



# Heritage Conservation Grants

## Application Form

Please read the Heritage Conservation Program Guidelines prior to completing this application. Please use block letters and write with a black or blue pen. Applications must be completed in full.

### Applicant details

Applicant's Name: \_\_\_\_\_  
*(Must be building owner)*

Applicant's Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Location of proposed conservation work

No: \_\_\_\_\_ Street: \_\_\_\_\_ Suburb: \_\_\_\_\_ Post code: \_\_\_\_\_

Certificate of Title Reference: \_\_\_\_\_

### Details of proposed conservation works

Full description of work for which funding is sought: *(Attach appropriate documentation)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Cost of conservation work: \_\_\_\_\_

*(Attach at least two quotes from suitable persons or companies. Total cost of work must exceed \$1000 to be eligible for Local Heritage Places or Contributory Items, and greater than \$500 for a Significant or regulated Tree.)*

Estimated start date: \_\_\_\_\_ Estimated completion date: \_\_\_\_\_  
*(must aim to be completed within the same financial year )*

**Application checklist: Local Heritage Place or Contributory Item**

- The application relates to a (please tick one):
  - Local Heritage Place
  - Contributory Item
- Relevant plans and specifications prepared by suitable person or company attached
- Two quotes from suitable persons or companies attached
- Photos of relevant part of building attached

**Application checklist: Significant or Regulated Tree**

- The application relates to a (please tick one):
  - Significant Tree
  - Regulated Tree
- Expert or technical report from a qualified arborist on the maintenance pruning proposed
- Two quotes from tree pruners
- Recent photos of the proposed maintenance pruning required

**In preparing your application, please refer to the Heritage Conservation Program Guidelines.**

**Declaration and conditions of funding**

I \_\_\_\_\_ understand this is an application only and does not necessarily result in funding.

I have read and understand the Grant Approval and Grant Publicity conditions relating to Heritage Conservation Grants funding as outlined in the City of Charles Sturt Heritage Conservation Program Guidelines, and accept and agree to abide by those conditions.

I understand that any works that receive grant funding may require separate development approval and I am responsible for gaining necessary approvals.

I understand that the information contained in this application (for example property location, conservation work details and cost) may be made available to Council and the public as a part of the Heritage Conservation Program reporting process.

I understand that should this application be successful:

- I must complete the works and notify Council of their completion by the end of the financial year in which grant approval notification was provided, otherwise funds may be forfeited (subject to budget approval);
- the City of Charles Sturt will not warrant the workmanship or other qualities of the work as a result of any inspection or visit undertaken as part of the grant process;
- I must advise Council of any changes to the proposed works.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please submit this application to:**

Senior Policy Planner  
City of Charles Sturt  
PO Box 1  
Woodville SA 5011