



Fees & Charges Register

Effective 1 July 2023 – 30 June 2024

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Fees & Charges Register

Explanatory Notes

Authority

The Local Government Act 1999 empowers a Council to impose fees and charges for various services that it provides, either as part of its statutory functions or on request.

Fees and charges other than those prescribed by any Act or Regulation in respect of a particular matter, may be fixed, varied or revoked by by-law or by resolution of Council. (Section 44(1) of the Local Government Act 1999 permits a Council to delegate some of these powers to a Committee or officers but at this stage Council has not taken up this prerogative to any significant degree).

Section 188(6) of the Act provides for the Council to keep a list of fees and charges imposed under this Section on public display at the principal office of the Council. This document is the record of fees and charges for public display for the City of Charles Sturt.

As per the new tax system (Goods and Services Tax Act 1999), GST at the rate determined by the Act will be charged on all fees and charges, except those given exemption under the Act.

The fees and charges register will identify all those charges that attract a Goods and Services Tax. All prices will be inclusive of a 10% GST where applicable. Bond monies will not attract GST unless those monies are not refunded due to breaches in relation to conditions of hire.

Council Community Centres, Libraries & Community Halls

All fees listed in this section apply to the following Community Centres, Libraries and Community Halls:

Community Spaces	Address
19 on Green Community Centre	19 Green Street, Brompton SA 5007
Bower Cottages Community Centre	200 Bower Road, Semaphore Park SA 5019
Cheltenham Community Centre	62 Stroud Street North, Cheltenham SA 5014
Findon Community Centre	222 Findon Road, Findon SA 5010
Henley and Grange Community Centre	196A Military Road, Henley Beach SA 5022
Seaton North Neighbourhood Centre	16 Cairns Avenue, Seaton SA 5023
Ngutungka West Lakes	9 Charles Street, West Lakes SA 5020
Findon Library	Cnr Findon Road and Grange Road, Findon SA 5023
Community Halls	Address
Flinders Park Community Hall	67 Grange Road, Beverley SA 5009
Kilkenny Community Hall	27A Wilpena Terrace, Kilkenny SA 5008
Woodville North Community Hall	Sparrow Reserve at Thirteenth Avenue, Woodville North SA 5011

Priority for bookings at Community Centres is for not for profit and community groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan.

Definitions - for the purpose of fees and charges

- Casual Hire - one off or infrequent use.
- Regular hire (verified guests) – a series of bookings that occur on a regular basis for the same purpose. e.g. a weekly, fortnightly or monthly booking.
- Business Hire – an activity undertaken to produce and/or sell goods and services for profit.
- Function or event hire – an official ceremony or social occasion to be applied during the period of 5pm Friday to 11:59pm Sunday and Public Holidays.

Casual and regular hire for Community Spaces and Community Halls - All prices are GST Inclusive

	Community Halls	Large Community Function Space	Multipurpose Community Space	Small community Space
Casual and Business Hire	\$44/hour	\$44/hour	\$22/hour	\$11/hour
Regular Hire * - Not for profit organisations	\$22/hour	\$22/hour	\$11/hour	\$5.50/hour
Regular Hire* - Community Groups	\$22/hour	\$11/hour	\$11/hour	\$5.50/hour
Community Spaces *Regular hire rate is only available to Not for Profit and Community Groups who can demonstrate; <ul style="list-style-type: none"> • Non for-profit organisations will be required to provide proof of incorporation and status; • current insurances (relevant public and/or product liability insurance certificate of currency) are essential for Not for Profits and Community Groups based on risk assessment criteria; • services provided demonstrate a wider local community benefit; • do not duplicate existing services/activities; • are aligned to the Community Centres community development principles; • activities are affordable and aligned to the priorities of Council's Community Plan. 				
Casual, business and regular room hire subsidies Organisations or groups who demonstrate they require additional support during the organisations establishment or for extenuating circumstances may apply for a subsidy for a Community Space. The Manager Community Connections, Manager Public Health and Safety, Coordinator Community Experience or Coordinator Community Development will assess applications and determine subsidies. Subsidies will only apply to regular room hire. Additional events will attract a fee, as per the Fees and Charges Register.				

Event/Functions Rate for Community Spaces and Community Halls - All prices are GST Inclusive

Applies to events/functions held from Friday 5pm until midnight Sunday night and on public holidays

	Large Community Function spaces & Community Halls	Multipurpose spaces
Event/Function rate (minimum booking time 3 hours)	\$66/hour	\$33/hour
Event/Function rate for Not for profit (minimum booking time 3 hours)	\$33/hour	\$16.50/hour
Event/Function Subsidies – Hire Fees Only Not for profit and Community Groups receive a 50% subsidy of the event/function rate (hire fee only) if they demonstrate; <ul style="list-style-type: none"> • proof of incorporation and status required (not for profit); • services provided demonstrate a wider local community benefit; • are aligned to the Community Centres community development principles; • activities are affordable and aligned to the priorities of Council's Community Plan. 		

Bonds

Bonds will be applied to all casual bookings at community halls and during non-staffed hours at community spaces.

\$ 500 Standard Bond

\$ 1,500 Bond will be applicable to higher risk activity bookings.

The Manager Community Connections, Manager Public Health and Safety, the Coordinator Community Development, Coordinator Community Experience and the Team Leader Community Safety have the right to vary the bond depending on the function.

Security is at the discretion of the Community Development Officer or Team Leader Community Safety and is the responsibility of the hirer.

Additional fees will be deducted from the bond:

- Council will recover the full amount associated with any damages incurred.
- Council will recover the full amount associated with cleaning costs incurred.
- Council will recover the full amount associated with security costs incurred.
- Council will recover the full amount of costs associated with replacing a lost key or swipe card.

Guest Booking Fee

A non-refundable 2.5% Guest Booking Fee is included in the final price for all casual bookings and is calculated on the maximum final value of the booking.

Cancellation Fees Cancellation fees of 50% of the total booking value will apply for cancellation of casual, business and events/function hirers within 14 days of the hire date (this is in addition to the non-refundable guest booking fee).

Cancellation of a regular booking by regular hirers (verified guests) must be received in writing via SpacetoCo prior to the date of hire, otherwise the full value of the hire fee will be forfeited.

Community Centre and Ngutungka West Lakes Council initiated and funded program fees

Participants in council initiated and funded programs and services will attract a user charge per session or service. The Manager Community Connections has the ability to waive the fees as required.

Council initiated group programs	\$2 per session Additional fees can apply for course facilitator and/or course materials.
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Community Centres Administrative Facilities

Self Service Photocopying		\$
a.	Black & White	0.20 per A4 page
		0.40 per A3 page
	Colour Copies	1.00 per A4 page
		2.00 per A3 page
b.	Lamination Service:	
	Lamination Service to the Public	A4 2.20
		A3 4.40
Officer Responsible: Manager Community Connections		

Council Houses

** These prices are GST inclusive*

Location	Tenant	Rental (\$)
32 Adam Street, Hindmarsh (Cemetery "Sexton's Cottage")	Private Tenant	\$240.00 per week
136 North Street, Henley Beach	Private Tenant	\$530.00 per week
43 Aberfeldy Avenue, Woodville	Private Tenant	\$400.00 per week

Reserve Hire & Event Fee's

Event Type	Reserve Fee **	Bond Applicable
Private Event (under 50 attendees)	\$0/ hour	Not applicable
Private Event (51 to 250 attendees)	\$35/hour	\$250
Private Event (250 or more attendees)	\$65/hour	\$1,000
Not for Profit/Charitable Event* (51 to 250 attendees)	\$20/hour	\$250
Not for Profit/Charitable Event* (250 or more attendees)	\$35/hour	\$1,000
Commercial Event (0-250 attendees)	\$65/hour	\$1,000
Commercial Event (>250 attendees)	\$125/hour	\$1,000
Market Stall at organised event (Marquee not provided)	\$20 per stall	Not applicable

A non-refundable 2.5% Guest Booking Fee is included in the final price for all casual bookings and is calculated on the maximum final value of the booking.

Cancellation fee (in addition to the Guest Booking Fee) of 50% of the total booking value applies for cancellations within 14 days of event date for casual hirers only.

*To receive the 50% subsidy for a Recognised Charity / Not for Profit Organisation the Event Organiser may be requested to provide documentation from the Australian Taxation Office of this status.

** Maximum daily charge 10 hours

Additional Fees	Rate
Irrigation Line Marking for Marquees/tents/gazebos (Small Reserve <2500m ²)	\$82
Irrigation Line Marking for Marquees/tents/gazebos (Large Reserve >2500m ²)	\$164
Bin hire - up to 10 bins (includes delivery, & collection)	\$180 (Each additional bin over 10 incurs a \$18 fee/bin) Lost Bins incur a \$61 Fee/bin

Additional Toilet Cleaning Request	\$60
Vehicle Access (1-5 vehicles) (where a reserve hire fee is not applicable)	\$60 per permit
Vehicle Access (6 or more vehicles) (where a reserve hire fee is not applicable)	\$250 per permit
Key deposit for access – per key	\$50
Amusement Fee** (where a reserve hire fee is not applicable)	\$50

**Amusement Fee will be incurred if there will be an amusement ride, petting zoo, jumping castle (or other similar item at the discretion of the Manager Public Health and Safety or the Team Leader Community Safety).

Additional Item Charges (Multi-day events) – Bin Empty for 2nd and subsequent hire days;

	Day 2 onwards	Service
Additional bin empty	\$10/bin/day	Bin empty

Above item charges applicable to any days of the week EXCEPT Public Holidays (no service available).

Council Venues

Woodville Town Hall

The following Fees & Charges are effective from 1 July 2023

All hire attracts a 10% GST

** These prices are GST inclusive*

*These prices are GST inclusive				
	Hourly Rate* \$	Half Day Rate * (up to 5 hours) \$	Full Day Rate * (over 5 hours) \$	Single fee
Commercial Rate* Main Hall (includes kitchen access) Murree Smith Hall OR Foyer Whole Venue		1,580.00 900.00 1,860.00	2,900.00 1,100.00 3,500.00	
Community Rate* Main Hall (includes kitchen access) Murree Smith Hall or Foyer Whole Venue		940.00 630.00 1,000.00	1,600.00 910.00 1,900.00	
*Weekdays Mon – Thurs (excludes public holidays and rehearsal/bump in)	5% discount on venue hire			
Rehearsal/Bump in Rate (all hirers) Main Hall Mon-Thurs excluding public holidays			1,000.00 770.00	
Technician/ Production Staff	90.00			500.00
Security	55.00			
Front of House	55.00			
Other Services as required	POA			
Bond (all hires)				

- Rates of hire for Woodville Town Hall include:
 - A standard clean comprising of sweeping, mopping, vacuuming, cleaning toilets, and emptying waste;
 - A venue supervisor responsible for opening and locking up;
 - Set up and pack down of tables and chairs to the hirer's required set up.
- Commercial hire rates for full day bookings of Main Hall or Whole Venue also include:
 - tablecloths and chair covers to fit venue furniture on request;
 - Security up to 8 hours.
- Murree Smith Hall/Foyer Full Day Hire Rates are for a maximum of 10 hours access to the venue. Hirers who require longer access will need to cover cost of extra staffing.
- The Coordinator Placemaking has the right to vary the bond depending on function.

- Council reserves the right to recoup from the hirer the cost of any additional cleaning required as a result of the hirer's use of the venue.
- Main Hall hire includes access to the kitchen, bar and dressing room.
- All hires have shared access to the foyer and bathrooms.
- There is no sessional rate for regular hire of the Woodville Town Hall.
- Entities that wish to hire Woodville Town Hall on 4 or more occasions within a 12-month period or for a period of 6 or more consecutive days may apply for a discount or package deal by contacting Woodville Town Hall. The Coordinator Placemaking may approve such a deal according to Council criteria.
- The Commercial Rate is applicable to all business, private hirers, and community groups running member-only events or selling tickets to their event.
- The Community Rate is applicable to all approved registered charities and not-for-profits, community groups that are running free public events, and any hirer who is running an event where all profits will be donated to an approved registered charity or not for profit.
- Half day refers to a maximum 5-hour booking. Any bookings over 5 hours will be considered a full day hire and will be charged accordingly. Hirers who do not leave the venue by their agreed departure time will be charged extra via invoice or withholding of bond.
- Rehearsal/Bump in Rate is provided for 1 day before or after any 1 full day hire OR 1-2 days before and/or after any 2+ full day hire (maximum 8 hours venue access on any rehearsal date booked).
- The rehearsal date must be a consecutive date prior or after the rest of the booking. Where there is a gap of unbooked days between any rehearsal and event dates, the rehearsal day will be charged at the relevant commercial or community rate, not the rehearsal rate.
- The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).
- The Council reserves the right to have a Venue Supervisor on site for the duration of the booking. Additional security officers may be required (as detailed in the Woodville Town Hall Conditions of Hire) at a cost to the hirer.
- A Venue technician may be required to operate audio-visual equipment in the Woodville Town Hall; this will be charged to the hirer (minimum 3 hours). This will be dependent on the type of event and technical requirements. Events that are not suitable for using the in-built Audio Equipment will be asked to bring or hire in suitable equipment at the hirer's cost.
- A non-refundable deposit is required to secure all casual hall hire bookings. The deposit is then deducted from the hire costs of your event.
- The deposit is not refunded if you cancel your event or change the date of your booking.

- Cancellation/Postponement/Change of Hire Date must be made in writing at least 90 days before the booking date otherwise further charges may be incurred.
- Murree Smith Hall and Foyer Bookings on Fridays, Saturdays, or Sundays will not be made more than 8 weeks out as precedence is given to Main Hall and Whole Venue Hires for Weekend bookings.
- Refer to Woodville Town Hall Conditions of Hire for more information.

Miscellaneous

\$

Sign on land Fee – Planning Development and Infrastructure Act

* These prices are GST inclusive

Sign on land fee under Regulation 47 of the Planning Development and Infrastructure (General) Regulations 2017	275.00
Officer Responsible: Assessment Manager	

Animal Collection, Impound & Sustenance

* These prices are GST inclusive

Short term council hold ¹	70.00
Cat - Collection and Impound Fee (per collection)	112.98112.98
Other Companion animals – Collection and Impound Fee (per collection)	
Dog Acceptance Fee (Impound fee) ²	282.44 per animal (up to 72 hours)
Sustenance Fee (based on fee set)	64.42 per animal per 24 hours or part there of
Transport fee for Relinquishment of a Dog	250.00
Euthanasia Fee (based on fee set)	214.62
Other Animals (ie goats, chickens, sheep) – Impounding Fee	282.44minimum fee + recovery of any additional costs, ie hire of trailer, transportation to other impounding facilities
Dog transfer from Council hold facility	70.00
Officer Responsible: Manager Public Health & Safety	

¹Short term Council hold is utilised during business hours where the owner has been identified by way of dog registration tag and/or microchip and is contactable and able to collect the dog before 5pm on the same day and where the dog is currently registered.

² Pensioner Assistance by way of a once off fee reduction may be assessed through a matrix having consideration to the circumstances giving rise to the wandering and impound, the registration status and history associated with the dog, evidence of low income status and assessment by the Team Leader Community Safety or Manager Public Health & Safety.

Miscellaneous

\$

Bus Charter Fees

** These prices are GST inclusive*

Administration Fee *	15.00
Mileage Fee *	1.50 per kilometre travelled
Bond (only for unincorporated hirers)	100.00 (no GST)
Eligibility Criteria apply to bus charter services. Nursing Homes are exempt from paying the Administrative Fee.	
Officer Responsible: Manager Community Connections	

Cat Cages

** These prices are GST inclusive*

Hire Fee	No charge 20.00 refundable deposit (no GST)
Replacement	160.00
Late Return of Cage	11.00 per cage per week
Officer Responsible: Manager Public Health & Safety	

Certificate of Title Search Fee – Development Applications

** These prices are GST inclusive*

Cost to cover providing a copy of the current Certificate of Title for a development application	42.00
Officer Responsible: Assessment Manager	

Miscellaneous

\$

Cemetery (Hindmarsh)**Subcontractor rates - these prices are GST inclusive*

a. Lease	
30 Year Lease	475.00
b. Burials	
Interment fee (single, double)	2,450.00
	5,300.00
Interment fee (triple depth)	3,250.00
Lift & Deepen (additional to interment fee)	
Machinery Float (additional to interment fee)	300.00
Ossuary box	150.00
Interment fee (hand dig, not able to access by machine)	POA with Council Contractor
Additional Fees –	Cost + GST
- If an external contractor cost as per contractor fees	Costs + GST
- hire of external plant or equipment	
c. Interment of Ashes	
Interment	340.00
Persons in Attendance	70.00
Interment (with concrete or marble cut)	595.00
d. Additional Cemetery Fees	
Work Permit – Monument	155.00
Remove/Replace Ledger (eg granite, slate, marble)	by arrangement with Funeral Director
Search Cemetery Records – refer CCS website	
Saturday & Sunday surcharge	1,300.00
Public Holiday surcharge	2,300.00
Weekdays after 3.00pm	1,300.00
e. Exhumation Fee (a. first, b. second & c. third set of	

remains)	a. 7,750.00 b. 5,300.00 c. 3,250.00
Officer Responsible: <i>Manager Governance & Operational Support</i>	

Miscellaneous

\$

Dangerous Dog Collars and Signs

* These prices are GST inclusive

Dangerous Dog Collar (all sizes)	\$ 80.00
Dangerous Dog Sign (each)	40.00
Officer Responsible: Manager Public Health & Safety	

Dog Waste Bags

* These prices are GST inclusive

Dog Waste Bags (Pkt 10) *	\$ 2.00
Pooch Pouches*	3.00
Officer Responsible: Manager Public Health & Safety	

Dog Registration

Annual registration fee – Non-Standard Dog	\$ 110.00
Annual registration fee – Standard Dog	55.00
Fee for Standard Trained Dog	50.00
Fee for Non-Standard Trained Dog	100.00
Fee for Puppy (under 6 months of age)	55.00
Fee for Puppy Trained	50.00
Fee for concession card holder rebate	50% of applicable registration fee (not including late payment fees/replacement disc)
All new dog registrations between 1 June to 30 June each year	Fee waived
Fee for Assistance Dogs	No Fee

Miscellaneous

\$

Fee for first year registration of dogs obtained from the Animal Welfare League, the RSPCA or any licenced animal rescue centre.	No Fee
Replacement disc fee	10.00
Penalty fee for late registrations	25.00
Registration of dogs involved with a Dog Business	1 x Business Dog \$100.00 2 x Business Dog \$200.00 3 x Business Dog \$300.00 4 x Business Dog \$400.00 5-10 Business Dog \$500.00 11-20 Business Dog \$1,000.00 21-30 Business Dog \$1,500.00 31+ Business Dog \$2,000.00
Refunds: Upon written request from a dog owner whose dog has deceased between 1 July and 30 September, Council may approve a 50% refund.	
Officer Responsible: Manager Public Health & Safety	

Educational Dog Publications

* These prices are GST inclusive

	\$
Single printed booklet	3.00
Officer Responsible: Manager Public Health & Safety	

Miscellaneous

\$

Doggy Day Community Events** These prices are GST inclusive*

	\$
Stall Holder 3mx3m marquee hire fee	60.00
Stall Holder 3mx3m standard marquee space allocation only (BYO marquee)	15.00
Food vendor space allocation – vehicle or trailer	15.00
*No permit application fee applicable for approved stall holders at Doggy Day Community Events	
Officer Responsible: Manager Public Health & Safety	

Development Bonds (pursuant to section 245A of Local Government Act 1999)

- a) For approved residential developments, residential ancillary structures or demolitions with an estimated value of up to \$15,000, the amount of the charge that may be levied is up to \$2,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.
- b) For approved residential developments, residential ancillary structures or demolitions with an estimated value of greater than \$15,000, the amount of the charge that may be levied is up to \$5,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.
- c) For approved non residential developments or demolitions with an estimated value of up to \$150,000, the amount of the charge that may be levied is up to \$5,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.
- d) For approved non residential developments or demolitions with an estimated value of greater than \$150,000, the amount of the charge that may be levied is up to \$10,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

Miscellaneous

\$

Election Signs

* These prices are GST inclusive

	\$
Removal of Illegal Signs	50.00 per sign
Officer Responsible: Manager Public Health & Safety	

* These prices are GST inclusive

Event Classification	Description	Fee (GST Inclusive) \$
Fireworks SMS Notifications		The organiser will be responsible for costs associated with SMS notifications to registered dog owners to advise of fireworks displays
Consultation Fees associated with events and activities on reserves and community land		Council will recover the full cost associated with any community consultation that may be required and assessment of the event application

Miscellaneous

\$

Events - Road Closure Events

* These prices are GST inclusive

Road Closure Application Fee	200.00 minimum per day
Road Closure Application Fee for Religious Procession	No Fee
<i>Applicant is responsible to cover any costs associated with the event including advertising and traffic management costs.</i>	
Officer Responsible: Manager Public Health & Safety	

Film/Photo Shoots

Location Permit Fee (per day)	250.00
Temporary Parking Controls	
- Installation & removal	190.00
- Per car space (per day)	20.00
Bond	250.00
Road Closure associated with film or photography permit	No Charge
<i>Applicant is responsible to cover any costs associated with the Road Closure including advertising and traffic management costs.</i>	
Film/Photo shoots forming part of educational pursuits by schools & universities	No Charge
<i>Applicant is responsible to cover any costs associated with the event including advertising and traffic management costs.</i>	
Officer Responsible: Manager Public Health & Safety	

Miscellaneous

\$

Food Inspections

Permanent Food Business Premises

** GST not applicable*

Routine Inspections:	
Premises with 20 or less full-time food handlers	140.00
Premises with more than 20 full time food handlers	350.00
Follow up inspections where non-compliances are identified:	
Premises with 20 or less full-time food handlers	140.00
Premises with more than 20 full time food handlers	350.00
<i>*Fees prescribed by the Food Regulations 2017 and are subject to change.</i>	

Food Inspections*

Community Groups, Charitable and Not for Profit Organisations and Priority 4 (Low Risk) Food Business Premises

** GST not applicable*

Routine Inspections	no charge
Complying follow up inspections	no charge
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	140.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	140.00
<i>*Fees prescribed by the Food Regulations 2017 and are subject to change</i>	

Miscellaneous

\$

Food Inspections (continued)

Mobile Food Vans Garaged Within the City of Charles Sturt

* GST not applicable

Routine Inspection	140.00
Follow up inspections where non-compliances are identified	140.00
All inspections at Events, Festivals, Fetes, Shows, Irregular Markets and the like within the City of Charles Sturt	no charge

Temporary Food Stalls* at Events, Festivals, Fetes, Shows, Irregular Markets and the Like (where the business is not based and notified in another Council area)

* GST not applicable

1 or more inspections over the course of one day:	
Inclusive of all annual inspections	70.00
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	

Reoccurring Food Stalls* at Events, Festivals, Fetes, Shows, Markets and the Like Where the Majority of Food Processing Occurs Onsite

Routine inspections	140.00
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	140.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	140.00
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	
*Fees prescribed by the Food Regulations 2017 and are subject to change	

Miscellaneous

\$

Reoccurring Food Stalls* at Events, Festivals, Fetes, Shows, Markets and the Like Where the Majority of Food Processing Occurs Offsite at a Notified Food Business

Routine inspections	70.00
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	70.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	70.00
<p>* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.</p> <p><i>*Fees prescribed by the Food Regulations 2017 and are subject to change.</i></p>	

Major Venues including Hindmarsh Soccer Stadium, Entertainment Centre, Beverley Basketball Stadium and Woodville West Torrens Stadium

* GST not applicable

Permanent Kitchens	
Routine Inspections:	
Premises with 20 or less full-time food handlers	140.00
Premises with more than 20 full time food handlers	140.00
Follow up inspections where non-compliances are identified:	
Premises with 20 or less full-time food handlers	140.00
Premises with more than 20 full time food handlers	350.00
Permanent Kiosks:	
Inclusive of all inspections annually	140.00
Temporary Food Vans, Food Stalls, and Food Trolleys:	
Inclusive of all annual inspections	70.00

Miscellaneous

\$

Food Inspections (continued)

Definitions

Priority 4 “Low Risk”:
Business sectors that will normally handle only “low risk” foods, i.e. those that are unlikely to contain pathogenic organisms and will not support their growth, and will not introduce microbial, physical or chemical hazards to the foods they sell or handle. Typical examples of this type of premises are alcoholic beverage retailers, newsagents, chemists, variety stores and dry goods distributors.
Officer Responsible: Manager Public Health & Safety

Food Safety Auditing

** These prices are GST inclusive*

Desktop Audit - Conducted within the Charles Sturt Office	107.00/hour
- Conducted on site of the food business	214.00/hour
Hourly Audit Rate	214.00/hour
Non-Compliance with Follow up Audit	107.00/hour
Fees applied on 15-minute increments, rounded down to the nearest quarter hour.	

Community Groups, Charitable and Not for Profit Organisations, Nominal Risk Food Business Premises

** These prices are GST inclusive*

Desktop Audit - Conducted within the Charles Sturt Office	no charge
- Conducted on site of the food business	no charge
Hourly Audit Rate	no charge
Non-Compliance with Follow up Audit	214.00/hour

Miscellaneous

\$

Commonwealth Home Support Program

The City of Charles Sturt receives limited State and Commonwealth Funding to provide services to eligible residents who reside within Councils boundaries.

Home Support Services

Assisted Shopping *	12.00 per hour
Shopping List	12.00 per hour
Home Cleaning *	12.00 per hour
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged. Hourly rates are based on per hour per worker. If two workers are required, the hourly rate is doubled.	
Officer Responsible: Manager Community Connections	

Social/Respite Activities

Centre Based Meal and activities *(2 courses)	11.00
Respite 1:1 Service	5.00 per hour
Social 1:1 Service	5.00 per hour
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
Officer Responsible: Manager Community Connections	

Miscellaneous

\$

Community Transport

Community Bus Shopping Transport	5.00 per return trip*
Transport to Community Centres	5.00 per return trip
“Around Town” and “Men on the Move” transport to all day social outings	15.00 per return trip
“Getting Out and About” taxi transport	6.00 per return trip transport subsidy (taxi) voucher is required*
Personalised Transport (volunteer or staff)	5.00 per trip + parking costs*
* All Services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
Officer Responsible: Manager Community Connections	

Home Maintenance/Home Modification

General Maintenance Safety and Security *	12.00 per hour per worker or 6.00 per worker per half hour or part thereof plus any material or waste removal costs
Volunteer Gardening Assistance	12.00 per hour per worker or 6.00 per worker per half hour or part thereof plus any waste removal costs
Home Modification Installation Fee	12.00 per hour
Gutter Cleaning	40.00 flat rate
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
Officer Responsible: Manager Community Connections	

Miscellaneous

\$

High Risk Manufactured Water Systems*

For the registration of a high risk manufactured water system –	
a. for registration of 1 system	44.00
b. for registration of each additional system installed on the same premises	29.25
On application for renewal of registration of a high risk manufactured water system (for each system)	22.20
For inspection of a high risk manufactured water system –	
a. for inspection of 1 system	176.00
b. for inspection of each additional system installed on the same premises	117.00
Follow up inspection –	
a. Follow up inspection where all non-compliances identified during the routine inspection have been rectified by the specified time.	No fee
b. Follow up inspection where non-compliances have not been rectified (for each system).	117.00
Microbiological analysis of sample water collected during inspection	Actual sampling costs incurred by Council including GST
* Fees prescribed by the South Australian Public Health (Fees) Regulations and are subject to change.	

Miscellaneous

\$

Immunisation

Hepatitis A – Adult	75.00 per dose
Hepatitis B – Child	15.00 per dose
Hepatitis B – Adult	40.00 per dose
Hepatitis A&B – Adult (Twinrix)	110.00 per dose
Influenza – Quadrivalent	25.00 per dose
Polio (IPV)	70.00 per dose
Gardasil (HPV)	270.00 per dose
Chicken Pox	90.00 per dose
Diphtheria, Tetanus & Pertussis (Whooping Cough) (Boostrix)	55.00 per dose
Measles, Mumps & Rubella (Priorix)	40.00 per dose
Diphtheria, Tetanus, Pertussis & Polio (Infanrix IPV)	75.00 per dose
Pneumococcal (Prevenar)	185.00 per dose
Rotavirus (Rota Teq)	150.00 per dose
Diphtheria, Tetanus, Pertussis, Polio, Haemophilus Influenza & Hepatitis B (Infanrix Hexa)	120.00 per dose
Influenza – Quadrivalent (administered at School vaccination clinic)	30.00 per dose
Haemophilus influenzae type B (HIB)	40.00 per dose
MMRV (measles, mumps, rubella, chicken pox)	130.00 per dose
Bexsero (Meningococcal B)	170.00 per dose
Nimenrix (Meningococcal ACWY)	90.00 per dose
Workplace/Nursing Home Visit	115.00 per hour (plus vaccine) (min 1-hour charge and then rate applied in 15-minute increments)
Cancellation Fee for Workplace/Nursing Home Visit	115 where less than 1 business days' notice is provided
Service Fee (non-City of Charles Sturt resident and influenza	20.00

vaccine for ≥65 years of age)	
Overseas history assessment, entry & catch up advice	50.00
<i>Officer Responsible: Team Leader Environmental Health</i>	

Miscellaneous

\$

Impounded Objects (excluding vehicles)

Shopping Trolley – payable upon return	100.00 per trolley
Signs – payable on return	50.00 per sign
Other objects	minimum 50.00 per object + recovery of actual costs
Officer Responsible: Manager Public Health & Safety	

Inflammable Undergrowth

From private property

After non-compliance with Notice issued under the Fire and Emergency Services Act 2005 – Contractor's rate to Council plus 50.00 Administration Fee plus 50.00 per Inspection, plus GST.
Officer Responsible: Manager Public Health & Safety

Irrigation Systems

** These prices are GST inclusive*

Irrigation line marking (not related to events)	80.00 per hour (minimum 1 hour)
Irrigation Line Marking for Marquees/tents/gazebos (Small Reserve <2500m ²)	80.00
Irrigation Line Marking for Marquees/tents/gazebos (Large Reserve >2500m ²)	160.00
Officer Responsible: Manager Field Services	

Miscellaneous

\$

Keys – for Access to Council Facilities including Reserves, Halls and Buildings

Deposit	50.00 per key
Emergency access to Council facility where key not collected from Civic Centre prior to event (includes initial entrance and securing of facility at end of hire)	150.00
Officer Responsible: Manager Governance & Operational Support	

Keys – Additional

Charge for Keys in Excess of Standard Issue	23.40 per key
Security Cards	11.75 per card
Officer Responsible: Manager Governance & Operational Support	

Licence – Encroachment of Community Land or Other Local Government Land

Application Fee (non-refundable) – Public Road Encroachment	\$100.00
Encroachment – Residential purpose	No ongoing fees
Encroachment – Commercial purposed	Monthly fee based on commercial Valuation on the encroached area.
Officer Responsible: Manager Open Space, Recreation and Property	

Miscellaneous

\$

Library – Various

**These prices are GST inclusive*

a. Lamination Service:	
Lamination Service to the Public	A4 2.20
	A3 4.40
b. Fees (Non-returned and damaged items): *	
Adult fiction	35.00
Adult non-fiction	40 .00
Adult Large Print	50.00
Children's material (except AV)	33 .00
Magazines	12.00
Audiobooks	100 .00
Language Kits	51 .00
Community Language fiction and non-fiction	40 .00
CDs	25.00
DVDs	25.00
Bluray	25.00
Electronic games	72 .00
Graphic Novels	33 .00
Kindle (Fire and Paperwhite)	250.00
Navigator/Daisy Players	127.00
Energy Kit	626 .00
Laptop (Ngutungka West Lakes)	\$2400.00
Inter Library Loans (other Libraries)	Replacement cost is dependent on actual cost as verified by source documentation
Officer Responsible: Manager Community Connections	

Miscellaneous

\$

Library – Various (continued)

* Replacement fee – the fee charged when an item is lost. The fee will be the RRP (inclusive of GST) that appears in the item record. In the event that the item record does not contain a replacement value the system will use a default RRP value that has been configured in the system. The system applies a replacement fee to a customer account when the item becomes either Assumed Lost or Long Overdue.

Lost or damaged processing fee

Processing fee – an administration fee that is automatically applied by the system with the replacement fee to cover the internal costs of processing the replacement copy. If the item is being replaced the processing fee is still payable.

* These prices are GST inclusive

Lost Item Processing Fee Per Item	5.00
Officer Responsible: Manager Community Connections	

* These prices are GST inclusive

c. Inter Library Loan:	
Outside of SA Public Library Network	29.50
d. Other Charges:	
Library Bags	5.00
Keep cup	7.00
Earphones	2.00
Seeds for Bees	2.00
Honey 320gm	10.00
Honey 500gm	12.00
Honey 1kg	16.00
Honeycomb	10.50
Imagination Playground Hire – Education Centres (schools, kindergartens, playgroups)	115.00
Imagination Playground Hire – All others	180.00

Miscellaneous

\$

Library – Various (continued)

* These prices are GST inclusive

e. Library Photocopying and Printing (Self Service Photocopying Service):	
Black & White	0.20 per A4 page
	0.40 per A3 page
Colour Copies	1.00 per A4 page
	2.00 per A3 page
f. Fax Service – Library:	
Sending:	
Local	1.10 per page
STD (SA)	2.20 connection + 1.10 per page
STD (Interstate)	3.30 connection + 1.10 per page
ISD (Overseas)	4.40 connection + 1.10 per page
Receiving:	
Receive Fax Transmissions provided prior arrangements have been made	0 – 9 A4 pages 5.50 10 – 30 A4 pages 11.00 More than 30 A4 pages by negotiation
g. Exam Invigilation – Library:	
1 hour	30.00
2 hours	40.00
3 hours	50.00
Officer Responsible: Manager Community Connections	

Miscellaneous

\$

Map Production

Map	Cost \$
A4 Black & White Single Copy of Requestor's Property	No charge
A4 Black & White	2.00 each
A4 Colour	5.00 each

The charges listed below are for ad hoc or custom map requests. These requests are to be referred to the Information Services portfolio.

	Commercial	
Paper Size	Basic \$	Custom* \$
A4	10.00	50.00
A3	15.00	60.00
A2	20.00	70.00
A1	25.00	80.00
A0	30.00	90.00
A0 Oversize	40.00	100.00

*These Custom map charges are the minimum amounts payable. Each map may have additional charges added for time taken (at \$40 per hour), data costs and materials. These costs will be determined on a case by case basis and advised prior to commencement of map production.

Miscellaneous

\$

Memorials

Applications must be filled in and approvals granted prior to the installation of the memorial. All costs of supply and installation of the memorial item's including the plaque will be borne by the applicant/donor. The applicant must make full payment upon approval of the memorial application.

Type of Memorial:

1. Standard Bronze plaque on existing bench/seat (\$770 incl GST)
2. Standard Bronze plaque on new bench at Council approved location (\$4,400 incl GST)
3. Standard Bronze plaque on new seat at Council approved location (\$5,500 incl GST)
4. Standard Bronze plaque on existing picnic bench (\$770 incl GST)
5. Standard Bronze plaque on new picnic bench (\$7,700 incl GST)
6. Standard Bronze plaque for existing timber bollard or fencing (\$770 incl GST)

Miscellaneous

\$

Other Council Documents

Annual Business Plan and Budget Document (free to residents)	40.00
• per single sided A4 page	0.20
Annual Report (<i>free to residents and promotional</i>)	25.00 each
Area Plans	7.50 each
Audited Financial Statements (<i>free to statutory bodies and promotional</i>)	30.00
• per single sided A4 page	0.20
Henley Heritage Survey	10.00 each
Hindmarsh Heritage Survey	15.00 each
Historic Conservation Review	5.00 each
Local Heritage Areas	2.50 each
Other Reports	0.33 per single sided A4 page
Parking Control Register Extract (hard copy only)	2.50 per page
Public Exhibition – Draft DPA	5.00 or 10.00 per draft plan depending on size
Register of By-laws	10.00 each
Council Member Register of Interest – per single/double sided A4 Pursuant to the Local Government Act 1999 Section 70	0.20
Delegations Register – per single/double sided A4	0.20
Procurement Policy – per single/double sided A4	0.20
Public Consultation Policy – per single/double side A4	0.20
Code of Conduct – Staff or Council Member – per single/double sided A4	0.20
Council Member Allowance & Benefits Register – per single/double sided A4	0.20

Miscellaneous

\$

Council Member Training & Development Policy – per single/double sided A4	0.20
Code of Practice for Meeting Procedure – per single/double sided A4	0.20
Campaign Donations Returns – per single/double sided A4	0.20
Electoral Roll – Inspection at the Council Office during normal business hours	No Charge
Between close of nominations and polling day for an election, nominated candidates for an election are entitled to one copy for the voters roll for their nominated area in digital format.	Free
Between close of nominations and polling day for an election, nominated candidates for an election can request an additional copy for the voters roll for their nominated area in printed format.	20.00
Between close of nominations and polling day for an election, nominated Mayoral candidates for an election can request an additional copy of the voters roll in printed format.	125.00
Woodville Heritage Survey	15.00 each
Zoning Plans	7.50 each
Copy of prior financial years rates notice	11.00 per notice
Rates assessment book extract fee	5.00 per assessment
Officer Responsible: Manager Financial Services	

Miscellaneous

\$

Permits – For Vehicle Access Across Council Reserves/Foreshore

Application Fee	
Permit for Vehicle to travel Across Council Reserves/Foreshore 1 to 5 vehicles) (where a reserve hire fee is not applicable)	60.00 per permit
Permit for Vehicle to travel Across Council Reserves/Foreshore (6 or more vehicles) (where a reserve hire fee is not applicable)	250.00 per permit
Extension of duration of approved permit (before permit expiry date) & Reschedule of Post inspection due to non-compliance	15.00 per permit
Officer Responsible: Manager Open Space, Property and Recreation	

Permits – By Laws

Application Fee for permit for any activity requiring permission under By-Law 3 Local Government Land & By-Law 4 Roads (including Business Promotion, Distribution of free samples etc) (where a reserve hire fee is not applicable)	55.00
Permit Fee - Business Promotion/Marketing (handing out samples)	55.00 per day
Officer Responsible: Manager Public Health & Safety	

Permit – Local Nuisance Act

Application Fee for Exemption under the Local Nuisance Act (\$200 application fee plus ability to charge cost recovery for any extra expenses incurred i.e. advertising etc)	250.00
Cost recovery for any extras such as advertising etc	As per quote provided
Inspection Fee	150.00
Officer Responsible: Manager Public Health & Safety	

Miscellaneous

\$

Permits – Commercial Activities on Local Government Land

Application Fee (where a reserve hire booking is not applicable)	250.00
Permit Fee (where a reserve hire booking is not applicable)	to be negotiated depending on activity and location required
Officer Responsible: Manager Public Health & Safety	

Permits – Work on Public Roads

Permit Fee (any private structure, or service being on, under, or above ground)	100.00 per permit
Officer Responsible: Manager Engineering Strategy & Assets	

Permits – Excess Animal(s)

Application Fee for Permit to Keep Excess Animal(s) or Livestock subject to Council By Laws	55.00
Permit Amendment Fee (eg existing permit holder, to alter animals listed on permit)	25.00
Officer Responsible: Manager Public Health & Safety	

Permits – Keeping Poultry

Application Fee for Permit to Keep Excess Poultry or to L	25.00
Officer Responsible: Manager Public Health & Safety	

Miscellaneous

\$

Permits – Fitness Groups & Personal Trainers

Application fee	55.00
Permit Fee for Category 1 1-4 participants	110.00 per annum
Permit Fee for Category 2 5-10 participants	275.00 per annum
Permit Fee for Category 3 11+ participants	550.00 per annum
Permit fee for one off casual sessions will be charged	25% of the Permit Fee
Officer Responsible: Manager Public Health & Safety	

Permits – Fundraising/Donations/Collection of Monies for Registered Charities

Application Fee	0
Officer Responsible: Manager Public Health & Safety	

Permits – Mini Skips, Industrial Bins & Shipping Containers

Application Fee – Mini Skip and Industrial Bin inclusive of 3 days use of Council land for placement	100.00
Application Fee – Shipping/Storage Container inclusive of 3 days use of Council land for placement	150.00
Additional fee for urgent permit applications applies for applications received with less than 5 working days' notice	50.00
Use of Council land for placement beyond initial 3 days	25.00/day
Officer Responsible: Manager Public Health & Safety	

Miscellaneous

\$

Permits – Street Trading (Continued)

Application Fee for Mobile Vending	55.00
Mobile Food Vendor (Food Truck)	200.00 per month (GST Exempt)
Mobile Food Vendor (Food Truck) Annual Fee (May to April)	2,000.00 (GST Exempt)
Ice Cream Van Vending Annual Permit Fee	1,200.00 per annum
Ice Cream Van Vending Monthly Permit Fee	\$100 per month
Ice Cream /Ice Confection Hand Cart Trolleys on Beach Foreshore Annual Permit Fee	450.00 per annum
Ice Cream /Ice Confection Hand Cart Trolleys on Beach Foreshore Monthly Permit Fee	50.00 per month
Event Vending Permit Fee – coffee, food & other at an approved event location Daily Permit Fee	25.00 per day or part thereof
Event Vending Permit Fee – coffee, food & other at an approved event location Annual Permit Fee	200.00 per year
Application Fee for Temporary Vending	55.00
Permit Fee for Adam Street Car Park Site (Christmas Light Display)	5,000.00 per week if not tendered
Bond for Adam Street Car Park Site (Christmas Light Display)	1000.00
Electricity Fee for Adam Street Car Park Site (Christmas Light Display)	250.00
Special Vending Permit Per Trader – Riverbank Adam Street Reserve Christmas Trading (If not tendered to one operator for the site)	1,500.00 per week

Miscellaneous

\$

Permits – Motorised Vessel on West Lakes Lake

Application Fee	50.00
Officer Responsible: Manager Public Health & Safety	

Permits – Outdoor Dining

Application Fee (including applications for amendments to current permits)	110.00
Permit Fee for Licensed Premises	\$50.00 per chair per annum
Permit Fee for Licensed Premises – Casual Rate	10% of annual fee or minimum charge is \$ 100.00 whichever is greater
Permit Fee for Unlicensed Premises – (non-serviced areas)	\$15.00 per chair per annum
Permit for Unlicensed Premises – (serviced area)	\$30.00 per chair per annum
Permit Fee for Licensed Premises – Henley Square	\$80.00 per chair per annum
Permit Fee for Unlicensed Premises - Henley Square	\$40.00 per chair per annum
Permit Fee for Unlicensed Premises - Henley Square - Casual Rate	10% of annual fee or minimum charge of 100.00 whichever is greater
Outdoor Dining Permit late payment fee (applied when permit is not renewed within 30 days)	\$50.00
Officer Responsible: Manager Public Health & Safety	

Miscellaneous

\$

Permits – Parking

Permit Fee for Parking Control Exemption for Private Purposes – 3 working days' notice	\$10.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Private Purposes - 1-2 working days' notice	\$20.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Commercial Purposes – 3 working days' notice	\$25.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Commercial Purposes – 1-2 working days' notice	\$50.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Application Fee for Residential Parking	\$55.00
Permit Fee for Residential/commercial Parking	\$30.00 per annum per vehicle
Replacement permit	\$15.00 per annum per vehicle
Application fee for parking permit exemption for No Parking zones (applies to Businesses only)	\$55.00
Permit replacement fee or Additional parking permit request for parking permit exemption to No Parking zones (applies to Businesses only, per permit)	\$15.00
Officer Responsible: Manager Public Health & Safety	

Permits – Public Road Encroachment

Application Fee (non-refundable) – Public Road Encroachment	\$100.00
Public Road Encroachment – Residential purposes	No ongoing fees
Public Road Encroachment – Commercial purposes	Monthly fee based on commercial Valuation of the encroached area.
Officer Responsible: Manager Engineering Strategy and Assets	

Miscellaneous

\$

Licence – Season Sportsgrounds

Reserve	Cost per Season (GST inclusive) (Summer/Winter) CPI Adjusted \$
St Clair No 2	629.00
St Clair No 3	2,195.00
St Clair No 4	629.00
St Clair Tennis Courts	1,160.00
St Clair – Community Servery Hire#	\$80.00
St Clair Futsal Court* (hourly hire rate only)	\$17.00per hour
St Clair Futsal Court – refundable key deposit	\$50.00
Rowley Reserve Tennis Courts	629.00
John Mitchell Reserve**	629.00
Jubilee Reserve	629.00
Allenby Gardens Reserve^	629.00
Jetty Street Netball Courts	629.00
Trust Reserve	629.00
Henley & Grange Memorial Oval (athletics)	629.00
Henley & Grange Memorial Oval (schools)	1,334.00
Henley Square Foreshore (volleyball)	n/a
Ovingham Futsal Court (limited season licence fee)	303.00
Ovingham Futsal Court* (hourly hire rate)	17.00 per hour
Seasonal Changeroom Fees & Classifications***	
Level 1 Changeroom Facilities - Jubilee Reserve & St Clair (Oval 2)	520.00
Level 2 Changeroom Facilities - John Mitchell & Trust Reserves	303.00

Miscellaneous

\$

Officer Responsible: Manager Open Space Recreation and Property

**NOTE: The St Clair futsal court is available for limited community hire outside of weekday Woodville High School hours (i.e. before 9am and after 3pm). Ad-hoc community use is encouraged, and it is not available for long-term hire or seasonal licence, nor is it intended to be for regular prioritised use by any one group.*

**The Ovingham futsal court is primarily encouraged for ad-hoc community use, with potential limited hourly hire or nominal seasonal licence use available to community groups (upon approval).*

*** This excludes non-for-profit community dog obedience training groups*

****Level 1 Changerooms provide a more substantial amenity than level 2, and “may” include some other features i.e. Canteen/Servery, covered viewing areas, Umpire and First Aid rooms, and/or storage areas. These facilities “may” also provide the potential to generate revenue through canteen sales.*

Level 2 Changerooms generally only provide the essentials for changing and showering.

^ Potential seasonal licence access at Allenby Gardens Reserve is only available for junior sport / activities
#- \$80 servery hire fee (includes a \$50 refundable key deposit). Servery is available for hire between 7am to 8pm (Mon – Sat) and 9am to 5pm (Sundays) outside of seasonal licenced club use hours. Hirers must ensure facilities are satisfactorily cleaned after use.

NOTE: Council will on charge hirers any cleaning costs required, as a result of non-compliance.

Permits – Signs (excluding community banner frames & moveable signs conforming to By-Law 2 – Moveable Signs)

Permit Fee for Advertising Sign for commercial purposes	100.00 per sign
Permit Fee for Advertising Sign for other groups	
1-5 signs	25.00
6-10 signs	50.00
10+ signs	10 per sign
Permit Fee for Real Estate Sign – Unlimited sites	200.00 pa
Permit Fee for Real Estate Sign – Site specific	25.00 per site
Application Fee for Signs not conforming to By-Law 2: Moveable signs	100.00
Permit Fee for Additional Moveable Sign	\$100 per sign per annum
Officer Responsible: Manager Public Health & Safety	

Miscellaneous

\$

Permits – Public Space Occupation

Application Fee	55.00
Permit Fee – Minimum Fee	250.00
Permit Fee	4.00 per metre ² , per calendar week or part thereof*
Permit Fee – Road Closure	300.00 per day
Long Term Projects (> 8 Weeks)	20% reduction of the permit fee
Permit Assessment and Consultation Fees	Council will recover the full cost associated with any consultation and assessment of a permit application
Officer Responsible: Manager Public Health & Safety <i>*Permit fee for major city developments greater than \$10k are assessed through a matrix having consideration to locality, area used, impact, duration and community benefit with final approval and assessment by the General Manager City Services</i>	

Photocopying

b. General

Charge for photocopies provided by Council staff

(for Council extracts including Council Agendas, Minutes and By-laws)

* These prices are GST inclusive

A4 Black and White	0.20 per A4 page
A3 Black and White	0.40 per A3 page)
A4 Colour	\$1.00 per A4 page
A3 Colour	\$2.00 per A3 page
Officer Responsible: Information Management Lead – Operations	

Miscellaneous

\$

Engineering Printing

All Concept or Design Drawing using plotter (i.e. larger than A3 size paper).	\$10.00 per drawing
Pontoon Design Drawings	\$150.00 per set
Officer Responsible: Manager Engineering Strategy & Assets	

Port Road Banners

Advertising charges for community groups and/or events.

For up to 3 months	100.00
Officer Responsible: General Manager Corporate Services	

Register of Dog Extract

Details of 1 Dog (hard copy only)	5.00 per extract
Officer Responsible: Manager Public Health & Safety	

Miscellaneous

\$

Reinstatement Charges

Charges made to property owners, developers, builders and service authorities etc. for reinstatement work carried out by Council:

Reinstatement Charges attract a 10% GST

**These prices are GST inclusive*

Type of Infrastructure	Rate
Bitumen Road <i>Minimum Charge</i>	180.00 per m ² 720.00
Bitumen Footpath <i>Minimum Charge</i>	155.00 per m ² 620.00
Concrete Driveways and Footpath <i>Minimum Charge</i>	165.00 per m ² 660.00
Brick Paving <i>Minimum Charge</i>	250.00 per m ² 680.00
Standard Kerb and Gutter (including driveway inverts) <i>Minimum Charge</i>	210.00 per linear metre 840.00
Side Entry Pit Replacement – lid and frame only	1,600.00
Side Entry Pit Reconstruction	4,000.00
Reinforcing to inverts and kerbing	220.00 per lineal metre
Reinforcing to driveways and footpaths	32.00 per m ²
Screen Footpath <i>Minimum Charge</i>	142.00 per m ² 650.00
Screen Landscape & irrigation <i>Minimum Charge</i>	25.00 per m ² 600.00
Turf replacement <i>Minimum charge</i>	18.00 per m ² 425.00
Streetscape landscape & irrigation <i>Minimum charge</i>	34.00 per m ² 810.00
Tree Replacement (refer to Tree Policy)	232.00
Verge Reinstatement/Removal of Spoil <i>Minimum Charge</i>	242.00 per m ² 675.00
Officer Responsible: Manager Field Services	

Miscellaneous

\$

Reproduction of Plans (microfilm and other) – Planning & Development Department

Search Fee (includes first 10 A4 or A3 pages)	30.00
Additional A4	0.40 per page
Additional A3	0.50 per page
Officer Responsible: Assessment Manager	

Request for Internal Review of Council Decision

Request for an internal review of a Council decision in line with Section 270 of the Local Government Act 1999.	20.00
Officer Responsible: Manager Governance and Operational Support	

Damaged Infrastructure – Reinstatement Charge

Cost recovery for works undertaken due to default in response to an Order issued under the Local Government Act, 1999.	Quotation received from a Minor Work Panel Contractor plus 5 percent management fee
Officer Responsible: Manager Engineering Strategy & Assets	

Clearance – for National Heavy Vehicle Regulator

Clearance	75.00
Officer Responsible: Manager Engineering Strategy & Assets	

Salaries Register

Hard Copy Salary Detail Extract for City of Charles Sturt Employees Pursuant to Relevant Legislation per single/double sided A4 page	0.20
Officer Responsible: Manager People and Culture	

Miscellaneous

\$

Signage Hire – supply only** These prices are GST inclusive*

Temporary Parking Controls	
Residential	18.00 per sign per week No delivery or pick up fee
Non-residents or commercial	18.00 per sign per week plus 130.00 delivery and collection fee
Replacement of Temporary Parking Control signs	132.00 per missing sign
Temporary Traffic Controls for events	18.00 per sign per week 138.00 delivery and collection fee
Replacement of Temporary Traffic Control signs	204.00 per sign
Installation of signage by Council staff will be recovered from responsible organiser or body at Council costs + 10% administration fee. <ul style="list-style-type: none"> • Event signage capped at a maximum of 10 signs for Not For Profit Organisations. 	
Officer Responsible: Manager Field Services	

Miscellaneous

\$

Sportsground Services

* These prices are GST inclusive

a. Line Marking of Sports Fields	
1. AFL (per oval)	
Initial Marking (includes labour & materials)	761.00
Follow up Marking (includes labour & materials)	143.00
2. Soccer (per field)	
Initial Marking (includes labour & materials)	611.00
Follow up Marking (includes labour & materials)	133.00
Sporting Carnivals etc (includes labour & materials) per hr	98.00
3. Modified Soccer (per field)	
Initial Marking (includes labour & materials)	451.00
Follow up Marking (includes labour & materials)	98.00
4. Cricket (per oval)	
Initial Marking (includes labour & materials)	254.00
Follow up Marking (includes labour & materials)	118.00
5. Sporting Carnivals – i.e. multiple fields	
Multiple Fields (includes labour & materials) per hr	98.00
b. Installation of Sportsfield Goals	
1. AFL (per set)	
Installation of Goals (includes labour & plant)	554.00
Removal of Goals (includes labour & plant)	323.00
2. Soccer (per set)	
Installation of Goals (includes labour & plant)	416.00
Removal of Goals (includes labour & plant)	237.00
c. Green Waste Bins	

Miscellaneous

\$

This service is no longer supplied by Council – Where Sporting Clubs require the green waste bin, they are able to arrange it direct through the Contractor.

Officer Responsible: Manager Field Services

Road Closures - Temporary

Application Fee

Reimbursement of fees incurred associated with road closures

Officer Responsible: Manager Engineering Strategy & Assets

Supported Residential Fees*

Licence Fee (Licence period up to 12 months)	425.00
Application for Licence	91.00
Late Application Fee	54.50
Inspection fee of Supported Residential Facility	219.00
Lodgement of licence renewal application forms	91.00
Application for Transfer of Licence	91.00
Application for Settlement of Disputes under Section 43(5)(c) of the Supported Residential Facilities Act	54.50

***Fees prescribed by the Supported Residential Facilities Regulations 2009 and are subject to change.**

Officer Responsible: Team Leader Environmental Health

Thermometer

**These prices are GST inclusive*

Supply of digital probe thermometer (Large)	30.00
Supply of digital probe thermometer (Small)	20.00

Officer Responsible: Team Leader Environmental Health

Miscellaneous

\$

Vehicles – Towing, Storage & Disposal

Impounding & Public Notification Fee	Fee is charged by Contractor and Council will recover this fee from the vehicle owner along with the costs associated with advertising and storage.
Towing Fee	Fee is charged by Contractor and Council will recover this fee from the vehicle owner.
Towing of oversized and/or over length vehicle	Fee is charged by Contractor and Council will recover this fee from the vehicle owner.
Locksmith Fees (for opening of vehicles)	Fee is charged by Contractor and Council will recover this fee from the vehicle owner.
<i>Officer Responsible: Manager Public Health & Safety</i>	

Miscellaneous

\$

Waste Control*

Application for a wastewater works approval for the installation or alteration of a temporary on-site wastewater system:	
If the system's capacity does not exceed 10 Equivalent Persons (EP)	56.00
If the system's capacity exceeds 10 EP	112.00
- Plus, for each 2 EP in excess of 10 EP	Additional 27.50
Application for a wastewater works approval for the installation or alteration of an on-site wastewater system (other than a temporary on-site wastewater system):	
If the system's capacity does not exceed 10 EP	125.00
If the system's capacity exceeds 10 EP	125.00
-Plus, for each 2 EP in excess of 10 EP	27.50
Application for variation or revocation of a condition of a wastewater works approval	125.00
Application for postponement of expiry of a wastewater works approval	125.00
Inspection fee for an inspection in connection with an application or other matter under the South Australian Public Health (Wastewater) Regulations 2013	139.00
*Fees prescribed in South Australian Public Health legislation and are subject to change	
Officer Responsible: Team Leader Environmental Health	

Miscellaneous

\$

Waste Management Centre (*Officer Responsible: Manager Field Services*)

Disposal Charges for Larger Vehicles or Unsorted Loads				
Category	Min. Weight	Min. Charge (GST inc.)	\$ (GST included)	Quantity
General Waste & Mixed Unsorted Waste	100kg	\$32.04	\$320.40	per tonne
Concrete / Rubble	200kg	\$33.12	\$165.60	per tonne
Un-Clean Fill	200kg	\$42.28	\$211.40	per tonne
Clean Soil	100kg	\$24.24	\$80.80	per tonne
Clean Un-treated Timber	100kg	\$25.20	\$126.00	per tonne
Green Waste	100kg	\$22.90	\$114.50	per tonne
Cardboard	400kg	\$15.20	\$38.00	per tonne
Verge Mowing Grass (Council Only)	500kg	\$54.45	\$108.90	per tonne
Street Sweepings (Council Only)	500kg	\$54.45	\$108.90	per tonne
Drain Sediment (Council Only)	500kg	\$76.60	\$153.20	per tonne

Category - Disposal Charge – Other Waste Types Charges		
Disposal Charge	\$ (GST included)	Quantity
Minimum Charge	\$10.00	per
Car / Motorcycle Tyres – off rim	\$11.00	per tyre
4WD or Truck Tyres - off rim	\$20.00	Per tyre
Car Tyres – on rim	\$18.00	per tyre
4WD or Truck Tyres - on rim	\$33.00	per tyre
Tractor Tyre – 1m to 2m	\$326.00	per tyre
Single Mattress/Ensemble Base	\$43.00	per mattress
Double or Larger Mattress/Ensemble Base	\$60.00	per mattress
Oil (over 20 litres)	\$2.00	per litre over 20
Paint (over 100 litres of can volume)	\$2.00	per litre of can volume over 100
Fluorescent Tubes – Non-Residents	\$3.00	per tube

Miscellaneous

\$

Free Disposal
Paint (up to 100 litres per vehicle per day)
Oil (up to 20 litres per day)
Carboard (Clean sorted, Non-Commercial)
E-Waste (TVs and Computers)
Steel (sorted)
Car Batteries
Fluorescent Tubes (Charles Sturt residents only)

Mulch for Sale		
Sale Charge	\$ (GST included)	Quantity
Bulk Mulch	\$67.50	per cubic metre

Waste Volume	General Waste (Domestic)	Concrete / Rubble / Un-Clean Fill / Clean Un-Treated Timber	Green Waste	Clean Soil
Car Boot	\$30.00	\$23.00	\$24.00	\$12.00
Station Wagon	\$44.00	\$38.00	\$27.00	\$18.00
Small Ute or Van / Micro Trailer	\$64.00	\$50.00	\$40.00	\$24.00
Ute / Van / Trailer up to 6x4				
Level to 30cm	\$84.00	\$76.00	\$43.00	\$31.00
Heaped from 30cm	\$113.00	\$103.00	\$49.00	\$37.00
Full or Raised Sides to 1.5m	\$113.00	\$128.00	\$65.00	\$43.00
Ute / Van / Trailer up to 7x5				
Level to 30cm	\$117.00	\$103.00	\$52.00	\$37.00
Heaped from 30cm	\$133.00	\$128.00	\$66.00	\$43.00
Full or Raised Sides to 1.5m	\$166.00	\$154.00	\$72.00	
Ute / Van / Trailer up to 8x5				
Level to 30cm	\$131.00	\$128.00	\$66.00	\$43.00
Heaped from 30cm	\$160.00	\$154.00	\$72.00	\$49.00
Full or Raised Sides to 1.5m	\$207.00	\$181.00	\$91.00	

Miscellaneous

\$

Ute / Van / Trailers Larger up to 10x5				
Level to 30cm	\$160.00	\$154.00	\$84.00	\$49.00
Heaped from 30cm	\$207.00	\$181.00	\$103.00	\$54.00
Full or Raised Sides to 1.5m	\$259.00	\$206.00	\$126.00	

Use of the facility, acceptance of material and the charges for the waste disposal are at the discretion of the weigh bridge operator. Inappropriate behaviour will not be accepted, and you will be politely asked to exit the premises.

Miscellaneous

\$

Recycled Water Business Unit

Category	\$ (GST included)
GENERAL FEES	
Connection Fee – Single Residential Connection (includes supply of Purple Meter, inlet and outlet riser and Initial Cross Connection audit)	900.00 (no GST)
Community Plan Connection Fee – includes supply of purple meter, inlet and outlet riser and initial cross connection audit	Cost recovery + 10% (no GST)
Cross Connection Audit Inspections (charged every 5 years or on change of ownership)	200.00
SERVICE FEES & USAGE CHARGES	55.00
Annual Supply Charge as required by legislation/regulation	
Plan A : On Demand	2.39/Kilolitre
Plan B : Only Between 7am and 7pm	2.09/Kilolitre
Plan C : Residential Non-drinking Water Use	2.29/Kilolitre
CHARGES REFERENCED UNDER THE RECYCLED WATER SERVICE CHARTER	
Special Meter Reading	35.00
Meter Test (per test)	145.00
CHARGES INCURRED WHERE THERE IS A BREACH OF THE RECYCLED WATER SUPPLY AGREEMENT AND/OR THE CUSTOMER SERVICES CHARTER	
Restriction Action Fee (Imposed where there is non- payment following the Final Notice and Notice Before Restriction) which limits the flow of Recycled Water to the allotment	Cost recovery (No GST)
Removal of Restriction Action (where the Recycled Water account is returned to order following payment of the outstanding amount)	Cost recovery (No GST)
Disconnection Fee	Cost recovery + 10% (+GST)
Reconnection Fee	Cost recovery + 10% (+GST)
Damage to Council Infrastructure	Cost recovery + 10% (+GST)
Relocation of the Council's Infrastructure	Cost recovery + 10% (+GST)

Miscellaneous

\$

Dishonoured and overdue payments	Cost Recovery of Associated Bank Fees and Legal Recovery Costs.
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Purchase of Domestic Waste, Recycling, and Garden Mobile Garbage Bins and food waste recycling Caddy - (Additional, stolen, or damaged)

Waste Service	\$ (GST Included)	Annual Service Fee on Additional Bins
Domestic 140 Litre "Blue Lid"	55.00	142.00
Recycling 240 Litre "Yellow" Lid"	61.00	71.00
Garden Waste 240 Litre "Green" Lid"	61.00	43.00
Kitchen Caddy	Free	N/A
Compostable Bags (per roll)	Free	N/A
Gedye 220L Compost Bin	38.00	N/A
Officer Responsible: Manager Governance & Operational Support		

Dog Park Etiquette Artwork

*These prices are GST inclusive

Single artwork – high resolution electronic copy		250.00*
4 complete set of sign artwork – high resolution electronic copies		900.00*
Officer Responsible: Manager Public Health and Safety		