prickly-leaved Tea-tree	Develops structural flaws, concerned raised in relation to leaves being prickly and sharp
<i>Pinus spp</i>	Pines	Aggressive root system
<i>Prunus persica</i> (and Horticultural fruit trees)	Flowering Peach	Extensive fruit drop and high maintenance requirement
<i>Robinia 'Mop Top'</i>	Mop Top Robinia	Extensive suckering

Tree species proposed for replanting have been selected on the basis of:

- Plant characteristics which include a tree's tolerance in paved surfaces, pest and disease resistance, life span, root growth characteristics and litter potential
- Available growing space which includes street and verge width
- Growing conditions (i.e. soil type, aspect, locality etc)
- Minimising interference to underground and overhead services
- Availability of the species
- Neighbouring and surrounding landscape character
- Increasing tree canopy cover and biodiversity across the City

Involving residents in the selection process creates greater interest and an opportunity for the residents to care for our trees. Once tree planting has been completed residents are encouraged to;

- Water their street tree on a weekly basis during warmer weather conditions

- Ensure weeds are removed from around the base of the tree
- Generally observe the tree and report any issues

Regulated trees

New Regulations came into effect in November 2011 and define a regulated tree as being;

- A tree with a trunk circumference of 2.0 metres or greater measured at one metre above ground level or
- In the case of trees with multiple trunks; trunks with a total circumference of 2 metres or more and an average circumference of 625mm or more, measured at a point one metre above natural ground level.

However, numerous tree species have been identified as being exempt from the new regulations (refer **Appendix C**). In addition, trees do not require development assessment and the sub-regulations do not apply to a tree located within 10 metres of an existing dwelling or an existing in-ground swimming pool, with the exception of the following species of trees;

- *Agonis flexuosa* (Willow Myrtle)
- *Eucalyptus* (any tree of the species)

No trees have been assessed as requiring removal within the 2021 Whole Street Planting Program which are classified as being regulated under the Development Act 1993. Where the removal of a regulated tree located on Council property is proposed and supported through the consultation process, a separate report is to be presented to Asset Management Committee prior to the lodgement of a Development Application.

Financial and Resource Implications

The Whole Street Planting Program has an approved budget of \$200,000. A summary of actions (refer **Appendix D**) for the Whole Street Planting Program highlights the timing of each task. It is important that tree stock is purchased as soon as possible to ensure quality stock is available to the program. Tree removals associated with the program are scheduled for April, to enable the planting season to commence in May.

Customer Service and Community Implications

The Customer Contact Team will be notified prior to the commencement of any works, scheduled to start in April 2021.

Environmental Implications

The Whole Street Planting Program is vital in ensuring that our streets continue to provide benefits environmentally, aesthetically, economically and culturally. Trees within the streetscape environment ensure that amenity, habitat and biodiversity needs of the city are also maintained.

Whilst the primary role of street trees is for the most part, amenity, they also provide shade, improve air quality, carbon sequestration, some water conservation and water quality benefits. Street trees, where thoughtful planning and design processes are in place, can provide corridors for birds and other wildlife with links to larger reserves, River Torrens Linear Park and the coast. In addition, street trees can soften, complement and enhance architecture. Trees can reduce glare and reflection and can direct pedestrian activity, improve the local climate, reducing the air temperature and increase humidity. Collectively, they reduce the urban heat island effect and provide shade for buildings and hard surfaces.

The urban heat island is primarily caused by urban structures which hold heat, increasing the heat capacity of the cities and it is anticipated this will be exacerbated in conjunction with climate change should we not actively seek to increase our canopy cover.

Community Engagement/Consultation (including with community, Council members and staff)

Public consultation is proposed to be undertaken in accordance with Council's Public Consultation Policy as required in Section 232 of the Local Government Act and in line with the Whole Street Tree Planting consultation procedure.

The procedure involves placing a notice in the Advertiser and notifying all affected residents in writing. The mail out will advise residents that their street has been selected as part of the Whole Street Planting Program.

Each resident will have opportunity, through a written survey or online response, to select the replacement species. Selection will generally be based on three species suitable to the locality. If recent street tree plantings have been undertaken and a suitable species was previously selected or, an appropriate species is predominant in the street, a replacement option will not be provided, rather planting of the predominant species will be continued.

Final species selection will be based on the majority view point of those residents who returned the completed survey by the nominated date.

The consultation package sent to residents will include:

- A personally addressed letter explaining the process
- A map showing vacant spaces where trees are to be planted, trees identified for removal and replacement, trees to be retained and trees that will not be replaced
- A tree information sheet providing a brief species description and pictures of the proposed species
- The tree species selection survey
- A reply paid envelope

A copy of the letter, survey form, tree information sheet and map is attached within the Community Engagement Approach (refer **Appendix B**).

This report seeks approval to commence the consultation process for the Whole Street Planting Program for 2021.

Public consultation is proposed to be undertaken as outlined in the Community Engagement Approach (refer **Appendix B**) in accordance with Council's Public Consultation Policy as required in Section 232 of the Local Government Act.

Risk Management/Legislative Implications

Numerous trees will be selected for removal should they meet at least one of the following criteria:

- The tree is dead or dying or deformed or has a limited life expectancy (relating to tree health and/or structure);
- The tree constitutes a safety hazard which cannot be alleviated by remedial measures (pruning);
- The tree is causing damage or potentially could damage property which cannot be alleviated by remedial measures;
- The tree presents a traffic visibility problem which cannot be alleviated by pruning;
- The tree is planted in an unsuitable position or is an inappropriate species for its locality.

Conclusion

Funding for the Whole Street Planting Program is through an Annual Operating Project for 2020/2021. Each year Council undertakes a Whole Street Tree Planting Program which includes removal of trees that have reached the end of their useful life and replacement with species that are chosen in consultation with residents. This report seeks approval to commence the consultation process for the Whole Street Planting Program for 2021.

Appendices

#	Attachment	Type
1	Appendix A - Whole Street Planting 2021	PDF File
2	Appendix B - Community Engagement Approach - Whole Street Planting Program 2020-21	PDF File
3	Appendix C - Whole Street Planting 2021	PDF File
4	Appendix D - Whole Street Planting 2021	PDF File

APPENDIX A

WHOLE STREET PLANTING PROGRAM 2021

APPENDIX A

Street Name	Suburb	Total existing Trees	Trees to be Retained	Remove and Replant	Remove Only	New Planting	Total Trees on Completion	Replacement Species
Manly Circuit	West Lakes Shore	25	12	10	3	37	59	<i>Eucalyptus torquata</i> – (Coral Gum) <i>Banksia integrifolia</i> (Coastal Banksia) <i>Koelreuteria bipinnata</i> (Chinese Flame tree)
Woodlake Avenue	West Lakes	7	6	1	0	21	28	<i>Banksia integrifolia</i> (Coastal Banksia) <i>Eucalyptus leucoxylon</i> 'Euky Dwarf' <i>Pyrus betulaefolia</i> 'Southworth Dancer'
Katcomba Court	West Lakes	0	0	0	0	10	10	<i>Banksia integrifolia</i> (Coastal Banksia) <i>Eucalyptus leucoxylon</i> 'Euky Dwarf' <i>Pyrus betulaefolia</i> 'Southworth Dancer'
Charles Sturt Avenue (Fort St - Terminus St)	Grange	12	11	1	0	15	27	<i>Araucaria heterophylla</i> (Norfolk Island Pine) Existing dominant species
Mayfair Drive	West Beach	14	8	6	0	23	37	<i>Banksia integrifolia</i> (Coastal Banksia) <i>Eucalyptus leucoxylon</i> 'Euky Dwarf' <i>Pyrus calleryana</i> 'Chanticleer' (Callery Pear)
Rosemont Street	Kidman Park	10	3	7	0	5	15	<i>Hymenosporum flavum</i> (Native Frangipani) <i>Acer negundo</i> 'Sensation' (Box Elder) <i>Geijera parviflora</i> (Wilga)

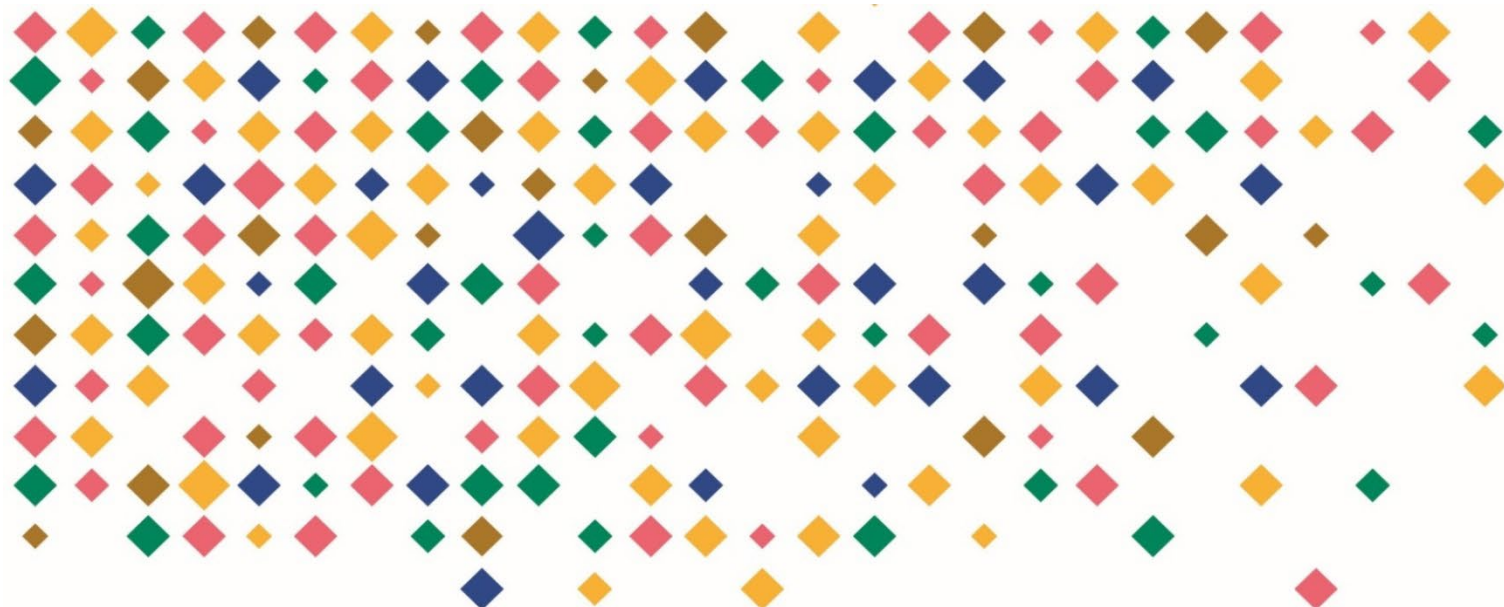
Street Name	Suburb	Total Existing Trees	Trees to be Retained	Remove and Replant	Remove Only	New Planting	Total Trees on Completion	Replacement Species
Canino Drive & Cork Street	Kidman Park	19	12	7	0	29	48	<i>Acer freemanii</i> (Autumn Blaze Maple) <i>Geijera parviflora</i> (Wilga) <i>Sapium sebiferum</i> (Chinese Tallow)
Elm Street (off Canino Drive)	Kidman Park	0	0	0	0	8	8	<i>Acer freemanii</i> (Autumn Blaze Maple) <i>Geijera parviflora</i> (Wilga) <i>Sapium sebiferum</i> (Chinese Tallow)
Munro Avenue	Seaton	18	2	16	0	9	27	<i>Eucalyptus torquata</i> – (Coral Gum) <i>Pistacia chinensis</i> (Chinese Pistachio) <i>Sapium sebiferum</i> (Chinese Tallow)
Dundee Avenue	Seaton	4	1	3	0	18	22	<i>Jacaranda mimosifolia</i> (Jacaranda) <i>Pistacia chinensis</i> (Chinese Pistachio) <i>Eucalyptus leucoxylon</i> 'Euky Dwarf'
Jan Street	Fulham Gardens	1	0	1	0	16	17	<i>Geijera parviflora</i> (Wilga) <i>Celtis australis</i> (Hackberry) <i>Fraxinus pennsylvanica</i> (Urbanite Ash)
Lancaster Avenue	Fulham Gardens	21	10	11	0	23	44	<i>Pistacia chinensis</i> (Chinese Pistachio) <i>Acer negundo</i> 'Sensation' (Box Elder) <i>Eucalyptus leucoxylon</i> 'Euky Dwarf'
Browning Avenue	Kidman Park & Fulham Gardens	47	39	7	1	36	82	<i>Eucalyptus torquata</i> (Coral Gum) <i>Pyrus betulaefolia</i> 'Southworth Dancer' <i>Acer freemanii</i> (Autumn Blaze Maple)

Street Name	Suburb	Total Existing Trees	Trees to be Retained	Remove and Replant	Remove Only	New Planting	Total Trees on Completion	Replacement Species
Byron Court	Fulham Gardens	0	0	0	0	7	7	<i>Eucalyptus torquata</i> – (Coral Gum) <i>Ginkgo biloba</i> (Maidenhair Tree) <i>Acer freemanii</i> (Autumn Blaze Maple)
Troon Avenue	Seaton	19	8	9	2	27	44	<i>Eucalyptus leucoxylon</i> 'Rosea' (S.A. Blue Gum) <i>Celtis australis</i> (Hackberry) <i>Jacaranda mimosifolia</i> (Jacaranda)
Isabel Court (Off Troon Avenue)	Seaton	0	0	0	0	8	8	<i>Eucalyptus leucoxylon</i> 'Rosea' (S.A. Blue Gum) <i>Celtis australis</i> (Hackberry) <i>Jacaranda mimosifolia</i> (Jacaranda)
Mitchell Street West	Seaton	17	7	9	1	15	31	<i>Celtis australis</i> (Hackberry) <i>Eucalyptus leucoxylon</i> 'Rosea' (S.A. Blue Gum) <i>Sapium sebiferum</i> (Chinese Tallow)
Selth Street (Willowie Street to Nesbit Street)	Albert Park	20	11	8	1	18	37	<i>Jacaranda mimosifolia</i> (Jacaranda) <i>Celtis australis</i> (Hackberry) <i>Eucalyptus leucoxylon</i> 'Rosea' (S.A. Blue Gum)
Andrew Street (Avro Avenue to DeHavilland Avenue)	Hendon	10	0	7	3	10	17	<i>Pyrus betulaefolia</i> 'Southworth Dancer' <i>Eucalyptus torquata</i> – (Coral Gum) <i>Prunus cerasifera</i> (Oakville Crimson Spire)
Symonds Street	Royal Park	0	0	0	0	23	23	<i>Acer negundo</i> 'Sensation' (Box Elder) <i>Eucalyptus leucoxylon</i> ssp <i>megalocarpa</i> (Large-fruited SA Blue Gum) <i>Melia azedarach</i> – ('Low Fruiting' White Cedar)

Street Name	Suburb	Total Existing Trees	Trees to be Retained	Remove and Replant	Remove Only	New Planting	Total Trees on Completion	Replacement Species
Alma Terrace (May Street to Emily Street)	Woodville West	0	0	0	0	25	25	<i>Prunus cerasifera</i> (Oakville Crimson Spire) <i>Pyrus calleryana</i> 'Capital' (Callery Pear)
Pitman Avenue (May Street to Alma Terrace)	Woodville West	15	2	11	2	10	23	<i>Pistacia chinensis</i> (Chinese Pistachio) <i>Geijera parviflora</i> (Wilga) <i>Acer negundo</i> 'Sensation' (Box Elder)
Godson Street	Woodville South	6	0	6	0	5	11	<i>Pistacia chinensis</i> (Chinese Pistachio) <i>Jacaranda mimosifolia</i> (Jacaranda) <i>Eucalyptus leucoxylon</i> 'Euky Dwarf'
Colston Street	Cheltenham	27	3	13	1	59	75	<i>Lagerstroemia indica</i> (Crepe Myrtle) <i>Prunus cerasifera</i> (Oakville Crimson Spire)
Woodmore Street	Woodville North	24	7	17	0	18	42	<i>Eucalyptus torquata</i> (Coral Gum) <i>Pyrus calleryana</i> 'Chanticleer' (Callery Pear) <i>Pistacia chinensis</i> (Chinese Pistachio)
Jeanette Street	Woodville Park	19	8	11	0	18	37	<i>Lagerstroemia indica</i> (Crepe Myrtle) <i>Pyrus calleryana</i> 'Capital' (Callery Pear)
Wynette Street (Addison Rd - 19 Wynette St)	Pennington	18	3	15	0	9	27	<i>Celtis australis</i> (Hackberry) <i>Jacaranda mimosifolia</i> (Jacaranda) <i>Geijera parviflora</i> (Wilga)

Street Name	Suburb	Total Existing Trees	Trees to be Retained	Remove and Replant	Remove Only	New Planting	Total Trees on Completion	Replacement Species
Alfred Street	Pennington	1	0	1	0	15	16	<i>Sapium sebiferum</i> (Chinese Tallow) <i>Pistacia chinensis</i> (Chinese Pistachio) <i>Eucalyptus torquata</i> (Coral Gum)
Golding Street	Beverley	63	0	63	0	20	83	<i>Pyrus calleryana</i> 'Capital' (Callery Pear) <i>Prunus cerasifera</i> (Oakville Crimson Spire)
Rawlings Avenue	Flinders Park	11	2	7	2	19	28	<i>Acer freemanii</i> (Autumn Blaze Maple) <i>Eucalyptus torquata</i> (Coral Gum) <i>Pyrus betulaefolia</i> 'Southworth Dancer'
TOTAL		418	155	247	16	556	958	

APPENDIX B



Community Engagement Approach for Whole Street Planting Program 2021

July 2020

Contact: Sue Tripodi
Administration and Consultation Officer
Open Space, Recreation and Property
PH: 08 8408 1306
stripodi@charlessturt.sa.gov.au

Community Engagement Approach for Whole Street Planting Program 2021

1. Purpose and Objectives

The purpose of this Community Engagement Approach is to articulate the process and measures that will be undertaken to ensure our community, stakeholders, The Mayor and Elected Members are appropriately informed and engaged in relation to the Whole Street Planting Program 2021.

The engagement techniques referenced in this Community Engagement Approach are consistent with Council's PCP and PCIP. The project is a matter set out in Part 2 of Council's PCP as required in Section 232 of the Local Government Act and in line with the Whole Street Tree Planting consultation procedure.

The objectives of this Community Engagement Approach are to ensure:

- That our Charles Sturt community has easy access to the appropriate information.
- That our Charles Sturt community is given opportunities to provide feedback.
- That the process builds positive relationships between Council and the community, and positions Charles Sturt as an organisation that is providing sound management decisions.
- That information is provided to the Charles Sturt community of the decision and reasoning for the decision.

2. Project Background

As part of the 2021 Whole Street Planting Program, 30 residential streets will be planted with semi-advanced trees. The program is due to commence in April 2021 to take advantage of the winter rains and low temperatures.

Funding for the Whole Street Planting Program is through an Annual Operating Project for 2020/21. Each year Council undertakes a Whole Street Tree Planting Program which includes removal of trees that have reached the end of their useful life and replacement with species that are chosen in consultation with residents.

The consultation process to nominate the tree species will be conducted in September 2020 to ensure the availability of high quality tree stocks which diminishes towards the end of each financial year. Early consultation will also improve efficiencies in the allocation of resources to complete this program.

3. Consultation Scope

Each resident will have opportunity through a written survey or online response to select the replacement species. Selection will generally be based on three species suitable to the locality. If recent street tree plantings have been undertaken and a suitable species was previously selected or, an appropriate species is predominant in the street, a replacement option will not be provided, rather planting of the predominant species will be continued.

Final species selection will be based on the majority view point of those residents who returned the completed survey by the nominated date.

4. Communities of Interest

Key stakeholders and communities of interest for this project include:

- Mayor and Elected members.
- Landowners and occupiers for the specified streets selected for the Whole Street Planting Program 2020/21.

5. Planning Community Engagement and Timeframe

The scope for community engagement includes the following steps and timing;

- Initial letter to residents with the following information:
 - Letter to advise that their street/residence will be involved in the WSP Program 2020/21
 - Map of tree planting – New Planting/Removal/Remove and Replant/Retain
 - Tree Species Information
 - Survey form
- Follow up letter advising of tree species selection for their street and any updates to the tree planting map following the initial consultation letter.

Step	Title	Description	Timing
1.	Prepare Approach	Prepare a community engagement approach in relation to the matter.	July 2020
2.	Authorise Approach	Obtain authorisation of the community engagement approach from Council	August 2020
3.	Undertake Community Engagement	The engagement activities include the following minimum statutory requirements under the Local Government Act 1999, Council's PCP; and additional engagement activities beyond the Act and PCP. Minimum statutory requirements under the Act and PCP <ul style="list-style-type: none">• LGA – Section 232• Consultation and survey with property owners and residents• Make recommendations for Council to consider when deciding on the matter	September 2020
4.	Consider Submissions	Collate survey results for species and planting requests.	Sept-Oct 2020
5.	Prepare Report	Prepare a report for Council which: <ul style="list-style-type: none">• Summarises the community engagement process and outcomes;• Species selection for each street.• Makes recommendations for Council to consider when deciding on the matter.	October 2020
6.	Council Decision	Council members will consider the report and recommendation(s) and decide on the matter. The right of a member of the community to address Council by way of deputation in support of any written submission may be granted at the discretion of the Mayor.	November 2020
7.	Communicate Decision	Following the decision-making process, communicate the decision by: <ul style="list-style-type: none">• Notification to property owners and residents advising of the tree species selected for their street and planting plan.	Jan-Feb 2021

Levels of Engagement

The level of engagement for this project is “**consult**” given the:

- Single issue nature of the matter.
- Moderate degree of complexity across a localised community of interest.
- Moderate degree of impact on the community.
- Clear process forward or clear options for the way forward.

Communication and Engagement Techniques and Promotions

The following communication and engagement techniques and promotions are proposed.

Public consultation is proposed to be undertaken in accordance with Council’s Public Consultation Policy as required in Section 232 of the Local Government Act and in line with the Whole Street Tree Planting consultation procedure.

In summary the procedure involves placing a notice in the local newspaper and notifying all affected residents in writing. The mail out will advise residents that their street has been selected as part of the Whole Street Planting Program.

Each resident will have opportunity through a written survey or online response to select the replacement species. Selection will generally be based on three species suitable to the locality. If recent street tree plantings have been undertaken and a suitable species was previously selected or, an appropriate species is predominant in the street, a replacement option will not be provided, rather planting of the predominant species will be continued.

Final species selection will be based on the majority view point of those residents who returned the completed survey by the nominated date or completed the survey on-line.

The consultation package (**Attachment A**) sent to residents will include:

- A personally addressed letter explaining the process
- A map showing vacant spaces where trees are to be planted, trees identified for removal and replacement, trees to be retained and trees that will not be replaced
- A tree information sheet providing a brief species description and pictures of the proposed species
- The tree species selection survey
- A reply paid envelope
- Public notice in the Advertiser (**Attachment B**)

6. Reporting on Community Engagement

All responses received both online and letter will be collated to decide tree species selection and specific planting requirements for each property. Residents will be sent a letter informing them of the tree species selection and updated planting map following Council’s decision.

7. Budget

Funding for the Whole Street Planting Program is through an Annual Operating Project for 2020/21. Each year Council undertakes a Whole Street Tree Planting Program which includes removal of trees that have reached the end of their useful life and replacement with species that are chosen in consultation with residents.

The resources required to plan, deliver and report on the public consultation of the proposed Whole Street Planting Program 2020 include the following:

Resource Requirement	Budget Estimate
Internal administration costs associated with preparation of associated key messages and documents	Covered by recurrent operational budget
Notice in the Advertiser	\$1,000
Mail out	\$2,500
Total	\$3,500

8. Risk Management

The key issues and risks for Council if a community engagement approach is not delivered, or not delivered well, include:

- Balancing individual views with broader community views.
- Community satisfaction.
- Failing to understand community sentiments on a project.
- Impacts associated with project delays.
- Media interest.
- Reputational risks.

9. Approval of the Community Engagement Approach

Seek Council approval for the community engagement approach.

ATTACHMENT A

72 Woodville Road, Woodville
South Australia 5011
PO Box 1, Woodville SA 5011

T 08 8408 1111
F 08 8408 1122
charlessturt.sa.gov.au



Date

Name
Address
Address

Dear ,

RE: Whole Street Planting Program 2021 – *Name of Street*

Your street has been listed as a part of this financial year's Whole Street Planting Program. This program looks at the whole street where either no tree exists at present or where the majority of existing trees are at the end of their useful life and require replacement. Existing trees will only be removed where:

- The tree is dead or dying or deformed or has a limited life expectancy (relating to health and structure); or
- The tree poses a risk to personal safety or to property or serious traffic visibility problem which cannot be alleviated by pruning; or
- The tree is planted in an unsuitable position or is an inappropriate species for its locality

The whole street approach will ensure that the trees once mature will create a consistent, attractive avenue of trees of a similar size, shape and look. We recently assessed your street and propose to remove and replace some existing trees and plant the vacant planting spaces as shown on the map included with this letter.

An information sheet, which includes a brief description and pictures of each of the proposed species, is also enclosed. We have selected trees that suit the specific growing conditions and site constraints of your street.

The final decision will be based on the majority view of all residents within your street who respond to the survey. Once the survey results have been endorsed by Council, a follow-up letter will be sent to you advising of the final tree species selection. It is estimated that the works will commence in **April/May 2021**.

To provide your feedback please complete the enclosed feedback form and return in the enclosed reply paid envelope. Consultation closes on **Date TBC at 5pm**.

In the event you have any queries regarding this program and your feedback, please contact Sue Tripodi on 8408 1306 or stripodi@charlessturt.sa.gov.au.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Chris Taras".

Chris Taras
Technical Officer – Arboriculture



Whole Street Planting 2020

Date: 10/09/2019



Disclaimer:

Warning: The data displayed is intended as a guide only, and must not be relied upon. The City of Charles Sturt ABN 42 124 960 161 offers no assurance the data displayed is complete, accurate or up-to-date. For information on any additional services underground, you are encouraged to contact Dial Before You Dig by telephone 1100 (free call) or via its website at www.1100.com.au. If a visitor finds an error in the displayed data, please contact the Council's Asset Information Team on (08) 8408 1111 or at council@charlessturt.sa.gov.au. Data displayed may be subject to copyright, and its copying or use regulated by the Copyright Act 1968 (Cwth).

Legend

- New Planting
- ✕ Remove Only
- ▲ Remove and Replant
- Retain



Name of Street, Suburb

Whole Street Planting Program 2021

Name: _____
(Mr/Mrs/Ms/Miss) (First Name) (Last Name)

Address: _____

Email: _____

Telephone: _____

Please indicate your preference by placing a tick (✓) in the box. Also, feel welcome to make comments in the space provided below:

What is your house number in the selected street: ☐

My preferred tree species is:

☐ *Banksia integrifolia* – (Coastal Banksia)

☐ *Eucalyptus leucoxylon* 'Euky Dwarf' – (Euky Dwarf)

☐ *Koelreuteria bipinnata* – (Chinese Flame Tree)

Comments: _____

Please return this feedback form in the reply paid envelope provided by 5pm Date TBC.

Thank you for being a part of the Whole Street Planting Program.

COASTAL BANKSIA

The **Coastal Banksia** (*Banksia integrifolia*) is a fast growing compact Australian Native tree which grows to a height of approximately 5-10 metres. The leaves are dark green and silvery white beneath are 100-150 mm long and 20-30 mm wide. The flower spikes 75-150 mm long 60-80 mm in diameter are greenish yellow in colour.

The Coastal Banksia will grow well in coastal areas.

Note: These trees can be viewed in Recreation Parade Semaphore Park, Henley Avenue Henley Beach and Granville Street Semaphore Park



EUKY DWARF

Euky Dwarf (*Eucalyptus leucoxylon* 'Euky Dwarf') is a small tree growing to a height of approximately 7 metres.

The grey-green leaves are 80-150 mm long.

Flowers are mostly pink, but occasionally a tree will have yellow flowers, which are produced from late Autumn to Summer.

Note: These trees can be viewed in Zephyr and Hazel Grove Semaphore Park.



CHINESE FLAME TREE

Chinese Flame Tree (*Koelreuteria bipinnata*)

A small to medium sized moderately growing deciduous tree species that is native to Asia and in particular parts of China.

The leaves are bipinnately compound and green in colour turning yellow in the autumn. The flowers are yellow produced in large branched panicles that are 20-50 cm long. They have a pleasant fragrance and are produced during summer.

This tree species tolerates nutritionally poor soils, requires full sun but not a lot of watering.

Note: These trees can be viewed on Rosetta Street West Croydon



Attachment B

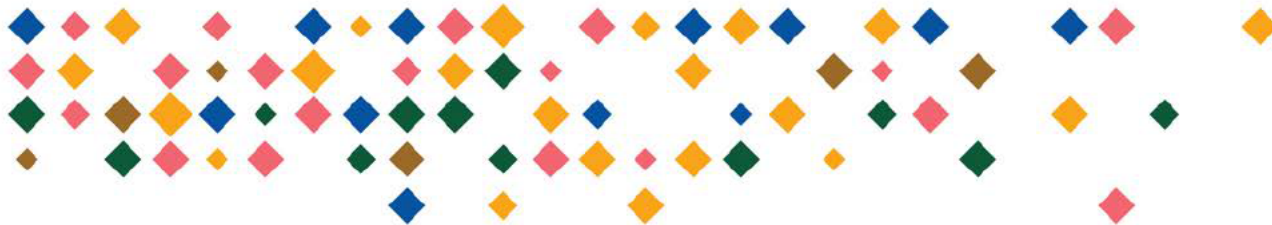
Whole Street Tree Planting Program 2021

Our annual Whole Street Planting Program for 2021 includes 30 residential streets which will be planted with semi-advanced trees. The streets selected for the 2021 planting season include:

Beverley, Golding Street
Flinders Park, Rawlings Avenue
Kidman Park, Rosemont Street
Kidman Park, Canino Drive & Cork Street
Kidman Park, Elm Street (off Canino Drive)
Seaton, Munro Avenue
Seaton, Dundee Avenue
Fulham Gardens, Jan Street
Fulham Gardens, Lancaster Avenue
Kidman Park & Fulham Gardens, Browning Avenue
Fulham Gardens, Byron Court (off Browning Avenue)
Seaton, Troon Avenue
Seaton, Isabel Court (off Troon Avenue)
Grange, Charles Sturt Avenue (Fort Street to Terminus Street)
West Beach, Mayfair Drive
West Lakes Shore, Manly Circuit
West Lakes, Katcomba Court
West Lakes, Woodlake Avenue
Seaton, Mitchell Street West
Albert Park, Selth Street (Willowie Street to Nesbit Street)
Hendon, Andrew Street (Avro Avenue to Dehavilland Avenue)
Royal Park, Symonds Street
Woodville West, Alma Terrace (May Street to Emily Street)
Woodville West, Pitman Avenue (May Street to Alma Terrace)
Woodville South, Godson Street
Cheltenham, Colston Street
Woodville North, Woodmore Street
Woodville Park, Jeanette Street
Pennington, Wynette Street (Addison Road to 19 Wynette Street)
Pennington, Alfred Street

Residents within these streets will be notified in writing and consultation undertaken in September 2020. Comments from the community are invited by Date TBC , via post; PO Box 1 Woodville 5001, or email osrp-consultation@charlessturt.sa.gov.au. Further information is available on Council's website, www.charlessturt.sa.gov.au or by contacting Sue Tripodi on 8408 1306.

APPENDIX C



D13 Regulated and Significant Trees

The City of Charles Sturt is a well-developed urban area and trees play an important role in defining our City's character. Council and the community value trees and landscaping for their social, economic, environmental and aesthetic importance. To help preserve trees in our Council area we offer a grant to maintain regulated and significant trees.

What is a 'Regulated Tree'?

A 'regulated tree' is a tree with a trunk circumference of 2.0m or more, measured at a point 1.0m above natural ground level (in the case of trees with multiple trunks, it is those with trunks with a total circumference of 2.0m or more and an average circumference of 625mm or more, measured at a point 1.0m above natural ground level).

What is a 'Significant Tree'?

A 'significant tree' is a regulated tree with a trunk circumference of 3.0m or more measured at a point 1.0m above natural ground level (in the case of trees with multiple trunks, it is those with a total circumference of 3.0m or more and an average circumference of 625mm or more measured at a point 1.0m above natural ground level).

Please note that a number of tree species are exempt from regulated tree controls regardless of their size; these are detailed at the end of this information sheet.

What activities affecting regulated/significant trees require Development Approval?

The following activities will require development approval (other than maintenance pruning):

- Removing, killing or destruction of a living tree
- Branch or limb lopping (including major pruning)
- Ringbarking or topping or any other substantial damage— including to its root system
- Changes to the earth surface below the tree, eg paving a previously open area
- The placement of structures in close proximity to the tree.

'Maintenance pruning' is pruning that:

- does not remove more than 30% of the crown of the tree; and
- is required to remove dead or diseased wood; or
- removes branches that pose a material risk to a building; or
- removes branches that pose a material risk to people

How do I submit a Development Application to remove or prune a regulated or significant tree?

You are required to supply the following:

- Development Application Form
- Significant and Regulated Tree Proposal Form (included in the online Development Application Form)
- Site plan which demonstrates the location of subject tree at a scale of 1:200
- Payment of relevant fees

The above forms can be found on Council's website. Council does not require an arborist report when assessing removal of a regulated or significant tree unless the Council considers that special circumstances apply.

Can I apply to remove a tree that is not on my land?

Yes, However you must provide Council with written permission from the tree owner that they agree to the removal of the tree. Negotiation on who will pay for the removal is a civil matter and Council cannot enter into this negotiation.

What can I do in an emergency?

In an emergency situation, work involving a regulated tree can be undertaken without first having received a development approval. As soon as possible after the emergency work is complete, the owner of the tree must lodge a development application with the Council for the work undertaken.

How can I apply for a grant to maintain my regulated or significant tree?

To apply please complete a Heritage Conservation Grants application form which can be found on Council's website.

Do I need approval to remove a regulated or significant tree that is dead?

No.

What if my neighbour's regulated or significant tree is encroaching on my land?

Pruning branches that encroach on your property can occur without seeking approval, provided it meets the maintenance pruning requirements above. In all other circumstances you will be required to seek Development Approval for any works on your side of the common property boundary.

What are the penalties and remedies for illegal removal/pruning?

The person who undertakes unauthorised work to a regulated tree will be responsible for the breach. Fines of up to \$120,000 may apply.

Am I required to plant a replacement tree when a regulated or significant tree is approved for removal?

Yes, the following conditions will apply:

- 2 trees must be planted to replace a regulated tree
- 3 trees must be planted to replace a significant tree

NOTE: The replacement trees cannot be one of the tree species listed as exempt trees or be planted within 10 metres of a dwelling or in-ground swimming pool.

Alternatively, attached is information relating to Council's Urban Trees Fund which you can pay into in lieu of planting trees. This will involve payment of a prescribed amount per tree to Council. Funds collected are then used to maintain regulated trees or establish new trees that will reach a large size.

Exemptions from the legislation

Exemptions include all trees located within 10 metres of an existing dwelling or in-ground-swimming pool – unless it is one of the following species of trees (which still requires Development Approval for removal):

- *Agonis Flexuosa* (Willow Myrtle)
- *Eucalyptus* (any tree of the species)

Furthermore, the following species can be removed or pruned without approval:

- *Acer negundo* (Box Elder)
- *Acer saccharinum* (Silver Maple)
- *Ailanthus altissima* (Tree of Heaven)
- *Alnus acuminata* subsp. *Glabrata* (Evergreen Alder)
- *Celtis australis* (European Nettle Tree)
- *Celtis Sinensis* (Chinese Nettle Tree)
- *Cinnamomum camphora* (Camphor Laurel)
- *Cupressus macrocarpa* (Monterey Cypress)
- *Ficus* spp. (Figs) other than *Ficus Macrophylla* (Morton Bay Fig) located more than 15 metres from a dwelling
- *Fraxinus angustifolia* (Narrow-leaved Ash)
- *Fraxinus angustifolia* ssp *Oxycarpa* (Desert Ash)
- *Lagunaria Patersonia* (Norfolk Island Hibiscus)
- *Melaleuca styphelioides* (Prickly-leaved Paperbark)
- *Pinus Radiata* (Radiata Pine/Monterey Pine)
- *Platanus x acerifolia* (London Plane)
- *Populus alba* (Alba poplar)
- *Populus nigra* var. *italica* (Lombardy Poplar)
- *Robinia pseudoacacia* (Black Locust)
- *Salix Babylonica* (Weeping Willow)
- *Salix chilensis* 'Fastigiata' (Chilean Willow, Evergreen Willow, Pencil Willow)
- *Salix Fragilis* (Crack Willow)
- *Salix X Rubens* (White Crack Willow, Basket Willow)
- *Salix X sepulcralis* var. *chrysocoma* (Golden Weeping Willow)
- *Schinus areira* (Peppercorn Tree)

Urban Trees Fund

The City of Charles Sturt has established an Urban Trees Fund to the area affected by the whole of the Charles Sturt area. The Urban Trees Fund was established under Section 50B (1) of the Development Act 1993.

Background

South Australia's Significant Tree legislation originally came into effect on 20 April 2000, through an amendment to the Development Act 1993 and associated Regulations. The controls were introduced by the Government to enable council to control the removal of, or damage to, any significant tree in the Adelaide metropolitan area and townships. New Regulations to further support the original legislation came into effect on 17 November 2011.

One feature of the new Regulations involved the opportunity for Council's to establish an Urban Trees Fund.

What is the Urban Trees Fund?

The Urban Trees Fund has been established to seek funds from an applicant that receive Development Approval to remove a 'significant' or 'regulated tree'. Where it is not practical or beneficial for a tree or trees to be planted on the subject site a monetary contribution may be paid into an Urban Trees Fund.

Where a regulated or significant tree is removed, Council is required by the Development Regulations 2008 to impose conditions that trees be planted (two for a regulated tree or three for a significant tree).

The alternative is to require the applicant to make a financial contribution in lieu of planting replacement trees into an 'Urban Tree Fund'. The financial contribution to the Fund is fixed by the Development Regulations 2008 at a set price for each replacement tree not planted. Pensioner's that are applicants that received Development Approval for the removal of a significant tree or a regulated tree need only pay 33.3% of the set fee per tree.

Council will then utilise the money from the Urban Trees Fund to purchase new trees for planting on public land within the City of Charles Sturt, and for the maintenance of significant trees.

Other Information

Please note: The information contained herein is intended as a guide. Further information or clarification of the Planning or Building requirements can be obtained from Council's Planning and Development Department. The set amount payable per tree can be obtained from Council's Planning and Development portfolio on 8408 1111.

Development Information Guides are intended to help applicants to submit applications which are complete, well prepared, and can be processed efficiently. The information provided is intended as a general guide only and applicants are encouraged to refer to the City of Charles Sturt Development Plan and to seek professional advice if necessary. This information is subject to frequent updates. This version last updated March 2018. Access the Development Plan and current versions of information guides at www.charlessturt.sa.gov.au

APPENDIX D

	WHOLE STREET PLANTING PROGRAM - SUMMARY OF ACTIONS	
Date	Action	Additional comments
January	Submit budget bid	Identify constraints and extent of delivery
April/May	Nominate streets for WSPP	Consult with Engineering Dept to identify streets being reconstructed, resealed and footpath construction. In addition, refer to resident and Councillor requests. Refer to 4 year plan.
May	Advise Consultation and Admin Coordinator OSR	Advise on time schedules of proposed reports and streets
May	Aging budget	Complete budget allocation and aging worksheet
June	Refer to IT to create new IntraMaps layer	Record request with IS Service Desk to create IntraMaps layer and access to ArcGIS layer
June	Assess trees for retention, removal and replanting	Denoted on ArcGIS
July	Prepare Council report for August meeting	To endorse consultation for Whole Street Planting Program
August	Consultation and Administration Co-ordinator OSR initiates mail merge	Forward Council report with tables
October	Reassess trees after consultation	Refer to survey response tables
November	Prepare Council report for November meeting	To endorse Whole Street Planting Program
November	Finalise IntraMaps maps	Amend street maps after comments are finalised and trees reassessed
December	Source quotes for trees	Refer ITQ form to Workgroup Leader Landscape Development and Nursery, trees to be purchased in January and made available in March
March	Dial B4 U Dig	Email Workgroup Leader – Arboriculture to obtain Dial B4 U Dig plans for each street
March	Scoping of tree removal	Email Coordinator Arboriculture to provide assistance in scoping works for tree removals and stumps. Provide final maps for removals/planting etc. Tree removal photos required.
March	Advise stump contractor	Email and provide notification to contractor for scheduling
March/April	Create project schedule	Asset Management System and Excel spreadsheet
March	Notify key stakeholders	Notify elected members, Customer Service, Manager OSR , Consultation and Administration Coordinator OSR and Arboriculture staff
April	Undertake tree removals	Arboricultural field staff undertake tree removals, allowing 2-3 weeks
April	Locate underground services	Engage service location contractor
May	Tree Planting	Planting to be undertaken in May – June pending weather conditions
August	Street tree asset handover to asset officer	Providing individual information, species, location, etc of all trees planted

4.65 AMEND COMMUNITY LAND MANAGEMENT PLAN - POINT MALCOLM RESERVE AND SEMAPHORE SURF LIFESAVING CLUB

TO: Asset Management Committee

FROM: Senior Property Officer - Donna Moore

DATE: 17 August 2020

Brief

Council staff have been working to amend Community Land Management Plans for all Council owned or managed lands. This report provides proposed amended Community Land Management Plans for Point Malcolm Reserve and Semaphore Surf Lifesaving Club for consideration and further seeks the endorsement of Council to commence community consultation on these draft management plans.

Recommendation

1. That Council endorse the draft amended Community Land Management Plans for Point Malcolm Reserve and Semaphore Surf Lifesaving Club for public consultation (Appendix A).
2. That Council resolve to undertake community consultation on the amended Community Land Management Plans in accordance with Sec 197 of the Local Government Act 1999 and Councils Public Consultation Policy and endorse the Community Engagement Approach (Appendix B).
3. That a further report be brought to Council containing the outcome of the public consultation process.

Status

This report relates to or impacts upon the following Community Plan Objectives 2016-2027.

Our Community - A strong and connected community

Capitalise on partnerships, build community resilience and sense of belonging

Our Liveability - A liveable City of great places

City assets and infrastructure are developed and well maintained on a strategic and equitable basis

Create valued urban places that bring people together and reflect local character and identity

Enhance the quality and diversity of open and public spaces

Our Leadership - A leading & transformational Local Government organisation

Be bold and innovative in our practices, leadership and decision making

Practise transparent and accountable governance

Relevant Council policies are:

- Nil

Relevant statutory provisions are:

- Local Government Act 1999

Background

Council committed to a review of all Community Land Management Plans in 2018 and staff have been working to draft amended management plans for all Council owned and managed community lands. Twenty seven management plans were endorsed by Council at their meeting of 25 November 2019 (CL 25/11/19, Item 3.115) with the remaining management plans scheduled to be brought to Council for consideration in late 2020 or early 2021. The management plans for Point Malcolm Reserve and Semaphore Surf Lifesaving Club are being brought to Council early due to community demand to use the Reserve area during the Covid 19 restrictions and because both of these areas originally formed part of the Coast Park Community Land Management Plan declared invalid by the Justice Blue ruling of 2017.

Report

Point Malcolm Reserve and the Semaphore Surf Lifesaving Club are situated on lands owned by the Crown which Council manages and cares for. The lands have been dedicated under the Crown Land Management Act to be used for the purposes of recreation and surf lifesaving activities. As part of Council's obligation in managing these lands it is required to maintain a Community Land Management Plans that will provide for those activities while outlining information to the community about the way in which Council proposes to use and manage the lands and the types of activities that can be permitted on the lands (Sec 196, Local Government Act 1999).

All of these lands were previously included in the Coast Park Community Land Management Plan that was subject to a ruling by Justice Blue in 2017 where the management plan was declared invalid. Staff now seek to remove these lands from the Coast Park Management Plan and have prepared separate plans for the lands that better articulate the purposes and uses of Point Malcolm Reserve and the Semaphore Surf Lifesaving Club. Sec 198 of the Local Government Act 1999 (LG Act) permits Council to amend a management plan after having first conducted a public consultation process on the proposal in accordance with Sec 197 of the LG Act. Staff seek Council's endorsement of the Community Engagement Approach (**Appendix B**) to commence consultation on the draft amended management plans, this consultation process complies with Sec 197 of the LG Act and Council's Public Consultation Policy.

The draft amended Community Land Management Plans address all historic uses of the surf lifesaving clubrooms and the recreation reserve, they further provide a broader set of uses for the lands than were permitted in the Coast Park Management Plan (**Appendix C**) which dealt mainly with the care and management of the coastal dunes and a shared use pathway. The draft plans are targeted and specific with respect to the different ways a recreational area is managed and used compared to the management and uses of the dunes and beach front areas.

Point Malcolm Reserve and the Surf Lifesaving Club provide services and amenities that the community has come to enjoy and the draft amended plans cover activities that have traditionally been held in the area such as food vending, car displays, school cross country carnivals etc. However, with the increased popularity of the area following upgrades that took place in 2018, staff are receiving requests from the community and commercial operators to use the Reserve for activities that had previously not been anticipated, nor which are supported by the current management plan. These uses include a proposal from the Semaphore Lifesaving Club to hold a pop up bar adjoining their building providing food and beverages to parents attending Little Nipper events and to cater for the increased demand on club services during the spring and summer months. The new uses also include requests received from commercial outdoor fitness groups who have faced Covid19 pandemic restrictions limiting the use of indoor fitness venues. Staff believe both of these activities provide a vibrancy to the area with a greater community benefit for outdoor meetings and healthy lifestyle activities.

The licence for the Semaphore Surf Lifesaving Club is due for renewal in August 2020. Prior to the Club being granted a further 5 year licence term, a supportive Community Land Management Plan must first be in place. Any activity proposed or planned for a reserve can only be granted permissions by staff where a supportive Community Land Management Plan has been endorsed by Council (Sec 202(6) and Sec 200 (2) of the LG Act).

The amended management plans and community engagement process outlined in this report will enable the community to provide their feedback and aspirations for the reserve and the surf lifesaving club. The gathered information will be brought back to Council at the conclusion of the consultation process thereby enabling Council to make a considered and informed decision on the endorsement of management plans that reflect a shared vision of use and management of Point Malcolm Reserve and Semaphore Surf Lifesaving Club.

Financial and Resource Implications

There are no resource implications in the proposal to amend the Community Land Management Plans for Point Malcolm Reserve and the Semaphore Surf Lifesaving Club. Increased usage of Point Malcolm Reserve created by the additional permitted uses will see an income to Council by way of permit and licence fees collected for those activities.

Customer Service and Community Implications

The community implications have been outlined in this report. There are no customer service implications.

Environmental Implications

There are no environmental implications.

Community Engagement/Consultation (including with community, Council members and staff)

Sec 198 (2) of the LG Act requires Council to undertake community consultation in accordance with Sec 197 of the LG Act and Council's Public Consultation Policy.

Risk Management/Legislative Implications

Council is required to maintain Community Land Management Plans for lands owned and managed by Council (Sec 196, LG Act). Council is unable to grant leases or licences that are not consistent with the relevant management plan (Sec 202 (6), LG Act). Council is unable to permit land to be used for business purposes that are contrary to the provisions of a management plan (Sec 200 (2), LG Act).

If the management plans for Point Malcolm Reserve are not amended to include the above provisions Council will be unable to permit ongoing activities on these lands.

Conclusion

Council manages lands at Point Malcolm Reserve and Semaphore Surf Lifesaving Club on behalf of the Crown, and part of those management obligations are to maintain a Community Land Management Plan. The management plan for these lands is invalid and amended plans must be prepared and endorsed by Council to ensure the areas can continue to be used by the community. Council must have endorsed management plans prior to permitting any activities on the land or before issuing any lease, licence or authorisation to sporting clubs or businesses for the use of the land.

Draft amended management plans prepared for these lands address the historic use of the lands and include additional uses for the benefit of the community by permitting a greater diversity of activities available for local residents and visitors alike.

Council is required to undertake community consultation on the proposed amended management plans. The results of the community consultation will be brought back to Council in a further report to enable an informed decision prior to endorsing the proposed amendments.

Appendices

#	Attachment	Type
1	Appendix A - Amend Community Land Management Plans - Point Malcolm Reserve and Semaphore Surf Lifesaving Club	PDF File
2	Appendix B - Amend Community Land Management Plans - Point Malcolm and Semaphore Surf Lifesaving Club	PDF File
3	Appendix C - Amend Community Land Management Plans - Point Malcolm and Semaphore Surf Lifesaving Club	PDF File

APPENDIX A



Community Land Management Plan – Point Malcolm Reserve

Name and Address of Property	Point Malcolm Reserve – 343 Military Road SEMAPHORE PARK
Ownership	The Crown (Custodian – City of Charles Sturt)
Legal Description	Lot 101 in DP 23960 (Certificate of Title Vol 5752 Fol 216) Lot 851 in HP 106100 (Certificate of Title Vol 5753 Fol 887)
Location	Bordering Military Road and Recreation Parade SEMAPHORE PARK
Trust, Dedication or Restriction	Lot 101 – Land dedicated for the purposes of recreation and lifesaving club purposes pursuant to the Crown Land Management Act 2009 on 19/2/2016. Lot 851 - Land dedicated for recreation purposes pursuant to the Crown Lands Act 1929 by gazette 28/9/1978.
Open Space Category	Regional
Open Space Types	Recreation Park
Endorsed by Council	
Relevant Policies/By Laws (no order of priority is intended)	Environmental Sustainability Policy Memorials Policy Path Policy Play Space Policy Public Art Policy Public Environment – Smoke Free Policy Public Open Space Water Consumption Policy Street Traders Policy Tree and Streetscape Policy Telecommunication and Electricity Infrastructure on Council Land Policy Use of Council Land for Fireworks Policy Use of Public Reserves for Commercial Fitness Activities Policy. Council By-Law No. 1 – Permits and Penalties Council By-Law No. 3 – Local Government Land Council By-Law No. 5 – Dogs and Cats

General description of the lands

Point Malcolm is a collective group of community land parcels that together form the Reserve as shown in the 'Site Map' of this Community Land Management Plan. It attracts visitors from within the local community, greater Adelaide, interstate and overseas due to its prominent seaside location and open space recreational areas that provide a variety of structured, formal and informal recreational activity opportunities. The Reserve also supports the adjacent Coastal Reserve by providing access within and through the Reserve to the shared use coastal path, coastal dunes and beachfront area.

The Reserve and all land parcels, or portions of land contained within the Reserve (except for any part of the land, where relevant, that is subject to any lease/licence as granted by Council in accordance with Section 202 of the Local Government Act) is categorised as Regional Open Space and Recreation Park in the Types and Hierarchy explained in Community Land Management Plans – An introduction.



Purpose for which the land is held

The Council holds these lands, on behalf of the Crown, for the primary purpose of providing a network of connected open space adjoining coastal reserves, recreation and community facilities and services for community use and spaces that may be utilised from time to time for complementary commercial business purposes. The Council also holds these lands for secondary purposes associated with addressing environmental, urban design, heritage and stormwater management needs (in no particular order of precedence).

Lease or Licence Permissions

Council may grant or renew leases and/or licences over any part or parts of the Reserve.

Any lease or licence granted or proposed to be granted must be consistent with the uses and purposes for which the Council holds the Reserve, and its objectives for the Reserve, as outlined in this Community Land Management Plan. They may be issued to various sporting, recreation, business, commercial group, social or community clubs or groups for the use of buildings or any other open space within the Reserve whose activities cater for the local or broader community.

The Council may grant leases and licences of any length, and on any terms, to organisations established for lifesaving activities, sporting, recreation, commercial, social and/or community purposes over any land and/or buildings to which this Community Land Management Plan relates.

Council may issue a permit to allow access over, within or through the Reserve or to allow for an activity of a short-term nature. Uses of land prohibited by Council by laws without approval may be approved in relation the Precinct.

Council may issue an authorisation for commercial activities under Section 200 of the Local Government Act 1999. Authorised activities must be consistent with the purposes for which the Reserve is held. Approvals may be given on conditions the Council considers appropriate.

An example of activities Council considers relevant to the purposes of the Reserve when considering lease, licence, authorisation or permit requests are (without limitation)

- Activities of a passive or active nature that promotes a healthy active lifestyle ie tai chi, yoga, outdoor fitness training groups, minor competitive sports, cycling, tennis, running etc.
- Community and recreational events, activities and/or services catering to all ages and cultural groups such as surf lifesaving activities, child play groups, dog training, surf lifesaving, biodiversity and nature activities, fun runs etc.



- Fundraising, educational and community awareness events that support cultural diversity, health, fitness and general community wellbeing such as fitness displays, culturally significant celebrations, fun runs, mud runs etc.
- Artistic, cultural and community events that support a diversity of community interests and pursuits such as car show displays, art displays, music performances, food events, pop up bar, market events and mobile food vending etc.
- Celebratory events such as staff Christmas picnics, weddings, christenings, children's birthday parties.

Permits, licences or easements may be granted by Council to public service provider authorities, within delegations of a relevant Act, for the purposes of provision of electricity, gas, water, internet and telecommunications services (except for above ground telecommunications towers).

Management Objectives for the lands (in no particular order of precedence)

- To provide an outstanding seaside open space area and facilities, and services from the area and facilities, that encourages participation in, and facilitates recreational, cultural and community pursuits and to seek to maximise the use of the lands and their facilities for these purposes.
- To support and encourage groups/clubs/businesses to provide the community opportunities for a diverse range of recreational and cultural activities.
- To facilitate occupation of any part of the open space areas by sporting and community clubs/groups or commercial businesses for the purposes set out in this community land management plan,
- To address specific environmental, heritage and urban design objectives generally but more importantly to the support objectives of the adjoining Coastal Reserve.
- To maintain unfettered access across, through and within the Reserve to support a shared use pathway and access to the adjoining Coastal Reserve.
- To utilise a portion of the open space area for stormwater management purposes if necessary.

Proposal for managing the lands

The management of Point Malcolm Reserve is to be consistent with the descriptions and guiding principles for use and development identified in Regional Open Space Hierarchy and Recreation Park Open Space Type described in Community Land Management Plans – An introduction.



Performance Targets and Measures for the lands

The performance targets and measures for Point Malcolm Reserve are outlined below. They do not indicate an order of hierarchy or priority.

Performance Targets	Performance Measures
To develop and pursue opportunities for community participation in active and passive, formal and/or informal sporting, recreational, cultural and community-based pursuits.	Increased visitation and use of Council’s open space areas and associated facilities as measured by an annual audit of Council’s customer feedback platforms, registers and permit approvals.
To develop and pursue maximised shared use of open space and facilities that support the sporting, recreational and community uses of the lands (including but not limited to facilities such as sporting equipment, playing and activity surfaces, seating, shade, paths, carparking, storerooms, amenities, art works, cultural heritage references, lighting, fencing, fitness and play equipment, bbqs etc.).	Increased community satisfaction with, and use of, Council’s open space areas and recreational facilities measured by an annual audit of customer feedback platforms, registers and customer surveys as conducted from time to time.
Support lessees/licensees to provide and develop sporting and recreational opportunities for the community.	Lessee/licensee obligations met, and memberships retained, as measured by a review of Council’s registers and annual rent review processes with noncompliance matters reported to the AMS Committee.
Renew/upgrade landscaped areas, recreational facilities, building assets and associated infrastructure as outlined in the relevant Asset Management Plan.	Completed upgrade/renewal works reported to Council and AMS Committee.
Provide a safe environment for visitors and users of the Reserve.	Reduction in security incidents reported to Council as measured by an audit of Council’s customer feedback platforms.



Site Map





Community Land Management Plan – Semaphore Surf Lifesaving Club

Name and Address of Property	345 Military Road SEMAPHORE PARK
Ownership	The Crown (Custodian – City of Charles Sturt)
Legal Description	Lot 103 in DP 23960 (Certificate of Title Vol 5759 Fol 865)
Location	Bordering Military Road SEMAPHORE PARK
Trust, Dedication or Restriction	Land is dedicated pursuant to the Crown Lands Management Act 2009 for the purposes of recreation and lifesaving club purposes on 19/02/2016.
Open Space Category	Regional
Open Space Types	Recreation Park
Endorsed by Council	
Relevant Policies/By Laws (no order of priority is intended)	Environmental Sustainability Policy Memorials Policy Path Policy Play Space Policy Public Art Policy Public Environment – Smoke Free Policy Public Open Space Water Consumption Policy Tree and Streetscape Policy Telecommunication and Electricity Infrastructure on Council Land Policy Use of Council Land for Fireworks Policy Use of Public Reserves for Commercial Fitness Activities Policy. Council By-Law No. 1 – Permits and Penalties Council By-Law No. 3 – Local Government Land Council By-Law No. 5 – Dogs and Cats

General description of the lands

Semaphore Surf Lifesaving Club occupies the land as shown in the ‘Site Map’ of this Community Land Management Plan. It attracts visitors from within the local community, greater Adelaide, interstate and overseas due to its prominent seaside location and the lifesaving services and recreational activities that it provides. This land also supports the adjacent Coastal Reserve by providing access within and through the land to the shared use coastal path, coastal dunes and beachfront area.

The Reserve and land parcel (except for any part of the land, where relevant, that is subject to any lease/licence as granted by Council in accordance with Section 202 of the Local Government Act) is categorised as Regional Open Space and Recreation Park in the Types and Hierarchy explained in [Community Land Management Plans – An introduction.](#)



Purpose for which the land is held

The Council holds this land, on behalf of the Crown, for the primary purpose of providing an area dedicated to surf lifesaving activities and providing a network of connected open space adjoining coastal reserves with recreation and community facilities for community use and spaces that may be utilised from time to time for complementary commercial business purposes. The Council also holds these lands for secondary purposes associated with addressing environmental, urban design, heritage and stormwater management needs (in no particular order of precedence).

Lease or Licence Permissions

Council may grant or renew leases and/or licences over any part or parts of the land.

Any lease or licence granted or proposed to be granted must be consistent with the uses and purposes for which the Council holds the land, and its objectives for the land, as outlined in this Community Land Management Plan. They may be issued to various sporting, recreation, business, commercial group, social or community clubs or groups for the use of buildings or land whose activities cater for the local or broader community.

The Council may grant leases and licences of any length, and on any terms, to organisations established for lifesaving activities, sporting, recreation, commercial, social and/or community purposes over any land and/or buildings to which this Community Land Management Plan relates.

Council may issue a permit to allow access over, within or through the land or to allow for an activity of a short-term nature. Uses of land prohibited by Council by laws without approval may be approved in relation the Precinct.

Council may issue an authorisation for commercial activities under Section 200 of the Local Government Act 1999. Authorised activities must be consistent with the purposes for which the land is held. Approvals may be given on conditions the Council considers appropriate.

An example of activities Council considers relevant to the purposes of the Reserve when considering lease, licence, authorisation or permit requests are (without limitation)

- All activities which relate to surf lifesaving purposes such as training, education, recreation, fund raising etc.
- Activities of a passive or active nature that promotes a healthy active lifestyle ie tai chi, yoga, indoor group training.
- Community and recreational events, activities and/or services catering to all ages and cultural groups.
- Fundraising, educational and community awareness events that support cultural diversity, health, fitness and general community wellbeing such as fitness displays, culturally significant celebrations, fun runs, mud runs etc.



- Artistic, cultural and community events that support a diversity of community interests and pursuits such as art displays, music performances, food, pop up bar and market events etc.
- Celebratory events such as staff Christmas picnics, weddings, christenings, children's birthday parties.

Permits, licences or easements may be granted by Council to public service provider authorities, within delegations of a relevant Act, for the purposes of provision of electricity, gas, water, internet and telecommunications services (except for above ground telecommunications towers).

Management Objectives for the lands (in no particular order of precedence)

- To provide an outstanding seaside open space area and building facilities, and services from the area and facilities, that encourages participation in, and facilitates surf lifesaving activities, recreational, cultural and community pursuits and to seek to maximise the use of the land and its facilities for these purposes.
- To support and encourage groups/clubs/businesses to provide the community opportunities for a diverse range of recreational and cultural activities.
- To facilitate occupation of any part of the open space areas by sporting and community clubs/groups or commercial businesses for the purposes set out in this community land management plan,
- To address specific environmental, heritage and urban design objectives generally but more importantly to the support objectives of the adjoining Coastal Reserve.
- To maintain unfettered access across, through and within the land to support the adjoining Coastal Reserve.

Proposal for managing the lands

The management of Semaphore Surf Lifesaving Club is to be consistent with the descriptions and guiding principles for use and development identified in District Open Space Hierarchy and Recreation Park Open Space Type described in Community Land Management Plans – An introduction.

Performance Targets and Measures for the lands

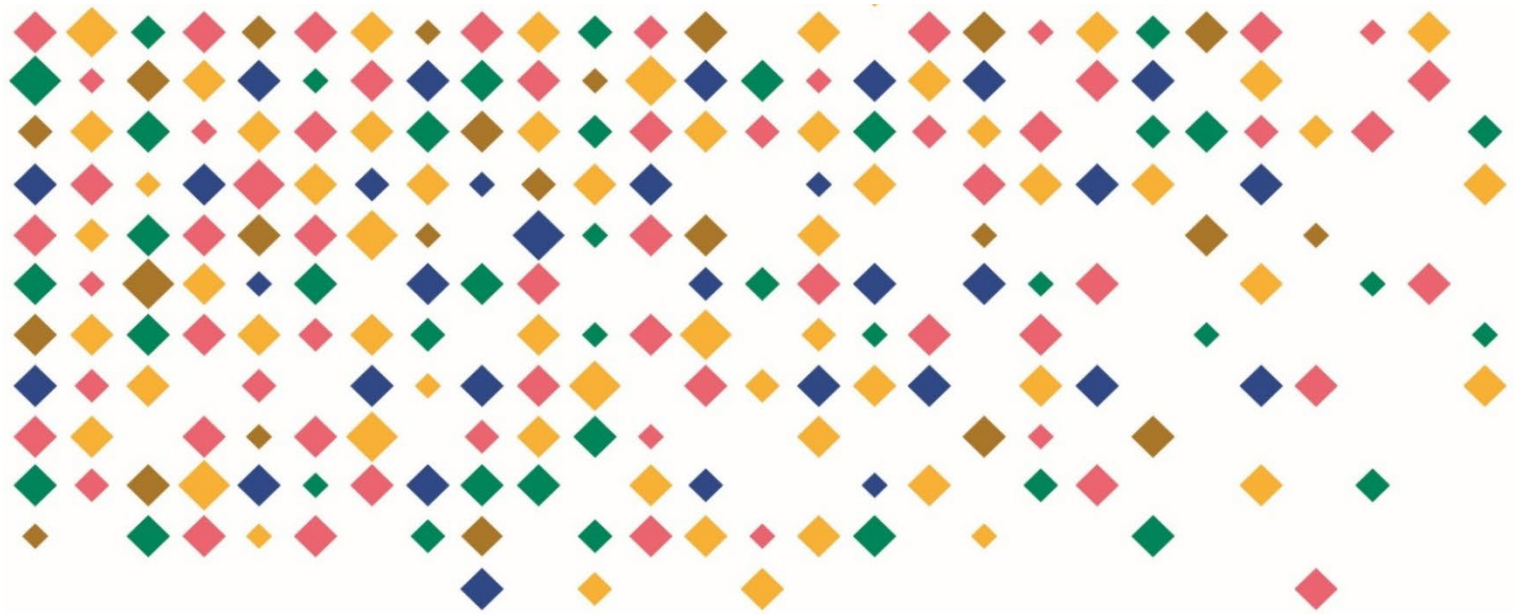
The performance targets and measures for Semaphore Surf Lifesaving Club are outlined below. They do not indicate an order of hierarchy or priority.

Performance Targets	Performance Measures
To develop and pursue opportunities for community participation in active and passive, formal and/or informal sporting, recreational, cultural and community-based pursuits.	Increased visitation and use of Council's open space areas and associated facilities as measured by an annual audit of Council's customer feedback platforms, registers and permit approvals.
To develop and pursue maximised shared use of facilities that support lifesaving activities, sporting, recreational and community uses of the lands (including but not limited to facilities such as sporting equipment, seating, shade, carparking, amenities, art works, cultural heritage references, lighting, paths etc.).	Increased community satisfaction with, and use of, Council's open space areas and recreational facilities measured by an annual audit of customer feedback platforms, registers and customer surveys as conducted from time to time.
Renew/upgrade/develop building facilities and associated infrastructure as outlined in the relevant Asset Management Plan.	Completed upgrade/renewal works reported to Council and AMS Committee.
Support lessees/licences to provide and develop lifesaving, sporting and recreational opportunities for the community.	Lessee/licensee obligations met, and memberships retained, as measured by a review of Council's registers and annual rent review processes with noncompliance matters reported to the AMS Committee.
Provide a safe environment for visitors and users of the club.	Reduction in security incidents as reported to Council and the club, measured by an annual review of Council's customer feedback platforms and club communication register.

Site Map



APPENDIX B



Community Engagement Approach for Amended Community Land Management Plan – Point Malcolm Reserve & Semaphore Surf Life Saving Club

July 2020

Contact: Donna Moore
Senior Property Officer
Property Services
PH: 08 8408 1175
dmoore@charlessturt.sa.gov.au

Community Engagement Approach for Amended Community Land Management Plan – Point Malcolm Reserve and Semaphore Surf Lifesaving Club

1. Purpose and Objectives

The purpose of this Community Engagement Approach is to articulate the process and measures that will be undertaken to ensure the community, stakeholders, Mayor and Elected Members are appropriately informed and engaged in the review of a proposed amendment to the Point Malcolm and Semaphore Surf Lifesaving Club Community Land Management Plans (CLMP).

The project is a matter set out in Part 2 of Council's Public PCP and follows the public consultation steps prescribed in the PCP.

The objectives of this Community Engagement Approach are to ensure:

- The community is generally informed about the process, purpose, importance of and methodology used, to prepare and amend Community Land Management Plans.
- The community is readily able to access information relating to the proposed Community Land Management Plans.
- The community is provided an opportunity to review the proposed plans and provide their feedback.
- That a shared vision of open space and recreational facility provision and management is reflected in the management plans.
- That a positive relationship is built between Council and the community which positions Charles Sturt as an organisation that is providing sound management decisions.
- The community is provided information pertaining to Councils reasoning and decision making.
- That Council's public consultation requirements of the Local Government Act 1999 (particularly Section 198 (2)) are met.

2. Project Background

In 2019 Council committed to reviewing the Community Land Management Plans (CLMPs) of all Council owned and managed community land parcels following the Coast Park ruling. The Coast Park CLMP, ruled to be invalid by Justice Blue, included the lands located within the Reserve known as Point Malcolm.

To date Council has endorsed 27 new and/or amended CLMPs, with the remaining amended plans (including Point Malcolm and Coast Park) to be presented to Council by the end of 2020. However, it has been identified the CLMP for Point Malcolm Reserve and the Semaphore Surf Lifesaving Club necessitates an earlier review due to community demand to use the Reserve. However, as the CLMP has been deemed invalid it is not possible for staff to issue authorisations, licences or permits for activities on the Reserve at this time.

Staff have received numerous requests over the past few months from fitness groups wishing to conduct outdoor training activities at Point Malcolm Reserve during the Covid 19 restrictions on indoor fitness centres. Further, the Semaphore Surf Lifesaving Club licence to occupy clubrooms and storerooms is expiring in August 2020 and a supportive CLMP will be required prior to Council being able to enter into a further licence agreement with the club.

Historically staff have received requests to hold car display events, cultural festivals, markets etc during the summer months which are soon approaching.

Council is required by section 196 (1) of the Local Government Act 1999 (LG Act) to maintain a management plan for community land. And whether a management plan is prepared for the first time, or amended, Council takes the opportunity to consult with the community in accordance with the requirements of section 197 of the Local Government Act 1999 and Council's Public Consultation Policy.

3. Consultation Scope

Council seeks to continue providing residents and visitors to Point Malcolm Reserve and the Semaphore Surf Lifesaving Club with a vibrant, scenic, beachside recreational open space area and facilities that support and provide a diversity of sporting, recreational, cultural and surf lifesaving experiences that can be enjoyed by the community and visitors to the area.

An amended CLMP has been drafted for both Point Malcolm Reserve and the Semaphore Surf Lifesaving Club and is provided to the community for their feedback. The amended plans incorporate those activities for which the lands have historically been used for, such as surf lifesaving, car displays etc and recommendations for new uses of the lands such as Outdoor Group Fitness training, food and cultural festivals, artistic displays etc. The amended plans also provide the ability for Council to issue licences to groups/businesses for those purposes.

Sec 198(2) of the LG Act requires Council to undertake community consultation prior to amending a Community Land Management Plan. Community feedback will be provided to Council for consideration and final review of the plans prior to their adoption.

4. Communities of Interest

Key stakeholders and communities of interest for this project include:

- Mayor and Elected members.
- Minister for Environment and Water.
- Landowners and occupiers within 500m surrounding Point Malcolm Reserve.
- Current licensees and permit holders using Point Malcolm Reserve and the Semaphore Surf Lifesaving Club.
- The broader Charles Sturt community

Point Malcolm Reserve is used and enjoyed by residents from across the Charles Sturt local government area, therefore mail notification would be localised within the Semaphore Park area (shown below) and online consultation city wide.



5. Planning Community Engagement and Timeframe

The scope for community engagement includes the following steps and timing.

The timeframe for the scope of engagement is outlined below.

Step	Title	Description	Timeframe
1.	Prepare Approach	Prepare a community engagement approach in relation to the matter.	July 2020
2.	Authorise Approach	Obtain authorisation of the community engagement approach from Council	August 2020
3.	Undertake Community Engagement	<p>Plan, deliver and manage engagement activities which include the following minimum statutory requirements under the Local Government Act 1999, Council's PCP; and additional engagement activities beyond the Act and PCP.</p> <ul style="list-style-type: none"> • Make available to the community copies of the proposed plans for inspection or purchase at 72 Woodville Road, Woodville. • The publication of a public notice in the Advertiser Newspaper online describing the matter under consideration and inviting interested persons to make submissions in relation to the matter within a period (minimum of 21 days) stated in the notice – refer Attachment B • The publication of a notice on the Charles Sturt websites such as 'Your Say' describing the matter under consideration and inviting interested persons to make submission in relation the matter within a period (minimum of 21 days) state in the notice. • Letters to the Minister, residents within the Semaphore Park area as identified in the mail out map provided and email to licensees/permit holders – refer Attachment A. 	August - September 2020
4.	Consider Submissions	Consider written submissions received.	September 2020
5.	Prepare Report	<p>Prepare a report for Council which:</p> <ul style="list-style-type: none"> • Summarises the community engagement process and outcomes; • Presents information in the broader context of the matter; and • Makes recommendations for Council to consider when deciding on the matter. 	September 2020
6.	Council Decision	Council members will consider the report and recommendation(s) and decide on the matter. The right of a member of the community to address Council by way of deputation in support of any written submission may be granted at the discretion of the Mayor.	October 2020
7.	Communicate Decision	<p>Following the decision-making process, communicate the decision by:</p> <ul style="list-style-type: none"> • Public notification made in Gazette and Advertiser • Letters to residents within the Semaphore Park area as identified in the mail out map provided. • Council's website – YourSay page 	October 2020

Levels of Engagement

The level of engagement for this project is “consult” given the:

- Single issue or a few issues involved in the matter.
- Multiple issues within a localised community.
- Moderate degree of complexity across a localised community of interest.
- Moderate degree of impact on the community.
- Clear process forward or clear options for the way forward.

Communication and Engagement Techniques and Promotions

The following communication and engagement techniques and promotions are proposed.

Communication Techniques and Promotions	Engagement Techniques and Promotions
Print Media Techniques <ul style="list-style-type: none">• Public Notice in the Advertiser Newspaper Online Techniques <ul style="list-style-type: none">• City of Charles Sturt website• Your Say Charles Sturt Other Communication Techniques <ul style="list-style-type: none">• Mail Out	Online Engagement Techniques <ul style="list-style-type: none">• Your Say Charles Sturt engagement - open to the general community Conventional Engagement Techniques <ul style="list-style-type: none">• Feedback - hardcopy, telephone or face to face• Contact number for further information and questions.

6. Reporting on Community Engagement

Community and stake holder submissions will be reviewed, analysed and reported on to inform Council decision making in this matter.

Following the decision-making process, the community will be informed of the outcome via the Charles Sturt website, it will be published in the Government Gazette and Advertiser newspaper and by mailout to residents shown in the mailout map.

7. Budget

The resources required to plan, deliver and report on the public consultation of the proposed new or amended Community Land Management Plans include the following:

Resource Requirement	Budget Estimate
Internal administration costs associated with drafting the CLMP and preparation of associated key messages and documents	Covered by recurrent operational budget
Notice in the Advertiser newspaper	\$700
Use of City of Charles Sturt website, Charles Sturt YourSay site, and City of Charles Sturt's social media platforms	Covered by recurrent operational budget
Printing of fact sheet and mailout to mail notification area.	\$3,000 (Approx)
Total	\$3,700

8. Risk Management

The key issues and risks for Council if a community engagement approach is not delivered, or not delivered well, include:

- Balancing individual views with broader community views.
- Community satisfaction.
- Failing to understand community sentiments on a project.
- Media interest.
- Reputational risks.

9. Approval of the Community Engagement Approach

Seek Council approval for the community engagement approach.

Attachment A

72 Woodville Road, Woodville
South Australia 5011
PO Box 1, Woodville SA 5011

T 08 8408 1111
F 08 8408 1122
charlessturt.sa.gov.au



Date

The Resident
ADDRESS
SUBURB

Dear Resident,

RE: PROPOSED AMENDMENT TO COMMUNITY LAND MANAGEMENT PLANS – POINT MALCOLM RESERVE AND SEMAPHORE SURF LIFESAVING CLUB

Council committed to a review of Community Land Management Plans for all Council owned and managed land in 2018. As part of that review draft amended management plans have been prepared for lands located at Point Malcolm Reserve and Semaphore Surf Lifesaving Club (see attached maps).

Community Land Management Plans are documents that outline for the community the way in which Council proposes to use and manage the land Council owns, or land that they care for and maintain on behalf of the State or Federal governments. The lands at Point Malcolm Reserve and Semaphore Surf Lifesaving Club are lands owned by the State government which have been placed in Council's care and control by the Minister, who has dedicated this land to be used for recreation and surf lifesaving purposes.

The draft management plans seek to ensure that Council continues to provide the vibrant seaside recreational open space area and facilities that the community has come to enjoy from the renewed Point Malcolm Reserve. They seek to ensure the continued support of the Surf Lifesaving Club and their important contribution to the community, along with the ability to allow for a wider range of activities that can be undertaken on the Reserve for the benefit of local residents and visitors alike.

The draft management plans are available to view online by visiting www.yoursaycharlessturt.sa.gov.au. If you are unable to view the plans on our website, please contact Council on 8408 1175 to be mailed a printed copy of the plans.

We want to hear your views and feedback to the proposed amendments to the Community Land Management Plans. Please visit Council's website YourSay page www.yoursaycharlessturt.sa.gov.au or in writing to:

Senior Property Officer
PO Box 1
WOODVILLE SA 5011

Consultation commences on DATE TO BE ADVISED and closes at 5.00pm on 21 DAYS FROM DATE TO BE ADVISED.



The results of this consultation and your feedback will be reported to Council providing them with the detail needed to make an informed decision relating to the amendments to the Community Land Management Plans for Point Malcolm Reserve and Semaphore Surf Lifesaving Club.

Should you have any queries about the draft management plans, or management plans generally, please do not hesitate to contact me on 8408 1175 or via email dmoore@charlessturt.sa.gov.au.

Regards,



Donna Moore
Senior Property Officer

Enc: Maps of lands for consultation



Maps of Land for Consultation

Semaphore Surf Lifesaving Club



Point Malcolm Reserve



Attachment B

PUBLIC CONSULTATION

Proposal to Amend the Community Land Management Plan for Point Malcolm Reserve and Semaphore Surf Lifesaving Club.

Notice is hereby given pursuant to Section 198 of the Local Government Act 1999 and in accordance with Council's Public Consultation Policy, that the Council proposes to amend the Community Land Management Plans for Point Malcolm Reserve & Semaphore Surf Lifesaving Club. The lands affected by the management plans are described in Certificates of Title V5752 F 216; V5753 F887; V5759 F865.

Draft amended management plans have been prepared for community feedback and will be available for inspection at Council's Civic Centre – 72 Woodville Road, Woodville from **date TBC** to **date TBC** during business hours or by visiting Council's website www.yoursaycharlessturt.com.au.

Written submissions on the proposal may be made online at www.yoursaycharlessturt.com.au or in writing to the Senior Property Officer, PO Box 1, Woodville SA 5011 by 5pm on **Date TBC**.

Persons making a submission should indicate whether they wish to address Council by way of a deputation in support of their submission.

We will contact those who have made a submission of the date on which the proposal will be considered by Council.

For more information contact Donna Moore 8408 1175 or dmoore@charlessturt.sa.gov.au.

PAUL SUTTON, Chief Executive Officer

Adopted by Council 26/04/2016

Coastal Reserve

Name and address of property

- Coastal Reserve
- West Beach to Semaphore Park (Refer Schedule)
- Includes:
 - **Pt Malcolm Reserve**
 - CT V5752 F216; V5753 F887; V5759 F865
 - **Moredun Street Reserve**
 - CT V5753 F901
 - **Tennyson Heights Court Reserve**
 - CT V5538 F198

Ownership details (Refer Schedule)

- The Crown
- City of Charles Sturt

Dedications (Refer Schedule)

Purpose for which the land is held

- To provide a hierarchy of open space strategically located throughout the City to meet the recreational needs of the community, to address specific environmental or urban design objectives and to provide protection of the land (as relevant).

Objectives for the management of the land

- To protect the coastal dune system and coastal vegetation and to provide convenient and controlled public access to the beach and environs

Policies and proposals for the management of the land

- To support State Government programs for coastal management as they affect the City.
- To deliver the State Government's *Coast Park* initiatives.
- To support measures to protect, stabilise and refurbish the coastal dune system.
- To provide, as far as possible, a continuous shared-use two-way pathway or trail for walkers, cyclists and other suitable users, along the coastal foreshore.
- To provide public access across the dunes in various forms in appropriate locations.
- To support the provision of facilities in beach localities that contribute to the convenience and enjoyment of the public.
- To recognise the importance of the coastal landscape to the Kaurna people, their culture and heritage.
- Infrastructure may be installed in certain locations to facilitate the pumping of sand to replenish stocks in other nearby coastal locations.
- To support the provision of facilities associated with the surf lifesaving activities
- To facilitate the installation of public art in appropriate locations.
- To support programs that encourage community involvement in dune care and revegetation.

- To control the encroachment of plantings from private property that extends into the dunes.
- To support measures to control pest plants and animals.
- Council may issue a permit to allow access over the Reserve or to allow for an activity of a 'short term' nature.

Policies

- *Vegetation Management Plans*
- *Coastal Management Plan*
- *Open Space Strategy*
- *Development Plan-Charles Sturt Council*
- *Horses on the foreshore*
- *Use of Public Reserves for Commercial Fitness Activities*

Performance targets

- To provide a safe and attractive facility developed to a level appropriate to its location and purpose.

Performance measures

- Regular inspection and maintenance of facility.

APPENDIX C

SCHEDULE

TC 27/04/2016

CT*	LENGTH(metres)	LOT	OWNER	DEDICATION	LOCATION
5752/217 5753/888	630	343	CROWN-CCS CUSTODIAN	NATURAL FEATURES PRESENTATION PURPOSES	Bower Road to Recreation Parade
5752/216	340	Lot 101	CROWN-CCS CUSTODIAN	RECREATION AND LIFESAVING PURPOSES	Pt Malcolm Reserve Ozone Avenue to Recreation Parade
5753/887		Sect 815	CROWN-CCS CUSTODIAN	RECREATION PURPOSES	Pt Malcolm Reserve Military Road
5753/894	395	Sec 993 & Sec 994	CROWN-CCS CUSTODIAN	NATURAL FEATURES PRESERVATION PURPOSES	Recreation Parade to Third Avenue
5759/865		Sect 345	CROWN-CCS CUSTODIAN	RECREATION AND SURF LIFESAVING PURPOSES	Pt Malcolm Reserve Military Road
5740/809 5740/814	610	94 and 97	CCS	NONE-RESERVE	Third Avenue to Mirani Court
4006/905	550	19	CCS	NONE	Sandpiper Place to Cormorant Court
5538/198	220	41	CCS	NONE-RESERVE	Tennyson Heights Court
5219/142	15	151	CCS	NONE - RESERVE	South of Bournemouth Avenue
5753/894	150	Sec 993 & Sec 994	CROWN-CCS CUSTODIAN	NATURAL FEATURES PRESERVATION	Esplanade/Hillview Avenue
5753/893	38	Sec 988	CROWN-CCS CUSTODIAN	COAST PROTECTION PURPOSES	Esplanade/Moredun Street
5753/901	100	Sec3286	CROWN-CCS CUSTODIAN	UNSPECIFIED LOCAL GOVT. PURPOSES	Moredun Street
5753/893	1170	Sec987	CROWN-CCS CUSTODIAN	COAST PROTECTION PURPOSES	Moredun Street to Fort Street
5753/895	1170	Sec 995,996	CROWN-CCS CUSTODIAN	WALKWAY PURPOSES	Moredun Street to Fort Street
5753/889	250	Sec 897	CROWN-CCS CUSTODIAN	RECREATION PURPOSES	Fort Street to Terminus Street
No title	310	Lot A	CCS	NONE-Includes Grange Jetty Cafe	Terminus Street to Jetty Street
5753/892	640	487	CROWN-CCS CUSTODIAN	RECREATION PURPOSES	Jetty Street to Grange Road
5753/916	50	Sec5830	CROWN-CCS CUSTODIAN	RECREATION AND PARKING PURPOSES	Grange Road/Seaview Road

5753/891	675	Sec 940,941	CROWN-CCS CUSTODIAN	RECREATION PURPOSES	Grange Road to Marlborough Street
5753/896	670	Sec1004	CROWN-CCS CUSTODIAN	RECREATION PURPOSES	Marlborough Street to Main Street
5753/896	105	Sec1004	CROWN-CCS CUSTODIAN	RECREATION PURPOSES	The Esplanade
5753/898	40	Sec 1650	CROWN-CCS CUSTODIAN	CLUBROOM PURPOSES	The Esplanade
5753/897	80	Sec 1649	CROWN-CCS CUSTODIAN	SWIMMING POOL AND LEISURE CENTRE PURPOSES	The Esplanade
5753/896	520	Sec1004	CROWN-CCS CUSTODIAN	RECREATION PURPOSES	South Street to Henley Beach Road
5753/886	970	Sec 692	CROWN-CCS CUSTODIAN	RECREATION AND PARKING PURPOSES	Henley Beach Road to Ozone Street
No title (closed Rd)	100	Lt E	CCS	NONE	Esplanade/Ozone Street
5753/884	295	Sec 678	CROWN-CCS CUSTODIAN	RECREATION AND PARKING PURPOSES	Seaview Road (Mellor Street to Burbridge Road)
5753/883	940	Sec652	CROWN-CCS CUSTODIAN	RECREATION AND PARKING PURPOSES	Burbridge Road to West Beach Road
6126/767	250	Sec688	CROWN-CCS CUSTODIAN	RECREATION AND PARKING PURPOSES	West Beach Road to Chetwynd Street
				CCS OWNED	
				CROWN OWNED-CCS CUSTODIAN	

Public roads are excluded

4.66 WOODVILLE ORION TENNIS CLUB - COMMUNITY ENGAGEMENT CONSULTATION OUTCOME - NEW LICENCES

TO: Asset Management Committee

FROM: Property Management Officer - Nadia Nuzzo

DATE: 17 August 2020

Brief

To consider the Community Consultation outcome for the new building and ground Licences for Woodville Orion Tennis Club for the continued use of premises at Woodville Oval and Smith Reserve for a period of five (5) years plus five (5) years commencing 1 September 2020.

Recommendation

- 1. That the Woodville Orion Tennis Club be granted a Licence at both premises situated at Woodville Oval and Smith Reserve for a period of five (5) years plus five (5) years commencing 1 September 2020.**
- 2. That the Mayor and Chief Executive Officer affix the Council seal and sign all documents relating to this matter.**

Status

This report relates to or impacts upon the following Community Plan Objectives 2016-2027.

Our Community - A strong and connected community

Provide accessible social infrastructure and services that engage our diverse community

Our Liveability - A liveable City of great places

City assets and infrastructure are developed and well maintained on a strategic and equitable basis

Our Economy - An economically thriving City

Support and enable local business prosperity and growth

Our Leadership - A leading & transformational Local Government organisation

Adaptive and sustainable management of the City's finances

Relevant Council policies are:

- Sporting and Community Club Fees Policy
- Public Consultation Policy

Relevant statutory provisions are:

- Local Government Act 1999
- Retail and Commercial Leases Act 1995

Background

The Woodville Glengarry Licence for Woodville Oval expired on 30 April 2020. Glengarry and Orion Tennis clubs have now merged to become Woodville Orion Tennis Club.

The Woodville Orion Tennis Club seek a Licence for each of the 2 premises that they occupy at Smith Reserve and Woodville Oval for a period of five (5) years plus five (5) years subject to the outcome of Public Consultation in line with Section 202 of the Local Government Act 1999 and Council's Public Consultation Policy.

Report

The following was endorsed at Council Item 6.11, Point 4 CL Minutes 23/1/2017 and Memorandum of Understanding included in the CEA (**Attachment A**).

Motion: 4 - That Council endorse the draft Memorandum of Understand (MOU) between Council, the Orion Tennis Club and the Woodville Glengarry Tennis Club for the relocation of the Orion Tennis Club) and delegate authority to t he CEO to make changes to the MOU and to sign the final document following execution by both clubs.

Financial and Resource Implications

There are no financial or resource implications.

Customer Service and Community Implications

The Woodville Orion Tennis Club is one of the City of Charles Sturt's larger community clubs and is firmly committed to promoting the development of sports and community recreation within the general community.

Environmental Implications

There are no environmental implications.

Community Engagement/Consultation (including with community, Council members and staff)

Woodville Oval and Smith Reserve are considered Community Land under the Local Government Act 1999 which requires that public consultation be undertaken in line with Council's Public Consultation Policy where the Licence term is greater than five (5) years.

A Community Engagement approach was prepared and signed off by the CEO on 24 June 2020 (**Appendix A**).

Community Consultation for the proposed Licence was undertaken in accordance with legislation for future use of Community Land. From Monday 6 July 2020 to Monday 27 July 2020, an advertisement was placed through on-line newspapers (refer **Appendix B**) and on Council's YourSay website.

A letter was also forwarded to the Licensee, adjoining neighbours and nearby residents requesting any feedback (**Appendix C**).

No responses were received from the public.

Risk Management/Legislative Implications

The Licence application was required to undergo Community Engagement for use of Woodville Oval and Smith Reserve as it is Community Land as per Section 202 of the Local Government Act.

Conclusion

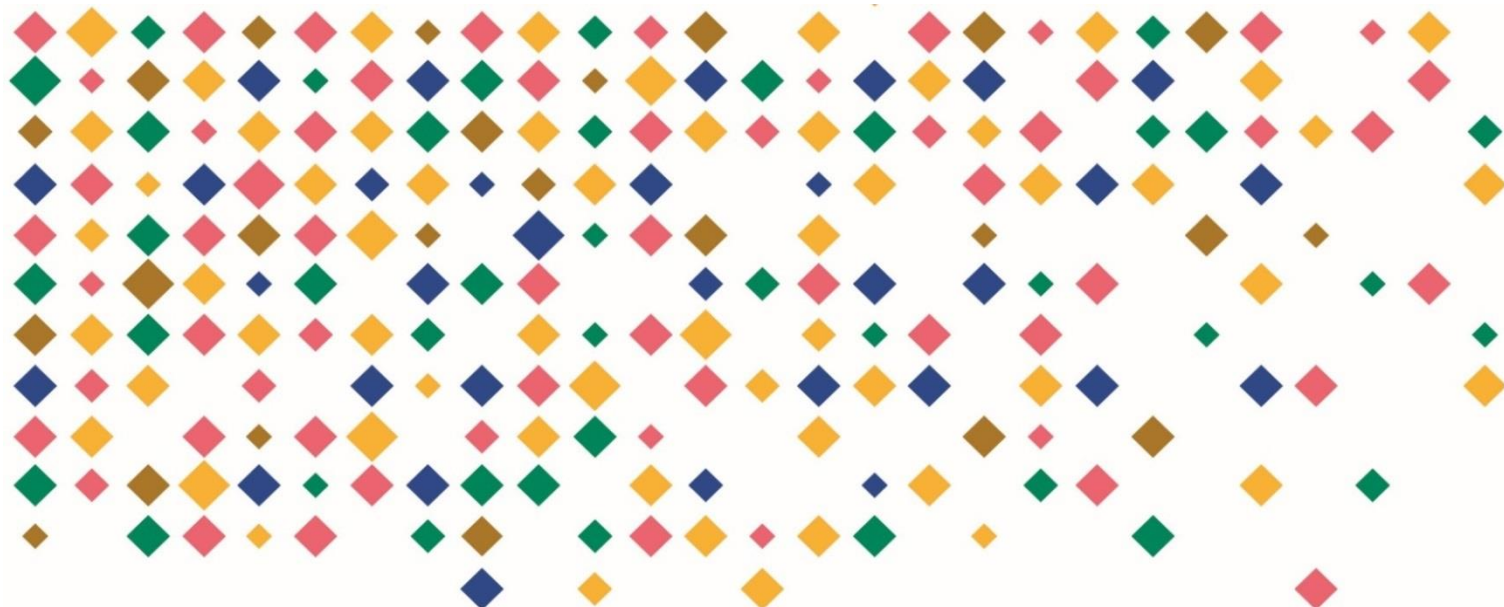
Council approved the new Licence applications, subject to the outcome of the Community Engagement Approach which was approved by the CEO on 24 June 2020. The consultation resulted in no enquiries.

It is therefore recommended that Woodville Orion Tennis Club be granted two Licences, one at Woodville Oval and one at Smith Reserve, for their continued use for a period of five (5) years plus a further term of five(5) years commencing 1 September 2020 with the Mayor and Chief Executive Officer given authorisation to affix the Council seal and sign all documents relating to this matter.

Appendices

#	Attachment	Type
1	Appendix A - Community Engagement Approach - Woodville Orion Tennis Club	PDF File
2	Appendix B - Copy of Advertisement	PDF File
3	Appendix C - Letter - Woodville Orion - Smith Reserve Mailout	PDF File

APPENDIX A



Community Engagement Approach for Woodville Orion Tennis Club Smith Reserve & Woodville Oval

June 2020

Contact: Nadia Nuzzo
Property Management Officer
Property Services
PH: 08 8408 1268
nnuzzo@charlessturt.sa.gov.au

Community Engagement Approach for Woodville Orion Tennis Club – New Licence Agreements

1. Purpose and Objectives

The project is a matter set out in Part 2 of Council's Public PCP and follows the public consultation steps prescribed in the PCP.

2. Project Background

The Woodville Glengarry Licence for Woodville Oval expired on 30 April 2020. Glengarry and Orion Tennis clubs have now merged to become Woodville Orion Tennis Club.

The Woodville Orion Tennis Club seek a Licence for each of the 2 premises that they occupy at Smith Reserve and Woodville Oval for a period of five (5) years plus five (5) years subject to the outcome of Public Consultation in line with Section 202 of the Local Government Act 1999 and Council's Public Consultation Policy.

This Community Engagement Approach document has been prepared for the proposed licence of Community Land, which will require a report to Council for consideration of the consultation outcome to enable execution of the Licence.

The above is in accordance with Item 6.11, Point 4 CL Minutes 23/1/2017 (Attachment A) and Memorandum of Understanding (Attachment B).

3. Consultation Scope

Woodville Oval and Smith Reserve are considered Community Land under the Local Government Act 1999 which requires that consultation is undertaken as per Council's Public Consultation Policy for a licence term longer than 5 years. Council has agreed to issuing a 5+5 year Licence to the Club for each premises in accordance with the Memorandum of Understanding agreed by both parties.

4. Communities of Interest

Key stakeholders and communities of interest for this project include:

- Mayor and Elected members.
- Sporting and Community Clubs located on Smith Reserve and Woodville Oval
- Local community members

5. Planning Community Engagement and Timeframe

The scope for community engagement includes the following steps and timing.

Step	Title	Description	Timeframe
1.	Prepare Approach	Prepare a community engagement approach in relation to the matter.	June 2020
2.	Authorise Approach	Obtain authorisation of the community engagement approach from the CEO	June 2020
3.	Undertake Community Engagement	<p>The engagement activities include the following minimum statutory requirements under the Local Government Act 1999, Council's PCP; and additional engagement activities beyond the Act and PCP.</p> <ul style="list-style-type: none">• On-line advertisement in Messenger• Publication in the Advertiser• Council's Website YourSay page	June/July 2020
4.	Consider Submissions	Consider written submissions received.	July 2020
5.	Prepare Report	<p>Prepare a report for Council which:</p> <ul style="list-style-type: none">• Summarises the community engagement process and outcomes;• Presents information in the broader context of the matter; and• Makes recommendations for Council to consider when deciding on the matter.	July 2020
6.	Council Decision	Council members will consider the report and recommendation(s) and decide on the matter. The right of a member of the community to address Council by way of deputation in support of any written submission may be granted at the discretion of the Mayor.	July/August 2020
7.	Communicate Decision	<p>Following the decision making process, communicate the decision by:</p> <ul style="list-style-type: none">• Letter to persons who submitted submission/feedback.• Council website YourSay page updated	July/August 2020

Levels of Engagement

The level of engagement for this project is "consult" given the:

- Single issue or a few issues involved in the matter.
- The clubs have occupied the premises at Woodville Oval for over 10 years and premises at Smith Reserve for 3 years with no complaints received in relation to their occupation and therefore the Licences have a low degree of impact on the community.
- Clear process forward or clear options for the way forward.

Communication and Engagement Techniques and Promotions

The following communication and engagement techniques and promotions are proposed.

- Public Notice in the on-line Messenger Newspapers
- Publication in the Advertiser as detailed below.
- City of Charles Sturt website – YourSay page
- Letter to current Licensee, adjoining neighbours and nearby residents

Notice of Proposal

Granting of Licences on Community Land

Notice is hereby given that, pursuant to the provisions of Section 202 of the Local Government Act 1999, the City of Charles Sturt proposes to grant a Licence for:

Use of the Clubroom and Reserve located at Smith Reserve and Woodville Oval for use by The Woodville Orion Tennis Club for a period of 5 years plus a further term of 5 years.

The plan of the area, the subject of the proposal, can be inspected at the Civic Centre, 72 Woodville Road, Woodville, and www.charlessturt.sa.gov.au

A copy of the plan will be sent to interested persons on request.

Feedback for the proposal may be submitted via the Council website <https://www.yoursaycharlessturt.com.au> or written submissions should be sent to the Chief Executive Officer, PO Box 1, Woodville 5011 by **date to be advised**.

We will advise those who have made submissions when the proposal will be considered by Council.

For further information contact Nadia Nuzzo on 8408 1268, email nnuzzo@charlessturt.sa.gov.au

PAUL SUTTON, Chief Executive Officer

6. Reporting on Community Engagement

All submissions/feedback received will be reviewed and a report submitted to Committee with recommendation for future licence agreement. Persons providing a submission will be given the opportunity to make deputation to the Committee at the discretion of the Chair of the committee and the members.

7. Budget

The resources required to plan, deliver and report on the public consultation of the proposed Carnegie Reserve include the following:

Resource Requirement	Budget Estimate
Internal administration costs associated and preparation of associated key messages and documents including mail out to residents	\$500
On-line Notice in the Messenger and publication in The Advertiser	\$1,500
Use of City of Charles Sturt website, Charles Sturt YourSay site, and City of Charles Sturt's social media platforms	Covered by recurrent operational budget
Total	\$2000

8. Risk Management

The key issues and risks for Council if a community engagement approach is not delivered, or not delivered well, include:

- Non-compliance with a legislative requirement
- Balancing individual views with broader community views.
- Community satisfaction.
- Failing to understand community sentiments on a project.
- Impacts associated with project delays.
- Media interest.
- Reputational risks.

9. Approval of the Community Engagement Approach

Seek CEO approval for the Community Engagement Approach.

[Note: These minutes are unconfirmed until 13 February 2017]

6.11*	<u>ST CLAIR RECREATION PRECINCT - CONSULTATION AND FUNDING STRATEGY (B7207)</u>	72
-------	---	----

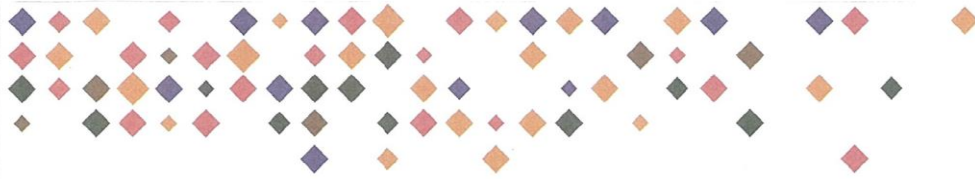
Brief

This report serves to outline the proposed community consultation strategy for the St Clair Recreation Precinct redevelopment to occur over the coming two months. The report also provides further information regarding the ongoing amalgamation discussions between the Orion and Woodville Glengarry Tennis Clubs and potential funding sources to realise the vision.

Motion

1. That the report be received and noted.
2. That Council, for the purposes of public consultation, provides in principle support for the St Clair Recreation Precinct Concept Plan (Appendix A).
3. That Council endorse the consultation strategy including a minor expansion in the distribution map to include north of Torrens Road for the St Clair Recreation Precinct Concept Plan (Appendix B).
4. That Council endorse the draft Memorandum of Understanding (MOU) between Council, the Orion Tennis Club and the Woodville Glengarry Tennis Club for the relocation of the Orion Tennis Club (Appendix C) and delegate authority to the Chief Executive Officer to make changes to the MOU and to sign the final document following execution by both Clubs.
5. That the Mayor and Chief Executive Officer be authorised to execute the \$7.5m funding commitment from the State Government for the St Clair Recreation Precinct.
6. That Council support ongoing dialogue with the State Government to attract additional funding opportunities to enable the project to be delivered to achieve the vision shown in the Concept Plan.
7. That upon receipt of the \$7.5m state government contribution an expenditure budget of \$7.5m be created in the 16/17 financial year to enable stage 1 works (being the establishment of the tennis courts).

Moved Councillor Nguyen, Seconded Councillor T Wasylenko Carried Unanimously



MOU between the City of Charles Sturt, Orion Tennis Club & Woodville Glengarry Tennis Club

Introduction

The City of Charles Sturt, Orion Tennis Club Inc, Woodville Glengarry Tennis Club Inc. and the DECD have agreed to facilitate an amalgamation of the Clubs which involves Orion Tennis Club Inc shifting from its current location at St Clair Recreation Reserve to a combination of Woodville Oval Complex Tennis Courts, Smith Reserve and Woodville High School to enable the redevelopment of the St Clair Recreation Precinct.

Council has agreed to fund the upgrade of the tennis court facilities with projected contributions from DECD, Tennis Australia and at each of the sites as part of the broader St Clair Recreation Precinct Project.

This Memorandum of Understanding has been developed in order to formalise the agreement between the parties in relation to the sites, facilities and funding arrangements required to enable this venture to come to fruition.

Overview

Council owns the St Clair Recreation Reserve. The Reserve includes the St Clair Indoor Recreation Centre and 8 tennis courts used by the Woodville High School under the Recreation Grounds (Joint Scheme) Act and the Orion Tennis Club Inc.

The Indoor Recreation Centre was built in the 1960s and no longer meets the sporting needs of the community and has reached the end of its useful life.

The plan for the upgrade of the Indoor Recreation Centre to a contemporary regional recreation and sport facility involves expansion to the extent that the tennis courts require relocation / reconstruction. The Orion Tennis Club Inc has been a longstanding tenant at this facility.

The Woodville Glengarry Tennis Club is located at the Woodville Oval Complex and has 10 grass and six hard courts. The Club is willing to resurface one of its grass courts to hard court to cater for the projected increase in hard-court usage, plus three hard courts to be constructed on the previous southern Woodville Bowling rink.

The Clubs and Council have been working towards a relocation of the Orion Tennis Club to a combination of Woodville Glengarry Tennis Club site, Smith Reserve and Woodville High School.

The intent is to fund this arrangement through a combination of Councils funding and State Funding (including through DECD).

Below is the detail of the works intended to facilitate the relocation of the Orion Tennis Club Inc. and removal of the courts to enable the St Clair Recreation Precinct project to proceed.

Woodville Oval Complex

1. Council to establish three (3) new tennis hard courts with Australian Open Blue Acrylic surface, fully lit (coin operated) to 'Club Competition' standard on the existing southern bowling green by the commencement of the 2018/19 tennis summer season. Provide new entrance from Oval Ave and walkway, viewing area with seating and shelters between old Glengarry courts and the new courts on the existing southern Bowling rink.
2. Convert one (1) existing lawn court with Australian Open Blue Acrylic surface, fully lit (coin operated) to 'Club Competition' standard ; Replace all backstops and side stops located around proposed hard courts, including additional hand gates to improve access to courts, including wheelchair access Installation of concrete plinths.
3. Renew existing six (6) hard courts with Australian Open Blue Acrylic surface. With Hot Shot lines to be added to the row of 7 hard courts
4. Backstop netting on the three Oval Ave courts to be replaced with PVC coated chain wire top and bottom rails, including concrete plinth, including new access gates.
5. Supply and fit two (2) "court curtains" for the block of three courts situated near Oval Avenue for coaching.
6. Prune existing row of pine trees south of hard courts to enable the installation of backstop fencing.
7. The installation of new storage shed so that no nett loss of storage is encountered.
8. Council staff to undertake a master planning process for the Woodville Oval Complex to ensure that all sporting assets and buildings within the Complex are being used at their optimum capacity.

9. The installation of seating (6) on southern side of courts under pine trees.

Smith Reserve Tennis Courts

1. Resurface the four existing courts with Australian Open Blue Acrylic surfaces, including the improvement of drainage of courts at the northern end. Hot Shots lines to be added to all four hard courts. Where appropriate, increase overall playing surface to improve distance between courts.
2. Light the four courts to 'Club Competition' standard – coin operated, with provision of power point for ball machine use.
3. Remove one of the two existing power meters and consolidate the power supply.
4. Replace back stops and side stops with PVC coated chain wire, including top and bottom rails and concrete plinth
5. New square concealed net post and nets with fixed net straps.
6. Replace existing Albany St perimeter fencing and gates with new higher chain wire fencing.
7. Remove the two existing shelters and replace with new shelters (2) of the same size with seating/benches and concrete under the shelter. Access paths to the shelters from the Clubroom.
8. Removal of the pergola on the eastern side of the clubhouse.
9. Investigate the removal of the tree on the eastern end of courts, if this is not achievable then prune canopy so it doesn't overhang courts.
10. Root barrier to be installed along all of the eastern side of courts.

Woodville High School

1. Six new courts, with Australian Open Blue Acrylic surface and fully lit to 'Club Competition' (coin operated) standard (2 x 3 blocks of courts).
 - 1a. Hot Shots lines on 3 courts
2. Access to toilets via the adjoining Woodville High School change room.
3. Provide two shelters with seating/benches and concrete under the shelter

4. Courts available for season permit use after Schools hours with minimal cost to Club, and available for community use when not used by School or Club.
5. Make available car parking to tennis club coaches/members from the existing car park situated next to the proposed tennis court location.
6. All maintenance of courts and lights to be the responsibility of Council.
7. Provide storage opportunities for ball machines, squeegees, ball trollies etc.

Other

1. Agreement that Council fund monies outstanding on the loan that Orion undertook to light and re-surface existing courts at St. Clair
2. Council to use and relocate existing St Clair tennis courts lighting infrastructure where of appropriate quality to the Smith Avenue location.
3. The newly amalgamated Club is given the opportunity to promote the relocated Club in a prominent position along Port Road via Council-owned Port Road banner. Council will support the placement of additional Club-related signage at other sites, subject to any relevant planning approvals.
4. Council grants a long term licence (5+5 yrs.), subject to the outcomes of community consultation as required by the Local Government Act , to the amalgamated Club for the use of the courts and clubroom at both the Oval Ave and Smith Reserve Facilities.
5. The accommodation of all existing coaching arrangements across the three venues.
6. That all works relating to the re-location of the Orion Tennis Club and upgrade of tennis courts at Woodville Oval will be undertaken as an early works package to ensure the Clubs are settled prior to the demolition of the indoor recreation centre.
7. Club permitted to use existing refrigerated air conditioners from St Clair at Smith Reserve courts and the electric stove at the Woodville Oval location.
8. Council to provide facilitator, along with one representative each from Council and Tennis SA, for discussions with Club regarding the formalisation of the amalgamation.

9. Club is to be consulted regarding finalising detailed plans etc. before commencement of works. Club/Council to obtain advice from Tennis SA Facilities Development Department, as required.
10. Council will support the use of an existing Council-owned Port Road banner frame to advertise the Club. Council staff to support the lodging of a planning application (if required) for larger signage at other locations.
11. Woodville Oval Complex works, apart from ex Bowling rink and Smith Reserve works to be completed by commencement 2017/18 season.
12. That the name of the new amalgamated club will be Woodville Orion Tennis Club.
13. An Interim Board shall be in place to operate the Club with equal representation, minimum of 7 from each club.

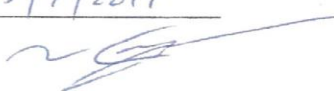
WOODVILLE GLENGARRY TENNIS CLUB

NAME BRAG FORBY
POSITION PRESIDENT
DATE 14/7/17



ORION TENNIS CLUB

NAME NEVILLE MESSENGER
POSITION PRESIDENT
DATE 13/7/2017



CITY OF CHARLES STURT

NAME Dan Sutton
POSITION CHIEF EXECUTIVE OFFICER
DATE 19/7/17



SCALE: 1:500

DATE: 16/04/2020

AUTHOR: Brad Hartwell

Warning:

The data displayed is intended as a guide only, and must not be relied upon. The City of Charles Sturt ABN 42 124 960 163 offers no assurance the data displayed is complete, accurate or up-to-date. For information on any additional services underground, you are encouraged to contact Dial Before You Dig by telephone 1000 (free call) or via its website at www.1100.com.au. If a visitor finds an error in the displayed data, please contact the Council's Asset Information Team on (08) 8408 1111 or at council@charlessturt.sa.gov.au. Data displayed may be subject to copyright, and its copying or use regulated by the Copyright Act 1968 (Cwth).

Comments:



APPENDIX B

**Notice of Proposal
Granting of Licences on
Community Land**

Notice is hereby given that, pursuant to the provisions of Section 202 of the Local Government Act 1999, the City of Charles Sturt proposes to grant a Licence for:

Use of the Clubroom and Reserve located at Smith Reserve and Woodville Oval for use by The Woodville Orion Tennis Club for a period of 5 years plus a further term of 5 years.

The plans of the areas, the subject of the proposal, can be inspected at the Civic Centre, 72 Woodville Road, Woodville, and www.charlessturt.sa.gov.au

A copy of the plans will be sent to interested persons on request.

Feedback for the proposal may be submitted via the Council website <https://www.yoursaycharlessturt.com.au> or written submissions should be sent to the Chief Executive Officer, PO Box 1, Woodville 5011 by **5:00pm Wednesday 22 July 2020.**

We will advise those who have made submissions when the proposal will be considered by Council.

For further information contact Nadia Nuzzo on 8408 1268, email nnuzzo@charlessturt.sa.gov.au

PAUL SUTTON,
Chief Executive Officer

APPENDIX C

72 Woodville Road, Woodville
South Australia 5011
PO Box 1, Woodville SA 5011

T 08 8408 1111
F 08 8408 1122
charlessturt.sa.gov.au



6 July 2020

Name
Address
Address

Dear ,

RE: WOODVILLE ORION TENNIS CLUB – NEW LICENCE AGREEMENT – SMITH RESERVE

Glengarry and Orion Tennis clubs have now merged to become Woodville Orion Tennis Club.

The Woodville Orion Tennis Club seek a Licence for each of the 2 premises that they occupy at Smith Reserve and Woodville Oval for a period of five (5) years plus five (5) years subject to the outcome of Public Consultation in line with Section 202 of the Local Government Act 1999 and Council's Public Consultation Policy.

Woodville Oval and Smith Reserve are considered Community Land under the Local Government Act 1999 which requires that consultation is undertaken as per Council's Public Consultation Policy for a licence term longer than 5 years. Council has agreed to issuing a 5+5 year Licence to the Club for each premises in accordance with the Memorandum of Understanding agreed by both parties. The above is in accordance with [Item 6.11, Point 4 CL Minutes 23/1/2017](#).

Notice is hereby given that, pursuant to the provisions of Section 202 of the Local Government Act 1999, the City of Charles Sturt proposes to grant a Licence for:

Use of the Clubroom and Reserve located at Smith Reserve and Woodville Oval for use by The Woodville Orion Tennis Club for a period of 5 years plus a further term of 5 years.

Feedback for the proposal may be submitted via the Council website Yoursay page <https://www.yoursaycharlessturt.com.au> or written submissions should be sent to:

The Chief Executive Officer,
PO Box 1,
Woodville SA 5011

The consultation period closes on Monday 27 July, 2020 @ 5:00pm. For further information contact Nadia Nuzzo on 8408 1268 or email nnuzzo@charlessturt.sa.gov.au.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Nadia Nuzzo'.

Nadia Nuzzo
Property Management Officer

Encl –Location Maps



72 Woodville Road, Woodville
South Australia 5011
PO Box 1, Woodville SA 5011

T 08 8408 1111
F 08 8408 1122
charlessturt.sa.gov.au



6 July 2020

Name
Address
Address

Dear ,

RE: WOODVILLE ORION TENNIS CLUB – NEW LICENCE AGREEMENT – WOODVILLE OVAL

Glengarry and Orion Tennis clubs have now merged to become Woodville Orion Tennis Club.

The Woodville Orion Tennis Club seek a Licence for each of the 2 premises that they occupy at Smith Reserve and Woodville Oval for a period of five (5) years plus five (5) years subject to the outcome of Public Consultation in line with Section 202 of the Local Government Act 1999 and Council's Public Consultation Policy.

Woodville Oval and Smith Reserve are considered Community Land under the Local Government Act 1999 which requires that consultation is undertaken as per Council's Public Consultation Policy for a licence term longer than 5 years. Council has agreed to issuing a 5+5 year Licence to the Club for each premises in accordance with the Memorandum of Understanding agreed by both parties. The above is in accordance with [Item 6.11, Point 4 CL Minutes 23/1/2017](#).

Notice is hereby given that, pursuant to the provisions of Section 202 of the Local Government Act 1999, the City of Charles Sturt proposes to grant a Licence for:

Use of the Clubroom and Reserve located at Smith Reserve and Woodville Oval for use by The Woodville Orion Tennis Club for a period of 5 years plus a further term of 5 years.

Feedback for the proposal may be submitted via the Council website Yoursay page <https://www.yoursaycharlessturt.com.au> or written submissions should be sent to:

The Chief Executive Officer,
PO Box 1,
Woodville SA 5011

The consultation period closes on Monday 27 July, 2020 @ 5:00pm. For further information contact Nadia Nuzzo on 8408 1268 or email nnuzzo@charlessturt.sa.gov.au.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Nadia Nuzzo'.

Nadia Nuzzo
Property Management Officer

Encl –Location Maps



4.67 BILJART CLUB - 50 COOMBE ROAD, ALLENBY GARDENS - NEW LICENCE

TO: Asset Management Committee

FROM: Property Management Officer - Nadia Nuzzo

DATE: 17 August 2020

Brief

To enter into a new Licence Agreement with the Biljart Club for the continued use of premises located at 50 Coombe Road Allenby Gardens for a period of two (2) years plus three (3) years.

Recommendation

1. That the Biljart Club situated at 50 Coombe Road Allenby Gardens (Appendix A) be granted a Licence for the continued use of the club for a period of two (2) years plus three (3) years.
2. That Council notes the actions taken in relation to current building maintenance items.
3. That the Licence Agreement be executed under delegated authority, by the Coordinator Property Services.

Status

This report relates to or impacts upon the following Community Plan Objectives 2016-2027.

Our Community - A strong and connected community

Provide accessible social infrastructure and services that engage our diverse community

Our Liveability - A liveable City of great places

City assets and infrastructure are developed and well maintained on a strategic and equitable basis

Our Economy - An economically thriving City

Support and enable local business prosperity and growth

Our Leadership - A leading & transformational Local Government organisation

Adaptive and sustainable management of the City's finances

Relevant Council policies are:

- Sporting and Community Clubs Fees Policy

Relevant statutory provisions are:

- Local Government Act 1999
- Retail and Commercial Leases Act 1995

Background

The Biljart Club Perfect is a sporting Club within the City of Charles Sturt, with the Club being based at the Coombe Road location for the last 40 years. The 'Biljart Club Perfect' is unique to this City as it is the only Club in South Australia that solely play a form of 'Carom Billiards'. This style of billiards is played on cloth-covered (approximately 1.5m x 3m) pocketless tables, which often feature heated slate beds.

The Club is firmly committed to providing a healthy and safe environment for its members, families and visitors.

Report

The previous licence for the club expired on 30 September 2014 and has been holding over on the same terms and conditions of the licence on a monthly basis. The club has been paying an agreed annual rental fee which has previously been listed in the Annual Fees & Charges Register.

As a result of a recent 'Collaborative Leasing Internal Audit' undertaken between the Cities of Charles Sturt and Marion, it was identified that the current leasing arrangement was a risk and should be formalised in a licence arrangement. Based on this finding a Licence is now recommended as a more appropriate method as it will set out both parties rights and obligations in relation to the management of the building and rent review and rent increase dates.

A recent maintenance inspection identified cracks in external and internal walls and damage to the ceiling at the of the rear building and a cracked lintel at the rear doorway opening. Most of the outstanding maintenance issues of a minor nature have since been completed. Some other the larger repair issues have been prioritised in order of risk and will completed over the next six months (Refer to **Appendix B** for maintenance report.)

As the maintenance report indicated there were internal and external structural cracks an inspection was arranged to be undertaken by Council's Building Surveyor. This inspection was to ensure the building was safe for occupation . The advice was although the building as a result of its age had a number of ongoing repair and maintenance issues it was structurally sound.

Financial and Resource Implications

In accordance with our previous ongoing agreement, rental will be charged at \$2,400 per annum plus GST (\$600 per quarter).

Customer Service and Community Implications

There are no customer service or community implications.

Environmental Implications

There are no environmental implications.

Community Engagement/Consultation (including with community, Council members and staff)

There is no requirement for community engagement or consultation.

Risk Management/Legislative Implications

There are no risk management or legislative implications.

Conclusion

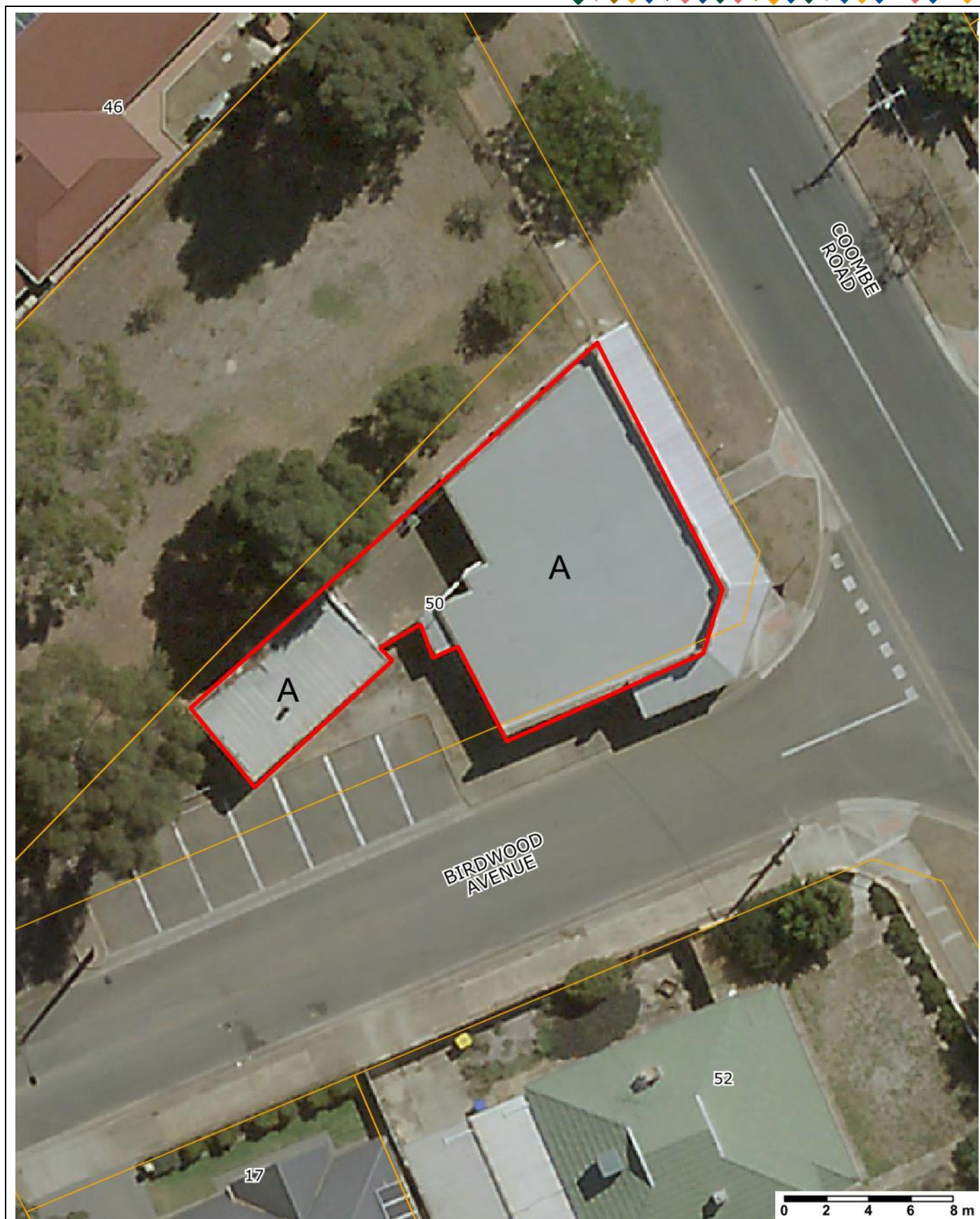
Due to the uniqueness of the Club and the continued commitment towards providing a diverse sporting activity for its members and the wider community, it is recommended that the 'Bijardt Club Perfect' is granted a licence for the term of two (2) years plus an option to renew for a further three (3) years to continue their activities at 50 Coombe Road, Allenby Gardens.

Appendices

#	Attachment	Type
1	Appendix A - Licence Plan	PDF File
2	Appendix B - Annual Building Inspection Report 2020 - Biljart Club Perfect	PDF File

APPENDIX A

Biljart Club



SCALE: 1:250

DATE: 30/07/2020



Comments:

Warning:

The data displayed is intended as a guide only, and must not be relied upon. The City of Charles Sturt ABN 42 124 960 161 offers no assurance the data displayed is complete, accurate or up-to-date. For information on any additional services underground, you are encouraged to contact Dial Before You Dig by telephone 1100 (free call) or via its website at www.1100.com.au. If a visitor finds an error in the displayed data, please contact the Council's Asset Information Team on (08) 8408 1111 or at council@charlessturt.sa.gov.au. Data displayed may be subject to copyright, and its copying or use regulated by the Copyright Act 1968 (Cwth).



APPENDIX B



Property Services Maintenance Inspection Record Sheet

Council Property Name:	Billiard Club Perfect
Building Address:	50 Coombe Road, Allenby Gardens
Club / Tenant Name:	Biljart Perfect Club
Inspection Date:	10.03.2020
Building Area	191 sq.m
Council Representative:	Tim Dutta
Club / Tenant Representative:	John De Pauw



The following issues are either required by legislation or are agreed to in the licence agreement.

Issue	Requirement	Complies			Comments
		Yes	No	N/A	

Issue	Requirement	Complies			
		Yes	No	N/A	Comments
Emergency Equipment					
Fire Extinguishers, Fire Blankets and Fire Hose Reels	Tested as per Australian Standard.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
Emergency Lights	Tested as per Australian Standard.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
Exit Lights	Tested as per Australian Standard.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
Evacuation Plan/ Diagram	Displayed as per Australia Standard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
Means of Egress	Clear path available for exit in emergency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Path was clear of any obstructions for emergency exit as noticed during building inspection.
Smoke Detector	Tested as per Australian Standard.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
Miscellaneous					
Grease Arrestor	Service Agreement in place to SA Water requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
Asbestos Register	Must be displayed in a prominent location as per Occupational Health Safety and Welfare Regulations 1995.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No further requirement.
Air Conditioning	Window Aircon – Serviced Annually	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Club have installed the window air conditioning unit and there is no schedule for ongoing maintenance of the unit. NB: Recommended to clean and service it to prevent major breakdown.
	Evaporative – Serviced 6 Monthly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NA
Electrical					

Issue	Requirement	Complies			
		Yes	No	N/A	Comments
Electrical Appliance Testing and Tagging	Tested and tagged as per Australian Standard.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tested and tagged in 30 July 2019. Next testing is due in July 2020.
Safety Switch (RCD)	Tested as per Australian Standard.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tested and tagged in 30 July 2019. Next testing is due in July 2020.

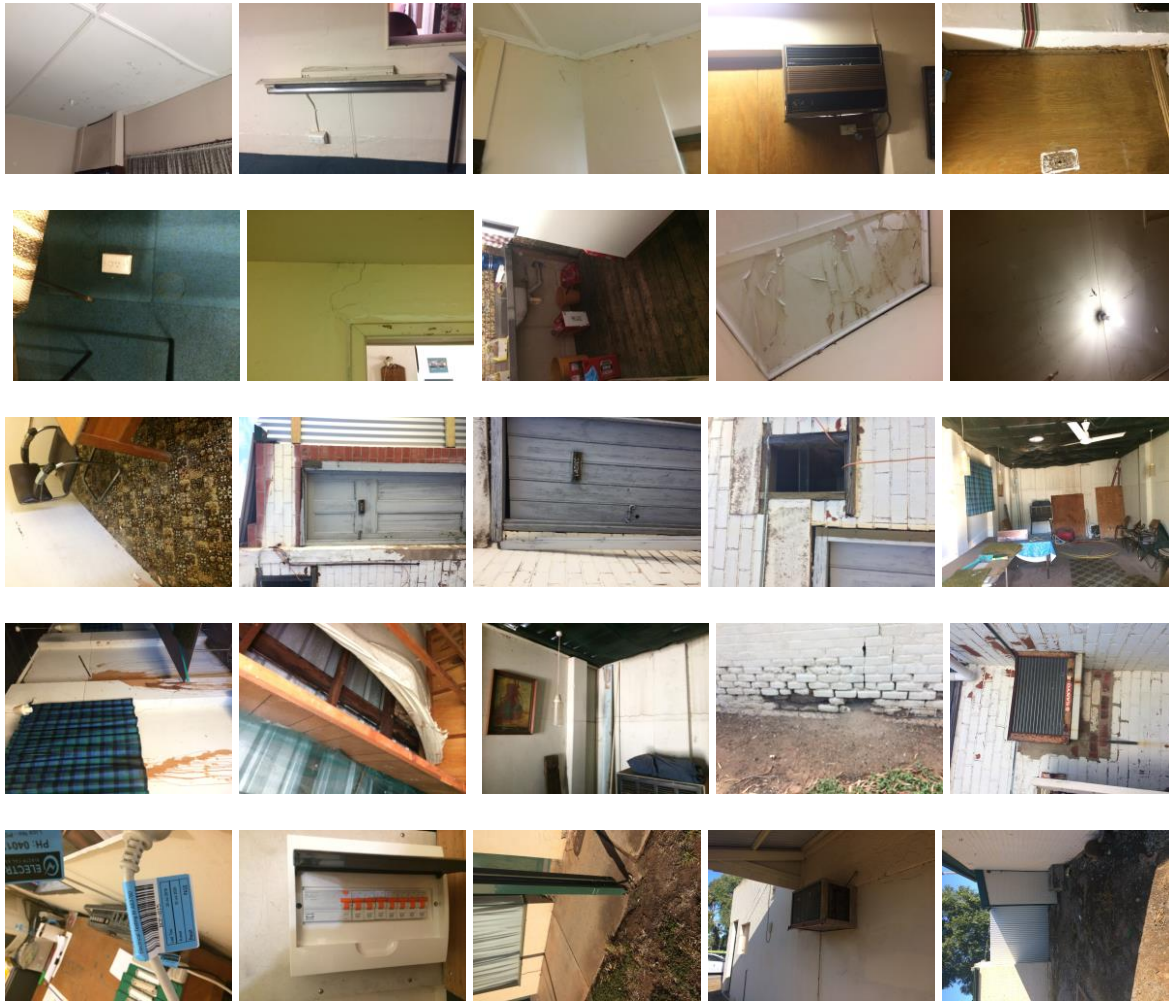
Maintenance Issues:

Identify any maintenance issues which need to be addressed:

Building Exterior and Surrounds	Element Description	Maintenance or Other Issues			
		Good	Fix	N/A	Comments
Building		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Repair all cracks in external and internal walls. Repair roof and gutter and damaged ceiling at the rear building. Repair cracked lintel at rear doorway opening. Replace damaged veranda post support and clear any debris in gutters to prevent storm water overflow. Improve drainage and paving to stabilise the movement. Seal with mastic all pavement junctions with external walls. Repair all stormwater pipe system and connect down pipes to stormwater system. Upgrade floors throughout the building.</p> <p>Condition of the lighting cabling has old split conduit has been reused and not earthed. No mechanical protection to air con circuit cabling,</p> <p>Cables clipped directly to the wall throughout the building without any mechanical protection. Bar heaters located in the building does not have mechanical protection and cables are directly clipped to the wall.</p> <p>Repair damaged ceilings at the front building. Replace the damaged door in men's toilet.</p>
Painting		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	External and internal painting is required.
Fences and Gates		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Garden Landscape		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Irrigation System		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
General Car Park	Surface Finish	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	Line Marking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	Access Car Park and Signage	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Building Exterior and Surrounds	Element Description	Maintenance or Other Issues			
		Good	Fix	N/A	Comments
	Signage, i.e. Regulatory, Directional, Interpretive.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Lawns		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Paths		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Retaining Walls		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Signage	Regulatory, directional, Interpretive, Information signs	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Tanks	Above or below ground	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Seats & Tables		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Trees		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Driveway		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Photographs:



Maintenance Issues

1. Repair all cracks in external and internal walls.
2. Repair roof and gutter and damaged ceiling at the rear building.
3. Repair cracked lintel at rear doorway opening.
4. Replace damaged verandah post support and clear any debris in gutters to prevent storm water overflow.
5. Improve drainage and paving to stabilize the movement.
6. Seal with mastic all pavement junctions with external walls.
7. Repair all storm water pipe system and connect down pipes to storm water system.
8. Upgrade flooring through the building.
9. Condition of the lighting cabling has old split conduit has been reused and not earthed.
10. No mechanical protection to air con circuit cabling.
11. Cables clipped directly to the wall throughout the building without any mechanical protection.
12. Bar heaters located in the building does not have mechanical protection and cables are directly clipped to the wall.
13. Replace damaged ceiling at the front building.
14. Replace damaged door in men's toilet.

4.68 ROAD NAME CHANGE - SECTION OF POPE STREET BEVERLEY - CONSULTATION RESULTS

TO: Asset Management Committee

FROM: Executive Assistant to the GM AMS - Brooke Bezzina

DATE: 17 August 2020

Brief

To advise on the outcome of the public consultation for the proposed road name change of a section of Pope Street Beverley to Pope Lane Beverley.

Recommendation

1. That the report be received and noted.
2. That the specified section of road (as shown in the Map in Appendix A) currently named Pope Street Beverley be renamed to Pope Lane Beverley.
3. That in line with the Road Naming and Premises Numbering Policy, notice of this Council resolution be advised in writing to appropriate authorities and to the residents and property owners of Howards Road and Pope Street, Beverley.

Status

This report relates to or impacts upon the following Community Plan Objectives 2016-2027.

Our Community - A strong and connected community

Capitalise on partnerships, build community resilience and sense of belonging
Create opportunities for community leadership and civic participation
Provide accessible social infrastructure and services that engage our diverse community

Our Liveability - A liveable City of great places

An urban environment that is adaptive to a changing and growing City
Create valued urban places that bring people together and reflect local character and identity

Our Leadership - A leading & transformational Local Government organisation

Be bold and innovative in our practices, leadership and decision making

Relevant Council policies are:

- Road Naming and Premises Numbering Policy

Relevant statutory provisions are:

- Local Government Act 1999
- Geographical Names Act 1991

Background

Council is afforded the role of designating new road names pursuant to the Local Government Act 1999.

During the course of investigating street numbering for a new land division a request has been received to change a section of Pope Street, Beverley to Pope Lane, Beverley.

A road naming process has been undertaken by consulting with the affected landowners/residents on Howards Road and Pope Street Beverley (refer to **Appendix B** for the engagement catchment area) by providing them with a letter and survey (refer **Appendix C**) to gather feedback regarding the proposed name change.

Report

Council's Road Naming and Premises Numbering Procedure and Policy identifies the following process when selecting a road name:

"Road Names should either:

- reflect the heritage of the locality;*
- identify one of the characteristics of the place;*
- recognise pioneers or eminent persons who lived in the area or in the City;*
- acknowledge names of persons who have given extended service within the City, such as Councillors who have served not less than 10 years on this Council;*
- be a derivative of a nearby or adjoining existing road name; or*
- continuation of a road naming theme in the area, if applicable.*

Such names however should:

- be capable of easy pronunciation, and*
- not have been used elsewhere in the City."*

A request has been received to change a section of Pope Street, Beverley to Pope Lane, Beverley. A subdivision on properties 33 and 35 Howards Road Beverley was created to develop new Lot 703 to the rear of those properties for a warehouse to be built. The existing maisonette houses facing Howards Road will be retained and will continue to have the numbering 33 Howards Road and 35 Howards Road. Lot 703 will be facing onto Pope Street. Pope Street comes off Port Road, then after number 12 it not only continues in a straight line, but also does a 90 degree right hand turn and goes behind the properties know as 14 to 36 Pope Street. The current assignment of house numbers in Pope Street does not allow a consecutive flow for the whole length of Pope Street and the most obvious solution for the numbering of this new development would be to rename that section of Pope Street to Pope Lane. (Refer **Appendix A**) This would then give Council the capacity to assign a future number to Lot 703 without any confusion to people and services.

At the meeting of Council (refer CL 22/06/2020, Reports of Committees, Part 1, Item 2.2) Council endorsed proceeding to consult with the property owners and residents along Howards Road, Beverley and Pope Street, Beverley by providing them with a survey to gather feedback regarding the proposed name change.

Financial and Resource Implications

There are no financial or resource implications.

Customer Service and Community Implications

There are no customer service or community implications.

Environmental Implications

There are no environmental implications.

Community Engagement/Consultation (including with community, Council members and staff)

Council's Road Naming and Premises Numbering Policy require consultation with the local Ward Councillors and relevant property owners and residents when renaming an existing road.

The relevant Ward Councillors were consulted and then community engagement was undertaken between 30 June to 28 July 2020, where we provided the opportunity for relevant landowners and residents on Howards Road and Pope Street with a letter and survey form requesting their support or otherwise to change the section of road name to Pope Lane.

A total of 35 letters and surveys were posted, and 7 responses were received (20% of land owners and residents) with all agreeing to the proposed change.

Several people opted to comment as to why they agreed with the name change and below are the key themes identified:

- Creates a separate road name for the laneway
- Will enable people to identify the area easily
- The present name of the laneway 'Pope Street' causes confusion.

Based on the responses received, the respondents are in favour of the road name change.

Risk Management/Legislative Implications

There are no risk management or legislative implications.

Conclusion

The suggested road name change is supported by all of the respondents who completed the survey and it is therefore recommended that the proposed new road name be supported by Council and changed to Pope Lane Beverley.

Appendices

#	Attachment	Type
1	Appendix A - Road Name Change - Pope Street Beverley - Map	PDF File
2	Appendix B - Road Name Change - Pope Street Beverley - Engagement Catchment Area	PDF File
3	Appendix C - Road Name Change - Pope Street Beverley - Consultation Letter Survey and Location Map	PDF File

APPENDIX A

Yellow highlighted section of
Pope Street Beverley subject to
proposed road name change



APPENDIX B

In terms of engagement of property owners and residents, the engagement catchment area is highlighted in red below:

Fig 1: Engagement catchment area



APPENDIX C

72 Woodville Road, Woodville
South Australia 5011
PO Box 1, Woodville SA 5011

T 08 8408 1111
F 08 8408 1122
charlessturt.sa.gov.au



30 June 2020

Dear

Proposed Road Name Change – Section of Pope Street Beverley to Pope Lane Beverley

During the course of investigating street numbering for a new land division, a request has been received to change a section of Pope Street, Beverly to Pope Lane, Beverley. See enclosed map for the location of the section of road proposed to be renamed.

A subdivision on properties 33 and 35 Howards Road Beverley was created to develop new Lot 703 to the rear of those properties for a warehouse to be built. The existing maisonette houses facing Howards Road will be retained and will continue to have the numbering 33 Howards Road and 35 Howards Road. Lot 703 will be facing onto Pope Street. Pope Street comes off Port Road, then after number 12 it not only continues in a straight line, but also does a 90 degree right hand turn and goes behind the properties know as 14 to 36 Pope Street. The current assignment of house numbers in Pope Street does not allow a consecutive flow for the whole length of Pope Street and the most obvious solution for the numbering of this new development would be to rename that section of Pope Street to Pope Lane. This would then give Council the capacity to assign a future number to Lot 703 without any confusion to people and services.

Would you please indicate your agreement or otherwise to this proposal by completing the enclosed survey and returning it in the enclosed reply paid envelope by **Tuesday 28 July 2020**.

If agreement is reached to change the name, we will write to the authorities to advise of the name change, as well as placing public notices in the Advertiser, Messenger and Government Gazette. You will be responsible for updating your change of address for your own personal details.

In the meantime, if you would like to discuss this proposal, please contact me on 8408 1510 or bbezzina@charlessturt.sa.gov.au

Yours sincerely

A handwritten signature in black ink, appearing to read "Brooke Bezzina".

Brooke Bezzina
Executive Assistant to the General Manager, Asset Management Services

Enclosed



Yellow highlighted section of
Pope Street Beverley subject to
proposed road name change





Survey - Proposed Road Name Change

Section of Pope Street Beverley to Pope Lane Beverley

Please tick one box only with your preference:-

☐ Agree to change to Pope Lane, Beverley

☐ Disagree to change to Pope Lane, Beverley

If you **agree**, please state why you agree.

(Otherwise, please leave blank)

I agree with this proposal because: _____

If you **disagree**, please state why you disagree and write a suggested solution below.

(Otherwise, please leave blank)

I disagree with this proposal because: _____

Name: _____

(Mr/Mrs/Ms)

(First Name)

(Last Name)

Address: _____

Please return this survey by Tuesday 28 July 2020 in the enclosed reply paid envelope to:

Brooke Bezzina, Executive Assistant to the General Manager Asset Management Services
City of Charles Sturt, PO Box 1, Woodville SA 5011

Thank you for completing this survey.

4.69 ST CLAIR RECREATION PRECINCT - UPDATE REPORT

TO: Asset Management Committee

FROM: Property Management Officer - Nadia Nuzzo

DATE: 17 August 2020

Brief

This report provides an update on the status of the St Clair Recreation Centre and wider Precinct works.

Recommendation

1. That the report be received and noted.
2. That Council note the June 2020 Performance Report provided by the YMCA SA (Appendix A).

Status

This report relates to or impacts upon the following Community Plan Objectives 2016-2027.

Our Community - A strong and connected community

Provide accessible social infrastructure and services that engage our diverse community
Capitalise on partnerships, build community resilience and sense of belonging

Our Liveability - A liveable City of great places

An urban environment that is adaptive to a changing and growing City
City assets and infrastructure are developed and well maintained on a strategic and equitable basis
Create valued urban places that bring people together and reflect local character and identity
Enhance the quality and diversity of open and public spaces

Our Economy - An economically thriving City

Lead regional collaboration to promote the Western Adelaide economy
Support and enable local business prosperity and growth
Facilitate an environment for a diversity of business and industry types

Our Leadership - A leading & transformational Local Government organisation

Be bold and innovative in our practices, leadership and decision making
Adaptive and sustainable management of the City's finances

Relevant Council policies are:

- Public Consultation Policy

Relevant statutory provisions are:

- Local Government Act 1999
- Development Act 1993

Background

CL 23/02/2015, Item 6.37
AM 19/10/2015, Item 3.119
CL 08/02/2016, Item 6.18
AM 18/07/2016, Item 3.64
CL 23/01/2017, Item 6.11
CL 24/04/2017, Item 6.45
CL 25/09/2017, Item 6.109
AM 19/03/2018, Item 3.22
AM 16/04/2018, Item 3.24
AM 21/05/2018, Item 3.36
AM 18/06/2018, Item 3.43
AM 16/07/2018, Item 3.53
AM 20/08/2018, Item 3.60
AM 17/09/2018, Item 3.66
CL 11/02/2019, Item 6.23
AM 18/02/2019, Item 3.15
AM 18/03/2019, Item 3.26
AM 15/04/2019, Item 3.35
AM 20/05/2019, Item 3.49
AM 17/06/2019, Item 3.64
AM 15/07/2019, Item 3.74
AM 19/08/2019, Item 3.87
AM 16/09/2019, Item 3.102
AM 21/10/2019, Item 3.109
AM 18/11/2019, Item 3.125
AM 17/02/2020, Item 4.17
AM 16/03/2020, Item 4.28

Report**Centre Management**

In line with the Management Agreement with the YMCA SA, monthly data is being collated and meetings held with Council administration and the YMCA to monitor the ongoing progress in relation to financial performance, utilisation, attendance, KPIs and other relevant matters. These are formally reported to Council by way of a monthly Performance Report. A summary of June's monthly activity is contained within **Appendix A**. Some of the key points within the report include:

- Due to Covid-19, June's financial performance saw a negative result to budget of \$37,258, showing a loss of -\$23,899 for the month. The main factor for the negative result was the Centre being partially closed in June.
- Year to date performance for June shows a net loss of -\$25,116. This is \$104,554 less than budget forecast.

The above result is a provisional result, but the complete End of Financial Year report will be presented to the Asset Management Committee in September 2020.

Brocas Avenue and St Clair Avenue Toilet, Servery and Shade Structures

Community consultation was undertaken in August and September 2019 to inform Councils decision on a proposal to construct a public toilet (four unisex facilities), a servery and two shelter structures adjacent to the existing playground on Brocas Avenue in St Clair.

Following a second round of community consultation and an Elected Member workshop in March 2020, Council, at its meeting on 23 March 2020, resolved to place the project on hold for a further 6 months. Therefore, a further report will be presented to Council on the 28 September 2020.

Stakeholder Engagement

Liaison with stakeholders from the Woodville High School, the Vipers Football Club, North West Junior Soccer Association, Woodville District Cricket Club, Step Into Life Woodville is continuing. Clubs are provided regular updates regarding project timing, procurement processes and works associated with the completion of the project. These ongoing communications provide opportunities for stakeholders to also raise any concerns associated with project timing and works.

Financial and Resource Implications

There has been financial implications due to Covid-19. YMCA's income has shown a Year to Date Performance Variance of \$104,554.

Customer Service and Community Implications

The completion of all Precinct works will significantly benefit our community. The delivery of the project and targeted services and programs will engage, empower, build resilience and support a strong and connected community. It will deliver accessible infrastructure for passive and active recreation to engage our diverse community in a way which will continue to foster connections and increase civic participation.

Environmental Implications

The YMCA SA has undertaken an initial energy audit to consider energy saving initiatives, opportunities and reduced operating costs. As a result, timers have now been placed on all lights and air conditioning in the Centre. Lighting in the foyers and hallway have been split on the control panels to allow YMCA to use natural light where possible.

The efficiency of the centre when compared to the Marion Recreation Centre (2 court stadium) is comparable in relation to electricity costs. This is primarily due to the lighting at St Clair being fully adjustable segregated LED lighting which has made a significant contribution to energy savings. Further, the YMCA has now implemented a lighting guide for the Centre for use by all staff and stakeholders.

Community Engagement/Consultation (including with community, Council members and staff)

Consultation was undertaken in relation to the proposed toilet and servery building located on Brocas Avenue between Ovals 3 and 4. The consultation was required as a result of community concerns expressed in November 2018, at which time a development application was lodged for the proposed development. At its meeting on 23 March 2020, Council resolved to place the project on hold for a further 6 months and a further report will be presented to Council in September 2020.

Risk Management/Legislative Implications

A project risk assessment was conducted, and risks identified prior to the design and construct tender release. Various risks were identified, and control measures were implemented to manage the risk. A project steering group has been appointed to oversee the balance of the project and will review extreme and high risk and control measures throughout the project.

Conclusion

The YMCA have recorded an operating loss of -\$25,116 for the 2019/20 financial year, some \$104,554 less than forecasted. This is primarily due to the need to close the Centre during COVID-19 restrictions.

The majority of the St Clair Recreation Precinct works is now complete. A report will be presented to Council in September 2020, in order to seek direction on delivery of on the final element of the project, being the Brocas Avenue and St Clair Avenue toilet, servery and shade structures.

Appendices

#	Attachment	Type
1	Appendix A - YMCA Monthly Performance Report JUNE 2020_	PDF File

APPENDIX A

FINANCIAL PERFORMANCE

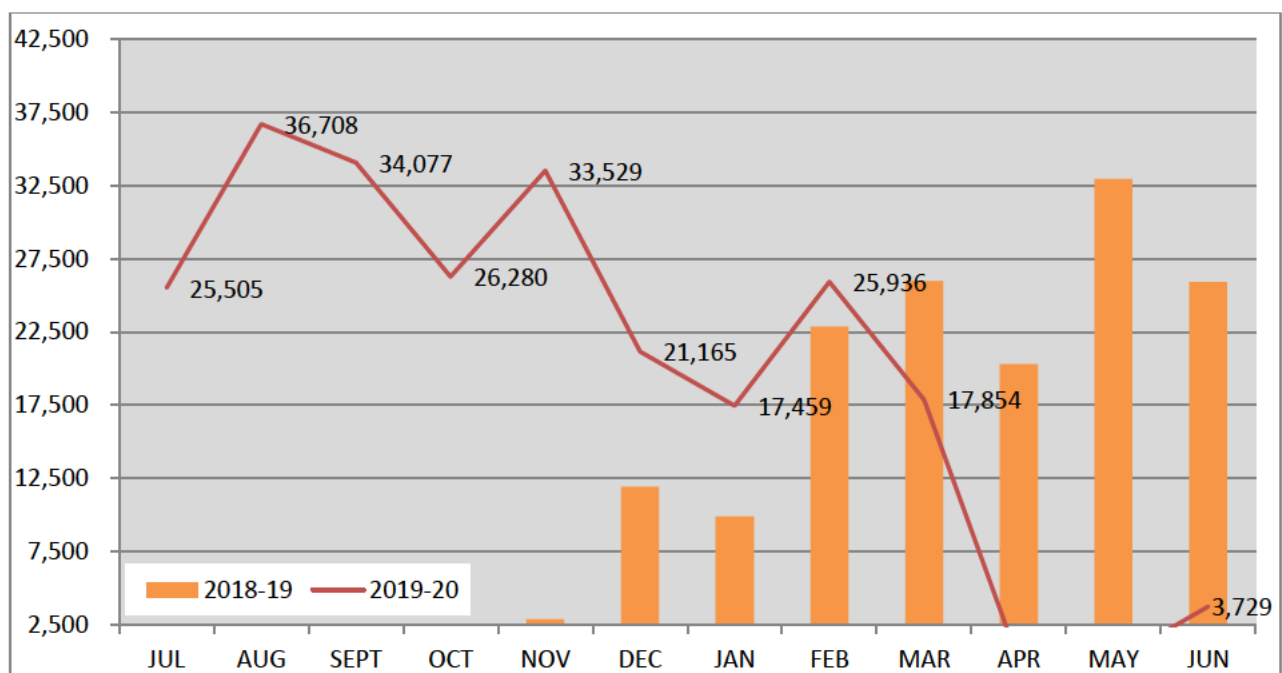
MONTH TO DATE	ACTUAL (\$)	BUDGET (\$)	VARIANCE (\$)
INCOME	71,082	118,235	-47,153
EXPENSE	94,982	104,877	-9849
NET PROFIT / LOSS	-23,899	13,358	-37,258

YTD PERFORMANCE

YEAR TO DATE	ACTUAL (\$)	BUDGET (\$)	VARIANCE (\$)
INCOME	1,197,190	1,336,135	-138,482
EXPENSE	1,222,306	1,256,697	34,391
NET PROFIT / LOSS	-25,116	79,437	-104,554

CENTRE ATTENDANCE

CENTRE ATTENDANCE			
CATEGORY	APRIL	MAY	JUNE
Members	CLOSED	CLOSED	1990
Visit Passes	COVID 19	COVID 19	0
Health & Fitness Programs			191
Stadium Programs			1548
SHP / Birthday Parties			0
Events	40		0
Total Monthly Participation	40	0	3729



5. MOTIONS ON NOTICE

6. QUESTIONS ON NOTICE

7. MOTIONS WITHOUT NOTICE

[As previously identified and agreed by the Presiding Member]

8. QUESTIONS WITHOUT NOTICE

9. BUSINESS - PART II - CONFIDENTIAL ITEMS

10. MEETING CLOSURE