

NOTICE OF MEETING

COUNCIL AGENDA & REPORTS

for the meeting

commencing at 07:00 PM on Monday, 27 March 2023

Council Chambers
72 Woodville Rd, Woodville SA 5011

A handwritten signature in black ink, appearing to read 'Paul Sutton'.

PAUL SUTTON
CHIEF EXECUTIVE OFFICER

Dated 23 March 2023

Please advise Kerrie Jackson if you are unable to attend this meeting or will be late. Phone 8408 1115.



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1. COUNCIL OPENING

1.1 OPENING PRAYER

Almighty Father from Whom all goodness flows, grant unto us qualities of wisdom justice and tolerance, that we the civic leaders of this community may govern in harmony and concord.

This we ask in Thy name.

We also remember and give thanks for those, our sons and daughters, who gave their lives for Australia.

Lest we forget.

Niina Marni is Kurna for ' Welcome'. The City of Charles Sturt acknowledges and pays respect to the traditional custodians of the land, the Kurna people of the Adelaide plains. We pay our respect to Elders past, present and emerging. We respect their spiritual beliefs and connections to land which are of continuing importance to the Kurna people of today. We acknowledge the contributions and important role that Aboriginal people continue to play within our local community in Charles Sturt. We also respect the culture of Aboriginal people visiting from other areas of South Australia and Australia.

1.2 APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF MINUTES

2.1 COUNCIL

Brief

Confirmation of the minutes of the previous meeting held on Tuesday, 14 March 2023.

Recommendation

That the minutes of the previous meeting held on Tuesday, 14 March 2023 be taken as read and confirmed.

2.2 REPORTS OF COMMITTEES - PART I

2.2.1 ASSET MANAGEMENT COMMITTEE

Brief

The Asset Management Committee was held on Monday, 20 March 2023.

Recommendation

That having considered the recommendations of the Committee which has read and considered the reports in the agenda related to items:

4.17 PROPOSED PARKING CONTROL CHANGES - PARK TERRACE SERVICE ROAD AND COOMBE STREET, Ovingham

4.18 ROAD CLOSURE - PORTIONS OF SECOND STREET, Bowden

4.19 ELECTRIC SCOOTER (E-SCOOTER) TRIAL - FUTURE DIRECTION

4.20 NEW PATH PROGRAM 2023/24

4.21 ASSET MANAGEMENT SERVICES CAPITAL WORKS & OPERATING PROGRAM VARIATIONS

4.22 WOODVILLE ROAD STREETScape UPGRADE - PROJECT UPDATE MARCH 2023

Council adopts the recommendations of the Committee as printed in the Minutes of this Committee.

2.2.2 CITY SERVICES COMMITTEE

Brief

The City Services Committee was held on Monday, 20 March 2023.

Recommendation

That having considered the recommendations of the Committee which has read and considered the reports in the agenda related to items:

4.03 PRESENTATION - 107 PORT ROAD THEBARTON (THEBARTON BREWERY PRECINCT) CODE AMENDMENT - RELEASED FOR CONSULTATION

4.04 PRESENTATION - WESTERN ADELAIDE TOURISM ALLIANCE - TOURISM DESTINATION ACTION PLAN 2024

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4.10 RESPONSE TO PETITION - REQUEST FOR CHANGE TO DOG LEASH LAWS ON THE FORESHORE

4.11 DOG REGISTRATION FEES 2023/24

4.12 EVENTS AND FESTIVALS SPONSORSHIP - RECOMMENDATIONS FOR FUNDING

Council adopts the recommendations of the Committee as printed in the Minutes of this Committee.

3. REPORTS

Nil

4. DEPUTATIONS**5. PETITIONS****5.03 PETITION - OPPOSITION TO THE DEMOLITION OF 102 GIBSON STREET, BOWDEN**

TO Council

FROM: Governance Officer - Aaron Galanti

DATE: 27 March 2023

Brief

A petition has been received from Dr Steve Sutton requesting that Council acknowledges the community's strong opposition to the demolition of 102 Gibson Street, Bowden; recognises the valuable contribution that the building makes to the amenity of the historic streetscape and neighbourhood; and utilises every avenue at its disposal to retain this historic building.

Recommendation

- 1. That Council receives the petition and notes that it is not the relevant authority to consider this matter.**
- 2. That the head petitioner be advised to raise the points outlined in his petition when he presents to the City of Charles Sturt Council Assessment Panel when this matter is considered.**

Petition

The petition was submitted by Dr Steve Sutton and contains 104 signatures. Of the 104 signatures, four did not meet the petition requirements of Regulation 10(1) of the Local Government (Procedures at Meetings) Regulations 2013 and Section 3.9 of the Code of Practice for Meeting Procedures as they did not include their full address (i.e. included street name only, no property number, no address at all). A copy of the petition is available to Council Members in accordance with Council's Code of Conduct for Meeting Procedures.

Local Government (Procedures at Meetings) Regulations 2013

10 - Petitions

(1) A petition to the council must -

- (a) be legibly written or typed or printed; and
- (b) clearly set out the request or submission of the petitioners; and
- (c) include the name and address of each person who signed or endorsed the petition; and**
- (d) be addressed to the council and delivered to the principal office of the council.

City of Charles Sturt Code of Practice

3.9 Petitions

In addition to the legislative requirements, hard copy petitions must:

- set out the request or submission of the petitioners on each page;
- include the name and address of the person submitting the petition (the Head Petitioner); and
- **include the name and address and signature of the supporters of the petition.**

Attachment

#	Attachment
1	Appendix 1 - Petition - Opposition to the Demolition of 102 Gibson Street, Bowden

APPENDIX 1

PETITION

To The City of Charles Sturt

An Application for the Demolition of 102 Gibson St, Bowden, No. 22034280, has been lodged.

This property is deemed a Local Heritage Place and together with other neighbouring buildings forms a historic precinct in this section of Gibson St that needs to be retained.

We, the undersigned residents, petition the Council and ask that it:

1. Acknowledges the Community's **STRONG OPPOSITION** to the demolition of 102 Gibson St. Bowden
2. Recognises the valuable contribution that this building makes to the amenity of the historic streetscape and neighbourhood
3. That Council utilises every avenue at its disposal to retain this historic building

6. BUSINESS

6.35 NEW RESERVE IN ALBERT PARK - RESULTS OF COMMUNITY ENGAGEMENT AND ENDORSEMENT OF COMMUNITY LAND MANAGEMENT PLAN AND FINAL DESIGN

TO: Council

FROM: Open Space Planner - John Wilkinson

DATE: 27 March 2023

Brief

This report provides a further update on the project costs and the community engagement outcomes following a proposal to adopt a Community Land Management Plan for Spad Street Reserve, Albert Park and to support the construction of a Council reserve with recreation facilities and amenities. The report also provides the community engagement outcomes and seeks Council's endorsement of the final concept plan for Spad Street Reserve.

Recommendation

1. That the community engagement report, included as Appendix 1, summarising the engagement process and outcomes for the draft Community Land Management Plan (Section 197 of the Local Government Act 1999) and concept plan for Spad Street Reserve, Albert Park, including the feedback received, be noted.
2. That Council, having considered the community engagement results in Appendix 1, adopt the Community Land Management Plan for Spad Street Reserve, Albert Park as included in Appendix 2, pursuant to Section 196 of the Local Government Act 1999.
3. That the final concept plan for the new reserve in Albert Park in Appendix 3, as informed and amended by the feedback received and included in Appendix 1, be endorsed for detailed design and construction.
4. That savings of \$113,822 realised through the *ex gratia* relief request to refund the stamp duty costs paid by Council, remain allocated to the project.

Status

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

Our Community - A strong and connected community

In our City no one gets left behind; everyone has access to quality resources, services, programs, information and social infrastructure to fully participate in their community. Charles Sturt is made up of strong and vibrant communities; we celebrate our identity; heritage and cultural diversity. People feel a sense of belonging, inclusion and social connectedness.

People embrace healthy living, physical activity and ageing well.

Charles Sturt is a place where people feel safe in their homes, neighbourhoods and public places; they are resilient and manage shocks and stresses to build a stronger community.

Our Liveability - A liveable City of great places

A well-designed urban environment that is adaptive to a diverse and growing City. City assets and infrastructure are developed and enhanced on a strategic and equitable basis in collaboration with local communities and other relevant parties, including industry and government.

Drive an integrated, responsive transport system and well-maintained network of roads and paths that facilitate safe, efficient and sustainable connections.

Enhance the diversity of open spaces to create innovative, accessible and flexible community spaces.

Our Environment - An environmentally responsible & sustainable City

Greenhouse gas emissions significantly reduce, and we adapt to our changing climate.

Our city is greener to reduce heat island effects and enhance our biodiversity.

Charles Sturt is recognised as a leading partner and educator pursuing a sustainable future with our community.

Our Leadership - A leading & progressive Local Government organisation

Our values, leadership and collaborative approach are bold and courageous and enables us to deliver value for our Community and create a leading liveable City.

We provide excellence in customer experience by ensuring our customers are at the heart of everything we do.

The management of our city is progressive, responsive and sustainable to ensure a united and unique place for future generations.

Open and accountable governance.

Relevant Council policies are:

- Public Consultation Policy
- Restricted Asset Policy
- Reserve Naming Policy

Relevant statutory provisions are:

- Local Government Act 1999

Background

At its meeting on 23 May 2022 (refer CL 23/05/22, Item 11.02), Council endorsed the purchase of four allotments at 15-25 Spad Street, Albert Park, from the SA Housing Authority and Unity Housing Company for \$2.115 million, for the purposes of establishing a new reserve. The new reserve will contribute to addressing the low open space provision in Albert Park (and Hendon), and will also provide recreation, urban cooling, biodiversity, and tree canopy benefits.

This purchase was achieved through external funding of \$970K from the State Government's Open Space Program, and \$1.145 million from Council's Open Space Fund and future savings to be realised within Council's 2022/23 budget. Council also endorsed the draft concept plan and community engagement approaches for both the design and the development of a Community Land Management Plan for the new reserve.

In the 23 May 2022 report (refer CL 23/05/22, Item 11.02), a draft Community Land Management Plan (CLMP) was also presented, to support construction of a Council reserve with recreation amenities and a Community Engagement Approach to undertake public consultation required by section 198(2) and 197 of the Local Government Act 1999.

At its meeting on 12 December 2022 (refer CL 12/12/22, Item 6.124), an update on the delayed property settlement was presented to Council, including updated project costs and the community engagement process.

At the 12 December 2022 Council meeting, an updated purchase price of \$2,254,631.87 (GST exclusive), including stamp duty, was presented.

It can now be reported that the application for *ex gratia* relief from stamp duty was successful, bringing the final purchase price of the property to \$2,140,809.87 (GST exclusive).

The stamp duty amount refunded to Council totalled \$113,822. It is recommended that the savings realised through the *ex gratia* relief request remain allocated to the project, to cover any unforeseen construction costs.

This report provides a further update on the project costs and the community engagement outcomes and seeks Council's endorsement of the final concept plan and a new CLMP for Spad Street Reserve, Albert Park.

Report

As outlined in previous reports, the development of a new reserve at 15-25 Spad Street, Albert Park, is a significant opportunity to create a new neighbourhood reserve of approximately 3,000m² and improve open space provision in an area that is currently deficient.

The new reserve will provide new place for play, active recreation, quiet reflection and social interaction. It will also provide urban cooling benefits, increased biodiversity, reduced risk of local flooding and improved amenity and property values.

Results of Community Engagement – Draft Concept Plan

Community engagement was undertaken from Thursday 19 January to Friday 17 February, 2023, in accordance with Part 3 of Council's Public Consultation Policy and included engagement on the draft concept plan and draft Community Land Management Plan for the new reserve.

A summary of the community engagement activities undertaken includes:

- A direct mail-out to 783 landowners and occupiers within the catchment area, including CLMP information, draft concept design and information, feedback form and a reply-paid envelope.
- Engagement via the 'YourSay Charles Sturt' project page, including a project information page, access to an online quick poll and feedback form, and an email to 897 recipients who have opted to receive communication on certain topics of interest, with 58% viewing the campaign.
- Signage and information at numerous locations, including the new reserve at Spad Street, Gordon Reserve, local schools, churches and businesses, Cheltenham Community Centre and Ngutungka West Lakes.
- City of Charles Sturt website "Latest News" post and project page, directing traffic to the YourSay Charles Sturt project page.
- Drop-in sessions were also held at Cheltenham Community Centre on 31 January 2023 and at Gordon Reserve on 4 February 2023.

A total of 49 responses to the consultation were received, with a summary of the feedback is as follows:

1. Do you support the draft concept plan for the new reserve in Albert Park?

- Yes – 40 respondents (82%)
- No – 6 respondents (12%)
- Unsure – 3 respondents (6%)

The survey then sought general feedback regarding the draft concept design, which has been separated into specific comments relating to the reserve and the playground is summarised as follows:

Frequent comments relating to the reserve:

- Requests for trees/greening or specific planting requests – 22 responses
- Dog friendly facilities (e.g., dog waste bags, drinking fountain, etc) – 20 responses
- More shady seating or another shelter – 14 responses
- Appreciation for the project – 13 responses

- More shade – 9 responses
- Path for bike track – 7 responses
- Security, video surveillance, more lighting – 7 responses
- More seating – 6 responses
- Community garden – 5 responses
- More bins – 5 responses

Frequent comments relating to the playground:

- Play equipment for older children (e.g., 7 to 12 year olds) – 8 responses
- Swings, inclusive swings, more swings – 8 responses
- In-ground trampoline – 7 responses
- Flying fox – 6 responses
- Climbing structure or monkey bars – 5 responses
- Water play – 5 responses
- Sports accessories (e.g., soccer goals, cricket nets) – 4 responses
- Shade over playground – 4 responses
- Inclusive ‘all ages’ equipment – 4 responses
- Specifically, ‘larger slides’ – 4 responses
- Spinning equipment – 4 responses

Other feedback and requests received on reserve features that were specifically out of scope, included:

- Fenced, off-lead dog area – 15 responses
- BBQ – 11 responses
- Toilets – 7 responses
- A designated, on-site car park or indented on-street parking – 5 responses

There was reasonable interest in the provision of a fenced, off-leash dog park at the new reserve during the engagement. To respond to this, the following information was placed on the project page of Council’s YourSay website:

“For local pet owners, we will review the dog off-leash restrictions for this reserve based on the outcome of community engagement and the feedback received during this process.

Given the limited open space and reserves in the Albert Park area, and also the size of the space available, Council’s intention for this space is to create a reserve that can be used for play, active recreation (e.g. ball sports) and to enhance the area’s biodiversity, all of which is reflected in the draft plan. If you’re looking for nearby places for your dog to run and play, there are nearby dog parks at Woodville West Reserve (1.2km) and Woodville Oval (2km).”

In addition, the consultation materials stated that the installation of public toilets, electric BBQ, water features or litter bins were not included in the scope of this project, as they are not recommended within a ‘neighbourhood scope’, as outlined in Council’s Open Space Strategy.

Results of Community Engagement – Draft Community Land Management Plan (CLMP)

Community engagement on the draft CLMP was undertaken concurrently with the draft concept plan for the new reserve.

Information on the CLMP consultation was included in the 783 consultation packs on the new reserve that were mailed to residents within the consultation area. Public notices were placed in the Advertiser newspaper and the Government Gazette on 19 January 2023, and a separate online Your Say Charles Sturt project page was developed for further information and to give online feedback. Officers were also available to speak to the public about the draft Community Land Management Plan and any questions they might have at the drop in day and on-site community information session on the draft reserve concept plan.

A total of 37 responses were received during the consultation period (38 total with 1 duplicate submission excluded), of which 36 respondents are in support of the draft CLMP. 1 respondent does not support the draft CLMP and provided no comments as to why. This result demonstrates that 97% of respondents support adopting the CLMP for the Spad Street Reserve.

Much of the feedback provided by the respondents of the CLMP Feedback Form related to the reserve design and amenities that they wished to see incorporated in the design. Most amenities requested are identified and supported by the CLMP and may be included for installation at Council's discretion, now or in the future.

A detailed report outlining the community engagement process, findings and unattributed verbatim feedback, with staff response for the limited CLMP feedback and the more comprehensive reserve concept plan feedback is included in **Appendix 1**. The final CLMP document is included as **Appendix 2**.

Final Concept Plan

With 82% of respondents indicating their support for the draft reserve concept plan, it is reasonable to surmise that there is strong community support for the current design. Giving consideration to the community feedback received, however, the concept design has been revised to include:

- A focus on tree planting, garden beds and irrigated turf, with approximately 50 trees to be planted, low level ('understorey') planting of over 1,000m², and an irrigated turf area of 560m². This includes additional 'greening buffer' along Spad Street as requested in the feedback.
- Placement of trees (appropriate species) to provide natural shade at the playground and seating areas.
- Provision of play equipment with different elements, for a wide range of ages, including climbing bars and swings for different ages.
- A looping path, providing opportunities for meandering and bike riding.
- Inclusion of formal seats and informal seating areas, such as steps, mounds and logs.
- Inclusion of 2 litter bins within the reserve.
- Inclusion of a 'nature walk' along a section of the internal path, which includes pollination plants and act as an informal bee and butterfly garden.
- Addition of a rest area with dog water bowl and tap (drinking fountain still included also).
- Provision for future raised garden beds for community garden activity and a small community toy/book library - currently being investigated further.
- Intention to move away from bollard lighting to overhead lighting at key locations along the internal path.

- Small amphitheatre steps and open space retained for recreation and future opportunity for community events.
- Footpath renewal will be undertaken on certain sections of footpath identified as requiring replacement.
- Local history to be incorporated into the artwork and creative features of the reserve.
- Specific plant and tree species requested in the feedback will be considered, though final selection will be based on amenity, diversity, maintenance and other factors.
- Green verges will be considered, however this will be subject to availability of project funds toward the end of the project.
- Council staff have engaged with Kaurna elders to gain insight and incorporate areas of cultural significance into the design, including plant selection and art.

Further to the results of community engagement, feedback from relevant Council officers has also been sought to finalise the concept plan, considering principles such as:

- the requirements for a neighbourhood reserve, as outlined in Council's Open Space Strategy;
- universal design;
- crime prevention through environmental design;
- water and biodiversity sensitive urban design and tree canopy improvement; and
- ongoing maintenance.

The final concept plan is included in **Appendix 3**.

Updated Land Purchase and Development Costs

Further to the land purchase and development costs outlined in the Council report on 12 December 2022 (refer 12/12/2022. Item 6.124), it can now be reported that the application for *ex gratia* relief from stamp duty was successful, bringing the final purchase price of the property to \$2,140,809 (GST exclusive).

The updated costs are as follows:

- Total cost of land purchase - \$2,140,809
 - \$1,170,809 – City of Charles Sturt
 - \$970,000 – State Government 'Open Space Grant Program'
- Capital development - \$1 million, funded by Phase 3 of the Federal Government's Local Roads and Community Infrastructure program.
- Total project cost - \$3,140,809

It is anticipated that an tender process to procure the equipment will commence once the concept plan is endorsed by Council, with construction due to commence June 2023.

Financial and Resource Implications

The application for *ex gratia* relief from stamp duty was successful, bringing the final purchase price of the property to \$2,140,809 (GST exclusive).

It is recommended that \$113,822 remain in the project budget to cover any unforeseen costs relating to the development of the reserve. Combined with external funding for the development of the reserve, the total project budget is \$3,140,809.

As outlined in previous Council reports, expenditure from Council's Open Space Fund can only be used for the acquisition and development of public open space, consistent with legislative guidelines, making this project is an ideal application of funds.

Customer Service and Community Implications

Following community engagement on the draft CLMP and concept plan in January and February 2023, the community have identified the benefits they believe the new reserve will provide if the final concept plan and Community Land Management Plan are endorsed by Council.

Environmental Implications

Respondents to the community engagement have outlined the environmental benefits they believe can be achieved with the construction of a new reserve, supported by the Community Land Management Plan and the concept plan.

As articulated in previous Council reports regarding this matter, the new reserve will contribute to the longer-term vision for Albert Park and Hendon, to create a 'walkable' neighbourhood and reduce carbon emissions from vehicles and improve air quality. The reserve will also contribute to Council's tree canopy and greening targets, and deliver urban cooling, biodiversity and reduced flooding benefits.

Community Engagement/Consultation (including with community, Council members and staff)

A thorough community engagement process was implemented to gain input from the community regarding the draft concept plan and Community Land Management Plan for the new reserve. Engagement with relevant council staff has also been undertaken to finalise the concept plan, considering a range of relevant design principles.

It is now recommended that the community be notified of the results of the community engagement through direct notification to residents within the engagement catchment area, signage at the reserve and information placed on Council's website, and social media platforms as appropriate.

Risk Management/Legislative Implications

The community engagement process was designed to ensure the community could provide input and shape the draft concept plan, whilst also meeting Council's obligations under its Public Consultation Policy and the Local Government Act 1999, and as such there is no risk or legislative implications to Council making a resolution to adopt the concept plan and Community Land Management Plan for Spad Street Reserve, Albert Park.

Conclusion

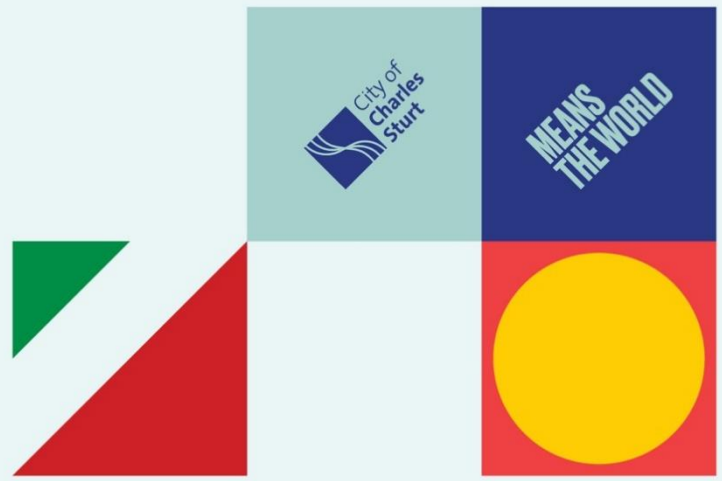
Community engagement was undertaken in January and February 2023 to consider community views regarding a draft concept plan and Community Land Management Plan for Spad Street Reserve, Albert Park that would enable these community lands to be used for the purposes of a recreation reserve.

Community response to the proposals has been overwhelmingly favourable, with 82% of respondents supporting the concept plan and 97% of respondents supporting the Community Land Management Plan. Council should now consider endorsing the concept plan and Community Land Management Plan for Spad Street Reserve, in accordance with its obligations noted within Section 196 of the Local Government Act 1999.

Appendices

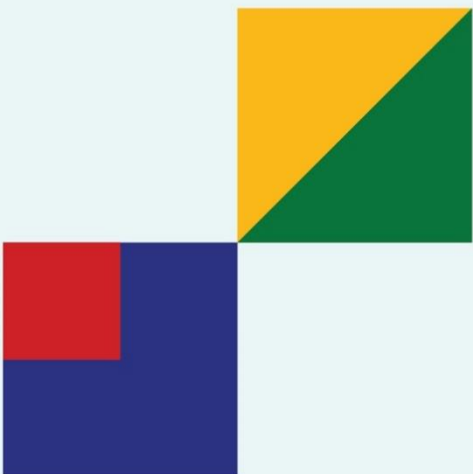
#	Attachment
1	Appendix 1 - Community Engagement Report - Spad Street Reserve - March 2023
2	Appendix 2 - Final CLMP - Spad Street Reserve - March 2023
3	Appendix 3 - Final Concept Plan

APPENDIX 1



COMMUNITY ENGAGEMENT SUMMARY REPORT

Spad Street Reserve
Draft Concept Plan & CLMP



Contact: Caitlin Tierney
Community Engagement Officer,
Open Space, Recreation and Property
PH: 08 8408 1111
ctierney@charlessturt.sa.gov.au

1. EXECUTIVE SUMMARY

We engaged with the community from Thursday, 19 January 2023 to Friday, 17 February 2023 about the new reserve to be developed on the corner of Spad Street and Farman Avenue, Albert Park.

The purpose of this engagement was to:

- Inform the community about the development of the new reserve at 15-25 Spad Street, Albert Park, temporarily known as 'Spad Street Reserve'.
- Understand if the community supports the draft Community Land Management Plan (CLMP) that will enable the reserve to be classified as 'community land' and established as a recreation reserve in accordance with the Local Government Act 1999 and provide the opportunity for public comment.
- Understand if the community supports the draft reserve concept plan and to seek their feedback on key elements being proposed for the reserve to inform detailed design and construction of the new reserve.
- Identify any

Engagement was undertaken in accordance with Part 3 of Council's Public Consultation Policy (discretionary) and the level of engagement was **'consult'**. The engagement outcomes detailed in this report will inform the Council's decision making by highlighting the community sentiment for the draft CLMP and concept plan. A summary of the community engagement activity can be viewed in 'Table 1: Promotion and engagement activity' (Pg 6).

We posted 783 consultation packs containing information on the CLMP and draft concept design to the catchment area (Figure 1, Pg 5). We received a total of 87 responses combined across the 2 projects (11% participation), however some respondents provided feedback on either the draft CLMP or the reserve concept plan only, not both.

Community support for this reserve was very encouraging, supportive, and pleased. There was an appreciation that Council is undertaking this project and giving back much needed open space to the residents of Albert Park and surrounds. There were very few participants in the consultation who did not support the draft CLMP or the reserve concept plan. All of those participants who expressed some concern or dissatisfaction (excepting 1) explained this was because they felt something was missing or wanted to see something included in the plan that was out of scope.

CLMP Feedback

Overall, 97% of the community support adoption of the draft CLMP for Spad Street Reserve. A total of 37 unique feedback form contributions were received (5% participation) in response to the draft CLMP during the engagement period. Of the 21 respondents that provided commentary, 18 individuals shared feedback on this form that related strictly to the reserve design rather than the draft CLMP. For the purposes of this report, where that individual did not also lodge separate feedback on the reserve design, their comments have been captured and reported under the reserve concept design outcomes.

Reserve Concept Plan Feedback

Overall, 82% of the community support the draft concept plan. A total of 49 unique feedback form contributions were received (6% participation) in response to the draft concept plan during the engagement period. Of the 49 feedback forms received, 28 were completed in hardcopy and 22 were received online. We also had 33 people in total attend an in-person drop in session and 10 unique engagements with the online Your Say gather tool activities.

The feedback form also sought general feedback regarding the draft concept design, which has been summarised and separated into comments relating to the reserve and those relating to the playground. This feedback is represented in full in Graphs 1 – 4 (Pg 18-21), in order of the number of times a feature or theme was mentioned.

The top 5 comments relating to the **reserve** included:

1. Requests for trees/greening or specific planting requests – 22 responses
2. Dog friendly facilities (e.g., dog waste bags, drinking fountain, etc) – 20 responses
3. More shady seating or another shelter – 14 responses
4. Appreciation for the project – 13 responses
5. More shade – 9 responses

The top 5 comments relating to the **play features included:**

1. Play equipment for older children (eg 7 to 12-year-olds) – 8 responses
2. Swings, inclusive swings, more swings – 8 responses
3. In-ground trampoline – 7 responses
4. Flying fox – 6 responses
5. Climbing structure or monkey bars – 5 responses

Other feedback and requests received on reserve features but were **out of scope:**

1. Fenced, off-lead dog area – 15 responses
2. BBQ – 11 responses
3. Toilets – 7 responses
4. A designated, onsite car park or indented on-street parking – 5 responses.

2. BACKGROUND

On 12 October 2020, Council endorsed the 'Your Neighbourhood Plan Framework' and the suburbs of Albert Park and Hendon as the initial pilot area for this framework.

A survey of 400 local residents was carried out in December 2020, with suggested future improvements for the area outlined as follows:

- Better footpaths and lighting will make it easier for people to walk.
- Dedicated bike paths, access to share bicycles and secure bike parking.
- More landscaping and tree planting in streets and reserves.
- More open space

The need for more open space in Albert Park and Hendon is well documented in Council's Open Space Strategy. Desirable local open space provision is approximately 3 hectares per 1000 people, whilst Albert Park residents have access to 1.67ha per 1000 people.

Following the December 2020 community engagement, several projects were proposed for Albert Park and Hendon, where indicators demonstrated potential opportunity for improvement or change. Of these, a priority project is the design and development of a new reserve at 15-25 Spad Street, Albert Park. The land was owned by the SA Housing Authority and Unity Housing Company; however, it was partially vacant, and Council received in principle agreement to purchase the land.

The new reserve, approximately 3,000m² in size, will address the current low provision of open space in the pilot area and provide a new space for play, active recreation, quiet reflection and social interaction. It will also provide urban cooling benefits, increased biodiversity, reduced risk of local flooding and improved amenity and property values.

As reported to Council on 13 September 2021 (item 6.87), Council allocated \$970,000 to the project, and have been successful in receiving \$970,000 from the State Government's Open Space Fund and \$1 million through Phase 3 of the Federal Government's Local Roads and Community Infrastructure Program. Since this time, the land purchase and transfer to Council have been successfully realised, and the site is being prepared for construction of the reserve.

3. COMMUNITY ENGAGEMENT APPROACH

This project is a matter set out in Part 3 of Council's Public Consultation Policy and, accordingly, the public consultation steps for this project have been determined by Council on a discretionary basis.

3.1 Engagement Objectives

The objectives of engagement with our community were to ensure that:

- The public was aware of the new reserve project and the opportunity to provide feedback.
- Project information was accessible, appropriate, timely and relevant.
- Our community and the interested public had adequate opportunity to provide their feedback on the project, including how they might use and enjoy the new reserve.
- Objective reporting on the community engagement findings and outcomes allows Council to make an informed decision about how best to proceed with the project.

3.2 Engagement scope

The community engagement period was open from 9am Thursday, 19 January 2023 and closed at 5.00pm Friday, 17 February 2023.

Primary consultation targets included Albert Park residents and businesses within the catchment area, local community hubs and educational institutions, and expert staff. The broader Charles Sturt community was also invited to comment. The consultation catchment area is demonstrated in Figure 1. The tools and activities used to raise public awareness on the project and to gather feedback are demonstrated in Table 1.

Figure 1: Consultation catchment

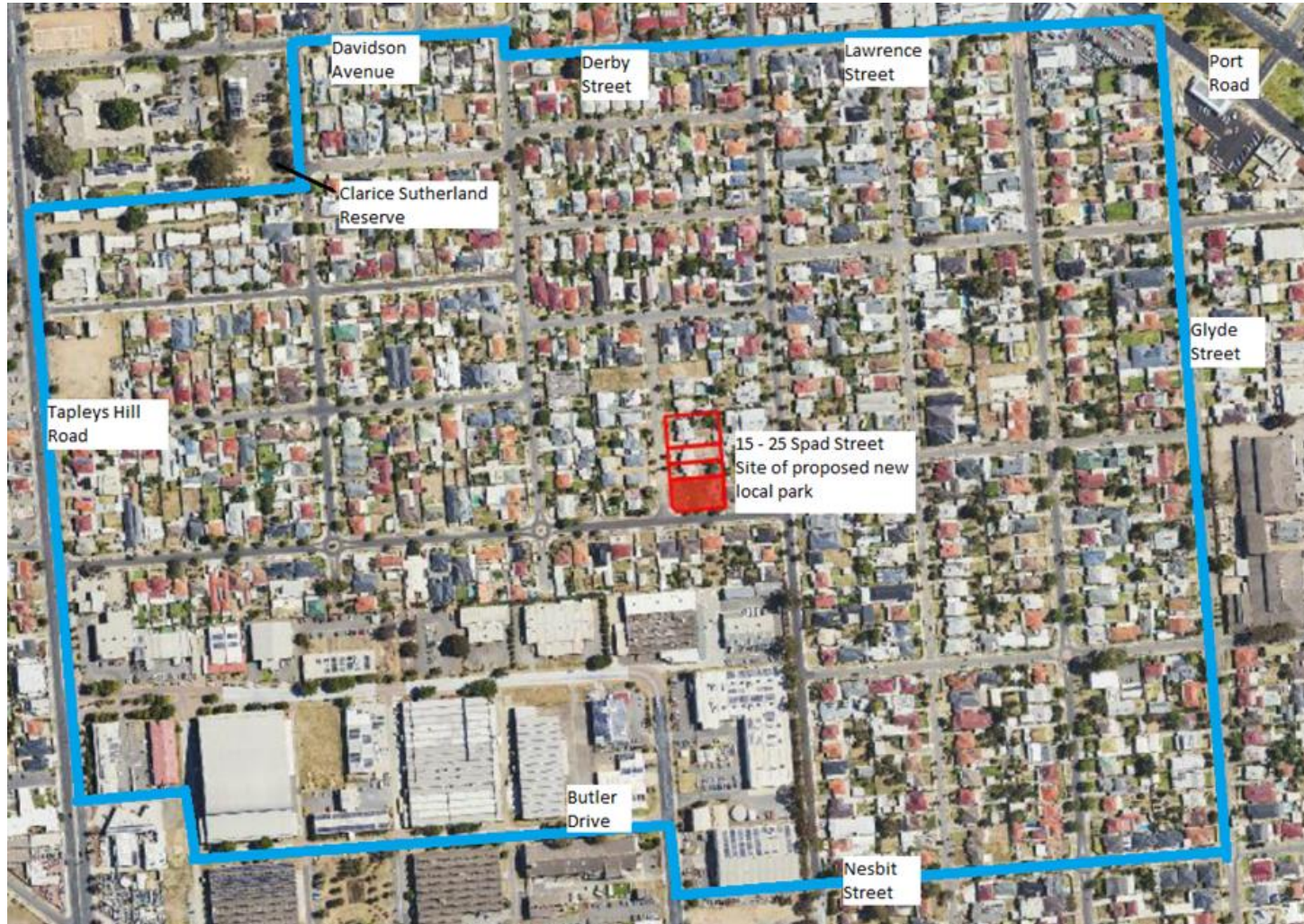


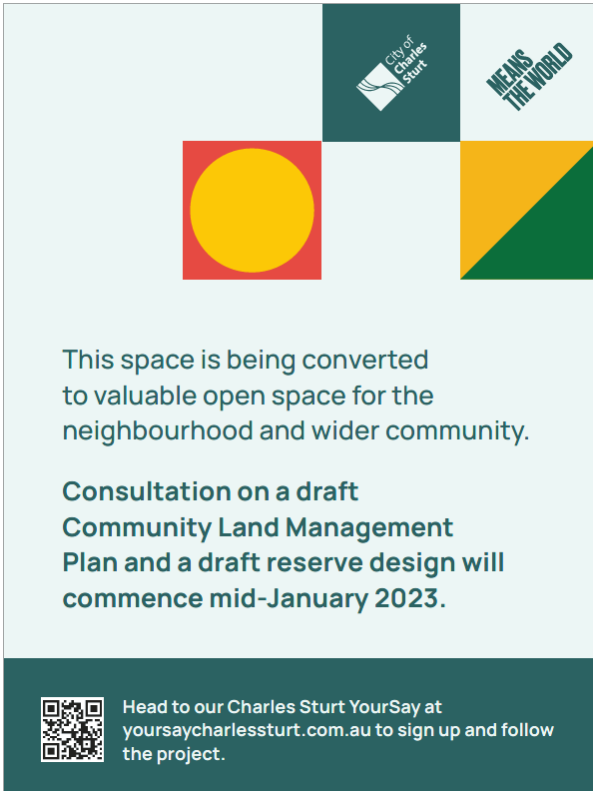
Table 1: Promotion and engagement activity

Prior to consultation commencing		
Activity	Details	Location
'Coming Soon' corflute signage	<ul style="list-style-type: none"> 19 December 2022 to 18 January 2023 Displayed prior to consultation to generate interest and prepare the community for the consultation period. 	<ul style="list-style-type: none"> On the temporary fencing surrounding 15-25 Spad Street (site of the reserve development). At nearby Gordon Reserve where the onsite community information session was being held.
During the consultation phase: 19 January to 17 February 2023		
Activity	Details	Location
Consultation packs	<ul style="list-style-type: none"> Posted 13 January 2023 783 consultation packages distributed enclosing CLMP mailout, reserve design information sheet, draft reserve concept design, feedback form and a reply-paid envelope. 	<ul style="list-style-type: none"> To all properties and property owners within the consultation catchment area (Figure 1).
A3 Posters & DL Flyers	<ul style="list-style-type: none"> Promotional A3, laminated posters and professionally printed, double-sided, DL Flyers were taken to key business, educational and community locations in the Albert Park and surrounding area for public display and to take away for later action/follow up at home. 	<ul style="list-style-type: none"> First Steps Childcare, 18-20 Botting Street, Albert Park Our Lady Queen of Peace School, 106 Botting Street, Albert Park Albert Park Lutheran Church, 57 Botting Street, Albert Park Connect Church Adelaide, 70 Gordon Street, Albert Park Banquet Foods, Port Road, Albert Park Rival Coffee, Cheltenham Ngutungka West Lakes Cheltenham Community Centre
'Consultation open' corflute signage	<ul style="list-style-type: none"> Signage which displayed the draft reserve design and key features and directed visitors to the Your Say Charles Sturt project page via a QR code, to obtain more information and find out how to share their feedback. 	<ul style="list-style-type: none"> On the temporary fencing surrounding 15-25 Spad Street (site of the reserve development). At nearby Gordon Reserve where the onsite community information session was being held.

Activity	Details	Location
Community Drop-In Day	<ul style="list-style-type: none"> • Tuesday, 31 January 2023, 9.30am – 3.30pm • Do you want to share your ideas or support for the draft reserve plan? Would you like some assistance to complete the online feedback? Or just want to have a look at a larger version of the concept? Then this is for you. 	<ul style="list-style-type: none"> • Cheltenham Community Centre - 62 Stroud Street North, Cheltenham
Onsite Community Information Session	<ul style="list-style-type: none"> • Saturday, 4 February 2023, 10.30am - 12.00pm • Attend to receive more detailed project information, view, and contribute to a large-scale draft plan, discuss your vision and the possibility of your other ideas, ask design-specific questions, and give us your first-hand feedback. 	<ul style="list-style-type: none"> • Gordon Reserve, Corner Gordon Street & Willowie Street, Albert Park.
Your Say Charles Sturt project page	<ul style="list-style-type: none"> • The online Your Say project page included project background, how to share feedback (including in person options), key dates, interactive draft reserve design highlighting key reserve features, example concept imagery, access to an online feedback form, a 'Gather' tool to obtain ideas about how to repurpose a fallen log as a feature in the reserve, a link to the CLMP consultation page, and Frequently Asked Questions. 	<ul style="list-style-type: none"> • https://www.YourSaycharlessturt.com.au/new-neighbourhood-reserve-coming-spad-street-albert-park
Your Say Charles Sturt email campaign	<ul style="list-style-type: none"> • Your Say Project Launch Campaign email sent 18 January 2023 to 897 recipients who have opted to receive our communication on elected topics of interest. <ul style="list-style-type: none"> ○ 58.3% viewed the campaign, with a 2.9% click through rate to the project page. 	NA
City of Charles Sturt Website - Latest News	<ul style="list-style-type: none"> • City of Charles Sturt website "Latest News" article sharing project information directing traffic to the Your Say Charles Sturt project page. <ul style="list-style-type: none"> ○ 256 unique page views. 	<ul style="list-style-type: none"> • https://www.charlessturt.sa.gov.au/council/news-and-media/latest-news/2023/share-your-vision-for-spad-street
City of Charles Sturt - Social Media	<ul style="list-style-type: none"> • City of Charles Sturt Facebook post sharing information about the new reserve & draft CLMP, sharing the draft reserve concept plan, advising of the community drop-in sessions, directing traffic to the Your Say Charles Sturt project page to share their vision and acknowledging State and Federal Government funding. <ul style="list-style-type: none"> ○ 2,392 Reach with 152 engagements. • City of Charles Sturt Twitter Post sharing Your Say links for each the draft reserve concept design and the draft CLMP with an image of the draft reserve concept plan. <ul style="list-style-type: none"> ○ 122 Impressions with 3 engagements. 	<ul style="list-style-type: none"> • https://www.facebook.com/CityOfCharlesSturt/posts/pfbid02tyriiFwbuX76o6es7eDJ85abv7wrX2WXHHRmfQ5UgWnLsJn1sTSFmkdSKDneTNwPI • https://twitter.com/CharlesSturtSA/status/1616330935330275329

4. ENGAGEMENT EXAMPLES

Onsite Signage:



This space is being converted to valuable open space for the neighbourhood and wider community.

Consultation on a draft Community Land Management Plan and a draft reserve design will commence mid-January 2023.

Head to our Charles Sturt YourSay at yoursaycharlessturt.com.au to sign up and follow the project.



HELP US DESIGN YOUR NEW LOCAL RESERVE IN ALBERT PARK

Corner of Spad Street and Farman Avenue, Albert Park

Join us in person to chat about the draft concept plan, including your ideas and suggestions, and to ask any questions about the new reserve:

When: Saturday, 4 February 2023
Time: 10.30am - 12.00pm
Location: Gordon Reserve, Cnr Gordon Street and Willowie Street, Albert Park

The reserve will include:

- 1 Shelter, picnic table, seating and nearby drinking fountain
- 2 Playground
- 3 Mound with slide, rocks, plants and small amphitheatre steps/seating
- 4 Inclusive play
- 5 Seat and rest area
- 6 Turf mound and trees
- 7 Open lawn space
- 8 Fencing entry gate
- 9 Path lighting

★ Opportunity for artwork

To provide your feedback and stay updated on the project visit yoursaycharlessturt.com.au
 Consultation closes 17 February 2023.

A3 Poster:



WE ARE CONSULTING AND NEED YOUR HELP

Help shape the final design for the new reserve located on the corner of Spad St and Farman Ave, Albert Park and tell us what's most important to you.

We also invite your feedback on the draft Community Land Management Plan to make the land at 15-25 Spad St community land.


To provide your feedback and stay updated on the project visit yoursaycharlessturt.com.au
 Consultation closes 17 February 2023.

DL Flyers:



WHAT WOULD YOU LIKE TO SEE IN THE FINAL DESIGN OF YOUR NEW NEIGHBOURHOOD RESERVE IN ALBERT PARK?

To provide your feedback and stay updated on the project visit yoursaycharlessturt.com.au
Consultation closes 17 February 2023.




The reserve will include:

- 1 Shelter, picnic table, seating and nearby drinking fountain
- 2 Playground
- 3 Mound with slide, rocks, plants and small amphitheatre steps/seating
- 4 Inclusive play
- 5 Seat and rest area
- 6 Turf mound and trees
- 7 Open lawn space
- 8 Fencing entry gate
- 9 Path lighting


★ Opportunity for artwork

To find the ways you can share your feedback with us, including where to talk to us in person, visit yoursaycharlessturt.com.au



Your Say Charles Sturt Project Page:

<https://www.YourSayCharlessturt.com.au/new-neighbourhood-reserve-coming-spad-street-albert-park>



Home All Projects About English Login / Join Search

Draft vision for 'Spad Street Reserve', Albert Park

Help to inform the final design of your new, neighbourhood reserve, temporarily named 'Spad Street Reserve' at 15-25 Spad Street.

[Follow](#)

[Accessibility](#)

Home > New Neighbourhood Reserve Coming to Spad Street, Albert Park

Where can you visit us, in person, to give feedback or share your vision?

Cheltenham Community Centre
What: Community drop in
Who: Community Engagement Officer
Why: Do you want to share your ideas or support for the draft reserve plan? Would you like some assistance to complete the online feedback? Or just want to have a look at a larger version of the concept? Then this is for you.
When: Tuesday, 4 February 2023
Time: 9:30am - 3:00pm
Where: 63 Stauad Street North, Cheltenham

Gordon Reserve
What: Onsite Community Information Session
Who: Key project staff including planning, design and engagement officers.
Why: Receive more detailed project information, view and contribute to a larger draft plan, discuss your vision and the possibility of your other ideas, and design specific questions, and give us your first-hand feedback.
When: Saturday, 4 February 2023
Time: 10:30am - 12:00pm
Where: Gordon Reserve, Corner Gordon Street & Willmore Street, Albert Park.

How to get there from Spad Street Reserve?
Click here for a map.

Key Dates

Thursday 19 January 2023 09:00 am
Spad Street Reserve Community Consultation Opens
Community consultation on the draft Community Land Management Plan and the draft reserve concept design is open for 2 weeks from today.

Tuesday 31 January 2023 09:30 am - 03:30 pm
Community Centre Drop-in to Access Support
Come and visit us! Community Engagement Officer in the Cheltenham Community Centre to see the draft documents, to get help to view your feedback or ideas, and just to have a chat.

Saturday 4 February 2023 10:30 am - 12:00 pm
Onsite consultation on the draft reserve
Head down to Gordon Reserve between 10:30am and 12:00pm to chat with us about the reserve design and share your thoughts and ideas.

Friday 17 February 2023 05:00 pm
Spad Street Reserve Community Consultation Closes
Staff will now collate and analyse the results of the engagement activities and prepare a report to the Asset Management Committee and Council.

[See more](#)

Do you want to be a Playground Influencer?

Review the playground design, share pictures and images of your favourite play features, test old and new playground equipment, and tell us what you think!

[Register Now!](#)

Who's Listening


Do you have questions or suggestions about the draft reserve design or features? Reach out to Bianca or John:


- Bianca Muffet, Landscape Architect
+61 8 8408 1111
bmuffet@charlessturt.sa.gov.au
- John Wilkinson, Open Space Planner
+61 8 8408 1113
jwilkinson@charlessturt.sa.gov.au

General questions about the project or consultation, or want to share feedback or get further information? Contact Caitlin:

- Caitlin Tierney, Community Engagement Officer
+61 8 8408 1132
ctierney@charlessturt.sa.gov.au

[Visit the CLMP project page >](#) [Get your answers here >](#)





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Spad Street Reserve Interactive Draft Concept Design

[Follow](#)

Home > New Neighbourhood Reserve Coming to Spad Street, Albert Park > Spad Street Reserve Interactive Draft Concept Design

Interactive Concept Plan

Here is our draft vision for Spad Street Reserve and what might be able to be included*. Do you have any other suggestions or are looking for a specific feature not included or considered here? If yes, please share it with us by completing the short, online feedback form. If it can fit within the scope and budget, and will also be enjoyed by the wider community, we will try to incorporate it in the final design.



***The images provided in this plan are illustrative only and being used to inspire vision. They do not represent what will be considered for installation and this is a draft plan only.**

Tell us your reserve ideas!

We would be interested to hear what you like or dislike about the draft plan and would love for you to share images of reserve and play features you love that you've seen elsewhere! If you have any historical knowledge or the area that might inspire opportunity for artwork or representation in the reserve, we would love to consider that.

7 contributions

Closed Activity closed 17/02/2023 at 11:59 PM

Filter by: Category Type Search Sort by

Carpark is a must. Toilets and bbq are needed too

Posted by Jonasz a month ago

Hi, I think this is a great initiative however there are a few things that are missing. Firstly no 1 is carpark. Considering that many people will be using this new playground there should be a designated carpark built on this block with a designated space for all users. Families with little children must have safe access into the playground area without having to interact with local traffic, e.g. crossing the road. Without designated carpark this play area will be unsafe and may contribute to...

SAFETY

0 Likes 0 Comments

Playground Ideas

Posted by Isabella_ramos a month ago

Play area: Equipment for all age levels and abilities - most playgrounds don't cater to toddlers or older kids (9-12). Suggestions: zoned areas for different abilities; lower bridges and a slide for toddlers; skilful equipment for older kids like a...

PLAY FEATURES

0 Likes 0 Comments

Enclosed Dog Park

Posted by alyskastark 2 months ago

Fenced off dog park with seating & dog fountains.

PLAY FEATURES

0 Likes 0 Comments

Dog park for Spad St Reserve

Posted by Paulamh 2 months ago

Suggest a dog park for Spad st reserve. Fully fenced, with water, seating, shelter, grass.

OPEN SPACE

5 Likes 4 Comments

Spad St Park

Posted by Francaise a month ago

Considering the lack of green space in Albert Park this is a timely project. However I think that bins absolutely need to be installed in a public area. In Use Carnarvon Reserve in West Crofton for a regular meet up and each time we arrive, there is plenty of rubbish in the one bin - meaning people are using it - as well as litter around the amenities and in the park - which means some people are not civic-minded. No bin will make it harder for even those people wanting to do the right thing.

0 Likes 0 Comments

Playground Spad

Posted by Rachaelis a month ago

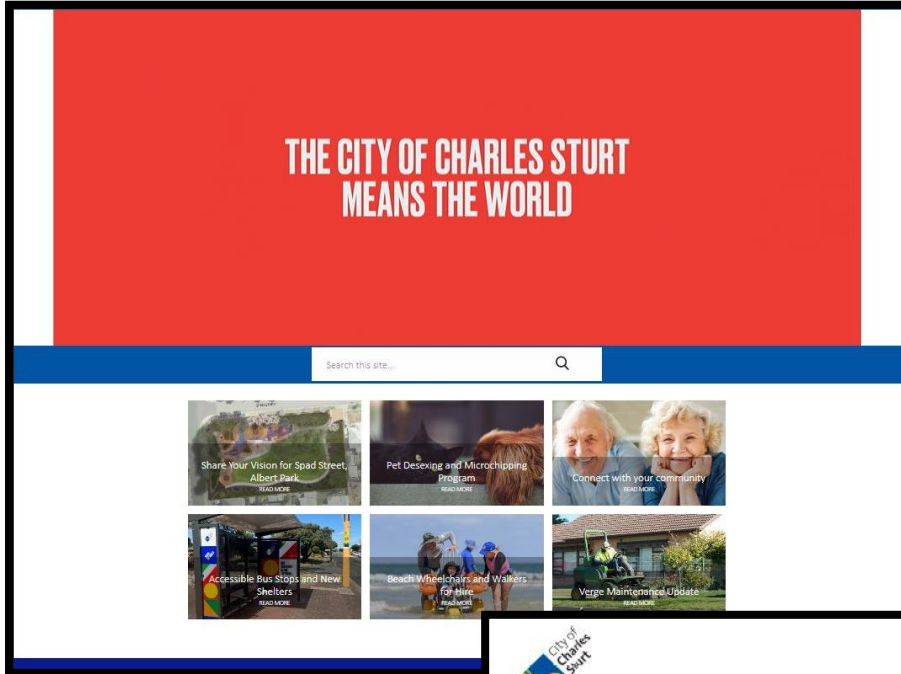
We currently use the Gordon Street playground after school on the way home and the main thing that is missing is a toilet. You can't have a bbq or even a gathering of young children and not have a toilet available. I think it would be great to have a bike/scooter track around the grass area. A range of equipment for all ages including older children - like monkey bars. Lots of swings most children love to swing. All the children love the spinning roundabout. A flying fox would be great too.

0 Likes 0 Comments

[Return to Project Page](#)

Website > Latest News:

<https://www.charlessturt.sa.gov.au/council/news-and-media/latest-news/2023/share-your-vision-for-spad-street>



[Home](#) > [Council](#) > [News and media](#) > [Latest news](#) > Share Your Vision for Spad Street, Albert Park

19 January 2023

We are pleased to advise that a [new neighbourhood reserve](#) will be developed at 15 – 25 Spad Street, Albert Park, and we are now seeking your feedback on a [draft concept plan](#).

Your ideas and comments on lighting, seating, open space, play equipment and even art will help us to ensure it meets the needs of the community for years to come.

Initiated as a direct outcome of the ["Your Neighbourhood Plan Albert Park"](#) project and a need for open space in the area, we purchased this land to gift back to the community in the form of a new reserve.

Alongside the draft concept plans, we are also consulting on the [Draft Community Land Management Plan \(CLMP\)](#) for the proposed new reserve.

Drop in sessions

Would you like some assistance to complete the online feedback? Or just want to have a look at a larger version of the concept? Then this is for you:

- **Cheltenham Community Centre**
Tuesday, 31 January 2023
9.30am - 3.30pm
62 Stroud Street North, Cheltenham


To receive more detailed project information, view and contribute to a larger draft plan, discuss your vision, ask design-specific questions, and give us your first-hand feedback, then join us for this one:

- **Gordon Reserve, Albert Park**
Saturday, 4 February 2023
10.30am - 12.00pm
Gordon Reserve, Corner Gordon Street & Willowie Street, Albert Park.

For the purpose of this community engagement, the new reserve has been named 'Spad Street Reserve', however we will seek community feedback on a permanent name closer to the completion of the new reserve.

Consultation closes 17 February 2023. Head to [Your Say Charles Sturt](#) to share your feedback and to stay updated on the project.

Facebook post and newsletter article:

 **City Of Charles Sturt**
January 20 at 3:45 PM · 🌐

We've been working on draft concept plans for a new neighbourhood reserve to be developed at Spad Street, Albert Park, and invite your feedback.


Your ideas and comments on lighting, seating, open space, play equipment and even art will help us to shape what this space will be for years to come.

Alongside the draft concept plans, we are also consulting on the Draft Community Land Management Plan (CLMP) for the proposed new reserve. <https://fal.cn/3vfwfp>

Got a question about the new reserve? Come along to one of our drop in sessions to find out more and to share your ideas.


Head to Your Say Charles Sturt to share your vision. The consultation closes 17 February 2023.

We have allocated \$1.284 million in funding to this project and also secured over \$1.9 million with thanks from the State and Federal Governments
Geoff Brock MP
Nick Champion MP



YOURSAYCHARLESSTURT.COM.AU

New Neighbourhood Reserve Coming to Spad Street, Albert Park
Help to design your new, local reserve at 15-25 Spad Street, Albert Park, temporarily named 'S...




Are You Passionate about Taking Climate Action?

Expressions of interest are now open to join a Strategic Group to develop a Community Emissions Reduction Action Plan for our City.

The group will also include Local and State Government representatives and will be supported by Council staff and experts in a range of fields.


More info



Share Your Vision for Spad Street, Albert Park

A new neighbourhood reserve will be developed in Spad Street, Albert Park. Provide your feedback on the draft concept plan.

More info



Events Sponsorship Available

A new round of sponsorship funding to support events and festivals is now open. Applications close Sunday 19 February 2023.

More info

Civic and Ngutungka Media Screens:

WE ARE CONSULTING AND NEED YOUR HELP

Help shape the final design for the new reserve located on the corner of Spad St and Farman Ave, Albert Park and tell us what's most important to you.

We also invite your feedback on the draft Community Land Management Plan to make the land at 15-25 Spad St community land.



 To provide your feedback and stay updated on the project visit yoursaycharlessturt.com.au
Consultation closes 17 February 2023.

 **MEANS THE WORLD**

Consultation Pack:



INFORM THE DRAFT CONCEPT DESIGN FOR YOUR NEW, LOCAL RESERVE IN ALBERT PARK!

The City of Charles Sturt is pleased to advise that a new reserve will be developed at 15 – 25 Spad Street, Albert Park through the purchase of land previously owned by SA Housing Authority and Unity Housing Company. Council has allocated \$1.284 million in funding and has also secured over \$1.9 million from the State and Federal Governments to purchase the land and enable the construction of the new reserve.

We are now seeking your feedback on the draft concept plan (enclosed) to help us ensure the new reserve meets the needs of the community for years to come. The design of the new reserve has been developed considering Council's Open Space Strategy guidelines for a 'neighbourhood' reserve, and includes a playground, shelter, picnic furniture, drinking fountain, turf areas, garden beds, trees and vegetation, and lighting and footpaths providing access through the reserve.

This consultation will commence at 9.00am on Thursday, 19 January 2023 and close at 5.00pm on Friday, 17 February 2023. Please share your feedback by doing one of the following:

- Completing the online feedback form available via the YouSay Charles Sturt project page at yoursaycharlessturt.com.au or by scanning the QR Code to the right;

OR

- Completing the enclosed, hardcopy feedback form and returning to us in the enclosed, reply-paid envelope.

VISIT US

COMMUNITY DROP-IN DAY

If you would like some assistance to complete the online feedback form, share your feedback verbally, or to have a look at the draft reserve plan, please come and see me in person.

- Where:** Cheltenham Community Centre, at 62 Stroud Street North, Cheltenham
- Date:** Tuesday, 31 January 2023
- Time:** 9.30am – 3.30pm

ONSITE COMMUNITY INFORMATION SESSION

We would love to speak with you, personally, at the onsite community information session, where you can ask specific design questions, share your vision on the space and draft design, view a larger draft concept plan, and provide your feedback direct to staff.

- Where:** Gordon Reserve, Corner Gordon Street & Willow Street, Albert Park
- Date:** Saturday, 4 February 2023
- Time:** 10.30am – 12.00pm

DRAFT CONCEPT PLAN FOR SPAD STREET RESERVE FEEDBACK FORM - OSR&P

The City of Charles Sturt is seeking your thoughts, ideas, and level of support on our draft concept plan for the new, open space reserve to be developed at 15-25 Spad Street, Albert Park. Consultation will open at 9.00am on **Thursday, 19 January 2023** and close at 5.00pm on **Friday, 17 February 2023**.

To instead complete this form online, please visit Council's YouSay website at yoursaycharlessturt.com.au or by scanning the QR Code. If you need some help to do this, please visit me at Cheltenham Community Centre on Tuesday 31 January, between 9.30am and 3.30pm.

YOUR DETAILS

Please provide your name and address should we need to contact you regarding your feedback*:

Name: _____
Suburb First Name Surname

Property Number & Street Address: _____

Suburb: _____ State: _____ PC: _____

Email: _____

Preferred Contact Number: _____

Please indicate your preferred delivery method to receive future communication about this project:

Email address as listed above Hard copy to my listed postal address

YOUR FEEDBACK

1. Do you support the draft concept plan for the new reserve in Albert Park, as enclosed?

Yes
 No

Please view the draft plan and provide any additional comments over the page.

2. Please feel free to provide any additional plan for the new open space in Albert Park considered for inclusion/exclusion. Attachments:

Thank you for taking the time to share your feedback with us.

Please 'Follow' or refer to our YouSay Charles Sturt project page at yoursaycharlessturt.com.au to be kept up to date on the outcomes of consultation and the progress of the project.

*By completing this form, you consent to the City of Charles Sturt collecting, retaining, and using the personal information provided by you in accordance with Council's Privacy Policy.

Page 1 of 2 Page 2 of 2

Images and plan are for illustrative purposes only. Final design may vary depending on layout. All existing trees to remain on site.

1 shelter, picnic table, seating & nearby drink fountain

2 playground

3 mound with slide, rocks, plants & small amphitheatre steps/seating

4 inclusive play

5 seat & rest area

6 turf mound & trees

7 open lawn space

8 fencing entry gate

9 path lighting

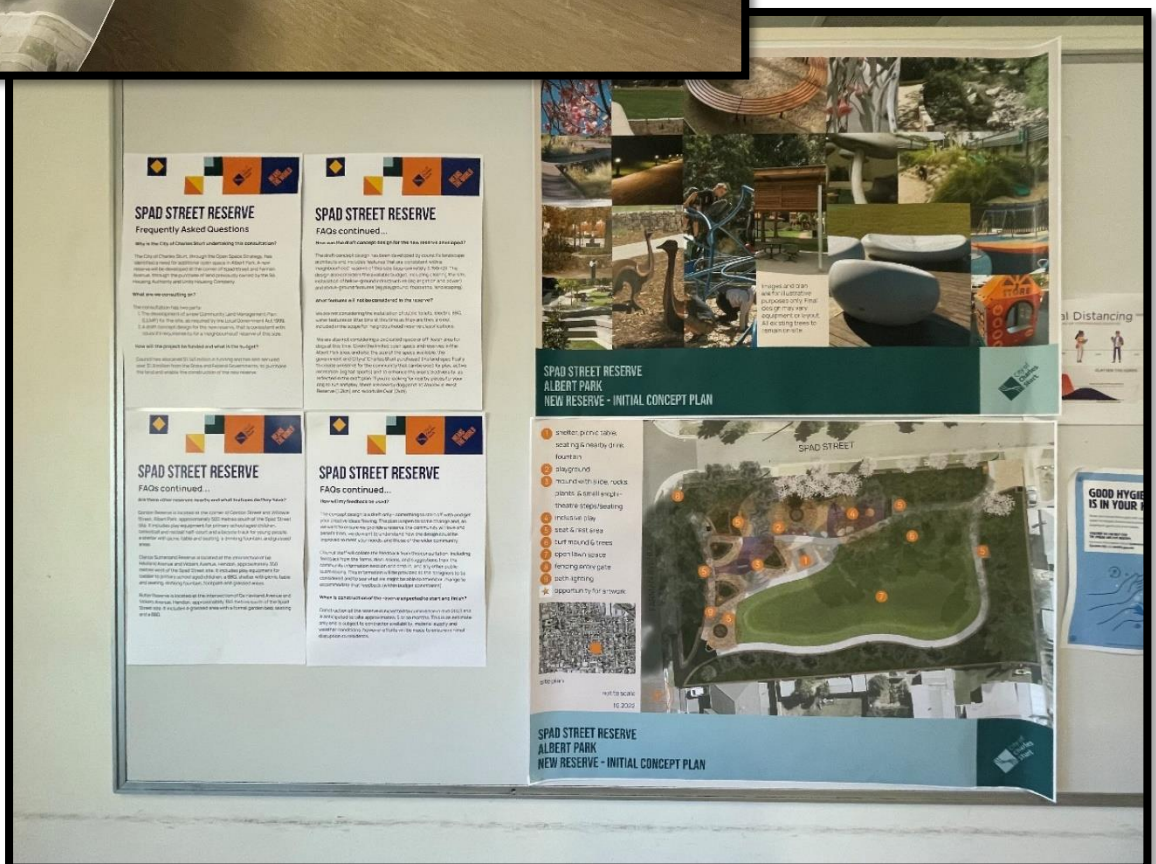
10 opportunity for artwork

site plan not to scale 10:2022

**SPAD STREET RESERVE ALBERT PARK
NEW RESERVE - INITIAL CONCEPT PLAN**

**SPAD STREET RESERVE ALBERT PARK
NEW RESERVE - INITIAL CONCEPT PLAN**

Drop-in Day @ Cheltenham Community Centre:



Onsite Community Information Session, Gordon Reserve:



5. ENGAGEMENT FINDINGS & KEY THEMES

The general sentiment for the development of Spad Street Reserve was that it looks great, is a fantastic outcome for the surrounding community and excitement for its delivery. There was genuine appreciation for this project and the open space that was being handed back to the community. This section will review

5.1 Participation in engagement activities

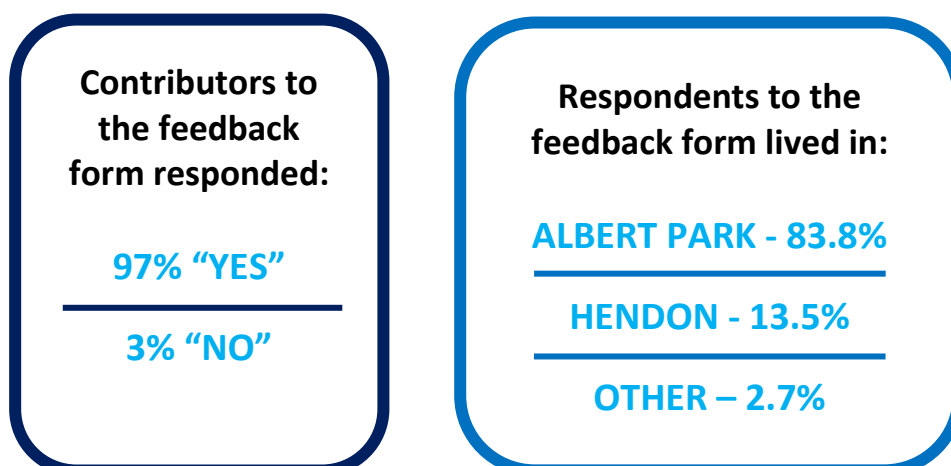
Activity	Reserve Concept	CLMP
Feedback form participation	49 responses <i>29 hardcopy & 20 online</i>	37 responses <i>27 hardcopy, 10 online, 1 duplicate</i>
Unique contributions made incorrectly on the CLMP feedback form that related to the reserve concept design* <i>*Not included in the 49 participants, above</i>	14	NA
Total feedback submissions	65 / 8%	37 / 5%

Activity	Participants
Visitors to the Cheltenham Community Centre 'drop-in day', Tuesday 31 January.	15
Visitors to the onsite community information session at Gordon Reserve, Saturday 4 February.	18
Contributions to the Your Say online reserve design 'Gather' tool.	7
Total contributions to the Your Say online and in person log activity.	3

5.2 Community support for the draft CLMP

To understand the level of community support for the draft CLMP we asked:

“Do you support the draft CLMP for the new reserve in Albert Park?”

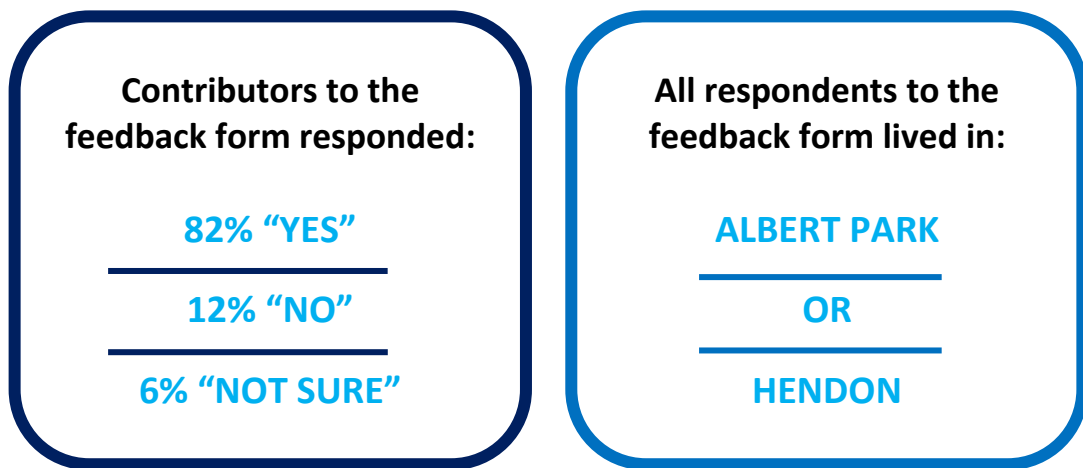


As mentioned earlier in the Executive Summary, 18 of the 21 CLMP feedback respondents provided commentary that related instead to the reserve design. The remaining 3 comments received expressed what a great addition the reserve would be to the area, how this space will be an asset to Albert Park residents, and this urban greening in Albert Park is essential to community belonging and mental health. All unattributed community comments received in response to the open feedback question are available for review in **Appendix A**.

5.3 Community support for the draft concept plan

To understand the level of community support for the draft concept design we asked:

“Do you support the draft concept plan for the new reserve in Albert Park?”



We then invited any additional comments community had regarding the draft concept plan for the new open space in Albert Park, allowing contributors to provide their feedback, share local information or make requests for specific features they would like to see included, changed or removed. These comments help to understand the responses to the level of support for the draft design. All unattributed community comments received in response to the open feedback question are available for review in **Appendix A**.

Supported

Overall, 40 of the 49 contributors liked the draft design. Of those 40, 36 made specific requests or suggestions about the reserve design, features and play equipment (including plant/tree types) for consideration in the final design and selections.

Did not support

6 contributors responded that they did not support the draft design, with 5 of those sharing feedback about why. Of the 5 that provided feedback, most still shared positive sentiment about the reserve and the project, generally. Reasons for not liking or supporting the draft design were:

- That they felt elements were missing from the design - more seating, a car park, BBQ, toilets, more shade for kids to sit and relax.
- A preference for a dog park or a fenced area in the reserve specifically for dogs, including that there are already 2 other playgrounds nearby.

- That it was for small for kids only and there was nothing in the design that accommodated teenagers or sports.

Unsure

Like those who did not support the design, the 3 contributors who were unsure felt this way because they thought there were elements missing or were specifically seeking a fenced dog area.

Elements requested were:

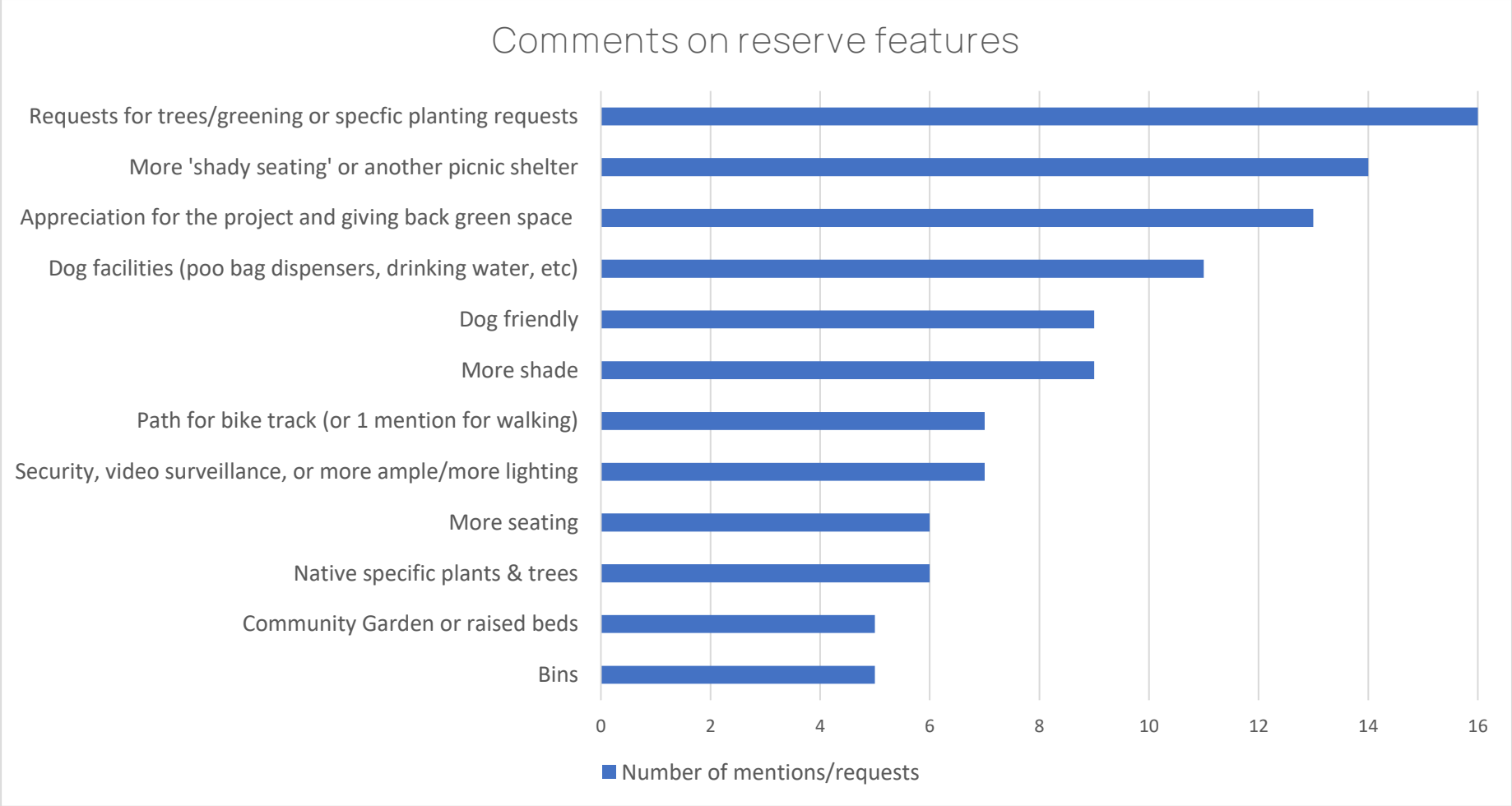
- Public toilets (due to the growing area with lots of young families and no public toilets nearby)
- Playground shade
- Specific play equipment
- Dogs to be on-lead only
- A preference for trees that do not drop leaves

5.4 What was important to the community in a final reserve design?

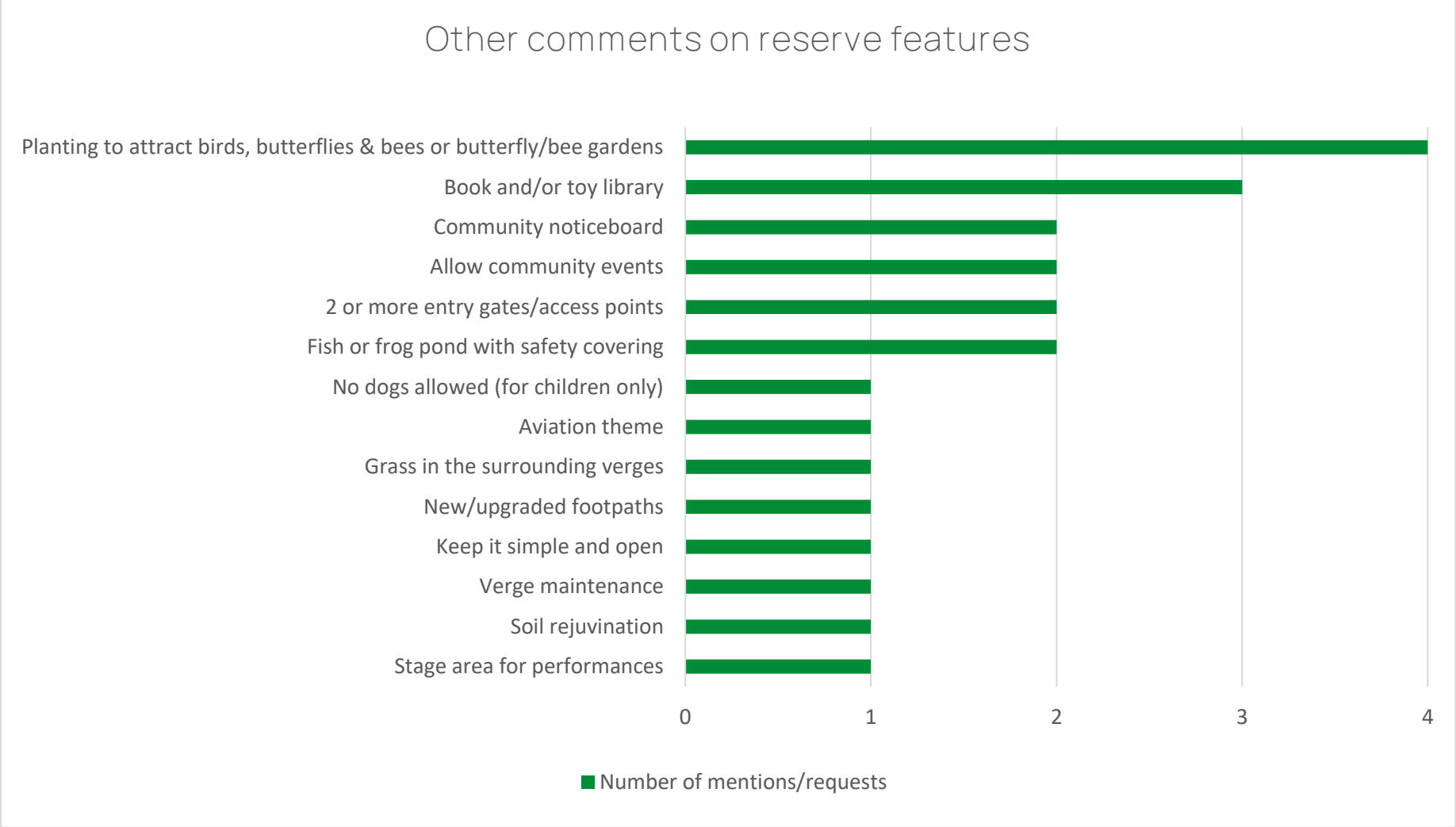
All comments from the feedback forms related to the reserve concept plan were collated with the feedback and suggestions received via the online Your Say activities and in person at the Cheltenham Community Centre drop-in day and the Community Information Session on Gordon Reserve. Feedback was grouped under 2 areas – ‘Reserve Features Feedback’ and ‘Play Equipment Feedback’ – and the key sentiments or features mentioned/requested are represented in order of popularity (refer **Graphs 1 – 4**, to follow).

Items that were outside of the project scope but were commented on in the feedback have been reported under a separate heading.

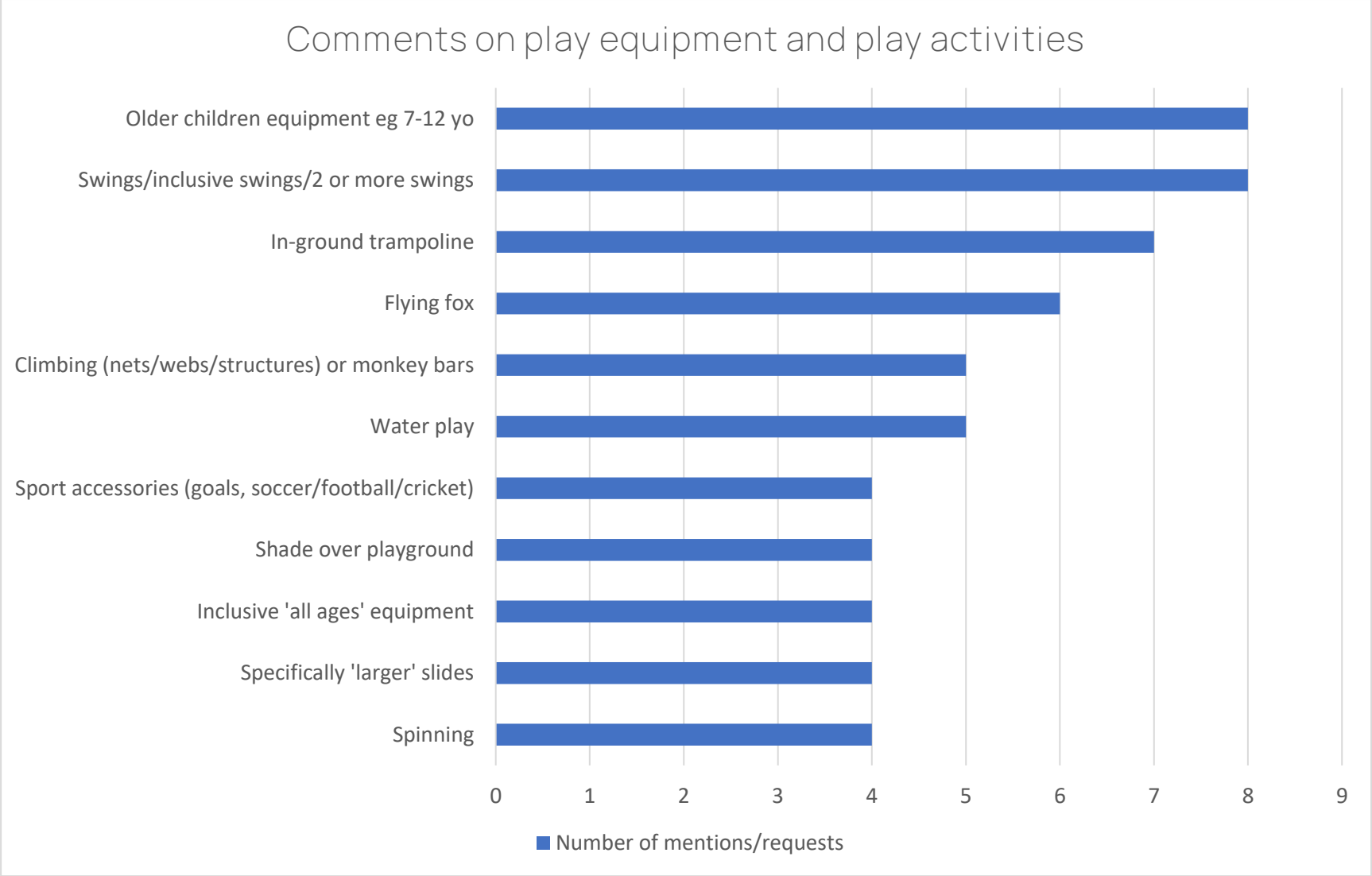
Graph 1: Comments on reserve features



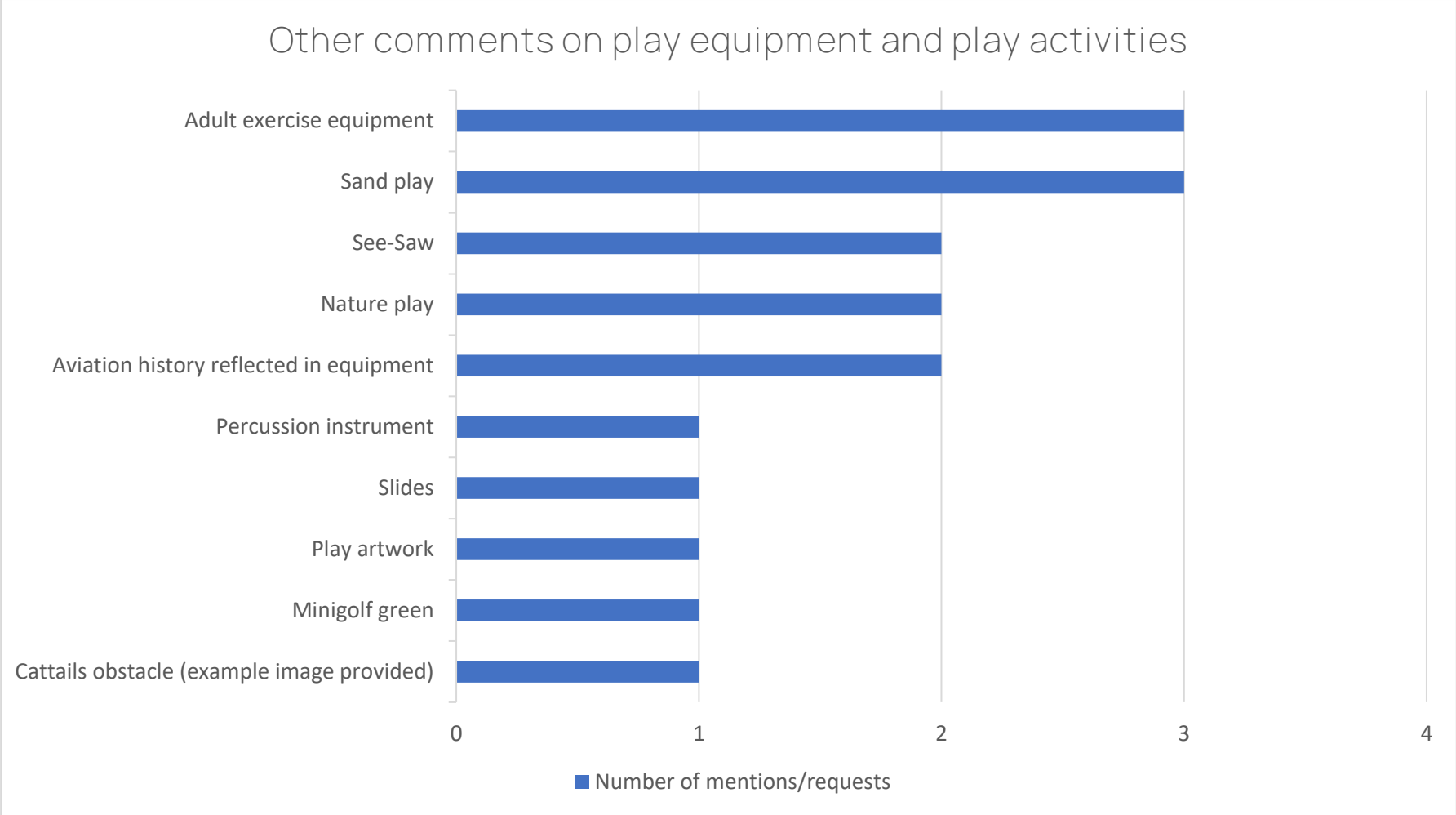
Graph 2: Other comments on reserve features



Graph 3: Comments on play equipment and play activities



Graph 4: Other comments on play equipment and play activities



5.5 Out of Scope Feedback

Other feedback and requests received on reserve features that we specifically advertised as being out of scope and as a result, were not included in the graphs above were:

- Fenced, off-lead dog area (15)
- BBQ (11)
- Toilets (7)
- A designated, onsite car park or indented on-street parking (5)
- A mini skate park – contributor acknowledged this was likely not feasible (1)

In our consultation communications we were clear that we are not considering the installation of public toilets, electric BBQ, water features or litter bins at this time as they are outside the scope of a neighbourhood reserve. Due to local advice and the feedback received during the consultation phase, public litter bins are now being reconsidered in the final design.

The Albert Park community expressed a strong desire and interest for a local dog park. This was not initially specified as out of scope in the initial consultation material as it was an unexpected sentiment from this community and the project was always intended for use as a reserve for recreation that catered to families and young people. When this sentiment was identified the Your Say Charles Sturt project page was updated to provide an advance response to this request:

“For local pet owners, we will review the dog off-leash restrictions for this reserve based on the outcome of community engagement and the feedback received during this process. Given the limited open space and reserves in the Albert Park area, and also the size of the space available, Council's intention for this space is to create a reserve that can be used for play, active recreation (eg ball sports) and to enhance the area's biodiversity, all of which is reflected in the draft plan. If you're looking for nearby places for your dog to run and play, there are nearby dog parks at Woodville West Reserve (1.2km) and Woodville Oval (2km).”

The necessity or otherwise for a dog park in Albert Park is something that staff or Council may wish to consider in future, separate to this project. A further suggestion was made by a respondent that one of the other Albert Park reserves (Gordon Reserve or Clarice Sutherland Reserve) be converted into a dog park once the Spad Street Reserve project is completed.

5.6 Art and log activity consultation

We also asked the public to provide any ideas or suggestions for the fallen tree log that we intend to repurpose at Spad Street Reserve, or any ideas for artwork and sculpture opportunities. We received suggestions for our placemaking and design team to consider.

Log suggestions included:

- Carving seating platforms at different heights that kids can climb on
- A sculpture that kids could sit or climb on (including a suggested plane sculpture with seating spots for kids and wings fashioned to attach to the log).

- To cut a piece off the end of the log to stand upright like a small table and burn in a 3 x 3 square grid on the top, with stones in a basket (that could be painted by young people or a community group) to be used as pieces for naughts and crosses play.

Art/sculpture suggestions included:

- Providing interactive opportunities like musical drums, a small maze of structures which children can play and hide in, or a funnel to throw ball into and talk through
- Art that celebrates the local history of the area and uses recycled materials (from demolition sites etc).
- A suggestion to include some retaining walls made from old red house bricks to honour the housing trust homes that used to sit on this site.

6. NEXT STEPS

The Council will review the consultation outcomes at its meeting of 27 March 2023 and decide on the final reserve design as informed by the community feedback received across the various consultation activities. Following a decision of Council, all consultation contributors, the consultation catchment area, and other identified communities of interest will be informed of the decision on the final reserve design and features and receive a copy of the final design through direct notification. The wider public will be notified via our online platforms including Your Say Charles Sturt, our public website, and social media as appropriate.

APPENDIX 2



Community Land Management Plan – Spad Street Reserve, Albert Park

Name and Address of Property	Spad Street Reserve – 15-25 Spad Street ALBERT PARK
Ownership	City of Charles Sturt
Legal Description	Lot 15 in DP 57082 (Certificate of Title Vol 5861 Fol 814) Lot 16 in DP 57082 (Certificate of Title Vol 5861 Fol 815) Lot 17 in DP 57082 (Certificate of Title Vol 5861 Fol 816) Lot 18 in DP 57082 (Certificate of Title Vol 5861 Fol 817)
Location	Bordering Farman Avenue and Spad Street ALBERT PARK
Trust, Dedication or Restriction	
Leases or Licences Issued	Refer Lease/Licence Register of Community Land
Open Space Category	Neighbourhood
Open Space Types	Recreation Park
Endorsed by Council	
Relevant Policies/By Laws (no order of priority is intended)	Community Gardens Policy Environmental Sustainability Policy Memorials Policy Path Policy Play Space Policy Public Art Policy Public Open Space Water Consumption Policy Tree and Streetscape Policy Telecommunication and Electricity Infrastructure on Council Land Policy Use of Public Reserves for Commercial Fitness Activities Policy Council By-Law No. 1 – Permits and Penalties Council By-Law No. 3 – Local Government Land Council By-Law No. 5 – Dogs and Cats

General description of the lands

The Reserve is a collective group of land parcels that together form the Reserve as shown in the 'Site Map' of this Community Land Management Plan. The Reserve and all land parcels contained within the Reserve (except for any part of the land, where relevant, that is subject to any lease/licence as granted by Council in accordance with Section 202 of the Local Government Act) is categorised as Neighbourhood Open Space and Recreation Park in the Types and Hierarchy explained in [Community Land Management Plans – An introduction](#).

Purpose for which the land is held

The Council holds these lands for the primary purpose of providing connected and accessible open space, recreation and community facilities for community use and spaces that may be utilised from time to time for complementary business purposes. The Council also holds these lands for secondary purposes associated with addressing environmental, urban design, heritage and stormwater management needs (in no particular order of precedence).

Lease or Licence Permissions

Council may grant or renew leases and/or licences over any part or parts of the Reserve.

Any lease or licence granted or proposed to be granted must be consistent with the uses and purposes for which the Council holds the Reserve, and its objectives for the Reserve, as outlined in this Community Land Management Plan. They may be issued to various sporting, recreation, business, social or community clubs or groups for the use of open space within the Reserve whose activities cater for the local or broader community.

The Council may grant leases and licences of any length, and on any terms, to organisations established for sporting, recreation, social and/or community purposes over any land to which this Community Land Management Plan relates.

Council may issue a licence and/or permit to allow access over the Reserve, or to allow for an activity of a short-term nature. Uses of the land prohibited by Council by laws without approval or uses not identified in this management plan may be approved in relation to the Reserve for instances such as, but not limited to, access to adjoining properties during building construction work.

Council may issue an authorisation for commercial activities under Section 200 of the Local Government Act 1999. Authorised activities must be consistent with the purposes for which the Reserve is held. Approvals may be given on conditions the Council considers appropriate.

An example of activities Council considers relevant to the purposes of the Reserve when considering lease, licence, authorisation or permit requests are (without limitation)

- Community activities and/or services catering to all ages and cultural groups i.e. child play groups, biodiversity and nature activities etc.
- Fundraising, educational and community awareness events that support cultural diversity, health, fitness and general community wellbeing.
- Activities of a passive or limited active nature that promote a healthy active lifestyle i.e. tai chi, yoga, bocce, limited outdoor fitness etc.
- Small family celebratory events.

Permits, licences or easements may be granted by Council to public service provider authorities, within delegations of a relevant Act, for the purposes of provision of electricity, gas, water, internet and telecommunications services (except for above ground telecommunications towers).

Management Objectives for the lands (in no particular order of precedence)

- To provide an open space area that facilitates and encourages pedestrian and bike rider movement within and through the Reserve from all public access points.
- To support community participation in formal and informal recreational, cultural and community pursuits and to maximise the use of the lands for these purposes.
- To provide facilities that support opportunities for community activities such as, but not limited to, play, physical activity, picnics, walking, nature and biodiversity pursuits and gatherings.
- To address specific environmental, heritage and urban design objectives.
- To utilise a portion of the Reserve for stormwater management purposes.

Proposal for managing the lands

The management of the Reserve is to be consistent with the descriptions and guiding principles for use and development identified in Neighbourhood Open Space Hierarchy and Recreation Park Open Space Type as described in [Community Land Management Plans – An introduction](#).

Performance Targets and Measures for the lands

The performance targets and measures for the Reserve are outlined below. They do not indicate an order of hierarchy or priority.

Proposal for managing the lands

The performance targets and measures for the Reserve are outlined below. They do not indicate an order of hierarchy or priority.

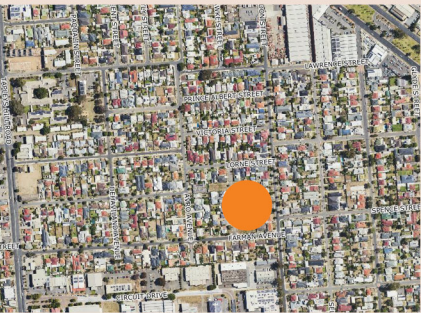
Performance Targets	Performance Measures
To develop and pursue opportunities for community participation in passive formal or informal, recreational, cultural and community-based pursuits.	Increased visitation and use of Council's open space areas and facilities as measured by an audit of Council's customer feedback platforms and customer surveys as conducted from time to time and reported to Asset Management Committee.
To develop, and pursue opportunities for, optimal shared use of open space areas and facilities that support the recreational and community uses for the lands (including but not limited to facilities such as seating, shade, shelter, fitness and play equipment, lighting, playing surfaces, public amenities, paths, fencing, art works and cultural heritage references etc.)	Increased community satisfaction with, and use of, Council's open space areas and recreational facilities measured by an audit of customer feedback platforms, issued permits, registers and customer surveys as conducted from time to time and reported to Asset Management Committee.
Renew/upgrade/develop landscaped areas, public amenities, recreational facilities and associated infrastructure as outlined in the relevant Asset Management Plan.	Completed works reported to Asset Management Committee.
Provide a safe environment for visitors and users of the Reserve.	Reduction in security incidents reported to Council as measured by an audit of Council's customer feedback platforms as conducted from time to time.

Site Map



APPENDIX 3

- 1 shelter, picnic table, seating & nearby drink fountain
- 2 playground
- 3 mound with climbing structure, slide, rocks, plants & small amphi-theatre steps
- 4 inclusive play
- 5 seat & rest area
- 6 'nature walk' & pollination plants
- 7 open lawn space
- 8 fencing entry gate
- 9 path lighting
- 10 River Red Gum sculpture
- 11 area for possible future community garden and little library
- 12 rest area, dog bowl & tap
- 13 bins



N ↑ site plan



SPAD STREET RESERVE ALBERT PARK NEW RESERVE - COUNCIL APPROVAL - CONCEPT PLAN





Images and plan are for illustrative purposes only. Final design may vary equipment or layout. All trees on the plan are shown at maturity.



SPAD STREET RESERVE ALBERT PARK NEW RESERVE - COUNCIL APPROVAL - CONCEPT PLAN

**6.36 LOCAL GOVERNMENT ASSOCIATION ORDINARY GENERAL MEETING - 14 APRIL 2023
- VOTING PREFERENCES AND VOTING DELEGATE**

TO: Council

FROM: Governance Officer - Aaron Galanti

DATE: 27 March 2023

Brief

The Ordinary General Meeting of the Local Government Association (LGA) is being held on Friday 14 April 2023 at the Adelaide Convention Centre. This report requests Council to consider the items on the agenda to determine Council's voting preference for each of these items.

Recommendation

- 1. Council endorse the positions as detailed in Appendix 1 for each of the Motions on Notice on the agenda for the LGA Ordinary General Meeting being held on Friday 14 April 2023.**

AND

- 2. Council appoints Mayor Evans to attend the 2023 LGA Welcome Reception and full day of events for the Ordinary General Meeting at a cost of \$275 and to be Council's Delegate for voting rights.**

OR

- 3. Council appoints Mayor Evans to attend the 2023 LGA Ordinary General Meeting only at no cost and to be Council's Delegate for voting rights.**

Status

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

Our Leadership - A leading & transformational Local Government organisation

Our values, leadership and collaborative approach are bold and courageous and enables us to deliver value for our Community and create a leading liveable City.

We care about our people ensuring we support, develop and motivate our workforce to meet Community needs with capability and confidence.

The management of our city is progressive, responsive and sustainable to ensure a united and unique place for future generations.

Open and accountable governance.

Relevant Council policies are:

- Nil

Relevant statutory provisions are:

- The South Australian Local Government Association Constitution
- Local Government Act 1999

Background

The LGA Ordinary General Meeting will be held on Friday 14 April 2023 at the Adelaide Convention Centre. The agenda is contained in **Appendix 2** to this report.

Report

The LGA Ordinary General Meeting Agenda (**Appendix 2**) contains the LGA Board Recommendations and Notices of Motions as approved and put forward by the South Australian Regional Organisation of Councils (SAROC) and Greater Adelaide Regional Organisation of Councils (GAROC).

Council's administration have considered each Notice of Motion being presented at the LGA's Ordinary General Meeting and have recommended their support/not support for each item as detailed in **Appendix 1** to this report.

Financial and Resource Implications

There is no cost associated with only attending the LGA Ordinary General Meeting component of the event being held on Friday 14 April 2023 as a delegate of Council.

Full registration includes attending the welcome reception on the night of Thursday 13 April 2023 (5:30pm to 7:30pm), and the full day of events on Friday 14 April 2023 (including the Ordinary General Meeting, presentations/workshops, etc.) at a cost of \$275. The Elected Member training budget for 2022/23 financial year has been exhausted and will require the funds to be found from savings within the overall Elected Member Support budget.

Customer Service and Community Implications

There are no customer service or community implications.

Environmental Implications

There are no environmental implications.

Community Engagement/Consultation (including with community, Council members and staff)

There is no requirement for community engagement or consultation.

Risk Management/Legislative Implications

There are no risk management or legislative implications.

Conclusion

That Council consider the items on the agenda for the 2023 LGA Ordinary General Meeting and provide guidance to the Council's representative on how to vote for each of the items.

Appendices

#	Attachment
1	Appendix 1 - LGA OGM 2023 Motions - Council's Positions
2	Appendix 2 - LGA Ordinary General Meeting Agenda and Papers - 14 April 2023

APPENDIX 1

LGA Business		
<i>Item</i>	<i>Recommendation</i>	<i>City of Charles Sturt support/not support</i>
6.1 LGA Member Services Update	That the Ordinary General Meeting notes the report.	Support
6.2 LGA Advocacy Update	That the Ordinary General Meeting notes the report.	Support
6.3 LGA Mutual Services Update	That the Ordinary General Meeting notes the report.	Support
6.4 LGA Procurement Update	That the Ordinary General Meeting notes the report.	Support
6.5 LGA Climate Commitment Action Plan Update	That the Ordinary General Meeting notes the report.	Support
Recommendations from SAROC Committee		
<i>Item</i>	<i>Recommendation</i>	<i>City of Charles Sturt support/not support</i>
Nil		
Recommendations from GAROC Committee		
<i>Item</i>	<i>Recommendation</i>	<i>City of Charles Sturt support/not support</i>
8.1 Environmentally Sustainable Development (City of Unley)	That the Ordinary General Meeting request the LGA to: 1. Promote the concept of Environmentally Sustainable Development using Best Practice Principles; 2. Advocate for commensurate change to the Planning and Design Code; and 3. Advocate for better constructions standards.	Support
8.2 State of Climate Emergency (City of Mitcham)	That the Ordinary General Meeting requests the LGA to recognise the climate crisis and declare a Climate & Biodiversity Emergency.	Support
Recommendations from the LGA Board of Directors		
<i>Item</i>	<i>Recommendation</i>	<i>City of Charles Sturt support/not support</i>
9.1 First Nations Voice to Parliament (LGA Secretariat)	That the Ordinary General Meeting: 1. requests that the LGA advocates that the Australian Government: a. provides sufficient public funding for an effective information campaign to	Support

	<p>raise awareness of the national referendum on the First Nations Voice to Parliament;</p> <p>b. allocates sufficient resources to cover the costs of any local forums facilitated by the Australian Government to support the national referendum process; and</p> <p>c. in the event the national referendum is successful, ensures that any local government involvement in the establishment of Local and Regional Voices</p> <p>– as part of the governance structure of the Voice to Parliament – is fully funded by the Australian Government.</p> <p>2. notes that the LGA does not have a policy position on the proposal for a First Nations Voice to Parliament and that councils may choose to adopt their own positions.</p>	
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APPENDIX 2

Notice of Meeting

Notice is hereby given that the LGA Ordinary General Meeting will be held on

Friday 14 April 2023 at 9.45am

**In the Central Building, Hall F, Adelaide Convention Centre
North Terrace, Adelaide**



Clinton Jury
Chief Executive Officer

10 March 2023

Agenda

Item	Page
1. Acknowledgment of Country, Open & Welcome	
2. Apologies	
3. Notice & Arrangements	
4. President's Address	
5. Minutes of Previous Meeting	
5.1 Minutes of the meeting held on 28 October 2022	3
5.2 Resolutions and Actions from the AGM of 28 October 2022	14
6. LGA Business	
6.1 LGA Member Services Update	25
6.2 LGA Advocacy Update	30
6.3 LGA Mutual Services Update	34
6.4 LGA Procurement Update	36
6.5 LGA Climate Commitment Action Plan Update	38
7. Recommendation Reports from the SAROC Committee	
Nil	
8. Recommendation Reports from the GAROC Committee	
8.1 Environmentally Sustainable Development (City of Unley)	46
8.2 State of Climate Emergency (City of Mitcham)	51
9. Recommendation Reports from the LGA Board of Directors	
9.1 First Nations Voice to Parliament (LGA Secretariat)	57
10. Next Meeting	
The LGA Annual General Meeting will be held on a date yet to be confirmed.	
12. Close	

5.1 Minutes of the Annual General Meeting held on 28 October 2022

Minutes of Previous Meeting

From: Kianna Al Jaberi, Executive Assistant
Meeting: Ordinary General Meeting 14 April 2023
ECM: 789289 Attachment: 783986

Recommendation

That the Ordinary General Meeting confirms the minutes of the Annual General Meeting held on 28 October 2022 as a true and accurate record of the proceedings held.

Discussion

The Annual General Meeting of the membership was held on 28 October 2022. The draft minutes are attached for confirmation as to their accuracy.

Draft

Draft Minutes of the LGA Annual General Meeting held on Friday 28 October 2022 at 2pm at Adelaide Oval, War Memorial Drive, North Adelaide SA

1. Open & Welcome

The President opened the meeting at 2:06pm and welcomed members and staff.

Present:

President	Mayor Angela Evans
Chief Executive Officer	Clinton Jury
Executive Director Member Services	Nathan Petrus
Executive Assistant (minutes)	Kianna Al Jaber
Executive Assistant to the CEO & President (E-voting)	Ashlea Lyall
Executive Assistant and Administration Coordinator (E-voting)	Sarah Ryan

Member Councils (voting delegates):

City of Adelaide	City of Charles Sturt
Adelaide Hills Council	District Council of Cleve
Adelaide Plains Council	Coorong District Council
Alexandrina Council	Copper Coast Council
The Barossa Council	District Council of Elliston
Barunga West Council	The Flinders Ranges Council
Berri Barmera Council	City of Port Adelaide Enfield
Campbelltown City Council	Port Augusta City Council
District Council of Franklin Harbour	City of Port Lincoln
Town of Gawler	Port Pirie Regional Council
Regional Council of Goyder	City of Prospect
District Council of Grant	Renmark Paringa Council
City of Holdfast Bay	District Council of Robe
District Council of Karoonda East Murray	City of Salisbury
District Council of Kimba	City of Onkaparinga

Draft

Kingston District Council	Tatiara District Council
Light Regional Council	City of Tea Tree Gully
District Council of Lower Eyre Peninsula	District Council of Tumby Bay
District Council of Loxton Waikerie	City of Unley
City of Marion	City of Victor Harbor
Mid Murray Council	Wakefield Regional Council
City of Mitcham	Town of Walkerville
Mount Barker District Council	Wattle Range Council
City of Playford	City of West Torrens
City of Mount Gambier	City of Whyalla
District Council of Mount Remarkable	Wudinna District Council
Rural City of Murray Bridge	District Council of Yankalilla
Naracoorte Lucindale Council	Yorke Peninsula Council
Northern Areas Council	
City of Norwood Payneham & St Peters	
District Council of Orroroo/Carrieton	

2. Apologies

City of Burnside

District Council of Ceduna

District Council of Coober Pedy

Clare & Gilbert Valleys Council

Kangaroo Island Council

District Council of Peterborough

Municipal Council of Roxby Downs

Southern Mallee District Council

District Council of Streaky Bay

3. Notices & Arrangements

The Chief Executive Officer Clinton Jury outlined the notices and arrangements for the meeting.

Draft

4. President's Address

The President provided a verbal report. A copy of the report is attached to these minutes.

5. Minutes of Previous Meeting

5.1 Minutes of the meeting held 8 April 2022

Moved Victor Harbor Seconded Berri Barmera that the Annual General Meeting confirms the minutes of the Ordinary General meeting held on 8 April 2022 as a true and accurate record of the proceedings held.

Carried

5.2 Resolutions and Actions from Previous Meetings

Moved Mount Barker Seconded Mid Murray that the Annual General Meeting notes progress with resolutions resulting from the Ordinary General Meeting of 8 April 2022 and outstanding resolutions from earlier general meetings.

Carried

6. LGA Business

6.1 LGA Annual Report 2021/22

Moved Naracoorte Lucindale Seconded Loxton Waikerie that the Annual General Meeting receives and adopts the Local Government Association of South Australia's Annual Report for the year 2021-22.

Carried

6.2 LGA Financial Statements 2021/22

Moved Kimba Seconded Unley that the Annual General Meeting receives and adopts the LGA of SA and controlled entities Financial Statements for the year 2021/22.

Carried

6.3 Annual Reports for the LGA Committees

Moved Light Regional Seconded Wakefield Regional that the That the Annual General Meeting notes the Annual Reports for the year 2021-22 of the following Committees established under the LGA Constitution:

- a) Greater Adelaide Regional Organisation of Councils (GAROC)
- b) South Australian Regional Organisation of Councils (SAROC)
- c) CEO Advisory Group
- d) Audit and Risk Committee

Carried

Draft

6.4 LGASA Mutual Annual Report 2021-2022

Moved Tumby Bay Seconded Kingston that the Annual General Meeting receives and notes the LGASA Mutual Annual Report for the year 2021-2022.

Carried

Renmark Paringa left the meeting – 2:47pm and did not return.

6.5 LGA Procurement Annual Report 2021/2022

Moved Lower Eyre Peninsula Seconded Campbelltown that the Annual General Meeting receives and notes the LGA Procurement Annual Report for the year 2021-2022.

Carried

6.6 Local Government Research and Development Scheme

Moved Berri Barmera Seconded Adelaide Plains that the Annual General Meeting notes the report.

Carried

6.7 Special Local Roads Program

Moved Alexandrina Seconded Yankalilla that the Annual General Meeting notes the report.

Carried

6.8 LGA Advocacy Update

Moved Grant Seconded Charles Sturt that the Annual General Meeting notes the report.

Carried

6.9 LGA Member Services Update

Moved Adelaide Seconded Tea Tree Gully that the Annual General Meeting notes the report.

Carried

6.10 Local Government Financial Indicators 2022

Moved Mount Barker Seconded Mount Gambier that the Annual General Meeting notes the report regarding Local Government Financial Indicators.

Carried

6.11 SAROC and GAROC Terms of Reference

Moved Lower Eyre Peninsula Seconded Charles Sturt that the Annual General Meeting ratifies the LGA SAROC Terms of Reference (effective 8 January 2022) and LGA GAROC Terms of Reference (effective 23 July 2020).

Carried

Draft

7. Recommendation Reports from the SAROC Committee

7.1 Landscapes Board Levy (City of Victor Harbor)

Moved Alexandrina Seconded Gawler that the Annual General Meeting requests the Local Government Association to request the State Government review the manner which they collect the Landscape levy from local communities. With the desired outcome being one in which Revenue SA collect the levy directly in alignment with the Emergency Services levy.

Carried

7.2 EPA Solid Waste Levy (City of Mount Gambier)

Moved Mount Gambier Seconded Holdfast Bay that the Annual General Meeting requests the LGA to call for the Deputy Premier the Hon Susan Close, as Minister for Climate, Environment and Water, to provide the LGA with a detailed explanation of how the Solid Waste Levy funds collected by waste depot licence holders are allocated both in terms of general revenue and the Green Industry Fund and calls for an equitable distribution of funds between regional and metropolitan councils.

Carried

7.3 Energy Positive and Carbon Neutral Development (City of Victor Harbor)

Moved Victor Harbor Seconded Yankalilla that the Annual General Meeting request the LGA to write to the Expert Panel on Planning and to the Minister for Planning seeking an amendment to the Planning, Development and Infrastructure Act 2016 which would enable the State Planning Commission and/or Councils to amend the Planning and Design Code to enable more energy efficient and sustainable development.

Carried

Draft

8. Recommendation Reports from the GAROC Committee

8.1 Mental Health and Wellbeing (Town of Gawler)

Moved Gawler Seconded Salisbury that the Annual General Meeting requests that:

1. the LGA support and actively advocate that the State Government addresses the lack of mental health outcomes and suicide prevention through providing information, connecting people with improved support agencies, and undertaking studies and further research to inform advocacy on related service needs in South Australia; and
2. notes that if the item of business is approved by the LGA members at the Annual General meeting the LGA Secretariat will undertake the following actions:
 - a) write to the Minister for Health and Wellbeing, and the Shadow Minister for Health and Wellbeing, outlining this advocacy position and requesting increased funding opportunities for local government, noting that improved collaboration is required with Local Health Networks including in regional public health planning;
 - b) write to the CEOs of each Local Health Network, expressing a need for stronger collaboration with local government in the regional public health planning process, particularly around wellbeing as a primary prevention strategy to address mental health and suicide prevention activities/services;
 - c) write to the CEOs of the Country Primary Health Network and the Adelaide Primary Health Network, expressing a need for stronger collaboration with local government in the regional public health planning process, particularly regarding wellbeing as a primary prevention strategy to address mental health and suicide prevention activities/services; and
 - d) liaise with the Australian Local Government Association (ALGA) to ensure that there is consistent messaging from the sector on this issue.

Carried

Draft

8.2 Responding to the Climate Emergency (Town of Gawler)

Moved Gawler Seconded Light Regional that the Annual General Meeting:

1. requests the LGA to:
 - a) update its Climate Policy Statements to acknowledge the State Government's declaration of a Climate Emergency;
 - b) commit to supporting the State Government in responding to the Climate Emergency; and
 - c) commit to engaging with the State Government on developing a collaborative reform agenda towards:
 - i. Enabling councils and their communities to better access renewable energy, carbon offsets and technologies to reduce emissions (mitigation); and
 - ii. Improving disaster resilience and climate adaptation planning and response to extreme events (adaptation); and
2. notes that if the Item of Business is approved by LGA members at the Annual General Meeting,
 - a) Part a) of the item to recognise the State Government's declaration of a Climate Emergency will be enacted through an amendment to the Climate Change statements in the LGA Policy Manual; and
 - b) Parts b) and c) of the item will see the LGA continuing to support and engage with the State Government on climate change issues, with the current level of resourcing available and directed from the LGA Secretariat.

Carried

9. Recommendation Reports from the LGA Board of Directors

9.1 LGA Policy Manual on Climate Change Endorsement (LGA secretariat)

Moved Alexandrina Seconded Adelaide that the Annual General Meeting:

1. notes the report on a review of the LGA Policy Manual on Climate Change;
2. endorses the revised LGA Policy Manual statements on Climate Change to take effect from 28 October 2022 as follows:
 - '4.4 Managing the Risks of Climate Change: Local government acknowledges that human-induced climate change is occurring and that urgent, ambitious, and immediate action is required at all levels of government to address the climate crisis by reducing emissions, and adapting to the impacts that are now unavoidable.

The LGA supports the State Government's ambition to achieve a 50% reduction in emissions by 2030 and net zero emissions by 2050.

Draft

The LGA supports its member councils to take the meaningful and immediate actions required, and calls for strong leadership and coordination at all levels of government for ongoing, effective and adequately funded Commonwealth and State Government climate change policies and programs.’;

- ‘4.4.1 Partnerships: Local government accepts that negative impacts from climate change are inevitable, and recognises that building resilience to these impacts is a responsibility shared by everyone. Councils shall continue to be key partners in delivering a strategic response to climate risks.’;
- ‘4.4.2 Funding and Strategic Investment; Building resilience to climate impacts will require significant funding and investment, both now and into the future. Councils shall continue to provide equitable levels of funding and investment, recognising it is incumbent on federal and state governments to subsidise the majority of expenditure required’;
- ‘4.4.3 Embedding Climate Change Considerations: Climate risk and vulnerability assessments are vital in identifying climate impacts and determining appropriate actions. Councils shall ensure assessments are conducted with full consideration of available relevant information as part of all council strategic and operational planning processes across all functions and services.’;
- ‘4.4.4 Decision Making: Local government understands that decisions made by councils must take account of all currently available climate data. Local government supports improved availability and regionally relevant data to be provided through state government, so that councils can expand their knowledge base (such as sustainable development, tree management, coastal management, bushfire management, flood mitigation and other climate hazards) to ensure they are ‘best informed to make well rounded decisions.’ (LGMLS);
- ‘4.4.5 Consultation and Engagement; Tackling the impacts of climate change will require community involvement and effort, in partnership with government-led policy and services. Councils should not solely rely on expert input, science and data when making decisions relating to climate change, but should also consider the outcomes of stakeholder and public consultation for better informed decision making and to raise awareness within the community.’;
- ‘4.4.6 Energy Reduction and Storage; Local government provides leadership in the community through proactive actions to reduce energy use and associated greenhouse gas emissions. Continual improvement in technologies mean that councils should undertake regular audits of facilities and practices that are energy intensive, seek to reduce energy usage as far as practicable through installation

Draft

of energy reduction and storage technologies, and contribute to associated policy development and reform where appropriate.’;

‘4.4.7 Greenhouse Gas Reduction Mechanisms; Local government supports that voluntary carbon markets, including renewable energy, carbon offsets, and other low carbon products and services, be supported through clarified carbon accounting and legislation to ensure zero carbon outcomes are cost effective.’;

‘4.4.8 Integrity; Local government supports the Glasgow Climate Pact (2021), the Paris Agreement (2016), and the Kyoto Protocol (2005) for the reduction of global greenhouse gas emissions and shall contribute towards the commitments made by the Federal Government to achieve national carbon emission reduction targets, and Net Zero Carbon by 2050.’; and

‘4.4.9 Zero or Low-emission Vehicles; Local government recognises the need for widespread transition to zero emission transport and the role of emerging technologies to facilitate this and reduce negative impacts such as toxic emissions, engine noise and greenhouse gas emissions. Therefore, as road authorities, infrastructure providers, fleet managers and representatives of their local communities, councils should support and encourage the use of zero or low emission vehicles through their planning, policies, investment and procurement activities.’

Carried

9.2 Housing Supply, Affordability and Homelessness (LGA Secretariat)

Moved Victor Harbor Seconded Mount Barker that the Annual General Meeting requests that the LGA calls on the State Government to:

1. acknowledge the statewide housing crisis in South Australia;
2. establish a Regional Housing Crisis Taskforce, which features suitable representation from State Government agencies and the local government sector, to develop a roadmap for increasing regional housing supply;
3. host a South Australian housing summit to inform the development a whole-of government response to the statewide housing supply, affordability and homelessness issues, including:
 - a) supply of worker housing in regional South Australia;
 - b) support community driven efforts to identify people experiencing homelessness by name;
 - c) investigate how homelessness support services can be most effectively and sustainably coordinated; and



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- d) increase funding to expand the stock of social and community housing;
- 4. support local government’s calls, made at ALGA’s 2022 National General Assembly, that the Australian Government:
 - a) host a national affordable housing summit to identify the regional, state, and national issues to be addressed to deliver housing solutions to communities through local, state, and federal government in a whole-of government response to be tailored for respective community needs;
 - b) fund further national housing research, specific to understanding housing affordability, housing supply and demand, and housing accessibility across rural and regional Australia;
 - c) develop and implement a collaborative program, involving all levels of government, to address housing concerns in rural and regional Australia; and
 - d) commit to implementing a funding stream, specific to rural and regional local governments, allowing them to undertake LGA-specific housing research; and to prepare and implement LGA-specific housing plans (aligning to the relevant State Housing and Homelessness Strategies prepared under the NHHA); and Local Government Association of South Australia
- 5. delivers its election commitment to hold quarterly cabinet meetings with the local government sector and use this important engagement to discuss these housing challenges and opportunities with the Local Government Association of South Australia.

Carried

10. Next Meeting

The LGA Ordinary General Meeting will be held on a date yet to be confirmed.

11. Close

The meeting was declared closed at 3:23pm.

Minutes confirmed

.....
 Chairperson
 Date

5.2 Resolutions and Actions from Previous Meetings

Minutes of Previous Meeting

Meeting	Ordinary General Meeting	14 April 2023
ECM:	789147	

Recommendation

That the Ordinary General Meeting notes progress with resolutions resulting from the Ordinary General Meeting of 28 October 2022 and outstanding resolutions from earlier general meetings.

Discussion


The attached report outlines progress of resolutions from previous general meetings of the LGA.

Proposing items of business for an LGA Ordinary or Annual General Meeting is one of the important ways that LGA member councils participate in policy development and influence the advocacy agenda for local government. The LGA uses best endeavours to achieve the outcomes sought by member councils.


Following each General Meeting the LGA Secretariat provides a report to the LGA Board of Directors outlining a proposed course of action to progress each resolution. The actions endorsed by the LGA Board of Directors are then be incorporated into the LGA's work plan and communicated to the Mayor and Chief Executive Officer of the council that submitted the original item of business.

In addition to any engagement with the submitting council administration in order to adequately progress the issue, the LGA also writes to this council to provide a progress update prior to each General Meeting until the matter is closed.


All member councils continue to receive updates at General Meetings via this *Resolutions and Actions from Previous Meetings* report.

 = Completed/No further action required


Resolutions from the Ordinary General Meeting – 28 October 2022	Action Taken / Progress
<p>7.1 Landscapes Board Levy (City of Victor Harbor) (781945, AL)</p> <p>That the Annual General Meeting requests the Local Government Association to request the State Government review the manner which they collect the Landscape levy from local communities. With the desired outcome being one in which Revenue SA collect the levy directly in alignment with the Emergency Services levy.</p>	<p>The LGA is raising these issues at upcoming scheduled meeting with Environment Minister, Dr Susan Close. The matter is also under discussion with officers at the Department of Environment and Water (DEW).</p> <p>DEW has also foreshadowed that there will be a review of the Landscapes Act in the second half of 2023, which the LGA intends to play a constructive role.</p>
<p>7.2 EPA Solid Waste Levy (City of Mount Gambier) (782380, BM)</p> <p>That the Annual General Meeting requests the LGA to call for the Deputy Premier the Hon Susan Close, as Minister for Climate, Environment and Water, to provide the LGA with a detailed explanation of how the Solid Waste Levy funds collected by waste depot licence holders are allocated both in terms of general revenue and the Green Industry Fund and calls for an equitable distribution of funds between regional and metropolitan councils.</p>	<p>Discussion and advocacy to the State Government on this issue is ongoing and will remain a priority for the LGA Secretariat.</p> <p>The LGA has raised this issue to executives of relevant State Government agencies through strategic working groups and taskforces of which it is a member.</p> <p>The LGA Secretariat will progress this issue as outlined below with consideration of the advocacy landscape to ensure a strategic approach is undertaken.</p> <p>The LGA intends to raise this issue with the new Chief Executive of the South Australian Environment Protection Authority upon their appointment (expected mid-2023).</p> <p>This issue has been foreshadowed as a future issue that will be raised formally in writing to the Deputy Premier the Hon Susan Close, Minister for Climate, Environment and Water for inclusion on a future agenda item for the meetings between the Minister and the LGA President.</p>
<p>7.3 Energy Positive and Carbon Neutral Development (City of Victor Harbor) (781047, SPS)</p>	<p>This matter was included in the LGA Submission to the Expert Panel. A copy of the LGA Submission can be found at LGA submissions LGA South Australia</p>

 = Completed/No further action required


<p>That the Annual General Meeting request the LGA to write to the Expert Panel on Planning and to the Minister for Planning seeking an amendment to the Planning, Development and Infrastructure Act 2016 which would enable the State Planning Commission and/or Councils to amend the Planning and Design Code to enable more energy efficient and sustainable development.</p>	
<p>8.1 Mental Health and Wellbeing (Town of Gawler) (782527, BT)</p> <p>That the Annual General Meeting requests that:</p> <ol style="list-style-type: none"> 1. the LGA support and actively advocate that the State Government addresses the lack of mental health outcomes and suicide prevention through providing information, connecting people with improved support agencies, and undertaking studies and further research to inform advocacy on related service needs in South Australia; and 2. notes that if the item of business is approved by the LGA members at the Annual General meeting the LGA Secretariat will undertake the following actions: <ol style="list-style-type: none"> a) write to the Minister for Health and Wellbeing, and the Shadow Minister for Health and Wellbeing, outlining this advocacy position and requesting increased funding opportunities for local government, noting that improved collaboration is required with Local Health Networks including in regional public health planning; b) write to the CEOs of each Local Health Network, expressing a need for stronger collaboration with local government in the regional public health planning process, particularly around wellbeing as a primary prevention strategy to address mental health and suicide prevention activities/services; c) write to the CEOs of the Country Primary Health Network and the Adelaide Primary Health Network, expressing a need for stronger 	<p>The LGA Secretariat meet with the Executive Director, Mental Health and Wellbeing at Wellbeing SA to inform content for the letter to the Minister.</p> <p>A letter to Minister for Health and Wellbeing and to the Shadow Minister for Health and Shadow Minister for Mental Health and Suicide Prevention has been sent.</p> <p>Letters to the CEOs of the LHNs and PHNs have been prepared.</p> <p>The LGA secretariat have also had conversations with ALGA Secretariat to inform the response and align messaging.</p>

 = Completed/No further action required


<p>collaboration with local government in the regional public health planning process, particularly regarding wellbeing as a primary prevention strategy to address mental health and suicide prevention activities/services; and</p> <p>d) liaise with the Australian Local Government Association (ALGA) to ensure that there is consistent messaging from the sector on this issue.</p>	
<p>8.2 Responding to the Climate Emergency (Town of Gawler) (782268, KR)</p> <p>That the Annual General Meeting:</p> <p>1. requests the LGA to:</p> <ul style="list-style-type: none"> a) update its Climate Policy Statements to acknowledge the State Government’s declaration of a Climate Emergency; b) commit to supporting the State Government in responding to the Climate Emergency; and c) commit to engaging with the State Government on developing a collaborative reform agenda towards: <ul style="list-style-type: none"> i. Enabling councils and their communities to better access renewable energy, carbon offsets and technologies to reduce emissions (mitigation); and ii. Improving disaster resilience and climate adaptation planning and response to extreme events (adaptation); and <p>2. notes that if the Item of Business is approved by LGA members at the Annual General Meeting,</p>	<p>The Climate Policy Statements have been updated. The LGA will continue to support the State Government on developing a collaborative reform agenda within current resources.</p>

 = Completed/No further action required


<p>a) Part a) of the item to recognise the State Government’s declaration of a Climate Emergency will be enacted through an amendment to the Climate Change statements in the LGA Policy Manual; and</p> <p>b) Parts b) and c) of the item will see the LGA continuing to support and engage with the State Government on climate change issues, with the current level of resourcing available and directed from the LGA Secretariat.</p>	
<p>9.1 LGA Policy Manual on Climate Change Endorsement (LGA secretariat) That the Annual General Meeting: (782384, KR)</p> <p>1. notes the report on a review of the LGA Policy Manual on Climate Change;</p> <p>2. endorses the revised LGA Policy Manual statements on Climate Change to take effect from 28 October 2022 as follows:</p> <p>‘4.4 Managing the Risks of Climate Change: Local government acknowledges that human-induced climate change is occurring and that urgent, ambitious, and immediate action is required at all levels of government to address the climate crisis by reducing emissions, and adapting to the impacts that are now unavoidable. The LGA supports the State Government’s ambition to achieve a 50% reduction in emissions by 2030 and net zero emissions by 2050.</p> <p>The LGA supports its member councils to take the meaningful and immediate actions required, and calls for strong leadership and coordination at all levels of government for ongoing, effective and adequately funded Commonwealth and State Government climate change policies and programs.’;</p>	<p>These changes are now reflected in the LGA Policy Manual.</p>

 = Completed/No further action required

<p>‘4.4.1Partnerships: Local government accepts that negative impacts from climate change are inevitable, and recognises that building resilience to these impacts is a responsibility shared by everyone. Councils shall continue to be key partners in delivering a strategic response to climate risks.’;</p> <p>‘4.4.2Funding and Strategic Investment; Building resilience to climate impacts will require significant funding and investment, both now and into the future. Councils shall continue to provide equitable levels of funding and investment, recognising it is incumbent on federal and state governments to subsidise the majority of expenditure required’;</p> <p>‘4.4.3Embedding Climate Change Considerations: Climate risk and vulnerability assessments are vital in identifying climate impacts and determining appropriate actions. Councils shall ensure assessments are conducted with full consideration of available relevant information as part of all council strategic and operational planning processes across all functions and services.’;</p> <p>‘4.4.4Decision Making: Local government understands that decisions made by councils must take account of all currently available climate data. Local government supports improved availability and regionally relevant data to be provided through state government, so that councils can expand their knowledge base (such as sustainable development, tree management, coastal management, bushfire management, flood mitigation and other climate hazards) to ensure they are ‘best informed to make well rounded decisions.’ (LGMLS);</p> <p>‘4.4.5Consultation and Engagement; Tackling the impacts of climate change will require community involvement and effort, in partnership with government-led policy and services. Councils</p>	
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 = Completed/No further action required

<p>should not solely rely on expert input, science and data when making decisions relating to climate change, but should also consider the outcomes of stakeholder and public consultation for better informed decision making and to raise awareness within the community.’;</p> <p>‘4.4.6Energy Reduction and Storage; Local government provides leadership in the community through proactive actions to reduce energy use and associated greenhouse gas emissions. Continual improvement in technologies mean that councils should undertake regular audits of facilities and practices that are energy intensive, seek to reduce energy usage as far as practicable through installation of energy reduction and storage technologies, and contribute to associated policy development and reform where appropriate.’;</p> <p>‘4.4.7Greenhouse Gas Reduction Mechanisms; Local government supports that voluntary carbon markets, including renewable energy, carbon offsets, and other low carbon products and services, be supported through clarified carbon accounting and legislation to ensure zero carbon outcomes are cost effective.’;</p> <p>‘4.4.8Integrity; Local government supports the Glasgow Climate Pact (2021), the Paris Agreement (2016), and the Kyoto Protocol (2005) for the reduction of global greenhouse gas emissions and shall contribute towards the commitments made by the Federal Government to achieve national carbon emission reduction targets, and Net Zero Carbon by 2050.’; and</p> <p>‘4.4.9Zero or Low-emission Vehicles; Local government recognises the need for widespread transition to zero emission transport and the role of emerging technologies to facilitate this and reduce negative impacts such as toxic emissions, engine noise and greenhouse gas emissions. Therefore, as road authorities, infrastructure providers,</p>	
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<p>fleet managers and representatives of their local communities, councils should support and encourage the use of zero or low emission vehicles through their planning, policies, investment and procurement activities.'</p>	
<p>9.2 Housing Supply, Affordability and Homelessness (LGA Secretariat) (782364, TC)</p> <p>That the Annual General Meeting requests that the LGA calls on the State Government to:</p> <ol style="list-style-type: none"> 1. acknowledge the statewide housing crisis in South Australia; 2. establish a Regional Housing Crisis Taskforce, which features suitable representation from State Government agencies and the local government sector, to develop a roadmap for increasing regional housing supply; 3. host a South Australian housing summit to inform the development a whole-of government response to the statewide housing supply, affordability and homelessness issues, including: <ol style="list-style-type: none"> a) supply of worker housing in regional South Australia; b) support community driven efforts to identify people experiencing homelessness by name; c) investigate how homelessness support services can be most effectively and sustainably coordinated; and d) increase funding to expand the stock of social and community housing; 4. support local government's calls, made at ALGA's 2022 National General Assembly, that the Australian Government: 	<p>(Part 1) No action required.</p> <p>(Part 2) The LGA is working with the newly established Office for Regional Housing (Renewal SA) and regional council staff to clarify and provide advice on how regional councils can best collate and present evidence of regional housing shortages (i.e., supply and demand analyses). Advice will be provided through an online LGA resource and will likely be of use to regional and metropolitan councils. The collation and presentation of this evidence will likely be of use in future LGA housing advocacy initiatives.</p> <p>(Part 3, 4 & 5) The LGA's regional housing advocacy culminated in a presentation to State Cabinet on 21 November 2022, which explored opportunities to partner with the South Australian Government to alleviate regional housing shortages including through:</p> <ul style="list-style-type: none"> • ensuring regional SA receives its fair share of infrastructure funding through the Australian Government's \$1 billion National Housing Infrastructure Facility; • ensuring appropriate investor incentives are in place at the national level; and • expanding Renewal SA's role to lead regional case management, identifying projects, partners and delivery models to complement their remit in affordable housing. <p>The State Government's February 2023 announcement of the establishment of the Office for Regional Housing (Renewal SA) delivers on the latter advocacy point. The office will administer a Regional Key Worker Housing Scheme, an assessment pathway will be established for regional housing proposals of strategic and economic importance (including from councils), and the office will</p>

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<p>a) host a national affordable housing summit to identify the regional, state, and national issues to be addressed to deliver housing solutions to communities through local, state, and federal government in a whole-of government response to be tailored for respective community needs;</p> <p>b) fund further national housing research, specific to understanding housing affordability, housing supply and demand, and housing accessibility across rural and regional Australia;</p> <p>c) develop and implement a collaborative program, involving all levels of government, to address housing concerns in rural and regional Australia; and</p> <p>d) commit to implementing a funding stream, specific to rural and regional local governments, allowing them to undertake LGA specific housing research; and to prepare and implement LGA specific housing plans (aligning to the relevant State Housing and Homelessness Strategies prepared under the NHHA); and Local Government Association of South Australia</p> <p>5. delivers its election commitment to hold quarterly cabinet meetings with the local government sector and use this important engagement to discuss these housing challenges and opportunities with the Local Government Association of South Australia.</p>	<p>provide a “one-stop-shop” to access State Government information and coordination.</p> <p>Regarding homelessness initiatives, the LGA Secretariat is establishing a Local Government Homelessness Network – inaugural meeting held on 12 December 2022. This network will focus on two primary opportunities:</p> <ol style="list-style-type: none"> 1. Informing the development of Assoc. Prof. Selina Tually’s (Flinders University) LGR&DS funded project: ‘Ending homelessness: a toolkit for local government’. 2. Sharing lessons on how councils are collaborating with the South Australian Housing Authority’s (SAHA) homelessness alliance of service providers to alleviate homelessness in their area/region. <p>This work will inform the LGA’s collaborative work with the South Australian Alliance to End Homelessness (SAAEH), which is exploring how the Advance to Zero methodology – including the establishment and maintenance of a By-Name List – can be sustainably expanded beyond the Adelaide CBD to eliminate rough sleeping homelessness in the Adelaide metropolitan area.</p>
Resolutions from the Ordinary General Meeting – 30 April 2021	Action Taken / Progress
<p>8.4 Seeking a comprehensive State Government review of mandatory statutory rebates and exemptions from payment of local government rates (Adelaide) (LB 734189)</p> <p>That the Ordinary General Meeting:</p>	<p>Both GAROC and SAROC have included advocacy seeking a review of mandatory statutory rebates and discounts in their Annual Business Plans.</p> <p>GAROC has allocated \$35,000 in its budget to support the development of an issues paper and economic analysis report that investigates the financial and economic impact of mandatory rate rebates and recommends appropriate legislative changes that promote a more equitable approach for all ratepayers.</p>

● = Completed/No further action required

<ol style="list-style-type: none"> 1. calls for the State Government to undertake a comprehensive review of statutory rate rebates and exemptions; 2. requests that the LGA urgently progresses the key action in the LGA Advocacy Plan for 2019-2023 (Financial Sustainability theme) that the LGA work with interested councils to undertake analysis and prepare an issues paper to inform and advocate for a review of the mandatory rate rebates that councils are compelled to provide; and 3. requests that following preparation of the issues paper and consultation with interested councils, the LGA seeks to engage an appropriate economic advisory consultant to prepare a report for government advocating for changes to statutory rate rebates and exemptions in SA. 	<p>As part of preparing the Issues Paper, the LGA has begun collecting and analysing data to ascertain the quantum of revenue the local government sector is compelled to sacrifice as mandatory rate rebates.</p> <p>After ascertaining the impact across the sector, the LGA will work with selected (interested) councils to document the impact in detail in their respective local government areas.</p> <p>The LGA will proceed to engage an appropriate economic advisory consultant once the Issues Paper is finalised.</p> <p>The LGA continues to pursue advocacy on this matter and most recently made a case through its submission to the Department of Energy and Mining's Proposed Hydrogen and Renewable Energy Act.</p>
Resolutions from the Ordinary General Meeting – 12 April 2019	Action Taken / Progress
<p>7.3 Jetties (Tumby Bay) (KR 670924)</p> <p>that the Ordinary General Meeting requests that the LGA immediately begin negotiations with the current State Government to draft a lease or other agreement with local government collectively (for those councils that currently hold an existing lease agreement) to safeguard the future of jetties in South Australia without creating a financial burden on ratepayers, especially in rural and regional areas.</p>	<p>Negotiation with the State Government is ongoing.</p> <p>The LGA included this issue in its 2022 Local Voices for a Resilient South Australia election campaign. There was media interest in this issue throughout the election.</p> <p>The LGA President wrote to the Treasurer, Hon Stephen Mullighan MP, to highlight the need for funding for jetties as an immediate and practical issue whereby an injection of State funding would make a significant impact on the prosperity of local communities. The LGA's post-budget media release also expressed disappointment that the \$10 million for priority jetty maintenance work was not included in the Budget.</p> <p>The LGA President and CEO met with Minister for Infrastructure and Transport, Hon Tom Koutsantonis MP, urging that the Jetties Strategic Plan be</p>

 = Completed/No further action required

	finalised and released to identify a sustainable approach to the future management and prioritisation of investment for SA jetties.
Resolutions from the Annual General Meeting -- 16 November 2017	
<p>8.1 Community Land Management Plans (Charles Sturt) (KR 655308)</p> <p>That the Annual General Meeting requests the LGA to undertake a comprehensive review of their Community Land – Classification and Management Plans Guidelines to ensure that these guidelines take into consideration the decision handed down by Justice Malcolm Blue in the Supreme Court.</p>	Complete

6.1 LGA Member Services Update

LGA Updates

From:	Nathan Petrus, Executive Director Member Services	
Strategy:	2 - Assist	
Outcome:	2.2 Councils draw upon our resources, services and advice in order to save time and money and reduce risk.	
Meeting:	Ordinary General Meeting	14 April 2023
ECM:	788959	

Recommendation

That the Ordinary General Meeting notes the report.

Discussion

The following discussion provides an update on the activities of the LGA's Member Services team.

Governance support

The LGA's Governance Team provides assistance to councils through the promotion of best practice standards of governance, research, analysis and development of policies, guidance materials and procedures. This includes the provision of telephone/email assistance to council officers and council members on operational and legislative compliance matters. The Team continues to be primarily focused on preparing and delivering information to member councils to support their implementation of the Local Government Reforms, with a further tranche of commencements occurring on 17 November 2022, in conjunction with the 2022 council elections. This work has included:

- 65 explanatory text items on the LG Reform webpage in relation to each provision that commenced on 17 November 2023
- Model Behavioural Management Policy, supported by transitional regulations which deemed the LGA model policy as applicable to all councils for a 12 month period (or until such time as councils adopted its own policy)
- Council Members' Allowances and Benefits: Model Policy and Model Register
- Primary and Ordinary Return Guidelines and forms for both Council Members and Council Officers
- Updated CEO Checklist – for reference following the conclusion of the periodic election
- Model Council Member mandatory training register
- Support to councils following the commencement of the Strategic Management Plan Oversight Scheme (more detail on this work is provided in the Advocacy Update), including the coordination of a Community of Practice for first tranche councils
- Model Employee Behavioural Standards

The Governance Team has also delivered the following outcomes to members:

- Supported the establishment of the Behavioural Standards Panel, which commenced operation from 17 November 2022
- Continued support to first tranche councils in the Strategic Management Plan Oversight Scheme, including the coordination of a Community of Practice for those councils and initiation of this process for second tranche councils
- Liaison with the Office of Local Government to ensure council/sector wide perspectives are used to inform legislative/policy processes, including input to necessary transitional regulations to support reform commencements in November 2022 and development of regulations to support council meetings conducted via electronic means for councils impacted by flooding
- Facilitation of the LGA Board/SAROC/GAROC election processes, including supplementary elections to address casual vacancies following the 2022 council elections
- Support to councils requiring supplementary elections following the 2022 council elections
- Liaison with the Remuneration Tribunal SA in relation to the Council Member Allowance Determination process (which took effect from the commencement of the new council term) and continuing liaison in relation to the CEO Remuneration Determination, being undertaken by the Tribunal for the first time.
- Support to LGA Advocacy in relation to the *Automated External Defibrillators (Public Access) Bill 2022*
- Provision of support to LGA Advocacy and councils in relation to casual vacancies arising from non-lodgement of campaign donation returns.
- Ongoing maintenance of the Delegations Framework
- Continuing liaison/advocacy with the Legislative Review Committee in relation to council by-laws
- Support to the Nominations Committee, particularly in relation to the appointment of members to:
 - LGR&DS Advisory Committee
 - SA Boating Facility Advisory Committee
 - State Bushfire Coordination Committee
 - Native Vegetation Council
 - State Records Council
 - Local Government Finance Authority

Emergency Support

The LGA continues to provide support to the sector through the Local Government Function Support Group (LGFSG) as part of the State Emergency Management Plan (SEMP). The LGA and LGFSG has been heavily involved in several emergencies over the past 12 months, including; response and recovery with ex-cyclone Tiffany, food and mouth and lumpy skin disease planning in support of local government and PIRSA, River Murray 2022-23 floods impacting councils along the length of the River Murray corridor and lower lakes, severe storm impacts though the Southern and Eastern Hills areas, black systems event following severe weather and damage to electrical infrastructure and various fires.

Key emergency support activities include, participating in State Emergency Centre briefings/activations and providing local government liaison to the State Command Centre 24/7, liaising through various channels with Local Government sector to identify resources (plant, equipment, materials, and skills) and mobilising resources as required, participating in several state government emergency management processes (ie working and planning groups, round tables and lesson management processes). A key function of the LGFSG is connecting broader local government communication networks to promote state agency key messages, contact points, providing briefings and advocating on behalf of impacted councils regarding issues including Disaster Funding Arrangements and Development.

Work has commenced in review of the LGFSG Plan with extensive stakeholder engagement in 2022. This resulted in several key recommendations and will inform a revised LGFSG Plan. To support the new LGFSG Plan, the LGA has also reviewed the support service to deliver on the LGFSG Plan. An Emergency Support Team will now facilitate coordination and preparedness activities with and for the local government sector before, during and after emergencies. The team provides a critical link between state government emergency management agencies/organisations and the local government sector, and aims to strengthen the capability of our member councils in emergency management.

LGA Training and Events

LGA Training and Events, in partnership with LG Professional SA have delivered a substantive program of training pre and post the 2022 Election and delivered LGA key events for the 2022-23.

Since the beginning of the financial year, LGA Training have delivered over 86 courses with a total of 66 councils participating (including 20 x metropolitan and 46 x regional councils). The average rating by participants of the value of LGA Training has been 4.5 (out of 5).

The LGA and LG Professionals SA worked closely on the program design and delivery of the LGA Conference and Annual General Meeting in October 2022. Keynote speaker, Allison Holloway of CEO, SGS Economics & Planning presented on the outcomes of the local government productivity report and the 2022 Excellence in Public Health Awards were specific highlights.

The 2022 LGA Roads and Works Conference received positive feedback. Of the 43% of delegates who provided survey responses, 94% rated the conference experience as 'Good' or 'Very Good'. 90% of respondents found the conference technical program as 'mostly information or 'very informative'. The Roads and Works Committee has commenced planning for the 2023 Roads and Works Conference to be held in Port Lincoln in the new financial year.

The LGA led a significant review of the LGA Training Standard for Council Members, the mandatory training requirements for all council members. The revised LGA Training Standards meets the new legislative requirement and aims to build the leadership capability in the sector. The revised LGA Training Standards were endorsed by the Minister for Local Government in early October 2022 and commenced in November 2022. LGA Training have worked closely with the LGA's legal partner and other providers to deliver a quality training program for councils to meet the new Standard.

The LGA and LG Professionals SA are committed to continuous improvement in the delivery of LGA Training and Events for the sector. The learnings gained from the first year of the partnership will inform the 2023-2024 Annual Business Plan and Budget in continuing to build sector capability.

People and Culture Pilot Program

The LGA continues to provide people and culture support, through Bespoke HR, to the following five regional councils:

- City of Port Lincoln
- District Council of Robe
- Coorong District Council
- Yorke Peninsula District Council
- Loxton-Waikerie

The support program has been tailored to meet the diverse needs of the councils, and has assisted them through services such as:

- People and Culture Audit (self-assessment and report debrief)
- Employee Surveys
- LG Monthly Coaching Calls

A supporting HR Library service, which was developed by LGA's legal partners Norman Waterhouse Lawyers, was also released in January 2023 and provides councils with a comprehensive suite of HR template policies and procedures.

Please contact the LGA if your council is interested in these services.

Public lighting Working Group

The LGA continues to facilitate the Public Lighting Working Group, which brings together Councils, SA Power Networks and DIT, to share information and find ways of effectively working together on public lighting activities.

The focus of the Public Lighting Working Group in the past six months has been:

- advocating to the State Government for the transfer of main road lights from Councils to the State Government, where they are provided primarily for safety reasons. The working group is currently working with DIT on a strategy to implement this.
- preparing for the 2025 SAPN regulatory reset, particularly on public lighting service levels and the associated guaranteed service level scheme.

The PLWG continues to meet quarterly.

Policy Team

The Regional Climate Partnerships Central Coordinator was instrumental in establishing a project for Carbon Offsetting Feasibility Study with seven councils and three Regional Climate partnerships contributing to the project which the City of Adelaide will now manage with significant potential benefits across the sector.

A successful application bringing \$3.7M into the sector to support for coastal adaptation, to be known as the Climate Ready Coasts project, was developed with funding partners Department for Environment and Water and the Coast Protection Board. The program is now being refined and will work with and benefit coastal councils by providing a sound basis for decision-making.

The Senior Policy Officer Wellbeing has been instrumental in supporting councils in their wellbeing activities with Wellbeing SA, supporting resources, information-sharing and capacity building.

The Early Childhood Community Innovation Grants have successfully leveraged funding from the department for Education's Office of the early Years to support councils in their activities to promote use of and response to the Australian Early Development Census data.

The LGA is now hosting the Adelaide Coastal Councils Network (formerly the Metropolitan Seaside Councils Committee) providing support for the work of these councils through appointment of an executive officer.

6.2 LGA Advocacy Update

LGA Updates

From:	Andrew Lamb, Director Advocacy	
Strategy:	K.I 1 Leadership and advocacy	
Outcome:	1A Listen to, and represent members	
Meeting:	Ordinary General Meeting	14 April 2023
ECM:	788960	

Recommendation

That the Ordinary General Meeting notes the report.

Discussion

This report provides a brief update, for the period since the October LGA AGM, on the key activities being undertaken by the LGA to advocate on behalf of members councils.

State Cabinet

The LGA's first presentation to the State Cabinet was in November 2022; this was on regional housing. The State Government made announcements in February 2023, essentially agreeing to the LGA submissions. In particular, Renewal SA has expanded its role by establishing a new 'Office for Regional Housing', which will administer a Regional Key Worker Housing Scheme as well as an assessment pathway for regional housing proposals of strategic and economic importance (including from councils). The office will also provide a "one-stop-shop" to access State Government information and coordination. This is an open pathway to State Government resourcing and expertise that was not previously available and was requested by the LGA.

The next LGA presentation to State Cabinet will be on Climate Change issues.

Local Government (Casual Vacancies) Amendment Bill 2023

As a result of issues with submitting campaign returns, over 40 elected members lost their positions on councils. Dealing with this issues would have resulted in legal costs for the members involved, costs to ratepayers in running supplementary elections and a frustration of the intentions of voters as expressed at the November 2022 periodic elections.

LGA advocacy to the Local Government Minister, Premier, Opposition and Cross-benchers resulted in cross party support for a Bill to declare that the impacted members did not lose their position and to require returns to be submitted at a later date.

Longer-term changes to these provisions will be debated by the sector, as part of a review of the *Local Government (Elections) Act 1999*, expected over the coming year.

Economic Partnership Forum

The LGA is working closely with the Premier's Office and Local Government Minister's staff on the Economic Partnership Forum on 23 March 2023. Mayors, elected members and CEOs will be invited.

The forum is an excellent opportunity for state and local tiers of government to explore ways of working together, for the betterment of SA communities.

Coastal Management Partnership

The LGA has engaged Will Lawler to facilitate sector input into the allocation of the \$3.7m in grants the sector have secured for coastal management. As well as supporting the Adelaide Coastal Councils Network, Will will additionally provide leadership and support to councils, facilitate collaboration between coastal councils and the State Government and will pursue policy and research opportunities.

Local Government Minister

The LGA meets at least bi-monthly with Local Government Minister, Geoff Brock MP. A significant amount of ground is covered at each meeting, providing a valuable opportunity to work constructively through issues. Significant topics covered during the reporting period include:

- Development of and preparation for the Premier's Economic Forum.
- The ESCOSA Strategic Management Advice Scheme.
- Floods and recovery.
- LGA presentations to State Cabinet.
- Community Wastewater Management Schemes.
- Remuneration Tribunal of SA costs.
- Libraries funding.
- City of Mt Gambier/District Council of Grant Plebiscite.
- Regional housing.
- Local government elections.
- Electronic council meetings.

The LGA also engages regularly and constructively with Shadow Local Government Minister, Sam Telfer MP and other Members of Parliament.

Other Ministerial meetings

Productive meetings were held with:

- Deputy Premier Susan Close in her capacity as Environment Minister. Topic canvassed included:
 - Managing the River Murray flood emergency and the recovery phase.
 - Proposed changes to the container deposit scheme.
 - The climate emergency.
 - Proposed changes to local nuisance and litter laws (including light nuisance, shopping trolleys and air-conditioner noise).
 - The LGA has consulted with membership on this EPA review since it's commencement in 2018. The LGA's most recent response to the EPA in relation to this review was finalised and provided to the EPA in February 2023.

- Infrastructure, Transport and Energy Minister, Tom Koutsantonis. Topics included:
 - His proposed Hydrogen and Renewable Energy Bill.
 - Fair council rates for electricity generators.
 - Library funding.
 - Possible new Federal laws enabling telecommunications companies to install 'Multi-function poles' in streetscapes, in a manner that overrides planning laws.

Submissions

Submissions were made:

- On proposed changes to animal welfare laws. The LGA supported the long-standing demarcation between the *Dog and Cat Management Act* (which councils largely enforce) and the *Animal Welfare Act* (which is enforced by the RSPCA).
- To the Environment Resource and Development Committee of Parliament on Urban Trees.
- In response to SA's First Autism Strategy Discussion Paper
- In response to the proposed amendments to the *Local Nuisance and Litter Control Act 2016* and regulations.
- To the proposed *Hydrogen and Renewable Energy Act*.
- To the Commonwealth Government on a new program for in-home aged care
- On modernising SA's renting laws – and the review of the *Residential Tenancies Act 1995*.

Ongoing advocacy has taken place on:

- Flood recovery
- Community Engagement requirements.
- Changes to the Container Deposit Scheme (national expansion of scope).
- The EPA's review of the *Environment Protection (Waste to Resources) Policy 2010*
- Single-use plastics legislation
- Increasing hypothecation of the Solid Waste Levy to councils
- Increasing council access to Australian Carbon Credit Units
- National kerbside harmonisation
- Calling on the State Government to review and reform the *Supported Residential Facilities Act 1992* to remove local government's role in the administration of the Act.
- Supporting councils navigate the Aged Care reforms and expressing councils' concerns to the relevant Ministers.
- Supporting councils with the delivery of their Immunisation Programs by undertaking an Immunisation Costing Project to provide an evidence base for advocacy.
- A review of library funding

LGA Advocacy Plan

The LGA Advocacy Plan 2019-23¹ guides decision making about the prioritisation of resources, assists in identifying partnership opportunities with key stakeholders and enhances our accountability to our members.

The Secretariat have been working through the current Advocacy Plan:

- To update it; and
- To make it a more flexible document, giving the Secretariat greater operational flexibility to devote resources to the particular priorities of the LGA Board, from time to time.

Recent advocacy 'snapshot'

Review of the Thirty-Year Plan for Greater Adelaide.

¹ https://www.lga.sa.gov.au/_data/assets/pdf_file/0039/859188/ECM_713038_v11_LGA-Advocacy-Plan-2019-23-revised-July-2020.pdf

6.3 LGA Mutual Services Update

LGA Updates

From:	Andrew Johnson, Chief Executive Officer - LGASA Mutual	
Strategy:	2 - Assist	
Outcome:	2.2 Councils draw upon our resources, services and advice in order to save time and money, and reduce risk	
Meeting:	Ordinary General Meeting	14 April 2023
ECM:	788957	

Recommendation

That the Ordinary General Meeting notes the report.

Discussion

The half year results for both the LGA Workers Compensation Scheme and LGA Mutual Liability Scheme were positive compared to budget, despite a very challenging environment. The results were assisted by higher interest rates and stable claim numbers.

The Board was pleased to have its self-insurance workers-compensation licence renewed for another four years in September 2022. This follows one of the most comprehensive evaluations by the regulator, Return to Work SA, that the scheme has been involved in. This is a fantastic result for the sector and endorses all the excellent work councils have undertaken to improve their WHS practices. The Board wishes to thank all the councils who participated in this evaluation.

As part of the evaluation the LGA Workers Compensation Scheme is required to work with councils and put in place a plan to address a number of observations made by Return to Work SA. This will see a focus on members' WHS plans and programs, boosting internal audit capabilities, customising risk evaluation, and align our service delivery structures to member's plans and programs.

Claim numbers and loss time injuries have been stable this year with manual handling; slip trips & falls; together with psychological stress still being the main cause of injuries. Should current trends continue, the Board may again be in a position to consider the release of a special distribution to councils.

The LGASA Mutual Board, CEO and Local Government Risk Services are fully committed to delivering a modernised, user friendly and simplified WHS system that meets the needs of councils as well as the Performance Standards for Self-Insurers via its LG Safe project. The project's success will also depend on a clear implementation strategy that is tailored to the diversity in local government organisations.

Significant progress has been made with designing and moving towards the implementation of the new LG Safe system. Over the last 12 months a new WHS framework has been created, new standards and procedures have been drafted, an evaluation of the requirements of an electronic WHS system has been considered, substantial effort has been put into enhancing the feature, tools and templates available in Skytrust, and a draft implementation strategy has been created.

This progress would not have been made without the extensive input from the sector. The LG Safe team have responded and adapted to the continual feedback it receives in relation to the project to ensure that it will meet members needs. Much work is still required to meet our objectives and deliver a system that will meet the needs of our members and the regulator.

The LGA Mutual Liability Scheme continues to manage complex matters related to the environment, planning and other matters while the global insurance market continues to experience significant challenges with catastrophic losses across Australia and the globe together with new risks emerging.

The demands from Insurers are increasing with respect to risk management and profiling which is evident in the renewal questionnaires that were recently sent to Scheme members. Our 30 years of operations, our attention to risk and claims management and the sectors' ability to adjust to emerging risk has held the scheme in good repour with our reinsurers. This has allowed us to provide the best level of cover available while maintaining stable contributions, in an otherwise difficult market.

The Treasures Indemnity was renegotiated in September 2022 which provides a further layer of protection for members by ensuring the state government is at the table and negotiating in good faith should a member suffer a civil liability claim beyond the schemes extensive cover. This provides a level of comfort to our members and the South Australian community which they represent should a catastrophic event occur.

The Board is continually looking at ways which it can support members manage their complex risk profile. This has involved the Board considering ways it can expand its strategic risk service following the strong demand from councils for assistance in this area to address their emerging risks. In addition, the Board has provided funding this year to pilot a Waste Management Risk Profiling tool. initially with waste authorities but with the intention of a much broad roll out in due course. A psychological health trial and the new Behavioural Standards Risk Management service has also been funded by the Board for the first time this year. A new noise induced hearing loss program is also in under development.

This is in addition to LGASA Mutual continuing to deliver critical sector risk management programs such as the Ageing Work Health program, Healthy Lifestyle Program, support with Skytrust implementation, emergency management, and the Aerodrome Risk Management Program.

The LGASA Mutual Board and its service provider, Local Government Risk Services, look forward to continuing to work with councils in managing their individual risk profiles and providing the best cover available, while maintaining stable contributions.

Financial and Resource Implications

This activity has been anticipated in the LGA's work program and resources are available to progress this work.

6.5 LGA Procurement Update

LGA Updates

From:	Simon Blom, Chief Executive Officer - LGA Procurement	
Strategy:	2 - Assist	
Outcome:	2.2 Councils draw upon our resources, services and advice in order to save time and money, and reduce risk	
Meeting:	Ordinary General Meeting	14 April 2023
ECM:	788961	

Recommendation

That the Ordinary General Meeting notes the report.

Discussion

LGA Procurement is an integral part of SA Local Government. It supports Councils by:

- Providing a panel of prequalified vendors to make procuring quick, easy, and safe across many categories, with the price benefit of aggregated sector wide spending.
- Aggregated purchasing which provides best pricing across all Councils, not just those with purchasing power.
- Supplementing Council procurement teams with bespoke tendering activities to deliver on Council commitments, at a comparable internal cost, allowing Councils to deliver more with what they have.
- Supporting Council procurement teams with difficult procurement projects that require an unbiased approach or specialised skills.
- Utilising a full cost recovery model with any profits returned to the LGA to provide member services, not profits to private equity.

Through LGAP the sector has access to 24 pre-qualified panels and 8 special contracts made up of over 729 provisioned suppliers. These panels are locally and regionally focused and have been constructed through a rigorous procurement process that meets or exceeds council policy requirements and provides protection to Councils via a Heads of Agreement contract. Suppliers pay a small management fee to LGAP, which is not passed to Councils, and in return have prequalified access to all Councils as a customer through the Heads of Agreement, without the internal costs associated with responding to repeated open tender processes.

New and refreshed panels year to date include:

1. Road Furniture
2. Corporate Wear, Workwear, and Personal Protective Clothing
3. Passenger and Light Commercial Vehicles
4. Community Wastewater Management Services (Underway)
5. Bulk Fuel – Available through MAV
6. ICT Refresh to include both Hardcopy and Softcopy Records Management and Archiving Services

7. Bitumen and Minor Civil Refresh
8. VM Ware – 12-month contract signed in December 2022
9. Debt Collection Refresh

LGAP provide a procurement training program designed to lift the capability, understanding, and risk mitigation of all staff involved in the expenditure of public money. Councils are encouraged to learn more about the e-learning subscription option by contacting LGA Procurement.

A Model Procurement Policy has been developed that complies with all applicable legislation and is available as a free resource for Councils on the LGAP website. There is also a new suite of market facing templates available for councils to use. The documents are contemporary and align with LGRS requirements.

The RFT for Electricity Supply was a significant procurement activity during the period. Electricity supply has become exponentially more complicated in recent years and international forces created unprecedented volatility in the Electricity market. Despite these challenges LGAP secured an excellent aggregated offer for all Councils. Total electricity costs are however one of the cost pressures being experienced by Councils.

LGAP appointed a new CEO early this year, Simon Blom, who is happy to hear from you and will be reaching out to Councils over the coming period.

Financial Performance

LGAP is a part of Local Government and therefore does not generate profits for private equity. Income is generated through management fees from panel agreements, direct consultancies to Councils, and training activities for Councils. The organisation covers its costs via the income generated from procurement activities, reinvests in growth and sustainment activities, with any remaining profits paid to the LGA to assist delivery of additional services to Councils as its members.

LGAP is tracking to budget YTD FY22/23 with a positive outlook for achieving year end targets. The financial position is considered bi-monthly by LGA Procurement and LGA Board's.

6.5 LGA Climate Commitment Action Plan Update

LGA Updates

From:	Andrew Wroniak, Executive Director Corporate Services	
Strategy:	4 - Achieve	
Outcome:	4.1 We lead by example in the governance and operations of the LGA	
Meeting:	Ordinary General Meeting	14 April 2023
ECM:	788964	Attachment: 787481

Recommendation

That the Ordinary General Meeting notes the report.

Discussion

In March 2021, the LGA Board adopted its Climate Commitment Action Plan 2021-2023 to outline the LGA's corporate commitment to taking action on climate change.

The plan formalised LGA's commitment to tangible actions on climate change. These actions are aligned with the LGA's four key strategies of Advocate, Assist, Advance and Achieve. The plan contains a suite of actions that continue and extend LGAs efforts to work with and on behalf of our member councils on issues relating to climate change.

As part of the plan, the LGA is required to report to an LGA general meeting annually on its progress in implementing the actions. The attached progress report shows that the LGA has commenced all actions. Nine actions have been completed. The remaining actions are on track to be completed by the end of 2023.

Highlights from the last year months of implementation include:

- The LGAs has established a baseline for carbon reduction by measuring the 2021 carbon emissions. LGAs estimated carbon emissions for 2021 was 606.8 tonnes carbon dioxide equivalents.
- The 'Managing the Risk of Climate' section in the LGA Policy Manual has been updated in line with recent science, evidence and practice on climate change.
- The revised LGA Training Standard for Council Members includes 'strategic risk management & oversight' as a leadership competency module and climate change as a strategic risk.

Financial and Resource Implications

This activity has been anticipated in the LGA's work program and resources are available to progress this work.

Climate Commitment Action Plan - Progress Update March 2023

1. Advocate for urgent action on climate change				
Action	Status	% Complete	Anticipated Completion	Comments
<p>1.1 Policy Statement (LB)</p> <p>Review and update the “Managing the Risks of Climate Change” statements in the LGA Policy Manual based on recent science, evidence and practice.</p>	Completed	100%	Oct 2022	Proposed amendments to the Policy Manual were approved by the LGA at its OGM in October 2022. These amendments have now been made and can be seen here .
<p>1.2 Advocacy (AL)</p> <p>Reinforce climate change as a priority in the LGA Advocacy Plan and continue to advocate to the State Government for:</p> <ul style="list-style-type: none"> • Implementation of their Climate Change Action Plan 2021 -25 • State-Local Government Climate Change Partnership Proposal • Renewal of the Regional Climate Partnerships – Sector Agreements • Greater funding for councils for climate risk management, waste management, coastal management and stormwater management • Better recognition of and response to climate change in the Planning and Design Code • Greater support for the Electric Vehicle Strategy. <p>Continue to advocate via the Australian Local Government Association (ALGA) for greater Commonwealth Government funding and action on climate change, including funded schemes and incentives to support the uptake of electric vehicles.</p>	Completed	100%	June 22	<p>An updated LGA Advocacy Plan was endorsed by the LGA Board of Directors at its meeting on 29 July 2021 and presented to LGA members at the Annual General Meeting on 29 October 2021.</p> <p>The revised Advocacy Plan specifically identifies a 2021-21 priority on climate change that reinforces the advocacy issues set out in the LGA Climate Commitment Action Plan.</p> <p>Recent LGA submissions that have reinforced advocacy on climate change have included:</p> <ul style="list-style-type: none"> • DEW Setting future urban water directions • DTF Road User Charge for Zero and Low Emission Vehicles • Inquiry into the Native Vegetation Act 1991 (SA) • SA’s Draft Water Security Statement 2021 <p>The LGA has undertaken ongoing advocacy regarding electric vehicle subsidies and opposition to levies. This is ongoing work and opportunities will be taken wherever possible, including the forthcoming State and Federal Election campaigns.</p>
<p>1.3 Raise awareness of Local Government efforts (KT)</p>	Commenced	25%	June 23	The LGA’s ongoing communication activities leverage opportunities to raise awareness about the role councils play in climate change and risk mitigation.

Increase awareness of the role and value of councils in managing climate risks through the LGA's ongoing awareness campaigns and stakeholder engagement actions.				
1.4 Representation (AL) Advocate for greater support for councils to address climate change via the local government members on the Premier's Climate Change Council.	Delayed	5%	June 23	Now that the LGA's new Regional Climate Partnerships Coordinator has commenced, these contacts will be developed.
1.5 Integration (AL) Ensure all relevant LGA Advocacy submissions address climate change impact.	Commenced	Ongoing	June 23	This is ongoing work, and all relevant submissions include reference to the role of climate change (see 1.2).
1.6 Partnerships (LB) Pursue opportunities to work collaboratively with government agencies and other organisations with aligned goals and values on projects, programs and campaigns that will assist local government action on climate change. Maintain a high level of engagement with and participation in the Adaptation Practitioners Network.	Commenced	Ongoing	August 23	This is ongoing work and opportunities to reinforce climate change objectives are taken wherever possible. The LGA's Central Regional Climate Partnerships Coordinator has been instrumental in a range of projects supporting the Climate Partnerships across the State. While is currently provided only until August 2023, ongoing funding is being pursued for this valuable program.

2. Assist member councils in their efforts to reduce carbon emissions and adapt to the impacts of climate change

Action	Status	% Complete	Anticipated Completion	Comments
2.1 Coordination (LB) Host the central climate change coordinator roles that underpin the Regional Climate Partnerships and the state/local government Adaptation Practitioners Network.	Completed	100%	Aug 23	The Central Regional Climate Partnerships Coordinator is being hosted at the LGA. The Project is managed by a Steering Group and work is determined by an approved work plan agreed by all the stakeholders.

<p>2.2 Showcase best practice</p> <p>In collaboration with the Regional Climate Partnerships, facilitate the sharing of climate change initiatives amongst local government elected members, staff and stakeholders through events and forums.</p> <p>Deliver an annual 'Climate Month' to showcase local government climate change projects, resources and tools via LGA's communication with members</p>	Commenced	50%	Aug 23	The Central Regional Climate Partnerships Coordinator has prioritised sharing of information and resources through a newsletter and in April 22 the LGA's OGM and Showcase included a program stream showcasing councils' climate change initiatives.
<p>2.3 Knowledge hub and resource sharing (LB)</p> <p>Facilitate information, research and resource sharing between councils through a Climate Change Knowledge Hub on the LGA website, and in partnership with the Regional Climate Partnerships and the Adaptation Practitioners Network.</p>	Completed	100%	June 23	The Steering Committee in February approved the approach for the knowledge hub. The proposed design and subject matter for this comprehensive knowledge hub is complete and has been provided to the Steering Committee for input prior to being uploaded. This will be continually reviewed with new material as the subject develops.
<p>2.4 Circular economy and waste management (LB)</p> <p>Support councils with the transition to a circular economy, including implementation of Buying it Back pilot program, and key actions from the State Government's Waste and Food Waste strategies.</p>	Commenced	Ongoing	June 23	<p>The LGA continues to support circular procurement through its participation in GISA's sustainable procurement working group and through projects like ARRB's recycled content in local government road networks and the IPWEA/GISA/LGA project developing a IPWEA practice note for the use of recycled materials in infrastructure.</p> <p>A key SAROC/GAROC/GISA project is the update of the LGA Model Waste Tendering Documents. This project aligns with key initiatives articulated in the State Government's Waste and Food Waste strategies. The LGA continues to support councils and State Government with the single-use plastics legislation, the review of the Container Deposit Scheme and the Waste to Resources Policy.</p>

<p>2.5 Procurement (SB)</p> <p>Proactively assist councils with low-carbon procurement, including the procurement of green power, through panel contracts, training and support resources.</p>	Commenced	Ongoing	June 23	LGA Procurement will soon enter the market to secure sector electricity supply options post December 22. This includes 100% renewable supply options. EV/Hybrid vehicle options provided for the sector through Vendor Panel continue to grow but are subject to lengthy delivery times. The LGAP September e-newsletter promoted the savings when transitioning to EV's due to the Electric Vehicle Discount Bill. LGAP is hosting a presentation on novated leasing of EV's on 23rd February 2023.
<p>2.6 Energy efficiency (NP)</p> <p>Promote and expand the LGA's support services that assist councils to improve energy efficiency.</p>	Completed	100%	June 22	The LGA's contract with energy efficiency service provider, Peak Services, ceased in October 2022 and following discussions with LGA Procurement, it was determined that a more effective way of promoting and facilitating these services to councils would be via one of LGA Procurement's pre-qualified supplier panels (managed via VendorPanel). This would provide councils with greater choice of service providers. LGA Procurement is currently considering the scope of services to be provided in an upcoming market approach for a new "sustainability" panel.
<p>2.7 Climate risk management (AJ)</p> <p>Provide advice that assists councils to manage climate risks and potential liabilities via the Mutual Liability Scheme.</p>	Commenced	Ongoing	June 23	Advice is provided through projects including supporting City of Adelaide Climate Risk Assessment, Council Ready, LGFSG, River Murray Slumping and strategic risk management program. Catastrophic modelling for major risks which will include the impacts of climate change, has commenced.

3. Advance the local government sector's leadership on climate change

Action	Status	% Complete	Anticipated Completion	Comments
<p>3.1 Thought Leadership (LB)</p> <p>Showcase the local government sector's leadership on climate change in state and national forums, and through the Premier's Climate Change Council.</p>	Commenced	Ongoing	June 23	This is ongoing work and opportunities to reinforce climate change objectives are taken wherever possible, such as at recent LGA forums held with State Government on water management and greening Adelaide.
<p>3.2 Training (RM)</p> <p>Integrate climate awareness and education as part of the LGA's Elected Member leadership development program.</p>	Commenced	70%	June 23	<p>This is on-going work through collaboration with the Regional Climate Partnership. LGRS have also been engaged in the process, with content focused on governance and risk aspects of council's strategic decision-making responsibilities.</p> <p>The LGA Training Standard for Council Members, endorsed by the Minister now specifies 'strategic risk management & oversight' as a leadership competency module. The Standard defines learning outcomes for the module, including, identifying types of strategic risks (ie financial sustainability, climate change).</p>
<p>3.3 Research and Development (MT)</p> <p>Ensure climate change is retained as a research priority of the Local Government Research and Development Scheme.</p>	Completed	100%	June 23	Achieved for the LGR&DS Annual Business Plan for 2021/22, 2022/23, 2023/24.
<p>3.4 Strategic Planning (AW)</p> <p>Embed our climate commitment within the LGA's Strategic and Annual Business Plans.</p>	Completed	100%	June 23	Achieved for the LGA Strategic Plan 2021-2025, and Annual Business Plan 2021/22.

4. Achieve emissions reduction and adaptation through the operations of the LGA

Action	Status	% Complete	Anticipated Completion	Comments
<p>4.1 Local Government House (AW)</p> <p>Install solar panels to ensure 100% of electricity consumed by the base building of Local Government House is generated on-site.</p> <p>Install display screens that communicate live electricity generation data at Local Government House.</p> <p>Prepare a NABERS (National Australian Built Environment Rating System) rating for Local Government House.</p> <p>Install end of journey facilities to encourage active travel (cycling and walking) to and from Local Government House.</p>	Completed	100%	June 22	<p>In October 2021 the LGA installed a 99.9KW system which will cover the entire building's base power.</p> <p>The LGA NABERS rating has been finalised with a rating of 4.5 which is considered Good to Excellent. The top category is 6 which is Market Leading. The recent installation of solar power will improve the rating further.</p> <p>The End-of-Journey, toilet and shower facility was completed in October 2021.</p> <p>The LGA is currently displaying live data in the LGA foyer.</p>
<p>4.2 LGA emissions (MT)</p> <p>Measure, monitor and report carbon emissions associated with LGA operations in year one to establish a baseline from which the LGA can set a zero emissions target in year two.</p>	Commenced	100%	June 22	<p>Pangolin Associates was engaged to prepare a baseline Carbon Emissions Profile for the LGA. The results were presented to the LGA Board in May 2022. The LGA Board has committed to undertake an annual assessment to monitor the progress of LGAs carbon reductions using 2021 as a baseline. (i.e. 606.8 tonnes of carbon dioxide equivalents (tCO₂-e)). The LGA is currently in the process engaging consultants to measure LGAs carbon emissions for 2022.</p>
<p>4.3 Travel (AW)</p> <p>Modify the LGA's Travel Policy to encourage video conferencing, active travel and car-pooling wherever practicable.</p>	Commenced	50%	June 23	<p>The LGA's is currently in the process of reviewing the LGAs Travel policy to encourage more climate friendly travel options. The updated travel policy will be presented to the Audit and Risk Committee in April 2023.</p>
<p>4.4 Vehicles (AW)</p> <p>Modify LGA Vehicle Purchase and Changeover Policy to require low emissions technology as a minimum for all future pool vehicle acquisitions or changeovers, with a transition to</p>	Commenced	50%	June 23	<p>The LGA is currently in the process of updating the Vehicle Purchase and Changeover Policy. The updated policy will be presented to the Audit and Risk Committee in April.</p>

zero emissions vehicles being the LGA's long term aspiration.				
4.5 Events (RM) Develop and implement a Sustainable Events Procedure for all LGA events.	Commenced	50%	June 23	LGA Training & Events will continue to progress sustainable event outcomes, as part of the LGA & LG Professionals partnership.
4.6 Corporate climate risk (AW) Ensure climate risks are appropriately considered in the LGA's strategic risk register and Long-Term Financial Plan.	Commenced	30%	June 23	The LGA risk register is currently being reviewed as part business planning process. Climate risks will raised for consideration.
4.7 Monitor and report (AW) Monitor the implementation of the Climate Commitment Action Plan and report on progress every six months to the LGA Board, and annually to the LGA membership.	Commenced	75%	June 23	Reporting requirements have been slightly delayed due to staff changes. The last report was provided to the LGA Board in May 2022. The LGA are on schedule to provide their annual update to the OGM in April and will report to the Board in November 2023.

8.1 Environmentally Sustainable Development – City of Unley

Recommendation Reports from the GAROC Committee

Submitted by:	City of Unley	
Approved by:	GAROC Committee	
Meeting	Ordinary General Meeting	14 April 2023
ECM:	7884909	Attachment: 787485

Recommendation

That the Ordinary General Meeting request the LGA to:

1. Promote the concept of Environmentally Sustainable Development using Best Practice Principles;
2. Advocate for commensurate change to the Planning and Design Code; and
3. Advocate for better constructions standards.

GAROC Committee's Comments

The GAROC Committee unanimously supported the Item of Business put forward by the City of Unley, as it was considered that the motion provided additional support for the LGA's current advocacy on the State's Planning System.

LGA Officer's Comments

(Officer: Stephen Smith, Policy Advisor - Planning)

The primary objective of the *Planning, Development and Infrastructure Act 2016* (the PDI Act) is to:

'support and enhance the state's liveability and prosperity in ways that are ecologically sustainable; meet the needs, expectations and reflect the diversity of the state's communities by creating an effective, efficient and enabling planning system that:

- *promotes and facilitates development and the integrated delivery and management of infrastructure and public spaces and facilities, consistent with planning principles and policies.*
- *provides a scheme for community participation in relation to the initiation and development of planning policies and strategies'.*

The PDI Act requires the State Government to prepare State Planning Policies that help guide policy within both regional plans and the Planning and Design Code. The following three State Planning Policies align with the City of Unley motion:

DESIGN QUALITY

Good design improves the way our buildings, streets and places function, making them more sustainable, more accessible, safer and healthier. The integration of design within the planning system encourages creative solutions to complex social, economic and environmental challenges including those arising from our changing settlement patterns.

ADAPTIVE REUSE

Adaptive reuse of buildings, sites and places in both urban and rural settings can have cultural, social, economic and environmental benefits. It can rejuvenate neighbourhoods and strengthen a sense of place and familiarity with the surrounding environment. A strong link to the past can enhance a sense of place, history and belonging and unlock new opportunities and promote innovation in design

CLIMATE CHANGE

Climate change will impact all areas of our society. Our future prosperity, the liveability of our cities and towns, the health and wellbeing of our communities and the resilience of our built and natural environment all depend on how well we adapt to and mitigate the impacts of climate change.

In addition, good planning should focus on the following principles:

Long-term focus principles

- Policy frameworks should be based around long- term priorities, be ecologically sound, and seek to promote equity between present and future generations.
- Policy frameworks should be able to respond to emerging challenges and cumulative impacts identified by monitoring, benchmarking and evaluation.

Urban renewal principles

- Urban renewal should seek to make the best use (as appropriate) of underlying or latent potential associated with land, buildings and infrastructure.

High-quality design principles

- Built form should be durable, adaptive (including the reuse of buildings or parts of buildings) and compatible with the relevant public realm.

This motion seeks to ensure that development approved through the planning system is social and environmental sustainability. For this to be achieved policy within the Planning and Design Code needs to be developed being cognisant of the object of the PDI Act and the relevant State Planning Policies.

The LGA through its submissions on the Planning and Design Code and more recently with the Expert Panel Review of the Planning System have raised the concerns outlined by the City of Unley and have identified the need for improved planning policy relating to environmental sustainability.

Financial and Resource Implications

This activity has been anticipated in the LGA's work program and resources are available to progress this work.

LGA General Meeting – Proposed Item of Business

The purpose of this form is to request consideration by SAROC, GAROC or the Board of Directors of an item of business to be included on the agenda of an LGA General Meeting - refer Clause 16.3.1 of the LGA Constitution. Prior to submitting a proposed Item of Business, please refer to the Considering Proposed Items of Business for LGA General Meetings Guidelines.

Council Name	City of Unley
The body the item is being referred to <i>Proposals may only be submitted to the ROC of which council is a member, or to the LGA Board of Directors.</i>	Board of Directors <u>OR</u> SAROC <u>OR</u> GAROC (<i>choose only one</i>) GAROC
Subject of the proposed item of business	Environmentally Sustainable Development
Proposed motion for the General Meeting	That the Annual / Ordinary General Meeting requests the LGA to: <ul style="list-style-type: none"> Promote the concept of Environmentally Sustainable Development using Best Practice Principles Advocate for commensurate change to the Planning and Design Code Advocate for better constructions standards
Supporting information <i>Provide a summary of the issue(s), relevant background information, description of the impact on the sector and evidence that this is an item of strategic importance to local government.</i>	<p>At the Council Meeting on 26 September 2022, Council resolved the following:</p> <p>That:</p> <ol style="list-style-type: none"> The concept of developing Environmentally Sustainable Development using Best Practice Principles is supported. The Mayor raises the topic of environmentally sustainable development at the next Eastern Regional Alliance (ERA) Mayors and CEOs meeting, seeking agreement for a joint project to be undertaken using ERA funds to create Best Practice Principles for Environmentally Sustainable Development with the intention to: <ul style="list-style-type: none"> be a guide for developments being proposed in ERA Councils; advocate for commensurate changes to the Planning and Design Code; and advocate for better construction standards. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY</u></p> <p style="text-align: right;">Resolution No. C0888/22</p> <p>Background Information:</p> <p>There is an increasing number of major developments and a continuing large number of smaller developments that all contribute to the total environmental outcome in Unley. The quality of residential buildings (from multi-unit dwellings to home extensions) and the associated private, communal and public open space have an impact on people's quality of life, the</p>

liveability and amenity of our City, and the attributes that make communities vital, creative and engaging places.

The building construction (and demolition) sector are large contributors to the consumption of materials and emissions. While there are many examples of best practice guidelines and supporting rating and certification schemes, they are advisory. Through the development process, it is ultimately only the statutory requirements that can be relied upon. However, enhancement continually evolves, and dedicated action and resources are required to pursue the advancement of such changes where there may be opposition in relation to the potential difficulties and cost implications.

This motion seeks to improve the quality of development and to ensure social and environmental sustainability. The motion is based on the 10 Environmentally Sustainable Development (ESD) Principles created and used by local governments in Victoria to improve the quality of development. These are:

1. Indoor Environmental Quality.
2. Energy Efficiency.
3. Water Efficiency.
4. Stormwater Management.
5. Building Materials.
6. Transport.
7. Waste Management.
8. Urban Ecology.
9. Innovation.
10. Construction and Building Management.

Unley staff have compared these Best Practice principles to current South Australian Statutory Requirements and identified enhancements of ESD provisions in new development. However, research by staff is only a starting point, and it is beyond Council resources to continue this work alone.

Both the motion from September 2022 and the recent motion at the January 2023 council meeting to submit a motion to the OGM speaks to the need for a collaborative approach to embed sustainability principles into new development. Working together, councils can build on the thinking already commenced by Unley Council and if agreed, this project would help to develop knowledge-based policy, tools, guidelines and information for best practice principles for Environmentally Sustainable Development for adoption by the LGA. These best practice principles can be further used by councils to advocate with State and national Governments to improve statutory and other frameworks for better

	<p>outcomes and practices that benefit our communities and their sustainability more generally.</p> <p>The collective voice of councils provides us with the best opportunity to leverage our voice to achieve progress in Environmentally Sustainable Development.</p>
<p>LGA Policy Manual</p> <p><i>Does this item require a change to the LGA Policy Manual (new policy or amendment to existing policy)?</i></p>	<p>(please click here to view the LGA Policy Manual)</p> <p>No</p>
<p>LGA Strategic Plan reference</p>	<p>(please click here to view the 2021-25 LGA Strategic Plan)</p> <p>Strategy 1: Advocate – Achieve greater influence for local government</p> <p>Outcome 1.2: Governments rely on our proactive contribution to policy and legislation that impacts councils, leading to better outcomes for communities</p>
<p>Council Contact Officer submitting form</p>	<p>Kathryn Goldy, Acting Manager Governance</p> <p>kgoldy@unley.sa.gov.au</p> <p>8273 8750</p>
<p>Council Meeting minute reference and date of meeting</p>	<p>23 January 2023</p> <p>C0960/23</p>
<p>Date submitted to LGA</p>	<p>01/02/23</p>

Please return Word version of completed form to lgasa@lga.sa.gov.au.
Refer to [LGA Latest News](#) in respect to deadlines for upcoming General Meetings.

8.2 State of Climate Emergency - City of Mitcham

Recommendation Reports from the GAROC Committee

Submitted by:	City of Mitcham		
Approved by:	GAROC Committee		
Meeting	Ordinary General Meeting	14 April 2023	
ECM:	789157	Attachment: 787483	

Recommendation

That the Ordinary General Meeting requests the LGA to recognise the climate crisis and declare a Climate & Biodiversity Emergency.

GAROC Committee's Comments

The GAROC Committee considered a Proposed Item of Business from the City of Mitcham at its meeting on 27 February 2022 in two parts:

Part 1: That the LGA recognise the climate crisis; and

Part 2: That the LGA declare a Climate & Biodiversity Emergency.

In regard to Part 1, the LGA Secretariat did not support the Proposed Item of Business on the basis that the LGA has considered similar Proposed Items of Business in the past and most recently this issue was considered by members who endorsed the following recommendation at the October 2022 Annual General Meeting (AGM):

“That the Annual General Meeting:

1. requests the LGA to:

a) update its Climate Policy Statements to acknowledge the State Government’s declaration of a Climate Emergency;

b) commit to supporting the State Government in responding to the Climate Emergency; and

c) commit to engaging with the State Government on developing a collaborative reform agenda towards:

i. Enabling councils and their communities to better access renewable energy, carbon offsets and technologies to reduce emissions (mitigation); and

ii. Improving disaster resilience and climate adaptation planning and response to extreme events (adaptation).”

In regard to Part 2, the LGA Secretariat did not support the Proposed Item of Business on the basis that:

1. The LGA already has a supportive policy position on this issue and the LGA Policy Manual was reviewed six months ago to reflect an extensive consultation process with councils during which no councils sought a declaration of a climate emergency;

2. No other state or territory local government associations have declared a climate emergency;
3. Only eight South Australian councils have declared a climate emergency according to the [Climate Emergency Australia website](#); and
4. The LGA already has a supportive policy position on this issue backed up by the [LGA Policy Manual](#) and the [LGA Climate Commitment Action Plan](#).

In its discussion, GAROC resolved that the position of the LGA Secretariat was too hesitant and lacking in conviction and it did not support the staff recommendation not to approve the Proposed Item of Business.

LGA Officer's Comments

(Officer: Katherine Russell, Manager Policy Projects)

Declaration of a Climate Emergency

While many councils around Australia have declared a climate emergency, this is not universal. The LGA has made a strong commitment to addressing climate change through its Policy Manual and Climate Commitment Action Plan. The LGA strongly encourages councils to take action to address and mitigate climate change and has striven to set a good example in this regard.

However, it should be noted that in making a declaration, it comes with significant obligations. Making a strong statement, but not backing it up with action., risks the reputation of the LGA by being seen as tokenistic.

In 2022, the South Australian Government declared a climate emergency and this is now reflected in the LGA Policy Manual. The Department for Environment and Water (DEW) has explained this on its website stating that 'by declaring a climate emergency, South Australia is signalling its intentions to take action'. It details a range of actions it intends to take to address climate change.

In making a declaration, the use of the term 'emergency' is intended to signal that the organisation will implement reforms beyond business-as-usual.

Declaration of a climate emergency creates an expectation that the LGA and, by extension, its member councils would significantly escalate their focus on climate mitigation and adaptation activities. In order to manage the risks of climate change to councils associated with an emergency response:

- Ensure all councils understand the risks to their organisation, assets and services as well as to their communities; and
- Have adaptation plans in place with appropriate governance arrangements to ensure informed decision-making.

By way of example, the potential actions for the LGA and South Australian councils to undertake following the declaration of a climate emergency may include (but not be limited to):

- Transitioning all buildings, operations, services to 100% renewable energy;
- Electrifying council vehicle fleets, that of their suppliers, and providing electric vehicle charging;
- Implementing energy efficiency across all facilities/buildings;
- Embedding circular economy principles and renewable energy into procurement policy and practices;
- Reviewing asset management plans and implementing climate risk governance processes into infrastructure planning
- Upgrading infrastructure to capture and treat stormwater for reuse;

- Increasing coverage and frequency of recycling and green waste services;
- Increase tree coverage and revegetation activities;
- Supporting community, staff and elected member education programs;
- Empowering residents and business activities through renewable energy projects, financing schemes and transition services; and
- Ensuring that all council events are environmentally sustainable, including appropriate management of waste.

LGA Climate Commitment Action Plan 2021-2023

The LGA Climate Commitment Action Plan 2021-2023 ('the Action Plan') demonstrates the LGA's activities in addressing climate change and its impacts.

The Action Plan was adopted by the LGA Board in March 2021 and recognises the challenge of climate change and the role of the LGA in supporting councils with their own efforts while also demonstrating real action in its own operations.

The Action Plan formalises the LGA's commitment to tangible action on climate change with four key areas of activity and associated actions, briefly explained below. For further detail, please see the Action Plan.

Activity	Action	LGA activity
1. Advocate for urgent action on climate change	Policy statement	Review the Policy Manual statements on climate change in 2022
	Advocacy	Advocates to the State Government for funding and greater support for local government
	Raising awareness	Seeks opportunities to raise awareness of the role of councils
	Representation	Via The Premier's Climate Change Council
	Integration	Ensures all <u>submissions</u> address climate change impact (e.g. submission to Federal Government on electric vehicles, submission on SA's container deposit scheme review and submission on urban water)
	Partnerships	Seeks opportunities to partner with other agencies to support councils on climate change
2. Assist member councils in their efforts to reduce carbon emissions and adapt to the impacts of climate change	Coordination	Hosts the Regional Climate Partnerships Central Coordinator
	Showcase	Facilitates showcasing best practice
	Knowledge hub	Developing its website on climate change
	Circular economy and waste management	Supports councils with this transition
	Procurement	LGA Procurement supports councils
	Energy efficiency	Promotes support services in this area
	Climate risk management	Supports advice to councils on managing climate risks and potential liabilities through the Mutual Liability Scheme

Activity	Action	LGA activity
3. Advance the local government sector's leadership on climate change	Thought leadership	Showcases the sector's leadership such as the GAROC Climate Change Forum held in May 2022
	Training	Integrating climate awareness in the LGA elected member training
	Research and development	Ensuing climate change remains a research priority in the Local Government Research and Development Scheme
	Strategic Planning	Embedding the climate commitment in corporate documents
4. Achieve emissions reduction and adaptation through the operations of the LGA	Managing LGA emissions through its operations such as building, vehicles and events	

While much is being achieved in climate change mitigation and adaptation through the LGA's work, some of this is driven by the Regional Climate Partnerships Central Coordinator, a short-term contract currently funded by DEW, or as part of other activities underway. The LGA does not have a dedicated officer managing the internal aspects of climate change within the LGA, nor in leading the sector in managing its impacts.

In order for a declaration of a climate change emergency to be taken legitimately it must be backed up by a plan for implementing the activities which must inevitably flow from such as declaration. Funding is required to enable the LGA Secretariat to prepare a plan and implement it.

Financial and Resource Implications

This activity will require significant staff resources and funding that are not currently anticipated in the LGA budget. Should the recommendation to declare a climate emergency be approved by the AGM, it must be appropriately resourced.

The LGA Secretariat will need to commit resources to leading this transition across the local government sector. This cannot be resourced within the existing Policy Team and the cost of employing a Senior Policy Officer Climate Change including overheads, on costs and salary will be around \$170K p.a.

This proposed funding does not reflect the cost which each council will need to invest to address the issues detailed above as a result of the declaration of a climate emergency.

LGA General Meeting – Proposed Item of Business

The purpose of this form is to request consideration by SAROC, GAROC or the Board of Directors of an item of business to be included on the agenda of an LGA General Meeting - refer Clause 16.3.1 of the LGA Constitution. Prior to submitting a proposed Item of Business, please refer to the Considering Proposed Items of Business for LGA General Meetings Guidelines.

Council Name	City of Mitcham
The body the item is being referred to <i>Proposals may only be submitted to the ROC of which council is a member, or to the LGA Board of Directors.</i>	GAROC
Subject of the proposed item of business	State of Climate Emergency
Proposed motion for the General Meeting	That the Annual / Ordinary General Meeting requests the LGA to <i>recognise the climate crisis and declare a Climate & Bio-diversity Emergency</i>
Supporting information <i>Provide a summary of the issue(s), relevant background information, description of the impact on the sector and evidence that this is an item of strategic importance to local government.</i>	<p><i>Mitcham Council declared a climate emergency in 2019. A climate emergency declaration taken to the LGA the following year failed by just one vote. Most state LGAs have declared climate emergencies.</i></p> <p><i>The 2022 elections saw voters, at all levels of government, including at local council level, prioritise climate and the environment in their vote. Their expectation is that climate is at the forefront of all policy and decision-making.</i></p> <p><i>Our own State government has declared a climate emergency, one of the first in the country to do so. The debate of this motion saw the Liberals propose an amendment to include bio-diversity loss. The declaration was made thanks to bi-partisan support in the Lower House which came about as a result of some 10,000 people across the state signing a petition asking the government to declare a climate emergency. Our local communities expect their LGA to do the same.</i></p> <p><i>Councils are at the cutting edge of action on climate, from retaining and strengthening tree canopy in streets and on public land, providing high quality green open space which is consistently proven to have a significant, positive, impact on both the mental and physical health of residents, to minimising the dumping of rubbish to landfill and maximising recycling and composting.</i></p> <p><i>They are also on the frontline of dealing with the extreme weather that we are seeing as a result of anthropogenic climate change. Whether that be the storm that lashed the Mitcham Hills</i></p>

	<p><i>last November, removing much of the tree canopy that we so desperately need to help mitigate climate change, or for our colleagues along the River Murray, the effects of the recent heavy rains seen in the Eastern states and the subsequent flooding that they brought, local councils are bearing the brunt of helping their residents respond to the immediate effects of extreme weather and also deal with the long-term consequences of climate change. We must respond to this emergency.</i></p> <p><i>The latest IPCC report has been described by the UN as “Code red for humanity”. IPCC reports are meticulously researched and very conservative. This should give us all pause for thought.</i></p> <p><i>Given the shift across the community towards strong, responsible action on climate, the time is right to take a climate and bio-diversity emergency motion to the LGA.</i></p>
LGA Policy Manual <i>Does this item require a change to the LGA Policy Manual (new policy or amendment to existing policy)?</i>	Yes – Item 4.4 would need updating
LGA Strategic Plan reference	<i>Corporate Plans – Climate Commitment Action Plan</i>
Council Contact Officer submitting form	Jamie Barrett jbarrett@mitchamcouncil.sa.gov.au 8372 8879
Council Meeting minute reference and date of meeting	31 January 2023 – Item 12.7
Date submitted to LGA	1 February 2023

Please return Word version of completed form to lgasa@lga.sa.gov.au.
 Refer to [LGA Latest News](#) in respect to deadlines for upcoming General Meetings.

9.1 First Nations Voice to Parliament – LGA Secretariat

Recommendation Reports from the LGA Secretariat

Submitted by:	LGA Secretariat		
Approved by:	LGA Board of Directors		
Meeting	Ordinary General Meeting	14 April 2023	
ECM: 789161	789161	Attachment: 788485	

Recommendation

That the Ordinary General Meeting:

1. ***requests that the LGA advocates that the Australian Government:***
 - a. ***provides sufficient public funding for an effective information campaign to raise awareness of the national referendum on the First Nations Voice to Parliament;***
 - b. ***allocates sufficient resources to cover the costs of any local forums facilitated by the Australian Government to support the national referendum process; and***
 - c. ***in the event the national referendum is successful, ensures that any local government involvement in the establishment of Local and Regional Voices – as part of the governance structure of the Voice to Parliament – is fully funded by the Australian Government.***
2. ***notes that the LGA does not have a policy position on the proposal for a First Nations Voice to Parliament and that councils may choose to adopt their own positions.***

LGA Board of Directors Comments

The LGA Board of Directors considered this matter at their meeting on 2 March 2023 and recommended that it be brought forward for consideration by the Ordinary General Meeting.

The Board of Directors noted the advocacy requests contained in the above item of business are consistent with ALGA's understanding of the impacts the national referendum and First Nations Voice to Parliament are likely to have on the local government sector, as well as ALGA's advocacy for funding to employ state/territory local government association Indigenous Affairs Policy Officers to facilitate this and related First Nations reconciliation work.

The Board of Directors also noted that, according to anecdotal feedback, the South Australian local government sector may feature a range of views regarding the First Nations Voice to Parliament, and as such each council should decide whether they adopt a formal position on this proposal.

LGA Guidelines

The LGA Guidelines for considering proposed Items of Business for LGA General Meetings outlines that all proposals will be assessed in terms of their strategic importance to the sector, alignment with LGA policy, the supporting evidence provided and resourcing requirements.

The commentary provided below outlines how the Australian Government's national referendum on the First Nations Voice to Parliament may impact on the local government sector, and also details how the regional representative structure currently envisaged for Local and Regional Voices may place demands on councils, in the event the national referendum is successful.

LGA Officer's Comments

(Officer: Dr Tom Counce, Senior Policy Officer)

Australian Government's proposal

On 30 July 2022, Hon Anthony Albanese MP, Prime Minister of Australia, reaffirmed his government's commitment to implement the Uluru Statement from the Heart, in full.¹

This commitment includes conducting a national referendum on enshrining a First Nations Voice to Parliament in the Constitution, with the effect that First Nations people would receive constitutional recognition and be formally consulted on decisions which affect them.

The following passages are those currently being considered for constitutional addition:

"In recognition of Aboriginal and Torres Strait Islanders as the First Peoples of Australia:

1. *There shall be a body, to be called the Aboriginal and Torres Strait Islander Voice.*
2. *The Aboriginal and Torres Strait Islander Voice may make representations to Parliament and the Executive Government on matters relating to Aboriginal and Torres Strait Islander Peoples.*
3. *The Parliament shall, subject to this Constitution, have power to make laws with respect to the composition, functions, powers and procedures of the Aboriginal and Torres Strait Islander Voice."*

The Australian Government's proposal is that the above constitutional amendment be achieved by asking the Australian people the following question at a national referendum:

"Do you support an alteration to the Constitution that establishes an Aboriginal and Torres Strait Islander Voice?"²

For a national referendum to be successful, the proposed question must receive a national majority "Yes" vote, and also receive a majority "Yes" vote in a majority of states (at least 4 out of 6).

Ultimately, therefore, the outcome of the referendum will be determined by the Australian people.

The Albanese Government has indicated that it will introduce legislation establishing a process for a referendum on the Voice to Parliament in March 2023, which will allow the referendum to be held as early as August and most likely before or during November 2023.³

As part of negotiating the passage of this legislation, the Prime Minister – at time of writing – has indicated that he is willing to consider taxpayer funding for the production and distribution of an information pamphlet ahead of the national referendum.⁴

The Minister for Indigenous Australians, Hon Linda Burney MP, has established a Referendum Working Group, featuring a broad cross-section of representatives from First Nations communities to consider issues such as the timing of the referendum, the refining of the constitutional

¹ Hon Anthony Albanese MP, Prime Minister of Australia, 'Address to Garma Festival', 20 July 2022, <https://www.pm.gov.au/media/address-garma-festival>

² Hon Anthony Albanese MP, Prime Minister of Australia, 'Address to Garma Festival', 20 July 2022.

³ See: Anthony Galloway, 'Voice referendum as 'early as August', Burney reveals', *The Sydney Morning Herald*, 1 January 2023, <https://www.smh.com.au/politics/federal/voice-referendum-as-early-as-august-burney-reveals-20221229-p5c9br.html>

⁴ Hon Anthony Albanese MP, Prime Minister of Australia, Press Conference, Mocca Childcare Centre, Canberra, 9 February 2023, <https://www.pm.gov.au/media/press-conference-mocca-childcare-centre-canberra>

amendment and question, and the proliferation of information on the Voice to Parliament necessary for a successful referendum.⁵

The Referendum Working Group has agreed to the following principles on how the Voice to Parliament will operate. The Voice to Parliament as a body is envisaged to:

- provide independent advice to Parliament and Government;
- be chosen by First Nations people based on the wishes of local communities;
- be representative of Aboriginal and Torres Strait Islander communities;
- be empowering, community led, inclusive, respectful, culturally informed and gender balanced, and include youth;
- be accountable and transparent; and
- work alongside existing organisations and traditional structures.⁶

The Prime Minister has emphasised that the proposed Voice to Parliament would not constitute a third chamber of Parliament, nor would it provide First Nations people with a rolling veto on Australian Government policy, or the laws passed through the Australian Parliament, and it would not administer funding or deliver programs.⁷

The Prime Minister has also emphasised that he views the “Voice as a vehicle for Closing the Gap and improving lives” through practical outcomes.⁸

The First Nations Voice to Parliament is envisaged to be accompanied by Local and Regional Voices, as detailed in the ‘Final Report to the Australian Government on the Indigenous Voice Co-design Process’ (July 2021).⁹

The framework for Local and Regional Voices includes 35 regions nation-wide – 3 in South Australia – in which communities and governments in each state/territory will work together to determine the detail of regions in their jurisdictions, including the number of voice members and selection system (i.e., through elections, nomination or expression of interest selection processes, drawing on structures based in traditional law and custom, or a combination).

Under this structure, members of the national Voice to Parliament will be drawn from members of the Local and Regional Voices.

The purpose of each Local and Regional Voice will be to liaise with all levels of government to share advice and decision making on community priorities, and also provide advice to the national Voice to Parliament on systemic national issues.¹⁰

The Minister for Indigenous Australians, Hon Linda Burney MP, has also established a First Nations Referendum Engagement Group which includes members of the Referendum Working Group in addition to representatives from land councils, local government and community controlled organisations. Local government is represented through four First Nations Mayoral and Deputy Mayoral delegates nominated by ALGA.

⁵ Hon Anthony Albanese MP, Prime Minister of Australia, Hon Linda Burney MP, Minister for Indigenous Australians, Hon Mark Dreyfus KC MP, Attorney-General, Senator Patrick Dodson, Special Envoy for Reconciliation and the Implementation of the Uluru Statement from the Heart, Joint Media Release, ‘First Meetings of Referendum Working Group & Referendum Engagement Group’, 29 September 2022, <https://ministers.ag.gov.au/media-centre/first-meetings-referendum-working-group-referendum-engagement-group-29-09-2022>

⁶ Hon Linda Burney MP, Minister for Indigenous Australians, Communique for the Referendum Working Group, 29 September 2022, <https://ministers.pmc.gov.au/burney/2022/communique-referendum-working-group>

⁷ Hon Anthony Albanese MP, Prime Minister of Australia, ‘Address to the Chifley Research Centre’, 5 February 2023, <https://www.pm.gov.au/media/address-chifley-research-conference>

⁸ Hon Anthony Albanese MP, Prime Minister of Australia, ‘Address to the Chifley Research Centre’, 5 February 2023.

⁹ The Indigenous Voice co-design process lasted two years and involved 3 co-design groups and 52 members from across the nation to design an Indigenous Voice, followed by a nationwide consultation involving 9,400 people.

¹⁰ National Indigenous Australians Agency, Australian Government, ‘Indigenous Voice Co-design Process’, Final Report to the Australian Government, July 2021, https://voice.niaa.gov.au/sites/default/files/2021-12/indigenous-voice-co-design-process-final-report_1.pdf, pp. 16-9.

The group is currently providing advice about building community understanding, awareness and support for the referendum, and met for the third time on 3 February 2023.¹¹

Also on this date, all state and territory first ministers signed a ‘Statement of Intent’ committing each government to work collaboratively to support a constitutionally enshrined Voice to Parliament, and support the Voice to Parliament referendum by working together on national measures to:

- ensure the integrity and transparency of the referendum process, including by ensuring voters are informed about the Voice and referendum process;
- ensure the national conversation about the Voice, and the referendum process, are conducted in a respectful and informed manner; and
- consider steps for implementing the Voice following a successful referendum, including the design of the Voice and arrangements at the regional local levels.¹²

South Australian Voice to Parliament & Regional Voice considerations

Separately, the South Australian Government has introduced the *First Nations Voice Bill 2023* into the South Australian Parliament, which seeks to establish a Voice to Parliament (and Government) at the state level.¹³ The bill was passed by the Legislative Council on 23 February 2023 and has been received by the House of Assembly.

As with the national Voice to Parliament, the state structure will include a Local First Nations Voice which will collaborate with public sector agencies, local government and other organisations on issues of local importance, and from each Local First Nations Voice two presiding members will be elected to the State First Nations Voice.

At time of writing, it is unclear how the Local First Nations Voice will either interact and/or support the Local and Regional Voice structure envisaged for the national First Nations Voice to Parliament.

ALGA position

The Australian Local Government Association (ALGA) National General Assembly, held on 19-22 June 2022, carried the following motion:

“This National General Assembly calls on the Australian Government to continue to demonstrate strong leadership in support of Aboriginal and Torres Strait Islander Peoples by supporting a constitutionally enshrined voice to Parliament for Aboriginal and Torres Strait Islander peoples and endorsing the Uluru Statement from the Heart. Request that the Australian Local Government Association work with the Uluru Statement from the Heart’s campaign to develop a resource kit for councils seeking to host public forums to inform their communities about the proposed referendum.”

(Motion 56 Newcastle City Council NSW)

Subsequently, the ALGA Board has been actively considering its advocacy position in light of the formal positions of its state and territory association members.

Appendix 1 details the formal positions adopted by inter-state local government associations, and Table 1 graphically compares these positions.

¹¹ Hon Linda Burney MP, Minister for Indigenous Australians, Communique for the Referendum Engagement Group, 3 February 2023, <https://ministers.pmc.gov.au/burney/2023/communique-referendum-engagement-group>

¹² Australian Government, National Cabinet sign Voice Statement of Intent, 3 February 2023, <https://voice.niaa.gov.au/news/national-cabinet-sign-voice-statement-intent>

¹³ *First Nations Voice Bill 2023*, as received by the House of Assembly on 23 February 2023, https://www.legislation.sa.gov.au/legislation/lz/b/current/first%20nations%20voice%20bill%202023/d_as%20received%20in%20ha/first%20nations%20voice%20bill%202023.un.pdf

Table 1: Local Government Associations positions on First Nations Voice to Parliament

LG Association	Support	Encourage council consideration	Support respectful, well-informed debate	No formal position
LGNSW	x			
LGAQ	x			
MAV		x		
WALGA			x	
LGAT				x
LGANT				x
LGASA				x

In summary, two inter-state associations have adopted motions supporting the First Nations Voice to Parliament (LGNSW & LGAQ), and the Municipal Association of Victoria (MAV) has adopted a motion “call[ing] upon all Victorian local government authorities to consider supporting the Uluru Statement from the Heart.”

The Western Australian Local Government Association (WALGA) Secretariat moved a motion at its State Council on 1 March 2023, that: “WALGA supports constitutional recognition of Aboriginal and Torres Strait Islander People through the enshrining of a Voice to Parliament.”

The motion was not supported in this format and the following alternate motion was moved and carried by State Council:

That WALGA:

- 1. Supports respectful conversations about constitutional recognition of Aboriginal and Torres Strait Islanders and the Voice to Parliament.*
- 2. Requests that the Commonwealth Government ensure that Local Governments and communities are kept informed on the proposal.¹⁴*

At the time of writing, neither the Local Government Association of Tasmania (LGAT) or the Local Government Association of the Northern Territory (LGANT) have adopted a formal position on the First Nations Voice to Parliament.

The LGA is yet to receive a proposed item of business on the First Nations Voice to Parliament from a member council, and as a result the LGA has also not adopted a formal position.

In addition to the positions of state local government associations, ALGA has noted that while all state and territory governments have committed to support the First Nations Voice to Parliament, a diversity of views proliferate amongst federal members of parliament. For instance, at the time of writing the federal Opposition is yet to determine a position – despite the National Party Coalition partner opposing the reform – while the Greens have announced support for the Voice following the resignation of its previous Indigenous Affairs spokesperson.

In assessing the role the local government sector may play in supporting the national referendum, ALGA has argued that: “Notwithstanding the lack of resources, as the level of government closest to the people, local government is in an excellent position to assist First Ministers and their

¹⁴ WALGA State Council Full Minutes, 1 March 2023, Item 7.1, p. 10, <https://walga.asn.au/getattachment/cfc41c11-e282-426e-8627-e9e21604f306/State-Council-Full-Minutes-1-March-2023.pdf>

communities by promoting and encouraging this national conversation and to ensure that it is conducted in an informed and respectful manner.”

In light of this context, the ALGA Board passed the following recommendation at its meeting on 16 February 2023:

That the ALGA Board:

1. *Note the Government’s commitment to hold a referendum in its first term of office, to enshrine an Indigenous Voice to Parliament in the Australian Constitution.*
2. *Note the variety of views held by political parties and interested stakeholders in regard to support for the proposed Voice to Parliament.*
3. *Agree to the need for an informed and respectful conversation and debate on the proposed Voice to Parliament and constitutional change.*
4. *Note First Ministers signing of the ‘Statement of Intent’ of 3 February 2023.*
5. *Agree to work with first Ministers to:*
 - a. *ensure the national conversation about the voice, and the referendum process, are conducted in a respectful and informed manner; and*
 - b. *consider steps for implementing the Voice and arrangements at the regional and local level.*

Impact of national referendum on local government resources

ALGA recognises that the referendum process will likely have significant resource impacts on state/territory local government associations and the local government sector more broadly.

In ALGA’s pre-Budget submission to the Australian Government, it has requested \$13 million over four years to employ a network of Indigenous Affairs Policy Officers across ALGA and all of the state and territory local government associations.

In this pre-Budget advocacy, ALGA explains local government associations “require additional support to work closely with governments, councils and peak bodies to progress Closing the Gap and other reconciliation initiatives ... with no association resourced to fund a dedicated member of staff to work in this important policy area.”

The funding would specifically be used by ALGA and state and territory associations to:

- Facilitate significant progress against Closing the Gap priorities across the local government sector, and support the implementation of regional and local voice;
- Coordinate and support local government promotion of the Government’s planned Voice referendum;
- Promote, advocate and advance partnerships between councils and their First Nations peoples to identify local priorities, to promote co-design and shared decision-making;
- Build the capacity of councils to work appropriately with local First Nations peoples;
- Facilitate partnerships and capacity building between councils and relevant First Nations peoples/organisations;
- Act as a link between levels of government and relevant peak organisations representing First Nations peoples.

Financial and Resource Implications

The advocacy contained in the item of business is not currently anticipated in the LGA's work program, but can be delivered within existing LGA resources.

The item of business does, however, refer to the resource impacts on the local government sector and LGA which may result from the Australian Government's national referendum on the First Nations Voice to Parliament, as well as its regional implementation through Local and Regional Voices, should the referendum prove successful.

Appendix 1

Local Government Association positions on the First Nations Voice to Parliament

Local Government New South Wales (LGNSW)

Resolution of the LGNSW 2022 Special Conference, March 2022:

That Local Government NSW:

- 1. Supports the Statement from the Heart's call for Indigenous constitutional recognition through a Voice and that a referendum is held in the next term of federal parliament to achieve it.*
- 2. Develops a kit in partnership with the Traditional Custodians to assist councils to hold public forums to inform their communities about the Statement from the Heart and the proposed referendum.*
- 3. Develops an advisory body model for a First Nations Voice to Council for local Indigenous communities; with the structure, terms of reference and membership for the First Nations Voice to Council to be determined by consultation with local Indigenous community stakeholders including Local Aboriginal Land Councils, native title holders and elders in conjunction with local councils.*
- 4. Encourages local councils to develop a relationship with their local First Nations communities, especially the Traditional Owners/Custodians, and to develop with them ways in which they can provide input into the decisions of council.*

Local Government Association Northern Territory (LGANT)

No formal position adopted.

Local Government Association Queensland (LGAQ)

Resolution of the LGAQ Annual Conference, October 2022:

The LGAQ:

- 1. To make a statement of support for the Uluru Statement from the Heart, an Indigenous Voice to Parliament and the Makarrata Commission*
- 2. To engage with the State and Federal governments, Indigenous leaders and organisations to develop communication materials to support an informed vote at the proposed referendum.*

Local Government Association Tasmania (LGAT)

No formal position adopted.

Municipal Association of Victoria (MAV)

Resolution of the MAV State Council, June 2022:

That the MAV call upon all Victorian local government authorities to consider supporting the Uluru Statement from the Heart which calls on the Australian people to walk with First Nations in a people's movement for Voice, Treaty and Truth, and encourage all Councils to write to their respective Federal Member of Parliament calling on the Australian Government to support



Constitutional Recognition for Aboriginal and Torres Strait Islander peoples and the key principles of the “Uluru Statement from the Heart”.

Western Australian Local Government Association (WALGA)

Resolution of the WALGA State Council, March 2023:

That WALGA:

- 1. Supports respectful conversations about constitutional recognition of Aboriginal and Torres Strait Islanders and the Voice to Parliament.*
- 2. Requests that the Commonwealth Government ensure that Local Governments and communities are kept informed on the proposal.*

6.37 CEO PERFORMANCE REVIEW 2022-23 - PANEL MEMBERS

TO: Council

FROM: General Manager Corporate Services - Donna Dunbar

DATE: 27 March 2023

Brief

To seek endorsement from Council on the time lines for the yearly CEO Performance Review and to select a CEO Performance Review Panel to oversee this independent process.

Recommendation

1. That Council appoints the following Council Members to the CEO Performance Review Panel:
 - Mayor Evans (Mayor)
 - Cr Alice Campbell (current member)
 - Cr
2. That Council confirms that Ms Allison Ashby - AM Consulting is a qualified independent person that has the appropriate qualifications or experience in human resource management for the Panel to obtain and consider advice from as part of the CEO's Performance Review.
3. That Council endorses the CEO Performance Review timeline attached as Appendix 1.

Our Leadership - A leading & progressive Local Government organisation

Open and accountable governance.

Relevant Council policies are:

- Nil

Relevant statutory provisions are:

- Local Government Act 1999

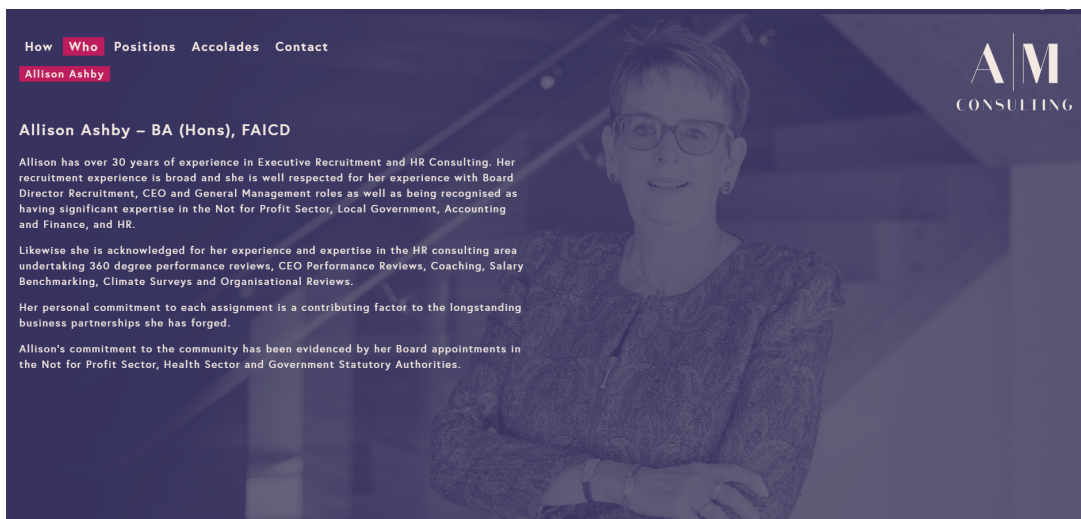
Background

Under the Local Government Act 1999 - Section 102A the Council must review the performance of its Chief Executive Officer at least once in each year and in accordance with the Chief Executive Officer's Contract of Employment.

Council last considered and then finalised the Chief Executive Officer's performance review on 22 August 2022 (CL 22/8/22, Item 11.12 - Confidential item now released) and the Annual Performance Review process is undertaken each year from March and runs through to August (refer **Appendix 1**).

Report

Under the Local Government Act 1999 Section 102A – Chief Executive Officer – Performance Review, the Council must obtain and consider the advice of a qualified independent person on the review. Council has a current contractual arrangement with Ms Allison Ashby of AM Consulting to meet this requirement. A copy of Ms Ashby's experience is detailed below and further information on the company profile can be accessed via this [link](#).



The CEO Performance Review timeline, attached as Appendix 1, outlines the process of the review and this is consistent with Council's obligations under the CEO's current contract.

There is also a requirement within the contract that the Mayor and the Chief Executive Officer develop Key Performance Indicators (KPI's) and that these KPI's are approved by the CEO Performance Review Panel.

Due to the recent elections a number of new Elected Members have joined Council and it is recommended that the Performance review panel be refreshed. Cr Tom Scheffler and Cr Alice Campbell are current members of the Panel, along with Mayor Evans. Cr Scheffler has indicated he is not seeking to continue as part of the panel. Councillor Campbell has indicated an interest in continuing and it is recommended she be reappointed as a panel member to ensure consistency in relation to the process of reviewing the current KPI's and then setting KPI's for the following year. Council may nominate a third member to join the panel.

Financial and Resource Implications

There is no remuneration to Council Members nominated on this panel and the time commitment is detail in **Appendix 1** of this report.

Customer Service and Community Implications

There are no customer service or community implications.

Environmental Implications

There are no environmental implications.

Community Engagement/Consultation (including with community, Council members and staff)

There is no requirement for community engagement or consultation.

Risk Management/Legislative Implications

This review is being undertaken in accordance with the requirements of the Local Government Act 1999 and the Chief Executive Officer's contract of employment.

Conclusion

That Council endorse the time lines for the yearly CEO Performance Review, selects the CEO Performance Review Panel and confirms the appointment of Ms Ashby as the independent expert to provide advice to the panel and Council.

Appendices

#	Attachment
1	Appendix 1 - CEO Performance Review

APPENDIX 1

City of Charles Sturt CEO Performance Review Timeline for 2023 CEO

Activity	Due Date	Status
Allison Ashby to provide proposed survey based on CEO Performance Objectives 2022-23 to the CEO Performance Review Panel for review and feedback	21 April 2023	
Manager People & Culture to provide Allison with a final list of respondents	28 April 2023	
Manager People & Culture to supply updated list in consultation with Mayor		
Allison Ashby to attend Council Meeting for CEO Presentation to Council and to explain the process to Elected Members and options for them to complete the survey	8 May 2023	
Survey Open Date Allison to open and distribute survey to respondents	10 May 2023	
Questionnaires will be able to be completed online, as a word document or via a phone call		
Allison Ashby to facilitate telephone calls to respondents wishing to complete the survey via phone	June 2023	
Survey Close Date	13 June 2023	
Allison Ashby collates survey results and drafts report	1 -29 July 2023	
Allison Ashby meets with CEO Performance Review Panel and Manager People & Culture to review draft report and provide feedback	Week Commencing 7 August 2023	
Allison Ashby to prepare final Council report for inclusion in agenda for last Council Meeting in August 2023 (28 August)	14 August 2023	
Allison Ashby to attend Council Meeting to present CEO Performance Review 2023 Report	28 August 2023	
Debrief with CEO Paul Sutton and the Mayor following endorsement of the report by Council	August 2023 Date to be agreed	

6.38 DISCRETIONARY WARD ALLOWANCE – CONSIDERATION OF APPLICATIONS

TO: Council

FROM: Governance Support Officer - Karen Carmody

DATE: 27 March 2023

Brief

Discretionary Ward Allowance grants are available to eligible, not for profit individuals, groups and organisations which are seeking funding support for programs, projects and activities that benefit the local community. This report is for Council to consider new applications that have been received and assessed.

Recommendation

- 1. That the Discretionary Ward Allowance application for St Barnabas Anglican Church Croydon for \$3,000.00 (no GST) be approved or not approved from Hindmarsh Ward.**
- 2. That the Discretionary Ward Allowance application for (Canoe SA trading as) Paddle SA for \$2,102.25 (ex GST) be approved or not approved from Semaphore Park Ward.**
- 3. That the Discretionary Ward Allowance application for North West Junior Soccer Association for \$4,730.00 (no GST) be approved or not approved from Semaphore Park Ward.**

Status

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

Our Community - A strong and connected community

In our City no one gets left behind; everyone has access to quality resources, services, programs, information and social infrastructure to fully participate in their community. Charles Sturt is made up of strong and vibrant communities; we celebrate our identity; heritage and cultural diversity. People feel a sense of belonging, inclusion and social connectedness.

People embrace healthy living, physical activity and ageing well.

Our Leadership - A leading & progressive Local Government organisation

Our values, leadership and collaborative approach are bold and courageous and enables us to deliver value for our Community and create a leading liveable City. Open and accountable governance.

Relevant Council policies are:

- Discretionary Ward Allowance Guideline

Relevant statutory provisions are:

- Nil

Background

Council provide discretionary funds to assist eligible, not-for-profit individuals, groups and organisations within the community who are seeking support for programs, projects and activities that address identified community priorities and which build local capacity, strengthen social diversity and enhance the health and wellbeing of residents in the City of Charles Sturt. The establishment and operation of the Discretionary Ward Allowance (DWA) is derived from Council's powers under Section 137 of the Local Government Act 1999.

Report

Three applications were finalised following assessment during the period 7 March 2023 to 20 March 2023. The applications have been assessed for consistency and eligibility by the Grant Administrator against the DWA Guideline and program criteria.

A summary of the Application assessment notes in addition to any specific notes regarding identified eligibility concerns are contained in **Appendix 1** of this report.

Copies of finalised applications and their supporting documentation are available for perusal by Elected Members at the time the Council report is prepared by visiting the Elected Members Extranet "DWA Applications" folder. Alternatively, Elected Members may contact the DWA Administrator(s) to request a copy.

All applications approved, not approved, outstanding and yet to be considered for the 2022/23 financial year are detailed in **Appendix 2**.

All applications that were approved for the 2021/22 financial year, including those still being processed and/or yet to be acquitted are detailed in **Appendix 3**.

Financial and Resource Implications

The approved budget for the DWA program is \$138,000 for this financial year, for which each ward is allocated \$17,250. The approved applications will be funded from this allocation and **Appendix 2** provides a summary of the funds currently available for each ward and the impact of the new applications.

Customer Service and Community Implications

There are no customer service or community implications.

Environmental Implications

There are no environmental implications.

Community Engagement/Consultation (including with community, Council members and staff)

Public advertisement of the DWA scheme to community groups and residents will occur at the commencement of the financial year and at other times throughout the year should the Council members determine this is necessary, in the interests of good probity practices.

Risk Management/Legislative Implications

The establishment and operation of the DWA is derived from Council's powers under Section 137 of the Local Government Act 1999.

Conclusion

Council is to review the DWA applications finalised for consideration during the period 7 March 2023 to 20 March 2023 and determine what funds, if any, shall be allocated to the applicants.

Appendices

#	Attachment
1	Appendix 1 - DWA Application Assessments - 27 March 2023
2	Appendix 2 - Discretionary Ward Allowance Applications – 2022-2023
3	Appendix 3 - Discretionary Ward Allowance Applications – 2021-2022

APPENDIX 1

**2022/23 DISCRETIONARY WARD ALLOWANCE
APPLICATION ASSESSMENTS - FOR DECISION**

Ward	Project	Allowance Available	Application Amount Ex GST	Eligible Contribution Ex GST	Allowance Remaining
Hindmarsh Ward	St Barnabas Anglican Church Croydon - Subsidised purchase and installation of new gas heaters	\$16,750.00	\$3,000.00	\$3,000.00	\$13,750.00

Assessment

- Application received 27 February 2023.
- **Applicant is unincorporated. Unincorporated groups are eligible to apply for a maximum of \$3000.00.**
- Applicant ABN provided and checked.
- Applicant is registered with the Australian Charities and Not-for-profits Commission.
- Unaudited Financial Statements for the financial year 2022 were provided including Revenue & Expenses, and cheque transaction account for last 90 days. Applicant confirmed no other financial statements are produced.
- Minutes of Annual General Meeting held in April 2022 were provided, including Pastor's Report.
- Applicant has provided 2 quotes for items being requested for purchase by the grant funds, which is a requirement of the Guideline given the individual expense is over \$3,000.00 ex GST.
- Grant expense budget was not required to be provided.
- DWA funding received in the last 4 years:
 - **2019/20:** \$3,000.00 - Subsidised purchase of 5 x reverse cycle air-conditioning units in the church hall.
- Other council funding, subsidies or support received in the last 4 years:
 - Rate Rebates for St Barnabas Church at 4A Williams St Croydon:
 - **2022/23:** \$1,850.25 - 100% Rebate for religious use.
 - **2021/22:** \$1,984.65 - 100% Rebate for religious use.
 - **2020/21:** \$2,017.95 - 100% Rebate for religious use.
 - **2019/20:** \$2,056.70 - 100% Rebate for religious use.
 - **2018/19:** \$2,234.00 - 100% Rebate for religious use.
 - Rate Rebates for St Barnabas Church Hall at 4A Williams St Croydon:
 - **2022/23:** \$756.90 - 50% Discretionary Rebate.
 - **2021/22:** \$811.85 - 50% Discretionary Rebate.
 - **2020/21:** \$825.50 - 50% Discretionary Rebate.
 - **2019/20:** \$841.35 - 50% Discretionary Rebate.
 - **2018/19:** \$913.90 - 50% Discretionary Rebate.

Ward	Project	Allowance Available	Application Amount Ex GST	Eligible Contribution Ex GST	Allowance Remaining
Semaphore Park Ward	(Canoe SA trading as) Paddle SA - Purchase of office furniture	\$8,000.00	\$2,102.25	\$2,102.25	\$5,897.75

Assessment

- Application received 8 March 2023.
- **Applicant leases land at Aquatic Reserve, Semaphore Park. Other clubs which sub-licence though Canoe SA include West Lakes Paddlesports and Dragonboats SA.**
- Applicant is incorporated. Evidence of Incorporation obtained.
- Applicant ABN provided and checked.
- 2022 Annual Report was provided, including President's Report and Financial Report.
- Audited Receipts & Payments Statement, Profit & Loss, and Balance Sheet for the 12 months ended 30 June 2022 were provided.
- Applicant has provided 1 quote for items being requested for purchase by the grant funds, which is a requirement of the Guideline given the individual expense is between \$1,000.00 and \$3,000.00 ex GST.
- DWA funding received in the last 4 years:
 - **2021/22:** \$1,204.55 - Purchase of Defibrillator Package.
- Other council funding, subsidies or support received in the last 4 years:
 - **2020/21:** \$1,224.00 - COVID-19 Licence fee waiver July 2020.
 - **2019/20:** \$3,672.00 - COVID-19 Licence fee waiver April - June 2020.
- Other funding:
 - **2020:** \$2.7m - Total construction cost of new building - \$1.8m obtained through federal funding and remaining amount funded by Council.

Ward	Project	Allowance Available	Application Amount Ex GST	Eligible Contribution Ex GST	Allowance Remaining
Semaphore Park Ward	North West Junior Soccer Association - Purchase of 2 line marking machines	\$5,897.75	\$4,730.00	\$4,730.00	\$1,167.75

Assessment

- Application received 8 March 2023.
- **Applicant operates out of 2 venues: Jubilee Reserve West Lakes Shore and St Clair Oval.**
- Applicant is incorporated. Evidence of Incorporation obtained.
- Applicant ABN provided and checked.
- Unaudited Income & Expenses and Profit & Loss Statement for 1 October 2021 to 30 September 2022, and Asset & Liabilities at 1 September 2022 were provided.
- Minutes of Annual General Meeting held on 12 September 2022 were provided, including Chairperson's and Treasurer's Reports.
- Applicant has provided 1 quote for items being requested for purchase by the grant funds, which is a requirement of the Guideline given the individual expense for each line marker is between \$1,000.00 and \$3,000.00 ex GST.
- Grant expense budget was not required to be provided.
- DWA funding received in the last 4 years:
 - **Nil.**
- Other council funding, subsidies or support received in the last 4 years:
 - **2020/21:** \$1,000.00 - COVID-19 Recovering Clubs grant.

APPENDIX 2

Discretionary Ward Allowance applications and status - 2022/2023

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
SEMAPHORE PARK															
					Applicant	Projects	\$17,250								
22/263466	20/11/22	Ineligible			Semaphore Park Community Garden Inc	Installation of off grid power supply and sleepers for garden beds		\$4,768.43	\$0.00	\$0.00		\$0.00	\$17,250.00		Applicant ineligible - has received grant funds for same project 3 times in past 4 years.
22/267711	24/11/22	Approved	CL 12/12/22, Item 6.128	21/12/22	Torrens Rowing Club Inc	Purchase of rowing shoes, rowing seats, oars, and seat slides		\$3,768.00	\$3,768.00	\$3,768.00	YES	\$4,144.80	\$13,482.00		13/12 applicant notified approved and tax invoice requested. 15/12 Tax invoice received and processed for payment. 21/12 Payment made by EFT and funding letter sent. 2/03 SOA finalised.
23/8401	12/01/23	Approved	CL 13/02/23, Item 6.24	28/02/23	West Lakes Sports Club Inc	Purchase of a Smart TV		\$1,395.00	\$1,395.00	\$1,395.00	YES	\$1,534.50	\$12,087.00		14/02 Applicant notified approved and tax invoice requested. 15/02 Tax invoice received and processed for payment. 28/02 Payment made via EFT and funding letter sent.
23/11265	17/01/23	Approved	CL 13/02/23, Item 6.24	24/02/23	The Henley & Grange Baseball Club Inc (West Lakes Sports Club)	Subsidised purchase of lawnmower for volunteer grounds crew		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$9,087.00		14/02 Applicant notified approved and payment voucher raised. 24/02 Payment made via EFT and funding letter sent.
23/18436	29/01/23	ON HOLD			West Lakes Bowling Club Inc (Club West Lakes)	Subsidised installation of footing, wiring and erection of light pole		\$4,100.00	\$4,100.00		NO				13/02 Application has been put on hold due to development approval being required.
23/21753	1/02/23	Approved	CL 14/03/23, Item 6.34		Lakes Sports & Community Centre (Club West Lakes)	Purchase of a pie warmer and a kitchen trolley		\$1,087.00	\$1,087.00	\$1,087.00	YES	\$1,195.70	\$8,000.00		16/03 Applicant notified approved and tax invoice requested.
23/49426	8/03/23	Decision	Up to Council 27/03/23		(Canoe SA trading as) Paddle SA	Purchase of office furniture		\$2,102.25	\$2,102.25		YES	\$2,312.47	\$5,897.75		
23/50251	8/03/23	Decision	Up to Council 27/03/23		North West Junior Soccer Association	Purchase of 2 line marking machines		\$4,730.00	\$4,730.00		NO	\$4,730.00	\$1,167.75		
Total Spend to Date													\$9,250.00	\$8,000.00	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION)

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
GRANGE															
					Applicant	Projects	\$17,250								
22/266576	23/11/22	Approved	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program		\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$16,750.00		Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent.
Total Spend to Date													\$500.00	\$16,750.00	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)

Discretionary Ward Allowance applications and status - 2022/2023

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes	
						HENLEY										
		Applicant				Projects										
23/31782	14/02/23	Approved	CL 14/03/23, Item 6.34		The Rotary Club of Charles Sturt Grange Inc - The Toy Boys	Subsidised purchase of replacement radial arm saw	\$17,250	\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$12,250.00		16/03 Applicant notified approved and payment voucher raised.	
Total Spend to Date											\$5,000.00	\$0.00	\$12,250.00	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)		

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes	
						WOODVILLE										
		Applicant				Projects										
22/263838	21/11/22	Approved	CL 12/12/22, Item 6.128	21/12/23	Vietnamese Community in Australia, SA Chapter Inc	Greening project - Water tanks, shade sails, wicking beds, trees and plantings	\$17,250	\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$12,250.00		13/12 Applicant notified approved and tax invoice requested. Finance to update bank details. 14/12 Invoice received and processed for payment. 21/12 Payment made by EFT and funding letter sent.	
22/266576	23/11/22	Approved	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program		\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$11,750.00		Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent.	
22/274026	2/12/22	Approved	CL 23/01/23, Item 6.15	22/2/23	Meals on Wheels SA partnership with St Margaret's Kindergarten	Intergenerational Playgroup Program		\$3,589.20	\$3,589.20	\$3,589.20	YES	\$3,948.12	\$8,160.80		24/01 Applicant notified approved and tax invoice requested. 13/02 Tax invoice received and processed for payment. 24/02 Payment made via EFT and funding letter sent.	
23/7011	11/01/23	Approved	CL 23/01/23, Item 6.15	31/01/23	Elizabeth Williamson Cheltenham Stobie Pole Group	Stobie Pole Art Works in Cheltenham		\$2,901.83	\$2,901.83	\$2,901.83	NO	\$2,901.83	\$5,258.97		24/01 Applicant notified approved and new creditor requested. 31/01 Payment made via EFT and funding letter sent.	
23/34965	17/02/23	Approved	CL 14/03/23, Item 6.34		Woodville District and German Table Tennis Clubs	Subsidised purchase of court dividers to be located at the Woodville Table Tennis Centre		\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$258.97		16/03 Applicant notified approved and payment voucher raised.	
Total Spend to Date											\$16,991.03	\$0.00	\$258.97	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)		

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes	
						WEST WOODVILLE										
		Applicant				Projects										
22/115781	29/05/22	Approved	CL 12/12/22, Item 6.128	21/12/23	Woodville City Soccer Club (Western Strikers)	Purchase of 10 round foldable tables and a trolley	\$17,250	\$4,021.88	\$4,021.88	\$4,021.88	YES	\$4,424.07	\$13,228.12		13/12 applicant notified approved and tax invoice requested. Tax invoice received and processed for payment. 21/12 Payment made by EFT and funding letter sent.	
22/266576	23/11/22	Approved	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program		\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$12,728.12		Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent.	
22/111263	23/05/22	Approved	CL 23/01/23, Item 6.15	8/02/23	Woodville Orion Tennis Club Inc	Provision and installation of Public Address system at the club		\$5,723.30	\$5,723.30	\$5,723.30	NO	\$5,723.30	\$7,004.82		24/01 Applicant notified approved and payment voucher raised. 10/02 Payment made via EFT and funding letter sent.	
23/11595	18/01/23	Approved	CL 13/02/23, Item 6.24	22/2/23	Kats 'n Jammers Ukulele Group	Purchase of 8 mobile folding flip top tables		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$4,004.82		14/02 Applicant notified approved and New Creditor requested. 15/02 Payment voucher raised. 22/2 Payment made via EFT and funding letter sent.	
Total Spend to Date											\$13,245.18	\$9,223.30	\$4,004.82	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)		

Discretionary Ward Allowance applications and status - 2022/2023

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
						FINDON									
						Applicant									
22/266576	23/11/22	Approved	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program	\$17,250	\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$16,750.00		Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent. 2/03 applicant notified approved and payment voucher raised. 8/03 Payment made via EFT and funding letter sent.
23/21862	1/02/23	Approved	CL 27/02/23, Item 6.32	8/03/23	Fulham Cricket Club Inc	Purchase of marquees, scoreboards and catching bats		\$4,813.00	\$4,813.00		NO	\$4,813.00	\$11,937.00		
23/55878	15/03/23	Under assessment			Orange Tree Quilters	Purchase of cotton fabrics, electrical equipment and ironing mats		\$3,000.00	\$3,000.00		NO		\$8,937.00		

Total Spend to Date \$500.00 **\$16,750.00** **BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)**

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
						HINDMARSH									
						Applicant									
22/266576	23/11/22	Approved	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program	\$17,250	\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$16,750.00		Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent.
23/41765	27/02/23	Decision	Up to Council 27/3/23		St Barnabas Anglican Church Croydon	Purchase and installation of new gas heaters		\$3,000.00	\$3,000.00		NO	\$3,000.00	\$13,750.00		
23/53010	12/03/23	Ineligible			Hindmarsh Residents Association Community Archive Group	Recollections and Re-enactments - History Festival Event 2023		\$2,997.50	\$0.00	\$0.00		\$0.00			Application ineligible as it is for an event.

Total Spend to Date \$500.00 **\$16,750.00** **BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)**

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
						BEVERLEY									
						Applicant									
22/266576	23/11/22	Approved	CL 12/12/22, Item 6.128	21/12/23	Ginger Ninja Animal Rescue	Subsidised cat desexing, microchipping, vaccination and re-homing program	\$17,250	\$3,000.00	\$3,000.00	\$500.00	NO	\$500.00	\$16,750.00		Application of \$3,000.00 was divided between Hindmarsh, Grange, Findon, Beverley, Woodville and West Woodville wards at \$500.00 each. 13/12 Applicant notified approved and payment voucher raised. 21/12 Payment made by EFT and funding letter sent.
23/13670	20/01/23	Approved	CL 27/02/23, Item 6.32	16/03/23	Ankit Chaudhary	Purchase and installation of mat at cricket practice nets at Langman Reserve		\$2,941.00	\$2,941.00	\$2,941.00	NO	\$2,941.00	\$13,809.00		

Total Spend to Date \$3,441.00 **\$13,809.00** **BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)**

APPENDIX 3

Discretionary Ward Allowance applications and status - 2021/2022

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes	
SEMAPHORE PARK																
					Applicant	Projects	\$34,500									
21/113781	23/04/21	Approved	CL 12/07/21, Item 6.65	22/07/21	Ethelton Entertainers	Hiring of staging and infrastructure for eight shows to be performed		\$1,143.05	\$1,143.05	\$1,143.05	NO	\$1,143.05	\$33,356.95	22/10724	14/7 Applicant notified approved and payment voucher raised. 22/07 Payment made via EFT and funding letter sent. 18/01 SOA finalised.	
21/164018	20/06/21	Approved	CL 12/07/21, Item 6.65	22/07/21	Semaphore Park Community Garden Inc	Upgrade to community beds/irrigation/security camera/bed numbers		\$3,521.22	\$3,521.22	\$3,521.22	NO	\$3,521.22	\$29,835.73	21/257140	14/7 Applicant notified approved and payment voucher raised. 22/07 Payment made via EFT and funding letter sent. 11/10 SOA finalised.	
21/190388	20/07/21	Approved	CL 09/08/21, Item 6.79	19/08/21	West Lakes Bowling Club (located at Lakes Sports and Community Club trading as Club West Lakes)	Purchase of a magnetic white board and No Smoking signs		\$841.00	\$841.00	\$841.00	YES	\$925.10	\$28,994.73	21/252673	11/08 Applicant notified approved and tax invoice requested. 12/08 Invoice received and processed for payment. 19/08 payment made via EFT. 23/08 Funding letter sent. 5/10 SOA finalised.	
21/194455	26/07/21	Approved	CL 09/08/21, Item 6.79	25/08/21	Semaphore Surf Life Saving Club Inc	Purchase new surf sports equipment designed for female use		\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$23,994.73	21/318539	11/08 Applicant notified approved and tax invoice requested. 25/08 Payment made via EFT and funding letter sent. 22/12 SOA finalised.	
21/198784	31/07/21	Approved	CL 23/08/21, Item 6.86	1/09/21	The Henley & Grange Baseball Club Inc (West Lakes Sports Club)	Women and Juniors uniforms and T-ball equipment		\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$18,994.73	21/314361	24/08 Applicant notified approved and payment voucher raised. 1/09 Payment made via EFT and funding letter sent. 16/12 SOA finalised.	
21/207121	10/08/21	Approved	CL 23/08/21, Item 6.86	1/09/21	West Lakes Sports Club Inc	Subsidised purchase of security cameras at the West Lakes Sports Club Inc. This application replaces a withdrawn application received on 31 July 2021, for the same project (security cameras). This application provides different quotes to previous ones which has resulted in a lesser amount of grant funds requested.		\$3,045.61	\$3,045.61	\$3,045.61	YES	\$3,350.17	\$15,949.12	22/8685	24/08 Applicant notified approved and tax invoice requested. 26/08 Invoice received and processed for payment. 1/09 payment made via EFT and funding letter sent. 13/01 SOA finalised.	
21/210402	14/08/21	Approved	CL 13/09/21, Item 6.92	23/09/21	West Lakes Contract Bridge Club (located at Lakes Sports and Community Club trading as Club West Lakes)	Purchase of 144 packs of playing cards and boards		\$1,142.80	\$1,142.80	\$1,142.80	NO	\$1,142.80	\$14,806.32	21/297730	15/09 Applicant notified approved and payment voucher raised. 23/09 payment made via EFT and funding letter sent. 29/11 SOA finalised.	
21/210552	16/08/21	Approved	CL 13/09/21, Item 6.92	23/09/21	West Lakes Tennis Club (located at Lakes Sports and Community Club trading as Club West Lakes)	Purchase of tennis balls for junior/senior/tournament matches		\$2,723.57	\$2,723.57	\$2,723.57	YES	\$2,995.92	\$12,082.75	21/262586	15/09 Applicant notified approved and tax invoice requested. 16/09 invoice received and processed for payment. 23/09 Payment made via EFT and funding letter sent. 18/10 SOA finalised.	
21/222273	27/08/21	Not approved	CL 13/09/21, Item 6.92		West Lakes Croquet Club	Purchase of second-hand replacement lawn mower		\$1,850.00	\$1,850.00	\$0.00	NO	\$0.00	\$12,082.75		15/09 Applicant notified not approved	
21/229852	6/09/21	Approved	CL 27/09/21, Item 6.96	7/10/21	Ginger Ninja Animal Rescue	Subsidised rescue of approx 20 stray cats by trapping, desexing, vaccinating and microchipping, then re-homing.		\$375.00	\$375.00	\$0.00	NO	\$0.00	\$12,082.75	22/30836	Application for \$3,000.00 to all Wards = \$375.00 each Ward. Application approved to be shared equally (\$1,000.00 each) between Grange, Woodville and West Woodville Wards. 7/10 Payment made via EFT and funding letter sent. 11/02 SOA finalised.	
21/246286	24/09/21	Approved	CL 11/10/21, item 6.102	21/10/21	Torrens Rowing Club Incorporated	Boat shed improvements: Rack arms, trestles, speed coach, radio charging cradles, rubber safety bungs, and purchase of bike		\$2,619.00	\$2,619.00	\$2,619.00	YES	\$2,880.90	\$9,463.75	21/310332	12/10 Applicant notified approved and tax invoice requested. 13/10 Tax invoice received and processed for payment. 21/10 Payment made via EFT and funding letter sent. 13/12 SOA finalised.	
21/241211	20/09/21	Approved	CL 8/11/21, Item 6.119	18/11/21	Ethelton Entertainers Inc and Lakes Sports & Community Club (trading as Club West Lakes)	Subsidised purchase and installation of 3 split system heat and cooling air conditioners for the Jubilee lounge at Club West Lakes		\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$4,463.75	21/309159	10/11 Applicants notified approved and payment voucher raised. 18/11 Payment made via EFT and funding letter sent. 10/12 SOA finalised.	
21/270912	27/10/21	Withdrawn			Frederick Miller Community Garden	Fruit trees and vines, associated posts and wires for espaliering and materials for raised garden beds		\$3,000.00	\$0.00	\$0.00	NO	\$0.00	\$4,463.75		30/10 Application withdrawn During assessment and following advice from Janet Willoughby to the group, this application was withdrawn and a new application submitted (below).	
21/273223	30/10/21	Approved	CL 22/11/21, Item 6.124	2/12/21	Frederick Miller Community Garden	Purchase of materials to build 3 wicking garden beds		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$1,463.75	22/138139	23/11 Applicant notified approved and Statement by a Supplier requested. 26/11 Payment voucher raised. 3/12 Payment made via EFT and funding letter sent.	
22/49006	4/03/22	Approved	CL 15/03/22, Item 6.21	24/03/22	West Lakes Croquet Club Inc	Printing and installation of signage for the back of existing sign.		\$550.00	\$550.00	\$550.00	NO	\$550.00	\$913.75	22/82079	16/03 Applicant notified approved and payment voucher raised. 24/03 Payment made via EFT and funding letter sent. 12/04 SOA finalised.	
Total Spend to Date										\$33,586.25		\$913.75	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR			

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GRANGE																
					Applicant	Projects	\$34,500									
21/140004	16/05/21	Approved	CL 12/07/21, Item 6.65	22/07/21	Grange Chat and Patch	Purchase of fabric, wool and backing for gifting quilts and knitted items		\$1,570.00	\$1,570.00	\$1,570.00	NO	\$1,570.00	\$32,930.00	21/239000	14/7 Applicant notified approved and payment voucher raised. 22/07 payment made via EFT and funding letter sent.	
21/174225	30/06/21	Approved	CL 26/07/21, Item 6.70	5/08/21	Stitchin Sisters Quilting Group	Purchase of material, wool, thread, sewing accessories and sewing machine for thirty quilts to be donated to community groups in need		\$2,013.00	\$2,013.00	\$2,013.00	NO	\$2,013.00	\$30,917.00	21/257033	28/07 Applicant notified approved and payment voucher raised. 6/08 Payment made via EFT and funding letter sent. 11/10 SOA finalised.	
21/193902	23/07/21	Approved	CL 09/08/21, Item 6.79	19/08/21	Rotary Club of West Lakes	Subsidised Road Safety Youth Driver Awareness (RYDA) Program for 200 Year 10 students from Nazareth College		\$1,940.00	\$1,940.00	\$1,940.00	NO	\$1,940.00	\$28,977.00	21/264141	11/08 Applicant notified approved and payment voucher raised. 19/08 payment made via EFT and funding letter sent. 19/10 SOA finalised.	
21/224058	31/08/21	Approved	CL 13/09/21, Item 6.92	30/09/21	Grange Royals Hockey Club	Purchase of dining room tables for the club		\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$23,977.00	22/12146	16/09 Applicant notified approved. 27/09 Payment voucher raised. 30/09 Payment made via EFT and funding letter sent. 12/01 SOA reminder sent. 19/01 SOA finalised.	
21/225406	1/09/21	Approved	CL 13/09/21, Item 6.92	23/09/21	Tennyson Dunes Group	Delivery of educational and community programs on 26 September 2021, COVID safe supplies and general expenses		\$1,875.00	\$1,875.00	\$1,875.00	NO	\$1,647.50	\$22,102.00	227.50	15/09 Applicant notified approved. 17/09 Payment voucher raised. 23/09 Payment made via EFT and funding letter sent.	
21/229852	6/09/21	Approved	CL 27/09/21, Item 6.96	7/10/21	Ginger Ninja Animal Rescue	Subsidised rescue of approx 20 stray cats by trapping, desexing, vaccinating and microchipping, then re-homing.		\$375.00	\$375.00	\$1,000.00	NO	\$1,000.00	\$21,102.00	22/30836	Application approved to be shared equally (\$1,000.00 each) between Grange, Woodville and West Woodville Wards. 30/09 Applicant notified approved and payment voucher raised. 7/10 Payment made via EFT and funding letter sent. 11/02 SOA finalised.	
22/72400	2/04/22	Approved	CL 28/04/22, Item 6.36	4/05/2022	The Charles Sturt Memorial Museum Trust Inc	Subsidised security system upgrade		\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$16,102.00	22/186069	28/04 Applicant notified approved and tax invoice requested. 2/05 Tax invoice received and processed for payment. 4/05 payment made via EFT. 10/05 Funding letter sent.	
22/102512	10/05/22	Approved	CL 23/05/22, Item 6.42	2/06/2022	Subsonix Dragon Boat Club Inc	Purchase of uniform – warm towelling ponchos to wear on weeknights		\$2,846.80	\$2,846.80	\$2,846.80	NO	\$2,846.80	\$13,255.20	22/198430	24/05 Applicant notified approved and payment voucher raised. 2/06 payment made via EFT. 6/06 Funding letter sent.	
Total Spend to Date										\$21,244.80		\$13,255.20	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)			

Discretionary Ward Allowance applications and status - 2021/2022

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes		
HENLEY																	
Applicant						Projects		\$34,500									
21/124905	6/05/21	Approved	CL 12/07/21, Item 6.65	5/08/21	Henley Football Club	Equipment for six senior teams		\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$29,500.00	21/284805	14/07 Applicant notified approved and tax invoice requested. 27/07 Invoice received and processed for payment. 6/08 payment made via EFT and funding letter sent. 15/11 SOA finalised.		
21/150197	2/06/21	Approved	CL 12/07/21, Item 6.65	22/07/21	Western Athletics Club	Subsidised line marking for athletics club		\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$24,500.00	21/285784	14/07 Applicant notified approved and payment voucher raised. 22/07 Payment made via EFT and funding letter sent. 16/11 SOA finalised.		
21/172612	29/06/21	Approved	CL 26/07/21, Item 6.70	5/08/21	Henley Community Garden Inc	Purchase of materials and tools to build pergola, deck, wicking beds, frog pond and storage bays		\$4,950.00	\$4,950.00	\$4,950.00	NO	\$4,950.00	\$19,550.00	21/255200	28/07 Applicant notified approved and payment voucher raised. 6/08 payment made via EFT and funding letter sent. 7/10 SOA finalised.		
21/173428	29/06/21	Approved	CL 26/07/21, Item 6.70	5/08/21	Henley and Grange Arts Society Inc	Subsidised purchase of art display screens and hangers		\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$14,550.00	21/261356	28/07 Applicant notified approved and payment voucher raised. 6/08 payment made via EFT and funding letter sent. 15/10 SOA finalised.		
21/182897	9/07/21	Approved	CL 9/08/21, Item 6.79	19/08/21	Barry Fisk - Henley Woodworkers	Purchase of pedestal floor drill		\$699.00	\$699.00	\$699.00	NO	\$699.00	\$13,851.00	21/236406	11/08 Applicant notified approved and payment voucher raised. 19/08 Payment made via EFT and funding letter sent. 14/09 SOA finalised.		
21/229852	6/09/21	Approved	CL 27/09/21, Item 6.96	7/10/21	Ginger Ninja Animal Rescue	Subsidised rescue of approx 20 stray cats by trapping, desexing, vaccinating and microchipping, then re-homing.		\$375.00	\$375.00	\$0.00	NO	\$0.00	\$13,851.00	22/30836	Application for \$3,000.00 to all Wards = \$375.00 each Ward. Application approved to be shared equally (\$1,000.00 each) between Grange, Woodville and West Woodville Wards. 7/10 Payment made via EFT and funding letter sent. 11/02 SOA finalised.		
21/284338	12/11/21	Not approved	CL 13/12/21, Item 6.135		Gundog Club of SA Inc	Purchase of a defibrillator		\$2,500.00	\$2,500.00	\$0.00	NO	\$0.00	\$13,851.00		14/12 Applicant notified not approved.		
21/288074	17/11/21	Approved	CL 13/12/21, Item 6.135	23/12/2021	Meals on Wheels Henley Grange Branch	Subsidised installation of bike racks at branch and purchase of a knife sharpener		\$1,992.68	\$1,992.68	\$1,992.68	YES	\$2,191.95	\$11,858.32	22/76589	14/12 Applicant notified approval and tax invoice requested. New creditor raised. 15/12 Invoice received and processed for payment. 23/12 Payment via EFT and funding letter sent. 7/04 SOA finalised.		
21/17376	21/01/21	Approved	CL 14/02/22, Item 6.10	24/02/2022	Sue Murray-Jones	Installation of a bee hotel for a street biodiversity garden		\$2,700.00	\$2,700.00	\$2,700.00	NO	\$2,700.00	\$9,158.32	22/232120	16/02 Applicant notified approved and new creditor raised. 21/02 Payment voucher raised. 25/02 payment made via EFT and funding letter sent. 14/10/22 SOA finalised.		
22/43268	27/02/2022	Approved	CL 28/03/22, Item 6.24	18/05/2022	Henley Football Club	Upgrade CCTV camera and monitoring at clubrooms		\$3,000.00	\$3,000.00	\$3,000.00	YES	\$3,300.00	\$6,158.32	22/135123	29/03 Applicant notified approved and tax invoice requested. 18/05 payment made via EFT. 24/05 Funding letter sent. 22/06 SOA finalised.		
Total Spend to Date										\$28,341.68	\$0.00		\$6,158.32	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)			

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes		
WOODVILLE																	
Applicant						Projects		\$34,500									
21/229852	6/09/21	Approved	CL 27/09/21, Item 6.96	7/10/21	Ginger Ninja Animal Rescue	Subsidised rescue of approx 20 stray cats by trapping, desexing, vaccinating and microchipping, then re-homing.		\$375.00	\$375.00	\$1,000.00	NO	\$1,000.00	\$33,500.00	22/30836	Application for \$3,000.00 to all Wards = \$375.00 each Ward. Application approved to be shared equally (\$1,000.00 each) between Grange, Woodville and West Woodville Wards. 30/09 Applicant notified approved and payment voucher raised. 7/10 Payment made via EFT and funding letter sent. 11/02 SOA finalised.		
21/256187	8/10/21	Approved	CL 25/10/21, Item 6.112	16/12/21	Preserve Woodville and Surrounds	Stationery costs for production and distribution of information regarding building applications in Woodville area		\$300.00	\$300.00	\$300.00	NO	\$300.00	\$33,200.00	22/93060	27/10 Applicant notified approved and Statement by a Supplier requested. 3/12 New creditor requested. 9/12 New creditor set up and payment voucher raised. 16/12 Payment made via EFT and funding letter sent. 29/04 SOA finalised.		
Total Spend to Date										\$1,300.00	\$0.00		\$33,200.00	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)			

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes		
WEST WOODVILLE																	
Applicant						Projects		\$34,500									
21/171411	28/06/21	Approved	CL 12/07/21, Item 6.65	5/08/21	Gateway Baptist Church and Community Centre	Purchase of defibrillator for the safety of church and community members		\$1,535.00	\$1,535.00	\$1,535.00	YES	\$1,688.50	\$32,965.00	21/207443	15/7 Applicant notified approved and tax invoice requested. 29/07 Invoice received and processed for payment. 6/08 Payment made via EFT and funding letter sent. 11/08 SOA finalised.		
21/224500	31/08/21	Approved	CL 13/09/21, Item 6.92	23/09/21	Royal Park Community Garden	Extend wicking beds, add wire pergola and equipment		\$4,981.20	\$4,981.20	\$4,981.20	NO	\$4,981.20	\$27,983.80	22/15648	15/09 Applicant notified approved and payment voucher raised. 23/09 payment made via EFT and funding letter sent. 12/01 SOA reminder sent. 24/01 SOA finalised.		
21/229852	6/09/21	Approved	CL 27/09/21, Item 6.96	7/10/21	Ginger Ninja Animal Rescue	Subsidised rescue of approx 20 stray cats by trapping, desexing, vaccinating and microchipping, then re-homing.		\$375.00	\$375.00	\$1,000.00	NO	\$1,000.00	\$26,983.80	22/30836	Application approved to be shared equally (\$1,000.00 each) between Grange, Woodville and West Woodville Wards. 30/09 Applicant notified approved and payment voucher raised. 7/10 Payment made via EFT and funding letter sent. 11/02 SOA finalised.		
21/247143	26/09/21	Approved	CL 11/10/21, Item 6.102	21/10/21	Woodville Community Dog Training Centre Inc	Supply and installation of Monitored Alarm System and CCTV		\$4,000.00	\$4,000.00	\$4,000.00	NO	\$4,000.00	\$22,983.80	22/16342	12/10 Applicant notified approved and payment voucher raised. 22/10 Payment made via EFT and funding letter sent. / SOA finalised.		
21/266137	21/10/21	Approved	CL 8/11/21, Item 6.119	25/11/21	Woodville District Cricket Club	Purchase of new boundary ropes		\$2,545.45	\$2,545.45	\$2,545.45	YES	\$2,799.99	\$20,438.35	21/305611	10/11 Applicant notified approved and tax invoice requested. 16/11 Tax invoice received and processed for payment. 26/11 Payment made via EFT and funding letter sent. 7/12 SOA finalised.		
22/60223	18/03/22	Approved	CL 11/04/22, Item 6.32	28/04/22	Woodville Bowling Club	Purchase of 100 commemorative club polo shirts for club centenary		\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$15,438.35	22/172443	13/04 Applicant notified approved and tax invoice requested. 28/04 Payment made via EFT. 10/5 Funding letter sent. 8/08 SOA finalised.		
22/77116	7/04/22	Approved	CL 26/04/22, Item 6.36	4/05/22	The Italian Historical Society of SA Inc	Purchase of recorder and equipment for oral history project		\$2,310.00	\$2,310.00	\$2,310.00	NO	\$2,310.00	\$13,128.35	22/199208	28/04 - Applicant notified approved and payment voucher raised. 4/05 Payment made via EFT. 10/05 Funding letter sent.		
22/102867	11/05/22	Approved	CL 23/05/22, Item 6.42	2/06/2022	Woodville Croquet Club	Croquet sporting equipment and minor operational expenses		\$3,500.00	\$3,500.00	\$3,500.00	NO	\$3,500.00	\$9,628.35	22/253158	24/05 applicant notified approved and payment voucher raised. 2/06 Payment made via EFT. 6/06 Funding letter sent.		
Total Spend to Date										\$24,871.65	\$0.00		\$9,628.35	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)			

Discretionary Ward Allowance applications and status - 2021/2022

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes	
FINDON																
					Applicant	Projects	\$34,500									
21/155110	8/06/21	Approved	CL 12/07/21, Item 6.65	28/07/21	Fulham United Football Club Inc	Purchase of line marking machine		\$2,310.00	\$2,310.00	\$2,310.00	YES	\$2,541.00	\$32,190.00	21/206839	14/7 Notified applicant approved and tax invoice requested. 20/7 Invoice received and processed for payment. 29/07 payment made via EFT and funding letter sent. SOA finalised 10/08.	
21/187494	15/07/21	Approved	CL 09/08/21, Item 6.79	26/08/21	Associazione Sinopolese Del Sud Australia Maria SS Di Tutte Le Grazie Inc	Purchase of point of sale system and equipment for events		\$2,524.47	\$2,524.47	\$2,524.47	NO	\$2,524.47	\$29,665.53	21/259590	11/08 Applicant notified approved. 20/8 payment voucher raised. 26/08 payment made via EFT and funding letter sent. 13/10 SOA finalised.	
21/212716	17/08/21	Approved	CL 13/09/21, Item 6.92	23/09/21	Woodville District Baseball Club	Replacement lights in batting tunnels and bullpen		\$4,994.00	\$4,994.00	\$4,994.00	NO	\$4,994.00	\$24,671.53	22/8582	15/09 Applicant notified approved and payment voucher raised. 23/09 payment made via EFT and funding letter sent. 12/01 SOA reminder sent. 14/01 SOA finalised.	
21/217541	23/08/21	Approved	CL 13/09/21, Item 6.92	23/09/21	Fulham Cricket Club	Purchase of café umbrellas and equipment		\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$19,671.53	22/12095	15/09 Applicant notified approved and payment voucher raised. 23/09 payment made via EFT and funding letter sent. 12/01 SOA reminder sent. 19/01 SOA finalised.	
21/219045	25/08/21	Approved	CL 13/09/21, Item 6.92	23/09/21	Woodville Rechabite Cricket Club	Purchase of new line marking machine		\$2,442.00	\$2,442.00	\$2,442.00	NO	\$2,442.00	\$17,229.53	21/283388	15/09 Applicant notified approved and payment voucher raised. 23/09 payment made via EFT and funding letter sent. 11/11 SOA finalised.	
21/229852	6/09/21	Approved	CL 27/09/21, Item 6.96	7/10/21	Ginger Ninja Animal Rescue	Subsidised rescue of approx 20 stray cats by trapping, desexing, vaccinating and microchipping, then re-homing.		\$375.00	\$375.00	\$0.00	NO	\$0.00	\$17,229.53	22/30836	Application for \$3,000.00 to all Wards = \$375.00 each Ward. Application approved to be shared equally (\$1,000.00 each) between Grange, Woodville and West Woodville Wards. 7/10 Payment made via EFT and funding letter sent. 11/02 SOA finalised.	
22/57868	16/03/22	Approved	CL 11/04/22, Item 6.32	22/04/22	Woodville Little Athletic Centre Inc	Purchase of fridge and linemarker		\$4,543.00	\$4,543.00	\$4,543.00	NO	\$4,543.00	\$12,686.53	22/199648	13/04 Applicant notified approved and payment voucher raised. 22/04 Payment made via EFT and funding letter sent.	
Total Spend to Date												\$21,813.47	\$12,686.53	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)		

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
HINDMARSH															
					Applicant	Projects	\$34,500								
21/170423	25/06/21	Approved	CL 12/07/21, Item 6.65	22/07/21	Unifying Neighbourhood Intergenerational Interactions Together With You (Unity)	Cook & Talk Program		\$3,600.00	\$3,600.00	\$3,600.00	NO	\$3,600.00	\$30,900.00	22/248514	14/07 Applicant notified approved and payment voucher raised. 22/07 Payment made via EFT and funding letter sent. 7/3 Program still incomplete due to COVID. Financial receipts sent in for expenditure so far. 2/11 SOA finalised.
21/188300	16/07/21	Approved	CL 9/08/21, Item 6.79	31/08/21	Ovingham Greening	Purchase and installation of gabion bee hotel and gabion seat for Bee, Bird and Butterfly Garden		\$2,880.00	\$2,880.00	\$2,880.00	NO	\$2,880.00	\$28,020.00	21/313010	12/08 Applicant notified approved and Statement by a Supplier requested. 24/08 Statement by a Supplier received and new Creditor raised. Payment voucher raised. 1/09 payment made via EFT and funding letter sent. 15/12 SOA finalised.
21/189675	19/07/21	Approved	CL 09/08/21, Item 6.79	19/08/21	Brooke Mabbott - Mudge Way Food Garden	Start up Community Garden Project - Wicking planter beds and macadamia tree planting		\$3,000.00	\$3,000.00	\$3,000.00	NO	\$3,000.00	\$25,020.00	21/305990	11/08 Applicant notified approved. New Creditor raised. 19/08 payment made via EFT. 23/08 Payment made via EFT and funding letter sent. 7/12 SOA finalised.
21/217550	23/08/21	Approved	CL 13/09/21, Item 6.92	13/10/21	Rosetta Street Greening	Maintenance and upkeep of Stobie Pole art work		\$514.25	\$514.25	\$514.25	NO	\$514.25	\$24,505.75	21/282956	15/09 Applicant notified approved and Statement by a Supplier requested. 7/10 New creditor and payment voucher raised. 14/10 payment made via EFT and funding letter sent. 11/11 SOA finalised.
21/229852	6/09/21	Approved	CL 27/09/21, Item 6.96	7/10/21	Ginger Ninja Animal Rescue	Subsidised rescue of approx 20 stray cats by trapping, desexing, vaccinating and microchipping, then re-homing.		\$375.00	\$375.00	\$0.00	NO	\$0.00	\$24,505.75	22/30836	Application for \$3,000.00 to all Wards = \$375.00 each Ward. Application approved to be shared equally (\$1,000.00 each) between Grange, Woodville and West Woodville Wards. 7/10 Payment made via EFT and funding letter sent. 11/02 SOA finalised.
21/232021	8/09/21	Approved	CL 22/11/21, Item 6.124	9/12/21	St Elias Antiochian Orthodox Church Parish Association Inc (1)	Subsidised upgrade of kitchen equipment		\$5,000.00	\$5,000.00	\$5,000.00	YES	\$5,500.00	\$19,505.75	22/65281	23/11 Applicant notified approved and tax invoice requested. 3/12 Invoice received and processed for payment. 9/12 Payment made via EFT and funding letter sent. 24/03 SOA finalised.
21/239093	16/09/21	Withdrawn			St Elias Antiochian Orthodox Church Parish Association Inc (2)	Divider wall within community hall area to be built with lockable door		\$5,000.00	\$0.00	\$0.00	YES	\$0.00	\$19,505.75		1/11 Application withdrawn
21/243262	22/09/21	Withdrawn			St Elias Antiochian Orthodox Church Parish Association Inc (3)	Subsidised purchase of a photocopier and booklet binder		\$5,000.00	\$0.00	\$0.00	YES	\$0.00	\$19,505.75		1/11 Application withdrawn
21/249889	30/09/21	Withdrawn			Model T Ford Club of Australia Inc	Subsidised solar panel installation		\$5,000.00	\$0.00	\$0.00	NO	\$0.00	\$19,505.75		11/11 Application withdrawn
22/17501	27/01/22	Approved	CL 28/02/22, Item 6.17	24/03/22	Sustainable West	Design and build of Community Recycling Station		\$2,000.00	\$2,000.00	\$2,000.00	NO	\$2,000.00	\$17,505.75	22/231029	2/03 Applicant notified approved and SbaS requested. 16/03 Payment voucher raised. 24/03 payment made via EFT and funding letter sent. 13/10/22 SOA finalised.
22/25780	8/02/22	Approved	CL 28/02/22, Item 6.17	17/03/22	Hindmarsh Residents Association Community Archive Group Inc	Subsidised one-off support for professional services required for the delivery of an environment/social history exhibition		\$2,990.00	\$2,990.00	\$2,695.00	NO	\$2,990.00	\$14,515.75	\$295 unspent funds returned 22/149234	2/03 Applicant notified approved and SbaS requested. 3/03 SbaS received and New Creditor requested. 11/03 New creditor done and payment voucher raised. 27/03 Payment made via EFT and funding letter sent. 20/06 SOA pending reimbursement of unspent funds \$295. 7/07 SOA finalised.
22/23671	3/02/22	Withdrawn			Croydon Bowling Club Inc	Rewiring of club bar area and installation of permanent BBQ area		\$4,500.00	\$4,500.00		NO		\$14,515.75		After many follow-ups, applicant did not complete application by providing President's Report and quotes. Application withdrawn on 12/05/22.
22/101266	9/05/22	Approved	CL 23/05/22, Item 6.42	3/06/2022	Welcoming Australia Ltd	Purchase of projector and screen for community learning and English classes		\$1,998.00	\$1,998.00	\$1,998.00	YES	\$2,197.80	\$12,517.75	22/192542	24/05 Applicant notified approved and tax invoice requested. 25/05 Invoice received and processed for payment. 3/06 payment made via EFT. 6/06 Funding letter sent.
Total Spend to Date												\$19,689.25	\$14,810.75	BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)	

Discretionary Ward Allowance applications and status - 2021/2022

Checklist TRIM Ref.	Date initial application received	Status	Council Approval Date & Item No.	Payment Date	Applicant Name	Project	Allocation	Application Amount ex GST	Eligible Amount ex GST	Amount Approved ex GST	GST applicable	Payment Amount	Balance	Final CM Ref.	Status / Notes
					BEVERLEY										
					Applicant	Projects	\$34,500								
21/105125	15/04/21	Withdrawn			The Epilepsy Association of SA & NT Inc	Weatherproof cover for atrium for all year round access		\$800.00							26/11 Application withdrawn - project hasn't gone ahead.
21/229852	6/09/21	Approved	CL 27/09/21, Item 6.96	7/10/21	Ginger Ninja Animal Rescue	Subsidised rescue of approx 20 stray cats by trapping, desexing, vaccinating and microchipping, then re-homing.		\$375.00	\$375.00	\$0.00	NO	\$0.00	\$34,500.00	22/30836	Application approved to be shared equally (\$1,000.00 each) between Grange, Woodville and West Woodville Wards. 7/10 Payment made via EFT and funding letter sent. 11/02 SOA finalised.
21/246442	26/09/21	Approved	CL 25/10/21, Item 6.112	3/11/21	The Bright Eyes Organisation Inc	Subsidised establishment of Bright Eyes Angels – Basketball and mentoring program for local girls from disadvantaged backgrounds		\$5,000.00	\$5,000.00	\$5,000.00	NO	\$5,000.00	\$29,500.00	22/42483	27/10 Applicant notified approved and payment voucher raised. 4/11 Payment made via EFT and funding letter sent. 25/02 SOA finalised.
21/264233	20/10/21	Approved	CL 8/11/21, Item 6.119	18/11/21	Our Lady of La Vang Special School	La Vang Patch – Installation of raised garden beds, vertical garden wall, paving and irrigation		\$3,000.00	\$3,000.00	\$3,000.00	YES	\$3,300.00	\$26,500.00	22/38526	10/11 Applicant notified approved and tax invoice requested. 11/11 Invoice received and processed for payment. 18/11 payment made via EFT and funding letter sent. 21/02 SOA finalised.
22/60884	18/03/22	Approved	CL 11/04/22, Item 6.32	28/04/2022	Rebecca Bath - Plant-About Garden	Installation of fairy garden in Plant-About Garden and maintenance of garden surrounds		\$1,979.00	\$1,979.00	\$1,979.00	NO	\$1,979.00	\$24,521.00	22/149300	13/04 Applicant notified approved and new creditor raised. 21/04 Payment voucher raised. 28/04 Payment made via EFT. 2/05 Funding letter sent. 7/07 SOA finalised.
							Total Spend to Date			\$9,979.00			\$24,521.00		BALANCE REMAINING (PENDING APPLICATIONS SUBMITTED FOR CONSIDERATION BY COUNCIL APPROVED)

7. MOTIONS ON NOTICE

Nil

8. QUESTIONS ON NOTICE

Nil

9. MOTIONS WITHOUT NOTICE

[As previously identified and agreed by the Presiding Member]

10. QUESTIONS WITHOUT NOTICE

11. BUSINESS - PART 11 - CONFIDENTIAL ITEMS

Nil

12. REPORTS OF COMMITTEES - PART 11 - CONFIDENTIAL ITEMS

Nil

13. MEETING CLOSURE