

[Note: These minutes are unconfirmed until 29 July 2019]

Note – the Committee does not have the power to make final decisions, it considers reports and makes recommendations (which are included as the minutes of this meeting) to full Council. The power to make the final decision rests with Council. Council may alter a recommendation made by the committee as part of this process. These minutes will be considered by the Council at its meeting on 13 May 2019.

MINUTES OF THE AUDIT COMMITTEE MEETING

HELD ON WEDNESDAY, 8 MAY 2019

<u>MEMBERS:</u>	Present:	Presiding Member – Councillor Nguyen Deputy Presiding Member – Councillor Watson Councillor Scheffler Independent Members – Peter Brass and Roberto Bria
<u>STAFF:</u>	Present:	Chief Executive Officer – P Sutton Acting General Manager Corporate Services – D Dunbar Manager Governance & Operational Support – K Jackson Strategic Management Accountant – P Francis Team Leader Governance & Business Support – AJ Martin Risk Advisor – Y Iyengar Project Manager – Port Road Drainage Project – M Kildea
<u>VISITORS:</u>	Present:	Partner, Ernst & Young – M Phelps Senior Manager, Ernst & Young – N Johnston Senior Accountant, Bentleys – M Brunato
<u>MEMBERS:</u>	Apologies:	Nil
<u>MEMBERS:</u>	Leave of Absence:	Nil

COMMITTEE OPENING

The meeting commenced at 6.02pm.

1. CONFIRMATION OF MINUTES

That the minutes of the previous meeting held on Wednesday, 13 March 2019 be taken as read and confirmed.

Moved Roberto Bria, Seconded Peter Brass

Carried Unanimously

[Note: These minutes are unconfirmed until 29 July 2019]

2. DEPUTATIONS

Nil

3. BUSINESS

Councillor Nguyen sought leave of the meeting to bring 3.10 forward. Leave was granted

3.10 EXTERNAL AUDIT PLAN - JUNE 2019 (B7610) 7

Brief

To present the External Audit Plan from Bentleys for the financial year ending 30 June 2019.

Motion

That the report and Appendix A be received and noted.

Moved Peter Brass, Seconded Roberto Bria **Carried Unanimously**

3.8 PRESENTATION – MAY STREET DRAINAGE PROJECT (B727) 1

Brief

This report presents an overview of how Council staff worked through an issue associated with the May Street Drainage Project at Albert Park. A brief presentation will be made at the meeting.

Motion

- 1. That the report be received and noted.**
- 2. That the Committee note the presentation by Matthew Kildea, Project Manager – Port Road Drainage Project, and the presentation be included in the Minutes.**

Moved Peter Brass, Seconded Councillor Scheffler **Carried Unanimously**

3.9 INTERNAL AUDIT REPORT - DATA GOVERNANCE (B23) 4

Brief

To present the Data Governance Internal Audit Report to the Audit Committee

Motion

That the report be received and noted.

Moved Councillor Watson, Seconded Councillor Scheffler **Carried Unanimously**

[Note: These minutes are unconfirmed until 29 July 2019]**3.11 INTERNAL AUDIT PLAN STATUS UPDATE (B23) 11****Brief**

To provide an updated Internal Audit Plan to Council noting the changes to the plan's timelines.

Motion

That the changes to the Internal Audit Plan Timeline are endorsed.

Moved Roberto Bria, Seconded Peter Brass

Carried Unanimously

The representatives Ernst and Young, Partner Mark Phelps and Senior Manager Natalie Johnston, declared a Conflict of Interest due having tendered for the Internal Audit Contract and left the meeting.

3.12 INTERNAL AUDIT TENDER UPDATE (B23) 16**Brief**

To update the Audit Committee to the status of the Internal Audit Tender process.

Motion

That the report be received and noted.

Moved Councillor Watson, Seconded Roberto Bria

Carried Unanimously

3.13 QUARTERLY ORGANISATIONAL RISK REGISTER – ALL RISKS (B23) 19**Brief**

To provide the Audit Committee with an update on the risk register for all the corporate risks for the City of Charles Sturt.

Motion

That the report be received and noted.

Moved Roberto Bria, Seconded Peter Brass

Carried Unanimously

3.14 INTERNAL AUDIT AGREED ACTIONS STATUS UPDATE (B23) 24**Brief**

To provide the Audit Committee with an update on the status of any outstanding Internal Audit agreed actions from previous Internal Audit reviews.

Motion

That the report be received and noted

Moved Councillor Scheffler, Seconded Peter Brass

Carried Unanimously

[Note: These minutes are unconfirmed until 29 July 2019]

3.15 AUDIT COMMITTEE WORK PLAN 2018 - 2019 27

Brief

To present the status of actions in the 2018/19 Audit Committee Work Plan.

Motion

That the report be received and noted.

Moved Roberto Bria, Seconded Peter Brass

Carried Unanimously

3.16 ANNUAL RISK MANAGEMENT PROGRESS UPDATE 2018/19 (B2489) 32

Brief

To update the Committee on progress in risk management across Council during 2018/19.

Motion

That the report be received and noted.

Moved Councillor Watson, Seconded Councillor Scheffler

Carried Unanimously

4. MOTIONS ON NOTICE

Nil

5. QUESTIONS ON NOTICE

Nil

6. MOTIONS WITHOUT NOTICE

Nil

7. QUESTIONS WITHOUT NOTICE

8. BUSINESS – PART II – CONFIDENTIAL ITEMS

Nil

[Note: These minutes are unconfirmed until 29 July 2019]

9. MEETING CLOSURE

The meeting concluded at 7.10 pm.

The foregoing Minutes are to be taken as read and confirmed at the meeting of the Committee on Monday, 29 July 2019.

O NGUYEN, PRESIDING MEMBER

DATED / /