



Public Art Guidelines for 2D and 3D Artworks for Community Groups and Individuals

The City of Charles Sturt supports a city-wide placemaking approach to public art as people enjoy spending time in vibrant and culturally attractive public places. Opportunities for creative contributions from community groups and individuals in the form of community and public art installations are encouraged because they add to our city's "sense of place".

In recognising this, the City of Charles Sturt has adopted a Public Art Policy and these Guidelines to assist the community in creating and installing public art within our city. The purpose of these guidelines is to ensure that relevant stakeholders within proximity of the artwork site are consulted and that all new artworks are safe and reflect the values of the community.

Therefore, individuals and community groups proposing to install 3D public artworks within the city's public realm are required to submit a public art application. Written approval from the City of Charles Sturt must be granted before the installation of any 3D public artwork can occur.

All new 3D public art applications within the City of Charles Sturt will be directed to the Public Art Technical Working Group (PATWG).

The PATWG can assist or provide advice on:

- suitability of work for the proposed location
- installation, structural and engineering requirements
- government regulations and codes of practice
- risk management and safety assessment
- development applications
- community engagement requirements (if any)
- stakeholder identification

Prior to commencing a 3D application, intending applicants should first consider the **Public Art Guidelines for 3D artworks** (below) in relation to their proposal, and verbally discuss their idea with a Place Leader, Urban Projects. For further information contact a Place Leader, on 8408 1111 or by email: urbanprojects@charlessturt.sa.gov.au

For simpler 2D public art applications please refer to the **Public Art Guidelines for 2D artworks**:

For information on painting Stobie Poles please refer to our website:

www.charlessturt.sa.gov.au/StobiePole

Refer: **Stobie Pole Art Guidelines for Community Groups and Individuals**

Public Art Guidelines for 2D Artworks:

For Murals please ensure:

1. That the topic painted is not offensive to the general public.
2. That permission has been obtained from the owner/s of the wall/surface to be painted.
3. That the work is not predominantly “bubble art, graffiti style text” so as the mural appears to look like a graffiti tag. (general *Street art* style mural is fine)
4. That during the painting process, consideration be given to the safety of the participants and the public, e.g. use of orange cones, high visibility vests etc. where appropriate.
5. That an anti-graffiti coating be applied to the mural once completed (if the work is to be on display long term)
6. That the artists involved are attributed.
7. That you supply council with images of the finished works, artists names for our records.

Sometimes depending on the location/theme, it may be required that residents directly adjacent to the proposed mural site be consulted prior to commencement.

Public Art Guidelines for 3D Artworks:

1. Concept & Design

Applicants are required to provide a brief outline of their artwork proposal including dimensions, theme, style, thickness of materials and the type of artwork together with a coloured A4 (minimum size) sketch or similar of the proposed design. This is a good time to consider the ambience of the surrounding location. If the proposed artwork requires footings or is attached to something else, then additional detailed drawings may need to be provided to assess the safety and robustness of the footings/attachments. In some instances, the application may require development approval.

2. Location

Applicants need to provide specific details of the proposed site by attaching a simple plan with their application, showing the proposed location of the artwork and detailing whether the artwork is freestanding, on a wall, fence, footpath etc.

3. Consultation

Applicants may need to consider undertaking consultation to ensure nearby property owners' support their proposed artwork. For specific works affixed to a surface that require structural considerations written permission must be obtained from the owner of the surface or area housing the artwork. In the case of larger or iconic artworks that impact into the public realm, broader consultation may be required. The PATWG will provide advice and assistance in this instance.

4. Consultation with Public Authorities

Depending on the location of the proposed artwork, applicants may need to consult with public authorities:

- DIT (Department for Infrastructure and Transport) GPO Box 1533, Adelaide SA 5001.
Phone (08) 8343 2222 or go www.dit.sa.gov.au
- Dial before you Dig, phone 1100 –or online guide at www.1100.com.au
- SA Power Networks Phone 13 12 61 www.sapowernetworks.com.au
- State Heritage Branch (for public art proposals within close proximity to a State Heritage listed Place)
- Coastal protection Branch (for all public art within coastal areas)

5. Timeframe

Applicants need to indicate the project's proposed start and completion date (Consultations with stakeholders are considered a part of the project timeline.)

6. Lifespan & Maintenance

Applicants need to estimate and indicate the anticipated life of the public artwork. If it is temporary then a specific date should be nominated for the work's removal /de-accession. When considering how climatic conditions will impact on the work, the application needs to include who will be responsible for the ongoing maintenance of the artwork once installed. (e.g. is the artwork/asset being gifted to the City of Charles Sturt?) It is strongly encouraged that two coats of anti-graffiti treatment be applied to the artwork to protect it from graffiti vandalism.

7. Artist(s) Copyright and Moral Rights

All artworks must be original and not breach the Copyright Act. Applicants need to consider attribution in the form of a plaque or similar commemorating the artist/s artwork. Please provide information regarding the artist's name and methods of engaging artists/community members including protection of artist/s copyright and moral rights.

8. Materials

For sculptures, applicants are required to provide a list of materials that will be used for the artwork.

9. Public Safety and Accessibility

The artwork must be deemed safe and comply with Australian Safety Standards as far as reasonably practicable before approval for installation into the public realm will be granted. A basic risk assessment needs to be submitted addressing risks such as: climb-ability, entrapment, slipperiness, impalement etc. Applicants will need to provide information on how they will keep themselves and the public safe whilst work is being carried out in a public space.

Please note: The City of Charles Sturt may be able to assist with high-visibility equipment upon request. The applicant must provide to the City of Charles Sturt a current copy of Public

Liability and Indemnity Insurance as part of this application or be willing to obtain cover for the duration of the project if requested. Considerations need to be provided in terms of accessibility for children, the elderly and persons with a disability.

10. Budget

Please provide an indicative budget which includes costings of artist fees, materials, maintenance, transportation and installation.

11. Submissions

Written submissions to be marked: Attention Place Leaders, Urban Projects

By post: The City of Charles Sturt, P O Box 1, Woodville SA 5011

Or delivered to: the City of Charles Sturt, Civic Centre, 72 Woodville Road, Woodville SA 5011

Or documents can be scanned and emailed to:

urbanprojects@charlessturt.sa.gov.au

12. Notification

Applications will be directed to the PATWG for assessment in the first instance in accordance with the City of Charles Sturt Public Art Policy. The applicant will receive notification of the outcome of their application in writing within 30 days. Should further information be required to assess the application, the timeline may be extended at the discretion of the City of Charles Sturt. The applicant in this case will be kept informed throughout the process.

13. Further References

These Guidelines for best practice commissioning models and processes for public art are in accordance with:

- The City of Charles Sturt Public Art Policy: [Public-Art-Policy-November-2021.pdf \(charlessturt.sa.gov.au\)](#)