



Fees & Charges Register

Effective 1 July 2017 – 30 June 2018

Contents

Explanatory Notes.....	5
Council Halls	6
Casual Hirers	6
Event/Function Subsidies – Hire Fees Only	7
Regular Users	8
Council Community Centres (staffed).....	13
Event/Function Subsidies – Hire Fees Only	14
User Services	19
Community Centres Administrative Facilities	21
Council Houses.....	21
Council Meeting Rooms.....	22
Miscellaneous	23
Advertisement Fee – Development Act	25
Animal Collection, Impound & Sustenance	25
Bus Charter Fees	26
Cat Cages.....	26
Certificate of Title Search Fee – Development Applications	26
Cemetery (Hindmarsh)	27
Community Service Centre Activities.....	28
Council Meeting Papers.....	29
Dangerous Dog Collars and Signs.....	30
Dog Waste Bags	30
Dog Registration.....	30
Development Bonds (pursuant to section 245A of Local Government Act 1999)	32
Election Signs.....	32
Events - Street Hire.....	34
Event Services – Rubbish Bins/Toilet Clean	35
Film/Photo Shoots	35
Food Inspections	36
Commonwealth Home Support Program	40
Home Support Services	40
Social/Respite Activities	40
Community Transport	41
Home Maintenance/ Home Modification	41
High Risk Manufactured Water Systems*	42
Immunisation.....	43

Impounded Objects (excluding vehicles).....	44
Inflammable Undergrowth	44
Irrigation Systems.....	44
Keys – for Access to Council Facilities including Reserves, Halls and Buildings	44
Keys – Additional.....	44
Library – Various	45
Map Production	48
Memorials	49
Other Council Documents.....	49
Permits – For Vehicle Access Across Council Reserves / Foreshore	52
Permits – By Laws.....	53
Permits – Commercial Activities on Local Government Land	53
Permits – Work on Public Roads	54
Permits – Excess Animal(s).....	54
Permits – Keeping Poultry.....	55
Permits – Fundraising/Donations/Collection of Monies for Registered Charities	55
Permits – Horses on the Foreshore	56
Permits – Mini Skips, Industrial Bins & Shipping Containers	56
Permits – Mobile Vending.....	57
Permits – Motorised Vessel on West Lakes Lake.....	57
Permits – Outdoor Dining	58
Permits – Parking.....	59
Permits – Season Sportsgrounds	60
Permits – Signs (excluding community banner frames & moveable signs conforming to By-Law 2 – Moveable Signs).....	61
Permits - Street & Local Government Land Activities	61
Permits – Temporary Occupation of Council Land	62
Photocopying.....	62
Engineering Printing.....	63
Port Road Banners.....	63
Register of Dog Extract.....	63
Reinstatement Charges	64
Reproduction of Plans (microfilm and other) – Planning & Development Department	65
Damaged Infrastructure – Reinstatement Charge.....	65
Quotation received from a Minor Work Panel Contractor plus 5 percent management fee	65
Clearance – for National Heavy Vehicle Regulator	65
Salaries Register	66
Signage Hire – supply only	66
Sportsground Services.....	67

Road Closures - Temporary 68

Supported Residential Fees* 68

Thermometer..... 69

Vehicles – Towing, Storage & Disposal 69

Waste Control* 70

Waste Management Centre..... 71

Larger Vehicles, Mixed Unsorted Waste and Other Waste Types Charges 71

Water Business Unit..... 73

Purchase of Domestic Waste, Recycling, and Garden Mobile Garbage Bins and food waste recycling Caddy - (Additional, stolen, or damaged)..... 74

Fees & Charges Register

Explanatory Notes

Authority

The Local Government Act 1999 empowers a Council to impose fees and charges for various services that it provides, either as part of its statutory functions or on request.

Fees and charges other than those prescribed by any Act or Regulation in respect of a particular matter, may be fixed, varied or revoked by by-law or by resolution of Council. (Section 44(1) of the Local Government Act 1999 permits a Council to delegate some of these powers to a Committee or officers but at this stage Council has not taken up this prerogative to any significant degree).

Section 188(6) of the Act provides for the Council to keep a list of fees and charges imposed under this Section on public display at the principal office of the Council. This document is the record of fees and charges for public display for the City of Charles Sturt.

As per the new tax system (Goods and Services Tax Act 1999), GST at the rate determined by the Act will be charged on all fees and charges, except those given exemption under the Act.

The fees and charges register will identify all those charges that attract a Goods and Services Tax. All prices will be inclusive of a 10% GST where applicable. Bond monies will not attract GST unless those monies are not refunded due to breaches in relation to conditions of hire.

Council Halls

Casual Hirers

All hirers have the option to clean the hall themselves (to an agreed standard), or the option to request Council to arrange the cleaning of the hall (using Council's current contract cleaners) and change the hirer the actual cost incurred."

All hall hire attracts a 10% GST

** These prices are GST inclusive*

Council Hall	Half Day Rate * (up to 5 hours)	Full Day Rate * (over 5 hours)	Bond
Flinders Park Community Hall Council Facilitator (where required)	\$300.00	\$500.00 \$70.00 per hr	Refer to note 1 below
Henley Town Hall Council Facilitator (where required)	\$300.00	\$500.00 \$70.00 per hr	Refer to note 1 below
Kilkenny Community Hall	\$200.00	\$380.00	\$400.00
Woodville North Community Hall	\$200.00	\$380.00	\$400.00
Note 1: Bond fees applicable to Henley Town Hall, and Flinders Park Community Hall, as follows:			
16 th , 18 th & 21 st Birthdays (not sit down family event)			\$2,000.00
16 th , 18 th & 21 st Birthdays (sit down family event)			\$1,500.00
Engagements and Weddings			\$1,500.00
Community/Charity/Not-for Profit Groups (non-commercial activity)			\$1,000.00

The Manager Public Health & Safety has the right to vary the bond depending on function.

- These rates are for all hirers. However Approved registered charities and community groups can apply for a discount on these hire fees see Event/Function subsidies section.
- * Half day refers to a maximum 5 hour booking. Any bookings over 5 hours will be considered a full day hire and will be charged accordingly.
- * The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card, and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).

- * Where a booking is made at the Henley Town Hall or Flinders Park Community Hall, the Council reserves the right to have a security officer / Council Facilitator on site for the duration of the booking until leaving the premises. This may be charged on a cost recovery basis to the organiser of the event. Additional security officers may be required for more than 200 people (1 officer per 200 people) at a cost to the hirer.
- A non-refundable deposit is required to secure all casual hall hire bookings. The deposit is then deducted from the hire costs of your event. Cancellation must be made in writing at least four weeks before the booking date otherwise further charges may be incurred.
- Additional fees will also be charged for attendance if the building is left unsecured and/or if a security call-out is registered. Charges for security company call outs will be in accordance with Council's current security contract. Other charges for Council staff time and/or other services may be applicable.

Event/Function Subsidies – Hire Fees Only

It is acknowledged that Events/functions play an important role in the community and the proposed cost increases associated with implementing an event may make it difficult for this to continue. To assist in keeping costs to a minimum, a number of events/functions may be able to claim a series of subsidies under the below categories. The percentage stated below is the amount that would be deducted from the total hire cost.

Community Event – Non Profit Organisations – 20%

To receive this subsidy the Event Organiser must prove that the organisation/committee is non profit or does not operate as a commercial entity. The organisation must prove that they are registered in this manner by documentation provided by the Australian Taxation Office.

Organisation is Council Based – 10%

The company/organisation holding the event must be located within the City of Charles Sturt Council boundary.

Proceeds go to Charity – 20%

The Event Organiser must provide a Certificate for Registered Charity, which can be sourced from the Australian Taxation Office.

Please note for events/functions the standard hire fee and bond charge per category is listed however, hire fees and bonds can change at the discretion of the Manager Urban Projects and Manager Public Health & Safety. Events will be assessed on a case by case basis.

Council Halls

Regular Users

All hall hire attracts a 10% GST

*These prices are GST inclusive

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation	Net Charge \$	Number of Sessions	Payable by	
					\$ / % of full charge			Hirer \$	Donation \$
					25.00	25.00			
a. <u>Flinders Park Community Hall</u>	Flinders Park Over 50's	2/week	50.00	4,900.00	50%		98	2,450.00	2,450.00
The sessional rate for a regular hirer is \$50.00	Nu Style Social Club	2/month	50.00	1,200.00	50%	25.00	24	600.00	600.00
	Badenya Association of SA	monthly	50.00	600.00	30%	15.00	12	420.00	180.00
	Salsa Connection	1/week	50.00	2,600.00	-		52	2,600.00	-

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation		Net Charge \$	Number of Sessions	Payable by	
					\$ / % of full charge				Hirer \$	Donation \$
b. Henley Town Hall										
The sessional rate for a regular hire	Callisthenics SA	weekly	50.00	2,850.00	-		50.00	57	2,850.00	-
\$50.00	World Tae Kwon Do	2/week	50.00	5,000.00	-		50.00	100	5,000.00	-
	Tai Chi and Qigong					25.00	25.00			
	Adelaide Academy Inc	weekly	50.00	1,850.00	50%			37	925.00	925.00
	Ready Steady Go Kids	2/week	50.00	5,200.00	-		50.00	52	5,200.00	-
	Seaview Calisthenics of South Australia	weekly	50.00	2,800.00	-		50.00	56	2,800.00	-

Council Halls

Regular Users (continued)

All hall hire attracts a 10% GST * These prices are GST inclusive

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation \$/ %	Net Charge \$	Number of Sessions	Payable by	
								Hirer \$	Donation \$
c. <u>Kilkenny Community Hall</u>	Woodville Academy of								
The sessional rate for a regular hirer is \$50.00	Floral Art	2/month	50.00	1,000.00	-	50.00	20	1,000.00	-
	Woodville RAOB Lodge No:25	2/month	50.00	1,100.00	-	50.00	22	1,100.00	-
	National Taekwondo	2/week	50.00	5,200.00	-	50.00	104	5,200.00	-
	Resthaven Regency Social Club	weekly	weekly	50.00	1,850.00	50%	52	25.00	1,300.00

Council Halls

Regular Users (continued)

All hall hire attracts a 10% GST

* These prices are GST inclusive

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation \$ / %	Net Charge \$	Number of Sessions	Payable by	
								Hirer \$	Donation \$
<u>Seaton North Community Centre</u> The sessional rate for a regular hirer is \$45.00	Seaton North Over 50's Club	3/week	50.00	7,350.00	25.00 50%	25.00	147	3,675.00	3,675.00
	Childcare Links	weekly	50.00	2,600.00	50.00 100%	50.00	52	-	2,600.00
	Centacare	weekly	50.00	2,600.00	50.00 100%	50.00	52	-	2,600.00
	Royal Society for the Blind	weekly	50.00	2,600.00	50.00 100%	50.00	52	-	2,600.00

Council Halls

Regular Users (continued)

All hall hire attracts a 10% GST

* These prices are GST inclusive

Council Hall	Hirer	Usage	Full Charge Rate	Full Charge	Donation \$ / %	Net Charge \$	Number of Sessions	Payable by Hirer \$	Donation \$
h. <u>Woodville North Community Hall</u> The sessional rate for a regular hirer is \$ 30.00	Adelaide Revival Fellowship	2/monthly	50.00	5,200.00	30%	35.00	104	3,640.00	1,560.00
	Woodville North Day Weight Watchers	weekly	30.00	1,500.00	-	30.00	50	1,500.00	-
	Church of God	weekly	30.00	1,560.00	-	30.00	52	1,560.00	-

* The regular user where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card, and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).

* One session is 3 hours

Council Community Centres (staffed)

All casual hall hire attracts a 10% GST

* These prices are GST inclusive

Casual Hirers

Community Centres-Halls	Per Hour	Weekday Evening	Weekend Half Day Rate *	Weekend Hourly Rate	Weekend day and/or evening Rate *	Bond refer also Note 1 where the bond required depends upon the function
Bower Cottages	50.00	225.00	300.00	60.00	500.00	500.00
Cheltenham Community Centre*	50.00	225.00	300.00	60.00	500.00	500.00
Findon Community Centre *	50.00	225.00	300.00	60.00	500.00	500.00
West Lakes Community Centre *	40.00	160.00	210.00	50.00	410.00	500.00
Henley & Grange Community Centre * - (Henley site only has a hall)	50.00	225.00	300.00	60.00	500.00	500.00
Note 1: Bond fees applicable as follows:						
16 th , 18 th & 21 st Birthdays (not sit down family event)						\$2,000.00
16 th , 18 th & 21 st Birthdays (sit down family event)						\$1,500.00
Engagements and Weddings						\$1,500.00
Community/Charity/Not-for Profit Groups (non-commercial activity)						\$1,000.00

Priority for bookings are not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan. Individuals seeking to book for private functions/parties are encouraged to look at the range of options under Council Halls, as well as those external to Council (Sporting facilities etc.,)

Event/Function Subsidies – Hire Fees Only

It is acknowledged that Events/functions play an important role in the community and the proposed cost increases associated with implementing an event may make it difficult for this to continue. To assist in keeping costs to a minimum, a number of events/functions may be able to claim a series of subsidies under the below categories. The percentage stated below is the amount that would be deducted from the total hire cost.

Community Event – Non Profit Organisations – 20%

To receive this subsidy the Event Organiser must prove that the organisation/committee is non profit or does not operate as a commercial entity. The organisation must prove that they are registered in this manner by documentation provided by the Australian Taxation Office.

Organisation is Council Based – 10%

The company/organisation holding the event must be located within the City of Charles Sturt Council boundary.

Proceeds go to Charity – 20%

The Event Organiser must provide a Certificate for Registered Charity, which can be sourced from the Australian Taxation Office.

Please note for events/functions the standard hire fee and bond charge per category is listed however, hire fees and bonds can change at the discretion of the Manager Community Connections. Events will be assessed on a case by case basis.

Casual Hirers (continued)

All casual hall hire attracts a 10% GST

* These prices are GST inclusive

Community Centres- Meeting Rooms				
Priority for bookings are not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan.				
Meeting rooms/kitchen	Per Hour	Each hour thereafter	Per Hour (not for profit)	Each hour thereafter
Bower Cottages*	35.00	20.00	18.00	12.00
Cheltenham Community Centre *	35.00	20.00	18.00	12.00
Findon Community Centre *	35.00	20.00	18.00	12.00
West Lakes Community Centre *	35.00	20.00	18.00	12.00
Henley & Grange Community Centre *(Henley site)	35.00	20.00	18.00	12.00

Casual Hirers

The Manager Community Connections and Community Development Officers have the authority to vary the bond depending on function.

- * Weekday evening rate is effective from 5pm onwards until midnight
- * Weekend Half Day refers to a maximum 5 hour booking.
- * Weekend or evening Daily rate is for exclusive full day or afternoon and evening booking
- * Weekend is deemed from Friday evening 5pm onwards

Additional cleaning and/or damages will be deducted from the bond. Charges will be in accordance with Council's current cleaning contract.

Additional fees will also be charged for attendance if the building is left unsecured and/or if a security call-out is registered.

Casual Hirers (continued)

All staffed Community Centres are to be booked directly through the Community Centre.

Bond includes \$50.00 key deposit, and is returned to customer upon return of key (unless cleaning and/or damages equals or is greater than the total bond paid).

Security is at the discretion of the Community Development Officer and is the responsibility of the hirer.

The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card, and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).

Regular Hire

Priority for bookings are not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan. Individuals seeking to book for private functions are encouraged to look at the range of options under Council Halls, as well as those external to Council (Sporting facilities etc.,)

All regular hall hire attracts a 10% GST

** These prices are GST inclusive*

Council Community Centres (staffed- Halls or meeting rooms)	Hourly rate	Each hour thereafter	Hourly rate (not for profit)	Each hour thereafter
Bower Cottages	30.00	18.00	12.00	8.00
Cheltenham Community Centre	30.00	18.00	12.00	8.00
Findon Community Centre*	30.00	18.00	12.00	8.00
West Lakes Community Centre*	30.00	18.00	12.00	8.00
Henley Community Centre *	30.00	18.00	12.00	8.00

Regular hirer rates are as above are applicable for day, evening and weekend for regular hirers. Further subsidy (up to 100%) may apply for not for profit groups who are newly established who can demonstrate they require additional support during the establishment of their organisation. This will be reviewed at least annually.

Where a further subsidy is granted, this will only apply to their regular meetings. Any additional events held, will attract a hire fee, as per the fees and hire schedule. The Manager Community Connections has the authority to determine appropriate subsidies in line with this criteria.

The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card, and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).

Current not for profit groups to be subsidised until 30 June 2017 are:

Community Centre	Hirer	Subsidy
All staffed community centres	Watch SA	100% (monthly)
	Senior Citizens	Various subsidies of up to 90%
	Western Carers	100% (providing support groups for volunteer carers free of charge)
Cheltenham Community Centre	Adelaide Metropolitan Malayalee Association (AMMA) Cheltenham Residents' Group Congolesse Community Eritrean Community Eritrean Muslim Community Incorporated Knanaya Association of South Australia (KASA) Liberian Community Maltese Community Muslim Women's Association Ogaden Community Oromo Community Somalian Community Zimbabwean Community	100% (weekly)
Findon Community Centre	Tough Love	100% monthly
Community Learning Room- Henley Library	University of the Third Age (U3A) Charles Sturt Inc.	100% weekly
Henley & Grange Community Centre	Friends of Gulf of St Vincent	100% monthly
	Henley Historical Society	100% bi-monthly
	Western Adelaide Coastal Residents Association	100% bi-monthly
Bower Cottages	Port Adelaide District Justice Group	100% - quarterly meetings
	WOW FM- voluntary community radio station	100% - monthly committee meetings
	Toughlove Inc.	100% weekly
Findon Community Centre	Herb Society of South Australia	21.5% subsidy

User Services

User services are those activities where participants are charged per session, with either;

- (A) the facilitator of the session paying Council a percentage of the fee

Please note: User Services fees are applicable only to incorporated and/or registered not-for-profit groups and/or individuals, who meet the key criteria as below.

In general, for-profit business seeking to book are encouraged to look at the range of options under Council Halls, as well as those external to Council (Sporting facilities etc.,)

However, those registered as a “for profit” business may be considered on a case by case basis providing they meet the key criteria as below. Additionally, for those registered as for-profit, where the average number of participants attending sessions is 10 people or more, the Regular Hire rates (for-profit) must be applied.

Key Criteria

- Proof of incorporation and status required (not for profit or for profit), copy current insurances (must have relevant public and/or product liability insurance certificate of currency).
- Services provided demonstrate a wider community benefit.
- Do not duplicate existing services/activities.
- Are inclusive
- Activities are affordable and aligned to the priorities of Council’s Community Plan.

OR

- (B) the participant paying Council a program fee (Council initiated and funded program)

All user services session hire attracts a 10% GST inclusive

** These prices are GST*

Scale of Fees	Paid to Centre (\$)	Facilitator Retains (\$)
(A) \$1.00 - \$7.00 per person per session	\$1.00 per person per session	Difference between fee per session per participant charged less \$1.00 paid to centre
\$8.00 - \$10.00 per person per session	\$2.00	Difference between fee per session per participant charged less \$ 2.00 paid to centre

	Paid to Centre (s)	Subsidy
(B) Henley Meals Program (3 course meal)	10.00	\$2.00 HACC subsidy (eligible HACC clients)
Group Programs all centres (include but not limited to education, health and fitness, craft groups etc funded/initiated by Council)	Gold coin donation 10.00 per session	Not applicable

Community Centres Administrative Facilities

Self Service Photocopying		
a.	Black & White	0.25 per A4 page
		0.30 per A3 page
	Colour (A4 & A3)	2.00 per page
b.. Fax Service		
Sending:		
	Local	1.10 per page
	STD (SA)	2.20 connection + 1.10 per page
	STD (Interstate)	3.30 connection + 1.10 per page
	ISD (Overseas)	4.40 connection + 1.10 per page
Receiving:		
		0 – 9 A4 pages 5.50
	Receive Fax Transmissions provided prior arrangements have been made	10 – 30 A4 pages 11.00
		More than 30 A4 pages by negotiation
c. Lamination Service:		
	Lamination Service to the Public	A4 2.20
		A3 4.40
Officer Responsible : Manager Community Connections		

Council Houses

** These prices are GST inclusive*

Location	Tenant	Rental (\$)
32 Adam Street, Hindmarsh (Cemetery "Sexton's Cottage")	Private Tenant	216.65 per week
136 North Street, Henley Beach	Private Tenant	495.00 per week
43 Aberfeldy Avenue Woodville	Private Tenant	840.00 per fortnight

Council Meeting Rooms

Library Meeting Rooms

All meeting room charges attract a 10% GST

* These prices are GST inclusive

Staffed – during library hours

Meeting Room	Per Hour \$	Each Hour thereafter \$	Per Hour** (not for profit) \$	Each hour thereafter* \$
Henley Learning Room	25.00	15.00	13.00	9.00
Findon Meeting Room 1	25.00	15.00	13.00	9.00
Findon Meeting Room 2	25.00	15.00	13.00	9.00
Findon Foyer	25.00	15.00	13.00	9.00

**This is in line with reduction in costs as in the community centre fees schedule

Subsidies of up to 100% may apply for not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of Council's Community Plan, and the Library and Community Centres Strategic Plan-Connecting People, Programs, Partners and Places). The Manager Community Connections has the authority to determine appropriate subsidies in line with this criteria.

After Hours

Meeting Room	Fees \$
Henley Learning Room	25.00 per hour 250.00 bond
Findon Meeting Room 1	25.00 per hour 250.00 bond
Findon Foyer	25.00 per hour 250.00 bond

The Manager Community Connections has the authority to vary the bond depending on function.

Bond includes \$50.00 key deposit and is returned to customer upon return of the key (unless cleaning and/or damages equals or is great than the total bond).

Additional cleaning and/or damage costs will be deducted from the bond. Charges will be made in accordance with Council's current cleaning contract.

A security 'call out' when required incurs minimum fee of (2 hours) \$110.00 is payable.

All library meeting room bookings are to be taken via the library.

Council Venues

Woodville Town Hall

The following Fees & Charges are effective from 1 January 2018 – 30 June 2018

All hire attracts a 10% GST

** These prices are GST inclusive*

	Hourly Rate*	Half Day Rate * (up to 5 hours)	Full Day Rate * (over 5 hours)	Single fee
Commercial Rate				
Main Hall		\$1,100.00	\$2,200.00	
Murree Smith Hall	\$110.00	\$275.00	\$550.00	
Both Rooms		\$1,375.00	\$2,750.00	
Community Rate				
Main Hall		\$550.00	\$1,100.00	
Murree Smith Hall	\$82.50	\$220.00	\$440.00	
Both Rooms		\$770.00	\$1,540.00	
Rehearsal Rate (all hirers)				
Main Hall	\$110.00	\$330.00	\$550.00	
Use of Foyer Bar	\$100.00			
Technician/ Production Staff	POA (at cost)			
Security	POA (at cost)			
Front of House	POA (at cost)			
Bar Staff	POA (at cost)			
Bond (all hires)				\$500

- Rates of hire for Woodville Town Hall include:
 - A standard clean comprising of sweeping, mopping, vacuuming, cleaning toilets, and emptying waste;
 - A venue supervisor responsible for opening and locking up;
 - Set up and pack down of tables and chairs to the hirer's required set up.
- The Manager Urban Projects has the right to vary the bond depending on function.
- Council reserves the right to recoup from the hirer the cost of any additional cleaning required as a result of the hirer's use of the venue.
- Main Hall hire includes access to the kitchen, dressing room, and under the stage.
- All hires have shared access to the foyer and toilets.
- There is no sessional rate for regular hire of the Woodville Town Hall.
- Entities that wish to hire the Woodville Town Hall on more than 3 occasions within a 12 month period or for a period of more than 5 consecutive days may apply for a discount or package deal by contacting the Woodville Town Hall Venue Coordinator. The Manager Urban Projects may approve such a deal according to Council criteria.
- The Commercial Rate is applicable to all business, private hirers, and community groups running member-only events or selling tickets to their event.

- The Community Rate is applicable to all approved registered charities and not-for-profits, community groups that are running free public events, and any hirer who is running an event where all profits will be donated to an approved registered charity or not for profit.
- Half day refers to a maximum 5 hour booking. Any bookings over 5 hours will be considered a full day hire and will be charged accordingly.
- Rehearsal Rate is provided for bump in/bump out/rehearsal for up to 1 full day before or after any 1 full day hire and up to 2 full days (total) before and/or after any 2+ full day hire.
- The hirer, where applicable will admit a carer free of charge to an event when that carer is accompanying a holder of a Companion Card, and is there to assist the holder of the companion card to participate (the carer is admitted free to assist, not to participate themselves).
- The Council reserves the right to have a Venue Supervisor on site for the duration of the booking. Additional security officers may be required (as detailed in the Woodville Town Hall Conditions of Hire) at a cost to the hirer.
- A Venue technician may be required to operate audio-visual equipment in the Woodville Town Hall; this will be charged on a cost recovery basis to the hirer (minimum 3 hours). This will be dependent on the type of event and technical requirements.
- A non-refundable deposit is required to secure all casual hall hire bookings. The deposit is then deducted from the hire costs of your event. Cancellation must be made in writing at least 28 days before the booking date otherwise further charges may be incurred.

Miscellaneous

\$

Advertisement Fee – Development Act** These prices are GST inclusive*

Advertising fee under Section 38(5)(c) of the Act	630.00
Officer Responsible : Manager Planning & Development	

Animal Collection, Impound & Sustainance** These prices are GST inclusive*

Cat - Collection and Impound Fee (per collection):	
Pensioner (aged or disabled)	40.00
No Concession	80.00
Dog Acceptance Fee (Impound fee based on fee set by AWL)	148.00 per animal per 72 hours
Sustainance Fee (based on fee set by AWL)	30.00 per animal per 24 hours or part there of
Transport fee to AWL for Relinquishment of a Dog	110.00
Euthanasia Fee (based on fee set by AWL)	138.00
Impound Recovery Fee – AWL Charge reclaimed from owner where a impounded dog is euthanized (based on fee set by AWL)	94.00
Other Animals (ie goats, chickens, sheep) – Impounding Fee	94.00 minimum fee + recovery of any additional costs, ie hire of trailer, transportation to other impounding facilities
Officer Responsible : Manager Public Health & Safety	

(AWL = Animal Welfare League)

Miscellaneous (continued)

\$

Bus Charter Fees** These prices are GST inclusive*

Administration Fee *	15.00
Mileage Fee *	1.30 per kilometre travelled
Bond (only for unincorporated hirers)	100.00 (no GST)
Eligibility Criteria apply to bus charter services. Nursing Homes are exempt from paying the Administrative Fee.	
Officer Responsible : Manager Community Connections	

Cat Cages** These prices are GST inclusive*

Hire Fee	No charge 20.00 refundable deposit (no GST)
Replacement	110.00
Late Return of Cage	11.00 per cage per week
Officer Responsible : Manager Public Health & Safety	

Certificate of Title Search Fee – Development Applications** These prices are GST inclusive*

Cost to cover providing a copy of the current Certificate of Title for a development application	40.00
Officer Responsible : Manager Planning & Development	

Miscellaneous (continued)

\$

Cemetery (Hindmarsh)**Subcontractor rates - these prices are GST inclusive*

a. Lease		
30 Year Lease		475.00
b. Burials		
Interment fee (single, double, or triple depth)		2,090.00
Lift & Deepen (additional to interment fee)		2,250.00
Oversize coffin (additional to interment fee)		93.75
Ossuary box		150.00
Interment fee (hand dig, not able to access by machine)	POA with Council Contractor	
Additional Fees –		Cost + GST
- If an external contractor cost as per contractor fees		Costs + GST
- hire of external plant or equipment		
c. Interment of Ashes		
Interment		250.00
Persons in Attendance		70.00
Interment (with concrete or marble cut)		300.00
d. Additional Cemetery Fees		
Work Permit – Monument		155.00
Remove/Replace Ledger (eg granite, slate, marble)	by arrangement with Funeral Director	
Search Cemetery Records – refer CCS website		
Saturday surcharge		650.00
Sunday & Public Holiday surcharge		900.00
Weekdays after 3.00pm	55.00 per half hour	
		a. 6,900.00
e. Exhumation Fee (a. first, b. second & c. third set of remains)		b. 3,450.00
		c. 1,725.00
Officer Responsible : Manager Governance & Operational Support		

Miscellaneous (continued)

\$

Note: This section moved to page 40

Community Service Centre Activities

All activities are based on space occupied and activity type.

1. Activities (centre brochure/guide)

Under \$5.00	0.80 per person per session
Over \$5.00	1.00 per person per session
Over \$10.00	2.00 per person per session

2. Small Interest Groups

2.00 per person

Fees may be negotiable where extenuating circumstances or impact on community development principles are a consideration. This is at the discretion of the Community Centre Co-ordinator.

Officer Responsible : *Manager Community Connections*

Miscellaneous (continued)

\$

Council Meeting Papers

Subscription service for Council Meeting papers.

Description	Number Per Year	Fee for 6 Month
		Subscription \$
Council/Committee – Agendas & Reports	23	260.00
Council/Committee – Minutes Only	23	105.00
Council/Committee – Agendas, Reports & Minutes	23	365.00
Development Assessment Panel– Agendas & Reports	23	80.00
Development Assessment Panel – Minutes Only	23	40.00
Development Assessment Panel – Agendas, Reports & Minutes	23	120.00
Monthly Committee – Agendas & Reports (1)	12	80.00
Monthly Committee – Minutes Only (1)	12	40.00
Monthly Committee – Agendas, Reports & Minutes (1)	12	120.00
Quarterly Committee – Agendas & Reports (2)	4	40.00
Quarterly Committee – Minutes Only (2)	4	20.00
Quarterly Committee – Agendas, Reports & Minutes (2)	4	60.00
(1) Monthly Committees are:		
Corporate Services Committee		
City Services Committee		
Asset Management Committee.		
(2) Quarterly Committees are:		
Audit Committee- last Monday of month (months with 5 Mondays)		
Officer Responsible : Manager Governance & Operational Support		

Miscellaneous (continued)

\$

Dangerous Dog Collars and Signs** These prices are GST inclusive*

Dangerous Dog Collar (all sizes)	35.00
Dangerous Dog Sign (each)	20.00
Officer Responsible : Manager Public Health & Safety	

Dog Waste Bags** These prices are GST inclusive*

Dog Waste Bags (Pkt 10)*	2.00
Pooch Pouches*	3.00
Officer Responsible : Manager Public Health & Safety	

Dog Registration

Annual registration fee –Non Standard Dog	100.00
Annual registration fee – Standard Dog	50.00
Fee for Standard Immunised Dog	45.00
Fee for Non-Standard Immunised Dog	90.00
Fee for Standard Trained Dog	45.00
Fee for Non-Standard Trained Dog	90.00
Fee for Standard Immunised and Trained Dog	40.00
Fee for Non-Standard Immunised and Trained Dog	80.00
Fee for concession card holder rebate	50% of applicable registration fee (not including late payment fees/replacement disc/transfer from another Council)
Fee for Assistance Dogs	No Fee
Fee for first year registration of dogs obtained from the Animal Welfare League, the RSPCA and any licenced animal rescue centre.	No Fee
Fee for transfer of registration from another Council	5.00

Replacement disc fee	5.00
Penalty fee for late registrations	20.00
Rebate for partial year registration	From 1/1 to 30/6 all dogs 3 months of age or less the fee is 50% off total applicable fee
<i>Officer Responsible : Manager Public Health & Safety</i>	

Miscellaneous (continued)

\$

Development Bonds (pursuant to section 245A of Local Government Act 1999)

a) For approved residential developments, residential ancillary structures or demolitions with an estimated value of up to \$15,000, the amount of the charge that may be levied is up to \$2,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

b) For approved residential developments, residential ancillary structures or demolitions with an estimated value of greater than \$15,000, the amount of the charge that may be levied is up to \$5,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

c) For approved non residential developments or demolitions with an estimated value of up to \$150,000, the amount of the charge that may be levied is up to \$5,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

d) For approved non residential developments or demolitions with an estimated value of greater than \$150,000, the amount of the charge that may be levied is up to \$10,000. This bond is refundable subject to the local government land in front or adjacent to the development site being maintained in its original state or, where damage is caused by the performance of work in connection with the development, the local government land is restored to its original state after completion of the development.

Election Signs

** These prices are GST inclusive*

Removal of Illegal Signs	30.00 per sign
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

* These prices are GST inclusive

Event Classification	Description	Fee (GST Inclusive) \$
School Sports Day		Bond: 300.00 Hire Fee: Nil
Weddings - Freshwater Lake	Ceremony / reception	Bond: 300.00 Hire: 100.00 per 4 hours of occupation Security Guard for Fresh Water Lake: Charges for security will be in accordance with Council's current security contract.
Weddings – Other Locations		Bond: 300 Hire Fee: 100.00
Special Event for Commercial Activity	1-100 people	Bond: 500.00 Hire Fee: 250
	101 – 500 people	Bond: 800.00 Hire Fee: 500.00 per day or part thereof of occupation
	501 – 2,000 people	Bond: \$ 800.00 Hire Fee: 800.00 per day or part thereof of occupation
	2,001 – 5,000 people	Bond: 1,000.00 Hire Fee: 1,800.00 per day or part thereof of occupation

	5,001+ people	Bond: 1,500.00
		Hire Fee: 3,000.00 – 5,000.00 per day or part thereof of occupation
	Greater than 1 Amusement ride (includes jumping castle, carousels, ferris wheels etc.)	50.00 per ride
Foreshore Activities (excluding the actual water)		Bond: 300.00
		Hire Fee: 100.00 per day or part thereof of occupation
Car Displays		Bond: 800.00
		Hire Fee: 250.00
Events Conducted by Approved Registered Charities, Community Groups & Not-for-profit Groups	No entry fee is charged to the event	Bond: 500.00 minimum
	Entry fee is charged to the event	Bond: 500.00 minimum
		Hire Fee: 150.00 per day or part thereof of occupation

Events - Street Hire

** These prices are GST inclusive*

Hire Fee	200.00 minimum per day
Bond	500.00
<i>Applicant is responsible to cover any costs associated with the event including advertising and traffic management costs.</i>	
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

\$

Event Services – Rubbish Bins/Toilet Clean** These prices are GST inclusive*

Special Event Rubbish Bins Delivery and Collection (1-10 bins)	70.00
Additional Bins	7.00 per additional bin
Emptying of bins	10.00 per bin per additional emptying
Additional Toilet Cleaning Service	55.00 per additional cleaning
Officer Responsible : Manager Public Health & Safety	

Film/Photo Shoots

Location Permit Fee (per day)	110.00
Temporary Parking Controls	
- Installation & removal	170.00
- Per car space (per day)	10.00
Bond	250.00
Road Closure	No Charge
Film/Photo shoots forming part of educational pursuits by schools & universities	No Charge
<i>Applicant is responsible to cover any costs associated with the event including advertising and traffic management costs.</i>	
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

\$

Food Inspections**Permanent Food Business Premises**** GST not applicable*

Routine Inspections:	
Premises with 20 or less full time food handlers	85.00
Premises with more than 20 full time food handlers	213.00
Follow up inspections where non-compliances are identified:	
Premises with 20 or less full time food handlers	85.00
Premises with more than 20 full time food handlers	213.00
*Fees prescribed by the South Australian Food Regulations 2002 and are subject to change	

Food Inspections***Community Groups, Charitable and Not for Profit Organisations and Priority 4 (Low Risk) Food Business Premises**** GST not applicable*

Routine Inspections	no charge
Complying follow up inspections	no charge
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	85.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	85.00
*Fees prescribed by the South Australian Food Regulations 2002 and are subject to change	

Miscellaneous (continued)

\$

Food Inspections (continued)**Mobile Food Vans Garaged Within the City of Charles Sturt**** GST not applicable*

Routine Inspection	85.00
Follow up inspections where non-compliances are identified	85.00
All inspections at Events, Festivals, Fetes, Shows, Irregular Markets and the like within the City of Charles Sturt	no charge

Temporary Food Stalls* at Events, Festivals, Fetes, Shows, Irregular Markets and the Like (where the business is not based and notified in another Council area)** GST not applicable*

1 or more inspections over the course of one day:	
Inclusive of all annual inspections	42.50
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	

Reoccurring Food Stalls* at Events, Festivals, Fetes, Shows, Markets and the Like Where the Majority of Food Processing Occurs Onsite

Routine inspections	85.00
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	85.00
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	85.00
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	
*Fees prescribed by the South Australian Food Regulations 2002 and are subject to change	

Reoccurring Food Stalls* at Events, Festivals, Fetes, Shows, Markets and the Like Where the Majority of Food Processing Occurs Offsite at a Notified Food Business

Routine inspections	42.50
Follow up inspections resulting in the service of an Improvement Notice under Section 43 of the Food Act 2001	42.50
Follow up inspections where non-compliance with an Improvement Notice served under Section 43 of the Food Act 2001 is identified	42.50
* Community Groups, Charitable and Not for Profit Organisations and Nominal Risk Food Business Premises exempt from routine and complying follow-up food inspection fees.	
*Fees prescribed by the South Australian Food Regulations 2002 and are subject to change	

Major Venues including Hindmarsh Soccer Stadium, Entertainment Centre, Beverley Basketball Stadium and Woodville West Torrens Stadium

** GST not applicable*

Permanent Kitchens	
Routine Inspections:	
Premises with 20 or less full time food handlers	85.00
Premises with more than 20 full time food handlers	213.00
Follow up inspections where non-compliances are identified:	
Premises with 20 or less full time food handlers	85.00
Premises with more than 20 full time food handlers	213.00
Permanent Kiosks:	
Inclusive of all inspections annually	85.00
Temporary Food Vans, Food Stalls, and Food Trolleys:	
Inclusive of all annual inspections	42.50

Miscellaneous (continued)

\$

Food Inspections (continued)

Definitions

Priority 4 "Low Risk":
Business sectors that will normally handle only "low risk" foods, i.e. those that are unlikely to contain pathogenic organisms and will not support their growth, and will not introduce microbial, physical or chemical hazards to the foods they sell or handle. Typical examples of this type of premises are alcoholic beverage retailers, newsagents, chemists, variety stores and dry goods distributors.
Officer Responsible : <i>Manager Public Health & Safety</i>

Food Safety Auditing

* These prices are GST inclusive

Desktop Audit - Conducted within the Charles Sturt Office	92.00 / hour
- Conducted on site of the food business	185.00 / hour
Hourly Audit Rate	185.00 / hour
Non-Compliance with Follow up Audit	185.00 / hour
Fees applied on 15 minute increments, rounded down to the nearest quarter hour.	

Community Groups, Charitable and Not for Profit Organisations, Nominal Risk Food Business Premises

* These prices are GST inclusive

Desktop Audit - Conducted within the Charles Sturt Office	no charge
- Conducted on site of the food business	no charge
Hourly Audit Rate	no charge
Non-Compliance with Follow up Audit	185.00/ hour

Miscellaneous (continued)

\$

Commonwealth Home Support Program

The City of Charles Sturt receives limited State and Commonwealth Funding to provide services to eligible residents who reside within Councils boundaries.

Home Support Services

Assisted Shopping *	10.00 per hour
Shopping List	10.00 per hour
Home Cleaning *	10.00 per hour
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
Officer Responsible : <i>Manager Community Connections</i>	

Social/Respite Activities

Centre Based Meal and activities *(2 courses)	10.00
Respite 1:1 Service	5.00 per hour
Social 1:1 Service	5.00 per hour
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
Officer Responsible : <i>Manager Community Connections</i>	

Miscellaneous (continued)

\$

Community Transport

Community Bus Shopping Transport	5.00 per return trip*
Transport to Community Centres	5.00 per return trip
“ Around Town” transport to all day social outings	10.00 per return trip
“Getting Out and About” transport subsidy	5.00per return trip plus for trips greater than 10.00 a passenger transport subsidy (taxi) voucher is required*
Personalised Transport (volunteer or staff)	5.00 per trip + parking costs*
* All Services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
Officer Responsible : Manager Community Connections	

Home Maintenance/ Home Modification

General Maintenance Safety and Security *	10.00 per hour per worker or 5.00 per worker per half hour or part thereof plus any material or waste removal costs
Volunteer Gardening Assistance	10.00 per hour per worker or 5.00 per worker per half hour or part thereof plus any waste removal costs
Home Modification Installation Fee	10.00 per hour
Gutter Cleaning	25.00 flat rate
Lawn Mowing	20.00 flat rate 25.00 flat rate if clippings removed
* All services are subject to eligibility criteria. Service Fees can be negotiated if the recipient is assessed as being financially disadvantaged.	
Officer Responsible : Manager Community Connections	

Miscellaneous (continued)

\$

High Risk Manufactured Water Systems*

For the registration of a high risk manufactured water system –		
a. for registration of 1 system		35.00
b. for registration of each additional system installed on the same premises		23.30
On application for renewal of registration of a high risk manufactured water system (for each system)		17.50
For inspection of a high risk manufactured water system –		
a. for inspection of 1 system		140.00
b. for inspection of each additional system installed on the same premises		93.00
Follow up inspection –		
a. Follow up inspection where all non-compliances identified during the routine inspection have been rectified by the specified time.		No fee
b. Follow up inspection where non-compliances have not been rectified (for each system).		93.00
Microbiological analysis of sample water collected during inspection	Actual sampling costs incurred by Council including GST	
* Fees prescribed by the South Australian Public Health (Legionella) Regulations and are subject to change.		

Miscellaneous (continued)

\$

Immunisation

Hepatitis A – Adult	100.00 per dose
Hepatitis B – Child	20.00 per dose
Hepatitis B – Adult	30.00 per dose
Hepatitis A&B – Adult (Twinrix)	75.00 per dose
Infulenza - Quadrivalent	20.00 per dose
Polio (IPV)	60.00 per dose
Gardasil (HPV)	200.00 per dose
Chicken Pox	70.00 per dose
Meningococcal C	100.00 per dose
Diphtheria, Tetanus & Pertussis (Whooping Cough) (Boostrix)	45.00 per dose
Measles, Mumps & Rubella (Priorix)	35.00 per dose
Diphtheria, Tetanus, Pertussis & Polio (Infanrix IPV)	65.00 per dose
Pneumococcal (Prevenar)	180.00 per dose
Rotavirus (Rota Teq)	120.00 per dose
Diphtheria, Tetanus, Pertussis, Polio, Haemophilus Influenza & Hepatitis B (Infanrix Hexa)	125.00 per dose
Influenza – Quadrivalent (administered at School vaccination clinic)	25.00 per dose
Menitorix Vaccine	70.00 per dose
Workplace/Nursing Home Visit	100.00 per hour (plus vaccine) (min 1 hour charge and then rate applied in 15 minute increments)
Cancellation Fee for Workplace/Nursing Home Visit	100 where less than 1 business days' notice is provided
Officer Responsible : Team Leader Environmental Health	

Miscellaneous (continued)

\$

Impounded Objects (excluding vehicles)

Shopping Trolley – payable upon return	60.00 per trolley
Signs - payable on return	30.00 per sign
Other objects	minimum 30.00 per object + recovery of actual costs
Officer Responsible : Manager Public Health & Safety	

Inflammable Undergrowth

From private property

After non-compliance with Notice issued under the Fire and Emergency Services Act 2005 – Contractor's rate to Council plus 50.00 Administration Fee plus 50.00 per Inspection, plus GST.	
Officer Responsible : Manager Public Health & Safety	

Irrigation Systems** These prices are GST inclusive*

Marking out for Marquee, Tent etc erection	67.00 per hour (minimum 1 hour)
Officer Responsible : Manager Field Services	

Keys – for Access to Council Facilities including Reserves, Halls and Buildings

Deposit	50.00 per key
Officer Responsible : Manager Governance & Operational Support	

Keys – Additional

Charge for Keys in Excess of Standard Issue	23.40 per key
Security Cards	11.75 per card
Officer Responsible : Manager Governance & Operational Support	

Miscellaneous (continued)

\$

Library – Various

*These prices are GST inclusive

a. Lamination Service:	
Lamination Service to the Public	A4 2.20
	A3 4.40
Officer Responsible : Manager Community Connections	

b. Fees (Non returned and damaged items): *	
Adult Hardbacks, Fiction	38.50
Adult Hardbacks, Quarto, Restricted and Reference, Non Fiction	38.50
Adult Paperbacks	38.50
Large Print	38.50
Children’s Hardbacks, Non Fiction and Picture Books	38.50
Children’s Paperbacks and Easy Readers	38.50
Periodicals	11.00
Hear-a-Books	77.00
Inter Library Loans (other Libraries)	Replacement cost is dependent on actual cost as verified by source documentation
Language Kits	44.00
L.O.T.E fiction and non fiction	38.50
CDs and LOTE CDs	33.00
DVDs Classified	33.00
DVDs Unclassified	38.50
CD Roms and other electronic resources	33.00
Graphic Novels	38.50
Blu-Ray DVDs	33.00
iPods	70.00
Navigation Units	110.00

Miscellaneous (continued)

\$

Library – Various (continued)

* Replacement fee – the fee charged when an item is lost. The fee will be the RRP (inclusive of GST) that appears in the item record. In the event that the item record does not contain a replacement value the system will use a default RRP value that has been configured in the system. The system applies a replacement fee to a customer account when the item becomes either Assumed Lost or Long Overdue.

Lost or damaged processing fee

Processing fee – an administration fee that is automatically applied by the system with the replacement fee to cover the internal costs of processing the replacement copy. If the item is being replaced the processing fee is still payable.

** These prices are GST inclusive*

Lost Item Processing Fee Per Item	5.00
Officer Responsible : Manager Community Connections	

** These prices are GST inclusive*

c. Inter Library Loan:	
Outside of SA Public Library Network	16.50
d. Other Charges: funds not retained by council	
Library Bags	2.00

Miscellaneous (continued)

\$

Library – Various (continued)

** These prices are GST inclusive*

e. Library Photocopying and Printing (Self Service Photocopying Service):	
Black & White	0.20 per A4 page
	0.30 per A3 page
Colour Copies	1.00 per A4 page
	2.00 per A3 page
f. Fax Service – Library:	
Sending:	
Local	1.10 per page
STD (SA)	2.20 connection + 1.10 per page
STD (Interstate)	3.30 connection + 1.10 per page
ISD (Overseas)	4.40 connection + 1.10 per page
Receiving:	
	0 – 9 A4 pages 5.50
Receive Fax Transmissions provided prior arrangements	10 – 30 A4 pages 11.00
have been made	More than 30 A4 pages by negotiation
Officer Responsible : Manager Community Connections	

Miscellaneous (continued)

\$

Map Production

Map	Cost \$
Dekho A4 Black & White Single Copy of Requestor's Property	No charge
Dekho A4 Black & White	2.00
Dekho A4 Colour	5.00 each

The charges listed below are for ad hoc or custom map requests. These requests are to be referred to the Information Services portfolio.

Paper Size	Commercial	
	Basic	Custom*
	\$	\$
A4	10.00	50.00
A3	15.00	60.00
A2	20.00	70.00
A1	25.00	80.00
A0	30.00	90.00
A0 Oversize	40.00	100.00

*These Custom map charges are the minimum amounts payable. Each map may have additional charges added for time taken (at \$40 per hour), data costs and materials. These costs will be determined on a case by case basis and advised prior to commencement of map production.

Miscellaneous (continued)

\$

Memorials

Applications must be filled in and approvals granted prior to the installation of the memorial. All costs of supply and installation of the memorial item's including the plaque will be borne by the applicant/donor. The applicant must make full payment upon approval of the memorial application.

Type of Memorial:

1. Standard Bronze plaque on existing bench/seat (\$700)
2. Standard Bronze plaque on new bench at Council approved location (\$4,000)
3. Standard Bronze plaque on new seat at Council approved location (\$5,000)
4. Standard Bronze plaque on existing picnic bench (\$700)
5. Standard Bronze plaque on new picnic bench (\$7,000)
6. Standard Bronze plaque for existing timber bollard or fencing (\$700)

Other Council Documents

Annual Business Plan and Budget Document (free to residents)	40.00
• per single sided A4 page	0.33
Annual Report (<i>free to residents and promotional</i>)	25.00 each
Area Plans	7.50 each
Audited Financial Statements (<i>free to statutory bodies and promotional</i>)	30.00
• per single sided A4 page	0.33
Henley Heritage Survey	10.00 each
Hindmarsh Heritage Survey	15.00 each
Historic Conservation Review	5.00 each
Local Heritage Areas	2.50 each
Other Reports	0.33 per single sided A4 page
Parking Control Register Extract (hard copy only)	2.50 per page
Public Exhibition – Draft DPA	5.00 or 10.00 per draft plan depending on size

Register of By-laws	10.00 each
Council Member Register of Interest – per single/double sided A4 Pursuant to the Local Government Act 1999 Section 70	0.35
Delegations Register – per single/double sided A4	0.35
Procurement Policy – per single/double sided A4	0.35
Public Consultation Policy – per single/double side A4	0.35
Code of Conduct – Staff or Council Member – per single/double sided A4	0.35
Council Member Allowance & Benefits Register – per single/double sided A4	0.35
Council Member Training & Development Policy – per single/double sided A4	0.35

Miscellaneous (continued)

\$

Other Council Documents

Code of Practice for Meeting Procedure – per single/double sided A4	0.35
Campaign Donations Returns – per single/double sided A4	0.35
Voters Roll - No charge for inspection at the Council Office between close of nomination & polling day for a nominated candidate only	
<ul style="list-style-type: none"> • Hard copy of the relevant individual ward 	No charge for one copy
<ul style="list-style-type: none"> • Additional hard copies of the relevant individual ward 	\$10.00 per copy
Woodville Heritage Survey	15.00 each
Zoning Plans	7.50 each
Rates assessment book extract fee	\$5.00 per assessment
<i>Officer Responsible : Manager Financial Services</i>	

Paid Parking – Metre Paid Parking Fees (Hourly Rate includes GST)

Paid Parking Fees (Per Hour)	
Henley Beach North Car Park, Seaview Road	\$2/Hour
Henley Beach South Car Park, Esplanade	\$2/Hour
Officer Responsible : Manager Public Health and Safety	

Permits – For Vehicle Access Across Council Reserves / Foreshore

Application Fee	
Permit for Vehicle to travel Across Council Reserves/Foreshore (> 5 working days processing time)	60.00 per permit
Permit for Vehicle to travel Across Council Reserves/Foreshore (2-4 working days processing time)	80.00 per permit
Extension of duration of approved permit (before permit expiry date) & Reschedule of Post inspection due to non-compliance	15.00 per permit
Officer Responsible : Manager Public Health and Safety	

Miscellaneous (continued)

\$

Permits – By Laws

Application Fee for permit for any activity requiring permission under By-Law 3 Local Government Land & By-Law 4 Roads (excluding the specific permit types listed)	50.00
Replacement Permit or Extension of duration (before permit expiry date)	15.00 per permit
Officer Responsible : Manager Public Health & Safety	

Permit – Local Nuisance Act

Application Fee for Exemption under the Local Nuisance Act (\$50 application fee plus ability to charge cost recovery for any extras i.e. advertising etc)	50.00
Cost recovery for any extras such as advertising etc)	As per quote provided
Officer Responsible : Manager Public Health & Safety	

Permit – Pontoon

Application Fee	50.00
Officer Responsible : Manager Public Health & Safety	

Permits – Commercial Activities on Local Government Land

Application Fee	100.00
Permit Fee	to be negotiated depending on activity and location required
Officer Responsible : Manager Public Health & Safety	

Permits – Work on Public Roads

Permit Fee (any private structure, or service being on, under, or above ground)	\$50.00 per permit
Officer Responsible : <i>Manager Engineering Strategy & Assets</i>	

Permits – Excess Animal(s)

Application Fee for Permit to Keep Excess Animal(s) or Livestock subject to Council By Laws	50.00
Officer Responsible : <i>Manager Public Health & Safety</i>	

Miscellaneous (continued)

\$

Permits – Keeping Poultry

Application Fee for Permit to Keep Excess Poultry or to Keep Rooster subject to Council By Law 6	50.00
Officer Responsible : <i>Manager Public Health & Safety</i>	

Permits – Fitness Groups & Personal Trainers

Application fee	50.00
Permit Fee for Category 1 1-4 participants	100.00 per annum
Permit Fee for Category 2 5-10 participants	250.00 per annum
Permit Fee for Category 3 11+ participants	500.00 per annum
Permit fee for one off casual sessions will be charged	25% of the Permit Fee
Officer Responsible : <i>Manager Public Health & Safety</i>	

Permits – Fundraising/Donations/Collection of Monies for Registered Charities

Application Fee	35 .00
Officer Responsible : <i>Manager Public Health & Safety</i>	

Miscellaneous (continued)

\$

Permits – Horses on the Foreshore

Application Fee	35.00
Permit Fee - Resident of City of Charles Sturt (family pet of resident)	25.00 per horse/pa
Permit Fee - Commercial Enterprise	520.00 per stable/pa
Permit Fee - Non-residents of City of Charles Sturt (family pet of resident)	50.00 per horse/pa
Permit Fee - Temporary Stable/Trainee Permit Fee	110.00 per horse/month (max 2 months)
Officer Responsible : Manager Public Health & Safety	

Permits – Mini Skips, Industrial Bins & Shipping Containers

Application Fee – Mini Skips (4 cubic metre & less) inclusive of 3 days use of Council land for placement	35.00
Application Fee – Industrial Bins (5 cubic metres & greater) inclusive of 3 days use of Council land for placement	45.00
Use of Council land for placement of Mini skip or Industrial Bin beyond initial 3 days	15.00/day
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

\$

Permits – Mobile Vending

Application Fee for Mobile Vending	55.00
Permit Fee for Vans Annual Permit – 1 April to 31 March	\$780.00 per section per annum
Permit Fee for Vans Winter Period - Valid 1 April to 31 August	\$325.00 per section
Permit Fee for Vans Summer Period - Valid 1 September to 31 March	\$455.00 per section
Permit Fee for Approved Fixed Locations for Vans	To be negotiated depending on area required
Permit Fee for Annual Fee for Hand Cart Trolleys on Beach Foreshore	450.00 per section per annum
Permit Fee for Annual Fee for Hand Cart Trolleys on Beach Foreshore Winter Period - Valid 1 April to 31 August	187.50 per section
Permit Fee for Annual Fee for Hand Cart Trolleys on Beach Foreshore Summer Period - Valid 1 September to 31 March	262.50 per section
Permit Fee for Event/Casual Vending – coffee, food & other(Day Rate)	minimum 55.00 per day or part thereof
Permit Fee for Event/Casual Vending (Annual Rate)	minimum 175 per year
Application Fee & Permit Fee – Big Issue	Nil

Officer Responsible : Manager Public Health & Safety**Permits – Motorised Vessel on West Lakes Lake**

Application Fee	35.00
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Officer Responsible : Manager Public Health & Safety

Miscellaneous (continued)

\$

Permits – Outdoor Dining

Application Fee (including applications for amendments to current permits)	100.00
Permit Fee for Licensed Premises	\$47.00 per chair per annum
Permit Fee for Licensed Premises – Casual Rate	10% of annual fee or minimum charge is \$ 60.00 whichever is greater
Permit Fee for Unlicensed Premises – (non-serviced areas)	\$15.00 per chair per annum
Permit for Unlicensed Premises – (serviced area)	\$30.00 per chair per annum
Permit Fee for Licensed Premises – Henley Square	\$80.00 per chair per annum
Permit Fee for Unlicensed Premises - Henley Square	\$40.00 per chair per annum
Permit Fee for Unlicensed Premises - Henley Square - Casual Rate	10% of annual fee or minimum charge of 100.00 whichever is greater
Outdoor Dining Permit late payment fee (applied when permit is not renewed within 30 days)	\$50.00
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

\$

Permits – Parking

Permit Fee for Parking Control Exemption for Private Purposes – 3 working days’ notice	\$10.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Private Purposes - 1-2 working days’ notice	\$20.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Commercial Purposes – 3 working days’ notice	\$25.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Permit Fee for Parking Control Exemption for Commercial Purposes – 1-2 working days’ notice	\$50.00 per permit up to a maximum duration of 7 days + 3.00 per day or part thereof after initial 7 days
Application Fee for Residential Parking	\$50.00
Permit Fee for Residential/commercial Parking	\$25.00 per annum per vehicle
Replacement permit	\$10.00 per annum per vehicle
Application fee for parking permit exemption for No Parking zones (applies to Businesses only)	\$50.00
Permit replacement fee or Additional parking permit request for parking permit exemption to No Parking zones (applies to Businesses only, per permit)	\$10.00
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

\$

Permits – Season Sportsgrounds

Reserve	Cost per Season (Summer/Winter) CPI Adjusted \$
St Clair No 2	566
St Clair No 3	1,976.00
St Clair No 4	566.00
St Clair Tennis Courts	1,044.00
Rowley Reserve Tennis Courts	218.00
John Mitchell Reserve	566.00
Jubilee Reserve	566.00
Allenby Gardens Reserve	566.00
Trust Reserve	566.00
Henley & Grange Memorial Oval (athletics)	566.00
Henley & Grange Memorial Oval (schools)	1,228.00
Henley Square Foreshore (volleyball)	n/a
<i>Officer Responsible : Manager Open Space Recreation and Property</i>	

Miscellaneous (continued)

\$

Permits – Signs (excluding community banner frames & moveable signs conforming to By-Law 2 – Moveable Signs)

Permit Fee for Advertising Sign for commercial purposes	50 per sign
Permit Fee for Advertising Sign for other groups	
1-5 signs	20.00
6-10 signs	40.00
10+ signs	75.00
Permit Fee for Real Estate Sign – Unlimited sites	165.00 pa
Permit Fee for Real Estate Sign – Site specific	25.00 per site
Application Fee for Signs not conforming to By-law 2: Moveable signs	50.00 100.00 per sign per annum
Permit Fee for Additional Moveable Sign	
Officer Responsible : Manager Public Health & Safety	

Permits - Street & Local Government Land Activities

Permit Fee for Adam Street Car Park Site (Christmas Light Display)	5,000.00 per week if not tendered
Bond	500.00
Electricity Fee	220.00
Application Fee for Business Promotion/Marketing (handing out samples)	50.00
Permit Fee	50.00 per day or part there of
Application Fee for Distribution of Leaflets/Pamphlets	50.00
Application Fee for Flower Seller	50.00
Permit Fee for Flower Seller (private purposes)	50.00 per day or part there of
Permit Fee for Flower Seller (commercial purposes)	100.00 per day or part there of
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

\$

Permits – Temporary Occupation of Council Land

Application Fee	50.00
Permit Fee – Minimum Fee	50.00
Permit Fee	3.00 per metre ² , per calendar week or part thereof*
Long Term Projects (> 8 Weeks)	20% reduction of the permit fee
Development involving ticket machines (per machine)	Fee based on actual revenue lost
Officer Responsible : <i>Manager Public Health & Safety</i>	
<i>*Permit fee for major city developments can be negotiated with the General Manager City Services</i>	

Photocopying**b. General**

Charge for photocopies provided by Council staff

*(for Council extracts including Council Agendas, Minutes and By-laws)*** These prices are GST inclusive*

A4	0.40 per page (single sided)
A3	0.50 per page (single sided)
Note : Up to 3 pages	no charge
Officer Responsible : <i>Manager Information Services</i>	

Miscellaneous (continued)

\$

Engineering Printing

All Concept or Design Drawing using plotter (i.e. larger than A3 size paper).	\$10.00 per drawing
Pontoon Design Drawings	\$150.00 per set
Officer Responsible : Manager Engineering Strategy & Assets	

Port Road Banners

Advertising charges for community groups and/or events.

For up to 3 months	80.00
Officer Responsible : General Manager Corporate Services	

Register of Dog Extract

Details of 1 Dog (hard copy only)	5.00 per extract
Officer Responsible : Manager Public Health & Safety	

Miscellaneous (continued)

\$

Reinstatement Charges

Charges made to property owners, developers, builders and service authorities etc. for reinstatement work carried out by Council:

Reinstatement Charges attract a 10% GST

**These prices are GST inclusive*

Type of Infrastructure	Rate
Bitumen Road	170.00 per m ²
<i>Minimum Charge</i>	<i>675.00</i>
Bitumen Footpath	145.00 per m ²
<i>Minimum Charge</i>	<i>575.00</i>
Concrete Driveways and Footpath	155.00 per m ²
<i>Minimum Charge</i>	<i>620.00</i>
Brick Paving	160.00 per m ²
<i>Minimum Charge</i>	<i>640.00</i>
Standard Kerb and Gutter (including driveway inverts)	200.00 per linear metre
<i>Minimum Charge</i>	<i>800.00</i>
Side Entry Pit Replacement – lid and frame only	1,550.00
Side Entry Pit Reconstruction	3,950.00
Reinforcing to inverts and kerbing	210.00 per lineal metre
Reinforcing to driveways and footpaths	30.00 per m ²
Officer Responsible: Manager Field Services	

Miscellaneous (continued)

\$

Type of Infrastructure	Rate
Screen Footpath	135.00 per m ²
<i>Minimum Charge</i>	560.00
Screen Landscape & irrigation	19.50per m ²
<i>Minimum Charge</i>	560.00
Turf replacement	16.00 per m ²
<i>Minimum charge</i>	370.00
Streetscape landscape & irrigation	29.00 per m ²
<i>Minimum charge</i>	775.00
Tree Replacement (refer to Tree Policy)	212.00
Verge Reinstatement/Removal of Spoil	220.00 per m ²
<i>Minimum Charge</i>	565.00
Officer Responsible: Manager Field Services	

Reproduction of Plans (microfilm and other) – Planning & Development Department

Search Fee (includes first 10 A4 or A3 pages)	30.00
Additional A4	0.40 per page
Additional A3	0.50 per page
Officer Responsible : Manager Planning & Development	

Damaged Infrastructure – Reinstatement Charge

Cost recovery for works undertaken due to default in response to an Order issued under the Local Government Act, 1999.	Quotation received from a Minor Work Panel Contractor plus 5 percent management fee
Officer Responsible: Manager Engineering Strategy & Assets	

Clearance – for National Heavy Vehicle Regulator

Clearance	\$75.00
Officer Responsible: Manager Engineering Strategy & Assets	

Miscellaneous (continued)

\$

Salaries Register

Hard Copy Salary Detail Extract for City of Charles Sturt Employees Pursuant to Relevant Legislation per single/double sided A4 page	0.35
Officer Responsible : Manager Organisational Development	

Signage Hire – supply only** These prices are GST inclusive*

Temporary Parking Controls	
Residential	16.00 per sign per week. No delivery or pick up fee.
Non-residents or commercial	16.00per sign per week plus 120.00 delivery and collection fee
Replacement of Temporary Parking Control signs	120.00 per missing sign.
Temporary Traffic Controls for events	16.00 per sign per week 125.00 delivery and collection fee.
Replacement of Temporary Traffic Control signs	190.00 per sign
Installation of signage by Council staff will be recovered from responsible organiser or body at Council costs + 10% administration fee.	
Officer Responsible: Manager Field Services	

Miscellaneous (continued)

\$

Sportsground Services** These prices are GST inclusive*

a. Line Marking of Sports Fields	
1. AFL (per oval)	
Initial Marking (includes labour & materials)	640.00
Follow up Marking (includes labour & materials)	110.00
2. Soccer (per field)	
Initial Marking (includes labour & materials)	510.00
Follow up Marking (includes labour & materials)	105.00
Sporting Carnivals etc (includes labour & materials)per hr	75.00
3. Modified Soccer (per field)	
Initial Marking (includes labour & materials)	375.00
Follow up Marking (includes labour & materials)	75.00
4. Cricket (per oval)	
Initial Marking (includes labour & materials)	220.00
Follow up Marking (includes labour & materials)	95.00
5. Sporting Carnivals – ie multiple fields	
Multiple Fields (includes labour & materials) per hr	75.00
b. Installation of Sportsfield Goals	
1. AFL (per set)	
Installation of Goals (includes labour & plant)	490.00
Removal of Goals (includes labour & plant)	280.00

Miscellaneous (continued)

\$

2. Soccer (per set)

Installation of Goals (includes labour & plant)	350.00
Removal of Goals (includes labour & plant)	190.00

c. Green Waste Bins

This service is no longer supplied by Council – Where Sporting Clubs require the green waste bin, they are able to arrange it direct through the Contractor.

Officer Responsible : *Manager Field Services*

Road Closures - Temporary

Application Fee

Reimbursement of fees incurred
associated with road closures

Officer Responsible : *Manager Engineering Strategy & Assets*

Supported Residential Fees*

Licence Fee (Licence period up to 12 months)	350.00
Application for Licence	75.00
Late Application Fee	45.00
Inspection fee of Supported Residential Facility	180.00
Lodgement of licence renewal application forms	75.00
Application for Transfer of Licence	75.00
Application for Settlement of Disputes under Section 43(5)(c) of the Supported Residential Facilities Act	45.00

*Fees prescribed by the Supported Residential Facilities Regulations and are subject to change.

Officer Responsible : *Team Leader Environmental Health*

Miscellaneous (continued)

\$

Thermometer**These prices are GST inclusive*

Supply of digital probe thermometer	30.00
Officer Responsible : Team Leader Environmental Health	

Vehicles – Towing, Storage & Disposal

Impounding Fee	Fee is charged by Contractor and Council will recover this fee from the vehicle owner
Towing Fee	Fee is charged by Contractor and Council will recover this fee from the vehicle owner
Towing of oversized and/or over length vehicle	Fee is charged by Contractor and Council will recover this fee from the vehicle owner
Locksmith Fees (for opening of vehicles)	Fee is charged by Contractor and Council will recover this fee from the vehicle owner
Officer Responsible : Manager Public Health & Safety	

Waste Control*

Application for a wastewater works approval for the installation or alteration of a temporary on-site wastewater system:	
If the system's capacity does not exceed 10 Equivalent Persons (EP)	\$44.25
If the system's capacity exceeds 10 EP	\$89.00
- Plus for each 2 EP in excess of 10 EP	Additional \$21.80
Application for a wastewater works approval for the installation or alteration of an on-site wastewater system (other than a temporary on-site wastewater system):	
If the system's capacity does not exceed 10 EP	\$100.00
If the system's capacity exceeds 10 EP	\$100.00
- Plus for each 2 EP in excess of 10 EP	\$21.80
Application for variation or revocation of a condition of a wastewater works approval	\$100.00
Application for postponement of expiry of a wastewater works approval	\$100.00
Inspection fee for an inspection in connection with an application or other matter under the South Australian Public Health (Wastewater) Regulations 2013	\$109.00
*Fees prescribed in South Australian Public Health (Wastewater) Regulations 2013 and are subject to change	
Officer Responsible : Team Leader Environmental Health	

Miscellaneous (continued)

\$

Waste Management Centre**Larger Vehicles, Mixed Unsorted Waste and Other Waste Types Charges***General Waste Minimum Charge of \$ 22.00(for up to 100 kg applies)**Green Waste Minimum Charge of \$10.00 (for up to 100 kg applies)**Concrete & Unclean Fill Waste Minimum Charge of \$ 21.00 (for up to 200 kg applies)* These prices are GST inclusive*

Category	\$ (GST included)	Quantity
General Waste & Mixed Unsorted Waste	213.00	per tonne
Green Waste	95.00	per tonne
Construction & Demolition Waste	102.00	per tonne
Clean Fill	45.00	per tonne
Steel – sorted	No Charge	per load
Car Tyres – off rim	10.50	per tyre
4WD or Truck Tyres - off rim	21.00	Per tyre
Car Tyres – on rim	19.00	per tyre
4WD or Truck Tyres - on rim	30.00	Per tyre
Mattresses	23.00	per mattress
Oils		No charge up to 20 litres Charges apply over 20 litres
Car Batteries	No Charge	per battery
Fluorescent Tubes – Charles Sturt Residents	No Charge	per tube
Fluorescent Tubes – Non-Residents Charles Sturt	2.00	per tube
Mulch for Sale	52.00	per cubic metre
Unsorted – more than one type of material co-mingled		
Sorted – one type of material only – separated		
Officer Responsible : Manager Field Services		

Beverley Recycling and Waste Centre - Fee Structure					
Vehicle Types Charged by Volume					
Vehicle Type	General Waste	Construction & Demolition	Green Waste	Clean Brick/Soil	
Car Boot	\$19.00	\$18.50	\$16.50	\$20.50	
Station Wagon	\$34.00	\$33.00	\$20.50	\$22.50	
Small ute / Micro Trailer	\$42.50	\$41.00	\$25.50	\$23.50	
Ute/Vans (less 1tonne)	\$53.00	\$46.50	\$31.00	\$31.00	
Single Axle 6x4 Trailer					
Level	\$53.00	\$51.50	\$31.00	\$25.50	
Heaped	\$70.5	\$62.00	\$36.00	\$31.00	
Full	\$83.00	\$77.00	\$51.50	\$36.00	
Single Axle Trailer greater than 6x4 less than 8x5					
Level	\$74.00	\$67.00	\$41.00	\$25.50	
Heaped	\$85.00	\$77.00	\$51.50	\$36.00	
Full	\$100.00	\$87.50	\$56.50	\$41.00	
Double Axle Trailers Up to 8x5					
Level	\$80.00	\$67.00	\$51.50	\$41.00	
Heaped	\$92.00	\$82.50	\$56.50	\$46.50	
Full	\$129.00	\$113.00	\$62.00	\$51.50	
Single and Double Axle Trailers greater than 8x5					
Level	\$112.00	\$103.00	\$62.00	\$41.00	
Heaped	\$130.00	\$123.50	\$72.00	\$46.50	
Full	\$158.00	\$144.00	\$77.00	\$51.50	
Officer Responsible : Manager Field Services					

Miscellaneous (continued)

Water Business Unit

Category	\$ (GST included)
GENERAL FEES	
Connection Fee – Single Residential Connection (includes supply of Purple Meter, inlet and outlet riser and Initial Cross Connection audit)	500.00 (no GST)
Community Plan Connection Fee – includes supply of purple meter, inlet and outlet riser and initial cross connection audit	Cost recovery + 10% (no GST)
Cross Connection Audit Inspections (charged every 5 years or on change of ownership)	\$220.00
Annual Supply Charge as required by legislation/regulation	\$51.50
SERVICE FEES & USAGE CHARGES	
Recycled Water supply - residential & commercial usage	\$2.85 / Kilo litre
Recycled Water supply – irrigation only usage	\$2.62 / Kilo litre
Interim Water supply	\$2.91
CHARGES REFERENCED UNDER THE RECYCLED WATER SERVICE CHARTER	
Special Meter Reading	\$35.00
Meter Test (per test)	\$145.00
CHARGES INCURRED WHERE THERE IS A BREACH OF THE RECYCLED WATER SUPPLY AGREEMENT AND/OR THE CUSTOMER SERVICES CHARTER	
Restriction Action Fee (Imposed where there is non- payment following the Final Notice and Notice Before Restriction) which limits the flow of Recycled Water to the allotment	Cost recovery (No GST)
Removal of Restriction Action (where the Recycled Water account is returned to order following payment of the outstanding amount)	Cost recovery (No GST)
Disconnection Fee	Cost recovery + 10% (+GST)
Reconnection Fee	Cost recovery + 10% (+GST)
Damage to Council Infrastructure	Cost recovery + 10% (+GST)
Relocation of the Council’s Infrastructure	Cost recovery + 10% (+GST)
Dishonoured and overdue payments	Cost Recovery of Associated Bank Fees and Legal Recovery Costs.

Purchase of Domestic Waste, Recycling, and Garden Mobile Garbage Bins and food waste recycling Caddy - (Additional, stolen, or damaged)

Waste Service	\$ (GST Included)	Annual Service Fee on Additional Bins
Domestic 140 Litre "Blue Lid"	35.80	\$112.00
Recycling 240 Litre "Yellow" Lid"	38.00	\$22.00
Garden Waste 240 Litre "Green" Lid"	38.00	\$38.00
Kitchen Caddy	5.00	N/A
Compostable Bags (per roll)	5.00	N/A
Gedye 220L Compost Bin	38.00	N/A
<i>Officer Responsible: Manager Governance & Operational Support</i>		