



# **Fees & Charges Register**

**Effective 1 July 2017 – 30 June 2018**

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# Fees & Charges Register

## Explanatory Notes

### ***Authority***

The Local Government Act 1999 empowers a Council to impose fees and charges for various services that it provides, either as part of its statutory functions or on request.

Fees and charges other than those prescribed by any Act or Regulation in respect of a particular matter, may be fixed, varied or revoked by by-law or by resolution of Council. (Section 44(1) of the Local Government Act 1999 permits a Council to delegate some of these powers to a Committee or officers but at this stage Council has not taken up this prerogative to any significant degree).

Section 188(6) of the Act provides for the Council to keep a list of fees and charges imposed under this Section on public display at the principal office of the Council. This document is the record of fees and charges for public display for the City of Charles Sturt.

As per the new tax system (Goods and Services Tax Act 1999), GST at the rate determined by the Act will be charged on all fees and charges, except those given exemption under the Act.

The fees and charges register will identify all those charges that attract a Goods and Services Tax. All prices will be inclusive of a 10% GST where applicable. Bond monies will not attract GST unless those monies are not refunded due to breaches in relation to conditions of hire.

## Council Halls

### Casual Hirers

**All hirers have the option to clean the hall themselves (to an agreed standard), or the option to request Council to arrange the cleaning of the hall (using Council's current contract cleaners) and change the hirer the actual cost incurred."**

*All hall hire attracts a 10% GST*

*\* These prices are GST inclusive*

<b>Council Hall</b>	<b>Hourly Rate (additional hours)</b>	<b>Half Day Rate * (up to 5 hours)</b>	<b>Full Day Rate * (over 5 hours)</b>	<b>Bond</b>
Flinders Park Community Hall Council Facilitator (where required)		\$300.00	\$500.00 \$70.00 per hr	Refer to note 1 below
Henley Town Hall Council Facilitator (where required)		\$300.00	\$500.00 \$70.00 per hr	Refer to note 1 below
Kilkenny Community Hall		\$200.00	\$380.00	\$400.00
Woodville North Community Hall		\$200.00	\$380.00	\$400.00
<b>Woodville Town Hall Whole Complex</b>				
Commercial/Private Hirers	\$200.00	\$750.00	\$1500.00	
Not for Profit/Community Hirers	\$100.00	\$450.00	\$900.00	
Rehearsal Rate (subject to conditions) High Risk	\$100.00	\$300.00	\$500.00	
<b>Audio &amp; Visual</b>				
Technician (minimum 3 hour charge)			\$55.00 per hr	\$1000.00
<b>Murree Smith Hall</b>				
Subject to bookings and hirers in the main hall	\$75.00	\$200.00	\$400.00	
<b>Weekends (Thurs-Sun)</b>				
10% surcharge will be added				
<b>Note 1:</b> Bond fees applicable to Henley Town Hall, and Flinders Park Community Hall, as follows:				
16 <sup>th</sup> , 18 <sup>th</sup> & 21 <sup>st</sup> Birthdays (not sit down family event)				\$2,000.00
16 <sup>th</sup> , 18 <sup>th</sup> & 21 <sup>st</sup> Birthdays (sit down family event)				\$1,500.00
Engagements and Weddings				\$1,500.00
Community/Charity/Not-for Profit Groups (non-commercial activity)				\$1,000.00

The Manager Public Health & Safety, and Manager Urban Projects have the right to vary the bond depending on function.

- These rates are for all hirers. However Approved registered charities and community groups can apply for a discount on these hire fees see Event/Function subsidies section.
- \* Half day refers to a maximum 5 hour booking. Any bookings over 5 hours will be considered a full day hire and will be charged accordingly.
- \* The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card, and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).
- \* Where a booking is made at the Henley Town Hall, Flinders Park Community Hall and the Woodville Town Hall Complex, the Council reserves the right to have a security officer / Council Facilitator on site for the duration of the booking until leaving the premises. This may be charged on a cost recovery basis to the organiser of the event. Additional security officers may be required for more than 200 people (1 officer per 200 people) at a cost to the hirer.
- \* A lighting and sound technician employed by council may be required to be on site when hiring the Woodville Town Hall Complex; this will be charged on a cost recovery basis to the organiser of the event (minimum 3 hours). This would be dependent on the type of event and technical requirements.
- A non-refundable deposit is required to secure all casual hall hire bookings. The deposit is then deducted from the hire costs of your event. Cancellation must be made in writing at least four weeks before the booking date otherwise further charges may be incurred.
- Additional fees will also be charged for attendance if the building is left unsecured and/or if a security call-out is registered. Charges for security company call outs will be in accordance with Council's current security contract. Other charges for Council staff time and/or other services may be applicable.

## **Event/Function Subsidies – Hire Fees Only**

It is acknowledged that Events/functions play an important role in the community and the proposed cost increases associated with implementing an event may make it difficult for this to continue. To assist in keeping costs to a minimum, a number of events/functions may be able to claim a series of subsidies under the below categories. The percentage stated below is the amount that would be deducted from the total hire cost.

### **Community Event – Non Profit Organisations – 20%**

To receive this subsidy the Event Organiser must prove that the organisation/committee is non profit or does not operate as a commercial entity. The organisation must prove that they are registered in this manner by documentation provided by the Australian Taxation Office.

### **Organisation is Council Based – 10%**

The company/organisation holding the event must be located within the City of Charles Sturt Council boundary.

### **Proceeds go to Charity – 20%**

The Event Organiser must provide a Certificate for Registered Charity, which can be sourced from the Australian Taxation Office.

Please note for events/functions the standard hire fee and bond charge per category is listed however, hire fees and bonds can change at the discretion of the Manager Urban Projects and Manager Public Health & Safety. Events will be assessed on a case by case basis.



## Council Halls

### Regular Users

All hall hire attracts a 10% GST

\*These prices are GST inclusive

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation	Net Charge \$	Number of Sessions	Payable by	
					\$ / % of full charge			Hirer \$	Donation \$
					25.00	25.00			
a. <u>Flinders Park Community Hall</u>	Flinders Park Over 50's	2/week	50.00	4,900.00	50%		98	2,450.00	2,450.00
The sessional rate for a regular hirer is \$50.00	Nu Style Social Club	2/month	50.00	1,200.00	50%	25.00	24	600.00	600.00
	Badenya Association of SA	monthly	50.00	600.00	30%	15.00	12	420.00	180.00
	Salsa Connection	1/week	50.00	2,600.00	-	35.00	52	2,600.00	-

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation		Net Charge \$	Number of Sessions	Payable by	
					\$ / % of full charge				Hirer \$	Donation \$
<b>b. <u>Henley Town Hall</u></b>										
The sessional rate for a regular hire	Callisthenics SA	weekly	50.00	2,850.00	-		50.00	57	2,850.00	-
\$50.00	World Tae Kwon Do	2/week	50.00	5,000.00	-		50.00	100	5,000.00	-
	Tai Chi and Qigong					25.00	25.00			
	Adelaide Academy Inc	weekly	50.00	1,850.00	50%			37	925.00	925.00
	Ready Steady Go Kids	2/week	50.00	5,200.00	-		50.00	52	5,200.00	-
	Seaview Calisthenics of South Australia	weekly	50.00	2,800.00	-		50.00	56	2,800.00	-

## Council Halls

### Regular Users (continued)

All hall hire attracts a 10% GST \* These prices are GST inclusive

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation \$ / %	Net Charge \$	Number of Sessions	Payable by	
								Hirer \$	Donation \$
c. <u>Kilkenny Community Hall</u>	Woodville Academy of								
The sessional rate for a regular hirer is \$50.00	Floral Art	2/month	50.00	1,000.00	-	50.00	20	1,000.00	-
	Woodville RAOB Lodge No:25	2/month	50.00	1,100.00	-	50.00	22	1,100.00	-
	National Taekwondo	2/week	50.00	5,200.00	-	50.00	104	5,200.00	-
	Resthaven Regency Social Club	weekly	weekly	50.00	1,850.00	50%	52	25.00	1,300.00

## Council Halls

### Regular Users (continued)

All hall hire attracts a 10% GST

\* These prices are GST inclusive

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation \$ / %	Net Charge \$	Number of Sessions	Payable by	
								Hirer \$	Donation \$
<u>Seaton North Community Centre</u> The sessional rate for a regular hirer is \$45.00	Seaton North Over 50's Club	3/week	50.00	7,350.00	25.00 50%	25.00	147	3,675.00	3,675.00
	Childcare Links	weekly	50.00	2,600.00	50.00 100%	50.00	52	-	2,600.00
	Centacare	weekly	50.00	2,600.00	50.00 100%	50.00	52	-	2,600.00
	Royal Society for the Blind	weekly	50.00	2,600.00	50.00 100%	50.00	52	-	2,600.00

## Council Halls

### Regular Users (continued)

All hall hire attracts a 10% GST

\* These prices are GST inclusive

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation \$ / %	Net Charge \$	Number of Sessions	Payable by Hirer \$	Donation \$
h. <u>Woodville North Community Hall</u> The sessional rate for a regular hirer is \$ 30.00	Adelaide Revival Fellowship	2/monthly	50.00	5,200.00	30%	35.00	104	3,640.00	1,560.00
	Woodville North Day Weight Watchers	weekly	30.00	1,500.00	-	30.00	50	1,500.00	-
	Church of God	weekly	30.00	1,560.00	-	30.00	52	1,560.00	-

### Woodville Town Hall

As of 1 July 2017, there is no sessional rate for regular hire of the Woodville Town Hall.

Entities wish to hire the hall on a regular basis can apply for a discount or package deal which may be approved by the Manager Urban Projects. Existing regular hirers will have their negotiated rates honoured for 2017/2018.

\* The regular user where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card, and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).

\* One session is 3 hours

## Council Community Centres (staffed)

All casual hall hire attracts a 10% GST

\* These prices are GST inclusive

### Casual Hirers

Community Centres-Halls	Per Hour	Weekday Evening	Weekend Half Day Rate *	Weekend Hourly Rate	Weekend day and/or evening Rate *	Bond refer also Note 1 where the bond required depends upon the function
Bower Cottages	50.00	225.00	300.00	60.00	500.00	500.00
Cheltenham Community Centre*	50.00	225.00	300.00	60.00	500.00	500.00
Findon Community Centre *	50.00	225.00	300.00	60.00	500.00	500.00
West Lakes Community Centre *	40.00	160.00	210.00	50.00	410.00	500.00
Henley & Grange Community Centre * - (Henley site only has a hall)	50.00	225.00	300.00	60.00	500.00	500.00
<b>Note 1:</b> Bond fees applicable as follows:						
16 <sup>th</sup> , 18 <sup>th</sup> & 21 <sup>st</sup> Birthdays (not sit down family event)						\$2,000.00
16 <sup>th</sup> , 18 <sup>th</sup> & 21 <sup>st</sup> Birthdays (sit down family event)						\$1,500.00
Engagements and Weddings						\$1,500.00
Community/Charity/Not-for Profit Groups (non-commercial activity)						\$1,000.00

Priority for bookings are not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan. Individuals seeking to book for private functions/parties are encouraged to look at the range of options under Council Halls, as well as those external to Council (Sporting facilities etc.,)

## **Event/Function Subsidies – Hire Fees Only**

It is acknowledged that Events/functions play an important role in the community and the proposed cost increases associated with implementing an event may make it difficult for this to continue. To assist in keeping costs to a minimum, a number of events/functions may be able to claim a series of subsidies under the below categories. The percentage stated below is the amount that would be deducted from the total hire cost.

### **Community Event – Non Profit Organisations – 20%**

To receive this subsidy the Event Organiser must prove that the organisation/committee is non profit or does not operate as a commercial entity. The organisation must prove that they are registered in this manner by documentation provided by the Australian Taxation Office.

### **Organisation is Council Based – 10%**

The company/organisation holding the event must be located within the City of Charles Sturt Council boundary.

### **Proceeds go to Charity – 20%**

The Event Organiser must provide a Certificate for Registered Charity, which can be sourced from the Australian Taxation Office.

Please note for events/functions the standard hire fee and bond charge per category is listed however, hire fees and bonds can change at the discretion of the Manager Community Connections. Events will be assessed on a case by case basis.

**Casual Hirers (continued)***All casual hall hire attracts a 10% GST**\* These prices are GST inclusive*

<b>Community Centres- Meeting Rooms</b>				
Priority for bookings are not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan.				
<b>Meeting rooms/kitchen</b>	<b>Per Hour</b>	<b>Each hour thereafter</b>	<b>Per Hour (not for profit)</b>	<b>Each hour thereafter</b>
Bower Cottages*	35.00	20.00	18.00	12.00
Cheltenham Community Centre *	35.00	20.00	18.00	12.00
Findon Community Centre *	35.00	20.00	18.00	12.00
West Lakes Community Centre *	35.00	20.00	18.00	12.00
Henley & Grange Community Centre *(Henley site)	35.00	20.00	18.00	12.00

**Casual Hirers**

The Manager Community Connections and Community Development Officers have the authority to vary the bond depending on function.

- \* Weekday evening rate is effective from 5pm onwards until midnight
- \* Weekend Half Day refers to a maximum 5 hour booking.
- \* Weekend or evening Daily rate is for exclusive full day or afternoon and evening booking
- \* Weekend is deemed from Friday evening 5pm onwards

Additional cleaning and/or damages will be deducted from the bond. Charges will be in accordance with Council's current cleaning contract.

Additional fees will also be charged for attendance if the building is left unsecured and/or if a security call-out is registered.



**Casual Hirers (continued)**

All staffed Community Centres are to be booked directly through the Community Centre.

Bond includes \$50.00 key deposit, and is returned to customer upon return of key (unless cleaning and/or damages equals or is greater than the total bond paid).

Security is at the discretion of the Community Development Officer and is the responsibility of the hirer.

The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card, and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).

**Regular Hire**

Priority for bookings are not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan. Individuals seeking to book for private functions are encouraged to look at the range of options under Council Halls, as well as those external to Council (Sporting facilities etc.,)

*All regular hall hire attracts a 10% GST*

*\* These prices are GST inclusive*

<b>Council Community Centres (staffed- Halls or meeting rooms)</b>	<b>Hourly rate</b>	<b>Each hour thereafter</b>	<b>Hourly rate (not for profit)</b>	<b>Each hour thereafter</b>
Bower Cottages	30.00	18.00	12.00	8.00
Cheltenham Community Centre	30.00	18.00	12.00	8.00
Findon Community Centre*	30.00	18.00	12.00	8.00
West Lakes Community Centre*	30.00	18.00	12.00	8.00
Henley Community Centre *	30.00	18.00	12.00	8.00

Regular hirer rates are as above are applicable for day, evening and weekend for regular hirers. Further subsidy (up to 100%) may apply for not for profit groups who are newly established who can demonstrate they require additional support during the establishment of their organisation. This will be reviewed at least annually.

Where a further subsidy is granted, this will only apply to their regular meetings. Any additional events held, will attract a hire fee, as per the fees and hire schedule. The Manager Community Connections has the authority to determine appropriate subsidies in line with this criteria.

The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card, and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).

Current not for profit groups to be subsidised until 30 June 2017 are:

<b>Community Centre</b>	<b>Hirer</b>	<b>Subsidy</b>
All staffed community centres	Watch SA	100% (monthly)
	Senior Citizens	Various subsidies of up to 90%
	Western Carers	100% (providing support groups for volunteer carers free of charge)
Cheltenham Community Centre	Adelaide Metropolitan Malayalee Association (AMMA) Cheltenham Residents' Group Congolese Community Eritrean Community Eritrean Muslim Community Incorporated Knanaya Association of South Australia (KASA) Liberian Community Maltese Community Muslim Women's Association Ogaden Community Oromo Community Somalian Community Zimbabwean Community	100% (weekly)
Findon Community Centre	Tough Love	100% monthly
Community Learning Room- Henley Library	University of the Third Age (U3A) Charles Sturt Inc.	100% weekly
Henley & Grange Community Centre	Friends of Gulf of St Vincent	100% monthly
	Henley Historical Society	100% bi-monthly
	Western Adelaide Coastal Residents Association	100% bi-monthly
Bower Cottages	Port Adelaide District Justice Group	100% - quarterly meetings
	WOW FM- voluntary community radio station	100% - monthly committee meetings
	Toughlove Inc.	100% weekly
Findon Community Centre	Herb Society of South Australia	21.5% subsidy

## User Services

User services are those activities where participants are charged per session, with either;

- (A) the facilitator of the session paying Council a percentage of the fee

Please note: User Services fees are applicable only to incorporated and/or registered not-for-profit groups and/or individuals, who meet the key criteria as below.

In general, for-profit business seeking to book are encouraged to look at the range of options under Council Halls, as well as those external to Council (Sporting facilities etc.,)

However, those registered as a “for profit” business may be considered on a case by case basis providing they meet the key criteria as below. Additionally, for those registered as for-profit, where the average number of participants attending sessions is 10 people or more, the Regular Hire rates (for-profit) must be applied.

### Key Criteria

- Proof of incorporation and status required (not for profit or for profit), copy current insurances (must have relevant public and/or product liability insurance certificate of currency).
- Services provided demonstrate a wider community benefit.
- Do not duplicate existing services/activities.
- Are inclusive
- Activities are affordable and aligned to the priorities of Council’s Community Plan.

OR

- (B) the participant paying Council a program fee (Council initiated and funded program)

*All user services session hire attracts a 10% GST inclusive*

*\* These prices are GST*

Scale of Fees	Paid to Centre (\$)	Facilitator Retains (\$)
(A) \$1.00 - \$7.00 per person per session	\$1.00 per person per session	Difference between fee per session per participant charged less \$1.00 paid to centre
\$8.00 - \$10.00 per person per session	\$2.00	Difference between fee per session per participant charged less \$ 2.00 paid to centre

	<b>Paid to Centre (s)</b>	<b>Subsidy</b>
(B) Henley Meals Program (3 course meal)	10.00	\$2.00 HACC subsidy (eligible HACC clients)
Group Programs all centres (include but not limited to education, health and fitness, craft groups etc funded/initiated by Council)	Gold coin donation 10.00 per session	Not applicable

## Community Centres Administrative Facilities

<b>Self Service Photocopying</b>		
a.	Black & White	0.25 per A4 page
		0.30 per A3 page
	Colour (A4 & A3)	2.00 per page
<b>b.. Fax Service</b>		
<b>Sending:</b>		
	Local	1.10 per page
	STD (SA)	2.20 connection + 1.10 per page
	STD (Interstate)	3.30 connection + 1.10 per page
	ISD (Overseas)	4.40 connection + 1.10 per page
<b>Receiving:</b>		
		0 – 9 A4 pages 5.50
	Receive Fax Transmissions provided prior arrangements have been made	10 – 30 A4 pages 11.00
		More than 30 A4 pages by negotiation
<b>c. Lamination Service:</b>		
	Lamination Service to the Public	A4 2.20
		A3 4.40
<b>Officer Responsible : Manager Community Connections</b>		

## Council Houses

*\* These prices are GST inclusive*

Location	Tenant	Rental (\$)
32 Adam Street, Hindmarsh (Cemetery "Sexton's Cottage")	Private Tenant	216.65 per week
136 North Street, Henley Beach	Private Tenant	495.00 per week
43 Aberfeldy Avenue Woodville	Private Tenant	840.00 per fortnight

## Council Meeting Rooms

### Library Meeting Rooms

All meeting room charges attract a 10% GST

\* These prices are GST inclusive

Staffed – during library hours

Meeting Room	Per Hour \$	Each Hour thereafter \$	Per Hour** (not for profit) \$	Each hour thereafter* \$
Henley Learning Room	25.00	15.00	13.00	9.00
Findon Meeting Room 1	25.00	15.00	13.00	9.00
Findon Meeting Room 2	25.00	15.00	13.00	9.00
Findon Foyer	25.00	15.00	13.00	9.00

\*\*This is in line with reduction in costs as in the community centre fees schedule

Subsidies of up to 100% may apply for not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan, and the Library and Community Centres Strategic Plan-Connecting People, Programs, Partners and Places). The Manager Community Connections has the authority to determine appropriate subsidies in line with this criteria.

After Hours

Meeting Room	Fees \$
Henley Learning Room	25.00 per hour 250.00 bond
Findon Meeting Room 1	25.00 per hour 250.00 bond
Findon Foyer	25.00 per hour 250.00 bond

The Manager Community Connections has the authority to vary the bond depending on function.

Bond includes \$50.00 key deposit and is returned to customer upon return of the key (unless cleaning and/or damages equals or is great than the total bond).

Additional cleaning and/or damage costs will be deducted from the bond. Charges will be made in accordance with Council's current cleaning contract.

A security 'call out' when required incurs minimum fee of (2 hours) \$110.00 is payable.

All library meeting room bookings are to be taken via the library.

**Miscellaneous**

\$

**Advertisement Fee – Development Act***\* These prices are GST inclusive*

Advertising fee under Section 38(5)(c) of the Act	630.00
<b>Officer Responsible : Manager Planning &amp; Development</b>	

**Animal Collection, Impound & Sustenance***\* These prices are GST inclusive*

Cat - Collection and Impound Fee (per collection):	
Pensioner (aged or disabled)	40.00
No Concession	80.00
Dog Acceptance Fee (Impound fee based on fee set by AWL)	148.00 per animal per 72 hours
Sustenance Fee (based on fee set by AWL)	30.00 per animal per 24 hours or part there of
Transport fee to AWL for Relinquishment of a Dog	110.00
Euthanasia Fee (based on fee set by AWL)	138.00
Impound Recovery Fee – AWL Charge reclaimed from owner where a impounded dog is euthanized (based on fee set by AWL)	94.00
Other Animals (ie goats, chickens, sheep) – Impounding Fee	94.00 minimum fee + recovery of any additional costs, ie hire of trailer, transportation to other impounding facilities
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

(AWL = Animal Welfare League)



## Miscellaneous (continued)

\$

**Bus Charter Fees***\* These prices are GST inclusive*

Administration Fee *	15.00
Mileage Fee *	1.30 per kilometre travelled
Bond (only for unincorporated hirers)	100.00 (no GST)
<b>Eligibility Criteria apply to bus charter services. Nursing Homes are exempt from paying the Administrative Fee.</b>	
<b>Officer Responsible : Manager Community Connections</b>	

**Cat Cages***\* These prices are GST inclusive*

Hire Fee	No charge 20.00 refundable deposit (no GST)
Replacement	110.00
Late Return of Cage	11.00 per cage per week
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

**Certificate of Title Search Fee – Development Applications***\* These prices are GST inclusive*

Cost to cover providing a copy of the current Certificate of Title for a development application	40.00
<b>Officer Responsible : Manager Planning &amp; Development</b>	

## Miscellaneous (continued)

\$

**Cemetery (Hindmarsh)***\*Subcontractor rates - these prices are GST inclusive*

<b>a. Lease</b>		
30 Year Lease		475.00
<b>b. Burials</b>		
Interment fee (single, double, or triple depth)		2,090.00
Lift & Deepen (additional to interment fee)		2,250.00
Oversize coffin (additional to interment fee)		93.75
Ossuary box		150.00
Interment fee (hand dig, not able to access by machine)	POA with Council Contractor	
Additional Fees –		Cost + GST
- If an external contractor cost as per contractor fees		Costs + GST
- hire of external plant or equipment		
<b>c. Interment of Ashes</b>		
Interment		250.00
Persons in Attendance		70.00
Interment (with concrete or marble cut)		300.00
<b>d. Additional Cemetery Fees</b>		
Work Permit – Monument		155.00
Remove/Replace Ledger (eg granite, slate, marble)	by arrangement with Funeral Director	
Search Cemetery Records – refer CCS website		
Saturday surcharge		650.00
Sunday & Public Holiday surcharge		900.00
Weekdays after 3.00pm	55.00 per half hour	
		a. 6,900.00
<b>e. Exhumation Fee (a. first, b. second &amp; c. third set of remains)</b>		b. 3,450.00
		c. 1,725.00
<b>Officer Responsible : Manager Governance &amp; Operational Support</b>		

## Miscellaneous (continued)

\$

*Note: This section moved to page 40*

### Community Service Centre Activities

All activities are based on space occupied and activity type.

#### 1. Activities (centre brochure/guide)

Under \$5.00	0.80 per person per session
Over \$5.00	1.00 per person per session
Over \$10.00	2.00 per person per session

#### 2. Small Interest Groups

2.00 per person

Fees may be negotiable where extenuating circumstances or impact on community development principles are a consideration. This is at the discretion of the Community Centre Co-ordinator.

**Officer Responsible** : *Manager Community Connections*

## Miscellaneous (continued)

\$

**Council Meeting Papers**

Subscription service for Council Meeting papers.

Description	Number Per Year	Fee for 6 Month
		Subscription \$
Council/Committee – Agendas & Reports	23	260.00
Council/Committee – Minutes Only	23	105.00
Council/Committee – Agendas, Reports & Minutes	23	365.00
Development Assessment Panel– Agendas & Reports	23	80.00
Development Assessment Panel – Minutes Only	23	40.00
Development Assessment Panel – Agendas, Reports & Minutes	23	120.00
Monthly Committee – Agendas & Reports (1)	12	80.00
Monthly Committee – Minutes Only (1)	12	40.00
Monthly Committee – Agendas, Reports & Minutes (1)	12	120.00
Quarterly Committee – Agendas & Reports (2)	4	40.00
Quarterly Committee – Minutes Only (2)	4	20.00
Quarterly Committee – Agendas, Reports & Minutes (2)	4	60.00
(1) Monthly Committees are:		
Corporate Services Committee		
City Services Committee		
Asset Management Committee.		
(2) Quarterly Committees are:		
Audit Committee- last Monday of month (months with 5 Mondays)		
<b>Officer Responsible : Manager Governance &amp; Operational Support</b>		

## Miscellaneous (continued)

\$

**Dangerous Dog Collars and Signs***\* These prices are GST inclusive*

Dangerous Dog Collar (all sizes)	35.00
Dangerous Dog Sign (each)	20.00
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

**Dog Waste Bags***\* These prices are GST inclusive*

Dog Waste Bags (Pkt 10)*	2.00
Pooch Pouches*	3.00
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

**Dog Registration**

Annual registration fee –Non Standard Dog	100.00
Annual registration fee – Standard Dog	50.00
Fee for Standard Immunised Dog	45.00
Fee for Non-Standard Immunised Dog	90.00
Fee for Standard Trained Dog	45.00
Fee for Non-Standard Trained Dog	90.00
Fee for Standard Immunised and Trained Dog	40.00
Fee for Non-Standard Immunised and Trained Dog	80.00
Fee for concession card holder rebate	50% of applicable registration fee (not including late payment fees/replacement disc/transfer from another Council)
Fee for Assistance Dogs	No Fee
Fee for first year registration of dogs obtained from the Animal Welfare League, the RSPCA and any licenced animal rescue centre.	No Fee
Fee for transfer of registration from another Council	5.00

Replacement disc fee	5.00
Penalty fee for late registrations	20.00
Rebate for partial year registration	From 1/1 to 30/6 all dogs 3 months of age or less the fee is 50% off total applicable fee
<b><i>Officer Responsible : Manager Public Health &amp; Safety</i></b>	

## Miscellaneous (continued)

\$

### Development Bonds (pursuant to section 245A of Local Government Act 1999)

a) For approved residential developments, residential ancillary structures or demolitions with an estimated value of up to \$15,000, the amount of the charge that may be levied is up to \$2,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

b) For approved residential developments, residential ancillary structures or demolitions with an estimated value of greater than \$15,000, the amount of the charge that may be levied is up to \$5,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

c) For approved non residential developments or demolitions with an estimated value of up to \$150,000, the amount of the charge that may be levied is up to \$5,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

d) For approved non residential developments or demolitions with an estimated value of greater than \$150,000, the amount of the charge that may be levied is up to \$10,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

### Election Signs

*\* These prices are GST inclusive*

Removal of Illegal Signs	30.00 per sign
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

## Miscellaneous (continued)

*\* These prices are GST inclusive*

Event Classification	Description	Fee (GST Inclusive)
		\$
School Sports Day		Bond: 300.00
		Hire Fee: Nil
Weddings - Freshwater Lake	Ceremony / reception	Bond: 300.00
		Hire: 100.00 per 4 hours of occupation
		Security Guard for Fresh Water Lake:
		Charges for security will be in accordance with Council's current security contract.
Weddings – Other Locations		Bond: 300
		Hire Fee: 100.00
Special Event for Commercial Activity	1-100 people	Bond: 500.00
		Hire Fee: 250
		Bond: 800.00
	101 – 500 people	Hire Fee: 500.00 per day or part thereof of occupation
	501 – 2,000 people	Bond: \$ 800.00
		Hire Fee: 800.00 per day or part thereof of occupation
	2,001 – 5,000 people	Bond: 1000.00
		Hire Fee: 1800.00 per day or part thereof of occupation



	5,001+ people	Bond: 1500.00 Hire Fee: 3000.00 – 5000.00 per day or part thereof of occupation
	Greater than 1 Amusement ride (includes jumping castle, carousels, ferris wheels etc.)	50.00 per ride
Foreshore Activities (excluding the actual water)		Bond: 300.00 Hire Fee: 100.00 per day or part thereof of occupation
Car Displays		Bond: 800.00 Hire Fee: 250.00
Events Conducted by Approved Registered Charities, Community Groups & Not-for-profit Groups	No entry fee is charged to the event	Bond: 500.00 minimum Hire Fee: Nil
	Entry fee is charged to the event	Bond: 500.00 minimum Hire Fee: 150.00 per day or part thereof of occupation

### Events - Street Hire

*\* These prices are GST inclusive*

Hire Fee	200.00 minimum per day
Bond	500.00
<i>Applicant is responsible to cover any costs associated with the event including advertising and traffic management costs.</i>	
<b>Officer Responsible</b> : Manager Public Health & Safety	

## Miscellaneous (continued)

\$

**Event Services – Rubbish Bins/Toilet Clean***\* These prices are GST inclusive*

Special Event Rubbish Bins Delivery and Collection (1-10 bins)	70.00
Additional Bins	7.00 per additional bin
Emptying of bins	10.00 per bin per additional emptying
Additional Toilet Cleaning Service	55.00 per additional cleaning
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

**Film/Photo Shoots**

Location Permit Fee (per day)	110.00
Temporary Parking Controls	
- Installation & removal	170.00
- Per car space (per day)	10.00
Bond	250.00
Road Closure	No Charge
Film/Photo shoots forming part of educational pursuits by schools & universities	No Charge
<i>Applicant is responsible to cover any costs associated with the event including advertising and traffic management costs.</i>	
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

## Miscellaneous (continued)

\$

**Food Inspections****Permanent Food Business Premises***\* GST not applicable*

Routine Inspections:	
Premises with 20 or less full time food handlers	85.00
Premises with more than 20 full time food handlers	213.00
Follow up inspections where non-compliances are identified:	
Premises with 20 or less full time food handlers	85.00
Premises with more than 20 full time food handlers	213.00
*Fees prescribed by the South Australian Food Regulations 2002 and are subject to change	

**Food Inspections\*****Community Groups, Charitable and Not for Profit Organisations and Priority 4 (Low Risk) Food Business Premises***\* GST not applicable*

Routine Inspections	no charge
Complying follow up inspections	no charge
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	85.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	85.00
*Fees prescribed by the South Australian Food Regulations 2002 and are subject to change	

**Miscellaneous (continued)**

\$

**Food Inspections (continued)****Mobile Food Vans Garaged Within the City of Charles Sturt***\* GST not applicable*

Routine Inspection	85.00
Follow up inspections where non-compliances are identified	85.00
All inspections at Events, Festivals, Fetes, Shows, Irregular Markets and the like within the City of Charles Sturt	no charge

**Temporary Food Stalls\* at Events, Festivals, Fetes, Shows, Irregular Markets and the Like (where the business is not based and notified in another Council area)***\* GST not applicable*

1 or more inspections over the course of one day:	
Inclusive of all annual inspections	42.50
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	

**Reoccurring Food Stalls\* at Events, Festivals, Fetes, Shows, Markets and the Like Where the Majority of Food Processing Occurs Onsite**

Routine inspections	85.00
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	85.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	85.00
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	
*Fees prescribed by the South Australian Food Regulations 2002 and are subject to change	

**Reoccurring Food Stalls\* at Events, Festivals, Fetes, Shows, Markets and the Like Where the Majority of Food Processing Occurs Offsite at a Notified Food Business**

Routine inspections	42.50
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	42.50
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	42.50
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	
*Fees prescribed by the South Australian Food Regulations 2002 and are subject to change	

**Major Venues including Hindmarsh Soccer Stadium, Entertainment Centre, Beverley Basketball Stadium and Woodville West Torrens Stadium**

*\* GST not applicable*

Permanent Kitchens	
Routine Inspections:	
Premises with 20 or less full time food handlers	85.00
Premises with more than 20 full time food handlers	213.00
Follow up inspections where non-compliances are identified:	
Premises with 20 or less full time food handlers	85.00
Premises with more than 20 full time food handlers	213.00
Permanent Kiosks:	
Inclusive of all inspections annually	85.00
Temporary Food Vans, Food Stalls, and Food Trolleys:	
Inclusive of all annual inspections	42.50

## Miscellaneous (continued)

\$

### Food Inspections (continued)

#### Definitions

Priority 4 "Low Risk":
Business sectors that will normally handle only "low risk" foods, i.e. those that are unlikely to contain pathogenic organisms and will not support their growth, and will not introduce microbial, physical or chemical hazards to the foods they sell or handle. Typical examples of this type of premises are alcoholic beverage retailers, newsagents, chemists, variety stores and dry goods distributors.
<b>Officer Responsible</b> : <i>Manager Public Health &amp; Safety</i>

### Food Safety Auditing

\* These prices are GST inclusive

Desktop Audit - Conducted within the Charles Sturt Office	92.00 / hour
- Conducted on site of the food business	185.00 / hour
Hourly Audit Rate	185.00 / hour
Non-Compliance with Follow up Audit	185.00 / hour
Fees applied on 15 minute increments, rounded down to the nearest quarter hour.	

### Community Groups, Charitable and Not for Profit Organisations, Nominal Risk Food Business Premises

\* These prices are GST inclusive

Desktop Audit - Conducted within the Charles Sturt Office	no charge
- Conducted on site of the food business	no charge
Hourly Audit Rate	no charge
Non-Compliance with Follow up Audit	185.00/ hour

## Miscellaneous (continued)

\$

### Commonwealth Home Support Program

The City of Charles Sturt receives limited State and Commonwealth Funding to provide services to eligible residents who reside within Councils boundaries.

#### Home Support Services

Assisted Shopping *	10.00 per hour
Shopping List	10.00 per hour
Home Cleaning *	10.00 per hour
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
<b>Officer Responsible</b> : <i>Manager Community Connections</i>	

#### Social/Respite Activities

Centre Based Meal and activities *(2 courses)	10.00
Respite 1:1 Service	5.00 per hour
Social 1:1 Service	5.00per hour
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
<b>Officer Responsible</b> : <i>Manager Community Connections</i>	

## Miscellaneous (continued)

\$

### Community Transport

Community Bus Shopping Transport	5.00 per return trip*
Transport to Community Centres	5.00 per return trip
“ Around Town” transport to all day social outings	10.00 per return trip
“Getting Out and About” transport subsidy	5.00per return trip plus for trips greater than 10.00 a passenger transport subsidy (taxi) voucher is required*
Personalised Transport (volunteer or staff)	5.00 per trip + parking costs*
* All Services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
<b>Officer Responsible : Manager Community Connections</b>	

### Home Maintenance/ Home Modification

General Maintenance Safety and Security *	10.00 per hour per worker or 5.00 per worker per half hour or part thereof plus any material or waste removal costs
Volunteer Gardening Assistance	10.00 per hour per worker or 5.00 per worker per half hour or part thereof plus any waste removal costs
Home Modification Installation Fee	10.00 per hour
Gutter Cleaning	25.00 flat rate
Lawn Mowing	20.00 flat rate 25.00 flat rate if clippings removed
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
<b>Officer Responsible : Manager Community Connections</b>	



## Miscellaneous (continued)

\$

**High Risk Manufactured Water Systems\***

For the registration of a high risk manufactured water system –	
a. for registration of 1 system	35.00
b. for registration of each additional system installed on the same premises	23.30
On application for renewal of registration of a high risk manufactured water system (for each system)	17.50
For inspection of a high risk manufactured water system –	
a. for inspection of 1 system	140.00
b. for inspection of each additional system installed on the same premises	93.00
Follow up inspection –	
a. Follow up inspection where all non-compliances identified during the routine inspection have been rectified by the specified time.	No fee
b. Follow up inspection where non-compliances have not been rectified (for each system).	93.00
Microbiological analysis of sample water collected during inspection	Actual sampling costs incurred by Council including GST
* Fees prescribed by the South Australian Public Health (Legionella) Regulations and are subject to change.	

## Miscellaneous (continued)

\$

**Immunisation**

Hepatitis A – Adult	100.00 per dose
Hepatitis B – Child	20.00 per dose
Hepatitis B – Adult	30.00 per dose
Hepatitis A&B – Adult (Twinrix)	75.00 per dose
Infulenza - Quadrivalent	20.00 per dose
Polio (IPV)	60.00 per dose
Gardasil (HPV)	200.00 per dose
Chicken Pox	70.00 per dose
Meningococcal C	100.00 per dose
Diphtheria, Tetanus & Pertussis (Whooping Cough) (Boostrix)	45.00 per dose
Measles, Mumps & Rubella (Priorix)	35.00 per dose
Diphtheria, Tetanus, Pertussis & Polio (Infanrix IPV)	65.00 per dose
Pneumococcal (Prevenar)	180.00 per dose
Rotavirus (Rota Teq)	120.00 per dose
Diphtheria, Tetanus, Pertussis, Polio, Haemophilus Influenza & Hepatitis B (Infanrix Hexa)	125.00 per dose
Influenza – Quadrivalent (administered at School vaccination clinic)	25.00 per dose
Menitorix Vaccine	70.00 per dose
Workplace/Nursing Home Visit	100.00 per hour (plus vaccine) (min 1 hour charge and then rate applied in 15 minute increments)
Cancellation Fee for Workplace/Nursing Home Visit	100 where less than 1 business days' notice is provided
<b>Officer Responsible : Team Leader Environmental Health</b>	

## Miscellaneous (continued)

\$

### Impounded Objects (excluding vehicles)

Shopping Trolley – payable upon return	60.00 per trolley
Signs - payable on return	30.00 per sign
Other objects	minimum 30.00 per object + recovery of actual costs
<b>Officer Responsible</b> : Manager Public Health & Safety	

### Inflammable Undergrowth

From private property

After non-compliance with Notice issued under the Fire and Emergency Services Act 2005 – Contractor's rate to Council plus 50.00 Administration Fee plus 50.00 per Inspection, plus GST.	
<b>Officer Responsible</b> : Manager Public Health & Safety	

### Irrigation Systems

\* These prices are GST inclusive

Marking out for Marquee, Tent etc erection	67.00 per hour (minimum 1 hour)
<b>Officer Responsible</b> : Manager Field Services	

### Keys – for Access to Council Facilities including Reserves, Halls and Buildings

Deposit	50.00 per key
<b>Officer Responsible</b> : Manager Governance & Operational Support	

### Keys – Additional

Charge for Keys in Excess of Standard Issue	23.40 per key
Security Cards	11.75 per card
<b>Officer Responsible</b> : Manager Governance & Operational Support	

## Miscellaneous (continued)

\$

## Library – Various

\*These prices are GST inclusive

<b>a. Lamination Service:</b>	
Lamination Service to the Public	A4 2.20
	A3 4.40
<b>Officer Responsible : Manager Community Connections</b>	

<b>b. Fees (Non returned and damaged items): *</b>	
Adult Hardbacks, Fiction	38.50
Adult Hardbacks, Quarto, Restricted and Reference, Non Fiction	38.50
Adult Paperbacks	38.50
Large Print	38.50
Children’s Hardbacks, Non Fiction and Picture Books	38.50
Children’s Paperbacks and Easy Readers	38.50
Periodicals	11.00
Hear-a-Books	77.00
Inter Library Loans (other Libraries)	Replacement cost is dependent on actual cost as verified by source documentation
Language Kits	44.00
L.O.T.E fiction and non fiction	38.50
CDs and LOTE CDs	33.00
DVDs Classified	33.00
DVDs Unclassified	38.50
CD Roms and other electronic resources	33.00
Graphic Novels	38.50
Blu-Ray DVDs	33.00
iPods	70.00
Navigation Units	110.00

## Miscellaneous (continued)

\$

**Library – Various (continued)**

\* Replacement fee – the fee charged when an item is lost. The fee will be the RRP (inclusive of GST) that appears in the item record. In the event that the item record does not contain a replacement value the system will use a default RRP value that has been configured in the system. The system applies a replacement fee to a customer account when the item becomes either Assumed Lost or Long Overdue.

**Lost or damaged processing fee**

Processing fee – an administration fee that is automatically applied by the system with the replacement fee to cover the internal costs of processing the replacement copy. If the item is being replaced the processing fee is still payable.

\* These prices are GST inclusive

Lost Item Processing Fee Per Item	5.00
<b>Officer Responsible : Manager Community Connections</b>	

\* These prices are GST inclusive

<b>c. Inter Library Loan:</b>	
Outside of SA Public Library Network	16.50
<b>d. Other Charges: funds not retained by council</b>	
Library Bags	2.00

## Miscellaneous (continued)

\$

## Library – Various (continued)

*\* These prices are GST inclusive*

<b>e. Library Photocopying and Printing (Self Service Photocopying Service):</b>	
Black & White	0.20 per A4 page
	0.30 per A3 page
Colour Copies	1.00 per A4 page
	2.00 per A3 page
<b>f. Fax Service – Library:</b>	
<b>Sending:</b>	
Local	1.10 per page
STD (SA)	2.20 connection + 1.10 per page
STD (Interstate)	3.30 connection + 1.10 per page
ISD (Overseas)	4.40 connection + 1.10 per page
<b>Receiving:</b>	
	0 – 9 A4 pages 5.50
Receive Fax Transmissions provided prior arrangements	10 – 30 A4 pages 11.00
have been made	More than 30 A4 pages by negotiation
<b>Officer Responsible : Manager Community Connections</b>	

## Miscellaneous (continued)

\$

**Map Production**

<b>Map</b>	<b>Cost \$</b>
Dekho A4 Black & White Single Copy of Requestor's Property	No charge
Dekho A4 Black & White	2.00
Dekho A4 Colour	5.00 each

The charges listed below are for ad hoc or custom map requests. These requests are to be referred to the Information Services portfolio.

<b>Paper Size</b>	<b>Commercial</b>	
	<b>Basic \$</b>	<b>Custom* \$</b>
A4	10.00	50.00
A3	15.00	60.00
A2	20.00	70.00
A1	25.00	80.00
A0	30.00	90.00
A0 Oversize	40.00	100.00

\*These Custom map charges are the minimum amounts payable. Each map may have additional charges added for time taken (at \$40 per hour), data costs and materials. These costs will be determined on a case by case basis and advised prior to commencement of map production.

## Miscellaneous (continued)

\$

### Memorials

Applications must be filled in and approvals granted prior to the installation of the memorial. All costs of supply and installation of the memorial item's including the plaque will be borne by the applicant/donor. The applicant must make full payment upon approval of the memorial application.

Type of Memorial:

1. Standard Bronze plaque on existing bench/seat (\$700)
2. Standard Bronze plaque on new bench at Council approved location (\$4,000)
3. Standard Bronze plaque on new seat at Council approved location (\$5,000)
4. Standard Bronze plaque on existing picnic bench (\$700)
5. Standard Bronze plaque on new picnic bench (\$7,000)
6. Standard Bronze plaque for existing timber bollard or fencing (\$700)

### Other Council Documents

Annual Business Plan and Budget Document (free to residents)	40.00
• per single sided A4 page	0.33
Annual Report ( <i>free to residents and promotional</i> )	25.00 each
Area Plans	7.50 each
Audited Financial Statements ( <i>free to statutory bodies and promotional</i> )	30.00
• per single sided A4 page	0.33
Henley Heritage Survey	10.00 each
Hindmarsh Heritage Survey	15.00 each
Historic Conservation Review	5.00 each
Local Heritage Areas	2.50 each
Other Reports	0.33 per single sided A4 page
Parking Control Register Extract (hard copy only)	2.50 per page
Public Exhibition – Draft DPA	5.00 or 10.00 per draft plan depending on size



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Register of By-laws	10.00 each
Council Member Register of Interest – per single/double sided A4 Pursuant to the Local Government Act 1999 Section 70	0.35
Delegations Register – per single/double sided A4	0.35
Procurement Policy – per single/double sided A4	0.35
Public Consultation Policy – per single/double side A4	0.35
Code of Conduct – Staff or Council Member – per single/double sided A4	0.35
Council Member Allowance & Benefits Register – per single/double sided A4	0.35
Council Member Training & Development Policy – per single/double sided A4	0.35

## Miscellaneous (continued)

\$

**Other Council Documents**

Code of Practice for Meeting Procedure – per single/double sided A4	0.35
Campaign Donations Returns – per single/double sided A4	0.35
Voters Roll - No charge for inspection at the Council Office between close of nomination & polling day for a nominated candidate only	
• Hard copy of the relevant individual ward	No charge for one copy
• Additional hard copies of the relevant individual ward	\$10.00 per copy
Woodville Heritage Survey	15.00 each
Zoning Plans	7.50 each
Rates assessment book extract fee	\$5.00 per assessment
<b><i>Officer Responsible : Manager Financial Services</i></b>	

### **Paid Parking – Metre Paid Parking Fees (Hourly Rate includes GST)**

Paid Parking Fees (Per Hour)	
Henley Beach North Car Park, Seaview Road	\$2/Hour
Henley Beach South Car Park, Esplanade	\$2/Hour
<b>Officer Responsible</b> : Manager Public Health and Safety	

### **Permits – For Vehicle Access Across Council Reserves / Foreshore**

Application Fee	
Permit for Vehicle to travel Across Council Reserves/Foreshore (> 5 working days processing time)	60.00 per permit
Permit for Vehicle to travel Across Council Reserves/Foreshore (2-4 working days processing time)	80.00 per permit
Extension of duration of approved permit (before permit expiry date) & Reschedule of Post inspection due to non-compliance	15.00 per permit
<b>Officer Responsible</b> : Manager Public Health and Safety	

## Miscellaneous (continued)

\$

**Permits – By Laws**

Application Fee for permit for any activity requiring permission under By-Law 3 Local Government Land & By-Law 4 Roads (excluding the specific permit types listed)	50.00
Replacement Permit or Extension of duration (before permit expiry date)	15.00 per permit
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

**Permit – Local Nuisance Act**

Application Fee for Exemption under the Local Nuisance Act ( \$50 application fee plus ability to charge cost recovery for any extras i.e. advertising etc)	50.00
Cost recovery for any extras such as advertising etc)	As per quote provided
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

**Permit – Pontoon**

Application Fee	50.00
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

**Permits – Commercial Activities on Local Government Land**

Application Fee	100.00
Permit Fee	to be negotiated depending on activity and location required
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

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**Permits – Work on Public Roads**

Permit Fee (any private structure, or service being on, under, or above ground)	\$50.00 per permit
<b>Officer Responsible</b> : <i>Manager Engineering Strategy &amp; Assets</i>	

**Permits – Excess Animal(s)**

Application Fee for Permit to Keep Excess Animal(s) or Livestock subject to Council By Laws	50.00
<b>Officer Responsible</b> : <i>Manager Public Health &amp; Safety</i>	

## Miscellaneous (continued)

\$

**Permits – Keeping Poultry**

Application Fee for Permit to Keep Excess Poultry or to Keep Rooster subject to Council By Law 6	50.00
<b>Officer Responsible</b> : <i>Manager Public Health &amp; Safety</i>	

**Permits – Fitness Groups & Personal Trainers**

Application fee	50.00
Permit Fee for Category 1 1-4 participants	100.00 per annum
Permit Fee for Category 2 5-10 participants	250.00 per annum
Permit Fee for Category 3 11+ participants	500.00 per annum
Permit fee for one off casual sessions will be charged	25% of the Permit Fee
<b>Officer Responsible</b> : <i>Manager Public Health &amp; Safety</i>	

**Permits – Fundraising/Donations/Collection of Monies for Registered Charities**

Application Fee	35 .00
<b>Officer Responsible</b> : <i>Manager Public Health &amp; Safety</i>	

## Miscellaneous (continued)

\$

**Permits – Horses on the Foreshore**

Application Fee	35.00
Permit Fee - Resident of City of Charles Sturt (family pet of resident)	25.00 per horse/pa
Permit Fee - Commercial Enterprise	520.00 per stable/pa
Permit Fee - Non-residents of City of Charles Sturt (family pet of resident)	50.00 per horse/pa
Permit Fee - Temporary Stable/Trainee Permit Fee	110.00 per horse/month (max 2 months)
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

**Permits – Mini Skips, Industrial Bins & Shipping Containers**

Application Fee – Mini Skips (4 cubic metre & less) inclusive of 3 days use of Council land for placement	35.00
Application Fee – Industrial Bins (5 cubic metres & greater) inclusive of 3 days use of Council land for placement	45.00
Use of Council land for placement of Mini skip or Industrial Bin beyond initial 3 days	15.00/day
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

Miscellaneous (continued)

\$

**Permits – Mobile Vending**

Application Fee for Mobile Vending	55.00
Permit Fee for Vans Annual Permit – 1 April to 31 March	\$780.00 per section per annum
Permit Fee for Vans Winter Period - Valid 1 April to 31 August	\$325.00 per section
Permit Fee for Vans Summer Period - Valid 1 September to 31 March	\$455.00 per section
Permit Fee for Approved Fixed Locations for Vans	To be negotiated depending on area required
Permit Fee for Annual Fee for Hand Cart Trolleys on Beach Foreshore	450.00 per section per annum
Permit Fee for Annual Fee for Hand Cart Trolleys on Beach Foreshore Winter Period - Valid 1 April to 31 August	187.50 per section
Permit Fee for Annual Fee for Hand Cart Trolleys on Beach Foreshore Summer Period - Valid 1 September to 31 March	262.50 per section
Permit Fee for Event/Casual Vending – coffee, food & other(Day Rate)	minimum 55.00 per day or part thereof
Permit Fee for Event/Casual Vending (Annual Rate)	minimum 175 per year
Application Fee & Permit Fee – Big Issue	Nil

**Officer Responsible** : *Manager Public Health & Safety*

**Permits – Motorised Vessel on West Lakes Lake**

Application Fee	35.00
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**Officer Responsible** : *Manager Public Health & Safety*



## Miscellaneous (continued)

\$

**Permits – Outdoor Dining**

Application Fee (including applications for amendments to current permits)	100.00
Permit Fee for Licensed Premises	47.00 per chair per annum
Permit Fee for Licensed Premises – Casual Rate	10% of annual fee or minimum charge is \$ 60.00 whichever is greater
Permit Fee for Unlicensed Premises – (non-serviced areas)	\$15.00 per chair per annum
Permit for Unlicensed Premises – ( serviced area)	\$30.00 per chair per annum
Permit Fee for Licensed Premises – Henley Square	80.00 per chair per annum
Permit Fee for Unlicensed Premises - Henley Square	40.00 per chair per annum
Permit Fee for Unlicensed Premises - Henley Square - Casual Rate	10% of annual fee or minimum charge of 100.00 whichever is greater
Outdoor Dining Permit late payment fee (applied when permit is not renewed within 30 days)	50.00
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

Miscellaneous (continued)

\$

**Permits – Parking**

Permit Fee for Parking Control Exemption for Private Purposes – 3 working days’ notice	10.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Private Purposes - 1-2 working days’ notice	20.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Commercial Purposes – 3 working days’ notice	25.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Commercial Purposes – 1-2 working days’ notice	50.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Application Fee for Residential Parking	50.00
Permit Fee for Residential/commercial Parking	25.00 per annum per vehicle
Replacement permit	\$10.00 per annum per vehicle
Application fee for parking permit exemption for No Parking zones (applies to Businesses only)	50.00
Permit replacement fee or Additional parking permit request for parking permit exemption to No Parking zones (applies to Businesses only, per permit)	10.00
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

## Miscellaneous (continued)

\$

**Permits – Season Sportsgrounds**

Reserve	Cost per Season (Summer/Winter) CPI Adjusted \$
St Clair No 2	566
St Clair No 3	1,976.00
St Clair No 4	566.00
St Clair Tennis Courts	1,044.00
Rowley Reserve Tennis Courts	218.00
John Mitchell Reserve	566.00
Jubilee Reserve	566.00
Allenby Gardens Reserve	566.00
Trust Reserve	566.00
Henley & Grange Memorial Oval (athletics)	566.00
Henley & Grange Memorial Oval (schools)	1,228.00
Henley Square Foreshore (volleyball)	n/a
<b><i>Officer Responsible : Manager Open Space Recreation and Property</i></b>	

## Miscellaneous (continued)

\$

**Permits – Signs (excluding community banner frames & moveable signs conforming to By-Law 2 – Moveable Signs)**

Permit Fee for Advertising Sign for commercial purposes	50 per sign
Permit Fee for Advertising Sign for other groups	
1-5 signs	20.00
6-10 signs	40.00
10+ signs	75.00
Permit Fee for Real Estate Sign – Unlimited sites	165.00 pa
Permit Fee for Real Estate Sign – Site specific	25.00 per site
Application Fee for Signs not conforming to By-law 2: Moveable signs	50.00 100.00 per sign per annum
Permit Fee for Additional Moveable Sign	
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

**Permits - Street & Local Government Land Activities**

Permit Fee for Adam Street Car Park Site (Christmas Light Display)	5,000.00 per week if not tendered
Bond	500.00
Electricity Fee	220.00
Application Fee for Business Promotion/Marketing (handing out samples)	50.00
Permit Fee	50.00 per day or part there of
Application Fee for Distribution of Leaflets/Pamphlets	50.00
Application Fee for Flower Seller	50.00
Permit Fee for Flower Seller (private purposes)	50.00 per day or part there of
Permit Fee for Flower Seller (commercial purposes)	100.00 per day or part there of
<b>Officer Responsible : Manager Public Health &amp; Safety</b>	

Miscellaneous (continued)

\$

**Permits – Temporary Occupation of Council Land**

Application Fee	50.00
Permit Fee – Minimum Fee	50.00
Permit Fee	3.00 per metre <sup>2</sup> , per calendar week or part thereof*
Long Term Projects (> 8 Weeks)	20% reduction of the permit fee
Development involving ticket machines (per machine)	Fee based on actual revenue lost
<b>Officer Responsible</b> : <i>Manager Public Health &amp; Safety</i>	
<i>*Permit fee for major city developments can be negotiated with the General Manager City Services</i>	

**Photocopying**

**b. General**

Charge for photocopies provided by Council staff  
*(for Council extracts including Council Agendas, Minutes and By-laws)*

*\* These prices are GST inclusive*

A4	0.40 per page (single sided)
A3	0.50 per page (single sided)
Note : Up to 3 pages	no charge
<b>Officer Responsible</b> : <i>Manager Information Services</i>	

## Miscellaneous (continued)

\$

**Engineering Printing**

All Concept or Design Drawing using plotter (i.e. larger than A3 size paper).	\$10.00 per drawing
Pontoon Design Drawings	\$150.00 per set
<b>Officer Responsible</b> : Manager Engineering Strategy & Assets	

**Port Road Banners**

Advertising charges for community groups and/or events.

For up to 3 months	80.00
<b>Officer Responsible</b> : General Manager Corporate Services	

**Register of Dog Extract**

Details of 1 Dog (hard copy only)	5.00 per extract
<b>Officer Responsible</b> : Manager Public Health & Safety	

## Miscellaneous (continued)

\$

**Reinstatement Charges**

*Charges made to property owners, developers, builders and service authorities etc. for reinstatement work carried out by Council:*

*Reinstatement Charges attract a 10% GST*

*\*These prices are GST inclusive*

<b>Type of Infrastructure</b>	<b>Rate</b>
Bitumen Road	170.00 per m <sup>2</sup>
<i>Minimum Charge</i>	<i>675.00</i>
Bitumen Footpath	145.00 per m <sup>2</sup>
<i>Minimum Charge</i>	<i>575.00</i>
Concrete Driveways and Footpath	155.00 per m <sup>2</sup>
<i>Minimum Charge</i>	<i>620.00</i>
Brick Paving	160.00 per m <sup>2</sup>
<i>Minimum Charge</i>	<i>640.00</i>
Standard Kerb and Gutter (including driveway inverts)	200.00 per linear metre
<i>Minimum Charge</i>	<i>800.00</i>
Side Entry Pit Replacement – lid and frame only	1,550.00
Side Entry Pit Reconstruction	3,950.00
Reinforcing to inverts and kerbing	210.00 per lineal metre
Reinforcing to driveways and footpaths	30.00 per m <sup>2</sup>
<b><i>Officer Responsible:</i></b> Manager Field Services	

## Miscellaneous (continued)

\$

Type of Infrastructure	Rate
Screen Footpath	135.00 per m <sup>2</sup>
<i>Minimum Charge</i>	560.00
Screen Landscape & irrigation	19.50per m <sup>2</sup>
<i>Minimum Charge</i>	560.00
Turf replacement	16.00 per m <sup>2</sup>
<i>Minimum charge</i>	370.00
Streetscape landscape & irrigation	29.00 per m <sup>2</sup>
<i>Minimum charge</i>	775.00
Tree Replacement (refer to Tree Policy )	212.00
Verge Reinstatement/Removal of Spoil	220.00 per m <sup>2</sup>
<i>Minimum Charge</i>	565.00
<b>Officer Responsible:</b> Manager Field Services	

### Reproduction of Plans (microfilm and other) – Planning & Development Department

Search Fee (includes first 10 A4 or A3 pages)	30.00
Additional A4	0.40 per page
Additional A3	0.50 per page
<b>Officer Responsible :</b> Manager Planning & Development	

### Damaged Infrastructure – Reinstatement Charge

Cost recovery for works undertaken due to default in response to an Order issued under the Local Government Act, 1999.	Quotation received from a Minor Work Panel Contractor plus 5 percent management fee
<b>Officer Responsible:</b> Manager Engineering Strategy & Assets	

### Clearance – for National Heavy Vehicle Regulator

Clearance	\$75.00
<b>Officer Responsible:</b> Manager Engineering Strategy & Assets	



## Miscellaneous (continued)

\$

**Salaries Register**

Hard Copy Salary Detail Extract for City of Charles Sturt Employees Pursuant to Relevant Legislation per single/double sided A4 page	0.35
<b>Officer Responsible : Manager Organisational Development</b>	

**Signage Hire – supply only***\* These prices are GST inclusive*

Temporary Parking Controls	
Residential	16.00 per sign per week. No delivery or pick up fee.
Non-residents or commercial	16.00per sign per week plus 120.00 delivery and collection fee
Replacement of Temporary Parking Control signs	120.00 per missing sign.
Temporary Traffic Controls for events	16.00 per sign per week 125.00 delivery and collection fee.
Replacement of Temporary Traffic Control signs	190.00 per sign
Installation of signage by Council staff will be recovered from responsible organiser or body at Council costs + 10% administration fee.	
<b>Officer Responsible: Manager Field Services</b>	

## Miscellaneous (continued)

\$

**Sportsground Services***\* These prices are GST inclusive*

<b>a. Line Marking of Sports Fields</b>	
<b>1. AFL (per oval)</b>	
Initial Marking (includes labour & materials)	640.00
Follow up Marking (includes labour & materials)	110.00
<b>2. Soccer (per field)</b>	
Initial Marking (includes labour & materials)	510.00
Follow up Marking (includes labour & materials)	105.00
Sporting Carnivals etc (includes labour & materials)per hr	75.00
<b>3. Modified Soccer (per field)</b>	
Initial Marking (includes labour & materials)	375.00
Follow up Marking (includes labour & materials)	75.00
<b>4. Cricket (per oval)</b>	
Initial Marking (includes labour & materials)	220.00
Follow up Marking (includes labour & materials)	95.00
<b>5. Sporting Carnivals – ie multiple fields</b>	
Multiple Fields (includes labour & materials) per hr	75.00
<b>b. Installation of Sportsfield Goals</b>	
<b>1. AFL (per set)</b>	
Installation of Goals (includes labour & plant)	490.00
Removal of Goals (includes labour & plant)	280.00

## Miscellaneous (continued)

\$

<b>2. Soccer (per set)</b>	
Installation of Goals (includes labour & plant)	350.00
Removal of Goals (includes labour & plant)	190.00
<b>c. Green Waste Bins</b>	
This service is no longer supplied by Council – Where Sporting Clubs require the green waste bin, they are able to arrange it direct through the Contractor.	
<b>Officer Responsible : Manager Field Services</b>	

## Road Closures - Temporary

Application Fee	Reimbursement of fees incurred associated with road closures
<b>Officer Responsible : Manager Engineering Strategy &amp; Assets</b>	

## Supported Residential Fees\*

Licence Fee (Licence period up to 12 months)	350.00
Application for Licence	75.00
Late Application Fee	45.00
Inspection fee of Supported Residential Facility	180.00
Lodgement of licence renewal application forms	75.00
Application for Transfer of Licence	75.00
Application for Settlement of Disputes under Section 43(5)(c) of the Supported Residential Facilities Act	45.00
*Fees prescribed by the Supported Residential Facilities Regulations and are subject to change.	
<b>Officer Responsible : Team Leader Environmental Health</b>	

Miscellaneous (continued)

\$

**Thermometer**

*\*These prices are GST inclusive*

Supply of digital probe thermometer	30.00
<b>Officer Responsible</b> : Team Leader Environmental Health	

**Vehicles – Towing, Storage & Disposal**

Impounding Fee	Fee is charged by Contractor and Council will recover this fee from the vehicle owner
Towing Fee	Fee is charged by Contractor and Council will recover this fee from the vehicle owner
Towing of oversized and/or over length vehicle	Fee is charged by Contractor and Council will recover this fee from the vehicle owner
Locksmith Fees (for opening of vehicles)	Fee is charged by Contractor and Council will recover this fee from the vehicle owner
<b>Officer Responsible</b> : Manager Public Health & Safety	

**Waste Control\***

Application for a wastewater works approval for the installation or alteration of a temporary on-site wastewater system:	
If the system's capacity does not exceed 10 Equivalent Persons (EP)	\$44.25
If the system's capacity exceeds 10 EP	\$89.00
- Plus for each 2 EP in excess of 10 EP	Additional \$21.80
Application for a wastewater works approval for the installation or alteration of an on-site wastewater system (other than a temporary on-site wastewater system):	
If the system's capacity does not exceed 10 EP	\$100.00
If the system's capacity exceeds 10 EP	\$100.00
- Plus for each 2 EP in excess of 10 EP	\$21.80
Application for variation or revocation of a condition of a wastewater works approval	\$100.00
Application for postponement of expiry of a wastewater works approval	\$100.00
Inspection fee for an inspection in connection with an application or other matter under the South Australian Public Health (Wastewater) Regulations 2013	\$109.00
*Fees prescribed in South Australian Public Health (Wastewater) Regulations 2013 and are subject to change	
<b>Officer Responsible : Team Leader Environmental Health</b>	

## Miscellaneous (continued)

\$

**Waste Management Centre****Larger Vehicles, Mixed Unsorted Waste and Other Waste Types Charges***General Waste Minimum Charge of \$ 22.00(for up to 100 kg applies)**Green Waste Minimum Charge of \$10.00 (for up to 100 kg applies)**Concrete & Unclean Fill Waste Minimum Charge of \$ 21.00 (for up to 200 kg applies)\* These prices are GST inclusive*

Category	\$ (GST included)	Quantity
General Waste & Mixed Unsorted Waste	213.00	per tonne
Green Waste	95.00	per tonne
Construction & Demolition Waste	102.00	per tonne
Clean Fill	45.00	per tonne
Steel – sorted	No Charge	per load
Car Tyres – off rim	10.50	per tyre
4WD or Truck Tyres - off rim	21.00	Per tyre
Car Tyres – on rim	19.00	per tyre
4WD or Truck Tyres - on rim	30.00	Per tyre
Mattresses	23.00	per mattress
Oils		No charge up to 20 litres Charges apply over 20 litres
Car Batteries	No Charge	per battery
Fluorescent Tubes – Charles Sturt Residents	No Charge	per tube
Fluorescent Tubes – Non-Residents Charles Sturt	2.00	per tube
Mulch for Sale	52.00	per cubic metre
Unsorted – more than one type of material co-mingled		
Sorted – one type of material only – separated		
<b>Officer Responsible : Manager Field Services</b>		

<b>Beverley Recycling and Waste Centre - Fee Structure</b>					
<b>Vehicle Types Charged by Volume</b>					
<b>Vehicle Type</b>	<b>General Waste</b>	<b>Construction &amp; Demolition</b>	<b>Green Waste</b>	<b>Clean Brick/Soil</b>	
<b>Car Boot</b>	\$19.00	\$18.50	\$16.50	\$20.50	
<b>Station Wagon</b>	\$34.00	\$33.00	\$20.50	\$22.50	
<b>Small ute / Micro Trailer</b>	\$42.50	\$41.00	\$25.50	\$23.50	
<b>Ute/Vans (less 1tonne)</b>	\$53.00	\$46.50	\$31.00	\$31.00	
<b>Single Axle 6x4 Trailer</b>					
Level	\$53.00	\$51.50	\$31.00	\$25.50	
Heaped	\$70.5	\$62.00	\$36.00	\$31.00	
Full	\$83.00	\$77.00	\$51.50	\$36.00	
<b>Single Axle Trailer greater than 6x4 less than 8x5</b>					
Level	\$74.00	\$67.00	\$41.00	\$25.50	
Heaped	\$85.00	\$77.00	\$51.50	\$36.00	
Full	\$100.00	\$87.50	\$56.50	\$41.00	
<b>Double Axle Trailers Up to 8x5</b>					
Level	\$80.00	\$67.00	\$51.50	\$41.00	
Heaped	\$92.00	\$82.50	\$56.50	\$46.50	
Full	\$129.00	\$113.00	\$62.00	\$51.50	
<b>Single and Double Axle Trailers greater than 8x5</b>					
Level	\$112.00	\$103.00	\$62.00	\$41.00	
Heaped	\$130.00	\$123.50	\$72.00	\$46.50	
Full	\$158.00	\$144.00	\$77.00	\$51.50	
<b>Officer Responsible : Manager Field Services</b>					

## Miscellaneous (continued)

### Water Business Unit

Category	\$ (GST included)
GENERAL FEES	
Connection Fee – Single Residential Connection (includes supply of Purple Meter, inlet and outlet riser and Initial Cross Connection audit)	500.00 (no GST)
Community Plan Connection Fee – includes supply of purple meter, inlet and outlet riser and initial cross connection audit	Cost recovery + 10% (no GST)
Cross Connection Audit Inspections (charged every 5 years or on change of ownership)	\$220.00
Annual Supply Charge as required by legislation/regulation	\$51.50
SERVICE FEES & USAGE CHARGES	
Recycled Water supply - residential & commercial usage	\$2.85 / Kilolitre
Recycled Water supply – irrigation only usage	\$2.62 / Kilolitre
Interim Water supply	\$2.91
CHARGES REFERENCED UNDER THE RECYCLED WATER SERVICE CHARTER	
Special Meter Reading	\$35.00
Meter Test (per test)	\$145.00
CHARGES INCURRED WHERE THERE IS A BREACH OF THE RECYCLED WATER SUPPLY AGREEMENT AND/OR THE CUSTOMER SERVICES CHARTER	
Restriction Action Fee (Imposed where there is non- payment following the Final Notice and Notice Before Restriction) which limits the flow of Recycled Water to the allotment	Cost recovery (No GST)
Removal of Restriction Action (where the Recycled Water account is returned to order following payment of the outstanding amount)	Cost recovery (No GST)
Disconnection Fee	Cost recovery + 10% (+GST)
Reconnection Fee	Cost recovery + 10% (+GST)
Damage to Council Infrastructure	Cost recovery + 10% (+GST)
Relocation of the Council’s Infrastructure	Cost recovery + 10% (+GST)
Dishonoured and overdue payments	Cost Recovery of Associated Bank Fees and Legal Recovery Costs.



**Purchase of Domestic Waste, Recycling, and Garden Mobile Garbage Bins and food waste recycling Caddy - (Additional, stolen, or damaged)**

<b>Waste Service</b>	<b>\$ (GST Included)</b>	<b>Annual Service Fee on Additional Bins</b>
Domestic 140 Litre "Blue Lid"	35.80	\$112.00
Recycling 240 Litre "Yellow" Lid"	38.00	\$22.00
Garden Waste 240 Litre "Green" Lid"	38.00	\$38.00
Kitchen Caddy	5.00	N/A
Compostable Bags (per roll)	5.00	N/A
Gedye 220L Compost Bin	38.00	N/A
<b><i>Officer Responsible: Manager Governance &amp; Operational Support</i></b>		