



Rate Rebate Application Form – 2024 / 2025

Please complete all mandatory fields marked with (*)

Important Information

Application forms and all additional information must be submitted to the Council on or before **30 April 2024**.

Failure to submit application forms by the due date or to provide the additional information required by the Council to assess the application may result in the Council refusing to consider the application.

It is an offence for a person or body to make a false or misleading statement or representation in an application or to provide false or misleading information or evidence in support of an application made (or purporting to be made) under the Act, Section 159(2). **The maximum penalty for this offence is \$5,000.**

The Council may grant a rebate of rates or charges on such conditions as the Council thinks fit.

Under the Act, Section 159(7), if a person or body has the benefit of a rebate of rates and the grounds on which the rebate has been granted cease to exist, the person or body must immediately inform the Council of that fact and (whether or not the Council is so informed) the entitlement to a rebate ceases. Section 159(8) states, if a person or body fails to comply with subsection (7), that person or body is guilty of an offence. **The maximum penalty for this offence is \$5,000.**

The Council may, for proper cause, determine that an entitlement to a rebate of rates under the Act no longer applies.

Where an entitlement to a rebate of rates ceases or no longer applies during the course of a financial year, the Council is entitled to recover rates, or rates at the increased level (as the case may be) proportionate to the remaining part of the financial year.

Under the Local Government Act 1999, generally rebates can only be granted on an annual basis and therefore must be applied for annually. Discretionary rebates granted in any one year may not be granted in subsequent years.

1. Applicant Details:

Organisation Name*:	Postal Address*:
Phone*:	Fax:

2. Contact Person Details: *(If the applicant is not a natural person, please provide details of a contact person for the applicant.)*

Name*:	Position*:
Phone 1*:	Phone 2:
Fax:	Email*:

3. Your Details: (please provide your details so we can contact you if needed)

<input type="checkbox"/> As Above Contact Details	
Name*:	Position*:
Phone 1*:	Email*:

4. Details of Land: (refer to your rates notice)

Please Note: For multiple properties we require each assessment to be separately identified. A separate listing can be attached if necessary.

Property Number*:	Valuation Number*:
Address*:	Certificate of Title:
Owner(s) of land: (if not you)	

5. Categories of Rebate – **MANDATORY** and **DISCRETIONARY**:

Select the category of rebate under which you are seeking a rebate: (please refer to eligibility criteria first)

Rate Rebate Policy and Local Government Act can be found as follows:

- [Rate Rebate Policy](#)
- [Local Government Act 1999](#)

*Please Note: a person or body who makes a false or misleading statement or representation in an application or provides false or misleading information or evidence in support of an application for rebate is guilty of an offence under Section 159(2) of the Local Government Act 1999. **Maximum penalty: \$5,000***

Please select a category*:

<input type="checkbox"/> Mandatory Rebate	<input type="checkbox"/> Discretionary Rebate
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MANDATORY REBATES

<input type="checkbox"/>	Health Services (100%) Land being predominantly used for service delivery or administration by a hospital or health centre incorporated under the South Australian Health Commission Act 1976 (Section 160 of the Local Government Act 1999);
<input type="checkbox"/>	Religious Purposes (100%) Land containing a church or other building used for public worship (and any grounds), or land solely* used for religious purposes (Section 162 of the Local Government Act 1999);
<input type="checkbox"/>	Public Cemeteries (100%) Land being used for the purposes of a public cemetery (Section 163 of the Local Government Act 1999);
<input type="checkbox"/>	Royal Zoological Society of SA (100%) Land (other than land used as domestic premises) owned by, or under the care, control and management of, the Royal Zoological Society of South Australia Incorporated (Section 164 of the Local Government Act 1999);
<input type="checkbox"/>	Educational Purposes (75%) (Section 165 of the Local Government Act 1999).

'solely' means the religious purpose must be the only and exclusive use. If it is the **predominant use as opposed to the **exclusive** your organisation may only apply for a discretionary rebate under Section 166 of the Local Government Act 1999.*

Which of following “Education” criteria apply?

<input type="checkbox"/>	Land occupied by a government school under a lease or licence and being used for educational purposes; or
<input type="checkbox"/>	Land occupied by a non-government school registered under the Education and Early Childhood Services (Registration and Standards) Act 2011 and being used for educational purposes; or
<input type="checkbox"/>	Land being used by a university or university college to provide accommodation and other forms of support for students on a not-for-profit basis.

MANDATORY REBATES - COMMUNITY SERVICES

<input type="checkbox"/>	Community Services (75%) Land being predominantly used for service delivery and / or administration by a community services organisation (Section 161 of the Local Government Act 1999).
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Please select which service(s) your community organisation provide below. **Please note:** you must provide one or more of the following services below to qualify for this particular mandatory rebate.

<input type="checkbox"/>	Housing Association Properties - Community Housing Association that currently provides accommodation and is registered under the South Australian Co-operative and Community Housing Act 1991;
<input type="checkbox"/>	Emergency accommodation;
<input type="checkbox"/>	Food or clothing for disadvantaged persons (i.e. persons who are disadvantaged by reason of poverty, illness, frailty, or mental, intellectual or physical disability);
<input type="checkbox"/>	Supported accommodation (i.e. residential care facilities in receipt of Commonwealth funding or accommodation for persons with mental health, intellectual, physical or other difficulties who require support in order to live an independent life);
<input type="checkbox"/>	Supported accommodation (i.e. accommodation for persons with mental health, intellectual, physical or other difficulties who require support in order to live an independent life);
<input type="checkbox"/>	Essential services, or employment support, for persons with mental health disabilities, or with intellectual or physical disabilities;
<input type="checkbox"/>	Legal services for disadvantaged persons;
<input type="checkbox"/>	Drug or alcohol rehabilitation services; and / or
<input type="checkbox"/>	Research into, or community education about, diseases or illnesses, or palliative care to persons who suffer from diseases or illnesses.

If your organisation provides any of the above services, does your organisation satisfy the following criteria?

<input type="checkbox"/>	Is incorporated on a not-for-profit basis for the benefit of the public (i.e. have a certificate to establish this status); and
<input type="checkbox"/>	Provides community services without charge or for a charge that is below the cost to the body of providing the services; and
<input type="checkbox"/>	Does not restrict its services to persons who are members of the body.

MANDATORY REBATES - SUPPORTING INFORMATION REQUIRED - VERIFICATION OF EXISTING STATUS

Please specify why you or your organisation qualifies for financial assistance for a mandatory rebate for Health Services, Religious Purposes, Public Cemeteries, Royal Zoological Society of SA, Educational or Community Services categories and how you meet the classification criteria selected.*

The Council requires you to attach as a minimum the following additional information to support your application for a Mandatory Rebate:

- A copy of the organisation’s Constitution and / or other documentation establishing that it is incorporated on a not-for-profit basis; *
- A copy of the organisation’s latest Annual Report; *
- Evidence that the land is being predominantly used specifically for the purpose for which the rebate is being sought; *
- Evidence of the status of your organisation as a not-for-profit or charitable tax exempt organisation; *
- Whether you are in receipt of a community grant; *
- Any other information that you believe is relevant in support of this application.

If you are requesting a mandatory rebate under Community Services – Section 161 you must also provide:

- Evidence that the land is being used for service delivery and / or administration; *
- Evidence that the organisation provides services free of charge or below cost; *
- Evidence that the organisation provides services to persons other than members; *
- Information as to whether, and if so to what extent, you (or your organisation) will be providing a service within the Council area; *
- The extent of financial assistance (if any) being provided by Commonwealth or State agencies. *

Please note: failure to provide supporting documentation could result in no or a lesser percentage rebate being applied.

If you do not qualify for a MANDATORY rebate you may qualify for a DISCRETIONARY rebate. Under Council policy rebates of up to 50% may be granted to applicants who provide services to the Charles Sturt community as per (a) to (l) below.

DISCRETIONARY REBATE (Section 166 of the Local Government Act 1999)

The Council may at its discretion grant a rebate of rates or service charges in any of the following cases. Council will give priority to applicants who are not-for-profit organisations providing services to the Charles Sturt community without charge or for a charge that is below cost and who are also suffering financial hardship.

Please indicate which of the following is applicable to your application:

<input type="checkbox"/>	the rebate is desirable for the purpose of securing the proper development of the area (or a part of the area);
<input type="checkbox"/>	the rebate is desirable for the purpose of assisting or supporting a business in its area;
<input type="checkbox"/>	the rebate will be conducive to the preservation of buildings or places of historic significance;
<input type="checkbox"/>	the land is being used for educational purposes;
<input type="checkbox"/>	the land is being used for agricultural, horticultural or floricultural exhibitions;
<input type="checkbox"/>	the land is being used for a hospital or health centre;
<input type="checkbox"/>	the land is being used to provide facilities or services for children or young persons;
<input type="checkbox"/>	the land is being used to provide accommodation for the aged or disabled;
<input type="checkbox"/>	the land is being used for a residential aged care facility that is approved for Commonwealth funding under the Aged Care Act 1987 (Commonwealth) or a day therapy centre;
<input type="checkbox"/>	the land is being used by an organisation which provides a benefit or service to the local community;
<input type="checkbox"/>	the rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has a free and unrestricted right of access and enjoyment;
<input type="checkbox"/>	the rebate is appropriate to provide relief against what would otherwise amount to a substantial change in rates payable by a rate payer due to a change in the basis of valuation used for the purposes of rating, rapid changes in valuations, or anomalies in valuations.

Please specify why you or your organisation qualifies for financial assistance for a Discretionary Rebate and why you require financial assistance. *

The Council requires you to attach as a minimum the following additional information to this application in support of a Discretionary Rebate:

- Evidence that the land is being used for the purpose for which the rebate is being sought; *
- Information as to whether, and if so to what extent, you (or your organisation) will be providing a service within the Council area; *
- At least 2 years audited financial statements (Profit & Loss Statement and Balance Sheet); *
- A copy of the organisation’s latest Annual Report; *
- Whether you are in receipt of a community grant; *
- Whether you have made or intend to make an application to another Council; *
- The extent of financial assistance (if any) being provided by Commonwealth or State agencies; *
- Whether you have made other applications to Council for financial assistance or are intending to and why (i.e. Discretionary Ward Allowance); *
- Evidence of the status of your organisation as a not-for-profit or charitable tax exempt organisation; *
- A copy of the organisation’s Constitution and / or other documentation establishing that it is incorporated on a not-for-profit basis; *
- Information as to whether, and if so to what extent, you (or your organisation) will be providing a service within the Council area; *
- Any other information that you believe is relevant in support of this application.

Please Note: failure to provide supporting documentation could result in no rebate being granted or a lesser percentage rebate being applied if criteria are not met under the Local Government Act 1999.

0. Declaration*:

I declare that the information I have provided and attached to this application form is true.

Accept

1. Privacy Policy*:

By submitting this form, I consent to the City of Charles Sturt collecting, retaining and using my personal information provided in line with [Council's Privacy Policy](#).

Accept

Signed*: _____ Date*: _____

Please lodge this form with supporting documentation

In Person:	Civic Centre, 72 Woodville Road, WOODVILLE SA 5011 or Library Branches at Findon, Henley Beach, Hindmarsh and West Lakes.
By Mail:	City of Charles Sturt, PO BOX 1, WOODVILLE SA 5011
By Phone or Fax:	Phone: (08) 8408 1111 Fax: (08) 8408 1122
By Email:	council@charlessturt.sa.gov.au
Online Chat:	Visit www.charlessturt.sa.gov.au