



Fees & Charges Register

Effective 1 July 2018 – 30 June 2019

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Fees & Charges Register

Explanatory Notes

Authority

The Local Government Act 1999 empowers a Council to impose fees and charges for various services that it provides, either as part of its statutory functions or on request.

Fees and charges other than those prescribed by any Act or Regulation in respect of a particular matter, may be fixed, varied or revoked by by-law or by resolution of Council. (Section 44(1) of the Local Government Act 1999 permits a Council to delegate some of these powers to a Committee or officers but at this stage Council has not taken up this prerogative to any significant degree).

Section 188(6) of the Act provides for the Council to keep a list of fees and charges imposed under this Section on public display at the principal office of the Council. This document is the record of fees and charges for public display for the City of Charles Sturt.

As per the new tax system (Goods and Services Tax Act 1999), GST at the rate determined by the Act will be charged on all fees and charges, except those given exemption under the Act.

The fees and charges register will identify all those charges that attract a Goods and Services Tax. All prices will be inclusive of a 10% GST where applicable. Bond monies will not attract GST unless those monies are not refunded due to breaches in relation to conditions of hire.

Council Halls

Casual Hirers

All hirers have the option to clean the hall themselves (to an agreed standard), or the option to request Council to arrange the cleaning of the hall (using Council’s current contract cleaners) and change the hirer the actual cost incurred.”

All hall hire attracts a 10% GST

** These prices are GST inclusive*

Council Hall	Half Day Rate * (up to 5 hours)	Full Day Rate * (over 5 hours)	Bond
Flinders Park Community Hall Council Facilitator (where required)	\$300.00	\$500.00 \$70.00 per hr	Refer to note 1 below
Henley Town Hall Council Facilitator (where required)	\$300.00	\$500.00 \$70.00 per hr	Refer to note 1 below
Kilkenny Community Hall	\$200.00	\$380.00	\$400.00
Woodville North Community Hall	\$200.00	\$380.00	\$400.00
Note 1: Bond fees applicable to Henley Town Hall, and Flinders Park Community Hall, as follows:			
16 th , 18 th & 21 st Birthdays (not sit down family event)			\$2,000.00
16 th , 18 th & 21 st Birthdays (sit down family event)			\$1,500.00
Engagements and Weddings			\$1,500.00
Community/Charity/Not-for Profit Groups (non-commercial activity)			\$1,000.00

The Manager Public Health & Safety has the right to vary the bond depending on function.

- These rates are for all hirers. However Approved registered charities and community groups can apply for a discount on these hire fees see Event/Function subsidies section.
- * Half day refers to a maximum 5 hour booking. Any bookings over 5 hours will be considered a full day hire and will be charged accordingly.
- * The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card, and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).

- * Where a booking is made at the Henley Town Hall or Flinders Park Community Hall, the Council reserves the right to have a security officer / Council Facilitator on site for the duration of the booking until leaving the premises. This may be charged on a cost recovery basis to the organiser of the event. Additional security officers may be required for more than 200 people (1 officer per 200 people) at a cost to the hirer.
- A non-refundable deposit is required to secure all casual hall hire bookings. The deposit is then deducted from the hire costs of your event. Cancellation must be made in writing at least four weeks before the booking date otherwise further charges may be incurred.
- Additional fees will also be charged for attendance if the building is left unsecured and/or if a security call-out is registered. Charges for security company call outs will be in accordance with Council's current security contract. Other charges for Council staff time and/or other services may be applicable.

Event/Function Subsidies – Hire Fees Only

It is acknowledged that Events/functions play an important role in the community and the proposed cost increases associated with implementing an event may make it difficult for this to continue. To assist in keeping costs to a minimum, a number of events/functions may be able to claim a series of subsidies under the below categories. The percentage stated below is the amount that would be deducted from the total hire cost.

Community Event – Non Profit Organisations – 20%

To receive this subsidy the Event Organiser must prove that the organisation/committee is non profit or does not operate as a commercial entity. The organisation must prove that they are registered in this manner by documentation provided by the Australian Taxation Office.

Organisation is Council Based – 10%

The company/organisation holding the event must be located within the City of Charles Sturt Council boundary.

Proceeds go to Charity – 20%

The Event Organiser must provide a Certificate for Registered Charity, which can be sourced from the Australian Taxation Office.

Please note for events/functions the standard hire fee and bond charge per category is listed however, hire fees and bonds can change at the discretion of the Manager Urban Projects and Manager Public Health & Safety. Events will be assessed on a case by case basis.

Council Halls

Regular Users

All hall hire attracts a 10% GST

*These prices are GST inclusive

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation	Net Charge \$	Number of Sessions	Payable by	
					\$ / % of full charge			Hirer \$	Donation \$
					25.00	25.00			
a. <u>Flinders Park Community Hall</u>	Flinders Park Over 50's	2/week	50.00	4,900.00	50%		98	2,450.00	2,450.00
The sessional rate for a regular hirer is \$50.00	Nu Style Social Club	2/month	50.00	1,200.00	50%	25.00	24	600.00	600.00
	Badenya Association of SA	monthly	50.00	600.00	30%	15.00	12	420.00	180.00
	Salsa Connection	1/week	50.00	2,600.00	-	35.00	52	2,600.00	-

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation		Number of Sessions	Payable by	
					\$ / % of full charge	Net Charge \$		Hirer \$	Donation \$
b. <u>Henley Town Hall</u>									
The sessional rate for a regular hire	Callisthenics SA	weekly	50.00	2,850.00	-	50.00	57	2,850.00	-
\$50.00	World Tae Kwon Do	2/week	50.00	5,000.00	-	50.00	100	5,000.00	-
	Tai Chi and Qigong				25.00	25.00			
	Adelaide Academy Inc	weekly	50.00	1,850.00	50%		37	925.00	925.00
	Ready Steady Go Kids	2/week	50.00	5,200.00	-	50.00	52	5,200.00	-
	Seaview Calisthenics of South Australia	weekly	50.00	2,800.00	-	50.00	56	2,800.00	-

Council Halls

Regular Users (continued)

All hall hire attracts a 10% GST * These prices are GST inclusive

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation \$ / %	Net Charge \$	Number of Sessions	Payable by	
								Hirer \$	Donation \$
c. <u>Kilkenny Community Hall</u>	Woodville Academy of								
The sessional rate for a regular hirer is \$50.00	Floral Art	2/month	50.00	1,000.00	-	50.00	20	1,000.00	-
	Woodville RAOB Lodge No:25	2/month	50.00	1,100.00	-	50.00	22	1,100.00	-
	National Taekwondo	2/week	50.00	5,200.00	-	50.00	104	5,200.00	-
	Resthaven Regency Social Club	weekly	weekly	50.00	1,850.00	50%	52	25.00	1,300.00

Council Halls

Regular Users (continued)

All hall hire attracts a 10% GST

* These prices are GST inclusive

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation \$ / %	Net Charge \$	Number of Sessions	Payable by	
								Hirer \$	Donation \$
<u>Seaton North Community Centre</u> The sessional rate for a regular hirer is \$45.00	Seaton North Over 50's Club	3/week	50.00	7,350.00	25.00 50%	25.00	147	3,675.00	3,675.00
	Childcare Links	weekly	50.00	2,600.00	50.00 100%	50.00	52	-	2,600.00
	Centacare	weekly	50.00	2,600.00	50.00 100%	50.00	52	-	2,600.00
	Royal Society for the Blind	weekly	50.00	2,600.00	50.00 100%	50.00	52	-	2,600.00

Council Halls

Regular Users (continued)

All hall hire attracts a 10% GST

* These prices are GST inclusive

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation \$ / %	Net Charge \$	Number of Sessions	Payable by Hirer \$	Donation \$
h. <u>Woodville North Community Hall</u> The sessional rate for a regular hirer is \$ 30.00	Adelaide Revival Fellowship	2/monthly	50.00	5,200.00	30%	35.00	104	3,640.00	1,560.00
	Woodville North Day Weight Watchers	weekly	30.00	1,500.00	-	30.00	50	1,500.00	-
	Church of God	weekly	30.00	1,560.00	-	30.00	52	1,560.00	-

* The regular user where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card, and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).

* One session is 3 hours

Council Community Centres (staffed)

All fees listed in this section apply to the following Community Centres:

Community Centre	Address
19 on Green	19 Green Street, Brompton, SA, 5007
Bower Cottages	200 Bower Road, Semaphore Park, SA, 5019
Cheltenham Community Centre	62 Stroud Street North, Cheltenham SA 5014
Findon Community Centre	222 Findon Road, Findon, SA, 5010
Henley and Grange Community Centre	196A Military Road, Henley Beach, SA, 5022
West Lakes Community Centre	Cnr Brebner Drive and West Lakes Boulevard, West Lakes, SA, 5021

Casual Hall Hirers (Private Functions) *All prices are GST Inclusive*

Community Centres	Weekday Hourly Rate	Weekday Evening	Weekend Half Day Rate	Weekend Hourly Rate	Weekend Day and/or evening Rate
All Community Centres listed above	\$50	\$225.00	\$300.00	\$60.00	\$500.00
Bond Fees applicable to the above as follows:					
Bond					\$500.00
16 th , 18 th , & 21 st Birthdays (not sit down family event)					\$2,000.00
16 th , 18 th , & 21 st Birthdays (Sit down family event)					\$1,500.00
Engagements and Weddings					\$1,500.00
Community/Charity/Not-for Profit Groups (non-commercial activity)					\$1,000.00
Priority for bookings are not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan. Individuals seeking to book for private functions/parties are encouraged to look at the range of options under Council Halls, as well as those external to Council.					

The Manager Community Connections, Coordinator Community Development and Community Development Officers have the authority to vary the bond depending on function.

- Weekday evening rate is effective from 5pm onwards until midnight
- Weekend half day refers to a maximum 5 hour booking.

- Weekend or evening daily rate is for exclusive full day or afternoon and evening booking
- Weekend is deemed from Friday evening 5pm onwards

Additional cleaning and/or damages will be deducted from the bond. Charges will be in accordance with Council’s current cleaning contract.

Additional fees will also be charged for attendance if the building is left unsecured and/or if a security call-out is registered.

Casual Hirers - Meeting Rooms *All prices are GST Inclusive*

Community Centre - Meeting Rooms	Per Hour for profit	Each hour thereafter	Per hour (not for profit)	Each hour thereafter (not for profit)
All Community Centres as listed on page 13	\$35.00	\$20.00	\$18.00	\$12.00
Priority for bookings are not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council’s Community Plan.				

Regular Hirers *All prices are GST Inclusive*

Community Centres (staffed – Halls or meeting rooms)	Per Hour for profit	Each hour thereafter	Per hour (not for profit)	Each hour thereafter (not for profit)
All Community Centres as listed on page 13	\$30.00	\$18.00	\$12.00	\$8.00
Regular hirer rates are as above are applicable for day, evening and weekend for regular hirers.				
Priority for bookings are not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council’s Community Plan.				

A list of subsidised groups can be provided from the Manager Community Connections, Coordinator Community Development or Community Development Officers on request.

Hire Conditions

All staffed Community Centres are to be booked directly through the Community Centre.

Security is at the discretion of the Community Development Officer and is the responsibility of the hirer.

The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card, and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).

Not for profit groups who are newly established who can demonstrate they require additional support during the establishment of their organisation may apply for a subsidy of up to 100%. The Manager of Community Connections or the Coordinator Community Development will assess applications and will determine appropriate subsidies in line with this criteria.

Subsidies will only apply to their regular meetings. Any additional events held, will attract a hire fee, as per the fees and hire schedule.

Event/Function Subsidies – Hire Fees Only

It is acknowledged that Events/functions play an important role in the community and the proposed cost increases associated with implementing an event may make it difficult for this to continue. To assist in keeping costs to a minimum, a number of events/functions may be able to claim a series of subsidies under the below categories. The percentage stated below is the amount that would be deducted from the total hire cost.

Community Event – Non Profit Organisations – 20%

To receive this subsidy the Event Organiser must prove that the organisation/committee is non profit or does not operate as a commercial entity. The organisation must prove that they are registered by documentation provided by the Australian Taxation Office.

Organisation is Council Based – 10%

The company/organisation holding the event must be located within the City of Charles Sturt Council boundary.

Proceeds go to Charity – 20%

The Event Organiser must provide a Certificate for Registered Charity, which can be sourced from the Australian Taxation Office.

Please note for events/functions the standard hire fee and bond charge per category is listed however, hire fees and bonds can change at the discretion of the Coordinator Community Development or Manager Community Connections. Events will be assessed on a case by case basis.

User Services

User services are those activities where participants are charged per session, with either;

- (A) the facilitator of the session paying Council a percentage of the fee
OR
- (B) the participant paying Council a program fee (Council initiated and funded program)

Please note: User Services fees are applicable only to incorporated and/or registered not-for-profit groups and/or individuals, who meet the key criteria as below.

For profit business may be considered on a case by case basis providing they meet the key criteria below. For those registered as for-profit, where the average number of participants attending sessions is 10 people or more, the Regular Hire rates (for-profit) must be applied.

Key Criteria

- Proof of incorporation and status required (not for profit or for profit), copy current insurances (must have relevant public and/or product liability insurance certificate of currency).
- Services provided demonstrate a wider community benefit.
- Do not duplicate existing services/activities.
- Are inclusive
- Activities are affordable and aligned to the priorities of Council’s Community Plan.

All user services session hire attracts 10% GST

Prices are GST Inclusive

Scale of Fees	Paid to Centre (\$)	Facilitator Retains (\$)
(A) \$1.00 - \$7.00 per person per session	\$1.00 per person per session	Difference between fee per session per participant charged less \$1.00 paid to centre
(A) \$8.00 - \$10.00 per person per session	\$2.00 per person per session	Difference between fee per session per participant charged less \$ 2.00 paid to centre
(B) Henley Meals Program (3 course meal)	\$10.00	\$2.00 HACC subsidy (eligible HACC clients)
(B) Group Programs all centres funded/initiated by Council	Gold coin donation 10.00 per session	Not applicable

Community Centres Administrative Facilities

Self Service Photocopying	
a. Black & White	0.20 per A4 page 0.40 per A3 page
Colour Copies 1.00 per A4 page	2.00 per A3 page
b. Lamination Service:	
Lamination Service to the Public	A4 2.20 A3 4.40
Officer Responsible : Manager Community Connections	

Council Houses

** These prices are GST inclusive*

Location	Tenant	Rental (\$)
32 Adam Street, Hindmarsh (Cemetery "Sexton's Cottage")	Private Tenant	216.65 per week
136 North Street, Henley Beach	Private Tenant	495.00 per week
43 Aberfeldy Avenue Woodville	Private Tenant	840.00 per fortnight

Council Meeting Rooms

Library Meeting Rooms

All meeting room charges attract a 10% GST

* These prices are GST inclusive

Staffed – during library hours

Meeting Room	Per Hour \$	Each Hour thereafter \$	Per Hour** (not for profit) \$	Each hour thereafter* \$
Henley Learning Room	25.00	15.00	13.00	9.00
Findon Meeting Room 1	25.00	15.00	13.00	9.00
Findon Meeting Room 2	25.00	15.00	13.00	9.00
Findon Foyer	25.00	15.00	13.00	9.00

**This is in line with reduction in costs as in the community centre fees schedule

Subsidies of up to 100% may apply for not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan, and the Library and Community Centres Strategic Plan-Connecting People, Programs, Partners and Places). The Manager Community Connections has the authority to determine appropriate subsidies in line with this criteria.

After Hours

Meeting Room	Fees \$
Henley Learning Room	25.00 per hour 250.00 bond
Findon Meeting Room 1	25.00 per hour 250.00 bond
Findon Foyer	25.00 per hour 250.00 bond

The Manager Community Connections has the authority to vary the bond depending on function.

Bond includes \$50.00 key deposit and is returned to customer upon return of the key (unless cleaning and/or damages equals or is great than the total bond).

Additional cleaning and/or damage costs will be deducted from the bond. Charges will be made in accordance with Council's current cleaning contract.

A security 'call out' when required incurs minimum fee of (2 hours) \$110.00 is payable.

All library meeting room bookings are to be taken via the library.

Council Venues

Woodville Town Hall

The following Fees & Charges are effective from 1 July 2018

All hire attracts a 10% GST

* These prices are GST inclusive

	Hourly Rate*	Half Day Rate * (up to 5 hours)	Full Day Rate * (over 5 hours)	Single fee
Commercial Rate				
Main Hall		\$1,100.00	\$2,200.00	
Murree Smith Hall	\$110.00	\$275.00	\$550.00	
Both Rooms		\$1,375.00	\$2,750.00	
Community Rate				
Main Hall		\$550.00	\$1,100.00	
Murree Smith Hall	\$82.50	\$220.00	\$440.00	
Both Rooms		\$770.00	\$1,540.00	
Rehearsal Rate (all hirers)				
Main Hall	\$110.00	\$330.00	\$550.00	
Technician/ Production Staff	POA (at cost)			
Security	POA (at cost)			
Front of House	POA (at cost)			
Bar Staff	POA (at cost)			
Bond (all hires)				\$500

- Rates of hire for Woodville Town Hall include:
 - A standard clean comprising of sweeping, mopping, vacuuming, cleaning toilets, and emptying waste;
 - A venue supervisor responsible for opening and locking up;
 - Set up and pack down of tables and chairs to the hirer's required set up.
- The Manager Urban Projects has the right to vary the bond depending on function.
- Council reserves the right to recoup from the hirer the cost of any additional cleaning required as a result of the hirer's use of the venue.
- Main Hall hire includes access to the kitchen, dressing room, and under the stage.
- All hires have shared access to the foyer and toilets.
- There is no sessional rate for regular hire of the Woodville Town Hall.
- Entities that wish to hire the Woodville Town Hall on 4 or more occasions within a 12 month period or for a period of 6 or more consecutive days may apply for a discount or package deal by contacting the Woodville Town Hall Venue Coordinator. The Manager Urban Projects may approve such a deal according to Council criteria.
- The Commercial Rate is applicable to all business, private hirers, and community groups running member-only events or selling tickets to their event.

- The Community Rate is applicable to all approved registered charities and not-for-profits, community groups that are running free public events, and any hirer who is running an event where all profits will be donated to an approved registered charity or not for profit.
- Half day refers to a maximum 5 hour booking. Any bookings over 5 hours will be considered a full day hire and will be charged accordingly.
- Rehearsal Rate is provided for bump in/bump out/rehearsal for up to 1 full day before or after any 1 full day hire and up to 2 full days (total) before and/or after any 2+ full day hire.
- The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card, and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).
- The Council reserves the right to have a Venue Supervisor on site for the duration of the booking. Additional security officers may be required (as detailed in the Woodville Town Hall Conditions of Hire) at a cost to the hirer.
- A Venue technician may be required to operate audio-visual equipment in the Woodville Town Hall; this will be charged on a cost recovery basis to the hirer (minimum 3 hours). This will be dependent on the type of event and technical requirements.
- A non-refundable deposit is required to secure all casual hall hire bookings. The deposit is then deducted from the hire costs of your event. Cancellation must be made in writing at least 28 days before the booking date otherwise further charges may be incurred.

Miscellaneous

\$

Advertisement Fee – Development Act

* These prices are GST inclusive

Advertising fee under Section 38(5)(c) of the Act	630.00
Officer Responsible : Manager Planning & Development	

Animal Collection, Impound & Sustainance

* These prices are GST inclusive

Cat - Collection and Impound Fee (per collection):	30.00
Dog Acceptance Fee (Impound fee based on fee set by AWL)	150.00 per animal (up to 72 hours)
Sustenance Fee (based on fee set by AWL)	50.00 per animal per 24 hours or part there of
Transport fee to AWL for Relinquishment of a Dog	150.00
Euthanasia Fee (based on fee set by AWL)	140.00
Other Animals (ie goats, chickens, sheep) – Impounding Fee	150.00 minimum fee + recovery of any additional costs, ie hire of trailer, transportation to other impounding facilities
Officer Responsible : Manager Public Health & Safety	

(AWL = Animal Welfare League)

Miscellaneous (continued)

\$

Bus Charter Fees** These prices are GST inclusive*

Administration Fee *	15.00
Mileage Fee *	1.30 per kilometre travelled
Bond (only for unincorporated hirers)	100.00 (no GST)
Eligibility Criteria apply to bus charter services. Nursing Homes are exempt from paying the Administrative Fee.	
Officer Responsible : Manager Community Connections	

Cat Cages** These prices are GST inclusive*

Hire Fee	No charge 20.00 refundable deposit (no GST)
Replacement	140.00
Late Return of Cage	11.00 per cage per week
Officer Responsible : Manager Public Health & Safety	

Certificate of Title Search Fee – Development Applications** These prices are GST inclusive*

Cost to cover providing a copy of the current Certificate of Title for a development application	40.00
Officer Responsible : Manager Planning & Development	

Miscellaneous (continued)

\$

Cemetery (Hindmarsh)**Subcontractor rates - these prices are GST inclusive*

a. Lease		
30 Year Lease		475.00
b. Burials		
Interment fee (single, double, or triple depth)		2,190.00
Lift & Deepen (additional to interment fee)		2,350.00
Oversize coffin (additional to interment fee)		93.75
Ossuary box		150.00
Interment fee (hand dig, not able to access by machine)	POA with Council Contractor	
Additional Fees –		Cost + GST
- If an external contractor cost as per contractor fees		Costs + GST
- hire of external plant or equipment		
c. Interment of Ashes		
Interment		260.00
Persons in Attendance		70.00
Interment (with concrete or marble cut)		350.00
d. Additional Cemetery Fees		
Work Permit – Monument		155.00
Remove/Replace Ledger (eg granite, slate, marble)	by arrangement with Funeral Director	
Search Cemetery Records – refer CCS website		
Saturday surcharge		750.00
Sunday & Public Holiday surcharge		950.00
Weekdays after 3.00pm	55.00 per half hour	
		a. 6,900.00
e. Exhumation Fee (a. first, b. second & c. third set of remains)		b. 3,620.00
		c. 1,810.00
Officer Responsible : Manager Governance & Operational Support		

Miscellaneous (continued)

\$

Note: This section moved to page 40

Community Service Centre Activities

All activities are based on space occupied and activity type.

1. Activities (centre brochure/guide)

Under \$5.00	0.80 per person per session
Over \$5.00	1.00 per person per session
Over \$10.00	2.00 per person per session

2. Small Interest Groups

2.00 per person

Fees may be negotiable where extenuating circumstances or impact on community development principles are a consideration. This is at the discretion of the Community Centre Co-ordinator.

Officer Responsible : *Manager Community Connections*

Miscellaneous (continued)

\$

Council Meeting Papers

Subscription service for Council Meeting papers.

Description	Number Per Year	Fee for 6 Month
		Subscription \$
Council/Committee – Agendas & Reports	23	260.00
Council/Committee – Minutes Only	23	105.00
Council/Committee – Agendas, Reports & Minutes	23	365.00
Development Assessment Panel– Agendas & Reports	23	80.00
Development Assessment Panel – Minutes Only	23	40.00
Development Assessment Panel – Agendas, Reports & Minutes	23	120.00
Monthly Committee – Agendas & Reports (1)	12	80.00
Monthly Committee – Minutes Only (1)	12	40.00
Monthly Committee – Agendas, Reports & Minutes (1)	12	120.00
Quarterly Committee – Agendas & Reports (2)	4	40.00
Quarterly Committee – Minutes Only (2)	4	20.00
Quarterly Committee – Agendas, Reports & Minutes (2)	4	60.00
(1) Monthly Committees are:		
Corporate Services Committee		
City Services Committee		
Asset Management Committee.		
(2) Quarterly Committees are:		
Audit Committee- last Monday of month (months with 5 Mondays)		
Officer Responsible : Manager Governance & Operational Support		

Miscellaneous (continued)

\$

Dangerous Dog Collars and Signs** These prices are GST inclusive*

Dangerous Dog Collar (all sizes)	35.00
Dangerous Dog Sign (each)	20.00
Officer Responsible : Manager Public Health & Safety	

Dog Waste Bags** These prices are GST inclusive*

Dog Waste Bags (Pkt 10)*	2.00
Pooch Pouches*	3.00
Officer Responsible : Manager Public Health & Safety	

Dog Registration

Annual registration fee –Non Standard Dog	100.00
Annual registration fee – Standard Dog	50.00
Fee for Standard Trained Dog	45.00
Fee for Non-Standard Trained Dog	90.00
Fee for Puppy (under 6 months of age)	50.00
Fee for Puppy Trained	45.00
Fee for concession card holder rebate	50% of applicable registration fee (not including late payment fees/replacement disc)
Fee for Assistance Dogs	No Fee
Fee for first year registration of dogs obtained from the Animal Welfare League, the RSPCA and any licenced animal rescue centre.	No Fee
Replacement disc fee	10.00
Penalty fee for late registrations	20.00
Registration of dogs involved with a Dog Business	1 x Business Dog \$100 2 x Business Dog \$200 3 x Business Dog \$300

	4 x Business Dog \$400
	5-10 Business Dog \$500
	11-20 Business Dog \$1000
	21-30 Business Dog \$1,500
	31+ Business Dog \$2,000
Refunds: Upon written request from a dog owner whose dog has deceased between 1 July and 30 September, Council may approve a 50% refund.	
Officer Responsible : <i>Manager Public Health & Safety</i>	

Miscellaneous (continued)

\$

Development Bonds (pursuant to section 245A of Local Government Act 1999)

a) For approved residential developments, residential ancillary structures or demolitions with an estimated value of up to \$15,000, the amount of the charge that may be levied is up to \$2,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

b) For approved residential developments, residential ancillary structures or demolitions with an estimated value of greater than \$15,000, the amount of the charge that may be levied is up to \$5,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

c) For approved non residential developments or demolitions with an estimated value of up to \$150,000, the amount of the charge that may be levied is up to \$5,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

d) For approved non residential developments or demolitions with an estimated value of greater than \$150,000, the amount of the charge that may be levied is up to \$10,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

Election Signs

** These prices are GST inclusive*

Removal of Illegal Signs	30.00 per sign
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

** These prices are GST inclusive*

Event Classification	Description	Fee (GST Inclusive)
		\$
School Sports Day		Bond: 300.00
		Hire Fee: Nil
Weddings - Freshwater Lake	Ceremony / reception	Bond: 300.00
		Hire: 100.00 per 4 hours of occupation
		Security Guard for Fresh Water Lake: Charges for security will be in accordance with Council's current security contract.
Weddings – Other Locations		Bond: 300
		Hire Fee: 100.00
Special Event for Commercial Activity	1-100 people	Bond: 500.00
		Hire Fee: 250
		Bond: 800.00
	101 – 500 people	Hire Fee: 500.00 per day or part thereof of occupation
	501 – 2,000 people	Bond: \$ 800.00
		Hire Fee: 800.00 per day or part thereof of occupation
	2,001 – 5,000 people	Bond: 1,000.00
		Hire Fee: 1,800.00 per day or part thereof of occupation

	5,001+ people	Bond: 1,500.00
		Hire Fee: 3,000.00 – 5,000.00 per day or part thereof of occupation
	Greater than 1 Amusement ride (includes jumping castle, carousels, ferris wheels etc.)	50.00 per ride
Foreshore Activities (excluding the actual water)		Bond: 300.00
		Hire Fee: 100.00 per day or part thereof of occupation
Car Displays		Bond: 800.00
		Hire Fee: 250.00
Events Conducted by Approved Registered Charities, Community Groups & Not-for-profit Groups	No entry fee is charged to the event	Bond: 500.00 minimum
		Hire Fee: Nil
	Entry fee is charged to the event	Bond: 500.00 minimum
		Hire Fee: 150.00 per day or part thereof of occupation

Events - Street Hire

** These prices are GST inclusive*

Hire Fee	200.00 minimum per day
Bond	500.00
<i>Applicant is responsible to cover any costs associated with the event including advertising and traffic management costs.</i>	
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

\$

Event Services – Rubbish Bins/Toilet Clean** These prices are GST inclusive*

Special Event Rubbish Bins Delivery and Collection (1-10 bins)	70.00
Additional Bins	7.00 per additional bin
Emptying of bins	10.00 per bin per additional emptying
Additional Toilet Cleaning Service	55.00 per additional cleaning
Officer Responsible : Manager Public Health & Safety	

Film/Photo Shoots

Location Permit Fee (per day)	110.00
Temporary Parking Controls	
- Installation & removal	170.00
- Per car space (per day)	10.00
Bond	250.00
Road Closure	No Charge
Film/Photo shoots forming part of educational pursuits by schools & universities	No Charge
<i>Applicant is responsible to cover any costs associated with the event including advertising and traffic management costs.</i>	
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

\$

Food Inspections

Permanent Food Business Premises

** GST not applicable*

Routine Inspections:	
Premises with 20 or less full time food handlers	118.00
Premises with more than 20 full time food handlers	294.00
Follow up inspections where non-compliances are identified:	
Premises with 20 or less full time food handlers	118.00
Premises with more than 20 full time food handlers	294.00
*Fees prescribed by the South Australian Food Regulations 2002 and are subject to change	

Food Inspections*

Community Groups, Charitable and Not for Profit Organisations and Priority 4 (Low Risk) Food Business Premises

** GST not applicable*

Routine Inspections	no charge
Complying follow up inspections	no charge
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	118.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	118.00
*Fees prescribed by the South Australian Food Regulations 2002 and are subject to change	

Miscellaneous (continued)

\$

Food Inspections (continued)**Mobile Food Vans Garaged Within the City of Charles Sturt**** GST not applicable*

Routine Inspection	118.00
Follow up inspections where non-compliances are identified	118.00
All inspections at Events, Festivals, Fetes, Shows, Irregular Markets and the like within the City of Charles Sturt	no charge

Temporary Food Stalls* at Events, Festivals, Fetes, Shows, Irregular Markets and the Like (where the business is not based and notified in another Council area)** GST not applicable*

1 or more inspections over the course of one day:	
Inclusive of all annual inspections	59.00
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	

Reoccurring Food Stalls* at Events, Festivals, Fetes, Shows, Markets and the Like Where the Majority of Food Processing Occurs Onsite

Routine inspections	118.00
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	118.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	118.00
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	
*Fees prescribed by the South Australian Food Regulations 2002 and are subject to change	

Reoccurring Food Stalls* at Events, Festivals, Fetes, Shows, Markets and the Like Where the Majority of Food Processing Occurs Offsite at a Notified Food Business

Routine inspections	59.00
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	59.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	59.00
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	
*Fees prescribed by the South Australian Food Regulations 2002 and are subject to change	

Major Venues including Hindmarsh Soccer Stadium, Entertainment Centre, Beverley Basketball Stadium and Woodville West Torrens Stadium

** GST not applicable*

Permanent Kitchens	
Routine Inspections:	
Premises with 20 or less full time food handlers	118.00
Premises with more than 20 full time food handlers	294.00
Follow up inspections where non-compliances are identified:	
Premises with 20 or less full time food handlers	118.00
Premises with more than 20 full time food handlers	294.00
Permanent Kiosks:	
Inclusive of all inspections annually	118.00
Temporary Food Vans, Food Stalls, and Food Trolleys:	
Inclusive of all annual inspections	59.00

Miscellaneous (continued)

\$

Food Inspections (continued)

Definitions

Priority 4 “Low Risk”:
Business sectors that will normally handle only “low risk” foods, i.e. those that are unlikely to contain pathogenic organisms and will not support their growth, and will not introduce microbial, physical or chemical hazards to the foods they sell or handle. Typical examples of this type of premises are alcoholic beverage retailers, newsagents, chemists, variety stores and dry goods distributors.
Officer Responsible : <i>Manager Public Health & Safety</i>

Food Safety Auditing

** These prices are GST inclusive*

Desktop Audit - Conducted within the Charles Sturt Office	94.00 / hour
- Conducted on site of the food business	189.00 / hour
Hourly Audit Rate	189.00 / hour
Non-Compliance with Follow up Audit	189.00 / hour
Fees applied on 15 minute increments, rounded down to the nearest quarter hour.	

Community Groups, Charitable and Not for Profit Organisations, Nominal Risk Food Business Premises

** These prices are GST inclusive*

Desktop Audit - Conducted within the Charles Sturt Office	no charge
- Conducted on site of the food business	no charge
Hourly Audit Rate	no charge
Non-Compliance with Follow up Audit	189.00/ hour

Miscellaneous (continued)

\$

Commonwealth Home Support Program

The City of Charles Sturt receives limited State and Commonwealth Funding to provide services to eligible residents who reside within Councils boundaries.

Home Support Services

Assisted Shopping *	10.00 per hour
Shopping List	10.00 per hour
Home Cleaning *	10.00 per hour
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
Officer Responsible : <i>Manager Community Connections</i>	

Social/Respite Activities

Centre Based Meal and activities *(2 courses)	10.00
Respite 1:1 Service	5.00 per hour
Social 1:1 Service	5.00 per hour
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
Officer Responsible : <i>Manager Community Connections</i>	

Miscellaneous (continued)

\$

Community Transport

Community Bus Shopping Transport	5.00 per return trip*
Transport to Community Centres	5.00 per return trip
“ Around Town” transport to all day social outings	10.00 per return trip
“Getting Out and About” transport subsidy	5.00per return trip plus for trips greater than 10.00 a passenger transport subsidy (taxi) voucher is required*
Personalised Transport (volunteer or staff)	5.00 per trip + parking costs*
* All Services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
Officer Responsible : Manager Community Connections	

Home Maintenance/ Home Modification

General Maintenance Safety and Security *	10.00 per hour per worker or 5.00 per worker per half hour or part thereof plus any material or waste removal costs
Volunteer Gardening Assistance	10.00 per hour per worker or 5.00 per worker per half hour or part thereof plus any waste removal costs
Home Modification Installation Fee	10.00 per hour
Gutter Cleaning	30.00 flat rate
Lawn Mowing	20.00 flat rate 25.00 flat rate if clippings removed
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
Officer Responsible : Manager Community Connections	

Miscellaneous (continued)

\$

High Risk Manufactured Water Systems*

For the registration of a high risk manufactured water system –		
a. for registration of 1 system		37.00
b. for registration of each additional system installed on the same premises		24.80
On application for renewal of registration of a high risk manufactured water system (for each system)		18.60
For inspection of a high risk manufactured water system –		
a. for inspection of 1 system		148.00
b. for inspection of each additional system installed on the same premises		98.50
Follow up inspection –		
a. Follow up inspection where all non-compliances identified during the routine inspection have been rectified by the specified time.		No fee
b. Follow up inspection where non-compliances have not been rectified (for each system).		98.50
Microbiological analysis of sample water collected during inspection	Actual sampling costs incurred by Council including GST	
* Fees prescribed by the South Australian Public Health (Legionella) Regulations and are subject to change.		

Miscellaneous (continued)

\$

Immunisation

Hepatitis A – Adult	100.00 per dose
Hepatitis B – Child	20.00 per dose
Hepatitis B – Adult	35.00 per dose
Hepatitis A&B – Adult (Twinrix)	75.00 per dose
Infulenza - Quadrivalent	20.00 per dose
Polio (IPV)	60.00 per dose
Gardasil (HPV)	200.00 per dose
Chicken Pox	70.00 per dose
Meningococcal C	100.00 per dose
Diphtheria, Tetanus & Pertussis (Whooping Cough) (Boostrix)	50.00 per dose
Measles, Mumps & Rubella (Priorix)	35.00 per dose
Diphtheria, Tetanus, Pertussis & Polio (Infanrix IPV)	65.00 per dose
Pneumococcal (Prevenar)	180.00 per dose
Rotavirus (Rota Teq)	140.00 per dose
Diphtheria, Tetanus, Pertussis, Polio, Haemophilus Influenza & Hepatitis B (Infanrix Hexa)	125.00 per dose
Influenza – Quadrivalent (administered at School vaccination clinic)	25.00 per dose
Menitorix Vaccine	70.00 per dose
Workplace/Nursing Home Visit	100.00 per hour (plus vaccine) (min 1 hour charge and then rate applied in 15 minute increments)
Cancellation Fee for Workplace/Nursing Home Visit	100 where less than 1 business days' notice is provided
Officer Responsible : Team Leader Environmental Health	

Miscellaneous (continued)

\$

Impounded Objects (excluding vehicles)

Shopping Trolley – payable upon return	60.00 per trolley
Signs - payable on return	30.00 per sign
Other objects	minimum 30.00 per object + recovery of actual costs
Officer Responsible : Manager Public Health & Safety	

Inflammable Undergrowth

From private property

After non-compliance with Notice issued under the Fire and Emergency Services Act 2005 – Contractor's rate to Council plus 50.00 Administration Fee plus 50.00 per Inspection, plus GST.	
Officer Responsible : Manager Public Health & Safety	

Irrigation Systems

* These prices are GST inclusive

Marking out for Marquee, Tent etc erection	67.00 per hour (minimum 1 hour)
Officer Responsible : Manager Field Services	

Keys – for Access to Council Facilities including Reserves, Halls and Buildings

Deposit	50.00 per key
Officer Responsible : Manager Governance & Operational Support	

Keys – Additional

Charge for Keys in Excess of Standard Issue	23.40 per key
Security Cards	11.75 per card
Officer Responsible : Manager Governance & Operational Support	

Miscellaneous (continued)

\$

Library – Various

*These prices are GST inclusive

a. Lamination Service:	
Lamination Service to the Public	A4 2.20
	A3 4.40
Officer Responsible : Manager Community Connections	

b. Fees (Non returned and damaged items): *	
Adult fiction	31.00
Adult non fiction	31.00
Adult Large Print	31.00
Children’s material (except AV)	31.00
Magazines	12.00
Audiobooks	83.00
Language Kits	50.00
Community Language fiction and non fiction	31.00
CDs	23.00
DVDs	23.00
Electronic games	70.00
Graphic Novels	31.00
Kindle (Fire and Paperwhite)	250.00
Navigator/Daisy Players	123.00
Energy Kit	615.00
Inter Library Loans (other Libraries)	Replacement cost is dependent on actual cost as verified by source

documentation

Miscellaneous (continued)

\$

Library – Various (continued)

* Replacement fee – the fee charged when an item is lost. The fee will be the RRP (inclusive of GST) that appears in the item record. In the event that the item record does not contain a replacement value the system will use a default RRP value that has been configured in the system. The system applies a replacement fee to a customer account when the item becomes either Assumed Lost or Long Overdue.

Lost or damaged processing fee

Processing fee – an administration fee that is automatically applied by the system with the replacement fee to cover the internal costs of processing the replacement copy. If the item is being replaced the processing fee is still payable.

** These prices are GST inclusive*

Lost Item Processing Fee Per Item	5.00
Officer Responsible : Manager Community Connections	

** These prices are GST inclusive*

c. Inter Library Loan:	
Outside of SA Public Library Network	16.50
d. Other Charges:	
Library Bags	5.00
Imagination Playground Hire – Education Centres (schools, kindergartens, playgroups)	115.00
Imagination Playground Hire – All others	180.00

Miscellaneous (continued)

\$

Library – Various (continued)

** These prices are GST inclusive*

e. Library Photocopying and Printing (Self Service Photocopying Service):	
Black & White	0.20 per A4 page
	0.30 per A3 page
Colour Copies	1.00 per A4 page
	2.00 per A3 page
f. Fax Service – Library:	
Sending:	
Local	1.10 per page
STD (SA)	2.20 connection + 1.10 per page
STD (Interstate)	3.30 connection + 1.10 per page
ISD (Overseas)	4.40 connection + 1.10 per page
Receiving:	
Receive Fax Transmissions provided prior arrangements have been made	0 – 9 A4 pages 5.50
	10 – 30 A4 pages 11.00
	More than 30 A4 pages by negotiation
g. Exam Invigilation – Library:	
1 hour	\$30
2 hours	\$40
3 hours	\$50
Officer Responsible : Manager Community Connections	

Miscellaneous (continued)

\$

Map Production

Map	Cost \$
[SD1] A4 Black & White Single Copy of Requestor's Property	No charge
A4 Black & White	2.00
A4 Colour	5.00 each [SD2]

The charges listed below are for ad hoc or custom map requests. These requests are to be referred to the Information Services portfolio.

Paper Size	Commercial	
	Basic \$	Custom* \$
A4	10.00	50.00
A3	15.00	60.00
A2	20.00	70.00
A1	25.00	80.00
A0	30.00	90.00
A0 Oversize	40.00	100.00

*These Custom map charges are the minimum amounts payable. Each map may have additional charges added for time taken (at \$40 per hour), data costs and materials. These costs will be determined on a case by case basis and advised prior to commencement of map production.

Miscellaneous (continued)

\$

Memorials

Applications must be filled in and approvals granted prior to the installation of the memorial. All costs of supply and installation of the memorial item's including the plaque will be borne by the applicant/donor. The applicant must make full payment upon approval of the memorial application.

Type of Memorial:

1. Standard Bronze plaque on existing bench/seat (\$700)
2. Standard Bronze plaque on new bench at Council approved location (\$4,000)
3. Standard Bronze plaque on new seat at Council approved location (\$5,000)
4. Standard Bronze plaque on existing picnic bench (\$700)
5. Standard Bronze plaque on new picnic bench (\$7,000)
6. Standard Bronze plaque for existing timber bollard or fencing (\$700)

Other Council Documents

Annual Business Plan and Budget Document (free to residents)	40.00
• per single sided A4 page	0.33
Annual Report (<i>free to residents and promotional</i>)	25.00 each
Area Plans	7.50 each
Audited Financial Statements (<i>free to statutory bodies and promotional</i>)	30.00
• per single sided A4 page	0.33
Henley Heritage Survey	10.00 each
Hindmarsh Heritage Survey	15.00 each
Historic Conservation Review	5.00 each
Local Heritage Areas	2.50 each
Other Reports	0.33 per single sided A4 page
Parking Control Register Extract (hard copy only)	2.50 per page
Public Exhibition – Draft DPA	5.00 or 10.00 per draft plan depending on size

Register of By-laws	10.00 each
Council Member Register of Interest – per single/double sided A4 Pursuant to the Local Government Act 1999 Section 70	0.35
Delegations Register – per single/double sided A4	0.35
Procurement Policy – per single/double sided A4	0.35
Public Consultation Policy – per single/double side A4	0.35
Code of Conduct – Staff or Council Member – per single/double sided A4	0.35
Council Member Allowance & Benefits Register – per single/double sided A4	0.35
Council Member Training & Development Policy – per single/double sided A4	0.35

Miscellaneous (continued)

\$

Other Council Documents

Code of Practice for Meeting Procedure – per single/double sided A4	0.35
Campaign Donations Returns – per single/double sided A4	0.35
Voters Roll - No charge for inspection at the Council Office between close of nomination & polling day for a nominated candidate only	
<ul style="list-style-type: none"> • Hard copy of the relevant individual ward • Additional hard copies of the relevant individual ward 	<p>No charge for one copy</p> <p>\$10.00 per copy</p>
Woodville Heritage Survey	15.00 each
Zoning Plans	7.50 each
Rates assessment book extract fee	\$5.00 per assessment
Officer Responsible : Manager Financial Services	

Permits – For Vehicle Access Across Council Reserves / Foreshore

Application Fee	
Permit for Vehicle to travel Across Council Reserves/Foreshore (> 5 working days processing time)	60.00 per permit
Permit for Vehicle to travel Across Council Reserves/Foreshore (2-4 working days processing time)	80.00 per permit
Extension of duration of approved permit (before permit expiry date) & Reschedule of Post inspection due to non-compliance	15.00 per permit
Officer Responsible : Manager Public Health and Safety	

Miscellaneous (continued)

\$

Permits – By Laws

Application Fee for permit for any activity requiring permission under By-Law 3 Local Government Land & By-Law 4 Roads (excluding the specific permit types listed)	50.00
Replacement Permit or Extension of duration (before permit expiry date)	15.00 per permit
Officer Responsible : Manager Public Health & Safety	

Permit – Local Nuisance Act

Application Fee for Exemption under the Local Nuisance Act (\$200 application fee plus ability to charge cost recovery for any extras i.e. advertising etc)	200.00
Cost recovery for any extras such as advertising etc	As per quote provided
Officer Responsible : Manager Public Health & Safety	

Permit – Pontoon

Application Fee	50.00
Officer Responsible : Manager Public Health & Safety	

Permits – Commercial Activities on Local Government Land

Application Fee	100.00
Permit Fee	to be negotiated depending on activity and location required
Officer Responsible : Manager Public Health & Safety	

Permits – Work on Public Roads

Permit Fee (any private structure, or service being on, under, or above ground)	\$50.00 per permit
Officer Responsible : <i>Manager Engineering Strategy & Assets</i>	

Permits – Excess Animal(s)

Application Fee for Permit to Keep Excess Animal(s) or Livestock subject to Council By Laws	50.00
Officer Responsible : <i>Manager Public Health & Safety</i>	

Miscellaneous (continued)

\$

Permits – Keeping Poultry

Application Fee for Permit to Keep Excess Poultry or to Keep Rooster subject to Council By Law 6	50.00
<i>Officer Responsible : Manager Public Health & Safety</i>	

Permits – Fitness Groups & Personal Trainers

Application fee	50.00
Permit Fee for Category 1 1-4 participants	100.00 per annum
Permit Fee for Category 2 5-10 participants	250.00 per annum
Permit Fee for Category 3 11+ participants	500.00 per annum
Permit fee for one off casual sessions will be charged	25% of the Permit Fee
<i>Officer Responsible : Manager Public Health & Safety</i>	

Permits – Fundraising/Donations/Collection of Monies for Registered Charities

Application Fee	35 .00
<i>Officer Responsible : Manager Public Health & Safety</i>	

Miscellaneous (continued)

\$

Permits – Horses on the Foreshore

Application Fee	35.00
Permit Fee - Resident of City of Charles Sturt (family pet of resident)	25.00 per horse/pa
Permit Fee - Commercial Enterprise	520.00 per stable/pa
Permit Fee - Non-residents of City of Charles Sturt (family pet of resident)	50.00 per horse/pa
Permit Fee - Temporary Stable/Trainee Permit Fee	110.00 per horse/month (max 2 months)
Officer Responsible : Manager Public Health & Safety	

Permits – Mini Skips, Industrial Bins & Shipping Containers

Application Fee – Mini Skips (4 cubic metre & less) inclusive of 3 days use of Council land for placement	35.00
Application Fee – Industrial Bins (5 cubic metres & greater) inclusive of 3 days use of Council land for placement	45.00
Use of Council land for placement of Mini skip or Industrial Bin beyond initial 3 days	15.00/day
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

\$

Permits – Mobile Vending

Application Fee for Mobile Vending	55.00
Mobile Food Vendor (Food Truck) Off Peak Season (May to September)	\$150 per month or \$50 per day (GST Exempt)
Mobile Food Vendor (Food Truck) Peak Season (October to April)	\$200 per month or \$75 per day (GST Exempt)
Mobile Food Vendor (Food Truck) Annual Fee (May to April)	\$2000 (GST Exempt)
Permit Fee for Ice Cream Vans Annual Permit – 1 April to 31 March	\$780.00 per section per annum
Permit Fee for Ice Cream Vans Winter Period - Valid 1 April to 31 August	\$325.00 per section
Permit Fee for Ice Cream Vans Summer Period - Valid 1 September to 31 March	\$455.00 per section
Permit Fee for Annual Fee for Ice Cream /Ice Confection Hand Cart Trolleys on Beach Foreshore	450.00 per section per annum
Permit Fee for Annual Fee for Ice Cream /Ice Confection Hand Cart Trolleys on Beach Foreshore Winter Period - Valid 1 April to 31 August	187.50 per section
Permit Fee for Annual Fee for Ice Cream /Ice Confection Hand Cart Trolleys on Beach Foreshore Summer Period - Valid 1 September to 31 March	262.50 per section
Permit Fee for Event Vending – coffee, food & other(Day Rate)	minimum 55.00 per day or part thereof
Permit Fee for Event Vending (Annual Rate)	minimum 175 per year
Special Vending Permit – Riverbank Adam Street Reserve Christmas Trading	\$1500 per week

Permits – Motorised Vessel on West Lakes Lake

Application Fee	35.00
<i>Officer Responsible : Manager Public Health & Safety</i>	

Miscellaneous (continued) \$

Permits – Outdoor Dining

Application Fee (including applications for amendments to current permits)	100.00
Permit Fee for Licensed Premises	\$47.00 per chair per annum
Permit Fee for Licensed Premises – Casual Rate	10% of annual fee or minimum charge is \$ 60.00 whichever is greater
Permit Fee for Unlicensed Premises – (non-serviced areas)	\$15.00 per chair per annum
Permit for Unlicensed Premises – (serviced area)	\$30.00 per chair per annum
Permit Fee for Licensed Premises – Henley Square	\$80.00 per chair per annum
Permit Fee for Unlicensed Premises - Henley Square	\$40.00 per chair per annum
Permit Fee for Unlicensed Premises - Henley Square - Casual Rate	10% of annual fee or minimum charge of 100.00 whichever is greater
Outdoor Dining Permit late payment fee (applied when permit is not renewed within 30 days)	\$50.00
<i>Officer Responsible : Manager Public Health & Safety</i>	

Miscellaneous (continued)

\$

Permits – Parking

Permit Fee for Parking Control Exemption for Private Purposes – 3 working days’ notice	\$10.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Private Purposes - 1-2 working days’ notice	\$20.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Commercial Purposes – 3 working days’ notice	\$25.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Commercial Purposes – 1-2 working days’ notice	\$50.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Application Fee for Residential Parking	\$50.00
Permit Fee for Residential/commercial Parking	\$25.00 per annum per vehicle
Replacement permit	\$10.00 per annum per vehicle
Application fee for parking permit exemption for No Parking zones (applies to Businesses only)	\$50.00
Permit replacement fee or Additional parking permit request for parking permit exemption to No Parking zones (applies to Businesses only, per permit)	\$10.00
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

\$

Permits – Season Sportsgrounds

Reserve	Cost per Season (Summer/Winter) CPI Adjusted \$
St Clair No 2	\$579
St Clair No 3	\$2,021
St Clair No 4	. \$579
St Clair Tennis Courts	\$1068
Rowley Reserve Tennis Courts	\$223
John Mitchell Reserve	\$579
Jubilee Reserve	\$579
Allenby Gardens Reserve	\$579
Jetty Street Netball Courts	\$579
Trust Reserve	\$579
Henley & Grange Memorial Oval (athletics)	\$579
Step Into Life – St. Clair	\$579
Henley & Grange Memorial Oval (schools)	1,228.00
Henley Square Foreshore (volleyball)	n/a
<i>Officer Responsible : Manager Open Space Recreation and Property</i>	

Miscellaneous (continued)

\$

Permits – Signs (excluding community banner frames & moveable signs conforming to By-Law 2 – Moveable Signs)

Permit Fee for Advertising Sign for commercial purposes	50 per sign
Permit Fee for Advertising Sign for other groups	
1-5 signs	20.00
6-10 signs	40.00
10+ signs	75.00
Permit Fee for Real Estate Sign – Unlimited sites	165.00 pa
Permit Fee for Real Estate Sign – Site specific	25.00 per site
Application Fee for Signs not conforming to By-law 2: Moveable signs	50.00 100.00 per sign per annum
Permit Fee for Additional Moveable Sign	
Officer Responsible : Manager Public Health & Safety	

Permits - Street & Local Government Land Activities

Permit Fee for Adam Street Car Park Site (Christmas Light Display)	5,000.00 per week if not tendered
Bond	500.00
Electricity Fee	220.00
Application Fee for Business Promotion/Marketing (handing out samples)	50.00
Permit Fee	50.00 per day or part there of
Application Fee for Distribution of Leaflets/Pamphlets	50.00
Application Fee for Flower Seller	50.00
Permit Fee for Flower Seller (private purposes)	50.00 per day or part there of
Permit Fee for Flower Seller (commercial purposes)	100.00 per day or part there of
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

\$

Permits – Public Space Occupation

Application Fee	50.00
Application Fee – Full Road Closure	\$300.00
Permit Fee – Minimum Fee	50.00
Permit Fee	3.00 per metre ² , per calendar week or part thereof*
Long Term Projects (> 8 Weeks)	20% reduction of the permit fee
Permit Assessment and Consultation Fees	Council will recover the full cost associated with any consultation and assessment of a permit application
Officer Responsible : <i>Manager Public Health & Safety</i>	
<i>*Permit fee for major city developments can be negotiated with the General Manager City Services</i>	

Photocopying

b. General

Charge for photocopies provided by Council staff
(for Council extracts including Council Agendas, Minutes and By-laws)

** These prices are GST inclusive*

A4	0.40 per page (single sided)
A3	0.50 per page (single sided)
Note : Up to 3 pages	no charge
Officer Responsible : <i>Manager Information Services</i>	

Miscellaneous (continued)

\$

Engineering Printing

All Concept or Design Drawing using plotter (i.e. larger than A3 size paper).	\$10.00 per drawing
Pontoon Design Drawings	\$150.00 per set
Officer Responsible : Manager Engineering Strategy & Assets	

Port Road Banners

Advertising charges for community groups and/or events.

For up to 3 months	80.00
Officer Responsible : General Manager Corporate Services	

Register of Dog Extract

Details of 1 Dog (hard copy only)	5.00 per extract
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

\$

Reinstatement Charges

Charges made to property owners, developers, builders and service authorities etc. for reinstatement work carried out by Council:

Reinstatement Charges attract a 10% GST

**These prices are GST inclusive*

Type of Infrastructure	Rate
Bitumen Road	175.00 per m ²
<i>Minimum Charge</i>	<i>700.00</i>
Bitumen Footpath	150.00 per m ²
<i>Minimum Charge</i>	<i>600.00</i>
Concrete Driveways and Footpath	160.00 per m ²
<i>Minimum Charge</i>	<i>640.00</i>
Brick Paving	165.00 per m ²
<i>Minimum Charge</i>	<i>660.00</i>
Standard Kerb and Gutter (including driveway inverts)	205.00 per linear metre
<i>Minimum Charge</i>	<i>820.00</i>
Side Entry Pit Replacement – lid and frame only	1,600.00
Side Entry Pit Reconstruction	4,000
Reinforcing to inverts and kerbing	220.00 per lineal metre
Reinforcing to driveways and footpaths	32.00 per m ²
Officer Responsible : Manager Field Services	

Miscellaneous (continued)

\$

Type of Infrastructure	Rate
Screen Footpath	140.00 per m ²
<i>Minimum Charge</i>	650.00
Screen Landscape & irrigation	20.00per m ²
<i>Minimum Charge</i>	600.00
Turf replacement	17.00 per m ²
<i>Minimum charge</i>	425.00
Streetscape landscape & irrigation	30.00 per m ²
<i>Minimum charge</i>	810.00
Tree Replacement (refer to Tree Policy)	215.00
Verge Reinstatement/Removal of Spoil	225.00 per m ²
<i>Minimum Charge</i>	675.00
Officer Responsible: Manager Field Services	

Reproduction of Plans (microfilm and other) – Planning & Development Department

Search Fee (includes first 10 A4 or A3 pages)	30.00
Additional A4	0.40 per page
Additional A3	0.50 per page
Officer Responsible : Manager Planning & Development	

Damaged Infrastructure – Reinstatement Charge

Cost recovery for works undertaken due to default in response to an Order issued under the Local Government Act, 1999.	Quotation received from a Minor Work Panel Contractor plus 5 percent management fee
Officer Responsible: Manager Engineering Strategy & Assets	

Clearance – for National Heavy Vehicle Regulator

Clearance	\$75.00
Officer Responsible : Manager Engineering Strategy & Assets	

Miscellaneous (continued)

\$

Salaries Register

Hard Copy Salary Detail Extract for City of Charles Sturt Employees Pursuant to Relevant Legislation per single/double sided A4 page	0.35
Officer Responsible : Manager Organisational Development	

Signage Hire – supply only

** These prices are GST inclusive*

Temporary Parking Controls	
Residential	17.00 per sign per week. No delivery or pick up fee.
Non-residents or commercial	17.00 per sign per week plus 125.00 delivery and collection fee
Replacement of Temporary Parking Control signs	125.00 per missing sign.
Temporary Traffic Controls for events	17.00 per sign per week 130.00 delivery and collection fee.
Replacement of Temporary Traffic Control signs	195.00 per sign
Installation of signage by Council staff will be recovered from responsible organiser or body at Council costs + 10% administration fee.	
Officer Responsible : Manager Field Services	

Miscellaneous (continued)

\$

Sportsground Services** These prices are GST inclusive*

a. Line Marking of Sports Fields	
1. AFL (per oval)	
Initial Marking (includes labour & materials)	655.00
Follow up Marking (includes labour & materials)	115.00
2. Soccer (per field)	
Initial Marking (includes labour & materials)	520.00
Follow up Marking (includes labour & materials)	110.00
Sporting Carnivals etc (includes labour & materials)per hr	80.00
3. Modified Soccer (per field)	
Initial Marking (includes labour & materials)	385.00
Follow up Marking (includes labour & materials)	80.00
4. Cricket (per oval)	
Initial Marking (includes labour & materials)	225.00
Follow up Marking (includes labour & materials)	100.00
5. Sporting Carnivals – ie multiple fields	
Multiple Fields (includes labour & materials) per hr	80.00
b. Installation of Sportsfield Goals	
1. AFL (per set)	
Installation of Goals (includes labour & plant)	500.00
Removal of Goals (includes labour & plant)	290.00

Miscellaneous (continued)

\$

2. Soccer (per set)	
Installation of Goals (includes labour & plant)	360.00
Removal of Goals (includes labour & plant)	200.00
c. Green Waste Bins	
This service is no longer supplied by Council – Where Sporting Clubs require the green waste bin, they are able to arrange it direct through the Contractor.	
Officer Responsible : Manager Field Services	

Road Closures - Temporary

Application Fee	Reimbursement of fees incurred associated with road closures
Officer Responsible : Manager Engineering Strategy & Assets	

Supported Residential Fees*

Licence Fee (Licence period up to 12 months)	358.00
Application for Licence	77.00
Late Application Fee	46.00
Inspection fee of Supported Residential Facility	184.00
Lodgement of licence renewal application forms	77.00
Application for Transfer of Licence	77.00
Application for Settlement of Disputes under Section 43(5)(c) of the Supported Residential Facilities Act	465.00
*Fees prescribed by the Supported Residential Facilities Regulations and are subject to change.	
Officer Responsible : Team Leader Environmental Health	

Miscellaneous (continued)

\$

Thermometer

**These prices are GST inclusive*

Supply of digital probe thermometer	30.00
Officer Responsible : Team Leader Environmental Health	

Vehicles – Towing, Storage & Disposal

Impounding & Public Notification Fee	Fee is charged by Contractor and Council will recover this fee from the vehicle owner along with the costs associated with advertising and storage
Towing Fee	Fee is charged by Contractor and Council will recover this fee from the vehicle owner
Towing of oversized and/or over length vehicle	Fee is charged by Contractor and Council will recover this fee from the vehicle owner
Locksmith Fees (for opening of vehicles)	Fee is charged by Contractor and Council will recover this fee from the vehicle owner
Officer Responsible : Manager Public Health & Safety	

Waste Control*

Application for a wastewater works approval for the installation or alteration of a temporary on-site wastewater system:	
If the system's capacity does not exceed 10 Equivalent Persons (EP)	\$44.25
If the system's capacity exceeds 10 EP	\$89.00
- Plus for each 2 EP in excess of 10 EP	Additional \$21.80
Application for a wastewater works approval for the installation or alteration of an on-site wastewater system (other than a temporary on-site wastewater system):	
If the system's capacity does not exceed 10 EP	\$100.00
If the system's capacity exceeds 10 EP	\$100.00
- Plus for each 2 EP in excess of 10 EP	\$21.80
Application for variation or revocation of a condition of a wastewater works approval	\$100.00
Application for postponement of expiry of a wastewater works approval	\$100.00
Inspection fee for an inspection in connection with an application or other matter under the South Australian Public Health (Wastewater) Regulations 2013	\$109.00
*Fees prescribed in South Australian Public Health (Wastewater) Regulations 2013 and are subject to change	
Officer Responsible : Team Leader Environmental Health	

Miscellaneous (continued)

\$

Waste Management Centre**Larger Vehicles, Mixed Unsorted Waste and Other Waste Types Charges**

Category	\$ (GST included)	Quantity
General Waste & Mixed Unsorted Waste	230.00	per tonne
Green Waste	97.00	per tonne
Construction & Demolition Waste	120.00	per tonne
Clean Fill	55.00	per tonne
Steel – sorted	No Charge	per load
Car Tyres – off rim	10.50	per tyre
4WD or Truck Tyres - off rim	21.00	Per tyre
Car Tyres – on rim	19.00	per tyre
4WD or Truck Tyres - on rim	30.00	Per tyre
Mattresses	24.00	per mattress
Oils		No charge up to 20 litres Charges apply over 20 litres
Car Batteries	No Charge	per battery
Fluorescent Tubes – Charles Sturt Residents	No Charge	per tube
Fluorescent Tubes – Non-Residents Charles Sturt	2.00	per tube
Mulch for Sale	54.00	per cubic metre

Unsorted – more than one type of material co-mingled

Sorted – one type of material only – separated

Officer Responsible : Manager Field Services**Beverley Recycling and Waste Centre - Fee Structure**

Vehicle Types Charged by Volume					
Vehicle Type	General Waste	Construction & Demolition	Green Waste	Clean Brick/Soil	
Car Boot	\$21.00	\$19.00	\$17.00	\$30.00	
Station Wagon	\$38.00	33.50	\$21.00	\$35.00	
Small ute / Micro Trailer	\$48.00	\$42.00	\$30.00	\$38.00	
Ute/Vans (less 1tonne)	\$59.00	\$53.00	\$33.00	\$40.00	
Single Axle 6x4 Trailer					
Level	\$59.00	53.00	\$33.00	\$40.00	
Heaped	\$80.00	\$64.00	\$37.00	\$45.00	
Full	\$92.50	80.00	\$52.50	\$60.00	
Single Axle Trailer greater than 6x4 less than 8x5					
Level	\$82.00	\$70.00	\$42.00	\$50.00	
Heaped	\$94.50	\$80.00	\$52.50	\$60.00	
Full	\$112.50	\$90.00	\$57.50	\$65.00	
Double Axle Trailers Up to 8x5					
Level	\$88.00	\$70.00	\$52.50	\$70.00	
Heaped	\$103.00	\$86.00	\$57.50	\$75.00	
Full	\$142.00	\$118.00	\$63.00	\$80.00	
Single and Double Axle Trailers greater than 8x5					
Level	\$124.00	\$120.00	\$70.00	\$80.00	
Heaped	\$145.00	\$130.00	\$80.00	\$85.00	
Full	\$175.00	\$150.00	\$100.00	\$95.00	
Officer Responsible : Manager Field Services					

Miscellaneous (continued)

Water Business Unit

Category	\$ (GST included)
GENERAL FEES	
Connection Fee – Single Residential Connection (includes supply of Purple Meter, inlet and outlet riser and Initial Cross Connection audit)	500.00 (no GST)
Community Plan Connection Fee – includes supply of purple meter, inlet and outlet riser and initial cross connection audit	Cost recovery + 10% (no GST)
Cross Connection Audit Inspections (charged every 5 years or on change of ownership)	\$220.00
Annual Supply Charge as required by legislation/regulation	\$51.50
SERVICE FEES & USAGE CHARGES	
Recycled Water supply - residential & commercial usage	\$2.85 / Kilolitre
Recycled Water supply – irrigation only usage	\$2.62 / Kilolitre
Interim Water supply	\$2.91
CHARGES REFERENCED UNDER THE RECYCLED WATER SERVICE CHARTER	
Special Meter Reading	\$35.00
Meter Test (per test)	\$145.00
CHARGES INCURRED WHERE THERE IS A BREACH OF THE RECYCLED WATER SUPPLY AGREEMENT AND/OR THE CUSTOMER SERVICES CHARTER	
Restriction Action Fee (Imposed where there is non- payment following the Final Notice and Notice Before Restriction) which limits the flow of Recycled Water to the allotment	Cost recovery (No GST)
Removal of Restriction Action (where the Recycled Water account is returned to order following payment of the outstanding amount)	Cost recovery (No GST)
Disconnection Fee	Cost recovery + 10% (+GST)
Reconnection Fee	Cost recovery + 10% (+GST)
Damage to Council Infrastructure	Cost recovery + 10% (+GST)
Relocation of the Council’s Infrastructure	Cost recovery + 10% (+GST)
Dishonoured and overdue payments	Cost Recovery of Associated Bank Fees and Legal Recovery Costs.

Purchase of Domestic Waste, Recycling, and Garden Mobile Garbage Bins and food waste recycling Caddy - (Additional, stolen, or damaged)

Waste Service	\$ (GST Included)	Annual Service Fee on Additional Bins
Domestic 140 Litre "Blue Lid"	50.00	\$118.00
Recycling 240 Litre "Yellow" Lid"	50.00	\$32.00
Garden Waste 240 Litre "Green" Lid"	50.00	\$38.00
Kitchen Caddy	5.00	N/A
Compostable Bags (per roll)	Free	N/A
Gedye 220L Compost Bin	38.00	N/A
<i>Officer Responsible : Manager Governance & Operational Support</i>		