



# Application for Reimbursement

## SALA ARTIST REGISTRATION FEE SUBSIDY 2024

This scheme acknowledges the role artists and local venues play in the cultural life of the City of Charles Sturt. Subsidies of up to \$140 are available to assist individuals and groups with the costs of registering for the SALA Festival.

Subsidies will be provided:

- For costs associated with registrations for SALA exhibitions, open studios and events in the City of Charles Sturt, up to \$140.
- The total grant pool is \$3,000 and allocation of subsidies will be split equally between all eligible applications.

Artists are required to:

- Firstly, register for SALA via the SALA website by the closing date of 8 May 2024.
- Pay the relevant fee to SALA
- Complete and email this application form along with a copy of the SALA registration receipt to [urbanprojects@charlessturt.sa.gov.au](mailto:urbanprojects@charlessturt.sa.gov.au)
- Acknowledge the City of Charles Sturt's support by including 'Proudly supported by the City of Charles Sturt' on exhibition promotional material and use social media hashtags #cityofcharlessturt @cityofcharlessturt

Key dates:

- Applications for the subsidy close **10 May 2024** (Applications will be dated in order of receipt, and no correspondence will be entered into).
- Reimbursements will be processed according to Council's payment procedure timeline.

Submission checklist:

- ü Completed application form attached
- ü SALA registration receipt attached
- ü Statement by a Supplier Form attached (if applicant does not have an ABN) <https://www.ato.gov.au/uploadedFiles/Content/MEI/downloads/Statement%20by%20a%20supplier.pdf>

# Application form

First Name:

Surname:

Address:

Phone Number:

Email:

SALA Receipt Number (Please attach a copy of your receipt):

Title of Event:

Location of Event:

ABN:

Taxation Status (tick applicable):

Registered for GST

Not Registered for GST

Please note: if you do not have an ABN a Statement by Supplier form must be provided.

## Electronic Fund Transfer Details

Account Name:

Financial Institution:

BSB:

Account number:

## Agreement and Conditions

I/We hereby agree for all payments by the City of Charles Sturt to be made by way of Electronic Funds Transfer to the above account. Payment will be deemed to have been made when the City of Charles Sturt has instructed its bank to credit the above account. The City of Charles Sturt will not be responsible for any delays in payment or errors due to factors outside its control, including delays or errors in the banking system, or errors in account details supplied. City of Charles Sturt reserves the right to suspend the EFT payment system and pay by cheque. The recipient agrees to repay the City of Charles Sturt any payments credited to the recipient in error. The City of Charles Sturt reserves the right to offset any amount paid in error against future payments

Authorisation (by bank account holder)

Name:

Signature:

Date:

Email completed form and SALA registration receipt to [urbanprojects@charlessturt.sa.gov.au](mailto:urbanprojects@charlessturt.sa.gov.au)