



# **Fees & Charges Register**

**Effective 1 July 2020 – 30 June 2021**

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# Fees & Charges Register

## Explanatory Notes

### **Authority**

The Local Government Act 1999 empowers a Council to impose fees and charges for various services that it provides, either as part of its statutory functions or on request.

Fees and charges other than those prescribed by any Act or Regulation in respect of a particular matter, may be fixed, varied or revoked by by-law or by resolution of Council. (Section 44(1) of the Local Government Act 1999 permits a Council to delegate some of these powers to a Committee or officers but at this stage Council has not taken up this prerogative to any significant degree).

Section 188(6) of the Act provides for the Council to keep a list of fees and charges imposed under this Section on public display at the principal office of the Council. This document is the record of fees and charges for public display for the City of Charles Sturt.

As per the new tax system (Goods and Services Tax Act 1999), GST at the rate determined by the Act will be charged on all fees and charges, except those given exemption under the Act.

The fees and charges register will identify all those charges that attract a Goods and Services Tax. All prices will be inclusive of a 10% GST where applicable. Bond monies will not attract GST unless those monies are not refunded due to breaches in relation to conditions of hire.

## Council Halls

### Casual Hirers

**All hirers have the option to clean the hall themselves (to an agreed standard), or the option to request Council to arrange the cleaning of the hall (using Council's current contract cleaners) and change the hirer the actual cost incurred."**

*All hall hire attracts a 10% GST*

*\* These prices are GST inclusive*

	\$	\$	\$
Council Hall	Half Day Rate * (up to 5 hours)	Full Day Rate * (over 5 hours)	Bond
Flinders Park Community Hall Council Facilitator (where required)	300.00	500.00 70.00 per hr	Refer to note 1 below
Henley Town Hall Council Facilitator (where required)	300.00	500.00 70.00 per hr	Refer to note 1 below
Kilkenny Community Hall	200.00	380.00	500.00
Woodville North Community Hall	200.00	380.00	500.00
<b>Note 1:</b> Bond fees applicable to Henley Town Hall, and Flinders Park Community Hall, as follows:			
16 <sup>th</sup> , 18 <sup>th</sup> & 21 <sup>st</sup> Birthdays (not sit-down family event)			2,000.00
16 <sup>th</sup> , 18 <sup>th</sup> & 21 <sup>st</sup> Birthdays (sit down family event)			1,500.00
Engagements and Weddings			1,500.00
Community/Charity/Not-for Profit Groups (non-commercial activity)			500 .00

The Manager Public Health & Safety has the right to vary the bond depending on function.

- These rates are for all hirers. However, approved registered charities and community groups can apply for a discount on these hire fees see Event/Function subsidies section.
- \* Half day refers to a maximum 5-hour booking. Any bookings over 5 hours will be considered a full day hire and will be charged accordingly.
- \* The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).

- \* Where a booking is made at the Henley Town Hall or Flinders Park Community Hall, the Council reserves the right to have a security officer / Council Facilitator on site for the duration of the booking until leaving the premises. This may be charged on a cost recovery basis to the organiser of the event. Additional security officers may be required for more than 200 people (1 officer per 200 people) at a cost to the hirer.
- A non-refundable deposit is required to secure all casual hall hire bookings. The deposit is then deducted from the hire costs of your event. Cancellation must be made in writing at least four weeks before the booking date otherwise further charges may be incurred.
- Additional fees will also be charged for attendance if the building is left unsecured and/or if a security call-out is registered. Charges for security company call outs will be in accordance with Council's current security contract. Other charges for Council staff time and/or other services may be applicable.

### **Event/Function Subsidies – Hire Fees Only**

It is acknowledged that Events/functions play an important role in the community and the proposed cost increases associated with implementing an event may make it difficult for this to continue. To assist in keeping costs to a minimum, a number of events/functions may be able to claim a series of subsidies under the below categories. The percentage stated below is the amount that would be deducted from the total hire cost.

#### **Community Event – Non Profit Organisations – 20%**

To receive this subsidy the Event Organiser must prove that the organisation/committee is non profit or does not operate as a commercial entity. The organisation must prove that they are registered in this manner by documentation provided by the Australian Taxation Office.

#### **Organisation is Council Based – 10%**

The company/organisation holding the event must be located within the City of Charles Sturt Council boundary.

#### **Proceeds go to Charity – 20%**

The Event Organiser must provide a Certificate for Registered Charity, which can be sourced from the Australian Taxation Office.

Please note for events/functions the standard hire fee and bond charge per category is listed however, hire fees and bonds can change at the discretion of the Manager Urban Projects and Manager Public Health & Safety. Events will be assessed on a case by case basis.

## Council Halls

### Regular Users

All hall hire attracts a 10% GST

*\*These prices are GST inclusive*

Council Hall	Sessional Rate for Regular Hall Hirer \$	Council Hall	Sessional Rate for Regular Hall Hirer \$
Flinders Park Community Hall	50.00	Kilkenny Community Hall	50.00
Henley Town Hall	50.00	Woodville North Community Hall	50.00

\* The regular user where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves). \* One session is 3 hours.



## Council Community Centres (staffed)

All fees listed in this section apply to the following Community Centres:

Community Centre	Address
19 on Green	19 Green Street, Brompton SA 5007
Bower Cottages	200 Bower Road, Semaphore Park SA 5019
Cheltenham Community Centre	62 Stroud Street North, Cheltenham SA 5014
Findon Community Centre	222 Findon Road, Findon SA 5010
Henley and Grange Community Centre	196A Military Road, Henley Beach SA 5022
West Lakes Community Centre	Cnr Brebner Drive and West Lakes Boulevard, West Lakes SA 5021
Seaton North Neighbourhood Centre	16 Cairns Avenue, Seaton SA 5023

### Casual Hall Hirers (Private Functions) *All prices are GST Inclusive*

Community Centres	Weekday Hourly Rate \$	Weekday Evening \$	Weekend Half Day Rate \$	Weekend Hourly Rate \$	Weekend Day and/or evening Rate \$
All Community Centres listed above	50.00	225.00	300.00	60.00	500.00
Bond Fees applicable to the above as follows:					\$
Bond					500.00
16 <sup>th</sup> , 18 <sup>th</sup> , & 21 <sup>st</sup> Birthdays (not sit-down family event)					2,000.00
16 <sup>th</sup> , 18 <sup>th</sup> , & 21 <sup>st</sup> Birthdays (Sit down family event)					1,500.00
Engagements and Weddings					1,500.00
Community/Charity/Not-for Profit Groups (non-commercial activity)					1,000.00
<p>Priority for bookings are not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan. Individuals seeking to book for private functions/parties are encouraged to look at the range of options under Council Halls, as well as those external to Council.</p>					

The Manager Community Connections, Coordinator Community Development and Community Development Officers have the authority to vary the bond depending on function.

- Weekday evening rate is effective from 5pm onwards until midnight
- Weekend half day refers to a maximum 5-hour booking.
- Weekend or evening daily rate is for exclusive full day or afternoon and evening booking
- Weekend is deemed from Friday evening 5pm onwards

Additional cleaning and/or damages will be deducted from the bond. Charges will be in accordance with Council's current cleaning contract.

Additional fees will also be charged for attendance if the building is left unsecured and/or if a security call-out is registered.

### Meeting Rooms

*All prices are GST Inclusive*

Community Centres (staffed – Halls or meeting rooms)	Per Hour for profit \$	Each hour thereafter \$	Per hour (not for profit) \$	Each hour thereafter (not for profit) \$
All Community Centres as listed on page 13	30.00	18.00	13.00	9.00
Priority for bookings are not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan.				

**A list of subsidised groups can be provided from the Manager Community Connections, Coordinator Community Development or Community Development Officers on request.**

### Hire Conditions

All staffed Community Centres are to be booked directly through the Community Centre.

Security is at the discretion of the Community Development Officer and is the responsibility of the hirer.

The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).

Not for profit groups who are newly established who can demonstrate they require additional support during the establishment of their organisation may apply for a subsidy of up to 100%. The Manager of Community Connections or the Coordinator Community Development will assess applications and will determine appropriate subsidies in line with this criteria.

Subsidies will only apply to their regular meetings. Any additional events held, will attract a hire fee, as per the fees and hire schedule.

**Event/Function Subsidies – Hire Fees Only**

It is acknowledged that Events/functions play an important role in the community and the proposed cost increases associated with implementing an event may make it difficult for this to continue. To assist in keeping costs to a minimum, a number of events/functions may be able to claim a series of subsidies under the below categories. The percentage stated below is the amount that would be deducted from the total hire cost.

**Community Event – Non-Profit Organisations – 20%**

To receive this subsidy the Event Organiser must prove that the organisation/committee is non-profit or does not operate as a commercial entity. The organisation must prove that they are registered by documentation provided by the Australian Taxation Office.

**Organisation is Council Based – 10%**

The company/organisation holding the event must be located within the City of Charles Sturt Council boundary.

**Proceeds go to Charity – 20%**

The Event Organiser must provide a Certificate for Registered Charity, which can be sourced from the Australian Taxation Office.

Please note for events/functions the standard hire fee and bond charge per category is listed however, hire fees and bonds can change at the discretion of the Coordinator Community Development or Manager Community Connections. Events will be assessed on a case by case basis.

**User Services**

User services are those activities where participants are charged per session, with either;

- (A) the facilitator of the session paying Council a percentage of the fee  
OR
- (B) the participant paying Council a program fee (Council initiated and funded program)

Please note: User Services fees are applicable only to incorporated and/or registered not-for-profit groups and/or individuals, who meet the key criteria as below.

For profit business may be considered on a case by case basis providing they meet the key criteria below. For those registered as for-profit, where the average number of participants attending sessions is 10 people or more, the Regular Hire rates (for-profit) must be applied.

**Key Criteria**

- Proof of incorporation and status required (not for profit or for profit), copy current insurances (must have relevant public and/or product liability insurance certificate of currency).
- Services provided demonstrate a wider community benefit.
- Do not duplicate existing services/activities.
- Are inclusive
- Activities are affordable and aligned to the priorities of Council's Community Plan.

*All user services session hire attracts 10% GST (prices are GST inclusive)*

Scale of Fees	Paid to Centre (\$)	Facilitator Retains (\$)
(A) \$1.00 - \$7.00 per person per session	\$1.00 per person per session	Difference between fee per session per participant charged less \$1.00 paid to centre
(A) \$8.00 - \$10.00 per person per session	\$2.00 per person per session	Difference between fee per session per participant charged less \$2.00 paid to centre
(B) Henley Meals Program (2 course meal)	\$8.00	\$2.00 HACC subsidy (eligible HACC clients)
(B) Group Programs all centres funded/initiated by Council	Gold coin donation \$10.00 per session	Not applicable

**Community Centres Administrative Facilities**

<b>Self Service Photocopying</b>		<b>\$</b>
<b>a.</b>	Black & White	0.20 per A4 page 0.40 per A3 page
	Colour Copies 1.00 per A4 page	2.00 per A3 page
<b>b.</b>	<b>Lamination Service:</b>	
	Lamination Service to the Public	A4 2.20 A3 4.40
<b>Officer Responsible:</b> <i>Manager Community Connections</i>		

**Council Houses***\* These prices are GST inclusive*

Location	Tenant	Rental (\$)
32 Adam Street, Hindmarsh (Cemetery "Sexton's Cottage")	Private Tenant	216.65 per week
136 North Street, Henley Beach	Private Tenant	495.00 per week
43 Aberfeldy Avenue, Woodville	Private Tenant	840.00 per fortnight

**Council Meeting Rooms****Library Meeting Rooms***All meeting room charges attract a 10% GST**\* These prices are GST inclusive*

Staffed – during library hours

Meeting Room	Per Hour \$	Each Hour thereafter \$	Per Hour (not for profit) \$	Each hour thereafter* \$
Henley Learning Room	30.00	18.00	13.00	9.00
Findon Meeting Room 1	30.00	18.00	13.00	9.00
Findon Meeting Room 2	30.00	18.00	13.00	9.00
Findon Foyer	30.00	18.00	13.00	9.00

Subsidies of up to 100% may apply for not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan, and the Library and Community Centres Strategic Plan-Connecting People, Programs, Partners and Places). The Manager Community Connections, Coordinator Customer Experience and Team Leaders have the authority to determine appropriate subsidies in line with this criteria.

**After Hours**

Meeting Room	\$
Henley Learning Room	25.00 per hour 250.00 bond
Findon Meeting Room 1	25.00 per hour 250.00 bond
Findon Foyer	25.00 per hour 250.00 bond

The Manager Community Connections, Coordinator Customer Experience and Team Leaders have the authority to vary the bond depending on function.

Bond includes \$50.00 key deposit and is returned to customer upon return of the key (unless cleaning and/or damages equals or is great than the total bond).

Additional cleaning and/or damage costs will be deducted from the bond. Charges will be made in accordance with Council's current cleaning contract.

A security 'call out' when required incurs minimum fee of (2 hours) \$110.00 is payable.

All library meeting room bookings are to be taken via the library.

## Council Venues

### Woodville Town Hall

The following Fees & Charges are effective from 1 July 2020

*All hire attracts a 10% GST*

*\* These prices are GST inclusive*

	Hourly Rate*	Half Day Rate *	Full Day Rate *	Single
	\$	(up to 5 hours)	(over 5 hours)	fee
		\$	\$	\$
<b>Commercial Rate</b>				
Main Hall (includes kitchen access)		1,180.00	2,350.00	
Murree Smith Hall		770.00	990.00	
Whole Venue		1,430.00	2,850.00	
<b>Community Rate</b>				
Main Hall (includes kitchen access)		620.00	1,140.00	
Murree Smith Hall		550.00	770.00	
Whole Venue		810.00	1,610.00	
<b>Rehearsal/Bump in Rate (all hirers)</b>				
Main Hall			560.00	
<b>Technician/ Production Staff</b>	\$77			
<b>Security</b>	\$55			
<b>Front of House</b>	\$55			
<b>Bar Staff</b>	\$55			
<b>Other Services as required</b>	POA			
<b>Bond (all hires)</b>				500.00

- Rates of hire for Woodville Town Hall include:
  - A standard clean comprising of sweeping, mopping, vacuuming, cleaning toilets, and emptying waste;
  - A venue supervisor responsible for opening and locking up;
  - Set up and pack down of tables and chairs to the hirer's required set up.
- Murree Smith Hall Full Day Hire Rates are for a maximum of 10 hours access to the venue. Hirers who require longer access will need to cover cost of extra staffing.

- The Manager Urban Projects has the right to vary the bond depending on function.
- Council reserves the right to recoup from the hirer the cost of any additional cleaning required as a result of the hirer's use of the venue.
- Main Hall hire includes access to the kitchen, dressing room, and under the stage.
- All hires have shared access to the foyer and toilets.
- There is no sessional rate for regular hire of the Woodville Town Hall.
- Entities that wish to hire the Woodville Town Hall on 4 or more occasions within a 12-month period or for a period of 6 or more consecutive days may apply for a discount or package deal by contacting the Woodville Town Hall Venue Coordinator. The Manager Urban Projects may approve such a deal according to Council criteria.
- The Commercial Rate is applicable to all business, private hirers, and community groups running member-only events or selling tickets to their event.
- The Community Rate is applicable to all approved registered charities and not-for-profits, community groups that are running free public events, and any hirer who is running an event where all profits will be donated to an approved registered charity or not for profit.
- Half day refers to a maximum 5-hour booking. Any bookings over 5 hours will be considered a full day hire and will be charged accordingly.
- Rehearsal/Bump in Rate is provided for bump in/bump out/rehearsal for up to 1 full day before or after any 1 full day hire and up to 2 full days (total) before and/or after any 2+ full day hire.
- The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).
- The Council reserves the right to have a Venue Supervisor on site for the duration of the booking. Additional security officers may be required (as detailed in the Woodville Town Hall Conditions of Hire) at a cost to the hirer.
- A Venue technician may be required to operate audio-visual equipment in the Woodville Town Hall; this will be charged to the hirer (minimum 3 hours). This will be dependent on the type of event and technical requirements.
- A non-refundable deposit is required to secure all casual hall hire bookings. The deposit is then deducted from the hire costs of your event. Cancellation must be made in writing at least 28 days before the booking date otherwise further charges may be incurred.

The deposit is not refunded if you cancel your event or change the date of your booking.

## Miscellaneous

\$

### Advertisement Fee – Development Act

\* These prices are GST inclusive

Advertising fee under Section 38(5)(c) of the Act	630.00
<b>Officer Responsible:</b> Manager Planning & Development	

### Animal Collection, Impound & Sustenance

\* These prices are GST inclusive

Short term council hold	\$50.00
Cat - Collection and Impound Fee (per collection – fee set by AWL):	52.00
Other animals – Collection and Impound Fee (per collection – fee set by AWL)	57.00
Dog Acceptance Fee (Impound fee based on fee set by AWL)	158.00 per animal (up to 72 hours)
Sustenance Fee (based on fee set by AWL)	57.00 per animal per 24 hours or part there of
Transport fee to AWL for Relinquishment of a Dog	158.00
Euthanasia Fee (based on fee set by AWL)	190.00
Other Animals (ie goats, chickens, sheep) – Impounding Fee	158.00 minimum fee + recovery of any additional costs, ie hire of trailer, transportation to other impounding facilities
AWL dog transfer from Council hold facility	\$50.00
<b>Officer Responsible:</b> Manager Public Health & Safety	

(AWL = Animal Welfare League)



## Miscellaneous

\$

### Bus Charter Fees

\* These prices are GST inclusive

Administration Fee *	15.00
Mileage Fee *	1.50 per kilometre travelled
Bond (only for unincorporated hirers)	100.00 (no GST)
<b>Eligibility Criteria apply to bus charter services. Nursing Homes are exempt from paying the Administrative Fee.</b>	
<b>Officer Responsible: Manager Community Connections</b>	

### Cat Cages

\* These prices are GST inclusive

Hire Fee	No charge 20.00 refundable deposit (no GST)
Replacement	140.00
Late Return of Cage	11.00 per cage per week
<b>Officer Responsible: Manager Public Health &amp; Safety</b>	

### Certificate of Title Search Fee – Development Applications

\* These prices are GST inclusive

Cost to cover providing a copy of the current Certificate of Title for a development application	42.00
<b>Officer Responsible: Manager Planning &amp; Development</b>	

## Miscellaneous

\$

**Cemetery (Hindmarsh)***\*Subcontractor rates - these prices are GST inclusive*

<b>a. Lease</b>		
30 Year Lease		475.00
<b>b. Burials</b>		
Interment fee (single, double, or triple depth)		2,200.00
Lift & Deepen (additional to interment fee)		2,400.00
Oversize coffin (additional to interment fee)		93.75
Ossuary box		150.00
Interment fee (hand dig, not able to access by machine)	POA with Council Contractor	
Additional Fees –		Cost + GST
- If an external contractor cost as per contractor fees		Costs + GST
- hire of external plant or equipment		
<b>c. Interment of Ashes</b>		
Interment		260.00
Persons in Attendance		70.00
Interment (with concrete or marble cut)		350.00
<b>d. Additional Cemetery Fees</b>		
Work Permit – Monument		155.00
Remove/Replace Ledger (eg granite, slate, marble)	by arrangement with Funeral Director	
Search Cemetery Records – refer CCS website		
Saturday surcharge		750.00
Sunday & Public Holiday surcharge		950.00
Weekdays after 3.00pm		55.00 per half hour
<b>e. Exhumation Fee (a. first, b. second &amp; c. third set of remains)</b>		a. 6,700.00
		b. 3,620.00
		c. 1,810.00
<b>Officer Responsible: Manager Governance &amp; Operational Support</b>		

# Miscellaneous

\$

## Council Meeting Papers

Subscription service for Council Meeting papers.

Description	Number Per Year	Fee for 6 Month
		Subscription \$
Council/Committee – Agendas & Reports	23	260.00
Council/Committee – Minutes Only	23	105.00
Council/Committee – Agendas, Reports & Minutes	23	365.00
Development Assessment Panel– Agendas & Reports	23	80.00
Development Assessment Panel – Minutes Only	23	40.00
Development Assessment Panel – Agendas, Reports & Minutes	23	120.00
Monthly Committee – Agendas & Reports (1)	12	80.00
Monthly Committee – Minutes Only (1)	12	40.00
Monthly Committee – Agendas, Reports & Minutes (1)	12	120.00
Quarterly Committee – Agendas & Reports (2)	4	40.00
Quarterly Committee – Minutes Only (2)	4	20.00
Quarterly Committee – Agendas, Reports & Minutes (2)	4	60.00
(1) Monthly Committees are: Corporate Services Committee City Services Committee Asset Management Committee.		
(2) Quarterly Committees are: Audit Committee- last Monday of month (months with 5 Mondays)		
<b>Officer Responsible:</b> <i>Manager Governance &amp; Operational Support</i>		

## Miscellaneous \$

### Dangerous Dog Collars and Signs

*\* These prices are GST inclusive*

	\$
Dangerous Dog Collar (all sizes)	40.00
Dangerous Dog Sign (each)	20.00
<b>Officer Responsible:</b> Manager Public Health & Safety	

### Dog Waste Bags

*\* These prices are GST inclusive*

	\$
Dog Waste Bags (Pkt 10) *	2.00
Pooch Pouches*	3.00
<b>Officer Responsible:</b> Manager Public Health & Safety	

### Dog Registration

	\$
Annual registration fee – Non-Standard Dog	100.00
Annual registration fee – Standard Dog	50.00
Fee for Standard Trained Dog	45.00
Fee for Non-Standard Trained Dog	90.00
Fee for Puppy (under 6 months of age)	50.00
Fee for Puppy Trained	45.00
Fee for concession card holder rebate	50% of applicable registration fee (not including late payment fees/replacement disc)
All dog registrations between 1 June to 30 June each year	Fee waived
Fee for Assistance Dogs	No Fee
Fee for first year registration of dogs obtained from the Animal Welfare League, the RSPCA and any licenced animal rescue centre.	No Fee
Replacement disc fee	10.00

## Miscellaneous

\$

	\$
Penalty fee for late registrations	20.00
Registration of dogs involved with a Dog Business	1 x Business Dog \$100.00
	2 x Business Dog \$200.00
	3 x Business Dog \$300.00
	4 x Business Dog \$400.00
	5-10 Business Dog \$500.00
	11-20 Business Dog \$1000.00
	21-30 Business Dog \$1,500.00
	31+ Business Dog \$2,000.00
<b>Refunds:</b> Upon written request from a dog owner whose dog has deceased between 1 July and 30 September, Council may approve a 50% refund.	
<b>Officer Responsible:</b> Manager Public Health & Safety	

## Educational Dog Publications

\* These prices are GST inclusive

	\$
Single printed booklet	3.00
<b>Officer Responsible:</b> Manager Public Health & Safety	

## Doggy Day Community Events

\* These prices are GST inclusive

	\$
Stall Holder 3mx3m marquee hire fee	60.00
Stall Holder 3mx3m standard marquee space allocation only (BYO marquee)	20.00
Food vendor space allocation – vehicle or trailer	20.00
<b>Officer Responsible:</b> Manager Public Health & Safety	

## Miscellaneous

\$

### Development Bonds (pursuant to section 245A of Local Government Act 1999)

a) For approved residential developments, residential ancillary structures or demolitions with an estimated value of up to \$15,000, the amount of the charge that may be levied is up to \$2,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

b) For approved residential developments, residential ancillary structures or demolitions with an estimated value of greater than \$15,000, the amount of the charge that may be levied is up to \$5,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

c) For approved non residential developments or demolitions with an estimated value of up to \$150,000, the amount of the charge that may be levied is up to \$5,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

d) For approved non residential developments or demolitions with an estimated value of greater than \$150,000, the amount of the charge that may be levied is up to \$10,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

### Election Signs

*\* These prices are GST inclusive*

Removal of Illegal Signs	\$ 30.00 per sign
<b>Officer Responsible:</b> Manager Public Health & Safety	

## Miscellaneous

\$

*\* These prices are GST inclusive*

Event Classification	Description	Fee (GST Inclusive)
		\$
School Sports Day		Bond: 300.00
		Hire Fee: Nil
Weddings - Freshwater Lake	Ceremony / reception	Bond: 300.00
		Hire: 100.00 per 4 hours of occupation
Weddings – Other Locations		Bond: 300
		Hire Fee: 100.00
Special Event for Commercial Activity – Reserve	Application Fee	50.00
	1-100 people	Bond: 500.00
		Hire Fee: 250
	101 – 500 people	Bond: 800.00
		Hire Fee: 500.00 per day or part thereof of occupation
	501 – 2,000 people	Bond: \$ 800.00
		Hire Fee: 800.00 per day or part thereof of occupation
	2,001 – 5,000 people	Bond: 1,000.00
		Hire Fee: 1,800.00 per day or part thereof of occupation

## Miscellaneous

\$

*\* These prices are GST inclusive*

5,001+ people	Bond: 1,500.00
	Hire Fee: 3,000.00 – 5,000.00 per day or part thereof of occupation
Greater than 1 Amusement ride (includes jumping castle, carousels, ferris wheels etc.)	50.00 per ride
Foreshore Activities (excluding the actual water)	Bond: 300.00
Administration Fee 50.00	Hire Fee: 100.00 per day or part thereof of occupation
Car Displays – Reserve	Application Fee: 50.00
	Bond: 800.00
	Hire Fee: 250.00
Events Conducted by Approved Registered Charities, Community Groups & Not-for-profit Groups on Reserve	No entry fee is charged to the event
	Application Fee: 50.00
	Bond: 500.00 minimum
	Hire Fee: Nil
	Entry fee is charged to the event
	Bond: 500.00 minimum
	Hire Fee: 150.00 per day or part thereof of occupation
NB: Application Fee of 50.00 applies to businesses and organisations applying to conduct events on reserves I.E.; Staff Parties, Fun Runs, Triathlons, etc.)	



Fireworks SMS Notifications	The organiser will be responsible for costs associated with SMS notifications to registered dog owners to advise of fireworks displays
Consultation Fees associated with events and activities on reserves and community land	Council will recover the full cost associated with any community consultation that may be required and assessment of the event application

### Events - Street Hire

*\* These prices are GST inclusive*

Hire Fee	200.00 minimum per day
Bond	500.00
<i>Applicant is responsible to cover any costs associated with the event including advertising and traffic management costs.</i>	
<b>Officer Responsible:</b> <i>Manager Public Health &amp; Safety</i>	

## Miscellaneous

\$

**Event Services – Rubbish Bins/Toilet Clean***\* These prices are GST inclusive*

Special Event Rubbish Bins Delivery and Collection (1-10 bins)	70.00
Additional Bins	7.00 per additional bin
Emptying of bins	10.00 per bin per additional emptying
Additional Toilet Cleaning Service	60.00 per additional cleaning
<b>Officer Responsible: Manager Public Health &amp; Safety</b>	

**Film/Photo Shoots**

Location Permit Fee (per day)	110.00
Temporary Parking Controls	
- Installation & removal	170.00
- Per car space (per day)	17.00
Bond	250.00
Road Closure associated with film or photography permit	No Charge
Film/Photo shoots forming part of educational pursuits by schools & universities	No Charge
<i>Applicant is responsible to cover any costs associated with the event including advertising and traffic management costs.</i>	
<b>Officer Responsible: Manager Public Health &amp; Safety</b>	

## Miscellaneous

\$

### Food Inspections

#### Permanent Food Business Premises

\* GST not applicable

Routine Inspections:	
Premises with 20 or less full-time food handlers	127.00
Premises with more than 20 full time food handlers	315.00
Follow up inspections where non-compliances are identified:	
Premises with 20 or less full-time food handlers	127.00
Premises with more than 20 full time food handlers	315.00
<b><i>*Fees prescribed by the Food Regulations 2017 and are subject to change.</i></b>	

### Food Inspections\*

#### Community Groups, Charitable and Not for Profit Organisations and Priority 4 (Low Risk) Food Business Premises

\* GST not applicable

Routine Inspections	no charge
Complying follow up inspections	no charge
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	127.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	127.00
<b><i>*Fees prescribed by the Food Regulations 2017 and are subject to change</i></b>	

## Miscellaneous

\$

### Food Inspections (continued)

#### Mobile Food Vans Garaged Within the City of Charles Sturt

\* GST not applicable

Routine Inspection	127.00
Follow up inspections where non-compliances are identified	127.00
All inspections at Events, Festivals, Fetes, Shows, Irregular Markets and the like within the City of Charles Sturt	no charge

#### Temporary Food Stalls\* at Events, Festivals, Fetes, Shows, Irregular Markets and the Like (where the business is not based and notified in another Council area)

\* GST not applicable

1 or more inspections over the course of one day:	
Inclusive of all annual inspections	63.50
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	

#### Reoccurring Food Stalls\* at Events, Festivals, Fetes, Shows, Markets and the Like Where the Majority of Food Processing Occurs Onsite

Routine inspections	127.00
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	127.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	127.00
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	
<b>*Fees prescribed by the Food Regulations 2017 and are subject to change</b>	

## Miscellaneous

\$

### Reoccurring Food Stalls\* at Events, Festivals, Fetes, Shows, Markets and the Like Where the Majority of Food Processing Occurs Offsite at a Notified Food Business

Routine inspections	63.50
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	63.50
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	63.50
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	
<b>*Fees prescribed by the Food Regulations 2017 and are subject to change.</b>	

### Major Venues including Hindmarsh Soccer Stadium, Entertainment Centre, Beverley Basketball Stadium and Woodville West Torrens Stadium

\* GST not applicable

Permanent Kitchens	
Routine Inspections:	
Premises with 20 or less full-time food handlers	127.00
Premises with more than 20 full time food handlers	315.00
Follow up inspections where non-compliances are identified:	
Premises with 20 or less full-time food handlers	127.00
Premises with more than 20 full time food handlers	315.00
Permanent Kiosks:	
Inclusive of all inspections annually	127.00
Temporary Food Vans, Food Stalls, and Food Trolleys:	
Inclusive of all annual inspections	62.50

## Miscellaneous

\$

**Food Inspections (continued)****Definitions**

Priority 4 "Low Risk":
Business sectors that will normally handle only "low risk" foods, i.e. those that are unlikely to contain pathogenic organisms and will not support their growth, and will not introduce microbial, physical or chemical hazards to the foods they sell or handle. Typical examples of this type of premises are alcoholic beverage retailers, newsagents, chemists, variety stores and dry goods distributors.
<b>Officer Responsible:</b> <i>Manager Public Health &amp; Safety</i>

**Food Safety Auditing***\* These prices are GST inclusive*

Desktop Audit - Conducted within the Charles Sturt Office	96.00/hour
- Conducted on site of the food business	193.00/hour
Hourly Audit Rate	193.00/hour
Non-Compliance with Follow up Audit	96.00/hour
Fees applied on 15-minute increments, rounded down to the nearest quarter hour.	

**Community Groups, Charitable and Not for Profit Organisations, Nominal Risk Food Business Premises***\* These prices are GST inclusive*

Desktop Audit - Conducted within the Charles Sturt Office	no charge
- Conducted on site of the food business	no charge
Hourly Audit Rate	no charge
Non-Compliance with Follow up Audit	193.00/hour

## Miscellaneous

\$

### Commonwealth Home Support Program

The City of Charles Sturt receives limited State and Commonwealth Funding to provide services to eligible residents who reside within Councils boundaries.

#### Home Support Services

Assisted Shopping *	12.00 per hour
Shopping List	12.00 per hour
Home Cleaning *	12.00 per hour
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
<b>Officer Responsible:</b> <i>Manager Community Connections</i>	

#### Social/Respite Activities

Centre Based Meal and activities *(2 courses)	11.00
Respite 1:1 Service	5.00 per hour
Social 1:1 Service	5.00 per hour
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
<b>Officer Responsible:</b> <i>Manager Community Connections</i>	

## Miscellaneous

\$

### Community Transport

Community Bus Shopping Transport	5.00 per return trip*
Transport to Community Centres	5.00 per return trip
“Around Town” and “Men on the Move” transport to all day social outings	15.00 per return trip
“Getting Out and About” transport subsidy	5.00 per return trip plus for trips greater than 10.00 a passenger transport subsidy (taxi) voucher is required*
Personalised Transport (volunteer or staff)	5.00 per trip + parking costs*
* All Services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
<b>Officer Responsible:</b> Manager Community Connections	

### Home Maintenance/Home Modification

General Maintenance Safety and Security *	12.00 per hour per worker or 6.00 per worker per half hour or part thereof plus any material or waste removal costs
Volunteer Gardening Assistance	12.00 per hour per worker or 6.00 per worker per half hour or part thereof plus any waste removal costs
Home Modification Installation Fee	12.00 per hour
Gutter Cleaning	35.00 flat rate
Lawn Mowing	25.00 flat rate 30.00 flat rate if clippings removed
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
<b>Officer Responsible:</b> Manager Community Connections	



## Miscellaneous

\$

**High Risk Manufactured Water Systems\***

For the registration of a high risk manufactured water system –	
a. for registration of 1 system	39.75
b. for registration of each additional system installed on the same premises	26.50
On application for renewal of registration of a high risk manufactured water system (for each system)	20.00
For inspection of a high risk manufactured water system –	
a. for inspection of 1 system	159.00
b. for inspection of each additional system installed on the same premises	106.00
Follow up inspection –	
a. Follow up inspection where all non-compliances identified during the routine inspection have been rectified by the specified time.	No fee
b. Follow up inspection where non-compliances have not been rectified (for each system).	106.00
Microbiological analysis of sample water collected during inspection	Actual sampling costs incurred by Council including GST
<b>* Fees prescribed by the South Australian Public Health (Fees) Regulations and are subject to change.</b>	

## Miscellaneous

\$

**Immunisation**

Hepatitis A – Adult	70.00 per dose
Hepatitis B – Child	20.00 per dose
Hepatitis B – Adult	35.00 per dose
Hepatitis A&B – Adult (Twinrix)	75.00 per dose
Influenza - Quadrivalent	20.00 per dose
Polio (IPV)	60.00 per dose
Gardasil (HPV)	250.00 per dose
Chicken Pox	85.00 per dose
Meningococcal C	115.00 per dose
Diphtheria, Tetanus & Pertussis (Whooping Cough) (Boostrix)	40.00 per dose
Measles, Mumps & Rubella (Priorix)	30.00 per dose
Diphtheria, Tetanus, Pertussis & Polio (Infanrix IPV)	65.00 per dose
Pneumococcal (Prevenar)	180.00 per dose
Rotavirus (Rota Teq)	140.00 per dose
Diphtheria, Tetanus, Pertussis, Polio, Haemophilus Influenza & Hepatitis B (Infanrix Hexa)	110.00 per dose
Influenza – Quadrivalent (administered at School vaccination clinic)	25.00 per dose
<b>Haemophilus influenzae type B (HIB)</b>	<b>35.00 per dose</b>
MMRV (measles, mumps, rubella, chicken pox)	110.00 per dose
Bexsero (Meningococcal B)	130.00 per dose
Nimenrix (Meningococcal ACWY)	80.00 per dose
Workplace/Nursing Home Visit	100.00 per hour (plus vaccine) (min 1-hour charge and then rate applied in 15-minute increments)
Cancellation Fee for Workplace/Nursing Home Visit	100 where less than 1 business days' notice is provided
<b>Officer Responsible: Team Leader Environmental Health</b>	

## Miscellaneous

\$

### Impounded Objects (excluding vehicles)

Shopping Trolley – payable upon return	60.00 per trolley
Signs - payable on return	30.00 per sign
Other objects	minimum 30.00 per object + recovery of actual costs
<b>Officer Responsible:</b> <i>Manager Public Health &amp; Safety</i>	

### Inflammable Undergrowth

#### From private property

After non-compliance with Notice issued under the Fire and Emergency Services Act 2005 – Contractor's rate to Council plus 50.00 Administration Fee plus 50.00 per Inspection, plus GST.	
<b>Officer Responsible:</b> <i>Manager Public Health &amp; Safety</i>	

### Irrigation Systems

\* These prices are GST inclusive

Marking out for Marquee, Tent etc erection	76.00 per hour (minimum 1 hour)
<b>Officer Responsible:</b> <i>Manager Field Services</i>	

### Keys – for Access to Council Facilities including Reserves, Halls and Buildings

Deposit	50.00 per key
<b>Officer Responsible:</b> <i>Manager Governance &amp; Operational Support</i>	

### Keys – Additional

Charge for Keys in Excess of Standard Issue	23.40 per key
Security Cards	11.75 per card
<b>Officer Responsible:</b> <i>Manager Governance &amp; Operational Support</i>	

## Miscellaneous

\$

## Library – Various

\*These prices are GST inclusive

<b>a. Lamination Service:</b>	
Lamination Service to the Public	A4 2.20
	A3 4.40
<b>Officer Responsible:</b> <i>Manager Community Connections</i>	

<b>b. Fees (Non-returned and damaged items): *</b>	
Adult fiction	32 .00
Adult non-fiction	32 .00
Adult Large Print	32 .00
Children’s material (except AV)	32 .00
Magazines	12.00
Audiobooks	85 .00
Language Kits	51 .00
Community Language fiction and non-fiction	32 .00
CDs	23.00
DVDs	23.00
Bluray	23.00
Electronic games	72 .00
Graphic Novels	32 .00
Kindle (Fire and Paperwhite)	250.00
Navigator/Daisy Players	123.00
Energy Kit	626 .00
Inter Library Loans (other Libraries)	Replacement cost is dependent on actual cost as verified by source documentation

## Miscellaneous

\$

### Library – Various (continued)

\* Replacement fee – the fee charged when an item is lost. The fee will be the RRP (inclusive of GST) that appears in the item record. In the event that the item record does not contain a replacement value the system will use a default RRP value that has been configured in the system. The system applies a replacement fee to a customer account when the item becomes either Assumed Lost or Long Overdue.

#### Lost or damaged processing fee

Processing fee – an administration fee that is automatically applied by the system with the replacement fee to cover the internal costs of processing the replacement copy. If the item is being replaced the processing fee is still payable.

*\* These prices are GST inclusive*

Lost Item Processing Fee Per Item	5.00
<b>Officer Responsible:</b> Manager Community Connections	

*\* These prices are GST inclusive*

<b>c. Inter Library Loan:</b>	
Outside of SA Public Library Network	29.50
<b>d. Other Charges:</b>	
Library Bags	5.00
Imagination Playground Hire – Education Centres (schools, kindergartens, playgroups)	115.00
Imagination Playground Hire – All others	180.00

## Miscellaneous

\$

## Library – Various (continued)

*\* These prices are GST inclusive*

<b>e. Library Photocopying and Printing (Self Service Photocopying Service):</b>	
Black & White	0.20 per A4 page
	0.30 per A3 page
Colour Copies	1.00 per A4 page
	2.00 per A3 page
<b>f. Fax Service – Library:</b>	
<b>Sending:</b>	
Local	1.10 per page
STD (SA)	2.20 connection + 1.10 per page
STD (Interstate)	3.30 connection + 1.10 per page
ISD (Overseas)	4.40 connection + 1.10 per page
<b>Receiving:</b>	
Receive Fax Transmissions provided prior arrangements have been made	0 – 9 A4 pages 5.50
	10 – 30 A4 pages 11.00
	More than 30 A4 pages by negotiation
<b>g. Exam Invigilation – Library:</b>	
1 hour	30.00
2 hours	40.00
3 hours	50.00
<b>Officer Responsible: Manager Community Connections</b>	

## Miscellaneous

\$

### Map Production

Map	Cost \$
A4 Black & White Single Copy of Requestor's Property	No charge
A4 Black & White	2.00
A4 Colour	5.00 each

The charges listed below are for ad hoc or custom map requests. These requests are to be referred to the Information Services portfolio.

Paper Size	Commercial	
	Basic	Custom*
	\$	\$
A4	10.00	50.00
A3	15.00	60.00
A2	20.00	70.00
A1	25.00	80.00
A0	30.00	90.00
A0 Oversize	40.00	100.00

\*These Custom map charges are the minimum amounts payable. Each map may have additional charges added for time taken (at \$40 per hour), data costs and materials. These costs will be determined on a case by case basis and advised prior to commencement of map production.

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## Miscellaneous

\$

### Memorials

Applications must be filled in and approvals granted prior to the installation of the memorial. All costs of supply and installation of the memorial item's including the plaque will be borne by the applicant/donor. The applicant must make full payment upon approval of the memorial application.

Type of Memorial:

1. Standard Bronze plaque on existing bench/seat (\$770 incl GST)
2. Standard Bronze plaque on new bench at Council approved location (\$4,400 incl GST)
3. Standard Bronze plaque on new seat at Council approved location (\$5,500 incl GST)
4. Standard Bronze plaque on existing picnic bench (\$770 incl GST)
5. Standard Bronze plaque on new picnic bench (\$7,700 incl GST)
6. Standard Bronze plaque for existing timber bollard or fencing (\$770 incl GST)



## Miscellaneous

\$

### Other Council Documents

Annual Business Plan and Budget Document (free to residents)	40.00
• per single sided A4 page	0.33
Annual Report ( <i>free to residents and promotional</i> )	25.00 each
Area Plans	7.50 each
Audited Financial Statements ( <i>free to statutory bodies and promotional</i> )	30.00
• per single sided A4 page	0.33
Henley Heritage Survey	10.00 each
Hindmarsh Heritage Survey	15.00 each
Historic Conservation Review	5.00 each
Local Heritage Areas	2.50 each
Other Reports	0.33 per single sided A4 page
Parking Control Register Extract (hard copy only)	2.50 per page
Public Exhibition – Draft DPA	5.00 or 10.00 per draft plan depending on size
Register of By-laws	10.00 each
Council Member Register of Interest – per single/double sided A4 Pursuant to the Local Government Act 1999 Section 70	0.35
Delegations Register – per single/double sided A4	0.35
Procurement Policy – per single/double sided A4	0.35
Public Consultation Policy – per single/double side A4	0.35
Code of Conduct – Staff or Council Member – per single/double sided A4	0.35
Council Member Allowance & Benefits Register – per single/double sided A4	0.35
Council Member Training & Development Policy – per single/double sided A4	0.35

## Miscellaneous

\$

**Other Council Documents**

Code of Practice for Meeting Procedure – per single/double sided A4	0.35
Campaign Donations Returns – per single/double sided A4	0.35
Electoral Roll – Inspection at the Council Office during normal business hours	No Charge
*Printed Copy of A4 Electoral Roll in Name Order and Street Order from their respective positions in the document. ( <b>Note:</b> Available to nominated Candidates in relevant ward between close of nominations and polling day for an election)	20.00
*Printed Copy of A4 Electoral Roll in Name Order and Street Order from their respective positions in the document. Full Copy ( <b>Note:</b> Available to Nominated Mayoral Candidates between close of nominations and polling day for an election)	125.00
<b>*Printed Copy of A4 Electoral Roll in Name Order and Street Order from their respective positions in the document will be provided free to each candidate for their respective nomination.</b>	
Woodville Heritage Survey	15.00 each
Zoning Plans	7.50 each
Copy of prior financial years rates notice	11.00 per notice
Rates assessment book extract fee	5.00 per assessment
<b>Officer Responsible:</b> Manager Financial Services	

**Permits – For Vehicle Access Across Council Reserves/Foreshore**

Application Fee	
Permit for Vehicle to travel Across Council Reserves/Foreshore (> 5 working days processing time)	60.00 per permit
Permit for Vehicle to travel Across Council Reserves/Foreshore (2-4 working days processing time)	80.00 per permit
Extension of duration of approved permit (before permit expiry date) & Reschedule of Post inspection due to non-compliance	15.00 per permit
<b>Officer Responsible:</b> Manager Public Health and Safety	

## Miscellaneous

\$

### Permits – By Laws

Application Fee for permit for any activity requiring permission under By-Law 3 Local Government Land & By-Law 4 Roads (excluding the specific permit types listed)	50.00
Replacement Permit or Extension of duration (before permit expiry date)	15.00 per permit
<b>Officer Responsible:</b> <i>Manager Public Health &amp; Safety</i>	

### Permit – Local Nuisance Act

Application Fee for Exemption under the Local Nuisance Act (\$200 application fee plus ability to charge cost recovery for any extra expenses incurred i.e. advertising etc)	200.00
Cost recovery for any extras such as advertising etc	As per quote provided
<b>Officer Responsible:</b> <i>Manager Public Health &amp; Safety</i>	

### Permits – Commercial Activities on Local Government Land

Application Fee	100.00
Permit Fee	to be negotiated depending on activity and location required
<b>Officer Responsible:</b> <i>Manager Public Health &amp; Safety</i>	

### Permits – Work on Public Roads

Permit Fee (any private structure, or service being on, under, or above ground)	50.00 per permit
<b>Officer Responsible:</b> <i>Manager Engineering Strategy &amp; Assets</i>	

## Miscellaneous

\$

### Permits – Excess Animal(s)

Application Fee for Permit to Keep Excess Animal(s) or Livestock subject to Council By Laws	50.00
<b>Officer Responsible:</b> <i>Manager Public Health &amp; Safety</i>	

### Permits – Keeping Poultry

Application Fee for Permit to Keep Excess Poultry or to Keep Rooster subject to Council By Law 6	50.00
<b>Officer Responsible:</b> <i>Manager Public Health &amp; Safety</i>	

### Permits – Fitness Groups & Personal Trainers

Application fee	50.00
Permit Fee for Category 1 1-4 participants	100.00 per annum
Permit Fee for Category 2 5-10 participants	250.00 per annum
Permit Fee for Category 3 11+ participants	500.00 per annum
Permit fee for one off casual sessions will be charged	25% of the Permit Fee
<b>Officer Responsible:</b> <i>Manager Public Health &amp; Safety</i>	

### Permits – Fundraising/Donations/Collection of Monies for Registered Charities

Application Fee	35.00
<b>Officer Responsible:</b> <i>Manager Public Health &amp; Safety</i>	

## Miscellaneous

\$

### Permits – Horses on the Foreshore

Application Fee	35.00
Permit Fee - Resident of City of Charles Sturt (family pet of resident)	25.00 per horse/pa
Permit Fee - Commercial Enterprise	520.00 per stable/pa
Permit Fee - Non-residents of City of Charles Sturt (family pet of resident)	50.00 per horse/pa
Permit Fee - Temporary Stable/Trainee Permit Fee	110.00 per horse/month (max 2 months)
<b>Officer Responsible: Manager Public Health &amp; Safety</b>	

### Permits – Mini Skips, Industrial Bins & Shipping Containers

Application Fee – Mini Skips (4 cubic metre & less) inclusive of 3 days use of Council land for placement	35.00
Application Fee – Industrial Bins (5 cubic metres & greater) inclusive of 3 days use of Council land for placement	45.00
Additional fee for urgent permit applications applies for applications received with less than 5 working days' notice	20.00
Use of Council land for placement of Mini skip or Industrial Bin beyond initial 3 days	15.00/day
<b>Officer Responsible: Manager Public Health &amp; Safety</b>	

## Miscellaneous

\$

## Permits – Mobile Vending

Application Fee for Mobile Vending	55.00
Mobile Food Vendor (Food Truck) Off Peak Season (May to September)	150.00 per month or 50.00 per day (GST Exempt)
Mobile Food Vendor (Food Truck) Peak Season (October to April)	200.00 per month or 75.00 per day (GST Exempt)
Mobile Food Vendor (Food Truck) Annual Fee (May to April)	2,000.00 (GST Exempt)
Permit Fee for Ice Cream Vans Annual Permit – 1 April to 31 March	780.00 per section per annum
Permit Fee for Ice Cream Vans Winter Period - Valid 1 April to 31 August	325.00 per section
Permit Fee for Ice Cream Vans Summer Period - Valid 1 September to 31 March	455.00 per section
Permit Fee for Annual Fee for Ice Cream /Ice Confection Hand Cart Trolleys on Beach Foreshore	450.00 per section per annum
Permit Fee for Annual Fee for Ice Cream /Ice Confection Hand Cart Trolleys on Beach Foreshore Winter Period - Valid 1 April to 31 August	187.50 per section
Permit Fee for Annual Fee for Ice Cream /Ice Confection Hand Cart Trolleys on Beach Foreshore Summer Period - Valid 1 September to 31 March	262.50 per section
Permit Fee for Event Vending – coffee, food & other (Day Rate)	minimum 55.00 per day or part thereof
Permit Fee for Event Vending (Annual Rate)	minimum 175.00 per year
Special Vending Permit – Riverbank Adam Street Reserve Christmas Trading	1,500.00 per week

## Miscellaneous

\$

**Permits – Motorised Vessel on West Lakes Lake**

Application Fee	35.00
<b>Officer Responsible: Manager Public Health &amp; Safety</b>	

**Permits – Outdoor Dining**

Application Fee (including applications for amendments to current permits)	100.00
Permit Fee for Licensed Premises	\$47.00 per chair per annum
Permit Fee for Licensed Premises – Casual Rate	10% of annual fee or minimum charge is \$ 60.00 whichever is greater
Permit Fee for Unlicensed Premises – (non-serviced areas)	\$15.00 per chair per annum
Permit for Unlicensed Premises – (serviced area)	\$30.00 per chair per annum
Permit Fee for Licensed Premises – Henley Square	\$80.00 per chair per annum
Permit Fee for Unlicensed Premises - Henley Square	\$40.00 per chair per annum
Permit Fee for Unlicensed Premises - Henley Square - Casual Rate	10% of annual fee or minimum charge of 100.00 whichever is greater
Outdoor Dining Permit late payment fee (applied when permit is not renewed within 30 days)	\$50.00
<b>Officer Responsible: Manager Public Health &amp; Safety</b>	

## Miscellaneous

\$

## Permits – Parking

Permit Fee for Parking Control Exemption for Private Purposes – 3 working days’ notice	\$10.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Private Purposes - 1-2 working days’ notice	\$20.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Commercial Purposes – 3 working days’ notice	\$25.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Commercial Purposes – 1-2 working days’ notice	\$50.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Application Fee for Residential Parking	\$50.00
Permit Fee for Residential/commercial Parking	\$25.00 per annum per vehicle
Replacement permit	\$10.00 per annum per vehicle
Application fee for parking permit exemption for No Parking zones (applies to Businesses only)	\$50.00
Permit replacement fee or Additional parking permit request for parking permit exemption to No Parking zones (applies to Businesses only, per permit)	\$10.00
<b>Officer Responsible: Manager Public Health &amp; Safety</b>	



## Miscellaneous

\$

## Licence – Season Sportsgrounds

Reserve	Cost per Season (GST inclusive)
	(Summer/Winter) CPI Adjusted \$
St Clair No 2	579.00
St Clair No 3	2,021.00
St Clair No 4	579.00
St Clair Tennis Courts	1,068.00
St Clair Futsal Court* (Flat rate)	\$12.50 per hour
St Clair Futsal Court – refundable key deposit	\$50.00
Rowley Reserve Tennis Courts	223.00
John Mitchell Reserve**	579.00
Jubilee Reserve	579.00
Allenby Gardens Reserve	579.00
Jetty Street Netball Courts	579.00
Trust Reserve	579.00
Henley & Grange Memorial Oval (athletics)	579.00
Step into Life – St. Clair	579.00
Henley & Grange Memorial Oval (schools)	1,228.00
Henley Square Foreshore (volleyball)	n/a
<b>Seasonal Changeroom Fees &amp; Classifications***</b>	
Level 1 Changeroom Facilities - Jubilee Reserve & St Clair (Oval 2)	\$479.00
Level 2 Changeroom Facilities - John Mitchell & Trust Reserves	\$279.00
<b>Officer Responsible:</b> Manager Open Space Recreation and Property	
<i>*NOTE: futsal court is available for community hire outside of school hours (i.e. before 9am and after 3pm) and when not in use by sporting clubs with an approved season licence for this space.</i>	
<i>** This excludes non for profit community dog obedience training groups</i>	

*\*\*\*Level 1 Changerooms provide a more substantial amenity than level 2, and “may” include some other features i.e. Canteen/Servery, covered viewing areas, Umpire and First Aid rooms, and/or storage areas. These facilities “may” also provide the potential to generate revenue through canteen sales. Level 2 Changerooms generally only provide the essentials for changing and showering.*

## Miscellaneous

\$

### Permits – Signs (excluding community banner frames & moveable signs conforming to By-Law 2 – Moveable Signs)

Permit Fee for Advertising Sign for commercial purposes	50.00 per sign
Permit Fee for Advertising Sign for other groups	
1-5 signs	20.00
6-10 signs	40.00
10+ signs	75.00
Permit Fee for Real Estate Sign – Unlimited sites	165.00 pa
Permit Fee for Real Estate Sign – Site specific	25.00 per site
Application Fee for Signs not conforming to By-law 2: Moveable signs	50.00 100.00 per sign per annum
Permit Fee for Additional Moveable Sign	
<b>Officer Responsible:</b> Manager Public Health & Safety	

### Permits - Street & Local Government Land Activities

Permit Fee for Adam Street Car Park Site (Christmas Light Display)	5,000.00 per week if not tendered
Bond	500.00
Electricity Fee	220.00
Application Fee for Business Promotion/Marketing (handing out samples)	50.00
Permit Fee	50.00 per day or part there of
Application Fee for Distribution of Leaflets/Pamphlets	50.00
Application Fee for Flower Seller	50.00
Permit Fee for Flower Seller (private purposes)	50.00 per day or part there of
Permit Fee for Flower Seller (commercial purposes)	100.00 per day or part there of
<b>Officer Responsible:</b> Manager Public Health & Safety	

## Miscellaneous

\$

### Permits – Public Space Occupation

Application Fee	50.00
Permit Fee – Minimum Fee	50.00
Permit Fee	3.00 per metre <sup>2</sup> , per calendar week or part thereof*
Permit Fee – Road Closure	300.00
Long Term Projects (> 8 Weeks)	20% reduction of the permit fee
Permit Assessment and Consultation Fees	Council will recover the full cost associated with any consultation and assessment of a permit application
<b>Officer Responsible:</b> Manager Public Health & Safety	
<i>*Permit fee for major city developments greater than \$10k are assessed through a matrix having consideration to locality, area used, impact, duration and community benefit with final approval and assessment by the General Manager City Services</i>	

### Photocopying

#### b. General

Charge for photocopies provided by Council staff

*(for Council extracts including Council Agendas, Minutes and By-laws)*

*\* These prices are GST inclusive*

A4	0.40 per page (single sided)
A3	0.50 per page (single sided)
Note: Up to 3 pages	no charge
<b>Officer Responsible:</b> Manager Information Services	

Miscellaneous

\$

**Engineering Printing**

All Concept or Design Drawing using plotter (i.e. larger than A3 size paper).	\$10.00 per drawing
Pontoon Design Drawings	\$150.00 per set
<b>Officer Responsible:</b> Manager Engineering Strategy & Assets	

**Port Road Banners**

Advertising charges for community groups and/or events.

For up to 3 months	80.00
<b>Officer Responsible:</b> General Manager Corporate Services	

**Register of Dog Extract**

Details of 1 Dog (hard copy only)	5.00 per extract
<b>Officer Responsible:</b> Manager Public Health & Safety	

## Miscellaneous

\$

### Reinstatement Charges

Charges made to property owners, developers, builders and service authorities etc. for reinstatement work carried out by Council:

Reinstatement Charges attract a 10% GST

\*These prices are GST inclusive

Type of Infrastructure	Rate
Bitumen Road	180.00 per m <sup>2</sup>
<i>Minimum Charge</i>	720.00
Bitumen Footpath	155.00 per m <sup>2</sup>
<i>Minimum Charge</i>	620.00
Concrete Driveways and Footpath	165.00 per m <sup>2</sup>
<i>Minimum Charge</i>	660.00
Brick Paving	170.00 per m <sup>2</sup>
<i>Minimum Charge</i>	680.00
Standard Kerb and Gutter (including driveway inverts)	210.00 per linear metre
<i>Minimum Charge</i>	840.00
Side Entry Pit Replacement – lid and frame only	1,600.00
Side Entry Pit Reconstruction	4,000.00
Reinforcing to inverts and kerbing	220.00 per lineal metre
Reinforcing to driveways and footpaths	32.00 per m <sup>2</sup>
<b>Officer Responsible :</b> Manager Field Services	

Type of Infrastructure	Rate
Screen Footpath	142.00 per m <sup>2</sup>
<i>Minimum Charge</i>	650.00
Screen Landscape & irrigation	23.00per m <sup>2</sup>
<i>Minimum Charge</i>	600.00
Turf replacement	17.00 per m <sup>2</sup>
<i>Minimum charge</i>	425.00
Streetscape landscape & irrigation	31.00 per m <sup>2</sup>
<i>Minimum charge</i>	810.00
Tree Replacement (refer to Tree Policy )	229.00
Verge Reinstatement/Removal of Spoil	225.00 per m <sup>2</sup>
<i>Minimum Charge</i>	675.00
<b>Officer Responsible:</b> Manager Field Services	

## Miscellaneous

\$

**Reproduction of Plans (microfilm and other) – Planning & Development Department**

Search Fee (includes first 10 A4 or A3 pages)	30.00
Additional A4	0.40 per page
Additional A3	0.50 per page
<b><i>Officer Responsible: Manager Planning &amp; Development</i></b>	

**Damaged Infrastructure – Reinstatement Charge**

Cost recovery for works undertaken due to default in response to an Order issued under the Local Government Act, 1999.	Quotation received from a Minor Work Panel Contractor plus 5 percent management fee
<b><i>Officer Responsible: Manager Engineering Strategy &amp; Assets</i></b>	

**Clearance – for National Heavy Vehicle Regulator**

Clearance	75.00
<b><i>Officer Responsible: Manager Engineering Strategy &amp; Assets</i></b>	

## Miscellaneous

\$

### Salaries Register

Hard Copy Salary Detail Extract for City of Charles Sturt Employees Pursuant to Relevant Legislation per single/double sided A4 page	0.20
<b>Officer Responsible:</b> <i>Manager People and Culture</i>	

### Signage Hire – supply only

\* These prices are GST inclusive

Temporary Parking Controls	
Residential	18.00 per sign per week No delivery or pick up fee
Non-residents or commercial	18.00 per sign per week plus 130.00 delivery and collection fee
Replacement of Temporary Parking Control signs	132.00 per missing sign
Temporary Traffic Controls for events	18.00 per sign per week 138.00 delivery and collection fee
Replacement of Temporary Traffic Control signs	204.00 per sign
Installation of signage by Council staff will be recovered from responsible organiser or body at Council costs + 10% administration fee.	
<b>Officer Responsible:</b> <i>Manager Field Services</i>	



## Miscellaneous

\$

## Sportsground Services

*\* These prices are GST inclusive*

<b>a. Line Marking of Sports Fields</b>	
<b>1. AFL (per oval)</b>	
Initial Marking (includes labour & materials)	697.00
Follow up Marking (includes labour & materials)	135.00
<b>2. Soccer (per field)</b>	
Initial Marking (includes labour & materials)	560.00
Follow up Marking (includes labour & materials)	126.00
Sporting Carnivals etc (includes labour & materials) per hr	92.00
<b>3. Modified Soccer (per field)</b>	
Initial Marking (includes labour & materials)	413.00
Follow up Marking (includes labour & materials)	92.00
<b>4. Cricket (per oval)</b>	
Initial Marking (includes labour & materials)	234.00
Follow up Marking (includes labour & materials)	110.00
<b>5. Sporting Carnivals – i.e. multiple fields</b>	
Multiple Fields (includes labour & materials) per hr	92.00
<b>b. Installation of Sportsfield Goals</b>	
<b>1. AFL (per set)</b>	
Installation of Goals (includes labour & plant)	503.00
Removal of Goals (includes labour & plant)	294.00

## Miscellaneous

\$

<b>2. Soccer (per set)</b>	
Installation of Goals (includes labour & plant)	377.00
Removal of Goals (includes labour & plant)	215.00
<b>c. Green Waste Bins</b>	
This service is no longer supplied by Council – Where Sporting Clubs require the green waste bin, they are able to arrange it direct through the Contractor.	
<b>Officer Responsible:</b> Manager Field Services	

## Road Closures - Temporary

Application Fee	Reimbursement of fees incurred associated with road closures
<b>Officer Responsible:</b> Manager Engineering Strategy & Assets	

## Supported Residential Fees\*

\$

Licence Fee (Licence period up to 12 months)	384.00
Application for Licence	82.50
Late Application Fee	49.25
Inspection fee of Supported Residential Facility	197.00
Lodgement of licence renewal application forms	82.50
Application for Transfer of Licence	82.50
Application for Settlement of Disputes under Section 43(5)(c) of the Supported Residential Facilities Act	49.25
<b>*Fees prescribed by the Supported Residential Facilities Regulations 2009 and are subject to change.</b>	
<b>Officer Responsible:</b> Team Leader Environmental Health	

## Miscellaneous

\$

### Thermometer

*\*These prices are GST inclusive*

Supply of digital probe thermometer	30.00
<b>Officer Responsible:</b> Team Leader Environmental Health	

### Vehicles – Towing, Storage & Disposal

Impounding & Public Notification Fee	Fee is charged by Contractor and Council will recover this fee from the vehicle owner along with the costs associated with advertising and storage.
Towing Fee	Fee is charged by Contractor and Council will recover this fee from the vehicle owner.
Towing of oversized and/or over length vehicle	Fee is charged by Contractor and Council will recover this fee from the vehicle owner.
Locksmith Fees (for opening of vehicles)	Fee is charged by Contractor and Council will recover this fee from the vehicle owner.
<b>Officer Responsible:</b> Manager Public Health & Safety	

**Waste Control\*****\$**

Application for a wastewater works approval for the installation or alteration of a temporary on-site wastewater system:	
If the system's capacity does not exceed 10 Equivalent Persons (EP)	50.50
If the system's capacity exceeds 10 EP	101.00
- Plus, for each 2 EP in excess of 10 EP	Additional 24.90
Application for a wastewater works approval for the installation or alteration of an on-site wastewater system (other than a temporary on-site wastewater system):	
If the system's capacity does not exceed 10 EP	113.00
If the system's capacity exceeds 10 EP	113.00
Plus, for each 2 EP in excess of 10 EP	24.90
Application for variation or revocation of a condition of a wastewater works approval	113.00
Application for postponement of expiry of a wastewater works approval	113.00
Inspection fee for an inspection in connection with an application or other matter under the South Australian Public Health (Wastewater) Regulations 2013	126.00
<b><i>*Fees prescribed in South Australian Public Health (Fees) Regulations 2018 and are subject to change</i></b>	
<b><i>Officer Responsible: Team Leader Environmental Health</i></b>	

## Miscellaneous

\$

**Waste Management Centre** (*Officer Responsible: Manager Field Services*)

<b>Disposal Charges for Larger Vehicles (Trucks/Buses)</b>					
<b>Category</b>	<b>Min. Weight</b>	<b>Min. Charge (GST inc.)</b>	<b>GST</b>	<b>\$ (GST included)</b>	<b>Quantity</b>
General Waste & Mixed Unsorted Waste	100kg	\$	28.56	\$ 285.60	per tonne
Concrete / Rubble	200kg	\$	26.54	\$ 132.70	per tonne
Un-Clean Fill	200kg	\$	34.72	\$ 173.60	per tonne
Clean Soil	100kg	\$	5.72	\$ 57.20	per tonne
Clean Un-treated Timber	100kg	\$	11.23	\$ 112.30	per tonne
Green Waste	100kg	\$	10.21	\$ 102.10	per tonne
Verge Mowing Grass (Council Only)	500kg	\$	30.65	\$ 61.30	per tonne
Street Sweepings (Council Only)	500kg	\$	30.65	\$ 61.30	per tonne
Drain Sediment (Council Only)	500kg	\$	32.65	\$ 65.30	per tonne

<b>Category - Disposal Charge – Other Waste Types Charges</b>		
<b>Disposal Charge</b>	<b>\$ (GST included)</b>	<b>Quantity</b>
Minor Charge (single bag of rubbish)	\$ 10.00	per bag
Car Tyres – off rim	\$ 11.00	per tyre
4WD or Truck Tyres - off rim	\$ 22.00	Per tyre
Car Tyres – on rim	\$ 20.00	per tyre
4WD or Truck Tyres - on rim	\$ 31.00	per tyre
Mattresses	\$ 26.00	per mattress
Oil (over 20 litres)	\$ 1.00	per litre over 20
Fluorescent Tubes – Non-Residents	\$ 2.00	per tube

<b>Free Disposal</b>
Paint (up to 100 litres per vehicle per visit)
Oil (up to 20 litres)
Carboard (Clean sorted)
E-Waste (TVs and Computers)
Steel (sorted)
Car Batteries
Fluorescent Tubes (Charles Sturt residents only)

## Miscellaneous

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Items for Sale		
Sale Charge	\$ (GST included)	Quantity
Bulk Mulch	\$ 55.00	per cubic metre
Jeffries Organic Compost	\$ 10.30	30L Bag
Jeffries Organic Potting Soil	\$ 10.30	30L Bag
Jeffries Veggie & Garden Soil	\$ 10.30	30L Bag
Jeffries Recover	\$ 15.50	50L Bag
Jeffries Forest Mulch	\$ 15.50	50L Bag

Vehicle Type	General Waste	Concrete / Rubble / Un-Clean Fill / Clean Un-Treated Timber	Green Waste	Clean Soil
Car Boot	\$ 25.00	\$ 18.00	\$ 20.00	\$ 10.00
Station Wagon	\$ 37.00	\$ 29.00	\$ 23.00	\$ 15.00
Small ute / Micro Trailer	\$ 54.00	\$ 39.00	\$ 34.00	\$ 20.00
Medium Ute / Van	\$ 71.00	\$ 59.00	\$ 38.00	\$ 26.00
Large Ute / Transit Vans	\$ 96.00	\$ 80.00	\$ 44.00	\$ 26.00
<b>Trailer up to 6x4</b>				
Level	\$ 71.00	\$ 59.00	\$ 36.00	\$ 26.00
Heaped	\$ 96.00	\$ 80.00	\$ 41.00	\$ 31.00
Full	\$ 110.00	\$ 100.00	\$ 55.00	\$ 36.00
<b>Trailer up to 7x5</b>		\$ -	\$ -	\$ -
Level	\$ 99.00	\$ 80.00	\$ 44.00	\$ 31.00
Heaped	\$ 113.00	\$ 100.00	\$ 56.00	\$ 36.00
Full	\$ 141.00	\$ 120.00	\$ 61.00	\$ 41.00
<b>Trailer up to 8x5</b>				
Level	\$ 111.00	\$ 100.00	\$ 56.00	\$ 36.00
Heaped	\$ 136.00	\$ 120.00	\$ 61.00	\$ 41.00
Full	\$ 176.00	\$ 141.00	\$ 77.00	\$ 46.00
<b>Trailers greater than 8x5</b>				
Level	\$ 136.00	\$ 120.00	\$ 71.00	\$ 41.00
Heaped	\$ 176.00	\$ 141.00	\$ 87.00	\$ 46.00
Full	\$ 220.00	\$ 161.00	\$ 107.00	\$ 51.00

## Miscellaneous

\$

**Water Business Unit**

Category	\$ (GST included)
<b>GENERAL FEES</b>	
Connection Fee – Single Residential Connection (includes supply of Purple Meter, inlet and outlet riser and Initial Cross Connection audit)	500.00 (no GST)
Community Plan Connection Fee – includes supply of purple meter, inlet and outlet riser and initial cross connection audit	Cost recovery + 10% (no GST)
Cross Connection Audit Inspections (charged every 5 years or on change of ownership)	220.00
Annual Supply Charge as required by legislation/regulation	51.50
<b>SERVICE FEES &amp; USAGE CHARGES</b>	
Recycled Water supply - residential & commercial usage	2.85 / Kilolitre
Recycled Water supply – irrigation only usage	2.62 / Kilolitre
Interim Water supply	2.91
<b>CHARGES REFERENCED UNDER THE RECYCLED WATER SERVICE CHARTER</b>	
Special Meter Reading	35.00
Meter Test (per test)	145.00

## Miscellaneous

\$

CHARGES INCURRED WHERE THERE IS A BREACH OF THE RECYCLED WATER SUPPLY AGREEMENT AND/OR THE CUSTOMER SERVICES CHARTER	
Restriction Action Fee (Imposed where there is non- payment following the Final Notice and Notice Before Restriction) which limits the flow of Recycled Water to the allotment	Cost recovery (No GST)
Removal of Restriction Action (where the Recycled Water account is returned to order following payment of the outstanding amount)	Cost recovery (No GST)
Disconnection Fee	Cost recovery + 10% (+GST)
Reconnection Fee	Cost recovery + 10% (+GST)
Damage to Council Infrastructure	Cost recovery + 10% (+GST)
Relocation of the Council's Infrastructure	Cost recovery + 10% (+GST)
Dishonoured and overdue payments	Cost Recovery of Associated Bank Fees and Legal Recovery Costs.

### Purchase of Domestic Waste, Recycling, and Garden Mobile Garbage Bins and food waste recycling Caddy - (Additional, stolen, or damaged)

Waste Service	\$ (GST Included)	Annual Service Fee on Additional Bins
Domestic 140 Litre "Blue Lid"	50.00	131.00
Recycling 240 Litre "Yellow" Lid"	51.00	46.00
Garden Waste 240 Litre "Green" Lid"	51.00	39.00
Kitchen Caddy	Free	N/A
Compostable Bags (per roll)	Free	N/A
Gedye 220L Compost Bin	38.00	N/A
<b>Officer Responsible:</b> Manager Governance & Operational Support		



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## Miscellaneous

\$

### Dog Park Etiquette Artwork

\*These prices are GST inclusive

Single artwork – high resolution electronic copy	165.00*
4 complete set of sign artwork – high resolution electronic copies	550.00*
<b><i>Officer Responsible: Manager Public Health and Safety</i></b>	