

# CORPORATE SERVICES COMMITTEE MINUTES

for the meeting held

on Monday 5 August 2019

in the Meeting Rooms CC2 and CC3  
72 Woodville Road, Woodville

**[Note: These minutes are unconfirmed until 2 September 2019]**

*Note – the Committee does not have the power to make final decisions, it considers reports and makes recommendations (which are included as the minutes of this meeting) to full Council. The power to make the final decision rests with Council. Council may alter a recommendation made by the committee as part of this process. These minutes will be considered by the Council at its meeting on 5 August 2018.*

**MINUTES OF THE CORPORATE SERVICES COMMITTEE MEETING**

**HELD ON MONDAY, 5 AUGUST 2019**

**MEMBERS:**           **Present:**                   Presiding Member – Councillor Campbell  
Deputy Presiding Member – Councillor Mitchell  
Councillors Ferrao, Ghent, Hibeljic, Nguyen and  
T Wasylenko

**STAFF:**               **Present:**                   Chief Executive Officer – P Sutton  
Acting General Manager Corporate Services –  
K Jackson  
General Manager City Services – B Williams  
Manager Financial Services – A Martin  
EA to GM Corporate Services – B Julian

**MEMBERS:**           **Apologies:**               Nil

**MEMBERS:**           **Leave of Absence:**       Councillor Turelli

**COMMITTEE OPENING**

The meeting commenced at 6.00pm.

**1.       CONFIRMATION OF MINUTES**

**That the minutes of the previous meeting held on Monday, 1 July 2019 be taken as read and confirmed.**

Moved Councillor Wasylenko, Seconded Councillor Ferrao       **Carried Unanimously**

**2.       DEPUTATIONS**

Nil

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**3. BUSINESS**

**3.34 RATE REBATES 2018/19 (7313) 1**

**Brief**

To provide a report on rate rebate determinations for 2018/19 in accordance with Council's Rate Rebate Policy and guidelines.

**Motion**

**That the report be received and noted.**

Moved Councillor Wasylenko, Seconded Councillor Nguyen **Carried Unanimously**

**3.35 CORPORATE SERVICES END OF QUARTER REPORT – JUNE 2019 (B8527) 7**

**Brief**

To report on the activities of the Corporate Services Division for the April to June 2019 quarter.

**Motion**

**That the report be received and noted.**

Moved Councillor Mitchell, Seconded Councillor Ghent **Carried Unanimously**

**3.36 POLICIES FOR REVIEW - MINOR CHANGES ONLY (B632) 23**

**Brief**

To consider policies which remain largely unchanged or have minor changes only at the time of their 2 yearly reviews.

**Motion**

**That the revised policies, as shown;**

- **Audit and Controls Policy in Appendix A**
- **Caretaker Policy in Appendix B**
- **Community Emergency Management Policy in Appendix C**
- **Development Act 1993 Delegations Policy in Appendix D**

**be adopted.**

Moved Councillor Wasylenko, Seconded Councillor Ferrao **Carried Unanimously**

**[Note: These minutes are unconfirmed until 2 September 2019]**

**4. MOTIONS ON NOTICE**

Nil

**5. QUESTIONS ON NOTICE**

Nil

**6. MOTIONS WITHOUT NOTICE**

Nil

**7. QUESTIONS WITHOUT NOTICE**

Nil

**8. BUSINESS – PART II – CONFIDENTIAL ITEMS**

Nil

**9. MEETING CLOSURE**

The meeting concluded at 6.05pm.

The foregoing Minutes are to be taken as read and confirmed at the meeting of the Committee on Monday, 2 September 2019.

**A CAMPBELL, PRESIDING MEMBER** .....

**DATED**     /     /

