



## Westside Place Makers Grants – FAQs

### What types of projects have been funded before?

The sky is the limit when it comes to the types of projects that can be funded through the Westside Place Makers grant program. However, we do prefer partnership projects that are small scale and able to be quickly implemented. Past projects funded included:

- a local history presentation and afternoon tea
- neighbourhood water balloon fight
- a pop-up art class for children
- markets
- murals
- street poetry performance
- train station activations

### Do I still need other permits and permissions?

Yes. Receiving a grant does not negate the need for you to gain other permissions and permits required for your project to proceed. Nor does grant funding signify council 'approval' of your project. We support your idea only – you still need to ensure that all your other approvals are in place. Ideally these should be sought before you submit your funding application.

Make sure you've consulted with anyone who might be impacted by your project. For example neighbours, local businesses, other park users. This is a great way to show that your project is supported by your local area and that you've thought about how to manage your project so good things come from it.

### My project idea involves land/property that I don't own, can it still be funded?

Yes – provided you are able to prove that the land/property owner has given you permission. This includes parks, footpaths, walls for murals, fences, train stations, and City of Charles Sturt owned spaces such as clubrooms, halls and reserves.

### What do you mean by permanent infrastructure on Charles Sturt owned property?

We are unable to fund any projects that result in a permanently fixed piece of infrastructure on Charles Sturt owned property. This includes things like benches, bikes racks, sculptures, barbecues, cubby houses.

There may be exceptions if appropriate Charles Sturt staff have been involved in the planning phases of the project and all the necessary permissions have been achieved.

### I want to create art, what do I need to know?

Any projects where the outcome is a permanent piece of public art are required to adhere to the City of Charles Sturt's public art policies and guidelines. The guidelines ensure that



relevant stakeholders within proximity of the site are consulted and that the proposed artworks are both safe and reflect the values of the community.

Written approval from the City of Charles Sturt must be granted before the installation of any public or community artwork can occur that is in the public realm. Applications and more information are available at the Community & Public Art section of the Charles Sturt website.

Because numerous community groups across Charles Sturt have successfully undertaken Stobie Pole painting projects through their own means, it is unlikely that projects like this will be funded. We are happy to point you in the direction of these groups for advice.

### **I'm planning an events/party/festival/market**

Our Events Information Kit is recommended reading for any project that involves bringing people together in celebration: [www.charlessturt.sa.gov.au/EventInformationKit](http://www.charlessturt.sa.gov.au/EventInformationKit)

Don't forget to check that the space you plan to hold your event is available. Hall and Reserve bookings can be made by speaking with our External Events Coordinator on 8408 1127. Once-off markets require a Commercial Act permit available via our Permits Officer, phone 8408 1198.

Markets that will be held on a regular basis (ie once a month) will need to gain development approval. Contact the City of Charles Sturt Planning team on 8408 1111 for more information.

You will need to make sure you have Public Liability Insurance. The organising body of an event being held on Charles Sturt land must hold a public liability insurance policy to the value of at least \$20 million (\$20,000,000) coverage or higher for the date of the event. This is an industry minimum standard based on the level of risk for an average event.

### **Funding and In-kind support**

Make sure you consider ALL the costs of your project. We encourage you to make use of our [Westside Place Makers grant budget template](#) in preparing your funding proposal.

You should also include the value of the in-kind support that you will bring to the project. This might be your time, volunteer hours, or goods and services that are being donated.

### **Can you promote my project?**

The City of Charles Sturt Place Making team is able to support promotion of your project via our social media channels and other media if appropriate. If your funding proposal is successful you will be assigned a Place Leader who will provide you with further advice and information. Don't forget you must include the Westside Place Makers logo on your marketing and promotional materials.