

FEEES AND CHARGES REGISTER

EFFECTIVE 1 JULY 2026 TO 30 JUNE 2027



**MEANS
THE WORLD**

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FEES & CHARGES REGISTER

Explanatory Notes

Authority

The Local Government Act 1999 empowers a Council to impose fees and charges for various services that it provides, either as part of its statutory functions or on request.

Fees and charges other than those prescribed by any Act or Regulation in respect of a particular matter, may be fixed, varied or revoked by by-law or by resolution of Council. (Section 44(1) of the Local Government Act 1999 permits a Council to delegate some of these powers to a Committee or officers but at this stage Council has not taken up this prerogative to any significant degree).

Section 132(1) of the Act outlines the requirements for the Council to publish the Fees and Charges Register on its website, and, on request, provide a person with a printed copy of the document (on payment of a fee (if any) fixed by the Council).

The Goods and Services Tax (GST) will be charged on all fees and charges at the legislated amount of 10 percent, except those given exemption under the Act. The Fees and Charges Register will identify all those charges that attract GST. Bond monies will not attract GST unless those monies are not refunded due to breaches in relation to conditions of hire.

Council Community Centre's, Ngutungkas & Libraries

All fees listed in this section apply to the following Community Centre's, Libraries and Community Halls:

Community Spaces	Address
19 on Green Community Centre	19 Green Street, Brompton SA 5007
Bower Cottages Community Centre	200 Bower Road, Semaphore Park SA 5019
Cheltenham Community Centre	62 Stroud Street North, Cheltenham SA 5014
Findon Community Centre	222 Findon Road, Findon SA 5010
Seaton Community Centre	16 Cairns Avenue, Seaton SA 5023
The Brocas Youth Centre*	111 Woodville Rd, St Clair SA 5011
Ngutungka West Lakes	9 Charles Street, West Lakes SA 5020
Findon Library	Cnr Findon Road and Grange Road, Findon SA 5023
Ngutungka Henley	378 Seaview Rd, Henley Beach SA 5022

Priority

Bookings at Community Centre's will be prioritised for those activities which provide a wider community benefit, are inclusive and are aligned to the priorities of Council's Community Vision.

*The Brocas

As a youth space all bookings within this space must be Not for Profit or Community Groups whose purpose is to work with children and / or young people aged up to 25yrs of age.

Definitions - for the purpose of fees and charges

- **Event Hire**
A social event during the period of 5pm Friday to 11:59pm Sunday and Public Holidays.
- **Commercial Hire**
An activity undertaken as services for profit or to produce and/or sell goods and services for profit.
- **Community Group**
An activity undertaken for social connection or recreational hobby purposes where no profit is made, no fundraising activity is conducted, and no fees or payments are charged to participants.
- **Not for Profit Hire**
Any activity undertaken by a registered Not for Profit organisation or registered social enterprise.
- **Regular Customer**
A series of bookings that occur on a regular basis for the same purpose e.g. a weekly, fortnightly or monthly booking.

Hire Rates - All prices are GST Inclusive

Weekend Rates (min 2hr booking)	Community Halls	Large Community Function Space	Multipurpose Community Space	Small Community Space
Event / Functions	\$72.00/hour	\$72.00/hour	\$38.00/hour	\$19.00/hour
Business / Commercial	\$58.00/hour	\$58.00/hour	\$38.00/hour	\$19.00/hour
NFP / Community Group	\$36.00/hour	\$36.00/hour	\$19.00/hour	\$9.00/hour

Weekday Rates				
Event / Functions	\$48.00/hour	\$48.00/hour	\$26.00/hour	\$16.50/hour
Business / Commercial	\$48.00/hour	\$48.00/hour	\$26.00/hour	\$16.50/hour
NFP / Community Group	\$26.00/hour	\$26.00/hour	\$13.00/hour	\$8.00/hour

Note: Weekdays & Weekends

Weekday rates apply Monday 12.01am to Friday 4.59pm.

Weekend rates* apply Friday 5pm to Sunday 11:59pm.

*Exception: Ngutungkas and Findon Library – weekend rate applies outside of public opening hours

Not for Profit Rate

Rate may be available to Not for Profits who provide:

- proof of incorporation and status,
- current insurances (relevant public and/or product liability insurance certificate of currency),
- services provided demonstrate a wider local community benefit,
- do not duplicate existing services/activities.

Community Groups

Rate may be available to Community Groups who meet the following criteria:

- services provided demonstrate a wider local community benefit,
- do not duplicate existing services/activities,
- are aligned to the Community Development Framework principles,
- activities are affordable and accessible. aligned to the priorities of Council's Community Vision.

Room Hire Subsidies - Not for Profit / Community Groups only

Not for Profits or Community Groups who demonstrate the need for additional support in the establishment of a new community program may apply for a subsidy in writing 30 days prior to their booking date.

The Manager Community Connections or Manager City Property and Open Space will assess applications and determine subsidies.

Subsidies only apply to regular room hire for a maximum period of 6 months. Additional events outside of the agreed subsidy attract a fee, in line with the Fees and Charges Register.

Bonds

Bonds will be applied to casual bookings at the discretion of Council Staff.

- \$500.00 Standard Bond.
- \$1,500.00 Bond will be applicable to higher risk activity bookings.

The Manager Community Connections, Manager Community Health and Safety, the Coordinator Community Development, Coordinator Community Experience, Community Learning and Activation Leader and the Coordinator Community Safety have the right to vary the bond depending on the function.

Guest Booking Fee

A non-refundable Guest Booking Fee is included in the final price for all casual bookings which is related to the amount of bond that is required on the booking. See below table:

Bond Hold Amount	City of Charles Sturt Nonrefundable Administration Fee
\$500.00	\$11.50
\$1,500.00	\$26.00

Security

Security is required at the discretion of the Coordinator Community Development, Community Development Practitioner, Coordinator Community Experience, Community Learning and Activation Leader or Activator - Ngutungka and is the responsibility of the hirer.

Additional Fees and Bond non return

Council will recover the full amount to cover costs expended by Council in the event of:

- any damage incurred.
- with cleaning costs incurred.
- with security costs incurred.
- with replacing a lost key or swipe card.

Cancellation Fees

More than 7 days' notice	100% refund
7 days to 48hrs prior notice	50% refund
Less than 48hrs notice	\$0 refund

Community Centre, Youth Centre, Libraries, Ngutungkas - Program fees

Participants in council initiated and funded programs and services may attract a user charge per session or service. The Manager Community Connections has the ability to waive the fees as required.

Program fees

Council-initiated group programs at Community Centre's, Libraries and Ngutungkas	Community participation fees are at the discretion of Council Staff based on cost recovery for the activity.
Banners for Bags	\$15.00 Large Shopping Bag \$10.00 Small Shopping Bag \$ 5.00 Bunting \$ 5.00 Children's Skittle Set \$2.00 Clutches and Bookmarks \$3.00 or 2 for \$5.00 Succulents

Community Sheds	Fees for woodworking repairs or for the purchase of wooden items range in cost from \$5 to \$50. Specialised repairs will be charged at the discretion of Council staff and based on the cost of materials for the project.
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Community Centre's, Libraries and Ngutungkas - Administrative Facilities

Self Service Photocopying	
Black and White	\$0.20 per A4 page
Colour	\$0.40 per A3 page
Lamination Service	
Lamination Service to the Public	\$2.20 per A4 sheet \$4.40 per A3 sheet
Officer Responsible: Manager Community Connections	

Community Halls

Community Halls	Address
Flinders Park Community Hall	67 Grange Road, Beverley SA 5009
Kilkenny Community Hall	27A Wilpena Terrace, Kilkenny SA 5008
Woodville North Community Hall	Sparrow Reserve at Thirteenth Avenue, Woodville North SA 5011

Definitions - for the purpose of fees and charges

- Casual Hire - one off or infrequent use.
- Business Hire – an activity undertaken as services for profit or to produce and/or sell goods.
- Regular Hire - Not for Profit or Community Group (verified guests) – a series of bookings that occur on a regular basis for the same purpose. e.g., a weekly, fortnightly, or monthly booking.
- Function or Event Hire – an official ceremony or social occasion to be applied during the period of 5pm Friday to 11:59pm Sunday and Public Holidays.

Weekday Hire Rates

(Monday 12.01am to Friday 4.59pm) All prices are GST Inclusive

Community Halls	
Casual and Business Hire	\$48.00/hour
Regular Hire * Not for Profit Organisations	\$26.00/hour
Regular Hire* Community Groups	\$26.00/hour

*Regular hire Not for Profit Organisations

Rate is only available to Not for Profits who provide:

- proof of incorporation and status,
- current insurances (relevant public and/or product liability insurance certificate of currency),
- services provided demonstrate a wider local community benefit,
- do not duplicate existing services/activities.

*Regular hire Community Groups

Rate is only available Community Groups who, in discussion, it is determined that:

- services provided demonstrate a wider local community benefit,
- do not duplicate existing services/activities,
- are aligned to the Community Development principles,
- activities are affordable and aligned to the priorities of Council's Community Plan.

Room Hire Subsidies - Not for Profit / Community Groups only

Not for Profit organisations or Community Groups who demonstrate they require additional support during their establishment or for extenuating circumstances may apply for a subsidy for a Community hall in writing a minimum of 14 days prior to their booking date.

The Manager City Property & Open Space, Coordinator Community Development or Coordinator Community Experience will assess applications and determine subsidies.

Subsidies will only apply to regular room hire for a maximum period of six months. Any additional events outside of the agreed subsidy will attract a fee, as per the Fees and Charges Register.

Weekend and Public Holiday Rates

(Friday 5pm to Sunday 10pm) All prices are GST Inclusive

Community Halls	
Event / Function Rate (minimum booking time 3 hours)	\$72.00/hour
Event/Function rate for Not for Profit / community Subsidised rate (minimum booking time 2 hours)	\$36.00/hour

Bonds

Bonds will be applied to all casual bookings at community halls and during non-staffed hours at community spaces.

- \$ 500 Standard Bond
- \$ 1,500 Bond will be applicable to higher risk activity bookings.

The Manager Community Connections, Manager City Property & Open Space, the Coordinator Community Development or the Coordinator Community Experience have the right to vary the bond depending on the function.

Security

Security is required at the discretion of the Community Development Practitioner, Team Leader Community Experience or Activator - Ngutungka and is the responsibility of the hirer.

Additional Fees and Bond non return

Council will recover the full amount (bond non refund and additional fees if required) to cover costs expended by council in the event of:

- any damages incurred.
- with cleaning costs incurred.
- with security costs incurred.
- with replacing a lost key or swipe card.

Guest Booking Fee

A non-refundable Guest Booking Fee is included in the final price for all casual bookings which is related to the amount of bond that is required on the booking. See below table:

Bond Hold Amount	City of Charles Sturt – Non-refundable Administration Fee
\$50	\$1.50
\$100	\$3.00
\$250	\$4.00
\$500	\$11.50
\$750	\$17.00
\$1000	\$23.00
\$2000	\$35.00

Cancellation Fees**Casual Hire**

More than 7 days' notice	100% refund
7 days to 48hrs prior notice	50% refund
Less than 48hrs notice	Nil refund

Regular Hire (verified guests)

Cancellation of a regular booking must be received in writing via SpacetoCo 7 days prior to the date of hire to receive a refund in accordance with the below:

More than 7 days' notice	100% refund
7 days to 48hrs prior notice	50% refund
Less than 48hrs notice	Nil refund

Reserve Hire & Event Fees

Event Type	Reserve Fee **	Bond Applicable
Private Event (under 50 attendees)	\$0/ hour	Not applicable
Private Event (51 to 250 attendees)	\$35.00/hour	\$250.00
Private Event (250 or more attendees)	\$65.00/hour	\$1,000.00
Not for Profit/Charitable Event* (51 to 250 attendees)	\$20.00/hour	\$250.00
Not for Profit/Charitable Event* (250 or more attendees)	\$35.00/hour	\$1,000.00
Commercial Event (0-250 attendees)	\$65.00/hour	\$1,000.00
Commercial Event (>250 attendees)	\$125.00/hour	\$1,000.00
Market Stall at organised event (Marquee not provided)	\$20.00 per stall	Not applicable

A non-refundable 2.5% Guest Booking Fee is included in the final price for all casual bookings and is calculated on the maximum final value of the booking.

Cancellation fee (in addition to the Guest Booking Fee) of 50% of the total booking value applies for cancellations within 14 days of event date for casual hirers only.

*To receive the 50% subsidy for a Recognised Charity / Not for Profit Organisation the Event Organiser may be requested to provide documentation from the Australian Taxation Office of this status.

**Maximum daily charge 10 hours

Additional Fees	Rate
Irrigation Line Marking for Marquees/tents/gazebos (Small Reserve <2500m ²)	\$92.00
Irrigation Line Marking for Marquees/tents/gazebos (Large Reserve >2500m ²)	\$184.00
Bin hire single day events only - up to 10 bins (includes delivery, & collection) NOTE: Multi day events will be required to book their own waste contractors	\$180.00 (Each additional bin over 10 incurs a \$18.00 fee/bin) Lost Bins incur a \$61.00 Fee/bin

Additional Toilet Cleaning Request Monday - Friday	\$60.00
Additional Toilet Cleaning Request Saturday & Sunday	\$80.00
Additional Toilet Cleaning Request Public Holiday	\$99.00
Vehicle Access (1-5 vehicles) (where a reserve hire fee is not applicable)	\$60.00 per permit
Vehicle Access (6 or more vehicles) (where a reserve hire fee is not applicable)	\$250.00 per permit
Key deposit for access – per key	\$50.00
Amusement Fee**(where a reserve hire fee is not applicable)	\$50.00

**Amusement Fee will be incurred if there will be an amusement ride, petting zoo, jumping castle (or other similar item at the discretion of the Manager City Property and Open Space).

Additional Item Charges (Multi-day events) – **Bin Empty for 2nd and subsequent hire days:**

Council Venues

Woodville Town Hall

The following Fees & Charges are effective from 1 July 2026

All hire attracts a 10% GST

*These prices are GST inclusive

	Hourly Rate incl. GST \$	Half Day Rate incl. GST (up to 5 hours) \$	Full Day Rate incl. GST (over 5 hours) \$	Single Fee \$
Commercial Rate				
Main Hall (includes kitchen access)		1,860.00	3,270.00	
Murree Smith Hall OR Foyer		1,300.00	1,560.00	
Whole Venue		2,180.00	3,820.00	
Community Rate				
Main Hall (includes kitchen access)		1,300.00	1,960.00	
Murree Smith Hall or Foyer		1,140.00	1,450.00	
Whole Venue		1,520.00	2,290.00	
Rehearsal/Bump in Rate (all hirers) Main Hall/Whole Venue only:			1,090.00	

Weekdays Mon – Thurs inclusive (excludes public holidays, includes Rehearsal Rate and Community)	10% discount on venue hire rate
Public Holidays <u>Community Hires only:</u>	Additional charges may apply where the hire fee does not cover venue costs.

Technician/ Production Staff	POA		
Security	69.50		
Front of House	67.00		
Other Services as required	POA		
Drapes	705.00		
Bond (all hires)			POA Minimum 50% of full hire

- Hours of hire for Whole Venue and Main Hall:**

- Half day hire is 5 hours in total. Any additional time will be charged at a full day rate.
- Full day hire allows hirer a total of 15 consecutive hours access to the venue, between the hours of 8am until 1:30am. Any additional time will incur a cost per hour of staff required.

- **Hours of hire for Murree Smith Hall/Foyer:**
 - Half day hire is 5 hours in total. Any additional time will be charged at a full day rate.
 - Full Day hire allows access to the space for a total of 10 hours. Any additional time required will need to be negotiated and will incur a cost per hour of staff required.
- **Inclusions in Commercial Hire rates**
 - A standard clean comprising of sweeping, mopping, vacuuming, cleaning toilets, and emptying waste for areas only included in hire
 - A venue supervisor responsible for opening and locking up the venue
 - Set up and pack down of tables and chairs to the hirer's required set up
 - Table linen (must be requested in advance)
 - Full day bookings of the Main Hall or Whole venue also include up to 8 hours in total of security.
- **Inclusions in Community Hire rates:**
 - A standard clean comprising of sweeping, mopping, vacuuming, cleaning toilets and emptying waste for area only included in the hire
 - A venue supervisor responsible for opening and locking up the venue;
 - Set up and pack down of tables and chairs to the hirer's required set up.
- Rehearsal Rate also applies for photo or video shoots only (e.g. promotional videos, music videos, product images) if booked Mon-Thurs (inclusive) less than 8 weeks prior to the event. Venue must be left as found as no cleaning is included.
- **Inclusions in rehearsal rates:**
 - A venue Supervisor responsible for opening and locking up the venue
- Council reserves the right to recoup from the hirer the cost of any additional cleaning required as a result of the hirer's use of the venue.
- Main Hall hire includes access to the kitchen, bar and dressing room.
- All hires have shared access to the foyer and bathrooms.
- There is no sessional rate for regular hire of Woodville Town Hall.
- Entities that wish to hire Woodville Town Hall on 4 or more occasions within a 12-month period or for a period of 6 or more consecutive days may apply for a discount or package deal by contacting Woodville Town Hall. The Coordinator Economic Development may approve such a deal according to Council criteria.
- The Commercial Rate is applicable to all business, private hirers, and community groups running member-only events or selling tickets to their event.
- The Community Rate is applicable to all approved registered charities and Not for Profits, community groups that are running free public events, and any hirer who is running an event where all profits will be donated to an approved registered charity or Not for Profit.
- Hirers who do not leave the venue by their agreed departure time will be charged extra via invoice or withholding of bond.

- Rehearsal/Bump in Rate is provided for 1 day before or after any 1 full day hire OR 1-2 days before and/or after any 2+ full day hire (maximum 8 hours venue access on any rehearsal date booked).
- The rehearsal date must be a consecutive date prior or after the rest of the booking. Additional rehearsal days can be negotiated from time to time. Where there is a gap of unbooked days between any rehearsal and event dates, the rehearsal day will be charged at the relevant commercial or community rate, not the rehearsal rate.
- The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).
- The Council reserves the right to have a Venue Supervisor on site for the duration of the booking. Additional security officers may be required (as detailed in the Woodville Town Hall Conditions of Hire) at a cost to the hirer, which will be charged at the minimum 4 hours requirement.
- A Venue technician is required to operate any audio-visual equipment that belongs to the Woodville Town Hall; this must be booked and paid for by the hirer with the Venue's Contracted Production Company. This will be dependent on the type of event and technical requirements. Events that are not suitable for using the in-built Audio Equipment will be asked to bring or hire in suitable equipment at the hirer's cost.
- All hirers are required to pay a \$500 bond for every booking. This amount will be returned to the hirer post booking provided the venue is left in a satisfactory condition and no additional services were incurred. Any outstanding debts or additional services, such as extra cleaning or security or additional hours incurred, may be recovered from the bond.
- The Coordinator Economic Development has the right to vary the bond depending on function.
- A deposit of 50% of the hire fee, is required to secure all venue bookings. The deposit is then deducted from the final invoice of hire costs of your event.
- To secure the date of a booking, the deposit must be paid within 7 days of the booking being made, otherwise date will be released for other hirers.
- The deposit is only refundable if cancellation occurs with greater than 90 days' notice of the date of the event. Deposit will be forfeited if less than 90 days' notice is provided of cancellation of the event.
- Cancellation/Postponement/Change of Hire Date must be made in writing at least 90 days before the booking date otherwise further charges will be incurred.
- Murree Smith Hall and Foyer Bookings on Fridays, Saturdays, or Sundays will not be made more than 8 weeks out as precedence is given to Main Hall and Whole Venue Hires for Weekend bookings.
- Refer to Woodville Town Hall Conditions of Hire for more information.

Sign on land Fee – Planning Development and Infrastructure Act

* These prices are GST inclusive

Sign on land fee under Regulation 47 of the Planning Development and Infrastructure (General) Regulations 2017	290.00
Officer Responsible: Assessment Manager	

Animal Collection, Impound & Sustenance

* These prices are GST inclusive

Short term council hold ¹	
Cat - Collection and Impound Fee	250.00 (per animal)
Other Companion animals – Collection and Impound Fee	145.00 (per animal)
Cat handover fee	500.00 per animal
Dog Acceptance Fee (Impound fee) ²	344per animal (up to 72 hours)
Dog – Daily holding fee (after 72 hour impound)	110.00
Council hold – dog – daily holding fee	140.00
Desexing fee	At cost
Microchipping fee	At cost
Dog hand over fee (surrender)	820.00
Sustenance Fee (based on fee set)	67.19 per animal per 24 hours or part there of
Transport fee for Relinquishment of a Dog	296.60
Euthanasia Fee (based on fee set)	270.00 (per animal)
Other Animals (i.e. goats, chickens, sheep) – Impounding Fee	294.60 minimum fee + recovery of any additional costs i.e. hire of trailer, transportation to other impounding facilities
Dog transfer from Council hold facility	82.00
Officer Responsible: Manager Community Health & Safety	
*Fees are subject to change depending on cost to Council	

¹Short term Council hold is utilised during business hours where the owner has been identified by way of dog registration tag and/or microchip and is contactable and able to collect the dog before 5pm on the same day and where the dog is currently registered.

² Pensioner Assistance by way of a once off fee reduction may be assessed through a matrix having consideration to the circumstances giving rise to the wandering and impound, the registration status and history associated with the dog, evidence of low income status and assessment by the Coordinator Community Safety or Manager Community Health & Safety.

Cat Cages

*These prices are GST inclusive

Hire Fee	No charge 21.00 refundable deposit (no GST)
Replacement	203.00
Late Return of Cage	12.00 per cage per week
Officer Responsible: Manager Community Health & Safety	

Certificate of Title Search Fee – Development Applications

*These prices are GST inclusive

Cost to cover providing a copy of the current Certificate of Title for a development application	45.00
Officer Responsible: Assessment Manager	

Cemetery (Hindmarsh)

*Subcontractor rates - these prices are GST inclusive

#GST exempt

a. Lease	
30 Year Lease [#]	500.00
b. Burials	
Interment fee (single, double)*	2760.00
Interment fee (triple depth)*	3200.00
Lift & Deepen (additional to interment fee)*	
3 to 9 years	6000.00
10 to 15 years	4000.00
16 to 20 years	2500.00
21 years or more	1400.00
Machinery Float (additional to interment fee)*	500.00
Ossuary box	POA with Council Contractor
Interment fee (hand dig, not able to access by machine)	POA with Council Contractor
Additional Fees	
If an external contractor cost as per contractor fees	Cost plus 20% + GST
Hire of external plant or equipment	Cost plus 20% + GST
c. Interment of Ashes	
Interment*	380.00
Persons in Attendance (additional to internment)*	500.00

Interment (with concrete or marble cut)	Arrange with Funeral Director or Monumental Mason
d. Additional Cemetery Fees	
Work Permit – Monument [#]	170.00
Site Attendance Fee (additional to Contractor fees)*	170.00 per Operator
Remove/Replace Ledger (e.g. granite, slate, marble)	By arrangement with Funeral Director
Saturday & Sunday Surcharge*	1600.00
Public Holiday Surcharge*	2800.00
Weekdays after 3.00pm*	1550.00
Search Cemetery Record	No fee - Refer CCS website
e. Exhumation Fee	
First set of remains*	8900.00
Second set of remains	POA with Council Contractor
Third set of remains	POA with Council Contractor
Officer Responsible: Information Management Lead	

Dangerous Dog Collars and Signs

* These prices are GST inclusive

Dangerous Dog Collar (all sizes)	80.00
Dangerous Dog Sign (each)	40.00
Officer Responsible: Manager Community Health & Safety	

Dog Park Etiquette Artwork

* These prices are GST inclusive

Single artwork – high resolution electronic copy	250.00
4 complete set of sign artwork – high resolution electronic copies	900.00
Officer Responsible: Manager Community Health and Safety	

Dog Registration

* These prices are GST inclusive

Annual registration fee - Standard Dog (desexed and microchipped)	60.00
Annual registration fee - Non-Standard Dog (not desexed and/or not microchipped)	120.00
Concession cardholder	50% off applicable registration fee ^{1,2}
Puppy (<6months)	50% off applicable registration fee ^{1,2}
Trained ³	5.00 off applicable registration fee ¹
Accredited assistance dog	No fee
First year registration of dogs obtained from the Animal Welfare League (SA), RSPCA SA or any licenced animal rescue centre	No fee
All new dog registrations between 1 June to 30 June each year	No Fee
Replacement disc	10.00
Penalty fee for late registrations	28.00
Registration of dogs involved with a Dog Business	1 x Business Dog 120.00 2 x Business Dog 240.00 3 x Business Dog 360.00 4 x Business Dog 480.00 5-10 Business Dog 600.00 11-20 Business Dog 1,320.00 21-30 Business Dog 2,520.00 31+ Business Dog 3,720.00
Refunds: Council may approve a 50% refund upon written request from a dog owner whose dog has deceased within 1 month of the registration payment date.	
Officer responsible: Manager Community Health and Safety	
¹ Not including late payment fees/ replacement disc	
² Rounded to the nearest \$0.50	
³ Training must be undertaken with an approved Force-Free provider	

Educational Dog Publications

* These prices are GST inclusive

Single printed booklet	4.00
Officer Responsible: Manager Community Health & Safety	

Doggy Day Community Events

* These prices are GST inclusive

Stall Holder 3mx3m marquee hire fee	85.00
Stall Holder 3mx3m standard marquee space allocation only (BYO marquee)	20.00
Food vendor space allocation – vehicle or trailer	20.00
*No permit application fee applicable for approved stall holders at Doggy Day Community Events	
Officer Responsible: Manager Community Health & Safety	

Development Bonds (pursuant to section 245A of Local Government Act 1999)

- a. For approved residential developments, residential ancillary structures or demolitions with an estimated value of up to \$15,000, the amount of the charge that may be levied is up to \$2,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.
- b. For approved residential developments, residential ancillary structures or demolitions with an estimated value of greater than \$15,000, the amount of the charge that may be levied is up to \$5,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.
- c. For approved non residential developments or demolitions with an estimated value of up to \$150,000, the amount of the charge that may be levied is up to \$5,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.
- d. For approved non residential developments or demolitions with an estimated value of greater than
- e. \$150,000, the amount of the charge that may be levied is up to \$10,000. This bond is refundable

subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

Election Signs

* These prices are GST inclusive

Removal of Illegal Signs'	52.00 per sign
Officer Responsible: Manager Community Health & Safety	

Events – Fireworks

* These prices are GST inclusive

Event Classification	Fee
Fireworks SMS Notifications	The organiser will be responsible for costs associated with SMS notifications to registered dog owners to advise of fireworks displays
Consultation Fees associated with events and activities on reserves and community land	Council will recover the full cost associated with any community consultation that may be required and assessment of the event application

Events - Road Closure Events

* These prices are GST inclusive

Road Closure Application Fee	220.00 minimum per day
Road Closure Application Fee for Religious Procession	No Fee
Applicant is responsible to cover any costs associated with the event including advertising and traffic management costs.	
Officer Responsible: Manager City Property and Open Space	

Film/Photo Shoots

* These prices are GST inclusive

Location Permit Fee (per day)	250.00
Temporary Parking Controls Installation & removal Per car space (per day)	190.00 20.00
Bond	250.00
Road Closure associated with film or photography permit	No Charge
Applicant is responsible to cover any costs associated with the Road Closure including advertising and traffic management costs.	
Film/Photo shoots forming part of educational pursuits by schools & universities	No Charge
Applicant is responsible to cover any costs associated with the event including advertising and traffic management costs.	
Officer Responsible: Manager Community Health & Safety	

Food Inspections

Permanent Food Business Premises

*GST not applicable

Routine Inspections	
Premises with 20 or less full-time food handlers	153.00
Premises with more than 20 full time food handlers	384.00
Follow up inspections where non-compliances are identified	
Premises with 20 or less full-time food handlers	153.00
Premises with more than 20 full time food handlers	384.00
*Fees prescribed by the Food (Fees) Notice and are subject to change.	

Community Groups, Charitable and Not for Profit Organisations and Priority 4 (Low Risk) Food Business Premises

*GST not applicable

Routine Inspections	No charge
Complying follow up inspections	No charge
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	153.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	153.00
*Fees prescribed by the Food (Fees) Notice and are subject to change	

Mobile Food Vans Garaged Within the City of Charles Sturt

*GST not applicable

Routine Inspection	153.00
Follow up inspections where non-compliances are identified	153.00
All inspections at Events, Festivals, Fetes, Shows, Irregular Markets and the like within the City of Charles Sturt	No charge

Temporary Food Stalls* at Events, Festivals, Fetes, Shows, Irregular Markets and the Like (where the business is not based and notified in another Council area)

*GST not applicable

1 or more inspections over the course of one day	
Inclusive of all annual inspections	76.00
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	

Reoccurring Food Stalls* at Events, Festivals, Fetes, Shows, Markets and the Like Where the Majority of Food Processing Occurs Onsite

*GST not applicable

Routine inspections	153.00
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	153.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	153.00
*Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees. *Fees prescribed by the Food (Fees) Notice and are subject to change.	

Reoccurring Food Stalls* at Events, Festivals, Fetes, Shows, Markets and the Like Where the Majority of Food Processing Occurs Offsite at a Notified Food Business

*GST not applicable

Routine inspections	76.00
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	76.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	76.00
*Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	

Major Venues including Hindmarsh Soccer Stadium, Entertainment Centre, Beverley Basketball Stadium and Woodville West Torrens Stadium

*GST not applicable

Permanent Kitchens	
Routine Inspections	
Premises with 20 or less full-time food handlers	153.00
Premises with more than 20 full time food handlers	384.00
Follow up inspections where non-compliances are identified	
Premises with 20 or less full-time food handlers	153.00
Premises with more than 20 full time food handlers	384.00
Permanent Kiosks	
Inclusive of all inspections annually	153.00
Temporary Food Vans, Food Stalls, and Food Trolleys:	
Inclusive of all annual inspections	76.00

Definitions

Priority 4 "Low Risk":
Business sectors that will normally handle only "low risk" foods, i.e. those that are unlikely to contain pathogenic organisms and will not support their growth, and will not introduce microbial, physical or chemical hazards to the foods they sell or handle. Typical examples of this type of premises are alcoholic beverage retailers, newsagents, chemists, variety stores and dry goods distributors.
Officer Responsible: Manager Community Health & Safety

Food Safety Auditing

* These prices are GST inclusive

Desktop Audit	
Conducted within the Charles Sturt Office	114.00/hour
Conducted on site of the food business	228.00/hour
Hourly Audit Rate	228.00/hour
Non-Compliance with Follow up Audit	114.00/hour
Fees applied on 15-minute increments, rounded down to the nearest quarter hour.	

Community Groups, Charitable and Not for Profit Organisations, Nominal Risk Food Business Premises

* These prices are GST inclusive

Desktop Audit	
Conducted within the Charles Sturt Office	No charge
Conducted on site of the food business	No charge
Hourly Audit Rate	No charge
Non-Compliance with Follow up Audit	228.00/hour
Officer Responsible: Manager Community Health & Safety	

High Risk Manufactured Water Systems*

*GST not applicable

For the registration of a high risk manufactured water system	
a. for inspection of 1 system	48.25
b. for inspection of each additional system installed on the same premises	32.25
On application for renewal of registration of a high risk manufactured water system (for each system)	24.40
For inspection of a high risk manufactured water system	
a. for inspection of 1 system	193.00
b. for inspection of each additional system installed on the same premises	129.00
Follow up inspection	
a. Follow up inspection where all non-compliances identified during the routine inspection have been rectified by the specified time.	No Fee
b. Follow up inspection where non-compliances have not been rectified (for each system)	129.00
Microbiological analysis of sample water collected during inspection	Actual sampling costs incurred by Council including GST
* Fees prescribed by the South Australian Public Health (Fees) Notice and are subject to change.	

Impounded Objects (excluding vehicles)

Shopping Trolley – payable upon return	100.00 per trolley
Signs – payable on return	50.00 per sign
Other objects	minimum 50.00 per object + recovery of actual costs
Officer Responsible: Manager Community Health & Safety	

Inflammable Undergrowth

From private property

After non-compliance with Notice issued under the Fire and Emergency Services Act 2005 – Contractor's rate to Council plus 59.00 Administration Fee plus 59.00 per Inspection, plus GST.
Officer Responsible: Manager Community Health & Safety

Irrigation Systems

* These prices are GST inclusive

Irrigation line marking (not related to events)	92.00 per hour (minimum 1 hour)
Irrigation Line Marking for Marquees/tents/gazebos (Small Reserve <2500m ²)	92.00
Irrigation Line Marking for Marquees/tents/gazebos (Large Reserve >2500m ²)	184.00
Officer Responsible: Manager City Maintenance	

Keys – for Access to Council Facilities including Reserves, Halls and Buildings

Deposit	50.00 per key
Emergency access to Council facility where key not collected from Civic Centre prior to event (includes initial entrance and securing of facility at end of hire)	150.00
Officer Responsible: Coordinator Operations Support	

Keys – Additional

Charge for Keys in Excess of Standard Issue	35.00per key
Security Cards	13.00per card
Officer Responsible: Coordinator Operations Support	

License – Encroachment of Community Land or Other Local Government Land

Application Fee (non-refundable) – Public Road Encroachment	\$100.00
Encroachment – Residential purpose	No ongoing fees
Encroachment – Commercial purposed	Monthly fee based on commercial valuation on the encroached area.
Officer Responsible: Manager City Property and Open Space	

Library – Various

*These prices are GST inclusive

a. Lamination Service:	
Lamination Service to the Public	A4 2.20
	A3 4.40
b. Fees (Non-returned and damaged items): *	
Adult fiction	40.00
Adult non-fiction	50.00
Adult Large Print	70.00
Children's material (except AV)	33.00
Magazines	15.00
Audiobooks	107.00
Language Kits	51 .00
Community Language fiction and non-fiction	42.00
CDs	29.00
DVDs	29.00
Blu-ray	28.00
Electronic games	72.00

Graphic Novels	33.00
Vinyl Records	70.00
Vinyl Record Player	180.00
Navigator/Daisy Players	157.00
Energy Kit	767.00
Laptop (Ngutungka West Lakes & Ngutungka Henley)	2,400.00
Inter Library Loans (other Libraries)	Replacement cost is dependent on actual cost as verified by source documentation
Officer Responsible: Manager Community Connections	

* Replacement fee – the fee charged when an item is lost. The fee will be the RRP (inclusive of GST) that appears in the item record. In the event that the item record does not contain a replacement value the system will default to cost as determined by Public Library Services. The system applies a replacement fee to a customer account when the item becomes either Assumed Lost or Long Overdue.

Lost or damaged processing fee

Processing fee – an administration fee that is automatically applied by the system with the replacement fee to cover the internal costs of processing the replacement copy. If the item is being replaced the processing fee is still payable.

* These prices are GST inclusive

Lost Item Processing Fee Per Item	6.00
Officer Responsible: Manager Community Connection	

* These prices are GST inclusive

c. Inter Library Loan:	
Outside of SA Public Library Network	34.40
d. Other Charges:	
Library Bags	5.00
Keep cup	7.00
Earphones	2.00
e. Library Photocopying and Printing (Self Service Photocopying Service):	
Black & White	0.20 per A4 page
	0.40 per A3 page
Colour Copies	1.00 per A4 page
	2.00 per A3 page
f. 3D Printing	5.00 service fee +5c per gram
g. Fax Service – Library:	
Sending:	

Local	1.10 per page
STD (SA)	2.20 connection + 1.10 per page
STD (Interstate)	3.30 connection + 1.10 per page
ISD (Overseas)	4.40 connection + 1.10 per page
Receiving:	
Receive Fax Transmissions provided prior arrangements have been made	0 – 9 A4 pages 5.50 10 – 30 A4 pages 11.00 More than 30 A4 pages by negotiation
h. Exam Invigilation – Library:	
1 hour	30.00
2 hours	40.00
	50.00
Officer Responsible: Manager Community Connections	

Map Production

Map	
A4 Black & White Single Copy of Requestor's Property	No charge
A4 Black & White	2.00 each
A4 Colour	5.00 each

The charges listed below are for ad hoc or custom map requests. These requests are to be referred to the Information Services portfolio.

Paper Size	Basic	Custom*
A4	10.00	50.00
A3	15.00	60.00
A2	20.00	70.00
A1	25.00	80.00
A0	30.00	90.00
A0 Oversize	40.00	100.00

*These Custom map charges are the minimum amounts payable. Each map may have additional charges added for time taken (at \$40 per hour), data costs and materials. These costs will be determined on a case by case basis and advised prior to commencement of map production.

Memorials

Applications must be filled in and approvals granted prior to the installation of the memorial. All costs of supply and installation of the memorial item's including the plaque will be borne by the applicant/donor. The applicant must make full payment upon approval of the memorial application.

* These prices are GST inclusive

Type of Memorial	
Standard bronze plaque installed on an existing bench or seat	770.00
Standard bronze plaque installed on a new bench at a Council-approved location	4400.00
Standard bronze plaque installed on a new seat at a Council-approved location	5500.00
Standard bronze plaque installed on an existing picnic setting	770.00
Standard bronze plaque installed on a new picnic setting	7700.00
Standard bronze plaque installed on an existing timber bollard or fence	770.00
Standard 'Permabrass' (or equivalent) plaque installed on Henley Jetty or Grange Jetty at a Council-approved location	550.00

Other Council Documents

Annual Business Plan and Budget Document (free to residents)	40.00
• per single sided A4 page (black & white)	0.20
Annual Report (<i>free to residents and promotional</i>)	25.00 each
Area Plans	7.50 each
Audited Financial Statements (<i>free to statutory bodies and promotional</i>)	30.00
• per single sided A4 page (black & white)	0.20
Henley Heritage Survey	10.00 each
Hindmarsh Heritage Survey	15.00 each
Historic Conservation Review	5.00 each
Local Heritage Areas	2.50 each
Other Reports	0.33 per single sided A4 page
Parking Control Register Extract (hard copy only)	2.50 per page
Public Exhibition – Draft DPA	5.00 or 10.00 per draft plan depending on size

Register of By-laws	10.00 each
Council Member Register of Interest – per single/double sided A4 Pursuant to the Local Government Act 1999 Section 70 (black & white)	0.20
Delegations Register – per single/double sided A4 (black & white)	0.20
Procurement Policy – per single/double sided A4 (black & white)	0.20
Public Consultation Policy – per single/double side A4 (black & white)	0.20
Behavioural Management Policies or Standards – Staff or Council Member – per single/double sided A4 (black & white)	0.20
Council Member Allowance & Benefits Register – per single/double sided A4 (black & white)	0.20
Council Member Training & Development Policy – per single/double sided A4 (black & white)	0.20
Code of Practice for Meeting Procedure – per single/double sided A4 (black & white)	0.20
Electoral Roll – Inspection at the Council Office during normal business hours	No Charge
Woodville Heritage Survey	15.00 each
Zoning Plans	7.50 each
Copy of prior financial years rates notice Rates assessment book extract fee	22.00 per notice 5.00 per assessment
Officer Responsible: Manager Financial Services	

Permits – For Vehicle Access Across Council Reserves and Foreshore

Application Fee	
Permit for Vehicle to travel Across Council Reserves/Foreshore 1 to 5 vehicles) (where a reserve hire fee is not applicable)	60.00 per permit
Permit for Vehicle to travel Across Council Reserves/Foreshore (6 or more vehicles) (where a reserve hire fee is not applicable)	250.00 per permit
Extension of duration of approved permit (before permit expiry date) & Reschedule of Post inspection due to non-compliance	15.00 per permit
Officer Responsible: Manager City Property and Open Space	

Permits – By Laws

Application Fee for permit for any activity requiring permission under By-Law 3 Local Government Land & By-Law 4 Roads (including Business Promotion, Distribution of free samples etc.) (where a reserve hire fee is not applicable)	59.00
Permit Fee - Business Promotion/Marketing (handing out samples)	59.00 per day
Officer Responsible: Manager Community Health & Safety	

Permit – Local Nuisance Act

Application Fee for Exemption under the Local Nuisance Act (Application fee plus ability to charge cost recovery for any extra expenses incurred i.e. advertising etc.)	264.00
Cost recovery for any extras such as advertising etc.	As per quote provided
Inspection Fee	158.00
Officer Responsible: Manager Community Health & Safety	

Permits – Commercial Activities on Local Government Land

Application Fee (where a reserve hire booking is not applicable)	264.00
Permit Fee (where a reserve hire booking is not applicable)	to be negotiated depending on activity and location required
Officer Responsible: Manager Community Health & Safety	

Permits – Work on Public Roads

Permit Fee (any private structure, or service being on, under, or above ground)	100.00 per permit
Officer Responsible: Manager City Infrastructure	

Permits – Excess Animal(s)

Application Fee for Permit to Keep Excess Animal(s) or Livestock subject to Council By Laws	59.00
Permit Amendment Fee (e.g. existing permit holder, to alter animals listed on permit)	27.00
Officer Responsible: Manager Community Health & Safety	

Permits – Keeping Poultry

Application Fee for Permit to Keep Excess Poultry or to Keep Rooster subject to Council By Law 6	59.00
Officer Responsible: Manager Community Health & Safety	

Permits – Fitness Groups & Personal Trainers

Application fee	59.00
Permit Fee for Category 1	
1-4 participants	116.00 per annum
Permit Fee for Category 2	
5-10 participants	292.00 per annum
Permit Fee for Category 3	
11+ participants	585.00 per annum
Permit fee for one off casual sessions will be charged	25% of the Permit Fee
Officer Responsible: Manager Community Health & Safety	

Permits – Fundraising, Donations and Collection of Monies for Registered Charities

Application Fee	0.00
Officer Responsible: Manager Community Health & Safety	

Permits – Mini Skips, Industrial Bins and Shipping Containers

Application Fee – Mini Skip and Industrial Bin inclusive of 3 days use of Council land for placement	109.00
Application Fee – Shipping/Storage Container inclusive of 3 days use of Council land for placement	161.00
Additional fee for urgent permit applications applies for applications received with less than 5 working days' notice	54.00
Use of Council land for placement beyond initial 3 days	27.00/day
Officer Responsible: Manager Community Health & Safety	

Permits – Street Trading

Application Fee for Mobile Vending	59.00
Mobile Food Vendor (Food Truck)	212.00 per month (GST Exempt)
Mobile Food Vendor (Food Truck) Annual Fee (May to April)	2,074.00 (GST Exempt)
Ice Cream Van Vending Annual Permit Fee	1,275.00 per annum
Ice Cream Van Vending Monthly Permit Fee	\$109.00 per month
Ice Cream /Ice Confection Hand Cart Trolleys on Beach Foreshore Annual Permit Fee	477.00 per annum
Ice Cream /Ice Confection Hand Cart Trolleys on Beach Foreshore Monthly Permit Fee	54.00 per month
Event Vending Permit Fee – coffee, food & other at an approved event location Daily Permit Fee	26.00 per day or part thereof
Event Vending Permit Fee – coffee, food & other at an approved event location Annual Permit Fee	212.00 per year

Application Fee for Temporary Vending	59.00
Permit Fee for Adam Street Car Park Site (Christmas Light Display)	5,288 per week if not tendered
Bond for Adam Street Car Park Site (Christmas Light Display)	1100.00
Electricity Fee for Adam Street Car Park Site (Christmas Light Display)	265.00
Special Vending Permit Per Trader – Riverbank Adam Street Reserve Christmas Trading (If not tendered to one operator for the site)	1,586.00 per week
Officer Responsible: Manager Community Health & Safety	

Permits – Motorised Vessel on West Lakes Lake

Application Fee	54.00
Officer Responsible: Manager Community Health & Safety	

Permits – Outdoor Dining

Application Fee (including applications for amendments to current permits)	116.00
Permit Fee for Licensed Premises	56.00 per chair per annum
Permit Fee for Licensed Premises – Casual Rate	10% of annual fee or minimum charge is 106.00 whichever is greater
Permit Fee for Unlicensed Premises – (non-serviced areas)	16.50 per chair per annum
Permit for Unlicensed Premises – (serviced area)	33.00 per chair per annum
Permit Fee for Licensed Premises – Henley Square	88.00 per chair per annum
Permit Fee for Unlicensed Premises - Henley Square	43.50 per chair per annum
Permit Fee for Unlicensed Premises - Henley Square - Casual Rate	10% of annual fee or minimum charge of 106.00 whichever is greater
Outdoor Dining Permit late payment fee (applied when permit is not renewed within 30 days)	54.00
Officer Responsible: Manager Community Health & Safety	

Permits – Parking

Permit Fee for Parking Control Exemption for Private Purposes – 3 working days' notice	11.50 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Private Purposes - 1- 2 working days' notice	22.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Commercial Purposes – 3 working days' notice	27.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Commercial Purposes – 1-2 working days' notice	54.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Application Fee for Residential Parking	59.00
Permit Fee for Residential/commercial Parking	33.00 per annum per vehicle
Replacement permit	16.50 per annum per vehicle
Application fee for parking permit exemption for No Parking zones (applies to Businesses only)	59.00
Permit replacement fee or Additional parking permit request for parking permit exemption to No Parking zones (applies to Businesses only, per permit)	16.50
Officer Responsible: Manager Community Health & Safety	

Permits – Public Road Encroachment

Application Fee (non-refundable) – Public Road Encroachment	200.00
Public Road Encroachment – Residential purposes	No ongoing fees
Public Road Encroachment – Commercial purposes	Monthly fee based on commercial Valuation of the encroached area.
Officer Responsible: Manager City Infrastructure	

License – Season Sportsgrounds

Reserve	Cost per Season (GST inclusive) (Summer/Winter) CPI Adjusted
St Clair No 2	2,452.00
St Clair No 3	2,452.00
St Clair No 4	702.00
St Clair – Community Survey Hire#	85.00
John Mitchell Reserve**	702.00
Jubilee Reserve	702.00
Allenby Gardens Reserve^	702.00
Jetty Street Netball Courts	683.00
Trust Reserve	702.00
Henley & Grange Memorial Oval (athletics)	702.00
Henley Square Foreshore (volleyball)	N/A
Ovingham Futsal Court (limited season license fee)	339.00
Seasonal Changeroom Fees & Classifications***	
Level 1 Changeroom Facilities - Jubilee Reserve & St Clair (Oval 2)	580.00
Level 2 Changeroom Facilities - John Mitchell & Trust Reserves	339.00
Officer Responsible: Manager City Property and Open Space *The Ovingham futsal court is primarily encouraged for ad-hoc community use, with potential limited seasonal license use available to community groups (upon approval). ** This excludes non-for-profit community dog obedience training groups ***Level 1 Changerooms provide a more substantial amenity than level 2, and may include other features i.e. canteen/servery, covered viewing areas, umpire and first aid rooms, and/or storage areas. These facilities may also provide the potential to generate revenue through canteen sales. Level 2 Changerooms generally only provide the essentials for changing and showering. ^ Potential - Seasonal license access at Allenby Gardens Reserve is only available for junior sport / activities #-\$80 servery hire fee (includes a \$50 refundable key deposit). Servery is available for hire between 7am to 8pm (Mon – Sat) and 9am to 5pm (Sundays) outside of seasonal licensed club use hours. Hirers must ensure facilities are satisfactorily cleaned after use. Council will on-charge hirers any cleaning costs required as a result of non-compliance.	

Permits – Signs (excluding community banner frames and moveable signs conforming to By-Law 2 – Moveable Signs)

Permit Fee for Advertising Sign for commercial purposes	109.00 per sign
Permit Fee for Advertising Sign for other groups	
1-5 signs	27.00
6-10 signs	54.00
10+ signs	10 per sign
Permit Fee for Real Estate Sign – Unlimited sites	534.00 pa
Permit Fee for Real Estate Sign – Site specific	27.00 per site
Application Fee for Signs not conforming to By-Law 2: Moveable signs	10.00
Permit Fee for Additional Moveable Sign	\$100 per sign per annum
Officer Responsible: Manager Community Health & Safety	

Permits – Public Space Occupation

Application Fee	57.00
Permit Fee – Minimum Fee	259.00
Permit Fee	4.00 per metre ² , per calendar week or part thereof*
Permit Fee – Road Closure	311.00 per day
Long Term Projects (> 8 Weeks)	20% reduction of the permit fee
Permit Assessment and Consultation Fees	Council will recover the full cost associated with any consultation and assessment of a permit application
Major City Developments (Greater than \$10,000)	Assessed through an internal matrix having consideration to locality, area used, impact, duration and community benefit and approved by Delegated Officers
Officer Responsible: Manager Community Health & Safety	

Photocopying

* These prices are GST inclusive

b. General Charge for photocopies provided by Council staff (for Council extracts including Council Agendas, Minutes and By-laws)	
A4 Black and White	0.20 per A4 page
A3 Black and White	0.40 per A3 page
A4 Colour	\$1.00 per A4 page
A3 Colour	\$2.00 per A3 page
Officer Responsible: Information Management Lead	

Engineering Printing

All Concept or Design Drawing using plotter (i.e. larger than A3 size paper).	10.00 per drawing
Pontoon Design Drawings	150.00 per set
Officer Responsible: Manager City Infrastructure	

Port Road Banners

Advertising charges for community groups and/or events.	
For up to 3 months	100.00
Officer Responsible: General Manager Engaged Communities	

Register of Dog Extract

Details of 1 Dog (hard copy only)	5.00 per extract
Officer Responsible: Manager Community Health & Safety	

Reinstatement Charges

Charges made to property owners, developers, builders and service authorities etc. for reinstatement work carried out by Council:

Reinstatement Charges attract a 10% GST

*These prices are GST inclusive

Type of Infrastructure	Rate
Bitumen Road Minimum Charge	286.00 per m2 763.00
Bitumen Footpath Minimum Charge	306.00 per m2 763.00
Concrete Driveways and Footpath Minimum Charge	340.00 per m2 763.00
Brick Paving Minimum Charge	450.00per m2 763.00
Standard Kerb and Gutter (including driveway inverts) Minimum Charge	340.00 per linear metre 969.00
Side Entry Pit Replacement – lid and frame only	2,792.00
Side Entry Pit Reconstruction	6,980.00
Reinforcing to inverts and kerbing	356.00 per lineal metre
Reinforcing to driveways and footpaths	66.00 per m2
Screen Footpath Minimum Charge	304.00 per m2 763.00
Screen Landscape & irrigation Minimum Charge	39.00 per m2 620.00
Turf replacement Minimum charge	27.00per m2 437.00
Streetscape landscape & irrigation Minimum charge	45.00per m2 841.00
Verge Reinstatement/Removal of Spoil Minimum Charge	276.00 per m2 763.00
Officer Responsible: Manager City Maintenance	

Tree Related Charges (Public Land)

Charges made where a tree on Council property and / or a Council tree is removed

Tree replacement (including 3 years maintenance)	568.00 per tree
Removal of juvenile tree <3 years old	146.00 per tree
Removal of young tree 3–5 years old (amenity value will be added where appropriate, as determined by Council Arborist)	410.00 per tree
Removal of mature tree >5 years (amenity value will be added where appropriate, as determined by Council Arborist)	2010.00 per tree
Amenity value calculation (plus amenity value as per Councils Tree & vegetation Policy)	245.00 per tree
Tree assessment related to development	245.00 per tree
*Plus any additional cost incurred such as traffic control, specialised equipment, high voltage works	
Officer Responsible: Manager City Maintenance	

Reproduction of Plans (microfilm and other) – Development Services

Search Fee (includes first 10 A4 or A3 pages)	30.00
Additional A4	0.40 per page
Additional A3	0.50 per page
Officer Responsible: Assessment Manager	

Request for Internal Review of Council Decision

Request for an internal review of a Council decision in line with Section 270 of the Local Government Act 1999.	20.00
Officer Responsible: Manager Governance and Risk	

Damaged Infrastructure – Reinstatement Charge

Cost recovery for works undertaken due to default in response to an Order issued under the Local Government Act, 1999.	Quotation received from a Minor Work Panel Contractor plus 5 percent management fee
Officer Responsible: Manager City Infrastructure	

Clearance – for National Heavy Vehicle Regulator

Clearance	75.00
Officer Responsible: Manager City Infrastructure	

Salaries Register

Hard Copy Salary Detail Extract for City of Charles Sturt Employees Pursuant to Relevant Legislation per single/double sided A4 page	0.20
Officer Responsible: Manager People and Culture	

Signage Hire – supply only

* These prices are GST inclusive

Temporary Parking Controls	
Residential	26.00 per sign per week No delivery or pick up fee
Non-residents or commercial	26.00 per sign per week plus 149.00 delivery and collection fee
Replacement of Temporary Parking Control signs	149.00 per missing sign
Temporary Traffic Controls for events	26.00 per sign per week 149.00 delivery and collection fee
Replacement of Temporary Traffic Control signs	247.00 per sign
Installation of signage by Council staff will be recovered from responsible organiser or body at Council costs + 10% administration fee.	
Event signage capped at a maximum of 10 signs for Not for Profit Organisations.	
Officer Responsible: Manager City Maintenance	

Sportsground Services

* These prices are GST inclusive

a. Line Marking of Sports Fields	
1. AFL (per oval)	
Initial Marking (includes labour & materials)	866.00
Follow up Marking (includes labour & materials)	192.00
2. Soccer (per field)	
Initial Marking (includes labour & materials)	689.00
Follow up Marking (includes labour & materials)	175.00
3. Modified Soccer (per field)	
Initial Marking (includes labour & materials)	530.00
Follow up Marking (includes labour & materials)	133.00
4. Cricket (per oval)	
Initial Marking (includes labour & materials)	306.00
Follow up Marking (includes labour & materials)	167.00
5. Sporting Carnivals – i.e. multiple fields	
Multiple Fields (includes labour & materials) per hr.	186.00
b. Installation of Sports Field Goals	
1. AFL (per set)	
Installation of Goals (includes labour & plant)	684.00
Removal of Goals (includes labour & plant)	388.00
2. Soccer (per set)	
Installation of Goals (includes labour & plant)	526.00
Removal of Goals (includes labour & plant)	322.00
c. Green Waste Bins	
This service is no longer supplied by Council – Where Sporting Clubs require the green waste bin, they are able to arrange it direct through the Contractor.	
Officer Responsible: Manager City Maintenance	

Road Closures - Temporary

Application Fee	Reimbursement of fees incurred associated with road closures
Officer Responsible: Manager City Infrastructure	

Supported Residential Fees*

*GST not applicable

Licence Fee (Licence period up to 12 months)	467.00
Application for Licence	99.50
Late Application Fee	59.50
Inspection fee of Supported Residential Facility	241.00
Lodgement of transfer of a licence	99.50
Lodgement of licence renewal application forms	99.50
Application for Settlement of Disputes under Section 43(5)(c) of the Supported Residential Facilities Act *Fees prescribed by the Supported Residential Facilities (Fees) notice and are subject to change.	59.50
Officer Responsible: Coordinator Environmental Health	

Thermometer

Supply of digital probe thermometer (Large)	Actual costs incurred by Council including GST
Supply of digital probe thermometer (Small)	Actual costs incurred by Council including GST
Officer Responsible: Coordinator Environmental Health	

Vehicles – Towing, Storage & Disposal

Impounding & Public Notification Fee	Fee is charged by Contractor and Council will recover this fee from the vehicle owner along with the costs associated with advertising and storage.
Towing Fee	Fee is charged by Contractor and Council will recover this fee from the vehicle owner.
Towing of oversized and/or over length vehicle	Fee is charged by Contractor and Council will recover this fee from the vehicle owner.
Locksmith Fees (for opening of vehicles)	Fee is charged by Contractor and Council will recover this fee from the vehicle owner.
Officer Responsible: Manager Community Health & Safety	

Waste Control*

Application for a wastewater works approval for the installation or alteration of a temporary on-site wastewater system: If the system's capacity does not exceed 10 Equivalent Persons (EP) If the system's capacity exceeds 10 EP - Plus, for each 2 EP in excess of 10 EP	61.50 123.00 Additional 30.25
Application for a wastewater works approval for the installation or alteration of an on-site wastewater system (other than a temporary on-site wastewater system): If the system's capacity does not exceed 10 EP If the system's capacity exceeds 10 EP -Plus, for each 2 EP in excess of 10 EP	137.00 137.00 30.25
Application for variation or revocation of a condition of a wastewater works approval	137.00
Application for postponement of expiry of a wastewater works approval	137.00
Inspection fee for an inspection in connection with an application or other matter under the South Australian Public Health (Wastewater) Regulations 2013	152.00
*Fees prescribed in South Australian Public Health (Fees) Notice and are subject to change	
Officer Responsible: Coordinator Environmental Health	

Waste Management Centre

Disposal Charges for Larger Vehicles or Unsorted Loads				
Category	Min. Weight	Min. Charge (GST inc.)	\$ (GST inc.)	Quantity
General Waste & Mixed Unsorted Waste	150kg	51.00	340.00	per tonne
Concrete / Rubble	250kg	37.50	150.00	per tonne
Un-Clean Fill	250kg	59.25	237.00	per tonne
Clean Soil	500kg	45.50	91.00	per tonne
Clean Un-treated Timber	250kg	35.25	141.00	per tonne
Green Waste	300kg	38.40	128.00	per tonne
Cardboard	Free	Free	Free	per tonne
Officer Responsible: Manager City Utilities				

Category - Disposal Charge – Other Waste Types Charges		
Disposal Charge	\$ (GST inc)	Quantity
Minimum Charge.	10.00	per bag
Car / Motor Cycle Tyres – off rim	15.00	per tyre
4WD or Truck Tyres - off rim	25.00	Per tyre
Car / Motor Cycle Tyres – on rim	30.00	per tyre
4WD or Truck Tyres - on rim	50.00	per tyre
Tractor Tyre – 1m to 2m	350.00	per tyre
Single Mattress/Ensemble Base	45.00	per mattress
Double or Queen Mattress/Ensemble Base	45.00	per mattress
Latex or King Mattress/Ensemble Base	55.00	per mattress
Oil (over 30 litres)	5.00	per litre over 30
Paint (over 100 litres of can volume)	5.00	per litre of can volume over 100
Fluorescent Tubes – Non-Residents	5.00	per tube
Officer Responsible: Manager City Utilities		

Free Disposal		
Paint (up to 100 litres of can volume per day)		
Oil (up to 30 litres per day, residential only)		
Carboard (Clean sorted)		
E-Waste (TVs and Computers)		
Steel (sorted)		
Car Batteries, household batteries, Lithium batteries if not damaged		
Fluorescent Tubes (Charles Sturt residents only)		
Appliances – Whitegoods		
Mulch for Sale		
Sale Charge	\$ (GST included)	Quantity
Bulk Mulch	60.00	per cubic metre

Waste Volume	General Waste Domestic	Concrete / Rubble / Un-Clean Fill / Clean Un-Treated Timber	Green Waste	Clean Soil
	\$	\$	\$	\$
Car Boot	35	25	25	20
Station Wagon	50	40	35	25
Small Ute / Micro Trailer	70	55	45	30
Ute / Van / Trailer up to 6x4				
Level	90	85	45	40
Heaped	120	105	55	45
Full Load	140	140	70	
Ute / Van / Trailer up to 7x5				
Level	125	110	55	50
Heaped	145	135	70	55
Full Load	175	165	80	
Ute / Van / Trailers Larger up to 8x5				
Level	135	135	70	60
Heaped	175	165	80	65
Full Load	220	190	95	N/A

Ute / Van / Trailers Larger up to 10x5				
Level	170	165	90	70
Heaped	220	195	110	75
Full Load	275	N/A	135	N/A

Use of the facility, acceptance of material and the charges for the waste disposal are at the discretion of the weigh bridge operator. Inappropriate behavior will not be accepted, and you will be politely asked to exit the premises.

Recycled Water Business Unit

Category	\$ (GST included)
GENERAL FEES	
Connection Fee – Single Residential Connection (includes supply of Purple Meter, inlet and outlet riser and Initial Cross Connection audit)	900.00 (no GST)
Community Plan Connection Fee – includes supply of purple meter, inlet and outlet riser and initial cross connection audit	Cost recovery + 10% (no GST)
Cross Connection Audit Inspections (charged every 5 years or on change of ownership)	160.00
SERVICE FEES & USAGE CHARGES	
Annual Supply Charge as required by legislation/regulation	59.00
Plan A : On Demand	2.60/Kilolitre
Plan B : Only Between 7am and 5pm	2.28/Kilolitre
Plan C : Residential Non-drinking Water Use	2.50Kilolitre
CHARGES REFERENCED UNDER THE RECYCLED WATER SERVICE CHARTER	
Special Meter Reading	35.00
Meter Test (per test)	145.00
CHARGES INCURRED WHERE THERE IS A BREACH OF THE RECYCLED WATER SUPPLY AGREEMENT AND/OR THE CUSTOMER SERVICES CHARTER	
Restriction Action Fee (Imposed where there is non- payment following the Final Notice and Notice Before Restriction) which limits the flow of Recycled Water to the allotment	Cost recovery (No GST)
Removal of Restriction Action (where the Recycled Water account is returned to order following payment of the outstanding amount)	Cost recovery (No GST)
Disconnection Fee	Cost recovery + 10% (+GST)
Reconnection Fee	Cost recovery + 10% (+GST)
Damage to Council Infrastructure	Cost recovery + 10% (+GST)

Relocation of the Council's Infrastructure	Cost recovery + 10% (+GST)
Dishonoured and overdue payments	Cost Recovery of Associated Bank Fees and Legal Recovery Costs.

Additional Waste Services

Waste Service	\$ (GST Included)
* Note: For additional services entered into after 9 July 2024 the bin will remain the property of Council and will be retrieved upon cancellation of the service. ^Note: From 1 July 2026, annual additional service charges are applied on a pro rata basis from the quarter following commencement of the service. The quarter in which the service commences is not charged. Quarterly periods are July – September, October – December, January – March and April – June.	
Domestic 140 Litre "Blue Lid" Annual Additional Service*^	168.00
Recycling 240 Litre "Yellow" Lid" Annual Additional Service*^	80.00
Garden Waste 240 Litre "Green" Lid" Annual Additional Service*^	70.00
Kitchen Caddy	Free
Compostable Bags (per roll)	Free
Officer Responsible: Manager City Utilities	

Additional Bulk Services

Additional Bulk Services (Available to existing bulk collection arrangements only)	\$ (GST Included)
Domestic 660 Litre "Blue Lid" Annual Additional Service	921.00
Recycling 660 Litre "Yellow" Lid" Annual Additional Service	470.00
Garden Waste 660 Litre "Green" Lid" Annual Additional Service	1,545.50
Domestic 1100 Litre "Blue Lid" Annual Additional Service	1,315.75
Recycling 1100 Litre "Yellow Lid" Annual Additional Service	482.00
Officer Responsible: Manager City Utilities	