

Parking Expiation Review Guidelines

The Expiation of Offences Act 1996 (the Act) includes provisions for Expiation Notices to be withdrawn under certain circumstances.

Requests for review of a parking expiation must be made in writing by:

- completing the *Parking Expiation Notice Review Form* **AND**
- providing documentary evidence **OR** *Statutory Declaration for Parking Expiations*

Full details are available at www.charlessturt.sa.gov.au/parking-expiations

To assist you in determining if you have sufficient grounds to ask for a review please consider the following information:

Were you directed to park or stop in an illegal manner by an Officer of the South Australian Police (SAPOL)?

Please complete the *Parking Expiation Notice Review Form* and provide documented evidence from SAPOL.

I was not the owner of the vehicle OR was not the driver at the time of the offence.

Please complete the *Statutory Declaration for Parking Expiations* and include relevant details.

Was the vehicle parked or stopped in an illegal manner as a result of mechanical failure which prevented the vehicle from being moved to a legal parking space?

Please complete the *Parking Expiation Notice Review Form* and provide documented evidence. You will need to contact your emergency roadside assistance provider or attending mechanic for such documentation.

Was the vehicle parked or stopped in an illegal manner as a result of a medical emergency?

Please complete the *Parking Expiation Notice Review Form* and provide documented evidence. You will need to contact the Ambulance Service or the Registrar of the relevant Hospital Emergency department for such documentation.

If you have a current permit to park in a restricted zone, was the permit displayed and fully visible in accordance with the permit condition.

Please complete the *Parking Expiation Notice Review Form* and provide a copy of both sides of the Disability Parking Permit, Residential Parking Permit or other permit details. Provide details as to why the permit was not CLEARLY displayed and visible from outside the vehicle. If the permit was not displayed in the appropriate manner it is unlikely the expiation will be withdrawn.

Does the Expiation Notice which you received contain incorrect information, such as incorrect date, time or location of offence?

Please complete the *Parking Expiation Notice Review Form* and provide details to support your claim.

Were the signs or road markings indicating the parking restrictions not in accordance with the requirements of the relevant Australian Standards?

Please complete the *Parking Expiation Notice Review Form* detailing the non-confirming signs or marking. Photographs will assist with your claim and will be compared to photographs taken at the time of the offence.

There were compelling humanitarian or safety reasons or the offence was trifling for some other reason.

To be considered trifling it is not simply that you think it is trifling or petty, there must be one of the following (as per Section 4(2) of the Act):

1. compelling humanitarian or safety reasons which led to the offence occurring; or
2. driver could not in all circumstances have reasonably averted committing the offence; or
3. the offence was merely technical, trivial or a petty example of offence (e.g. redundant signage).

Please complete the *Parking Expiation Notice Review Form* and provide documented evidence to support your claim.

Payment Options

ONLINE: www.charlessturt.sa.gov.au/payments

PHONE: (08) 8408 1111 during business hours

CHQ/MONEY ORDER: PO Box 1, Woodville SA 5011

VISIT: 72 Woodville Road, Woodville SA 5011