TO: Development Assessment Panel  
FROM: Manager Planning and Development  
DATE: 20 November 2013  

GRANGE WARD  

ITEM 3.61  1-5 JETTY STREET, GRANGE  

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Kangaloo Pty Ltd</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application No</td>
<td>252/1222/13</td>
</tr>
<tr>
<td>Proposal</td>
<td>Change of use from care-taker’s dwelling to an office</td>
</tr>
<tr>
<td>Owner of land</td>
<td>Kangaloo Pty Ltd</td>
</tr>
<tr>
<td>Zone</td>
<td>Local Centre Zone (Local Shopping Policy Area 7)</td>
</tr>
<tr>
<td>Form of assessment</td>
<td>Merit</td>
</tr>
<tr>
<td>Public notification category</td>
<td>Category 2</td>
</tr>
<tr>
<td>Representations</td>
<td>No representations received</td>
</tr>
<tr>
<td>Agency consultations</td>
<td>Not applicable</td>
</tr>
<tr>
<td>Author</td>
<td>Phil Smith, Development Officer – Senior Planner</td>
</tr>
<tr>
<td>Attachments</td>
<td></td>
</tr>
</tbody>
</table>
  a. Development Plan Provisions Table  
  b. Application documents |
| Development Plan  | 16 May 2013      |
| Recommendation    | Approval with conditions |
Report

Background

A number of applications are associated with the site. These include:

- **252/2807/08** - Mixed Use Development - retail, office and residential with associated undercroft car parking and landscaping.

- **252/2808/08** - Mixed Use Development - retail, office and residential with associated undercroft car parking and landscaping. The application also involves the pruning of a significant tree (Lemon Scented Gum).

Planning consent was granted for both of these applications however they are now the subject of a current ERD Court appeal. The applicant has challenged Council's decision to refuse to grant an extension of time to seek full Development Approval.

The refusal to grant an extension of time was based on the applications being incorrectly categorised as Category 2 developments when initially assessed. The applications were assessed individually when they should have been assessed as a linked development and categorised as a non-complying Category 3 development.

- **252/1519/10** - Variation to DA 252/2807/08 - Increase number of apartments from 6 to 10 on levels 1 & 2. The application is on hold at the request of the applicant.

- **252/1522/10** - Variation to DA 252/2808/08 – Increase the number of apartments from 11 to 16. The application is on hold at the request of the applicant.

- **252/1058/12** - Retrospective signs to the rear and side of existing property. This application sought approval for two signs erected without Council approval on the land. The application was refused for being out of time to provide additional information.

- **252/1845/12** - Retrospective sign to the rear of existing property. This application sought approval for a sign erected without Council approval on the land. The application was presented to the Development Assessment Panel on 5 December 2012 and deferred by the Panel until it could be determined that a real estate office was operating from these premises and whether it had acquired planning consent to do so. It was determined that the office did not have a prior consent and is thus the subject of this application to seek a valid consent.

Proposal

The proposal is a retrospective development application seeking consent to use a portion of the site (care-takers dwelling) for the purposes of an office. The proposed office comprises two rooms, a toilet and kitchen and is currently being used for a real estate agency.
Entry to the office is via the rear of the building which faces onto the existing car park.

The proposed office is approximately 50m² in area including the kitchen and toilet.

The hours of operation proposed are Monday to Saturday 8:00am to 6:00pm, Sundays and Public Holidays – Closed.

A copy of the application documents are attached at Attachment B.

Site/Locality

The site is located in the Local Centre Zone (Local Shopping Policy Area 7) at the corner of Jetty Street and Military Road, Grange.

The site has a total area of approximately 696m² with two street frontages, one each to Jetty Street and Military Road.

The site is occupied by a number of single storey buildings that approximately cover 75% of the site.

The site is currently used for four commercial tenancies, namely two clothing shops, a bakery/café, and a naturopath. An existing care-taker's dwelling, the subject of this application, is located to the rear of the two clothing shops. A parking area capable of accommodating a small number of vehicles (4) is located at the southern end of the site.

A number of shops comprise the Local Centre Zone in this locality and are situated on both sides of Jetty Street. They include a hair salon, a café/foodstore, a children's clothing shop, a florist, a physiotherapist, a mini supermarket, a real estate agency, an office, a dental clinic, two clothing shops, a bakery/café and a naturopath.

Patrons of the site tend to park in the angled parking spaces in front of the shops along Jetty Street or in front of the homes in the adjacent residential area further to the east along Jetty Street.

The wider locality is best described as having a varied residential character. Multi-storey, high density developments that appear to have been constructed in the 1960-1970's are located along Military Road, while contributory dwellings are located in the Residential Character Zone along Jetty Street.
Site and Locality Plan

Subject Site shown in blue and Locality in red
Development Assessment

The proposal is neither a complying nor non-complying form of development and must be considered on its merits against the relevant provisions of the Development Plan. The Development Act 1993 provides that a Planning Authority is to have regard to the relevant provisions of the Development Plan in assessing development proposals.

Attachment A contains a comprehensive list of all Development Plan provisions considered relevant to the proposal. A comprehensive assessment against the relevant provisions of the Development Plan has been undertaken in Attachment A. Where compliance with a particular Development Plan provision requires further discussion, it has been outlined in further detail below.

Land Use

The Local Centre Zone envisages a mix of uses including community facilities, small scale consulting rooms, minimarts, offices and shops. On this basis, the proposed office use presents a desirable outcome for the site, thus satisfying the zone provisions related to land use.

Interface between Land Uses

The Development Plan provisions relating to the interface between land uses generally envisage that development be located and designed to prevent adverse impact and conflict between land uses. With the site being located in a Local Centre Zone and abutting a Residential Zone, the provisions need to be taken into consideration when assessing the application.

The Development Plan specifically refers to nuisances related to airborne pollutants, noise, vibration, electrical interference, light spill, glare, hours of operation and traffic impacts as those that should be specifically considered. With respect to the proposed development, most of the nuisances listed are not relevant to the proposal and those that are relevant are unlikely to have an adverse impact on the locality. Given the size of the existing premises, the nature of the proposed use and noting that the office will have typical business hours, adverse impacts are not envisaged.

On this basis, it is considered that the Development Plan provisions relating to the interface between land uses have been adequately satisfied.

Orderly and Sustainable Development

The Development Plan provisions relating to orderly and sustainable development seek development that occurs in an orderly sequence that does not jeopardise authorised adjacent land uses or prejudice the achievement of the Development Plan.
Given that the building exists, the zone envisages the proposed office use, the typical hours of operation proposed and the minimal floor area of the proposed office, the development is considered to be orderly and complimentary to the other uses within the Local Centre Zone and those within the locality.

On this basis, it is considered that the proposed use adequately satisfies the relevant Development Plan provisions relating to orderly and sustainable development.

Traffic Management and Parking

In terms of traffic management, an existing car park sits to the rear of the site which is not linemarked. The site plan provided with the application illustrates that the car parking area accommodates 5 car parking spaces, however it would appear that 4 vehicles could enter, park and exit the site safely, a difference of 1 car parking space. Entry to the car parking area is provided via a right-of-way from Military Road.

2 tandem spaces are located directly in front of the building along Jetty Street and approximately 6 parallel parks are available to the side of the building along Military Road with a further 5-6 spaces available on the opposite side of Military Road.

Overall, there are a total of 18 car parking spaces either located on site, directly adjacent or opposite to the site.

 Earlier in the report, it was noted that there are 2 clothing shops, a bakery/café, a naturopath and a care-taker’s dwelling located on the site. The buildings and uses have been located and occurring on the site for a considerable period of time. As there are only 4 parking spaces on site, the approved uses have a historical shortfall of required car parking.

Using standards applicable under the current Development Plan, the bakery/café, clothing shops, naturopath and care-taker’s dwelling would likely require approximately 20 car parking spaces. The care-taker’s dwelling would have a requirement of 1 parking space. The use of the care-taker’s dwelling as an office would generate a car parking requirement of 2 spaces based on its area. Assuming that 1 space has been previously allocated for the dwelling, a shortfall of 1 additional parking space for the office use exists.

In addition to the car parking provided on site, adjacent and opposite the site, there are several parking spaces provided in front of the other shops in the Local Centre Zone and further along Jetty Street. Taking this into account, it would appear as if there is adequate car parking available in the locality to sustain a shortfall of 1 space for the proposed office use. It is also noted that bus routes run past the site and Grange Train Station is located within short walking distance of the site.

On this basis, it can be considered that the application satisfies the relevant provisions relating to traffic management.
Conclusion

This application has been assessed against the Charles Sturt Development Plan dated 16 May 2013.

It is considered that the development satisfies the Development Plan provisions relevant to the proposed use of the premises as an office. The shortfall of 1 car parking space is minimal and will not have an adverse impact on the development or parking availability in the locality.

In terms of the use, it is considered to be relatively low key and will have typical hours of operation for a local centre.

On the basis of above it is considered that the application warrants approval.

Recommendation

A. Reason for Decision

The Panel has read and considered the report prepared by the Development Officer – Senior Planner dated 20 November 2013 and agrees with the assessment outlined in that report.

B. That pursuant to Section 35 (2) of the Development Act, 1993, the proposal is not considered to be seriously at variance with the relevant provisions of the Charles Sturt (City) Development Plan consolidated 16 May 2013.

C. That pursuant to Section 33 of the Development Act, 1993, Development Plan Consent be GRANTED to Development Application Number 252/1222/13 subject to the following conditions:

1. Develop in accordance with the approved plans

That the proposal shall be developed in accordance with the details and approved plans stamped by Council except where varied by the conditions herein and shall be completed prior to occupation of the proposed development.

Reason: To ensure the development proceeds in an orderly manner.
2. **Hours of Operation**

The hours of operation of the premises shall not exceed the times:

- Monday to Saturday 8:00 a.m. to 6:00 p.m.
- Sunday and Public Holidays - Closed

**Reason:** To preserve the amenity of the locality.

3. **No Signs without prior approval**

There shall be no signage, hoarding, advertising display, bunting or streamers erected and/or displayed within the subject land or on any building or structure within the subject land without the prior approval of Council.

**Reason:** To maintain visual amenity and public safety in the locality.

4. **No storage in Carparking Area**

Driveway, car parking spaces, manoeuvring areas and landscaping areas shall not be used for storage or display of materials or goods.

**Reason:** To ensure the development proceeds in an orderly manner.

**Notes**

1. You are advised that the proposed activity must comply with the requirements of the Environment Protection Act and Regulations at all times.

2. Stamped documentation pertaining to this Development Plan Consent has been enclosed. Please ensure that this documentation including the above conditions, if any, are sighted by whoever is preparing the working drawings for the Development Approval. This will ensure that there is consistency between the documentation submitted for both Planning and Building Consents, and will avoid delays in obtaining Development Approval.

3. The approval for this development does NOT imply approval to alter, shift or remove any street tree, side entry pit, stobie pole, bus stop, fire hydrant or other gas, electricity, water, telecommunications or other similar infrastructure. Approval to alter any of these or similar infrastructure needs to be obtained from the relevant government department, private organisation or Council. Any costs associated with such alteration are the responsibility of the applicant.
4. You are advised that construction or alteration of any footpath, kerb, gutter or crossover on Council land will require a permit from Council's Engineering and Construction Department. It is illegal to undertake work on Council land without permission.

5. Before proceeding with this proposal, you are required to seek Building Rules Consent pursuant to the provisions of the Development Act, 1993.

To ensure your development can now proceed without unnecessary delays please ensure the matters outlined below are properly managed.

The following information outlines your obligations in relation to appropriately managing noise, dust and works effecting adjoining land (both private and public).

**Driveway Crossovers**
- If you are relocating an existing driveway crossover you must remove and reinstate the old crossover to match the existing kerb profile, footpath and verge. You will require a permit to work on Council land to construct your new driveway crossover which must be constructed to Council specification. Please contact Council on 8408 1111 or refer to our website [http://www.charlessturt.sa.gov.au/site/page.cfm?u=7&c=4118](http://www.charlessturt.sa.gov.au/site/page.cfm?u=7&c=4118) for relevant specifications.

**Council Verges**
- Please take every precaution necessary to avoid damage to the landscaping and infrastructure present on Council verges, as you will be required to make good damage to Council property.

**Common boundary**
- When removing fences that are on the common boundary with your neighbour you must give your neighbour 28 days notice in writing that you intend to remove the dividing fence. Where the neighbour has a pool, particular care must be taken to ensure the pool is not left exposed, if temporary fencing is installed the temporary fence must comply with AS 1926.1 – Swimming pool safety. We recommend that you consider the Fences and the Law booklet available on line and follow the processes outlined in the booklet.
- Where it is intended to erect external walls on the boundary the face of the external wall must be on the boundary. Further, barge boards, capping tiles or other fixtures on the boundary wall must not encroach upon the land of the adjoining owner. Existing fence lines may not be the true legal boundary. To avoid violation of neighbour's rights, the onus of proof of the boundary line rests with the owner of the land where the work is undertaken. This will necessitate a survey being carried out by a licensed surveyor to identify the true location of the boundary and proposed footing on the ground. You will need the neighbour’s written approval to enter their land to carry out any construction.
Neighbours
- Construction within an established neighbourhood can be a stressful time for existing residents. You are urged to take all necessary precautions to ensure adjoining properties are not damaged or residents unreasonably impacted. In the interests of good neighbourliness you may wish to consider providing your contact details to all adjoining property owners inviting them to contact you should there be any concerns during the construction process.

Dust
- Airborne dust and sand emissions potentially generated on site must be managed and this can be achieved by wetting down the soil and site during the demolition and construction process. If you have any concerns or questions in relation to dust you can contact the EPA on 8204 2004.

Asbestos
- If there is asbestos material in or on the building or fencing to be demolished there are specific requirements for the method of removal and disposal of asbestos. The removal of asbestos over 10 square metres in area must be carried out by a licensed asbestos removal contractor in accordance with Safe Work SA requirements. For further information in relation to this please contact Safe Work SA on 1300 365 255.

Use of Public Space
- Should any part of the development process require use of public land (ie, the footpath, nature strip, road or other reserve), additional permits will be required.
- Examples of such activities include storage of materials, delivery of materials from public land, placing of temporary fences on public land, blocking of the road, footpath or nature strip for any period of time.
- Where works from public space impact vehicular or pedestrian traffic, you will be requested to lodge a Traffic Management Plan that adheres to the requirements of the relevant Australian Standards.
- Additional fees and charges may apply, please contact the Council’s Compliance Team on 8408 1380 to discuss your projects needs.

Environment Protection Note

The Environment Protection (Water Quality) Policy 2003 requires any person who is undertaking an activity, or is an occupier of land to take all reasonable and practicable measures to avoid the discharge or deposit of waste from that activity or land into any waters or onto land in a place from which it is likely to enter any waters (including the stormwater system).

The policy also creates offences that can result in on-the-spot fines or legal proceedings. The following information is provided to assist you to comply with this legislation:
1. Building and construction should follow sediment control principles outlined in the Stormwater Pollution Prevention – Code of Practice for the Building and Construction Industry (EPA 1999). Specifically, the applicant should ensure:
   - During construction no sediment should leave the building and construction site. Appropriate exclusion devices must be installed at entry points to stormwater systems and waterways.
   - A stabilised entry/exit point should be constructed to minimise the tracking of sand, soil and clay off site. However, should tracking occur, regular clean-ups are advised.

2. Litter from construction sites is an environmental concern. All efforts should be made to keep all litter on site. The applicant should ensure that bins with securely fitted lids, capable of receiving all waste from building and construction activities, are placed on site.

3. All building and construction wastewaters are listed pollutants under the Environment Protection (Water Quality) Policy 2003 and as such must be contained on site.

   It is important that you familiarise yourself with the terms of the Policy and ensure that all contractors engaged by you are aware of the obligations arising under it.

For further information please contact the Environment Protection Authority on telephone (08) 8204 2004.
[Attachment A consists of 2 pages]
## Local Centre Zone (Local Shopping Policy Area 7) – Desired Character

This area will retain existing contributory buildings, with complimentary new buildings, structures and additions, sited and designed to maintain the traditional shopping and streetscape character. The hard edged frontage with shops directly abutting the footpath will be maintained and enlivened by an attractive street environment, outdoor eating areas, street furniture and plantings. It will be important for development to respect the design features of existing streetscapes. Above street level, it is desirable that windows compliment the proportions of existing fenestration, and roofing materials and colour are compatible with those used traditionally. The continuity of street facades, parapet lines and verandas and the solid masonry character of the existing traditional buildings will be reinforced through the design of new buildings. The replacement of unsympathetic recent replacements and additions, including steel posted flat verandas, is encouraged.

### Local Centre Zone (Local Shopping Policy Area 7) – Desired Character

<table>
<thead>
<tr>
<th>PDC 1</th>
<th>Land Use</th>
<th>Complies. Refer to body of report for further discussion.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>The following forms of development are envisaged in the policy area:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• community facilities</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• consulting room not exceeding 450 square metres</td>
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</tr>
<tr>
<td></td>
<td>• minimart not exceeding 450 square metres</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• office not exceeding 450 square metres</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• shop not exceeding 450 square metres.</td>
<td></td>
</tr>
</tbody>
</table>

| O 1 | Development that contributes to the desired character of the policy area and precinct. | Complies. Refer to body of report for further discussion. |

### Form and character

| PDC 2 | Development should not be undertaken unless it is consistent with the desired character for the policy area. | Complies. Refer to body of report for further discussion. |

O = Objective  
PDC = Principle of Development Control
<table>
<thead>
<tr>
<th>General Section – Orderly and sustainable development</th>
</tr>
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<tbody>
<tr>
<td><strong>O 4</strong></td>
</tr>
<tr>
<td>Development that does not prejudice the achievement of the provisions of the Development Plan.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>General Section – Interface between Land Uses</th>
</tr>
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<tbody>
<tr>
<td><strong>O 1</strong></td>
</tr>
<tr>
<td>Development located and designed to prevent adverse impact and conflict between land uses.</td>
</tr>
</tbody>
</table>

| **PDC 1**                                         |
| Development should not detrimentally affect the amenity of the locality or cause unreasonable interference through any of the following: |
| (a) the emission of effluent, odour, smoke, fumes, dust or other airborne pollutants |
| (b) noise |
| (c) vibration |
| (d) electrical interference |
| (e) light spill |
| (f) glare |
| (g) hours of operation |
| (h) traffic impacts. | Complies. |

| **PDC 2**                                         |
| Development should be sited and designed to minimise negative impact on existing and potential future land uses desired in the locality. | Complies. |

<table>
<thead>
<tr>
<th>General Section – Transportation and Access</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PDC 38</strong></td>
</tr>
<tr>
<td>Development should provide off-street vehicle parking and specifically marked accessible car parking places to meet anticipated demand in accordance with Table ChSt/2 – Off Street Vehicle Parking Requirements.</td>
</tr>
<tr>
<td>Office - 1 car park space for every 25 square metres of total floor area.</td>
</tr>
</tbody>
</table>
[Attachment B consists of 4 pages]
## Development Application Form
### Development Act 1993

To submit an application, sections 1–15 of this application must be completed. Please use block letters and black or blue pen. The completed form must be accompanied by all required documents as specified in the planning requirements checklists and the applicable fees.

Applications submitted that do not include the prerequisite information listed in the "Planning Requirements Checklist" will be returned for resubmission by the applicant once they are complete.

1. **Application Type:**
   - Complying Development
   - Development Plan Consent (Planning Only) includes approval to prune or remove a significant tree
   - Building Rules Consent (Building Only)
   - Development Approval (Both Planning and Building)

2. **Location of Proposed Development**
   - No: 232
   - Street: Midland Rd
   - Suburb: Grange
   - Postcode: 5022
   - Lot No: 45
   - FP 42
   - Section No: (Full/Part) Hd: YATA94
   - Certificate of Title: Volume: 5242
   - Folio: 895

3. **Detailed Description of Proposed Development**
   - To gain council permission to continue using the current office area

4. **Cost of the Proposed Development**
   - $1,000.00
   - Please note: Council may require written justification to verify costs.

5. **Details of Parties**
   - Sections marked * must be completed.
   - Please note that all correspondence will be addressed to the Applicant. In the event of multiple applicants the addressee will be the first named

   **Applicant**
   - Name (Mr/Mrs/Ms/Company): KANGAROO P/L (JANE PITT)
   - Email: zanepitt@charlessturt.edu.au
   - Postal Address: A.O. BOX 525, HAVENLY BEACH, S.A. 5022
   - Phone: 0408 822 320
   - Mobile: 0408 822 320
   - Fax: 8255 3861

   **Builder**
   - N/A
   - Licence No:
   - Email:
   - Postal Address:
   - Phone: Mobile: Fax:

   **Owner(s) of Subject Land**
   - (Mr/Mrs/Ms) KANGAROO P/L
   - Email: AT ADDRESS
   - Postal Address:
   - Phone: Mobile: Fax:
<p>| | | |</p>
<table>
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<tr>
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</thead>
<tbody>
<tr>
<td>6</td>
<td>Has The Construction Industry Training Fund Act 1993 Levy Been Paid?</td>
<td>Yes ☐ No ☒</td>
</tr>
<tr>
<td>7</td>
<td>Does a regulated tree exist on the site or on adjoining land which might be affected (including damage to tree roots) by the proposed development?</td>
<td>Yes ☐ No ☒</td>
</tr>
</tbody>
</table>

**New Dwellings and Dwelling Additions (Sections 8 and 9 only)**

<p>| | |</p>
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>8</td>
<td>Site Declarations - New Dwellings Only:</td>
</tr>
<tr>
<td>8.1</td>
<td>Was the allotment created on or after 1 September 2009?</td>
</tr>
<tr>
<td>8.2</td>
<td>Does the site have connection to or is capable of being connected to a sewage system or waste control system which complies with the Public and Environmental Health Act, 1987?</td>
</tr>
<tr>
<td>8.3</td>
<td>Was the site, to the best of your knowledge and belief, subject to site contamination as a result of a previous use of the land or a previous activity on the land?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>9</th>
<th>Site Declarations – New Dwellings, Dwelling Additions and Carports/Garages:</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.1</td>
<td>If the proposed building includes a garage/carport, does it gain driveway access from: (if not applicable)</td>
</tr>
<tr>
<td>9.1.1</td>
<td>an existing driveway or authorised access point; or</td>
</tr>
<tr>
<td>9.1.2</td>
<td>a mountable or rollover kerb; or</td>
</tr>
<tr>
<td>9.1.3</td>
<td>a driveway access point illustrated as part of an approved land division; or</td>
</tr>
<tr>
<td>9.1.4</td>
<td>a driveway access point that is not located within 6 m of an intersection or a pedestrian actuated crossing and will not interfere with a tree, street furniture, or other infrastructure?</td>
</tr>
</tbody>
</table>
10 *Contact Person for Further Information (if other than the applicant)
Name: [Signature]  
Email: [Signature]@chariot.net.au
Phone: 0408 322 320  
Mobile: 0408 322 320  
Fax: 08 8355 3881

11 Current Land and Property Use (e.g. dwelling, shop, industry, warehouse)
Storage

Historic Use of Land

Are there any easements on the land? □ Yes ✗ No
Are there any significant trees on the land or adjacent land? □ Yes ✗ No
Is there a brush fence within 3 metres of the proposed building work? □ Yes ✗ No

12 Building classification details

Building classification sought: [N/A]  
Present classification(s):
Commercial/Industrial applications:
Number of employees: ______  
Male: ______  
Female: ______
Institutional buildings:
Number of persons accommodated: ______
Assembly buildings:
Number of occupants: ______

13 Decision Notification Distribution

Decision Notices and associated documentation will be distributed by email if less than 5mb and the applicants email address is included in the Applicant Details section on page 1 of this form. When greater than 5mb in size or where an email address is not provided the decision documentation will be distributed on a CD unless a paper copy is specifically requested. ✗ Please send a paper copy of the decision documentation by post.

14 Privacy policy

I acknowledge that copies of this application and supporting documentation may be provided to interested persons in accordance with the Development Regulations 2008 and Development Act 1993 and where public notification is required may be made available on Council's website. Details provided by the applicant, written representations and other technical reports form part of the reports attached to Council agendas. The agenda, minutes and accompanying report is made available on Council’s website. Information, including names and addresses recorded in these documents can therefore be searched by the various website search engines.

15 *Signed: [Signature]  
*Date: 27/3/13

□ Applicant  ✗ Owner  □ Authorised Person

16 Office Use Only:

Date: [Signature]
Receipt No: [Signature]