



Important information for Charles Sturt Dog Owners

To ensure your dog is registered please read and remember the following information before completing the Dog Registration Form.

We need to see your ID

- 1 x Photo ID such as a drivers licence, proof of age, passport etc.
(Please see details on the dog registration form)
- Or
- 2 x Documents such as a government utility bill, pension card etc.
(Please see details on the dog registration form)

We need to see any relevant discount document for discounts to apply

- If you are applying for desexing, microchipping, training or immunisation discounts please ensure you have the relevant acceptable documents available as outlined within the dog registration form.
- **We need to see an acceptable, current concession card with your correct details on it for a discount to apply**

Please remember if the form is not fully completed and the required documents are not included we are unable to process your dog registration and your dog remains unregistered.

For more information please contact the Customer Service Team on 8408 1111.





Application for Registration of a Dog

To the Registrar of Dogs of the City of Charles Sturt

Applicant/Owner Details (A consenting person over 16 years of age)

Name of Applicant: _____
First Name *Surname*

Date of Birth (owner): _____

Residential Address: _____

Mailing Address: _____

Daytime Phone: _____ Business: _____

Mobile: _____ Email: _____

I acknowledge that council may contact me in the future via mobile phone (including SMS) or email in regard to my dog registration. Yes

(Please provide the name and telephone number of someone who does **not** live at your address)

Emergency Contact Name: _____ Emergency Phone: _____

Description of Dog

Name of dog*: _____ Breed*: _____

Gender*: Male Female Colour*: _____ Markings*: _____

Other Descriptors: _____ D.O.B. or approximate year of birth: _____

Subject to a control order: No Yes Type/Issuing Council _____

Usual place where dog is kept: _____
Street No, Street Name, Suburb

Is this a new dog from the Animal Welfare League, RSPCA or any licenced rescue centre?

Yes No – evidence required (No fee is payable for first financial year registration for Animal Welfare League, RSPCA or any licenced rescue centre)

Rebates/Concession (Evidence must be provided for all rebates and concessions being claimed)

I wish to apply for a rebate of the registration fee because this dog has:

- Microchipped (with updated details); - evidence and number required: _____
- Desexed – evidence required
- Passed a training program – evidence required (Any successful completion level from a qualified Force Free Trainer)
- Current Immunisation Certificate – evidence required

<input type="checkbox"/> Standard Dog <i>(Only if evidence of both microchip and desexing undertaken, Standard Dog fee is payable)</i>	<input type="checkbox"/> Non-Standard Dog Microchip only <input type="checkbox"/> Desexed only <input type="checkbox"/>	<input type="checkbox"/> Accredited Assistance Dog <i>(No fee is payable for the registration of an assistance dog accredited under Section 21A of the Act).</i>
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Microchip Number:

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Exemption (desexing or microchipping) – (Non-standard registration fee is payable regardless of exemption)

Veterinary Surgeon (as per Regulation 12)

DCMB granted Registered breeder _____
(from 1 July 2018)

I wish to apply for a concession as I hold a current concession card:

Pensioner Concession Card (PCC) Health Care Card (HCC) Veterans Gold Card

Certification by Applicant

I hereby apply for registration* of the dog described above in my name, pursuant to section 34 of the Dog and Cat Management Act 1995 ("the Act") and certify I am 16 years or over.

Signature of Applicant: _____ Date: ___/___/___

Note: Penalty for false or misleading information: up to \$10,000.

Notice to Applicant

1. You will be required to provide documentation (such as a driver's licence, passport or proof of age card) to prove your identity and age as part of this application.
2. Every dog over 3 months of age (other than those exempt pursuant to section 33 of the Act) must be registered.
3. Payment of the relevant registration fee and any fee for late payment of the registration must accompany this application.
4. Registration remains in force until 30 June next year and may be renewed for further periods of 12 months.
5. The Registrar may refuse to register a dog if satisfied that the dog is kept in a kennel or used for purpose in connection with a business that should, in the opinion of the Registrar, be registered under section 35 of the Act.
6. The Council is required to maintain a public register containing information regarding dogs it registers. The information sought on this form which has been marked with a * will be included in the public register.

Office Use Only

Licence No: _____ Animal No: _____ Name of Council Officer in Full: _____
 Type of ID sighted: _____ ID Number: _____

Identification Requirements

Identification is required to be supplied to prove your identity and age as part of this application. We cannot register your dog without identification.

Note-The identity of a customer must be verified from evidence produced by the customer consisting of:

- a. a single card or document that appears
 - i to have been issued by the government or a statutory authority of the State or Commonwealth or another State or a Territory; and
 - ii to bear the name, residential address and signature and a photograph of the customer; or

- b. two or more cards or documents
 - i at least one of which appears to have been issued by the government or a statutory authority of the State of the Commonwealth or another State or Territory and the other or others of which appear to have been issues for some official or other proper purpose by a person or body other than the customer; and
 - ii that together appear to bear the name, residential address and signature of the customer.

Credit Card Payment (Complete and forward this form for all new dog registrations)

(We only accept Visa or MasterCard)

Name on Card: _____ Contact No: _____

Amount Paying: \$ _____ Visa MasterCard

Card Number:

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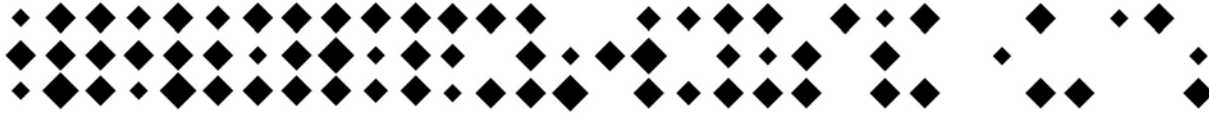
Expiry Date: ____/____

2017-2018 Dog Registration Fee Schedule

Note: If you are paying anything other than a full registration written proof of entitlement to a rebate or concession is required. Your dog will be considered unregistered until the written proof is supplied.

Please refer to the FAQ's on dog registration for further information on proof required to claim a rebate of concession

<input type="checkbox"/> Non-Standard \$100.00	<input type="checkbox"/> Pensioner Non Standard \$50
<input type="checkbox"/> Standard (Desexed and Microchipped) \$50	<input type="checkbox"/> Pensioner Standard (Desexed and Microchipped) \$25
<input type="checkbox"/> Immunised Non-Standard \$90	<input type="checkbox"/> Pensioner Immunised Non-Standard \$45
<input type="checkbox"/> Immunised Standard \$45	<input type="checkbox"/> Pensioner – Immunised Standard \$22
<input type="checkbox"/> Trained Non Standard \$90	<input type="checkbox"/> Pensioner Trained Non Standard \$45
<input type="checkbox"/> Trained Standard \$45	<input type="checkbox"/> Pensioner – Trained Standard \$22
<input type="checkbox"/> Immunised and Trained Non Standard \$80	<input type="checkbox"/> Pensioner Immunised and Trained Non Standard \$40
<input type="checkbox"/> Immunised and Trained Standard \$40	<input type="checkbox"/> Pensioner – Immunised and Trained Standard \$20
<input type="checkbox"/> Guide, Hearing and Disability – No Fee	<input type="checkbox"/> Transfer Registration / Ownership \$5



Dog Registration – Rebates & Concessions

Written proof of entitlement to a rebate or concession is required to be provided to Council before the rebate or concession will be applied.

Training Rebate

To claim a training rebate, a written certification from an approved Force Free Trainer must be supplied. A list of approved trainers can be found online: <http://www.rspcasa.org.au/force-free-dog-trainers/>

Standard Dog Rebate (Microchipped and Desexed)

A standard dog is a dog that has a microchip and has been desexed. The Standard dog registration fee is 50% less than the full fee. To receive the Standard Dog fee, evidence of a current microchip and proof of desexing must be supplied. A microchip certificate showing the owners details associated with the microchip should be supplied when registering your dog. This can be obtained from the implanter at the time the chip is implanted or alternatively from the registry holding the details of your dog's microchip. To prove your dog is desexed, please provide written evidence such as a certificate or invoice issued by a Vet.

Concessions

To claim a concession, you must provide a copy of a current valid concession card when you register your dog and when you renew your dog's registration. Only holders of an Aged Pensioner Concession card or a Veteran Affairs Gold card will not be required to validate their concession once it is established the first time your dog is registered in the City of Charles Sturt.

Assistance Dogs (formally known as Disability Dog/Guide Dog /Hearing Dog)

The Dog and Cat Management Board may, on application, accredit a dog, or renew the accreditation of a dog as an Assistance Dog. Please provide a copy of the accreditation issued by the Board to Council at the time of registering as there is no fee to register an Assistance Dog.

Remember to update your Microchip Details with your Microchip Supplier

If you recently purchased or adopted your pet, or if you have changed phone number or moved house, the details on the Microchip register might be incorrect. We often rely on this information to reunite lost dogs with their family, and out of date contact details make it impossible to track down the current owner resulting in unnecessary stress. For further information contact your microchip supplier or where you obtained your dog.

Updating your details with Council does not update the national microchip database and we are unable to do this on your behalf – Correct details are important as Council Officers, Vets and other Authorised Persons need to contact you if your dog is found.