



Plant, Equipment & Fleet Management Policy

Reference Number:	2.19
Type:	Council
Category:	Corporate Governance and Finance
Relevant Community Plan Outcome:	<ul style="list-style-type: none">Our values, leadership and collaborative approach are bold and courageous and enables us to deliver value for our Community and create a leading liveable city,
Responsible Officer(s):	Fleet Manager
First Issued/Approved:	September 2008
Minutes Reference:	CoS 4/09/2023, Item 4.38
Last Reviewed:	September 2023
Next Review Due:	August 2025
Applicable Legislation:	Work Health & Safety Act 2012
Related Policies:	Motor Vehicle Policy, Motor Vehicle Policy – Remuneration Packaging
Related Procedures:	

1. Purpose

The City of Charles Sturt maintains an extensive range of Plant, Equipment and a fleet of Vehicles to assist in providing a high level of service to the Community.

This policy aims to ensure the management of Councils Plant, Equipment and Vehicles will:

- Provide Plant, Equipment and Vehicles to deliver services to current and future generations.
- Optimise the procurement and disposal of all Plant, Equipment and Vehicles to ensure best value and return for Council and most appropriate for Council's operating needs.
- Review ways to improve energy efficiency and reduce greenhouse gas emissions and to align to Council's climate change mitigation strategies.
- Manage the fleet assets to ensure the asset value is maintained.
- Maintain a modern, efficient and safe fleet of Plant, Equipment and Vehicles.
- Review and optimise the fleet to maximise productivity and improve the efficiency of operations.

2. Scope

This policy applies to all Council owned Plant, Equipment and Vehicles that Council has direct responsibility for or control over, including salary sacrifice vehicles that form part of the Council vehicle pool.

3. Policy Statement

Council will adopt an approach to develop and maintain its Plant, Equipment and Vehicles that:

- Replacement strategies are driven by defined service levels, performance standards, industry standards, and best economic value (whole life cost) for Council.
- Financial resources are properly allocated and managed to optimise investment in Plant, Equipment and Vehicles.
- Replacement frequency will be based on the analysis of use (engine hours, kilometres etc), resale value and remaining warranty versus future maintenance and residual value.
- Plant, equipment and vehicle maintenance and inspections will be conducted in line with industry best standards (eg NHVR guidelines) and OEM guidelines.
- Disposal of all Plant, Equipment and Vehicles will be disposed of via an Auction House or as a trade-in to ensure the best return is achieved for Council.
- The Fleet Manager shall monitor and review Plant, Equipment and Vehicles on a regular basis. The review will use a whole of life-cycle approach and will take into consideration purchase price, historical variable costs, repair costs due to age, remaining warranty period, forecast resale values and FBT and shall be used when determining life of assets and replacement schedules.
- Wherever practical Council will select Plant, Equipment and Vehicles that offer the cleanest and most fuel-efficient operation, therefore, reducing the impact on the environment and greenhouse gas emissions. This will be done in conjunction with the Climate Change mitigation working group to align with Council's Climate Change mitigation strategies and targets.
- All Plant, Equipment & Vehicle costs will form part of the Long Term Financial Planning Process and the annual allocation of funds will be presented to the Finance, Committee as part of the budget process.
- Wherever practical preference will be given to Australian made Plant, Equipment and Vehicles.
- Wherever practical preference will be given to South Australian made or supplied Plant, Equipment and Vehicles.
- Wherever practical preference will be given to suppliers of Plant, Equipment and Vehicles located within the City of Charles Sturt Council.

4. Definitions

N/A