

**[Note: These minutes are unconfirmed until 19 March 2019]**

*Note – the Committee does not have the power to make final decisions, it considers reports and makes recommendations (which are included as the minutes of this meeting) to full Council. The power to make the final decision rests with Council. Council may alter a recommendation made by the committee as part of this process. These minutes will be considered by the Council at its meeting on 12 March 2019.*

**MINUTES OF THE CORPORATE SERVICES COMMITTEE MEETING****HELD ON MONDAY, 4 MARCH 2019**

<b><u>MEMBERS:</u></b>	<b>Present:</b>	Presiding Member – Councillor Campbell Deputy Presiding Member – Councillor Mitchell Councillors Ferrao, Ghent, Nguyen, Turelli and T Wasylenko, Her Worship the Mayor, Angela Evans (ex officio)
<b><u>STAFF:</u></b>	<b>Present:</b>	Chief Executive Officer – P Sutton Acting General Manager Corporate Services – D Dunbar General Manager City Services – B Williams General Manager Asset Management Services – J Cornish Manager Financial Services – A Martin Corporate Program Manager – A McGregor Strategic Management Accountant – P Francis EA to GM Corporate Services – B Julian
<b><u>MEMBERS:</u></b>	<b>Apologies:</b>	Councillor Hibeljic
<b><u>MEMBERS:</u></b>	<b>Leave of Absence:</b>	Nil

**COMMITTEE OPENING**

The meeting commenced at 7.12pm.

**1. CONFIRMATION OF MINUTES**

That the minutes of the previous meeting held on Monday, 4 February 2019 be taken as read and confirmed.

Moved Councillor Turelli, Seconded Councillor Mitchell

**Carried Unanimously**

**2. DEPUTATIONS**

Nil

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**3. BUSINESS**

**Suspension of Proceedings - 7.13pm**

**That the Committee suspend the operation of Division 2 of the Local Government (Procedures at Meetings) Regulations 2013 to facilitate informal discussions on Item 3.9 for a period of up to 15 minutes.**

Moved Councillor Ferrao, Seconded Councillor Turelli

**Carried Unanimously**

**Resumption of Proceedings - 7.29pm**

**That the period of suspension be brought to an end.**

Moved Councillor Wasylenko, Seconded Councillor Ghent

**Carried Unanimously**

**3.9 LONG TERM FINANCIAL PLAN AND FRAMEWORK FOR THE 2019/20 BUDGET 1**  
**(B7313)**

**Brief**

To consider the updated Long Term Financial Plan (LTFP) and endorse the framework for the development of the 2019/20 Budget. The proposed framework, assumptions and forecast scenario will be presented by the Manager Financial Services during the meeting.

**Motion**

- 1. That the report be received and noted.**
- 2. That the information in the report be used by Council in determining the Long Term Financial Plan 2019-2029 that will guide the preparation of the Draft 2019/20 Budget.**
- 3. That the high level parameters for year 1 of the LTFP Scenario for the 2019/20 forecast be used to guide preparation of the draft 2019/20 Budget.**
- 4. That the Operating Surplus target range be reduced from 15% to 10%.**

Moved Councillor Turelli, Seconded Councillor Ghent

**Carried**

**Division**

Councillor T Wasylenko called for a Division.

Those voting in the affirmative were:

Mayor Evans, Councillor Campbell, Nguyen, Ghent, Mitchell, Turelli (6).

Those voting in the negative were:

Councillors Wasylenko and Ferrao (2).



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5. That the Guideline be reviewed by the Corporate Services Committee no later than April 2021.
6. That the Chief Executive Officer or their delegate(s) undertake the role of Grant Administrator as identified in the Guideline, and in this capacity be granted authority to reject Discretionary Ward Allowance applications assessed to be clearly ineligible under the Guidelines, subject to the following conditions:
  - a) Where the Grant Administrator forms an opinion that an application is ineligible but determines that the ineligibility is minor or subject to an exceptional circumstance, applications continue to be presented to Council along with these observations and any clarifying information.
  - b) Ward Councillors for each Ward noted in the application are notified by email of application rejections, including identification of the breached guideline(s).
  - c) Information on administration rejected applications be provided to Elected Members.

Moved Councillor Mitchell, Seconded Mayor Evans

**Carried Unanimously**

### 3.11 **ROAD TRAFFIC ACT AUTHORISATIONS (B457)**

28

#### **Brief**

To authorise relevant delegations required for the use of traffic control devices under the Road Traffic Act 1961 in accordance with the Instrument of Authorisation to the Council from the Minister for Transport and Infrastructure.

#### **Motion**

That pursuant to the Supplementary Gazette No 20 under the South Australian Government Gazette published in Adelaide on Thursday 22 March 2018; this item be deferred until an appropriate instrument of delegation is made available which may formalise the appointments of the following people;

- Sue Hutchings - Manager Engineering Strategy & Assets
- Peter Kinnersly - Manager Field Services
- Sam Adams - Coordinator Transport Strategy & Assets
- Sara Morrison - Transport Engineer
- Chris Bentick – Transport Engineer
- Hans Leber - Parking Control Officer
- Rebekah Maxwell - Transport Officer

That the staff members listed in (a) above all be thanked for their work efforts to date as officers of the City of Charles Sturt.

Moved Councillor Ferrao, Seconded Councillor Wasylenko

**LOST**

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**Motion**

**That Item 3.11 Road Traffic Act Authorisations be referred to Council.**

Moved Councillor Nguyen, Seconded Mayor Evans

**Carried**

**3.12 POLICIES FOR REVIEW - MINOR CHANGES ONLY (B632)**

**35**

**Brief**

To consider policies which remain largely unchanged or have minor changes only at the time of their 2 yearly reviews.

**Motion**

**That the revised policies, as shown;**

- **Council Member Electronic Communications Policy in Appendix A**
  - **Council Member Records Management Policy in Appendix B**
  - **Customer Experience Policy in Appendix C**
- be adopted.**

Moved Mayor Evans, Seconded Councillor Turelli

**Carried Unanimously**

**4. MOTIONS ON NOTICE**

Nil

**5. QUESTIONS ON NOTICE**

Nil

**6. MOTIONS WITHOUT NOTICE**

Nil

**7. QUESTIONS WITHOUT NOTICE**

Nil

**8. BUSINESS – PART II – CONFIDENTIAL ITEMS**

Nil

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**9. MEETING CLOSURE**

The meeting concluded at 9.09pm.

The foregoing Minutes are to be taken as read and confirmed at the meeting of the Committee on Monday, 19 March 2019.

**A CAMPBELL, PRESIDING MEMBER** .....

**DATED**     /     /